



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

MINUTES

January 20, 2016 – Open Session at 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Betty Ferraro, Morrison Graf, Michael Martel, and Mark Pecotich. Also present were Darlene J. Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Ferraro to adopt the agenda. **Second/Graf. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:01 P.M. TO DISCUSS THE FOLLOWING ITEM

Under Government Code 54957: Public Employee Performance Review: Title: General Manager.

4/5. BOARD RECONVENED TO OPEN SESSION AT 5:06 P.M. AND REPORTED THE FOLLOWING:

Under Government Code 54957: Public Employee Performance Review: Title: General Manager. President Pasek stated that the Board is very pleased with the General Manager's performance and stated that the next Board meeting agenda will include approval of an amendment to the General Manager's employment contract.

6. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

Darlene Gillum stated that Patrol Officer Michael Scarzella has been promoted to Patrol Sergeant. Chief Remson pinned the Sergeant's badge on Sergeant Scarzella. Sargent Scarzella thanked Darlene and Chief Remson for the opportunity.

7. COMMENTS FROM THE PUBLIC

Keith Golden stated that he is happy with the changes made to the Water Supply Assessment Report. Mr. Golden also commented on the augmentation wells and the future construction schedule.

8. CONSENT CALENDAR

Motion/Ferraro to adopt the consent calendar. **Second/Graf. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

9. STAFF REPORTS

No comments.

10. CORRESPONDENCE

Darlene Gillum gave a brief summary of the letter received regarding the quality of the District's water. Since there is no information on who sent the letter, staff is unable to follow up.

11. CONSIDER APPROVAL OF INCREASE IN GENERAL MANAGER'S AUTHORITY REGARDING CLAIMS AGAINST DISTRICT

Darlene Gillum gave a brief summary of the recommendation to approve the increase in the General Manager's authority regarding claims against the District. Golden State Risk Management Authority (GSRMA) provides insurance to the District. This coverage includes the handling of claims filed against the District. Currently, the General Manager has the authority to approve claims up to a \$5,000 payment. GSRMA and Richard Shanahan, District General Counsel, recommend increasing the General Manager's authority for approving claims to \$10,000.

Motion/Martel to approve the increase in the General Manager's authority regarding claims against the District. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

12. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING BY AND BETWEEN RANCHO MURIETA COMMUNITY SERVICES DISTRICT AND THE COUNTY OF SACRAMENTO REGARDING ELECTION SERVICES

Darlene Gillum gave a brief summary of the recommendation to approve the Memorandum of Understanding (MOU) with Sacramento County for election services which defines the expectations, rights, and responsibilities of the parties involved in conducting elections in Sacramento County. The MOU for election services uniformly defines each party's roles and responsibilities in conducting elections. There is no financial impact related to this request. The MOU is required by the County in the format provided.

Motion/Ferraro to approve the Memorandum of Understanding by and between Rancho Murieta Community Services District and the County of Sacramento regarding election services. **Second/Graf. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

14. CONSIDER APPROVAL OF PAYMENT OF INVOICE FROM YOUNGDAHL CONSULTING GROUP FOR ADDITIONAL WATER TREATMENT PLANT EXPANSION PROJECT INSPECTION FEES (taken out of order)

Paul Siebensohn gave a brief summary of the recommendation to approve payment to Youngdahl Consulting Group for additional inspection fees. As part of the work necessary to complete the Water Treatment Plant Expansion Project, Youngdahl Consulting Group performed special inspection services to review the components and construction of steel and concrete structures for compliance with the HDR design specifications.

Motion/Pecotich to approve payment of invoices from Youngdahl Consulting Group, for Water Treatment Plant Expansion Project inspection fees, in an amount not to exceed \$2,092. Funding to come from Water Treatment Plant Construction and CFD 2014-1 funding. **Second/Ferraro. Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

15. CONSIDER APPROVAL OF RANCHO MURIETA NORTH GATE USE AGREEMENT BETWEEN RANCHO MURIETA ASSOCIATION AND THE DISTRICT

Darlene Gillum gave a brief summary of the recommendation to approve the North Gate Use Agreement. Once the Board has approved the agreement, it will be sent to Rancho Murieta Association (RMA) for their Board approval.

John Sullivan stated that he feels that Page 1, Item 5, creates a second class resident and feels the District should not discriminate against anyone. Richard Shanahan, District General Counsel, stated that the wording "Rancho Murieta North residents and property owners" was not meant in the context Mr. Sullivan is interpreting it. Mr. Shanahan will make a change to the wording.

Director Martel commented on the bar code policy and who will authorize the issuance of bar codes. Darlene Gillum stated that the bar code policy is a separate policy and not part of this Use Agreement.

Motion/Pecotich to approve the North Gate Facilities Use Agreement between Rancho Murieta Community Services Agreement and Rancho Murieta Association (RMA) with the wording change from Richard Shanahan, District General Counsel, and authorize the General Manager to sign the agreement when it is approved, without substantial change, by the RMA Board of Directors. **Second/Graf. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, and Pecotich. Noes: Martel. Absent: None. Abstain: None.**

13. CONSIDER APPROVAL OF THE WATER SUPPLY ASSESSMENT REPORT FOR RANCHO MURIETA NORTH DEVELOPMENT PROJECT

Darlene Gillum gave a brief summary of the recommendation to approve the Water Supply Assessment Report for the Rancho Murieta North Development Project. The WSA concludes that the District's total projected water supplies available during normal, single dry, and multiple dry years during a 20-year projection will meet the projected water demand associated with the proposed project, in addition to the District's existing and planned future uses. Updates to the Draft WSA were made based on comments from the community at the January 11, 2016 workshop. A bio of Lisa Maddaus, Maddaus Water Management, will also be included.

Director Pecotich commented that he liked the report and asked what the District can do in the future in case of climate changes or worsening of drought conditions. Lisa Maddaus stated that the Integrated Water Master Plan should be reviewed and updated every 5 to 7 years.

Al Dolato asked about the landscape guidelines for the new development. Darlene stated that the District has no say in the landscape for the new development but that they will be required to follow the Sacramento County's landscape ordinance along with RMA guidelines.

John Merchant asked if this report is guaranteeing that the District will provide water in the future. Richard Shanahan stated that this report does not guarantee anything; it just states that at the current time, under the current conditions, the District can provide water. The Board does have the authority to make changes as needed. The commitment to provide water is made when a permit is issued.

Linda Kline commented on her concern that there should be an appendix included that states that the District will look at updating the information and what a 50% reduction would mean based on the assumptions used. Director Martel stated that through the agreed to Financing and Services Agreement (FSA) the developers have already paid for and the District has already spent the money for the new water treatment plant. Director Martel stated he is not comfortable with the District going back and changing the terms of the agreement made.

Jeff Gibson commented on the report being valid today and that no one can predict the future conditions.

Motion/Graf to approve the Water Supply Assessment Report for the proposed Rancho Murieta North project, control number PLNP2014--00206. **Second/Ferraro. Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

16. CONSIDER APPROVAL OF POLICY 2015-07, GATE POLICY

Darlene Gillum stated that this item is pulled from the Agenda as she is still working with RMA to finish up the policy.

17. RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE

Paul Siebensohn gave a brief update on the Water Treatment Plant Expansion Project. Our Division of Drinking Water (DDW) Sanitary Engineer and Regional Engineer came out to review the facility in operation and were pleased with the upgraded technology with the SCADA system, which now provides detailed system monitoring review, control, and alarms. DDW requested that the District provide them with a letter formally requesting to operate the system, which was provided immediately after the inspection. The District has not received a response yet.

Director Martel asked if staff was still planning on completing an evaluation of the process. Darlene stated yes.

Director Ferraro asked if fluoride would be added to the water. Paul stated no.

18. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES

No discussion.

19. REVIEW MEETING DATES/TIMES

The Parks Committee meeting is tentatively scheduled for January 27, 2016.

20. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

Paul Siebensohn reported that staff will be beginning the flushing program and will tag homes in the areas being done. Larry Shelton commented on the flushing having been done by his home and the leaves clogged up the drain in the street. Paul stated he will look into the matter.

Director Ferraro reminded everyone of the upcoming blood drive and asked that the next agenda include the forming of an ad hoc committee regarding midge flies. John Sullivan stated that RMA discussed an ad hoc committee regarding midge flies at their meeting Tuesday night and suggested that the District provide RMA with information regarding who owns Laguna Joaquin and how ranches get water.

Director Pecotich commented on the WSA and that the minutes include discussion of future updates to the Integrated Water Master Plan. Director Pecotich asked about the status of the Parks MOU. Darlene stated that they are still working on it. Director Pecotich stated that the forming of an ad hoc committee regarding development has had no movement.

Darlene Gillum stated she went to the Sloughhouse Resource Conservation District Meeting last week regarding groundwater and will be focusing on groundwater use for the District in the future. Darlene will be meeting with media/public relations on January 25 regarding the completion of the Water Treatment Plant Expansion Project. The Regional Water Authority is beginning a regional reliability study.

Suzanne will work with Directors to schedule a budget workshop in February. Suzanne stated the new website will be active by February 1, 2016.

21. ADJOURNMENT

Motion/Ferraro to adjourn at 6:42 p.m. Second/Graf. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,



Suzanne Lindenfeld
District Secretary