

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683



## BOARD GOALS WORKSHOP SPECIAL MEETING

February 9, 2021 at 3:00 p.m.

**NOTICE IS HEREBY GIVEN** that the Board of Directors of the Rancho Murieta Community Services District will hold a Special Meeting on February 9, 2021 at 3:00 p.m. **This meeting will be held via ZOOM** video conference only pursuant to Governor Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/85948034512>, entering Meeting ID no. 859 4803 4512, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 859 4803 4512. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing \*67 from their phone. **PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.**

### AGENDA

1. **CALL TO ORDER, ROLL CALL** - Determination of Quorum - President Maybee **(Roll Call)** 2:00
2. **ADOPT AGENDA** (Motion)
3. **COMMENTS FROM THE PUBLIC**  
*For this Special Meeting, members of the public may **ONLY** comment on items specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*  
*If you wish to address the Board at the time of the agendized item, as a courtesy, please state your name and address, and reserve your comments to no more than 3 minutes so that others may be allowed to speak. (5 min.)*
4. **GOAL PLANNING** (Discussion)
  - Review Goal Setting/Strategic Planning Approach
  - Review Prior Goals
  - Identify New Goals
5. **DIRECTOR COMMENTS/SUGGESTIONS**
6. **ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act and Executive Order No. N-29-20, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or [awilder@rmcsd.com](mailto:awilder@rmcsd.com). Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is February 5, 2021. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

## MEMORANDUM

Date: February 8, 2021  
To: Board of Directors  
From: Tom Hennig, General Manager  
Subject: Fiscal Year 2021-22 Board Budget Goals

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I have attached the following items for your review in preparation for our upcoming 2021-22 Board Goals Workshop:

- Goal Setting Approach
- Goals established last year for 2020-21
- Identification of items or goals to consider for 2021-22

When setting Goals, Board Members should consider the District's mission statement:

### **MISSION STATEMENT**

*The mission of Rancho Murieta Community Services District is to take a leadership role in responding to the needs of the residents. The District will deliver superior community services efficiently and professionally at a reasonable cost while responding to and sustaining the enhanced quality of life the community desires.*

### **FISCAL YEAR 2020-21 BOARD GOALS**

1. Comprehensive Infrastructure Management Reserves Study
2. Effectively Manage District Finances
  - a. Assess the Long-Term Financial Position of the District
  - b. Enhance Rate Setting Analysis & Procedures
  - c. Enhance Financial Reporting & Review
3. Security Services
4. Water Services
  - a. Permit Extension
  - b. 20/20 Water Conservation Plan Update
  - c. Water Capacity Options
5. Enhanced Community Education and Outreach

## FISCAL YEAR 2021-22 BOARD GOAL DISCUSSION

### Major

- Budgeting for Reserves based on Reserve Study Outcome
- Security Service levels and Community objectives
- Financial Systems Upgrade
- Laguna Joaquin requirements
- CIA Ditch, Forebay, Granlees Dam

### Finance

- Reserve rates over multiple years – 5-year...30-year / Board's targeted % contribution for each reserve fund
- Finance System replacement with optimized integrations
- District Financial Reporting

### Development

- Review Integrated Water Master Plan – Impact from 2013 Climate study
- Resolving Developer finance issues
- Impact from the Accessory Dwelling law change

### Security

- Opinion Poll
- Live Within the Means
- Finish the Discussion on Increased Demand at the Retail Site

### Improvements / Infrastructure WTP & WWTP

- Reserves
- Review Village infrastructure / Engineering Study
- Develop priority lists
- Prepare for Development – Sewer
- Prepare for Development – Water
- Fining authority for protection of District resources – Water Code revision?

### Personnel

- Review Administration Structure – Organization study
- Review impact of potential Security structure adjustments
- Focus on opinion poll

### Communications & Technology

- Utility Web Site Upgrade
- Computer infrastructure and Cyber Security
- Billing Software & customer service tracking upgrade

### Next Steps

- Consolidate Today's Feedback on Proposed Goals
- Assign Priority Ranking
- Focus on top-five Goals
- Discuss next steps

### Budget Calendar

Mid–Late Feb 2021	Board Goals/Budget Workshop
March 01, 2021	Finance Committee Budget Meeting
March 17, 2021	Board Meeting (Present Draft Budget)
March 24, 2021	Mail Prop 218 rate increase notice
April 05, 2021	Budget Meeting – Draft CIP documents due
May 19, 2021	Board Meeting – Present Budget (1 <sup>st</sup> Reading)
June 16, 2021	Board Meeting – Present Budget (2 <sup>nd</sup> Reading)