MEMORANDUM

Date: September 3, 2019

To: Communications & Technology Committee

From: Mark Martin, General Manager

Subject: Outreach and Technology Items Accomplished/In-Progress
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At the last Communications & Technology meeting, Director Butler asked for staff to separately track outreach and technology initiatives accomplished and in the works, including the status of each. Attached are two worksheets reflecting that information.

RMCSD OUTREACH INITIATIVES

September 3, 2019

	Initiative	Current Status
1.	RMCSD Website Improvements	Ongoing, Quicklinks
2.	RMCSD Facebook Page	Ongoing outreach mirror key RMCS website announcements
3.	Pipeline Improvements	On-Going
4.	Draft Communications Plan	In-Process
5.	Electronic Message Board	Reviewed Cost - Too expensive to implement
6.	Changeable Message Sign Trailer	Reviewed Cost - Too expensive to implement
7.	Streaming of Regular Board Meetings	Researching
8.	NextDoor.com	Committee decided against - Revisit 2020
9.	Flyers in Bills	Assessing opportunities
10.	River Valley Times - CSD Column	Editor declined but committed to news stories
11.	Public Events Outreach	RMCC Community Day, Neighborhood Night Out
12.	Magnetic Signs on Work Trucks for Outreach Campaigns	Researching

RMCSD TECH INITIATIVES

	Initiative	Current Status
1.	High Speed Internet – Enables cloud-based technology	√
2.	Timesheets from Paper to Electronic	√
3.	One-Drive Cloud working folders	√
4.	Ring Central - Unified Communications (Phones/Communication)	√
5.	Desktop Scanners - More paperless efficiencies	√
6.	Security Cameras - Public Buildings and Treatment Plants	√
7.	Upgraded Software Licenses - Microsoft Office 365 Cloud Based Software	√
8.	User enabled reset of software passwords	√
9.	North Gate FastPass System	√
10.	Portable Computers/Surface Books for Management Staff	√
11.	Network Mirror/Backup - Cloud Based	√
12.	AUTOCRACY Network Domain Name Change	√
13.	Document Imaging System/Escrow Files	System in-place Scanning in progress
14.	Patrol Management Software - Cloud Based	Payment/Contract stage
15.	RMCSD Server Upgrade	In-Process
16.	SharePoint Cloud File and Collaboration Site	In-Process
17.	Large Format Plotter/Scanner	Delivered this week
18.	Accounts Payable/General Ledger (Great Plains) Integration	Review/Bids
19.	Accounting System/General Ledger other Integration	Review/Bids
20.	Maintenance Management and Work Order System	TBA
21.	Land Management/Permit System	TBA
22.	Asset Management System (GIS/Data)	TBA
23.	Online Billing System review options	TBA