

**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING**

April 19, 2017

Call to Order and Closed Session 4:30 p.m. / Open Session 5:00 p.m.



1. CALL TO ORDER/ROLL CALL

President Mark Pecotich called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:30 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Mark Pecotich, Morrison Graf, Les Clark, John Merchant, and Gerald Pasek. Also, present were Darlene J. Thiel, General Manager; Paul Wagner, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Clark to adopt the agenda. **Second/Graf. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:31 P.M. TO DISCUSS THE FOLLOWING ITEM:

Under Government Code 54957: Public Employee Appointment/Employment of the General Manager.

4. BOARD RECONVENED TO OPEN SESSION AT 5:00 P.M. AND REPORTED THE FOLLOWING:

Under Government Code 54957: Public Employee Appointment/Employment of the General Manager.

Nothing to report.

5. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

None.

6. COMMENTS FROM THE PUBLIC

None.

7. CONSENT CALENDAR

Motion/Clark to adopt the consent calendar. **Second/Graf. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

8. STAFF REPORTS

Under Agenda Item 8A, Director Clark stated that the list of residents with law enforcement and other expertise that may be willing to provide professional insight on issues as they relate to Rancho Murieta Security was provided to him by Ray Bray. Darlene stated that Chief Wagner would utilize these contacts in the future to solicit input and ideas as appropriate.

Under Agenda Item 8C, Director Clark asked about the map program. Chief Wagner stated that he is looking at 3 different programs and getting demonstrations to see which would work best for the District.

Under Agenda Item 8D, Director Clark asked why the plant started up early. Paul Siebensohn said it was to help in managing storage.

9. CORRESPONDENCE

No discussion.

10. RECEIVE 2016 DIVERSION REPORT- Presentation by Jack Fiori, California Waste Recovery Systems

Jack Fiori, California Waste Recovery Systems (Cal Waste), gave a presentation regarding the 2016 Diversion Report for Rancho Murieta. The items covered in the report included the consolidated tons collected in Rancho Murieta: 1,971 tons of solid waste, 1,091 tons of green-waste, and 734 tons of recycled materials for a total of 3,796 tons. Pounds per household per week: solid waste 31 lbs., recyclables 11 lbs., green waste 17 lbs. In 2016, 1,010 bulky waste collections were made. Mr. Fiori also commented on new legislation regarding organic waste (food/green) that will be going into effect by 2023 and the Greenwaste as Alternative Daily Cover, which takes effect January 1, 2020. A question and answer period followed.

Cal Waste has a new app, which is a collection schedule pick up reminder to help residents remember their garbage day. Another feature of the program is the Waste Wizard, which allows you to do a quick search to find out if an item should be recycled, composted, or disposed of.

Director Merchant commented on how happy everyone is with the services provided by Cal Waste.

11. CONSIDER ADOPTING RESOLUTION R2017-05 A RESOLUTION REPEALING STAGE ONE WATER SUPPLY CONDITIONS

Darlene J. Thiel gave a brief summary of the recommendation to adopt Resolution R2017-05 repealing the stage one water supply conditions due to Governor Brown issuing Executive Order B-40-17 terminating the January 17, 2014 Drought State of Emergency for all counties in California except the Counties of Fresno, Kings, Tulare, and Tuolumne. The Order also directed the State Water Resources Control Board (SWRCB) to continue development of permanent prohibitions on wasteful water use and requirements for reporting water use by urban water agencies and requires the orders and provisions contained in Executive Order B-37-16, **Making Water Conservation a California Way of Life**, remain in full force and effect except as modified by Executive Order B-40-17.

While the Stage Normal does not limit outside irrigation to specific days of the week or number of days, staff will continue to encourage efficient use of water for landscape irrigation.

Motion/Clark to adopt Resolution R2017-05, a Resolution Repealing Stage One Water Shortage Conditions. **Second/Graf. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

12. DISCUSS AND CONSIDER RECRUITMENT FOR A NEW GENERAL MANAGER

Darlene J. Thiel gave a brief summary of the three (3) options available to the Board. The options are (1) contracting with a professional executive search firm to conduct and handle the process, (2) the Board of Directors could handle the recruitment in-house with the assistance of staff, (3) or a combination of the two (2) where an ad hoc committee works with the executive search firm.

Motion/Graf to pursue option 1 to contract with a professional firm and the Board appoint an Ad Hoc Committee to select the firm and to work with the firm. **Second/Merchant.**

Motion/Pecotich to pursue using a professional search firm to handle the process, allow the General Manager to approve the contract, in an amount not to exceed \$24,000, and appoint an Ad Hoc Committee to select the firm and provide input and assistance with the process. **Second/Clark.**

Director Graf withdrew his motion.

Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

Director Merchant and Director Pasek volunteered to be on the Ad Hoc Committee. By consensus, the Board agreed.

13. CONSIDER APPROVAL OF ADDITIONAL SCOPE OF WORK AND FUNDING UNDER KENNEDY-JENKS CONSULTANTS AGREEMENT FOR THE RECYCLED WATER PRE-DESIGN REPORT

Paul Siebensohn gave a brief summary of the recommendation to approve the additional scope of work and funding for the Recycled Water Pre-Design Report. Director Pasek asked what the object of the report is. Director Clark stated it is the master plan that is required to proceed with the project. Director Pasek asked about the review of the water balance. Paul Siebensohn stated that it is part of the report.

Motion/Clark to approve Amendment No. 1 to the Recycled Water Program Preliminary Design Report in an amount of \$6,600 to Kennedy Jenks Consultants Inc., funding to come from Water Supply Augmentation Reserves. **Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

14. CONSIDER APPROVAL OF PROPOSAL FROM BROWER MECHANICAL FOR REPLACEMENT OF WATER TREATMENT PLANT #1 HVAC SYSTEM

Paul Siebensohn gave a brief summary of the recommendation to approve the proposal for replacement of Water Treatment Plant #1 HVAC system. The current system is over 15 years old and has started to make loud noises. A vendor was called out to trouble shoot it and said that the unit is at the typical age of replacement, over 15 years, and may fail at any time.

Motion/Graf to approve proposal from Brower Mechanical, Inc., for replacement of the heating and air conditioning system at the Water Treatment Plant #1, in an amount not to exceed \$8,864. Funding to come from Water Capital Replacement Reserves. **Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

15. CONSIDER APPROVAL OF TRANSFER OF MONEY TO RESERVE FUNDS

Eric Thompson gave a brief summary of the recommendation to transfer money to the Reserve Funds.

Motion/Clark to approve the transfer of \$50,000 of undesignated cash to Capital Replacement Reserves for the Water Fund; approve the transfer of \$200,000 of undesignated cash to Capital Replacement Reserves for the Sewer Fund; approve the transfer of \$50,000 of undesignated cash to Capital Replacement Reserves for the Security Fund; and approve the transfer of \$60,000 of undesignated cash to Admin Replacement Reserves allocated by fund as indicated. **Second/Graf. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.**

	WATER	SEWER	DRAINAGE	SOLID WASTE	SECURITY
Recommended Reserve Transfer	\$ 50,000	\$ 200,000			\$ 50,000
Recommended Admin Reserve (by fund)	\$ 23,340	\$ 17,820	\$ 3,660	\$ 3,000	\$ 12,180

16. RECEIVE PARKS COMMITTEE UPDATE AND DISCUSS THE APRIL 20, 2017 MEETING/TOUR OF RANCHO MURIETA TRAILS

President Pecotich stated that the next Parks Committee Meeting would be scheduled after the site tour on April 20, 2017. The Board packet for the April 20, 2017 meeting contains:

1. Pertinent trail sections excerpted from the three (3) Park Development Agreements.
2. Exhibit E – RMA October 2016 version supplied to Sacramento County.
3. Excerpts from the 2002 Lakeview Supplemental EIR regarding the provision of trails.
4. Alder Creek Plan, September 2013, for comparative purposes (similar to Rancho Murieta in many ways).
5. Three (3) community case studies for comparative purposes.

Discussion of specifics related to ideas and suggestions that the Board of Directors may have regarding trails and input to the District’s Parks Committee representative (Director Pecotich) as a result of this site visit will be scheduled for the District’s May 17, 2017 Regular Board of Directors Meeting.

17. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

Director Graf stated that he is interested in attending the CSDA Special District Leadership Academy in July.

Director Pasek suggested Suzanne attend the Art of the Message training on August 15, 2017.

18. REVIEW APRIL BOARD/COMMITTEE MEETING DATES/TIMES

No discussion.

19. DIRECTOR COMMENTS AND SUGGESTIONS

Chief Wagner gave a brief summary of his trip to the ISC West Public Security and Safety Expo. Chief Wagner met up with the camera specialist from Burns and McDonnell and looked at various cameras, storage and mapping software. Chief is scheduling demonstrations of some of the programs to see which works best for the District.

Director Merchant stated that if the Board is interested, he could get someone from the State of California to come out and give a presentation on climate.

Director Graf suggested Security consider pre-issuing passes on Easter and New Years as is done for July 4. Chief Wagner stated that he would check with Rancho Murieta Association (RMA).

Director Clark stated that staff has done a great job on getting information out to the public on Facebook.


Director Pecotich stated that Darlene Thiel is leaving and thanked her for all she had done for the District. At the RMA meeting last night there was some discussion about Basin 5 aeration.

Darlene Thiel stated that she Supervisor Sue Frost will be attending the May Board meeting to introduce herself and discuss traffic and roads. Only one (1) protest letter has been received regarding the rate increase.

20. ADJOURNMENT

Motion/Graf to adjourn at 7:14 p.m. Second/Merchant. Ayes: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,


Suzanne Lindenfeld
District Secretary