



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Regular BOARD MEETING

May 16, 2018

Call to Order 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Mark Pecotich called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Mark Pecotich, Morrison Graf, Les Clark, and John Merchant. Director Gerald Pasek arrived at 5:07 p.m. Also, present were Mark Martin, General Manager; Eric Thompson, Controller; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Graf to adopt the agenda. Second/Clark. Ayes: Pecotich, Graf, Clark, Merchant. Noes: None. Absent: Pasek. Abstain: None.

3. OPEN SESSION

No comments.

4. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

None.

5. CONSIDER ADOPTION OF RESOLUTION R2018-04 IN HONOR OF MICHAEL MILLER, PLANT OPERATOR II

Motion/Clark to adopt Resolution R2018-04 in honor of Michael Miller, Plant Operator II. Second/Graf. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant. Noes: None. Absent: Pasek. Abstain: None.

6. CONSENT CALENDAR

No discussion.

7. STAFF REPORTS

Under Agenda Item 7a, President Pecotich thanked Mark Martin, General Manager, for all the effort put out regarding the speed limit on Highway 16. Mr. Martin stated that Caltrans has agreed to conduct a traffic study as the first step in addressing the speed limit concern.

President Pecotich stated that the Security Committee discussed Rancho Murieta Association's (RMA) draft proposal for the Escuela Gate at the May 3, 2018 Security Committee meeting. This was a preliminary presentation and comments/questions were sent back to RMA for response. Director Merchant stated that the Escuela Gate was addressed in the MBA as being a condition of development.

Under Agenda Item 7c, Director Clark suggested the District consider donating the dog kennel to one of the volunteer groups in the community.

Under Agenda Item 7d, Director Clark asked if the District coordinates with RMA regarding street improvements. Paul Siebensohn, Director of Field Operations, stated that he does when the District is made aware of any future work RMA is planning.

8. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

Motion/Graf to authorize *Director Clark to attend the Special District Leadership Academy if he feels it is beneficial. Second/Pasek. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.*

9. REVIEW MAY BOARD/COMMITTEE MEETING DATES/TIMES

Director Clark may not be at the June Security Committee meeting.

Director Merchant will not be at the June Board meeting.

Director Graf will not be at the July Committee meetings.

10. CONSIDER SELECTION FOR SACRAMENTO LOCAL AGENCY FORMATION COMMISSION (LAFCo), SPECIAL DISTRICT REPRESENTATION TO THE CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD FOR SACRAMENTO COUNTY

After a discussion, by consensus, the Board agreed to abstain from voting.

11. COMMENTS FROM THE PUBLIC

None.

12. CORRESPONDENCE

A. May 3, 2018 Letter from Department of Transportation.

Mark Martin, General Manager, gave a brief overview of the letter of response from the Department of Transportation regarding the speed limit on Highway 16. Caltrans will be conducting a traffic study.

13. CONSIDER APPROVAL OF ANNUAL AUDIT ENGAGEMENT LETTER

Eric Thompson, Controller, gave a brief summary of the recommendation to approve the Annual Audit Engagement Letter.

Motion/Merchant to approve the annual audit engagement letter with Larry Bain, CPA for the 2017-2018 financial audit and authorize the General Manager to sign the engagement letter. **Second/Pasek. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

14. CONSIDER ADOPTION OF RESOLUTION R2018-03 DECLARING 2001 F-250 VEHICLE NUMBER 812 AS DISTRICT SURPLUS EQUIPMENT

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to adopt Resolution R2018-03, declaring the 2001 Ford F-250, vehicle number 812, as District surplus equipment.

Motion/Graf to adopt Resolution R2018-03 declaring the 2001 Ford F-250, vehicle number 812, as District surplus equipment. **Second/Clark. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

15. CONSIDER APPROVAL OF PROPOSAL FOR WATER TREATMENT PLANT 2 EFFLUENT PUMP REPAIRS

Paul Siebensohn, Director of Field Operations, gave a brief summary of the recommendation to approve the proposal for Water Treatment Plant 2 effluent pump repairs: two (2) to be done now and one (1) to be done next fall.

Motion/Graf to approve the proposal from Kirby Pump and Mechanical for three (3) Water Plant #2 effluent pump repairs to in an amount not to exceed \$51,377.70, which includes a ten percent (10%) contingency.

Funding to come from Water Capital Replacement Reserves. Second/Clark. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

16. CONSIDER ADOPTING OF RESOLUTION R2018-02 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2018/2018, INCLUDING CAPITAL PROJECTS

Eric Thompson, Controller, gave a brief PowerPoint presentation. The proposed budget increase has not changed since the April 24, 2018 presentation: 3.85% for an average residential customer and 3.95% for the average Murieta Village customer. There were no public comments.

Director Merchant requested staff look into what all the dam insurance includes and if it would be better to be self-insured.

Mark Martin, General Manager, thanked Eric Thompson for a job well done on the 2018-19 fiscal year budget.

Motion/Clark to adopt Resolution R2018-02, a Resolution adopting the proposed budget for fiscal year (FY) 2018-2019, including Capital Projects. Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

17. PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED SERVICE CHARGE INCREASE AND SPECIAL TAX ADJUSTMENTS

Eric Thompson, Controller, gave a brief PowerPoint presentation. There have been no changes to the rates since the April 24, 2018 presentation. The effect of the proposed rate changes on the average monthly bill for a residential metered lot is 3.85%, or an average increase of \$6.57 per month. Impacts to individual customer bills will vary depending on the monthly amount of water used by each customer. The District received a total of 5 letters of protest.

The Board President opened the public hearing at 6:09 p.m. There were no comments from the public.

The Board President closed the public hearing at 6:10 p.m.

Motion/Graf to introduce Ordinance O2018-02, an Ordinance of the Rancho Murieta Community Services District, amending Chapter 14 of the District Code relating to Water Service Charges; amending Chapter 15 of the District Code relating to Sewer Service Charges; amending Chapter 16 of the District Code relating to Drainage Service Charges; amending Chapter 16A of the District Code relating to Drainage Special Tax; amending Chapter 21 of the District Code relating to Security Special Tax; and amending Chapter 31 of the District Code relating to Solid Waste Collection and Disposal Service Charges, waive the full reading of the Ordinance and continue to the June 20, 2018 Board Meeting for adoption. Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

18. DIRECTOR COMMENTS/SUGGESTIONS

Director Merchant requested staff look into the possible impact to the District's services due to the passing of the additional dwelling units and asked staff to check on the liability the District will have if District staff refer people to the volunteer groups for the lost pets.

Director Clark stated that the Amgen Race will be in the Rancho Murieta area tomorrow between 1:15 p.m. and 2:15 p.m. and reminded everyone there will be road closures and suggested the District start to look at Security Department funding and the long-term effects/needs.

Mark Martin, General Manager, gave a brief update on the Kelly sewer issue. Excavation was started but is on hold until the Kelly's are available to witness the work; there is information on the District's website regarding defensible space relating to fire season; and thanked Debby Bradberry for all the work on the new phone system, which is working well and is cheaper than the prior phone system.

19. ADJOURNMENT

Motion/Pasek to adjourn at 6:28 p.m. Second/Clark. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,



Suzanne Lindenfeld
District Secretary