

MEMORANDUM

Date: August 18, 2020
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

As the situation with COVID-19 continues to unfold the District has responded to the pandemic in a number of ways. The latest Sacramento County Health directive extended the stay-at-home/essential services mandate on July 14, 2020. The order remains in effect until rescinded or amended by County Health Officials. As a result, District offices continue to be closed to the public. To date, District staff has reported two cases of the virus. Both of those employees have recovered from the virus and returned to work. All employees are reminded of the social distancing protocol and that if they displayed any symptoms, they are to stay away from work until they become symptom-free. As of today, there were no additional suspected cases.

Response to the community:

In an attempt alleviate some of the financial concerns our residents may be experiencing, we have suspended lock offs, and offered to enter into pay agreements for those affected.

Response to staff:

To ensure the safety of staff, we have implemented the following:

Workplace safety precautions:

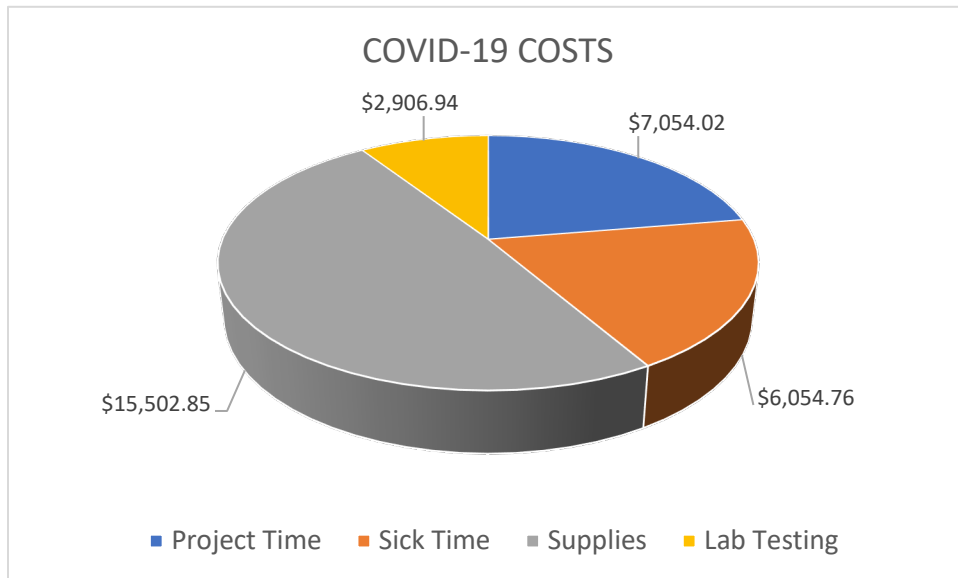
- Staggering work schedules
- Regular employee screening of temperature
- Sneeze guard installed in the District Office
- Office staff are cleaning all public area surfaces three times daily
- Masks and gloves available
- Wall mounted hand sanitizers at all entries throughout District offices

Transitioning Employee's Back:

- Adopt protocols for employees reporting illness, etc., for potential exposure
- Document measures taken to improve workplace safety
- Meet and confer with the OE3 Union representative to review our plans

This effort has not been without a cost to the District. We have incurred extra expenses associated with the Pandemic. As of July 31, 2020, the total cost has been \$31,518.57. Since the Governors order forced RMCSO to close to the public and implement working from home whenever possible, we have created a safe workspace (with the purchase of masks, hand sanitizer, PPE, and installation of sneeze guards at the front desk). Also included in the costs was virus testing of employees to ensure that there were no asymptomatic infections for our staff who may have been infected from transmission of the virus from two employees who tested positive.

This represents \$18,409.79 spent on extra equipment, including monitors, Surface Books to allow employees to work remotely and lab testing and \$13,108.78 in employee time spent on extra projects relating to COVID-19 or time lost due to the virus, which includes employee 27 sick days. The graph below represents these costs:



LAGUNA JOAQUIN

After receiving the petition from Judith Embree, Jane Hall, Marlen, I have scheduled meetings with Sacramento-Yolo Mosquito & Vector Control District (8-24) and the owners of the CIA Ditch (8-21). We are also planning to increase the frequency of applying chemicals to the retention basin.

COMMUNITY PROGRAMS

Rachio Smart Irrigation Controller Program – Began April 14, 2020 – While Supplies Last!

The Regional Water Authority (RWA) Water Efficiency Program (WEP) is sponsoring a partnership with Rachio Controllers to allow RWA member residents to purchase first-come first-serve smart wi-fi irrigation controllers at a very reduced price. A total of 1,500 controllers will be available across all participating RWA agencies at the reduced price as long as supplies last. Controllers for either 8-zones or 16-zones typically costing up to \$279.99 retail each have been reduced to \$74.99 with free shipping.

Below is the website for the program:

<https://rwa.rachio.com/>

Residents will be required to input their name, email, zip code and select Rancho Murieta CSD as the water provider to access the purchase site.

Background

Smart irrigation controllers are the new wave of the Internet of Things (IOT) allowing homeowners to control their landscaping irrigation controller remotely using their smart devices along with other smart features such

as rain delay due to actual weather observations and easy scheduling of intermittent watering programs. RWA went out to bid for vendors to participate, and Rachio was the only vendor who responded. The program is only available to residents and not commercial properties.

OUTREACH/ADVOCACY

CSD Safety Committee Meeting – Staff met to discuss quarterly safety reports and concerns.

CSD/MVA (Murieta Village) – Met with leadership to discuss the options for surveillance to be purchased with Security impact fees generated by the recent sale of property in the Murieta Gardens.

CSD/RMA– Attended the special Compliance Committee meeting to discuss Security Gate and Patrol related issues.

Sacramento Central Groundwater Authority (SCGA) – Attended a portion of the virtual board meeting.

Sloughhouse Resource Conservation District (SRCD) Board Meeting – Planning to begin attending virtual meetings as they are scheduled. Plans to include Paul in future meetings are being reviewed.

Regional Water Authority (RWA) Regular Board Meeting – Paul or I will be attending virtual meetings as they are scheduled.

DEVELOPMENT RELATED

Residences East – 670 Financing and Services Agreement (FSA) – Staff and District Legal counsel met with Residents East landowner regarding various issues. At this time, all of the developer questions have been answered.

Riverview project – Paul and I met with the Developer, RMA, and County Club staff to review the planning accessing the property for the grading phase. We are also managing the agreement with Coastland for reviewing the drainage plans.

OTHER DISTRICT BUSINESS

Conference/Education Opportunities:

SDLA Module 1: Governance Foundations	August 25 & August 26, 2020	Webinar
SDLA Module 2: Setting Direction/Community	September 16 & 17, 2020	Webinar
Rate Setting Under Prop 218 & 26	September 29, 2020	Webinar
Special District Leadership Academy	September 27 – 30, 2020	S. Lake Tahoe, CA
Resources for Board Secretaries	September 11, 2020	Webinar
SDLA Module 3: Board’s Roll In Finance	October 20, 2020	Webinar
Board Secretary/Clerk Conference	October 26, 2020	Webinar
SDLA Module 4: Board’s Role in HR	November 4, 2020	Webinar
Required Ethics Training AB1234	November 18, 2020	Webinar

Virtual Workshop: HR Bootcamp
So you want to be a General Manager

Attended
August 4, 2020
August 12 – 13 (2 half days)

Webinar
Webinar

EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS:

On July 27, Security Patrol Officer Branden Arino was on patrol and discovered a fire at the river near Granlees dam. He alerted the Fire Department, worked on putting out the fire with a shovel he had in the patrol vehicle and then aided them in extinguishing the flames. Thank you Officer Arino! He has departed the District to pursue a career in corrections in Louisiana. Best of luck to him!

We are pleased to announce that we have hired Elizabeth Richardson to fill the position of Office Assistant I.