

MEMORANDUM

Date: September 19, 2018
To: Board of Directors
From: Mark Martin, General Manager
Subject: General Manager's Report

EMPLOYEE RELATIONS/DEVELOPMENT

The Director of Administration position has been advertised. The closing date for the advertisement is October 12, 2018.

2018 DISTRICT ELECTIONS

A reminder, the District's Candidates Night is October 11, 2018 at 6:30 p.m. at the District's meeting room. I have offered to meet with each candidate, including current candidate Board members, to introduce myself and help the candidates gain further perspective on the District and key issues. As of this date, I have met with Ron Amarante, Linda Butler and Martin Pohll. A meeting is scheduled this week with Jerry Pasek.

OUTREACH/ADVOCACY

August 21, 2018: **Attended Rancho Murieta Association (RMA) Board meeting along with Chief Werblun.**

The purpose of my attendance was to hear in-person the Security concerns of the RMA Board and residents. A comment was made about the Gazebo security camera that bears correction. The cameras in that area are operating properly and all District security cameras are monitored regularly by District management to ensure they are correctly functioning. There was a short period where the Gazebo camera was inoperable due to water damage from RMA cleaning efforts. Electronics were quickly replaced, and the camera returned to service. A number of comments about speeding enforcement and other issues related to Security were voiced. The RMA Board discussed budget priorities for 2019, with the speed trailers, speed humps, and opening the Escuela Gate, ranked by the RMA Board as second, fourth, and seventh budget priorities overall. A more thorough record exists in video form and news reports. To be clear, I remained quiet throughout the meeting having inquired and been informed at the start of the meeting by an RMA staff member that only residents were allowed to speak at RMA meetings. In light of that response, both I and Chief Werblun respectfully observed the meeting.

August 24, 2018: **Attended WateReuse NorCal Meeting – San Jose.** The meeting was hosted by the Santa Clara Valley Water District (SCVWD). In the opening comments, the Executive Director of SCVWD discussed a common dilemma faced by those who are implementing reclaimed water infrastructure related to possible changes to legislation that could allow Indirect Potable Reuse (IPR). Such legislation could allow for charging of raw surface water bodies with reclaimed water to allow mixing and settling before treatment to a potable water standard. Since the District maintains a number of raw surface water bodies, the change in legislation, if approved and if implemented by the District, could reduce or eliminate the need for purple pipe distribution of reclaimed water. The dilemma is the change to policy is not a guarantee, so agencies implementing reclaimed water are in a circumstance where we must still develop purple pipe distribution systems even though future legislation could reduce reliance on those systems. Other presentations on Direct Potable Reuse (DPR) were given. DPR, which is a direct transformation of reclaimed water to potable water is typically much more cost prohibitive, relying on reverse osmosis, UV light, and other more expensive techniques. Certain

areas of the State, such as remote coastal areas, are much more likely to incur the cost to implement these technologies given their severe shortages of raw water.

September 12, 2018: Attended Water Forum meeting at Regional Water Authority (RWA) offices.

Perhaps the most important item discussed was the Discussion about **SB 998** passed by the Senate on August 29, 2018 impacting water providers. This bill serves as an example of an unfunded mandate by the State that would add new, ongoing, and additive regulatory and administrative responsibilities to the District.

The legislation requires an urban and community water system, defined as a public water system that supplies water to more than 200 service connections, to have a written policy on discontinuation of water service to certain types of residences for nonpayment available in prescribed languages. The legislation requires the policy to include certain components, be available on the system's internet web site, and be provided to customers in writing, upon request. Fines up to \$1,000 for each day in which the violation occurs could be assessed and would require the enforcement moneys collected by the board to be deposited in the Safe Drinking Water Account.

The District would be prohibited from discontinuing residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days and requires the District to contact the customer named on the account and provide the customer with the urban and community water system's policy on discontinuation of residential service for nonpayment no less than seven (7) business days before discontinuation of residential service, as prescribed. This legislation prohibits residential service from being discontinued under specified circumstances and requires the District, in the event the District discontinues residential service, to provide the customer with information on how to restore service.

The District would be required to waive interest charges on delinquent bills and would limit the amount of a reconnection of service fee imposed on a residential customer who demonstrates, as prescribed, to the community water system household income below 200% of the federal poverty line. The legislation requires a community water system that furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit structure, mobile home park, and that the owner, manager, or operator of the dwelling, structure, or park is the customer of record, to make every good faith effort to inform the residential occupants by written notice that service will be terminated and that the residential occupants have the right to become customers, as specified. The legislation requires the District to report the number of annual discontinuations of residential service for inability to pay on its internet web site and to the board, and the legislation require the board to post on its internet web site the information reported.

The legislation requires the District, as a community water system, to comply with the bill's provisions on and after April 1, 2020. The bill was enrolled by the legislature and presented to the Governor on September 6, 2018. As of September 19, 2018, I cannot find proof of Governor Brown's action, but there is a strong likelihood of this bill going into effect. From an advocacy standpoint, this bill was opposed by ACWA and CSDA.

September 13, 2018: Attended Regional Water Authority Board Meeting.

Received an update on the Sites Reservoir project. Although the District is not a party, it was interesting to observe the number of Southern California water districts who have already established large percentage reservations of the overall capacity of what would be a new Northern California reservoir. Other member agencies of the RWA sit at the table to defend interests that directly impact them. Other updates were provided on Regional Water Reliability Plan (RWRP) which speaks to conjunctive use of water and the California Water Efficiency Program (CalWEP). One long-term benefit mentioned by the new CalWEP Executive Director likely left unconsidered by many is the potential reduction in needed new infrastructure (pumps,

pumping cost, storage, etc.) that results from increased water efficiency. Final discussion was had on the State water tax which died due to last minute dealing but is expected to resurrect in the next legislative session.

GIS MAPPING/INFRASTRUCTURE MANAGEMENT

Staff and I met with vendors on August 17 and 23, 2018 for demonstrations of each vendor's web-based infrastructure management systems tied to a mapping interface. The intent was to get a sense for the latest state of technology and get a rough order of magnitude of potential cost. One vendor's product was more readily adaptable to both infrastructure and enforcement activities. The other vendor's product was well implemented for utilities but did not have an enforcement capability. The next steps are, as resources allow, to specify system needs to form the basis of a request for proposal (RFP).

SECURITY – JOINT SECURITY COMMITTEE MEETING

Director Pecotich has taken the lead working with RMA's Board President Bauer to set an agenda, date, and time for the meeting. Right now, the earliest the meeting would occur is October. It is my understanding the RMA Board acted September 18, to support a particular course of action. Details to be worked out and advertised.

MEMORANDUM

Date: September 17, 2018
 To: Board of Directors
 From: Eric Thompson, Controller
 Subject: Administration / Financial Reports

Enclosed is a combined financial summary for **August 2018**. Following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other items of interest are included.

Residential Water Consumption – Year-to-date residential water usage was down 3.4% versus budget through August 2018. Listed below are year-to-date water consumption numbers using weighted averages:

		12 month rolling % increase											
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Residences	0.1%	2,539	2,542										
		Weighted Average											
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cubic Feet	2,666	2,672	2,659										
Gallons per day	665	666	663										
Planned Usage GPD	627												

Commercial/Other Water Consumption – Year-to-date commercial water usage was down 0.2% versus budget through August 2018. Listed below are year-to-date water consumption numbers in cubic feet:

YTD Totals		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Commercial	270,413	136,243	134,170										
Parks	157,279	88,540	68,739										
Raw Water	163,638	37,475	126,163										
CSD	41,049	21,501	19,548										
Totals	632,379	283,859	348,620										

Lock-Offs – During the month of August, there were 12 lock-offs.

Connection Fees – There was one (1) new connection fee received in August.

Aging Report – Delinquent accounts totaled \$68,959 which was 9.1% of the total accounts receivable balance of \$759,753. Past due receivables decreased \$227,349 or 76.8% from the prior month due to the District’s submitting its delinquent accounts (delinquent as of June 30, 2018) to Sacramento County for collection under the Teeter Plan. The total amount of delinquent accounts submitted to Sacramento County, after last minute payments, was \$245,668.

Summary of Reserve Accounts as of August 31, 2018 – The District’s reserve accounts began the fiscal year with a balance of \$5,825,224 and have increased \$3,177 through the month of August. There were multiple reserve

transactions this month in addition to the recurring monthly reserve contributions and normal inter-fund borrowing repayments. \$4,205 of additional Capital Improvement Reserves were added pursuant to a new connection (non-developer related). Water and Sewer Capital Replacement Reserves reimbursed operations for \$15,053 and \$5,017, respectively, for work related to the Dam Inundation study. Sewer Capital Replacement Reserves was also reduced by \$68,510 for aerator replacements. Water Augmentation Reserves were reduced by: \$4,124 for labor and site study fees for the Emergency Well project and \$2,678 for legal fees related to the Recycled Water program. See the following table for information by specific reserve account.

Reserve Fund Balances

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance July 1, 2018</i>	<i>YTD Collected & Interest Earned</i>	<i>YTD Spent</i>	<i>Period End Balance Aug 31, 2018</i>
Water Capital Replacement (200-2505)	1,375,775	43,977	(46,191)	1,373,561
Sewer Capital Replacement (250-2505)	2,745,922	65,987	(73,527)	2,738,382
Drainage Capital Replacement (260-2505)	108,771	5,500	(0)	114,271
Security Capital Replacement (500-2505)	121,869	8,167	(3,935)	126,101
Admin Capital Replacement (xxx-2505-99)	87,096	0	(0)	87,096
Sewer Capital Improvement Connection (250-2500)	4,134	0	(0)	4,134
Capital Improvement (xxx-2510)	349,075	8,140	(0)	357,215
Water Supply Augmentation (200-2511)	1,744,938	8,891	(9,493)	1,744,336
WTP Construction Fund Reserve (200-2513)	(702,387)	31,224	(35,564)	(706,727)
Security Impact Fee Reserves (500-2513)	(9,969)	0	(0)	(9,969)
Total Reserves	5,825,224	171,886	(168,710)	5,828,400

Inter-fund Borrowing Balances

<i>Inter-fund Borrowing</i>	<i>Fiscal Yr Beg Balance July 1, 2018</i>	<i>YTD Interest</i>	<i>YTD Repayment</i>	<i>Period End Balance Aug 31, 2018</i>
Sewer Loan to WTP Construction Fund	996,749	3,255	(26,703)	973,301
WSA Loan to WTP Construction Fund	332,250	1,085	(8,901)	324,434
N. Gate Security Loan from Drainage Fund	40,367	129	(3,935)	36,561
Total Inter-fund Borrowing	1,369,366	4,469	(39,539)	1,334,296

Financial Items of Note

None as yet

Financial Summary Report (year-to-date through August 31, 2018)

Revenues:

Water Charges, year-to-date, are **below** budget \$29,367 or (5.8%)

Sewer Charges, year-to-date, are **above** budget \$312 or 0.1%

Drainage Charges, year-to-date, are **below** budget \$339 or (1.0%)

Security Charges, year-to-date, are **below** budget \$280 or (0.1%)

Solid Waste Charges, year-to-date, are **above** budget \$684 or 0.6%

Total Revenue, which includes other income, property taxes, and interest income is **below** budget \$24,319 or 2.0%.

Expenses: Year-to-date total operating expenses are **below** budget \$196,151 or (16.8%). There have been no operational reserve expenditures so far this year. Operational reserve expenditures cover projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses (including wages & employer costs) year-to-date, are **below** budget \$82,748 or (21.7%). The Water Department has overspent on chemicals (versus budget) so far this year but underspent on repair & maintenance items. The Water Department has also not spent any funds against the \$30,000 budgeted for legal fees relating to water rights renewals.

Sewer Expenses, year-to-date, are **below** budget by \$27,539 or (15.3%). Much like the Water Department, Sewer has underspent on repairs & maintenance items and overspent on chemicals. Permit expenses are also well below budget through August.

Drainage Expenses, year-to-date, are **below** budget by \$15,169 or (49.6%). Drainage has seen savings across all expense categories so far this year.

Combined Water/Sewer/Drainage Wages, year-to-date, are **below** budget by \$13,776 or (9.6%). A portion of this savings is due to accruals required at Fiscal Year-End 2017-18. Additionally, the savings is offset by \$4,017 expended for contract staffing. Utility personnel at the District allocate their time between the Water, Sewer and Drainage Departments as needed and as directed. This section is being reported to help gauge overall utility personnel expenses versus budget.

Security Expenses, year-to-date, are **below** budget by \$40,395 or (18.0%). Security Gate expenses are **below** budget by \$12,628 or (13.4%) with savings in wages being partially offset by contract staffing. Security Patrol expenses are **below** budget by \$29,859 or (29.8%) with the same offset between wages and contract staffing. General Security expenses are **above** budget by \$2,092 or 7.6% through August due to legal expenses related to personnel issues.

Solid Waste Expenses, year-to-date, are **above** budget by \$1,606 or 1.6%. Solid waste revenues and expenses are driven by service requests from the community and are both slightly over budget through August.

General Expenses, year-to-date, are **below** budget by \$31,958 or (13.0%). Savings were seen across most expense categories through August with the biggest savings being in salary savings due to vacancies, legal, training/safety, and memberships.

Net Income: Year-to-date unadjusted net income, before depreciation, is \$224,051 versus a budget of \$52,219. Net income/(Loss) adjusted for estimated depreciation expense is (\$36,753). The full-year expected net operating income (loss) before depreciation, per the 2018-2019 budget, is (\$35,573). Including non-operating reserve expenditures (inter-fund borrowing interest expenses) the total expected net loss for the year is (\$54,882).

Rancho Murieta Community Services District

Summary Budget Performance Report For the Month Ending August 31, 2018

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE Amount	%
REVENUES								
Water Charges	33.7%	\$2,180,141	41.5%	\$505,239	\$475,872	39.9%	(\$29,367)	(5.8%)
Sewer Charges	21.0%	1,355,461	18.6%	225,699	226,011	19.0%	312	0.1%
Drainage Charges	3.1%	201,670	2.8%	33,592	33,253	2.8%	(339)	(1.0%)
Security Charges	20.9%	1,348,017	18.5%	224,562	224,282	18.8%	(280)	(0.1%)
Solid Waste Charges	10.4%	673,988	9.2%	112,245	112,930	9.5%	684	0.6%
Other Income	2.0%	126,464	1.7%	20,453	25,129	2.1%	4,676	22.9%
Interest Earnings	0.1%	7,219	0.0%	40	35	0.0%	(5)	(12.3%)
Property Taxes	10.1%	650,000	8.9%	108,334	108,333	9.1%	(1)	(0.0%)
Property Tax (Reserve Alloc)	-1.3%	(82,000)	-1.1%	(13,666)	(13,667)	-1.1%	(1)	0.0%
Total Revenues	100.0%	6,460,960	100.0%	1,216,498	1,192,179	100.0%	(24,319)	(2.0%)
OPERATING EXPENSES								
Water/Sewer/Drainage								
Salaries & Wages	16.4%	1,060,701	12.3%	143,501	129,880	13.4%	(13,621)	(9.5%)
Employer Costs	7.1%	456,898	6.0%	70,235	65,209	6.7%	(5,025)	(7.2%)
Capital Project Labor Alloc	0.0%	0	0.0%	0	(155)	0.0%	(155)	0.0%
Power	4.9%	315,741	4.4%	50,878	32,819	3.4%	(18,059)	(35.5%)
Chemicals	2.5%	158,948	3.3%	38,606	41,574	4.3%	2,968	7.7%
Maintenance/Repairs	6.1%	392,814	5.7%	66,150	34,434	3.6%	(31,716)	(47.9%)
Water Meters/Boxes	0.6%	36,000	0.5%	6,000	0	0.0%	(6,000)	(100.0%)
Lab Tests	0.5%	32,000	0.5%	5,500	5,711	0.6%	211	3.8%
Permits	1.2%	76,036	3.0%	34,375	24,696	2.6%	(9,679)	(28.2%)
Training/Safety	0.3%	17,800	0.3%	3,100	1,318	0.1%	(1,782)	(57.5%)
Equipment Rental	0.3%	21,600	0.2%	2,600	0	0.0%	(2,600)	(100.0%)
Other Direct Costs	6.9%	443,256	14.6%	170,544	130,546	13.5%	(39,998)	(23.5%)
Subtotal Water/Sewer/Drainage	46.6%	3,011,793	50.8%	591,489	466,032	48.1%	(125,456)	(21.2%)
Security								
Salaries & Wages	10.7%	692,801	9.5%	111,163	80,966	8.4%	(30,197)	(27.2%)
Employer Costs	8.4%	540,763	7.4%	86,559	72,563	7.5%	(13,996)	(16.2%)
Off Duty Sheriff	0.1%	8,000	0.3%	4,000	3,051	0.3%	(949)	(23.7%)
Other	1.9%	122,393	2.0%	22,856	27,603	2.9%	4,747	20.8%
Subtotal Security	21.1%	1,363,958	19.3%	224,579	184,183	19.0%	(40,395)	(18.0%)
Solid Waste								
CWRS Contract	9.0%	579,691	8.3%	96,547	98,154	10.1%	1,606	1.7%
Sacramento County Admin Fee	0.6%	36,252	0.5%	6,044	6,097	0.6%	53	0.9%
HHW Event	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Subtotal Solid Waste	9.5%	615,944	8.8%	102,592	104,251	10.8%	1,659	1.6%
General / Admin								
Salaries & Wages	9.8%	632,600	7.1%	83,000	81,161	8.4%	(1,839)	(2.2%)
Employer Costs	5.4%	349,880	4.6%	53,405	47,413	4.9%	(5,992)	(11.2%)
Capital Project Labor Alloc	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Insurance	1.7%	109,588	1.6%	18,265	19,547	2.0%	1,282	7.0%
Legal	1.2%	74,400	1.1%	12,400	7,006	0.7%	(5,394)	(43.5%)
Office Supplies	0.3%	22,450	0.3%	3,650	1,264	0.1%	(2,386)	(65.4%)
Director Meeting Payments	0.3%	18,000	0.3%	3,000	1,900	0.2%	(1,100)	(36.7%)
Telephones	0.1%	7,759	0.1%	1,293	1,986	0.2%	693	53.6%
IT Systems Maintenance	1.4%	90,962	2.0%	23,826	31,621	3.3%	7,795	32.7%
Community Communications	0.1%	5,200	0.1%	600	567	0.1%	(33)	(5.5%)
Postage	0.3%	20,160	0.3%	3,360	3,000	0.3%	(360)	(10.7%)
Bld/Grounds Maint/Pest Cntr	0.3%	20,560	0.3%	3,455	3,301	0.3%	(154)	(4.5%)
Other	2.4%	153,280	3.4%	39,366	14,896	1.5%	(24,471)	(62.2%)
Subtotal General / Admin	23.3%	1,504,839	21.1%	245,620	213,661	22.1%	(31,958)	(13.0%)
Total Operating Expenses	100.6%	6,496,533	100.0%	1,164,278	968,128	100.0%	(196,151)	(16.8%)
Operating Income (Loss)	100.0%	(35,573)	100.0%	52,219	224,051	100.0%	171,832	N/A

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE Amount	%
Non-Operating Expenses								
Water Reserve Expenditure	0.3%	18,619	0.2%	2,734	3,255	96.2%	521	19.0%
Sewer Reserve Expenditure	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Drainage Reserve Expenditure	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Security Reserve Expenditure	0.0%	690	0.0%	110	129	3.8%	19	17.7%
Total Non-Operating Expenses	0.3%	19,309	0.2%	2,844	3,384	100.0%	540	19.0%
Net Income (Loss)	100.0%	(54,882)	100.0%	49,375	220,667	100.0%	171,291	N/A

Rancho Murieta Community Services District
Budget Performance Report by FUND
For the Month Ending August 31, 2018

	% of Total Rev	Annual Budget	% of Total Rev	YTD Budget	YTD Actuals	% of Total Rev	YTD VARIANCE Amount	%
WATER								
REVENUES								
Water Charges	98.3%	\$2,180,141	98.9%	\$505,239	\$475,872	98.1%	(\$29,367)	(5.8%)
Interest Earnings	0.2%	4,700	0.0%	0	0	0.0%	0	0.0%
Other Income	1.5%	33,521	1.1%	5,762	9,441	1.9%	3,679	63.8%
Total Water Revenues	100.0%	2,218,362	100.0%	511,001	485,314	100.0%	(25,688)	(5.0%)
EXPENSES (excluding depreciation)								
Salaries & Wages	25.8%	572,778	15.2%	77,490	70,952	14.6%	(6,538)	(8.4%)
Employer Costs	11.1%	247,005	7.4%	37,942	35,329	7.3%	(2,613)	(6.9%)
Capital Project Labor Alloc	0.0%	0	0.0%	0	(155)	0.0%	(155)	0.0%
Power	8.7%	193,401	5.7%	29,011	17,463	3.6%	(11,548)	(39.8%)
Chemicals	4.4%	96,636	3.7%	19,106	26,638	5.5%	7,532	39.4%
Chemicals - T&O	0.5%	10,000	1.0%	5,000	2,661	0.5%	(2,339)	(46.8%)
Maintenance/Repairs	10.0%	220,814	7.4%	37,650	18,751	3.9%	(18,899)	(50.2%)
Water Meters/Boxes	1.6%	36,000	1.2%	6,000	0	0.0%	(6,000)	(100.0%)
Lab Tests	0.8%	17,000	0.6%	3,000	2,063	0.4%	(937)	(31.2%)
Permits	1.3%	28,044	2.3%	11,850	10,469	2.2%	(1,381)	(11.7%)
Training/Safety	0.4%	8,100	0.3%	1,500	623	0.1%	(877)	(58.5%)
Equipment Rental	0.6%	13,800	0.4%	1,800	0	0.0%	(1,800)	(100.0%)
Other Direct Costs	14.8%	327,598	29.5%	150,893	113,700	23.4%	(37,193)	(24.6%)
Operational Expenses	79.8%	1,771,175	74.6%	381,242	298,494	61.5%	(82,748)	(21.7%)
Water Income (Loss)	20.2%	447,187	25.4%	129,760	186,820	38.5%	57,060	44.0%
38.9% Net Admin Alloc	20.8%	461,159	14.7%	74,959	61,369	12.6%	(13,590)	(18.1%)
Reserve Expenditures	0.8%	18,619	0.5%	2,734	3,255	0.7%	521	19.0%
Total Net Income (Loss)	-1.5%	(32,591)	10.2%	52,067	122,196	25.2%	70,129	134.7%
SEWER								
REVENUES								
Sewer Charges	98.6%	1,355,461	98.7%	225,699	226,011	98.4%	312	0.1%
Interest Earnings	0.0%	490	0.0%	0	0	0.0%	0	0.0%
Other Income	1.4%	18,743	1.3%	2,991	3,733	1.6%	743	24.8%
Total Sewer Revenues	100.0%	1,374,694	100.0%	228,689	229,744	100.0%	1,055	0.5%
EXPENSES (excluding depreciation)								
Salaries & Wages	28.8%	395,641	23.4%	53,526	50,055	21.8%	(3,471)	(6.5%)
Employer Costs	7.7%	170,660	5.2%	26,331	25,372	5.2%	(959)	(3.6%)
Power	8.2%	112,301	9.1%	20,884	14,542	6.3%	(6,343)	(30.4%)
Chemicals	2.7%	37,500	4.4%	10,000	11,101	4.8%	1,101	11.0%
Maintenance/Repairs	11.4%	157,000	10.7%	24,500	15,684	6.8%	(8,816)	(36.0%)
Lab Tests	1.1%	15,000	1.1%	2,500	3,649	1.6%	1,149	45.9%
Permits	3.0%	41,492	9.8%	22,525	14,227	6.2%	(8,298)	(36.8%)
Training/Safety	0.7%	9,700	0.7%	1,600	694	0.3%	(906)	(56.6%)
Equipment Rental	0.3%	4,800	0.3%	800	0	0.0%	(800)	(100.0%)
Other Direct Costs	7.3%	100,114	7.4%	17,001	16,804	7.3%	(197)	(1.2%)
Operational Expenses	76.0%	1,044,208	78.6%	179,667	152,128	66.2%	(27,539)	(15.3%)
Sewer Income (Loss)	24.0%	330,486	21.4%	49,022	77,616	33.8%	28,594	58.3%
29.7% Net Admin Alloc	25.6%	352,093	25.0%	57,231	48,286	21.0%	(8,944)	(15.6%)
Reserve Expenditures	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Total Net Income (Loss)	-1.6%	(21,607)	-3.6%	(8,208)	29,330	12.8%	37,538	(457.3%)
RAINAGE								
REVENUES								
Drainage Charges	75.0%	201,670	75.1%	33,592	33,253	74.9%	(339)	(1.0%)
Property Tax	6.2%	100,000	6.2%	16,666	16,667	6.2%	1	0.0%
Property Tax (Reserve Alloc)	-2.1%	(33,000)	-2.1%	(5,500)	(5,500)	-2.1%	0	0.0%
Interest Earnings	0.0%	60	0.0%	0	0	0.0%	0	0.0%
Total Drainage Revenues	100.0%	268,730	100.0%	44,758	44,420	100.0%	(338)	(0.8%)

	% of Total Rev	Annual Budget	% of Total Rev	YTD Budget	YTD Actuals	% of Total Rev	YTD VARIANCE Amount	%
EXPENSES (excluding depreciation)								
Salaries & Wages	34.3%	92,282	27.9%	12,485	8,873	20.0%	(3,612)	(28.9%)
Employer Costs	1.8%	39,233	1.2%	5,962	4,508	0.9%	(1,454)	(24.4%)
Power	3.7%	10,039	2.2%	983	814	1.8%	(169)	(17.2%)
Chemicals	5.5%	14,812	10.1%	4,500	1,173	2.6%	(3,327)	(73.9%)
Maintenance/Repairs	5.6%	15,000	8.9%	4,000	0	0.0%	(4,000)	(100.0%)
Permits	2.4%	6,500	0.0%	0	0	0.0%	0	0.0%
Equipment Rental	1.1%	3,000	0.0%	0	0	0.0%	0	0.0%
Other Direct Costs	5.8%	15,544	5.9%	2,650	41	0.1%	(2,609)	(98.4%)
Operational Expenses	73.1%	196,410	68.3%	30,580	15,411	34.7%	(15,169)	(49.6%)
Drainage Income (Loss)	26.9%	72,320	31.7%	14,178	29,009	65.3%	14,831	104.6%
6.1% Net Admin Alloc	26.9%	72,315	26.3%	11,754	9,917	22.3%	(1,837)	(15.6%)
Reserve Expenditures	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Total Net Income (Loss)	0.0%	4	5.4%	2,424	19,092	43.0%	16,668	687.8%
SECURITY								
REVENUES								
Security Charges	84.0%	1,348,017	84.1%	224,562	224,282	84.1%	(280)	(0.1%)
Interest Earnings	0.0%	500	0.0%	0	0	0.0%	0	0.0%
Property Tax	15.3%	245,000	15.3%	40,834	40,833	15.3%	(1)	(0.0%)
Property Tax (Reserve Alloc)	-3.1%	(49,000)	-3.1%	(8,166)	(8,167)	-3.1%	(1)	0.0%
Other Income	3.7%	60,100	3.6%	9,650	9,867	3.7%	217	2.2%
Total Security Revenues	100.0%	1,604,617	100.0%	266,880	266,815	100.0%	(65)	(0.0%)
EXPENSES (excluding depreciation)								
Salaries & Wages	43.2%	692,801	41.7%	111,163	80,966	30.3%	(30,197)	(27.2%)
Employer Costs	24.4%	540,763	16.9%	86,559	72,563	15.0%	(13,996)	(16.2%)
Equipment Repairs	0.3%	4,800	0.3%	800	233	0.1%	(568)	(70.9%)
Vehicle Maintenance	0.6%	9,000	0.6%	1,500	1,031	0.4%	(469)	(31.3%)
Vehicle Fuel	1.0%	16,200	1.0%	2,700	2,189	0.8%	(511)	(18.9%)
Off Duty Sheriff	0.5%	8,000	1.5%	4,000	3,051	1.1%	(949)	(23.7%)
Other	5.8%	92,393	6.7%	17,856	24,151	9.1%	6,295	35.3%
Operational Expenses	85.0%	1,363,958	84.1%	224,579	184,183	69.0%	(40,395)	(18.0%)
Security Income (Loss)	15.0%	240,660	15.9%	42,301	82,632	31.0%	40,331	95.3%
20.3% Net Admin Alloc	15.0%	240,656	14.7%	39,117	33,004	12.4%	(6,113)	(15.6%)
Reserve Expenditures	0.0%	690	0.0%	110	129	0.0%	19	17.7%
Total Net Income (Loss)	0.0%	(687)	1.2%	3,074	49,499	18.6%	46,425	1,510.2%
SOLID WASTE								
REVENUES								
Solid Waste Charges	99.8%	673,988	100.0%	112,245	112,930	100.0%	684	0.6%
Interest Earnings	0.2%	1,229	0.0%	0	0	0.0%	0	0.0%
Total Solid Waste Revenues	100.0%	675,217	100.0%	112,245	112,930	100.0%	684	0.6%
EXPENSES (excluding depreciation)								
CWRS Contract	85.9%	579,691	86.0%	96,547	98,154	86.9%	1,606	1.7%
Sacramento County Admin Fee	5.4%	36,252	5.4%	6,044	6,097	5.4%	53	0.9%
HHW Event	0.0%	0	0.0%	0	0	0.0%	0	0.0%
Operational Expenses	91.2%	615,944	91.4%	102,592	104,251	92.3%	1,659	1.6%
Solid Waste Income (Loss)	8.8%	59,273	8.6%	9,654	8,679	7.7%	(975)	(10.1%)
5.0% Net Admin Alloc	8.8%	59,275	8.6%	9,635	8,129	7.2%	(1,506)	(15.6%)
Total Net Income (Loss)	0.0%	(2)	0.0%	19	550	0.5%	531	2,808.7%
OVERALL NET INCOME(LOSS)	-0.9%	(54,882)	4.2%	49,375	220,667	19.4%	171,291	346.9%

MEMORANDUM


Date: September 13, 2018
 To: Board of Directors
 From: Eric Thompson, Controller
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **August 2018**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll-related items) are listed *in order as they appear* on the Bills Paid Listing Report:

<u>Vendor</u>	<u>Project / Purpose</u>	<u>Amount</u>	<u>Funding</u>
APS Environmental	Repairs & Maintenance	\$ 13,047.50	Operating Expense
California Waste Recovery Systems	Solid Waste Monthly Contract	\$ 47,357.99	Operating Expense
County of Sacramento	Membership	\$ 19,827.42	Operating Expense
Domino Solar LTD	Purchased Power	\$ 15,464.02	Operating Expense
GSRMA	Insurance	\$ 63,700.50	Operating Expense
NTU Technologies	Chemicals	\$ 9,597.60	Operating Expense
Zenon Environmental Corp	Repairs & Maintenance	\$ 5,850.00	Operating Expense
Bartkiewicz, Kronick & Shanahan	Legal Services	\$ 10,020.68	Operating Expense
Chemtrade Chemicals US LLC	Chemicals	\$ 5,145.52	Operating Expense
Domenichelli and Associates, Inc	Dam Inundation Study	\$ 20,070.00	Water & Sewer Capital Replacement Reserves
S. M. U. D.	Purchased Power	\$ 12,861.69	Operating Expense
Sacramento Metro Air Quality	Permits	\$ 16,416.00	Operating Expense
Ronald Madison	Connection Refund	\$ 7,100.00	Operating Expense

PREPARED BY: Eric Thompson, Controller

REVIEWED BY:  District Treasurer

Rancho Murieta Community Services District
Bills Paid Listing for August 2018

Ck Number	Date	Vendor	Amount	Purpose
EFT	8/1/2018	CalPERS	\$15,050.96	Payroll - PERS Unfunded
EFT	8/1/2018	CalPERS	\$9,992.58	Payroll - PERS
CM33748	8/2/2018	Guardian Life Insurance	\$4,412.39	Payroll - Dental
CM33749	8/2/2018	Vision Service Plan (CA)	\$465.62	Payroll - Vision
EFT	8/3/2018	EFTPS	\$4.96	Payroll - Taxes - Fed
EFT	8/3/2018	EDD	\$1.71	Payroll - Taxes - CA
EFT	8/10/2018	EFTPS	\$8,319.66	Payroll - Taxes - Fed
EFT	8/10/2018	EDD	\$2,570.85	Payroll - Taxes - CA
CM33750	8/10/2018	Costco Membership	\$600.54	Office Supplies
CM33751	8/10/2018	American Family Life Assurance Co.	\$398.91	Payroll - Aflac
CM33752	8/10/2018	Apple One Employment Services	\$998.40	Contract Staffing - Admin
CM33753	8/10/2018	Applications By Design, Inc.	\$520.00	IT Support
CM33754	8/10/2018	APS Environmental	\$13,047.50	Repairs & Maintenance
CM33755	8/10/2018	Aramark Uniform & Career Apparel, LLC	\$236.99	Uniform Service - Water
CM33756	8/10/2018	California State Disbursement Unit	\$52.15	Payroll - Other
CM33757	8/10/2018	California Waste Recovery Systems	\$47,357.99	Solid Waste Monthly Contract
CM33758	8/10/2018	Caltronics Business Systems	\$2,023.34	IT Hardware
CM33759	8/10/2018	Chrysler Capital	\$156.80	Security Vehicle Lease
CM33760	8/10/2018	County of Sacramento	\$3,051.28	VOID
CM33761	8/10/2018	County of Sacramento	\$19,827.42	Membership
CM33762	8/10/2018	Ditch Witch West	\$658.10	Repairs & Maintenance
CM33763	8/10/2018	Domino Solar LTD	\$15,464.02	Purchased Power
CM33764	8/10/2018	Empire Insignias	\$740.00	Uniforms - Security
CM33765	8/10/2018	Express Office Products, Inc.	\$90.89	Office Supplies
CM33766	8/10/2018	Ferguson Enterprises, Inc 1423	\$4,741.33	Repairs & Maintenance
CM33767	8/10/2018	Franchise Tax Board	\$60.00	Payroll - Other
CM33768	8/10/2018	Ken Grady Company, Inc.	\$268.41	Repairs & Maintenance
CM33769	8/10/2018	Lee's Automotive Repair Inc	\$987.69	Vehicle Service #212
CM33770	8/10/2018	Legal Shield	\$31.26	Payroll - Legal
CM33771	8/10/2018	Tom Lendwehr	\$500.00	Conservation
CM33772	8/10/2018	Maddaus Water Management Inc	\$3,248.75	Consulting
CM33773	8/10/2018	Nationwide Retirement Solution	\$1,145.00	Payroll - Deferred Comp
CM33774	8/10/2018	Normac	\$83.15	Repairs & Maintenance
CM33775	8/10/2018	NTU Technologies, Inc.	\$9,597.60	Chemicals
CM33776	8/10/2018	Operating Engineers Local Union No. 3	\$455.09	Payroll - Union Dues
CM33777	8/10/2018	PDF Tactical	\$2,208.00	Contract Staffing - Security
CM33778	8/10/2018	Peopleready	\$998.00	Contract Staffing - Utility
CM33779	8/10/2018	Rancho Murieta Ace Hardware	\$105.75	Repairs & Maintenance
CM33780	8/10/2018	Romo Landscaping	\$385.00	Landscaping
CM33781	8/10/2018	Roto Rooter Service & Plumbing	\$785.00	Repairs & Maintenance

Rancho Murieta Community Services District

Bills Paid Listing for August 2018

Ck Number	Date	Vendor	Amount	Purpose
CM33782	8/10/2018	Santander Leasing	\$240.00	Security Vehicle Lease
CM33783	8/10/2018	TASC	\$196.14	Payroll - Beneflex
CM33784	8/10/2018	Thatcher Company of California, Inc	\$2,219.87	Chemicals
CM33785	8/10/2018	U.S. Bank Corp. Payment System	\$4,564.17	Fuel & Supplies
CM33786	8/10/2018	U.S. HealthWorks Medical Group, PC	\$624.00	Payroll - Other
CM33787	8/10/2018	Univar USA Inc.	\$4,623.01	Chemicals
CM33788	8/10/2018	Wilbur-Ellis Company	\$3,834.61	Chemicals
CM33789	8/10/2018	Zenon Environmental Corporation	\$5,850.00	Repairs & Maintenance
CM33790	8/10/2018	County of Sacramento	\$3,051.28	Off Duty Sheriff - 4th of July
EFT	8/15/2018	EFTPS	\$707.39	Payroll - Taxes - Fed
EFT	8/15/2018	EDD	\$176.66	Payroll - Taxes - CA
EFT	8/24/2018	EFTPS	\$8,321.74	Payroll - Taxes - Fed
EFT	8/24/2018	EDD	\$2,582.62	Payroll - Taxes - CA
EFT	8/24/2018	EFTPS	\$3,789.51	Payroll - Taxes - Fed
EFT	8/24/2018	EDD	\$1,191.15	Payroll - Taxes - CA
EFT	8/24/2018	Pitney Bowes	\$1,500.00	Postage
CM33791	8/24/2018	A Leap Ahead IT	\$4,404.98	IT Support
CM33792	8/24/2018	Acme Saw & Supply Inc	\$41.42	Tools
CM33793	8/24/2018	Duloglo Enterprises Inc DBA Action Cleaning	\$1,172.00	Monthly Cleaning Service
CM33794	8/24/2018	American Family Life Assurance Co.	\$398.91	Payroll - Aflac
CM33795	8/24/2018	Apple One Employment Services	\$1,024.00	Contract Staffing - Admin
CM33796	8/24/2018	Aramark Uniform & Career Apparel, LLC	\$325.95	Uniform Service - Water
CM33797	8/24/2018	Arnolds For Awards	\$179.80	Office Supplies
CM33798	8/24/2018	AT&T	\$937.85	Cellular Phones
CM33799	8/24/2018	AT&T	\$1,099.88	Landlines - Sewer
CM33800	8/24/2018	Bartkiewicz, Kronick & Shanahan	\$10,020.68	Legal Services
CM33801	8/24/2018	Ben Meadows	\$330.92	Repairs & Maintenance
CM33802	8/24/2018	California Laboratory Services	\$2,392.18	Monthly Lab Tests
CM33803	8/24/2018	California State Disbursement Unit	\$52.15	Payroll - Other
CM33804	8/24/2018	Caltronics Business Systems	\$910.25	Copier - Admin
CM33805	8/24/2018	Chemtrade Chemicals US LLC	\$5,145.52	Chemicals
CM33806	8/24/2018	Brian Contreras	\$100.00	Conservation
CM33807	8/24/2018	Daily Journal Corporation	\$567.00	Community Communications
CM33808	8/24/2018	Domenichelli and Associates, Inc	\$20,070.00	Dam Inundation Study
CM33809	8/24/2018	Express Office Products, Inc.	\$307.62	Office Supplies
CM33810	8/24/2018	Ferguson Enterprises, Inc 1423	\$415.38	Repairs & Maintenance
CM33811	8/24/2018	Franchise Tax Board	\$60.00	Payroll - Other
CM33812	8/24/2018	Greenfield Communications	\$460.97	Internet/TV
CM33813	8/24/2018	Hastie's Capitol Sand and Gravel Co.	\$1,142.39	Repairs & Maintenance
CM33814	8/24/2018	Howe It's Done	\$306.60	Board Meeting

Rancho Murieta Community Services District Bills Paid Listing for August 2018

Ck Number	Date	Vendor	Amount	Purpose
CM33815	8/24/2018	Industrial Door Company	\$418.50	Repairs & Maintenance
CM33816	8/24/2018	J B Bostick Company	\$2,900.00	Repairs & Maintenance
CM33817	8/24/2018	Jobs Available, Inc.	\$45.00	Recruitment
CM33818	8/24/2018	KWA Safety & Hazmat Consultants, Inc.	\$1,070.00	Training & Safety
CM33819	8/24/2018	Lee's Automotive Repair Inc	\$1,543.44	Vehicle Service #218
CM33820	8/24/2018	Legal Shield	\$31.26	Payroll - Legal
CM33821	8/24/2018	Les Schwab Tires	\$1,921.45	Vehicle Service - Backhoe
CM33822	8/24/2018	Anne H Long (DBA) Marion Leasing	\$526.90	Copier - Admin
CM33823	8/24/2018	Nationwide Retirement Solution	\$1,145.00	Payroll - Deferred Comp
CM33824	8/24/2018	Operating Engineers Local Union No. 3	\$455.09	Payroll - Union Dues
CM33825	8/24/2018	PDF Tactical	\$4,462.00	Contract Staffing - Security
CM33826	8/24/2018	Peopleready	\$1,571.85	Contract Staffing - Utility
CM33827	8/24/2018	Public Agency Retirement Services	\$354.78	Payroll - OPEB
CM33828	8/24/2018	Rancho Murieta Association	\$150.00	Landscaping
CM33829	8/24/2018	Rancho Murieta Association	\$348.04	Purchased Power
CM33830	8/24/2018	S. M. U. D.	\$12,861.69	Purchased Power
CM33831	8/24/2018	Sacramento Metropolitan Air Quality Mgt. Di	\$16,416.00	Permits
CM33832	8/24/2018	Sprint	\$189.95	Air Cards
CM33833	8/24/2018	Streamline	\$300.00	Website Hosting
CM33834	8/24/2018	TASC	\$69.91	Payroll - Beneflex
CM33835	8/24/2018	TASC	\$196.14	Payroll - Beneflex
CM33836	8/24/2018	Univar USA Inc.	\$518.92	Chemicals
CM33837	8/24/2018	USA Blue Book	\$2,359.42	Repairs & Maintenance
CM33838	8/24/2018	Watchdogs Surveillance	\$190.08	Repairs & Maintenance
CM33839	8/24/2018	Western Exterminator Co.	\$636.00	Monthly Service
EFT	8/27/2018	CalPERS	\$42,251.98	Payroll - PERS Medical
CM33840	8/27/2018	Ronald Madison	\$7,100.00	Connection Refund
		TOTAL	\$363,963.81	

**Rancho Murieta Community Services District
Bills Paid Listing for August 2018**

Ck Number	Date	Vendor	Amount	Purpose
		<u>CFD 2014-1 Bank of America Checking</u>		
CM2069	8/24/2018	Corelogic Solutions, LLC	\$206.00	CFD 2014-1 Admin Cost
		TOTAL	\$206.00	
		<u>EL DORADO PAYROLL</u>		
Checks: CM11824 to CM11857 and Direct Deposits: DD10672 to DD10729			\$ 144,642.81	Payroll
EFT	Various	National Payment Corp	\$122.42	Payroll
		TOTAL	\$144,765.23	

PREPARED BY: Eric Thompson, Controller

REVIEWED BY:  , District Treasurer

MEMORANDUM

Date: September 4, 2018
To: Security Committee
From: Jeffery Werblun, Security Chief
Subject: Security Report for the Month of August 2018

OPERATIONS UPDATES

We hired one (1) Patrol Officer and one (1) Gate Officer. We also lost one (1) Gate Officer and one (1) Patrol Officer due to resignations, which leaves (2) Patrol Officer, (1) Full Time Gate Officer, (1) Part Time Gate Officer, and (1) Temporary Gate Officer openings.

INCIDENTS OF NOTE

August 2, 2018 at 0734 hours, theft from a vehicle on Cozumel. The vehicle was left unlocked. Unknown what property was taken. Referred to Sacramento Sheriff's Department (SSD) for report.

August 2, 2018 at 0809 hours, stolen pickup from Seguridad Street. The vehicle was parked in front of the residence unlocked with the keys on the floor board. Unknown suspect(s) stole the truck. The victim was referred to California Highway Patrol (CHP) for a report.

August 2, 2018 at 0814 hours, residential burglary on Fuente De Paz. An intoxicated juvenile suspect entered the house through an unlocked rear screen door. He was so intoxicated he thought it was his house after he drove there from a nearby party. The residents awoke in the morning and found the suspect asleep on their couch. They did not know him. Security Sergeant Tompkins arrived and woke the suspect up. The suspect was escorted out of the house to wait for SSD to arrive. After trying to get into his own car and drive away, which Sergeant Tompkins prevented, the suspect took off and ran to another house down the street. He was able to enter that house through the unlocked rear door. The suspect locked the door, so the Sergeant Tompkins could not gain entry after him. At some point, while waiting for SSD, the suspect fled the house on the opposite side that Sergeant Tompkins was on and drove away in his own car. SSD and Sergeant Tompkins went to the suspect's house and located him inside with his parents. The first victims that found the suspect asleep on their couch wanted to press charges. SSD handled.

August 3, 2018 at 2235 hours, A golf cart was reported stolen on Luyanda Court. The victim reported their golf cart was left on the South Course near the 1st hole and it was stolen. Referred to SSD.

August 21, 2018 at 0635 hours, a golf cart was stolen out of a garage on Domingo. The residents left their garage door open all night and discovered the cart missing in the morning. The cart was located later abandoned down the street.

August 23, 2018 at 1039 hours, attempted residential burglary on Sonora Drive. Unknown suspect(s) attempted to gain entry by kicking two (2) different doors to the residence. The doors were damaged, but entry was not made. District Patrol responded and SSD was advised.

August 24, 2018 at 1306 hours, report of golf clubs stolen from a garage on Guadalupe Drive. The victim believes the garage door was closed. SSD was notified. Patrol later located the golf clubs in a ditch down the street. They were returned to the owner.

August 26, 2018 at 0742 hours, unlocked vehicles gone through and property stolen on Abierto Drive. Also, a bicycle stolen from a garage on Abierto Drive. Some of the property was later recovered in the area and the airport. It was returned to the owners. SSD was notified.

August 28, 2018 at 1650 hours, a hit and run involving a golf cart and parked vehicle occurred on Puerto Drive. Suspect was speeding in a golf cart. A resident yelled at him to slow down. The suspect made a U-turn and returned to demonstrate his driving skills to the resident. The Suspect started making tight circles in the street (donuts) in front of the resident. The suspect collided with a parked pick up truck causing damage. The suspect got out of the golf cart, staggered around a bit, and spoke to the resident. The resident said the suspect was drunk. The suspect then drove away from the scene in the golf cart. CHP responded for the investigation. The golf cart was located in a garage on Puerto Drive. As CHP officers and District Patrol arrived at that address, they tried to locate the suspect. Apparently, the suspect jumped the back fence and fled. Someone picked him up and he is now possibly in Reno. Based on the resident's witness statement to CHP, the hit and run accident, and the fact the resident filmed the suspect on cell phone video, CHP will be seeking many criminal charges against the suspect. Allegedly the suspect has warrants for his arrest for similar crimes.

RANCHO MURIETA ASSOCIATION COMPLIANCE MEETING

The meeting was held August 7, 2018.



**Rancho Murieta Association
Rule Violations/Admonishments/Complaints
August 2018**

Gate Entrance Refusals	44
Parking	6
Unsafe Driving	5
Open Garage Door	1
Park Hours	7
Speeding	4
Loose/Off Leash Dogs	6
Barking Dogs	16
Unlicensed Driver	0
Stop Sign	0
<hr/>	
Total	89

Note: A *complaint* of a violation does NOT necessarily mean a violation occurred. The complaint may have been unfounded, officers were unable to locate the complaint, or the complaint was not actually in fact a RMA Rule violation at all.



RMA Rule Violations / Citations August 2018

Driveway Parking	19
Overnight Street Parking	34
Park Hours	2
Stop Sign	24
Unsafe Driving	2
Speeding	160
Unlicensed Driver	1
<hr/>	
Total	242

*Note: These citation totals are citations issued by CSD Security; they do not reflect citations issued by RMA.



**Rancho Murieta Association
Rule Violations/Admonishments/Complaints
August 2018**

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Parking	6
Unsafe Driving	5
Open Garage Door	1
Park Hours	7
Speeding	4
Loose/Off Leash Dogs	6
Barking Dogs	16
Unlicensed Driver	0
Stop Sign	0
<hr/>	
Total	89

Note: A *complaint* of a violation does NOT necessarily mean a violation occurred. The complaint may have been unfounded, officers were unable to locate the complaint, or the complaint was not actually in fact a RMA Rule violation at all.



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Speeding	160
Unlicensed Driver	1
<hr/>	
Total	242

*Note: These citation totals are citations issued by CSD Security; they do not reflect citations issued by RMA.

MEMORANDUM

Date: September 6, 2018
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Utilities Report

The following is information and projects staff has worked on since the last Board meeting.

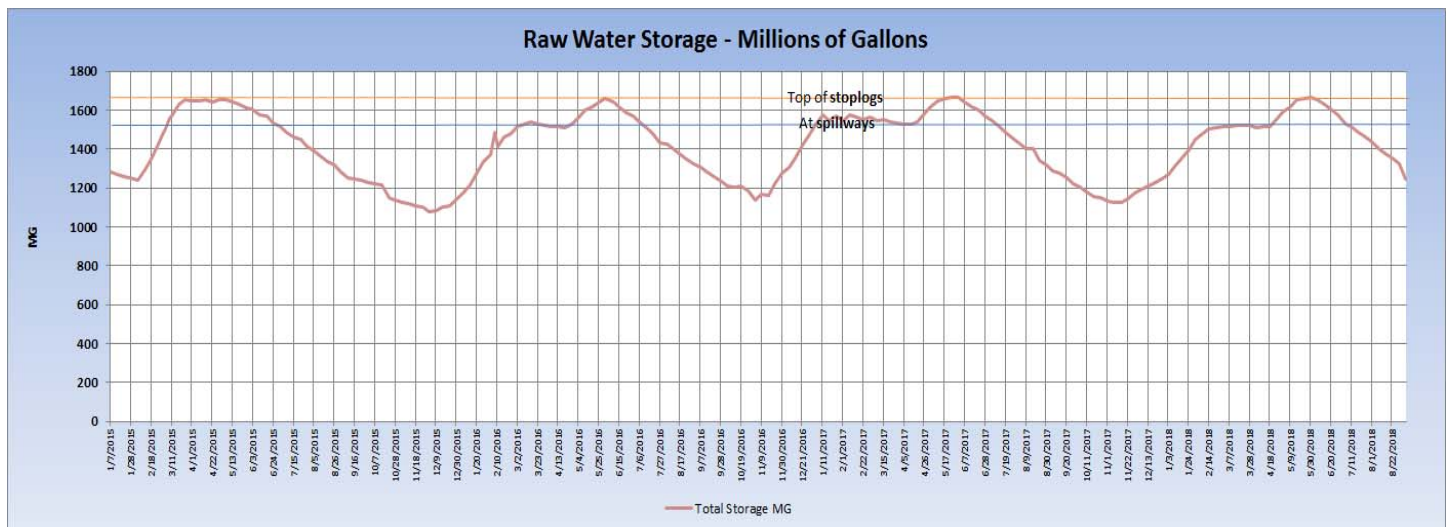
WATER TREATMENT

Water Treatment Plant (WTP) #1 setpoint varied between 1-2.3 million gallons per day (mgd), averaging a production volume of 1.77 mgd. WTP #2 is in operation at 1.0 mgd, producing an average of 0.71 mgd. Total daily demand is currently averaging 2.48 mgd. Total water production for August was 68,883,000 gallons, which averaged to approximately 856 gallons per day per water connection.

WATER SOURCE OF SUPPLY

On September 6, 2018, all raw water storage for Calero, Chesbro, and Clementia Reservoirs measured approximately 1,244.9 MG (3,820.7 AF) of which 1,081 MG (3,317.6 AF) is usable due to dead storage. For Calero and Chesbro Reservoirs alone, storage measured 943.43 MG (2,895.5 AF), or 894 MG (2442.5 AF) usable. In August there was 0.0" of rainfall and evaporation was 8.68".

Below is a graphic representation of the water storage reservoir levels from 2015 to date.

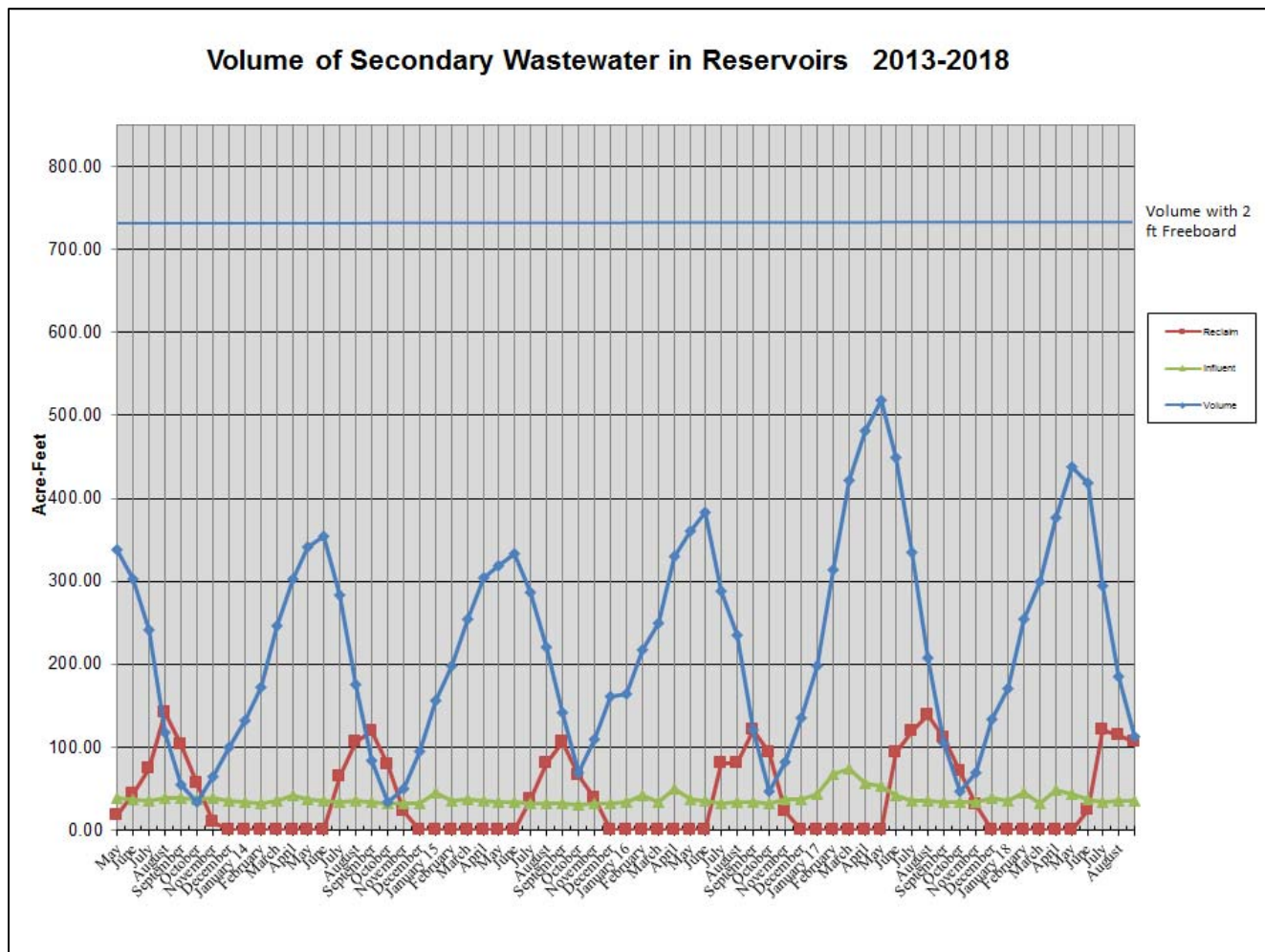


WASTEWATER COLLECTION, TREATMENT, AND RECLAMATION

Influent wastewater flow averaged 0.376 million gallons a day, for a total of 11.65 MG, (35.75 AF). This is approximately 146 gpd per sewer connection. Secondary wastewater storage measured 36.5 MG (112 AF) on September 5, 2018.

In August, the District supplied 34,376,000 gallons of recycled water to the Rancho Murieta Country Club (RMCC) for their irrigation needs.

Below is a graph of the District's secondary storage of wastewater to date.



SEWER COLLECTION

As continuing preventative maintenance on lateral “J” that runs between lower Guadalupe and Lago Drive through Lago Drive Park 15 in Unit 1 in the North, we treated the line with a root control agent and jetted it twice.

DRAINAGE / STORMWATER

Utility staff continued weed abatement and continues to remove sediment buildup of inflows and outflows of culverts. The Sacramento-Yolo Mosquito & Vector Control District will be out on September 7, 2018 to harvest mosquito fish from our reservoirs for their mosquito fish breeding program. Again, I requested that they put some of the mosquito fish into the Laguna Joaquin basin, which they said they were going to do.

WATER METERING AND UTILITY STAFF WORK

In August 2018, fourteen (14) ¾” and one (1) 1” water meters were replaced. Eight (8) Utility Star reports and six (6) underground service alerts (USAs) were completed. Staff also had three (3) calls for high water use on bills which turned out to be homeowner irrigation leaks. There were also four (4) service line leaks which were replaced along with three (3) additional service lines that were adjacent for proactive maintenance.

Utilities staff spent all night on a water main leak located on Via Sereno from August 28, 2018 until the next morning, August 29, 2018, at about 11:00 a.m. The leak was caused by a gasket that had failed in an 8” A.C. (asbestos concrete) pipe coupler. The fix was to cut a section of pipe out and replace it with a new piece of C-

900 pipe. Water service was interrupted on August 29, 2018 from 1:00 a.m. to about 7:00 a.m. Staff flushed all the area water service lines after flushing the mainline for repair and took bacteriological samples, all of which came back negative.

PROJECTS

Development

The Retreats East and North

We just received word that the developer is interested in proceeding with building models on three (3) of the lots off of De La Cruz Drive.

The Retreats West

We have contacted the project manager to contact us to inspect the water and sewer services.

The Murieta Gardens - Murieta Marketplace

This project is still on hold.

The Murieta Gardens – Highway 16 Off-Site Improvements

The Highway 16 road widening and development of an entrance in to the Murieta Gardens development is nearing completion.

The Murieta Gardens II – Subdivision

The contractor installing the infrastructure, JD Pasquetti, has been busy putting in the sewer system for the Murieta Gardens II 78 lots with oversight from Coastland Engineering's inspection.

Rancho Murieta North – Development Project

I have sent the developer an email and a reminder email to enter into a Facilities Extension Agreement (FEA) and provide funding to support the District's request to review of these documents. Until we receive the FEA and funding, review of the documents is on hold.

FAA Business Park

This project has received updated plans back from the manufacturer and should have plans ready for submittal next week. The County has authorized a preconstruction meeting and we have been waiting for the updated plans to come back so the structural engineer could complete his comments. They will inform me of the timing of the meeting with the county.

The Greens Neighborhood Park

No update.

Murieta Equestrian Center – Food Service Building

I have sent the developer an email and a reminder email to enter into a Facilities Extension Agreement (FEA) and provide information as to the planned water and sewer demands the new building will create on the District's systems.

DISTRICT PROJECTS

Emergency Well Project

Integra Realty Resources has reviewed the potential well site for land appraisal and is working on finalizing the appraisal for the District.

Cantova pump replacements

The pumps are on order. We are in the process of getting bids for installation and putting together a bid packet to rebid the sewer bypass needed during installation.

Dam Inundation Mapping

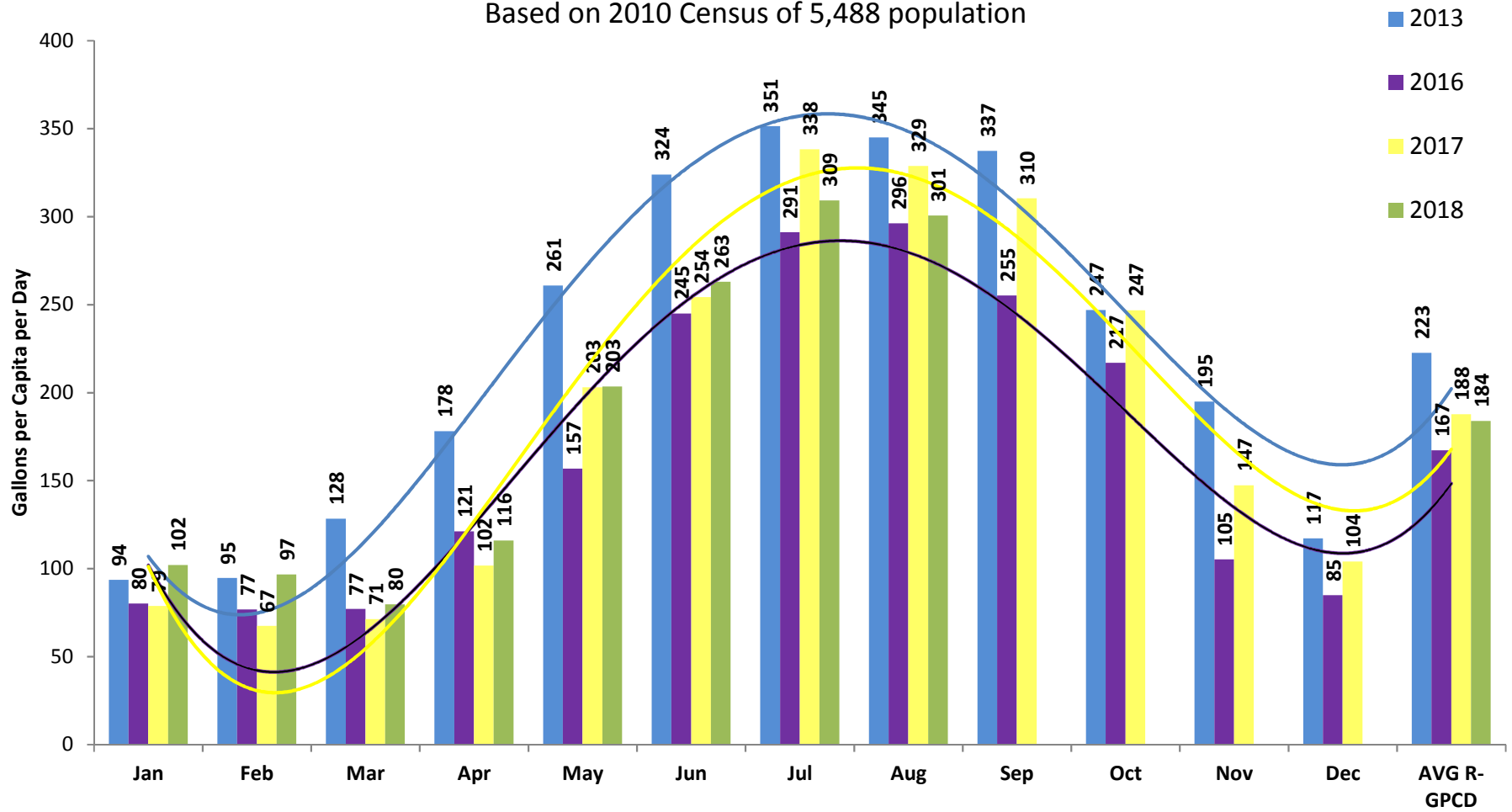
Dominichelli & Associates are continuing work on finalizing the models and have provided a draft map of three (3) the four (4) reservoir failures that are being required for evaluation. They are in the process of writing the reports for each reservoir. The dams being evaluated are Calero, Chesbro, Clementia, and Michigan Bar 1.

Rancho Murieta - Residential Gallons per Capita per Day

Comparison of 2013 (drought base yr) to 2016, 2017 and 2018

Residential Potable Water Consumption

Based on 2010 Census of 5,488 population



Conservation achieved July 2016 versus July 2013: 17%

Conservation achieved July 2017 versus July 2013: 4%

Conservation achieved July 2018 versus July 2013: 12%

2016 versus 2013 YTD conservation: 27%

2017 versus 2013 YTD conservation: 22%

2018 versus 2013 YTD conservation: 18%