

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683



## SPECIAL MEETING

December 6, 2024

**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Rancho Murieta Community Services District will hold a Special Meeting on December 6, 2024 at 1:00 p.m., at the Rancho Murieta Community Services District Board Room at 15160 Jackson Road, Rancho Murieta, California.

*DISTRICT SECRETARY WILL ADMINISTER THE OATH OF OFFICE TO  
STEPHEN BOOTH AND JOHN MERCHANT*

## AGENDA

1. **CALL TO ORDER** - Determination of Quorum (**Roll Call**)
2. **ADOPT AGENDA** (**Motion**)
3. **BOARD RECEIPT OF COUNTY CERTIFICATE OF ELECTION APPOINTING DIRECTORS BOOTH AND MERCHANT** (Receive and File)
4. **Action Item** **ELECTION OF BOARD OFFICERS**
  - a. President
  - b. Vice-President
5. **PRESENTATION OF LONGEVITY AWARDS**
  - a. Karen Hessler – 20 years of service
  - b. Travis Bohannon – 15 years of service
6. **COMMENTS FROM THE PUBLIC**

*Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda. If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to the point in the meeting at which the item is called. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*
7. **Action Item** **NOMINATION FOR GOLDEN STATE RISK MANAGEMENT AUTHORITY (GSRMA) MEMBER REPRESENTATIVE**

## **8. *Action Item* COMMITTEE FORMATION AND ASSIGNMENTS**

## **9. DIRECTOR COMMENTS/SUGGESTIONS**

## **10.ADJOURNMENT (*Motion*)**

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office at 916-354-3700 or email [awilder@rmcsd.com](mailto:awilder@rmcsd.com). Requests must be made as soon as possible and at least two (2) full business days before the start of the meeting.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting location is the District Office. The date and time of this posting is December 4, 2024 at 11:00 a.m.



# COUNTY OF SACRAMENTO VOTER REGISTRATION AND ELECTIONS CERTIFICATE OF FACTS

STATE OF CALIFORNIA }  
County of Sacramento } ss.

I, HANG NGUYEN, Registrar of Voters of the County of Sacramento, State of California, do hereby certify that the number of nominees for the office of:

## **Rancho Murieta Community Services District**

did not exceed the number of offices to be filled at the:

## **November 5, 2024 Presidential General Election**

A petition signed by 10% of the voters or 50 voters, whichever is the smaller number, in the district or trustee area if elected by trustee area, requesting that the district election be held was not presented to me.

In accordance with Elections Code §10515, I hereby request that the Board of Supervisors appoint to such office the following person who filed a declaration of candidacy, and who shall take office and serve exactly as if elected at the General Election.

<b><u>Director</u></b>	Number of Positions:	2
	Number of Candidates:	2
	Name(s) of Candidate(s):	Steve Booth John Merchant

I further certify that the conduct of the election and canvass of the ballots was, in every respect, in accordance with the election laws of the State of California.

IN WITNESS WHEREOF I have set my hand and affixed my official seal on this  
**3rd day of December 2024**, in accordance with the laws of the State of California.



  
HANG NGUYEN  
REGISTRAR OF VOTERS  
County of Sacramento  
State of California



*Certificate of Appreciation*

*Presented to*

*Karen Hessler*

*In Recognition of*

*Your Many Years of Dedicated Service*

*Karen Hessler,*

*We are proud to honor and celebrate your 20 years of outstanding service and commitment to the Rancho Murieta Community Services District. Your dedication, hard work, and loyalty have been instrumental in our success. Your continuous contributions and unwavering support have made a significant impact on our team and our organization as a whole.*

*With heartfelt appreciation, we express our gratitude for your exceptional performance and the invaluable role you have played in our journey. Your efforts and dedication serve as an inspiration to us all.*

*Thank you for your many years of service, and we look forward to many more years of shared success.*

*With Sincere Gratitude,*

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*Mimi Morris, General Manager*

*Rancho Murieta Community Services District*

*December 6, 2024*



*Certificate of Appreciation*

*Presented to*

*Travis Bohannon*

*In Recognition of*

*Your Many Years of Dedicated Service*

*Travis Bohannon,*

*We are proud to honor and celebrate your 15 years of outstanding service and commitment to the Rancho Murieta Community Services District. Your dedication, hard work, and loyalty have been instrumental in our success. Your continuous contributions and unwavering support have made a significant impact on our team and our organization as a whole.*

*With heartfelt appreciation, we express our gratitude for your exceptional performance and the invaluable role you have played in our journey. Your efforts and dedication serve as an inspiration to us all.*

*Thank you for your many years of service, and we look forward to many more years of shared success.*

*With Sincere Gratitude.*

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*Mimi Morris, General Manager*

*Rancho Murieta Community Services District*

*December 6, 2024*

November 26, 2024

Re: Selection of Member Representative for GSRMA Board of Directors

Dear Member:

This letter is a reminder to your District regarding the election process for filling the July 1, 2025 vacancy of the Fire and Special Districts representative positions on the GSRMA Board of Directors.

The timeline for the new process is attached. Once the nomination period is closed, we will conduct an election among the nominees. The Fire or Special District that wins the election can then appoint a member of their governing board to serve on the GSRMA Board.

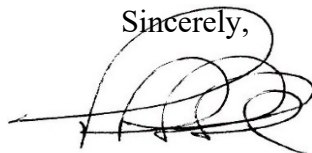
The length of term for the GSRMA board position is 2 years. This specific term runs from July 1, 2025, through June 30, 2027. GSRMA board meetings are bi-monthly starting in July (6 meetings per year). Meetings are held in the GSRMA board room in Willows, CA, from 6-8 pm on the second Wednesday of each meeting month. Each board member receives reimbursement for travel expenses (including lodging and meals, if applicable.) We do have a Virtual Meeting Protocol established for remote participation as well if a board member is unable to attend a meeting in-person.

Please share this information with your board members and let us know if they wish to self-nominate to be a candidate in this election. You can notify us by sending an email that includes your Fire or Special District's name, your name, and indicate that your office would like to be a candidate in the election for GSRMA board representation. The email should be sent to: [elections@gsrma.org](mailto:elections@gsrma.org). Alternatively, you may mail us your nomination via the USPS or fax it to (530) 934-8133.

The deadline for nominations is the end of business on December 13, 2024. The election will take place February 3, 2025, through April 14, 2025. Please disregard this notice if you have already submitted your nomination.

We hope you choose to participate in this process. Please contact our office if you have any questions.

Sincerely,



Scott Schimke  
GSRMA Risk Manager

Golden State Risk Management Authority (GSRMA)  
Governing Board Member Election Timeline  
Effective for July 1, 2025 vacancies

The July 1, 2025, vacancies for the Board include representatives for Fire and Special Districts.

The timeline for these elections are as follows:

Approval of the July 1, 2025 Board Member Election Timeline.

Nominations will be open October 1, 2024, through December 13, 2024.

- Send nomination invite to appropriate member agencies by October 1, 2024.
- Send deadline reminder by November 29, 2024.
- Nominations must be received in the GSRMA office by end of business December 13, 2024.

Approve nominees/ballot at the January 8, 2025, board meeting.

Election conducted February 3, 2025 – April 14, 2025.

- Distribute primary contact information for each peer district to candidate districts by January 15, 2025.
- Distribute election ballots by February 3, 2025.
- Send deadline reminders by March 31, 2025.
- Ballots must be received in the GSRMA office by end of business April 14, 2025.

Election results will be presented to the Board at their May 14, 2025, meeting. At this meeting the Board will:

- In case of a tie, hold a drawing among those receiving the most votes.
- For any vacancy that received no nominations, appoint an individual qualified to fill the position.
- Certify the results of the election process.

Elected districts will provide their appointment prior to the July 9, 2025, Board meeting.