



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

February 16, 2022

Closed Session 3:30 p.m./Open Session 5:00 p.m.
via ZOOM videoconference
Rancho Murieta, CA 95683

BOARD MEMBERS

| | |
|---------------|----------------|
| Tim Maybee | President |
| Randy Jenco | Vice President |
| Linda Butler | Director |
| John Merchant | Director |
| Martin Pohll | Director |

STAFF

| | |
|------------------|----------------------------|
| Tom Hennig | General Manager |
| Paula O’Keefe | Director of Administration |
| Richard Shanahan | District General Counsel |
| Amelia Wilder | District Secretary |
| Kelly Benitez | Security Supervisor |
| Michael Fritschi | Director of Operations |

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

February 16, 2022

REGULAR BOARD MEETING

Call to Order

Closed Session 3:30 p.m./Open Session 5:00 p.m.

This meeting will be held via ZOOM video conference only pursuant to Government Code section 54953(e). You can join the conference by (1) logging on to <https://us02web.zoom.us/j/81152791824>, entering Meeting ID no. 811 5279 1824, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 811 5279 1824. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. **PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.**

AGENDA

ESTIMATED RUNNING TIME 5:00

- 1. CALL TO ORDER** - Determination of Quorum –President Maybee **(Roll Call)**
- 2. CONSIDER FINDING BY A MAJORITY VOTE UNDER GOV. CODE § 54953(e)(3) THAT A RESULT OF THE CONTINUING COVID-19 EMERGENCY: (I) THE BOARD HAS RECONSIDERED THE CIRCUMSTANCES OF THE STATE OF EMERGENCY; (II) RENEW PRIOR FINDINGS THAT MEETING IN PERSON WOULD CONTINUE TO PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (III) THE AUTHORIZATION FOR MEETINGS TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (e)(1)(C) IS RENEWED. (Motion)**
- 3. CONSIDER ADOPTION OF AGENDA (Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

4. CLOSED SESSION

- A. *Closed session for public employee performance evaluation of the General Manager position*

5. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

6. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.) *All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.*

- A. Approval of Board Meeting and Committee Meeting Minutes
 1. *January 19, 2022 Regular Board Meeting Minutes*
 2. *February 1, 2022 Improvements Committee Meeting Minutes*
 3. *February 1, 2022 Finance Committee Meeting Minutes*
 4. *February 3, 2022 Communications and Technology Committee Meeting*
 5. *February 10, 2022 Special Security Committee Meeting Minutes*
- B. Approval of Bills Paid Listing January, 2022

7. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

8. REVIEW DISTRICT MEETING DATES/TIMES FOR MARCH 2022

- A. Personnel – March 1, 2022 at 7:30 a.m.
- B. Improvements – March 1, 2022 at 8:00 a.m.
- C. Finance – March 1, 2022 at 10:00 a.m.
- D. Communications – March 3, 2022 at 8:30 a.m.
- E. Security – March 3, 2022 at 10:00 a.m.
- F. Regular Board Meeting – March 16, 2022 - Open Session at 5:00 p.m.

9. CORRESPONDENCE

10. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

11. ADOPT COMPUTER PASSWORD POLICY P2022-01 (Discussion/Action) (Motion) (Roll Call Vote)

12. TERMINATE CONTRACTING EMERGENCY FOR EMERGENCY VALVE REPLACEMENT DECLARED DECEMBER 15, 2021 UNDER PUBLIC CONTRACT CODE SECTION 22050(A)(1) AND DISTRICT CODE SECTION 4.01, AND RATIFY AGREEMENT TO AMEND RELATED CONTRACT IN THE AMOUNT OF \$83,785 AND APPROPRIATE FUNDS (Discussion/Action) (Motion) **(Roll Call Vote)**

13. MID-YEAR BUDGET DISCUSSION (Discussion/Action) (Motion) **(Roll Call Vote)**

14. REVIEW PLANS WITH SACRAMENTO TREE FOUNDATION FOR RIVERVIEW TREE MITIGATION ON DISTRICT PROPERTY, AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE TREE PLANTING CONTRACT WITH THE FOUNDATION (Discussion/Action) (Motion) **(Roll Call Vote)**

15. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

16. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is February 10, 2022. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.