

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683



SPECIAL MEETING

January 9, 2023

NOTICE IS HEREBY GIVEN that the Board of Directors of the Rancho Murieta Community Services District will hold a Special Meeting on January 9, 2024 at 11:00 a.m., at the Rancho Murieta Community Services District Board Room at 15160 Jackson Road, Rancho Murieta, California.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

1. CALL TO ORDER, ROLL CALL - Determination of Quorum –President Maybee **(Roll Call)**

2. ADOPT AGENDA **(Motion)**

3. Information Item Security Budget

- i. FY23-24
- ii. FY24-25

4. COMMENTS FROM THE PUBLIC

*For this Special Meeting, members of the public may **ONLY** comment on items specifically agendized. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*

If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to Public Comments. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

5. DIRECTOR COMMENTS/SUGGESTIONS

6. ADJOURNMENT **(Motion)**

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the District Office at 916-354-3700 or email awilder@rmcsd.com. Requests must be made as soon as possible and at least two (2) full business days before the start of the meeting.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is January 4, 2024. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

DATE: JANUARY 9, 2024
TO: JOINT FINANCE and SECURITY COMMITTEE
FROM: MIMI MORRIS, GENERAL MANAGER AND
MARK MATULICH, DIRECTOR OF FINANCE AND ADMINISTRATION
SUBJECT: **Security Budget**

The Security Budget for 23-24 is attached and a very draft 24-25 Security Budget to underscore our conversations today.

23-24 Security BUDGET

Budgeted Amount

Account Number	Description	-253,391	Note re line item
Revenue		1,637,960	
500-3000	Residential Security Charges	1,284,000	Service Revenue
500-3010	Commercial Security Charges	274,000	Service Revenue
500-3180	Security Interest Income	1,200	Other Revenue
500-3240	Security Fines/Rule Enforcement	2,100	Other Revenue
500-3250	Security Late Charges	6,000	Other Revenue
500-3300	Security Title Transfer Fees	6,660	Other Revenue
500-3400	Security Gate Bar Code Income	9,000	Other Revenue
500-3500	Security Misc. Income	5,000	Other Revenue
500-8100	Transfer In - Administration	50,000	Other Revenue
Expense		-1,891,351	
500-4000-01	Wages - Security Gen	-113,580	Personal Services
500-4000-07	Wages - Security Gate	-424,227	Personal Services
500-4000-08	Wages - Security Patrol	-190,464	Personal Services
500-4050-01	Health, Dental, & Vision - General	-29,723	Personal Services
500-4050-07	Health, Dental, & Vision - Gate	-97,212	Personal Services
500-4050-08	Health, Dental, & Vision - Patrol	-58,633	Personal Services
500-4051-01	Pension Expense - General	-7,856	Personal Services
500-4051-01	Pension UAL - Security General	-13,760	Personal Services
500-4051-07	Pension Expense - Security Gate	-33,559	Personal Services
500-4051-07	Pension UAL - Security Gate	-51,600	Personal Services
500-4051-08	Pension Expense - Security Patrol	-13,178	Personal Services
500-4051-08	Pension UAL - Security Patrol	-24,080	Personal Services
500-4052-01	PR Taxes - SG	-1,704	Personal Services
500-4052-07	PR Taxes - Gate	-6,269	Personal Services

500-4052-08	PR Taxes - Patrol	-2,832	Personal Services
500-4053-01	Other Employer Costs - SG	-3,955	Personal Services
500-4053-07	Other Employer Costs - Gate	-8,086	Personal Services
500-4053-08	Other Employer Costs - Patrol	-4,856	Personal Services
500-4080-07	Tuition Reimbursement - Gate	-1,000	Personal Services
500-4080-08	Tuition Reimbursement - Patrol	-1,000	Personal Services
500-4150-07	Recruitment-Gate	-3,000	Personal Services
500-4150-08	Recruitment-Patrol	-3,000	Personal Services
500-4200-01	Travel/Meetings - Security Gen	-250	Personal Services
500-4250-01	Supplies - Security Gen	-1,000	Personal Services
500-4250-07	Supplies - Security Gate	-5,000	Personal Services
500-4250-08	Office Supplies - Security Patrol	-5,000	Personal Services
500-4450-01	Insurance -	-31,900	Personal Services
500-4450-01	Insurance -	-34,800	Personal Services
500-4550-01	Telephones - Security Gen	-500	Personal Services
500-4550-07	Telephones - Security Gate	-500	Personal Services
500-4550-08	Cellular Phone - Security Patrol	-3,000	Personal Services
500-4700-01	Legal/Consulting - Security	-5,000	Personal Services
500-4750-01	Training/Safety - Security Gen	-300	Personal Services
500-4750-07	Training/Safety - Security Gate	-500	Personal Services
500-4750-08	Training/Safety - Security Patrol	-500	Personal Services
500-4850-01	Equipment Maint - Security Gen	-2,000	Operating Expense
500-5100-01	Uniforms - Security General	-600	Operating Expense
500-5100-07	Uniforms - Security Gate	-600	Operating Expense
500-5100-08	Uniforms - Security Patrol	-600	Operating Expense
500-5150-07	Equipment Repairs - Security Gate	-4,000	Operating Expense
500-5150-08	Equipment Repairs - Security Patrol	-1,000	Operating Expense
500-5200-07	Building/Grounds Maint - Security	-3,600	Operating Expense
500-5200-08	Safety Center - Security Patrol	-2,500	Operating Expense
500-5225-07	Bar Codes - Security Gate	-7,000	Operating Expense

500-5250-08	Vehicle Maint - Security Patrol	-4,000	Operating Expense
500-5300-08	Vehicle Fuel - Security Patrol	-12,000	Operating Expense
500-5315-08	Off Duty Sheriff	-5,000	Operating Expense
500-5375-07	Purchased Power - Security Gate	-7,500	Operating Expense
500-5400-01	Information System Maint - Security	-900	Operating Expense
500-5400-07	Information System Maint - Gate	-16,000	Operating Expense
500-5400-08	Information System Maint - Patrol	-3,500	Operating Expense
500-6000-01	Miscellaneous - Security Gen	-500	Operating Expense
500-6000-07	Miscellaneous - Security Gate	-500	Operating Expense
500-6000-08	Miscellaneous - Security Patrol	-500	Operating Expense
500-6999-99	Admin Allocation - Security	-637,227	Admin OH

24-25 Security BUDGET

Budgeted Amount

Account Number	Description	106,036	Note re line item
Revenue		1,637,960	
500-3000	Residential Security Charges	1,284,000	
500-3010	Commercial Security Charges	274,000	
500-3180	Security Interest Income	1,200	
500-3240	Security Fines/Rule Enforcement	2,100	
500-3250	Security Late Charges	6,000	
500-3300	Security Title Transfer Fees	6,660	
500-3400	Security Gate Bar Code Income	9,000	
500-3500	Security Misc. Income	5,000	
500-8100	Transfer In - Administration	50,000	Operating Expense
Expense		-1,531,924	
500-4000-01	Wages - Security Gen	-113,580	Personal Services
500-4000-07	Wages - Security Gate	-424,227	Personal Services
500-4000-08	Wages - Security Patrol	-190,464	Personal Services
500-4050-01	Health, Dental, & Vision - General	-29,723	
500-4050-07	Health, Dental, & Vision - Gate	-97,212	
500-4050-08	Health, Dental, & Vision - Patrol	-58,633	
500-4051-01	Pension Expense - General	-7,856	
500-4051-01	Pension UAL - Security General	-13,760	
500-4051-07	Pension Expense - Security Gate	-33,559	
500-4051-07	Pension UAL - Security Gate	-51,600	
500-4051-08	Pension Expense - Security Patrol	-13,178	
500-4051-08	Pension UAL - Security Patrol	-24,080	
500-4052-01	PR Taxes - SG	-1,704	
500-4052-07	PR Taxes - Gate	-6,269	

500-4052-08	PR Taxes - Patrol	-2,832	
500-4053-01	Other Employer Costs - SG	-3,955	
500-4053-07	Other Employer Costs - Gate	-8,086	
500-4053-08	Other Employer Costs - Patrol	-4,856	
500-4200-01	Travel/Meetings - Security Gen	-250	
500-4250-01	Supplies - Security Gen	-500	
500-4250-07	Supplies - Security Gate	-2,500	
500-4250-08	Office Supplies - Security Patrol	-500	
500-4450-01	Insurance -	-31,900	
500-4450-01	Insurance -	-34,800	
500-4550-01	Telephones - Security Gen	-500	
500-4550-07	Telephones - Security Gate	-500	
500-4550-08	Cellular Phone - Security Patrol	-2,400	
500-4700-01	Legal/Consulting - Security	-5,000	
500-4750-01	Training/Safety - Security Gen	-300	
500-4750-08	Training/Safety - Security Patrol	-900	
500-4850-01	Equipment Maint - Security Gen	-2,000	Operating Expense
500-5100-07	Uniforms - Security Gate	-600	Operating Expense
500-5100-08	Uniforms - Security Patrol	-4,200	Operating Expense
500-5150-07	Equipment Repairs - Security Gate	-4,000	Operating Expense
500-5200-07	Building/Grounds Maint - Security	-3,600	Operating Expense
500-5225-07	Bar Codes - Security Gate	-7,000	Operating Expense
500-5250-08	Vehicle Maint - Security Patrol	-5,000	Operating Expense
500-5300-08	Vehicle Fuel - Security Patrol	-12,000	Operating Expense
500-5375-07	Purchased Power - Security Gate	-7,500	Operating Expense
500-5400-01	Information System Maint - Security	-900	Operating Expense
500-5400-07	Information System Maint - Gate	-16,000	Operating Expense
500-5400-08	Information System Maint - Patrol	-3,500	Operating Expense
500-6999-99	Admin Allocation - Security	-300,000	