



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD
3rd Wednesday of Each Month

REGULAR BOARD MEETING

April 17, 2013

Open Session 5:00 p.m.
RMCS D Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Gerald Pasek	President
Roberta Belton	Vice President
Betty Ferraro	Director
Paul Gumbinger	Director
Michael Martel	Director

STAFF

Edward R. Crouse	General Manager
Darlene Gillum	Director of Administration
Greg Remson	Security Chief
Paul Siebensohn	Director of Field Operations
Suzanne Lindenfeld	District Secretary

**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
APRIL 17, 2013**

Open Session 5:00 p.m.

AGENDA

	RUNNING TIME
1. CALL TO ORDER - Determination of Quorum - President Pasek (Roll Call)	5:00
2. ADOPT AGENDA (Motion)	5:05
3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES <i>(5 min.)</i>	5:10
4. COMMENTS FROM THE PUBLIC <i>The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker.</i> <i>If you wish to address the Board at this time, as a courtesy, please state your name and address, and reserve your comments to no more than 3 minutes so that others may be allowed to speak. No action will be taken.</i>	5:15
5. CONSENT CALENDAR (Motion) (Roll Call Vote) <i>(5 min.)</i> <i>All the following items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i>	5:20
a. Approval of Board Meeting Minutes 1. March 20, 2013 Board Meeting 2. April 8, 2013 Special Board Meeting	
b. Committee Meeting Minutes (Receive and File) 1. April 3, 2013 Personnel Committee Meeting 2. April 4, 2013 Improvements Committee Meeting 3. April 4, 2013 Finance Committee Meeting 4. April 4, 2013 Security Committee Meeting 5. April 5, 2013 Communication & Technology Committee Meeting	
c. Approval of Bills Paid Listing	
6. STAFF REPORTS (Receive and File) <i>(5 min.)</i>	5:25
a. General Manager's Report	
b. Administration/Financial Report	
c. Security Report	
d. Water/Wastewater/Drainage Report	

7. **CORRESPONDENCE** (5 min.) 5:30
- a. Letter from Allen Matkins, received April 1, 2013
- b. Letter from Jon McCurdy, received April 8, 2013
8. **RECEIVE UPDATE ON PUBLIC COMMENTS ON WATER USAGE FACTOR REVIEW** (Discussion/Action) (5 min.) 5:35
9. **ADOPT DISTRICT POLICY 2013-02, RECORDING OF COMMITTEE MEETINGS** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.) 5:40
10. **APPROVE PROPOSAL FOR 360 EVALUATION OF MANAGEMENT AND SUPERVISORY STAFF** (Discussion/Action) (Motion) (5 min.) 5:45
11. **APPROVE PROPOSAL FOR ADDITIONAL DESIGN SERVICES FOR MAIN LIFT NORTH SEWER PUMPING STATION WET WELL REHABILITATION PROJECT** (Discussion/Action) (Motion) (5 min.) 5:50
12. **RECEIVE INFORMATION ON RANCHO MURIETA SOUTH WATER ENTITLEMENTS** (Discussion) (5 min.) 5:55
13. **REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion) (5 min.) 6:00
14. **MEETING DATES/TIMES FOR THE FOLLOWING:** (5 min.) 6:05
- Special Board Meeting/Workshop:** April 26, 2013 at 2:00 p.m.
- Next Regular Board Meeting:** May 15, 2013
- Committee Meeting Schedule:**
- | | |
|--------------------|---|
| ✚ Joint Security - | Tuesday, April 23, 2013 at 9:00 a.m. at Murieta Village |
| ✚ Personnel - | Wednesday, May 1, 2013 at 9:00 a.m. |
| ✚ Improvements - | Thursday, May 2, 2013 at 8:30 a.m. |
| ✚ Finance – | Thursday, May 2, 2013 at 9:30 a.m. |
| ✚ Security - | Thursday, May 2, 2013 at 10:00 a.m. |
| ✚ Communications - | Friday, May 3, 2013 at 9:00 a.m. |
| ✚ Parks - | T.B.A. |
15. **COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF** 6:10
- In accordance with Government Code 54954.2(a), Directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

16. **ADJOURNMENT** (Motion)

6:15

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is April 12, 2013. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Regular Board of Directors Meeting

MINUTES

March 20, 2013

4:00 p.m. Closed Session - 5:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Roberta Belton, Betty Ferraro, and Paul Gumbinger. Also present were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. Director Michael Martel was absent.

2. ADOPT AGENDA

Motion/Belton to a change in order of the agenda to be Agenda Item 6, 7, 11, 14 then continue with the rest of the agenda. **Second/Gumbinger. Ayes: Pasek, Belton, Ferraro, and Gumbinger. Noes: None. Absent: Martel.**

3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

None.

Director Martel arrived at 4:06 p.m.

4. BOARD ADJOURNED TO CLOSED SESSION AT 4:06 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Under Government Code section 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9(a): One Potential Case.

Conference with Legal Counsel – Existing Litigation Pursuant to Government Code section 54956.9(a). Name of case: Rancho Murieta Community Services District v. Elk Grove Bilby Partners, LP, Sacramento County Superior Court Case No. 34-2011-00097778.

Under Government Code section 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: CSGF Rancho Murieta, LLC, BBC Murieta Land, LLC, Murieta Retreats, LLC, PCCP CSGF RB PORTFOLIO, LLC Cosumnes River Land, LLC. Under Negotiation: Price and Terms.

5/6. BOARD RECONVENED TO OPEN SESSION AT 5:07 P.M. AND REPORTED THE FOLLOWING:

Under Government Code section 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9(a): One Potential Case. No reportable action.

Conference with Legal Counsel – Existing Litigation Pursuant to Government Code section 54956.9(a). Name of case: Rancho Murieta Community Services District v. Elk Grove Bilby Partners, LP, Sacramento County Superior Court Case No. 34-2011-00097778. No reportable action.

Under Government Code section 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: CSGF Rancho Murieta, LLC, BBC Murieta Land, LLC, Murieta Retreats, LLC, PCCP CSGF RB PORTFOLIO, LLC Cosumnes River Land, LLC. Under Negotiation: Price and Terms. No reportable action.

7. COMMENTS FROM THE PUBLIC

Ted Hart, lot 825 commented on the Will Serve Letters and how important he feels these projects are to the community.

Ed Crouse stated that there will be a Board Workshop on April 26, 2013 regarding the water treatment plant expansion presentation from John Sullivan.

11. RECEIVE PRESENTATION OF WATER TREATMENT PLANT EXPANSION - PRESENTATION BY COSUMNES RIVER LAND, LLC, BOARD DISCUSSION, INPUT FROM, AND DIRECTION TO STAFF (taken out of order)

John Sullivan presented his proposed plans for the water treatment plant expansion. Mr. Sullivan's proposal is for the District to immediately issue will serves to Cosumnes River Land, LLC for Murieta Gardens I and II project, and in exchange for those letters, the Cosumnes River Land, LLC, will arrange for the expansion and upgrade Water Treatment Plant #1 and guarantee the project will not exceed a total cost of \$6.6 million, including an additional 168,000 gpd in capacity, which Mr. Sullivan believes exceeds the water demand requirements of Murieta Gardens I and II.

Director Belton asked about the status of Murieta Gardens I and II projects with Sacramento County. Ed Crouse stated that a traffic study still needs to be completed and the CEQA hearings need to be scheduled.

Mr. Sullivan stated that funding would be 50% from Community Facilities District #1 (Mello-Roos) , the guarantors or Wells Fargo letter of credit not to exceed \$3.3 million and the other \$3 million in equipment through an operating lease provided by a design-build financial partner (GE Capital to act as co-financial partner).

Once the engineer's estimate of costs is determined, the District will notify the Mello-Roos guarantors and then access the Wells Fargo Bank letter of credit for 50% of the estimate, but not less than \$3 million. The District would administer all Mello-Roos funds.

Once that is completed, the design build financial partner will provide an operating lease to the District at a cost to the District of approximately \$22,774 plus tax per month for 15 years with the option to purchase all of the leased equipment at the end of the lease period for \$300,000. A question and answer period followed.

Director Martel asked if Mr. Sullivan was familiar with any of the terms attached to the line of credit based on the expansion of the water plant or the retrofitting of the plant that may not qualify for the line of credit being used. Mr. Sullivan stated that the letter of credit tied to the reimbursement and shortfall agreement specifically states that the full construction of 1.5 million gallons, all of the facilities of the Mello-Roos are the responsibility of first the Mello-Roos net bond proceeds and the guarantees of the Winncrest Homes and First Nationwide, now it is migrated to Reynen & Bardis, and if that is insufficient then the entire \$4.2 million letter of credit is available to build the facilities.

Director Belton asked about the request for unrestricted will serves. Mr. Sullivan stated that Murieta Gardens will provide 168,000 gallons of capacity and are willing to discuss reimbursement for previously constructed infrastructure that benefit the Gardens and the other properties.

Mr. Sullivan stated that the project still needs to obtain the use permit and rezoning permit, submit the change in lot number and change in hotel height. The goal is to have the water treatment plant expansion and upgrade completed by May 1, 2014.

President Pasek stated that a Board Workshop is scheduled for April 26, 2013 for the Board to discuss this matter. All Directors are to submit any questions they have to the District Secretary by Friday, March 29, 2013. The District Secretary will compile the questions and forward them to Mr. Sullivan to submit written responses to the questions to the District Secretary by Monday, April 22, 2013.

Jonathan Hobbs, District Legal Counsel, stated that he is still looking at the ability to do a design build proposal under the District's rules and hope to have a definite answer at the April 26, 2013 workshop.

14. PRESENT 2013/2014 DRAFT BUDGET (taken out of order)

Darlene Gillum gave a brief summary of the 2013/14 draft budget. The proposed budget is a "worst case scenario" and assumes no new growth and/or development. The scenario presented has a 7.9% increase.

Director Gumbinger stated that the District should take into consideration residents living on fixed incomes.

Director Belton stated she could not support any increase over 5%.

Director Martel commented on the effect reserve funds has on rates and stated that with residents paying rate increases from Rancho Murieta Association and Rancho Murieta Country Club, the District should not raise rates.

After a discussion, the Board agreed, by consensus, to not increase the amount for the water non-routine maintenance funding, which lowers the rate increase by .5%; reduce the Van Vleck Permanent Irrigation Field (VVPIF) Debt Service Base Charge from 6.25 to 3.15; reduce the VVPIF

Debt Service Reserves from .99 to .50, reducing the rate increase to 5.15%. Staff will continue to look for areas to reduce costs, including looking into reducing phone charges for staff.

Motion/Belton to notify residents of a worst case scenario rate increase of 5.15%, in accordance with Proposition 218. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

8. CONSENT CALENDAR

Motion/Gumbinger to adopt the consent calendar. **Second/Ferraro. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, and Martel. Noes: None.**

Director Belton left at 6:08 p.m.

9. STAFF REPORTS

No comments.

10. CORRESPONDENCE

No comments.

The Board took a break at 6:11 p.m. and returned at 6:16 p.m.

12. RECEIVE WATER USAGE FACTOR REVIEW PRESENTATION

Lisa Maddaus and Bill Maddaus, Maddaus Water Management, gave a presentation on the water usage factor review for Rancho Murieta. The analysis reviewed the water demand factors by lot type using historical consumption from 1998 to 2012, influences on historical demands, forecasting demand for new customers, existing lot categories, and an update on demand factors. A question and answer period followed.

John Sullivan stated that he feels more information is needed regarding the commercial EDU's, and that commercial has to be done on a monthly basis not a daily basis. Ed Crouse stated that the District will take a look at that.

Director Gumbinger stated that the District needs to work with Rancho Murieta Association on amending their standards to help reduce their demands.

The Board agreed, by consensus, to release the Summary of Demand Factors Analysis Public Review Draft Technical Memorandum (Memorandum) for public review and comment. All comments are to be submitted in writing by noon on April 17, 2013. The Memorandum will be available for review at Rancho Murieta Association Building, the District Administration Building and on the District's website.

13. RECEIVE FIELD OPERATIONS ANNUAL REPORT – PRESENTATION BY PAUL SIEBENSOHN, DIRECTOR OF FIELD OPERATIONS

Paul Siebensohn gave the annual presentation of the Field Operations for 2012. The presentation discussed the following: staffing, facilities, Capital Improvement Projects completed, projects completed, water production, and water quality. A question and answer period followed.

Director Gumbinger suggested the Water Department conduct tours of the water facilities for residents.

Darlene Gillum stated that on Agenda Item 14, the Board needs to approve the scheduling of the Budget Hearing for the May 15, 2013 Board meeting. The Board agreed, by consensus.

15. DISCUSS REQUESTING REIMBURSEMENT FROM REYNEN & BARDIS

Ed Crouse gave a brief summary of the three (3) options for seeking reimbursement. Staff recommends Option #2 – withholding \$300,000 from the North reimbursement to Reynen & Bardis (R&B) owners for previously constructed facilities through the FSA or other mechanism. Jonathan Hobbs, District legal counsel, agrees.

John Sullivan commented on his calculations of the Mello Roos monies collected and spent, not all funds were used to benefit the North. Mr. Sullivan stated that the entities remaining in the Financial Services Agreement (FSA) are not interested in building facilities or building out their properties.

Director Martel commented on his concern that the District needs to receive payment for 153 hook-ups that R&B has not paid for yet and requested that staff provide an a document by next month's Board meeting stating we received the money for the will-serves given to Reynen & Bardis.

John Sullivan commented on his concern that because of the \$19 million collected in ID#1, which Murieta Gardens made their payments and according to Mr. Sullivan's calculations, Murieta Gardens is owed water.

Director Ferraro asked where on the books the R&B reimbursement is being carried. Darlene Gillum stated that to date, it is not reflected on the books to date. Director Ferraro commented on her concern of not having received payment and it not showing in the books.

Director Gumbinger asked if there was any documentation granting R&B permission to go beyond the 601 units. Ed Crouse stated that the District signed improvement plans that allow the project to go forward and the County issued building permits.

Director Martel commented on his concerns that there is no record of the transaction and requested that the matter be sent out for a legal opinion and requested a closed session at the Personnel Committee to discuss further. Director Ferraro agreed.

Director Ferraro asked if a motion was required. President Pasek stated no motion needed, staff has heard the Board's concerns.

16. ADOPT DISTRICT POLICY 2013-03, LOCKING AND UNLOCKING OF PTF GATE – CLEMENTIA RESERVOIR

Chief Remson gave a brief overview of the recommendation to adopt District Policy 2013-03, Locking and Unlocking of PTF Gate – Clementia Reservoir.

John Sullivan stated that credit needs to be given to Mike Hamilton for making this happen.

A resident asked what action should be done if they witness any type of activity occurring that is not authorized. Chief Remson stated that they should call Security and if possible, get the license number of the vehicle.

Motion/Martel to adopt District Policy 2013-03, Locking and Unlocking of PTF Gates – Clementia Reservoir. **Second/Gumbinger. ROLL CALL VOTE: Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

Motion/Martel to begin opening the gates on March 21, 2013. **Second/Gumbinger. ROLL CALL VOTE: Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

17. ADOPT RESOLUTION 2013-01, AUTHORIZING SALE OF DISTRICT SURPLUS EQUIPMENT

Paul Siebensohn gave a brief summary of the recommendation to adopt Resolution 2013-01.

Motion/Ferraro to adopt Resolution 2013-01, authorizing the sale of District surplus equipment. **Second/Gumbinger. ROLL CALL VOTE: Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

18. APPROVE PURCHASE OF A NEW MAINTENANCE VEHICLE

Paul Siebensohn gave a brief summary of the recommendation to approve the proposal from Elk Grove Ford for a new maintenance truck. This purchase is necessary due to the new California Air Resources Board restrictions limiting the operation of the District's current vehicle.

Motion/Ferraro to approve the proposal from Elk Grove Ford for a new maintenance truck, in an amount of \$40,357.40 plus tax. Funding to come from Water Replacement Reserves. **Second/Pasek. Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

19. APPROVE SMUD UNDERGROUND FACILITY EASEMENT

Ed Crouse gave a brief summary of the recommendation to approve the SMUD underground facility easement.

Motion/Gumbinger to approve granting of easement to SMUD to access and maintain or repair the underground electrical facilities installed at State HWY 16/15160 Jackson Road. **Second/Ferraro. Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

20. NOMINATIONS FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

No nominations.

21. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES

a. Motion/Martel to approve Chief Remson to attend the 2013 ISC West Public Security and Safety Expo in Las Vegas. **Second/Gumbinger. Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

b. Motion/Gumbinger for Paul Siebensohn to attend the California Rural Water Association Expo in Lake Tahoe, Nevada. **Second/Martel. Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

Motion/Pasek for Paul Siebensohn to visit one (1) out of state water facility to view the Zenon Membrane System. **Second/Martel. Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

22. MEETING DATES/TIMES

No changes.

Directors Belton and Gumbinger and Ed Crouse will not be in attendance for the April 17, 2013 Board meeting. Suzanne Lindenfeld asked that those Directors attending be sure to notify her if they are going to be late, as the meeting cannot begin until there is a quorum.

23. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

Director Martel asked that the Security Committee look at sending out email blasts when any incident occurs in the community.

Chief Remson stated that a witness reported overhearing a conversation regarding the recent tire slashing/vandalism. The information was forwarded to Sacramento County Sheriff's Department and they met with the juvenile suspect and his father.

Director Gumbinger stated that he received a call from an RMA Director requesting the ad hoc committee begin meeting again. President Pasek suggested that Directors Gumbinger and Ferraro meet with the RMA Director to decide if it is worth pursuing.

Director Gumbinger requested a closed session in the April Personnel Committee meeting to discuss the District's succession plan.

President Pasek requested staff research including the usage information on the monthly billing statements.

Suzanne Lindenfeld reminded everyone that the next e-waste collect event is scheduled for April 1, 2013. The District is now giving out free kneeling pads and sprinkler screwdrivers for the Blue Thumb Pledge.

Jonathan Hobbs stated that he will be on vacation next week.

24. ADJOURNMENT

Motion/Gumbinger to adjourn at 8:19 p.m. **Second/Ferraro. Ayes: Pasek, Ferraro, Gumbinger, and Martel. Noes: None. Absent: Belton.**

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

DRAFT

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Special Board of Directors Meeting

MINUTES

April 8, 2013

8:30 p.m. Closed Session

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the special meeting of the Board of Directors of Rancho Murieta Community Services District to order at 8:30 a.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Roberta Belton, Betty Ferraro, Paul Gumbinger, and Michael Martel. Also present were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

2. ADOPT AGENDA

Motion/Gumbinger to adopt the agenda. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, and Martel. Noes: None.**

3. COMMENTS FROM THE PUBLIC

None.

4. BOARD ADJOURNED TO CLOSED SESSION AT 8:31 A.M. TO DISCUSS THE FOLLOWING ITEMS:

Under Government Code section 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9(a): One Potential Case.

BOARD RECONVENED TO OPEN SESSION AT 9:50 A.M. AND REPORTED THE FOLLOWING:

Under Government Code section 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9(a): One Potential Case. No reportable action.

5. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

Director Martel commented on his request from the March 20, 2013 Board meeting for a response in writing regarding the 50 hooks up that were given to Reynen and Bardis. President Pasek stated that Ed Crouse will not be at the April Board meeting to answer any questions. After a discussion, the Board agreed to have the written response submitted at the April Board meeting, receive only. Discussion regarding the report will be at the regular May 15, 2013 Board meeting.

6. ADJOURNMENT

Motion/Gumbinger to adjourn at 10:02 a.m. **Second/Belton. Ayes: Pasek, Belton, Ferraro, Gumbinger, and Martel. Noes: None.**

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: April 3, 2013
To: Board of Directors
From: Personnel Committee Staff
Subject: April 3, 2013 Personnel Committee Meeting

Director Ferraro called the meeting to order at 9:00 a.m. Present were Directors Ferraro and Gumbinger. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations, and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

UPDATES

Employee Relations

Paul Siebensohn reported that his department is fully staffed, including an intern from Folsom Lake College. Advertisement for the seasonal temporary position will begin soon.

Director Gumbinger stated that his neighbors who had some sewer issues were very complimentary of the District staff that went out to help.

Chief Remson reported that the Security Patrol Officer out on a work related injury will be having surgery. He will not return for 6 to 8 weeks after the surgery. Another Security Patrol Officer will be going out for gallbladder surgery. The remaining Patrol Officers, including Chief Remson, are filling in shifts. Off-duty Sacramento Sheriff Department Deputies (SSD) will be working this weekend to help cover shifts. An alternator on one of the Patrol vehicles was replaced by the District Equipment Mechanic.

Director Gumbinger suggested District staff meet with Rancho Murieta Association regarding how gate functions will proceed during the construction of the new North Gate. Director Ferraro stated she will include that item on the Joint Security Committee meeting agenda.

Darlene Gillum reported that Joyce Czerwinsky is back. The Administration Department re-organization/re-assignment of duties took effect two (2) weeks ago and is working out fine.

Ed Crouse reminded the Committee that he will be on vacation April 12 – 19, 2013.

REVIEW JOB DESCRIPTION EDUCATION REQUIREMENTS

Ed Crouse stated staff is in the process of collecting examples from other entities to validate minimum education requirements.

REVIEW BOARD GUIDELINES

Director Ferraro stated that she liked the Guidelines. Director Gumbinger agreed.

The Board of Directors will have until noon on April 17, 2013 to review and submit their comments to Suzanne. The updated Guidelines will be given to legal counsel for review and comment, then returned to the Personnel Committee and then to the Board for approval in May, 2013.

360 EVALUATION PROPOSAL FROM KOFF & ASSOCIATES

Ed Crouse gave a brief summary of the proposal from Koff & Associates to conduct a 360 evaluation on management staff. Management staff consists of supervisors and managers. All staff will be evaluating all supervisors and managers, not just from their department. After a discussion, the Committee requested Katie Kaneko, Koff & Associates, attend the May Committee meeting either in person or by telephone.

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

No comments.

ADJOURNMENT

The meeting was adjourned at 9:33 a.m.

DRAFT

MEMORANDUM

Date: April 4, 2013
To: Board of Directors
From: Improvements Committee Staff
Subject: April 4, 2013 Committee Meeting Minutes

Director Pasek called the meeting to order at 8:30 a.m. Present were Directors Pasek and Gumbinger. Present from District staff were Edward Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

UPDATES

FINANCING AND SERVICES AGREEMENT

Nothing new to report.

AUGMENTATION WELL

Still on hold due to weather.

PROPOSAL FOR INITIATION OF THE WATER TREATMENT PLANT III DESIGN DOCUMENT UPDATE BY HDR – JOHN SULLIVAN

John Sullivan gave a brief summary of the proposal and funding commitment from Cosumnes River Land, LLC's proposal for initiation of updated design for water treatment plant III and will serve letters for Murieta Inn and Legacy Suites. In order to keep the project moving forward, Cosumnes River Land, LLC requests authorization from the District to move forward with HDR to do the updated design. The total design phase services from HDR are estimated to be \$173,750.

After a discussion, Director Pasek stated that this item will be discussed at the April 26, 2013 Board Workshop. At that time, the District's legal counsel will have a written opinion as to whether or not the District can proceed with a design - build plan or what process the District needs to follow. Mr. Sullivan stated that if the District is required to go out to bid and the bid is awarded to a different entity, HDR has agreed to provide the current design update to the new contracting entity.

Ed Crouse stated that Director Belton wanted the Committee to be aware of her concern with moving too fast with the project and that no action be taken at the April Board meeting.

RECYCLED WATER FEASIBILITY STUDY – KEVIN KENNEDY

Kevin Kennedy gave a brief overview of the Draft Title XVI Recycled Water Feasibility Study. Areas covered included the purpose of the study, level of development and projected recycled water

demands, leveraging existing infrastructure, alternative analyses, recommended facilities and basis of estimated costs, and ongoing activities and next steps. A discussion followed.

Ed Crouse requested the Committee submit their questions to him and they will be forwarded to Mr. Kennedy. The goal is to have the Study presented at the May Board meeting, put out for public comment at that time, then to the Board for approval in June.

MAIN LIFT NORTH INSPECTION REPORT

Paul Siebensohn gave a brief summary of the Report of Findings, Condition Assessment for the Main Lift North Wet Well Rehabilitation conducted by HDR. The next step is for HDR to prepare the plans and specifications for the rehabilitation.

PROPOSAL FOR ADDITIONAL DESIGN SERVICES FOR MAIN LIFT NORTH SEWER PUMPING STATION WET WELL REHABILITATION PROJECT

Paul Siebensohn gave a brief summary of the recommendation to approve the proposal from HDR for additional design services for Main Lift North Sewer Pumping Station Wet Well Rehabilitation Project. **This item will be on the April 17, 2013 Board of Directors meeting agenda.**

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

John Sullivan stated that there is no serious movement toward an agreement on the Financing and Services Agreement (FSA) by the 670 group. Riverview is not a paying partner. Retreats and Gardens are not interested in participating in the FSA.

Paul Siebensohn stated that the midge fly spraying and the aquatic spraying are on hold pending the filing of the Notice of Intent to Comply with Terms of Statewide NPDES Permits.

ADJOURNMENT

The meeting was adjourned at 9:32 a.m.

MEMORANDUM

Date: April 4, 2013
To: Board of Directors
From: Finance Committee Staff
Subject: April 4, 2013 Finance Committee Meeting

Director Pasek called the meeting to order at 9:35 a.m. Present were Directors Pasek and Belton. Present from District staff were Edward Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

ELK GROVE-BILBY PARTNERS, L.P. FORECLOSURE

Nothing to report.

ANNUAL INVESTMENT POLICY REVIEW

Darlene Gillum reported that Lauren Brant, PFM Asset Management, LLC, reviewed the policy and stated no changes/updates are needed.

Lauren Brant, Consultant, PFM Asset Management, LLC, gave a brief presentation regarding the District's current investments. Lauren recommended the District transfer funds from CAMP to LAIF, which gives a .15% higher interest rate. A question and answer period followed.

BUDGET UPDATE

Darlene Gillum stated the Prop 218 Notices were sent out Monday, April 1, 2013. To date, only one e-mail has been received with questions regarding the notice. The property tax revenue should be increasing this next fiscal year. Director Pasek request staff finds out what the formula is that the County uses in figuring out the tax revenue for the District. Staff is looking into reducing costs regarding dental, vision and life coverage and phone service plans.

Director Belton commented on her concern with the anticipated increase in health care costs and feels anything above a 5% increase non-represented employees should pay.

CALIFORNIA WASTE RECOVERY SYSTEMS CONTRACT NEGOTIATIONS

This item is carried over to the May Committee meeting.

BILLING STATEMENT MODIFICATION TO INCLUDE WATER USAGE COMPARISON DATA

Darlene Gillum stated that staff is looking into providing the water usage comparison data on billing statements.

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Director Pasek commented on his concern with PERS increasing next year. Darlene Gillum stated the anticipated increase is not until 2015. Director Belton commented on her concern that non-represented employees need to pay more towards the employee share of PERS contribution.

John Sullivan asked about the Mello Roos. Darlene Gillum stated that there is sufficient funds in reserves, assuming the delinquency rate does not increase, so there will be no increase. The last payment is October 2015.

ADJOURNMENT

The meeting was adjourned at 10:06 a.m.

DRAFT

MEMORANDUM

Date: April 4, 2013
To: Board of Directors
From: Security Committee Staff
Subject: April 4, 2013 Security Committee Meeting

Director Belton called the meeting to order at 10:07 a.m. Present was Director Belton. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. Director Martel was absent.

COMMENTS FROM THE PUBLIC

None.

MONTHLY OPERATIONS REVIEW

Operations

Chief Remson reported that the Security Patrol Officer out on a work related injury will be having surgery. He will not return for 6 to 8 weeks after the surgery. Another Security Patrol Officer will be going out for gallbladder surgery. The remaining Patrol Officers, including Chief Remson, are filling in shifts. Off-duty Sacramento Sheriff Department Deputies (SSD) will be working this weekend to help cover shifts.

Sergeant Bieg participated in the Easter event. The Security Department shared a booth with Sacramento County Sheriff's Department (SSD).

Chief Remson attended last night's Fishing Club meeting. The Fishing Club will begin their patrolling of the lakes.

Rancho Murieta Association (RMA) has installed the PTF pipe gate.

Incidents of Note

Chief Remson commented on the incident at the gate involving two (2) brothers fighting.

A burglary on Puerto that occurred within the last three (3) months was reported yesterday.

RMA Citations/Advisals

Chief Remson reported on the following Rancho Murieta Association (RMA) rule violation citations for the month of March, which included 10 stop signs and 8 speeding. RMA rule violation admonishments and/or complaints for the month of March included 33 open garage doors, 32 loss/off leash dogs, and 15 barking dogs.

RMA Compliance/Grievance/Safety Committee Meeting

The meeting was held on March 4, 2013. There were two (2) appearances scheduled for parking violations. One (1) appeared and one (1) was a no-show. There were two (2) letters submitted

regarding parking and one (1) regarding speeding. There was further discussion on whether or not Segways would be allowed on North Association streets. CHP considers Segways "people movers", but allows local authority to decide on the use. The next meeting will be on April 8, 2013.

Joint Security Committee

The next Joint Security Committee meeting is scheduled for April 23, 2013 at the Murieta Village Clubhouse.

James L. Noller Safety Center

The Safety Center has been open most Mondays and Wednesdays from 10:00 a.m. to 2:00 p.m. VIPS Jacque Villa and Steve Lentz patrol the District as another set of "eyes and ears". Anyone who is interested in joining the VIPS program or would like information on the Neighborhood Watch program can contact the VIPS at the Safety Center office at 354-8509.

The Safety Center is also available to all law enforcement officers for report writing, meal breaks and any other needs that arise.

New North Gate

The gate location has been finalized, the agreement signed and funds have been released to RMA. RMA sent out a Request for Proposal for Architectural Design Services. The RFP's are due back to RMA by April 23, 2013.

SECURITY SURVEILLANCE CAMERAS

Chief Remson stated he has met with six (6) entities regarding surveillance cameras. Most were interested, some already use cameras and Murieta Village stated that there are not enough incidents to warrant their spending the money on a surveillance system. Chief Remson will be attending the Security Expo this month and getting information on various surveillance systems.

DIRECTOR NOTIFICATIONS WHEN SIGNIFICANT INCIDENTS OCCUR IN THE COMMUNITY

Director Belton stated that the Security Department has gotten much better about notifying the District's Board of Directors on incidents of significance that occur in the community. Chief Remson stated that there is a procedure for reporting incidents.

DIRECTOR & STAFF COMMENTS

Director Belton suggested Security attend the little league events.

Director Belton requested a change in the Thursday Committee meeting schedule: Security at 8:30, Finance at 9:00 a.m. and Improvements at 9:30 a.m. **This item will be on the April 17, 2013 Board of Directors meeting agenda.**

ADJOURNMENT

The meeting adjourned at 10:32 a.m.

MEMORANDUM

Date: April 5, 2013
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: April 5, 2013 Communication & Technology Committee Meeting

Director Ferraro called the meeting to order at 9:00 a.m. Present was Director Ferraro. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. Director Martel was absent.

COMMENTS FROM THE PUBLIC

None.

PUBLIC OUTREACH – Videos of Water Department

Paul Siebensohn reported that staff is continuing to work on ideas for short videos. Some suggestions for topics include: what easements should look like, how to shut off your water, and adjusting sprinkler timers.

Director Ferraro stated she will check with the school district to see if it is possible to use students to help with the videos.

REBRANDING DISTRICT - UPDATE

Paul Siebensohn reported that staff is currently looking into the costs related to rebranding the District.

ADOPT DISTRICT POLICY 2013-02, RECORDING OF COMMITTEE MEETINGS

Darlene Gillum gave a brief summary of District Policy 2013. The wording tape recording will be changed to recording.

Director Pasek had emailed Director Ferraro regarding his concern with keeping the recording for only 30 days. Director Ferraro recommended the Board decide on how long the recording is to be kept. **This item will be on the April 17, 2013 Board of Directors meeting agenda.**

DIRECTOR & STAFF COMMENTS/SUGGESTIONS

Director Ferraro stated that she asked a woman's group to get involved in the project and proposal John Sullivan is working on.

Darlene Gillum stated that the Prop 218 letters went out on Monday. To date, only one (1) letter and one (1) email have been received in response to the letter.

ADJOURNMENT

The meeting was adjourned at 9:28 a.m.

MEMORANDUM

Date: April 11, 2013
 To: Board of Directors
 From: Darlene Gillum, Director of Administration
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **March 2013**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll related items) are listed *in order as they appear* on the Bills Paid Listing Report:

Vendor	Project/Purpose	Amount	Funding
AECOM Technical Services, Inc.	Recycled Water Standards	\$6,080.00	Reserve Expenditure
Groeniger & Company	WWRP Valve Replacement Supplies	\$9,169.20 <u>\$5,181.84</u> \$14,351.04	Reserve Expenditure Operating Expenses
AECOM Technical Services, Inc.	Recycled Water Standards Title XVI Feasibility Study RWQCB Letter	\$6,365.00 \$475 <u>\$7,613.44</u> \$14,453.44	Reserve Expenditure Reserve Expenditure Operating Expense
California Waste Recovery Systems	Solid Waste Contract	\$44,684.19	Operating Expense
J B Bostick Company	6B Lift Paving Miscellaneous Street Repairs	\$1,700.00 <u>\$5,650.00</u> \$7,350.00	Reserve Expenditure Operating Expense
Kronick, Moskevitz, Tiedeman & Girard	Legal Consulting	\$6,280.22	Operating Expense
Prodigy Electric	Calero E. Dam Svc Replacement, Rio Oso Panel Replacement	\$9,430.17	Operating Expense
SMUD	Monthly Electric	\$32,430.93	Operating Expense
Groeniger & Company	WWRP Valve Replacement Supplies, Pump Repair	\$2,255.04 <u>\$7,697.32</u> \$9,952.36	Reserve Expenditure Operating Expense
SMUD	Monthly Electric	\$30,127.24	Operating Expense
Southwest Valve, LLC	WWRP Valve Replacement	\$16,388.78	Reserve Expenditure
USA Blue Book	Valve Operator, Supplies	\$8,717.26	Operating Expense

Rancho Murieta Community Services District
Bills Paid Listing for March 2013

Ck Number	Date	Vendor	Amount	Purpose
CM26350	3/1/2013	203-Praxair Distribution Inc.,	\$260.56	Gas Cylinders
CM26351	3/1/2013	A Leap Ahead IT	\$3,447.18	Monthly IT Service
CM26352	3/1/2013	Action Cleaning Systems	\$1,172.00	Monthly Cleaning Service
CM26353	3/1/2013	AECOM Technical Services, Inc.	\$6,080.00	Recycled Water Standards
CM26354	3/1/2013	Apple One Employment Serv.	\$463.76	Temp Services
CM26355	3/1/2013	Aramark Uniform Services	\$176.98	Uniform Service - Water
CM26356	3/1/2013	California Public Employees' Retirement Sys	\$35,042.98	Payroll
CM26357	3/1/2013	CASQA Membership	\$275.00	Membership
CM26358	3/1/2013	Brian Chenoweth	\$2,800.00	February IT Support
CM26359	3/1/2013	Dunbar Air Conditioning Heating & Ref Servi	\$135.64	HVAC Service
CM26360	3/1/2013	Employment Development Department	\$2,900.32	Payroll
CM26361	3/1/2013	Express Office Products, Inc.	\$434.35	Office Supplies
CM26362	3/1/2013	Groeniger & Company	\$14,351.04	Supplies, WWRP Valve Replacement
CM26363	3/1/2013	Guardian Life Insurance	\$4,941.62	Payroll
CM26364	3/1/2013	Earl D. Hendricks	\$61.37	District Claim #2013-01
CM26365	3/1/2013	Howe It's Done	\$245.76	Board Meeting Dinner
CM26366	3/1/2013	McMaster-Carr Supply Co.	\$154.12	Maintenance & Repair Supplies
CM26367	3/1/2013	Nationwide Retirement Solution	\$1,693.23	Payroll
CM26368	3/1/2013	Operating Engineers Local Union No. 3	\$520.56	Payroll
CM26369	3/1/2013	PERS Long Term Care Program	\$138.76	Payroll
CM26370	3/1/2013	Precision Cleaning Systems, Inc.	\$231.01	Maintenance & Repair Supplies
CM26371	3/1/2013	Prodigy Electric	\$1,650.70	New Generator Pad
CM26372	3/1/2013	Public Agency Retirement Services	\$300.00	OPEB Trust Admin Fee
CM26373	3/1/2013	Romo Landscaping	\$385.00	Landscaping
CM26374	3/1/2013	Sierra Office Supplies	\$480.24	Miscellaneous Forms
CM26375	3/1/2013	Sutter EAP Resources	\$94.00	EAP Services
CM26376	3/1/2013	Sweet Septic, Inc.	\$4,687.50	Sewer Pumping
CM26377	3/1/2013	Synectic Technologies	\$137.50	Telephone Support
CM26378	3/1/2013	TASC	\$172.69	Payroll
CM26379	3/1/2013	Don & Jennifer Tillery	\$300.00	Toilet Rebates
CM26380	3/1/2013	U.S. HealthWorks Medical Group, PC	\$58.00	Fit For Duty Exam
CM26381	3/1/2013	USA Blue Book	\$79.68	Maintenance & Repair Supplies
CM26382	3/1/2013	Vision Service Plan (CA)	\$474.87	Payroll
ACH	3/4/2013	EFTPS	\$10,067.92	Bi-weekly Payroll Taxes
CM26383	3/8/2013	P. E. R. S.	\$12,439.62	Payroll
CM26384	3/8/2013	State Board Of Equalization	\$2,318.81	Water Rights Fees
CM26385	3/15/2013	4imprint, Inc.	\$149.81	Security Promo Cups
CM26386	3/15/2013	Ace Hardware	\$72.30	Supplies
CM26387	3/15/2013	AECOM Technical Services, Inc.	\$14,453.44	RWQCB Letter, Recycled Wtr Stds, Feasibility Study
CM26388	3/15/2013	Allied Waste Services #922	\$345.40	Container Services
CM26389	3/15/2013	American Express	\$104.85	Monthly Bill

Rancho Murieta Community Services District
Bills Paid Listing for March 2013

Ck Number	Date	Vendor	Amount	Purpose
CM26390	3/15/2013	Apple One Employment Serv.	\$3,030.59	Temp Services
CM26391	3/15/2013	Aramark Uniform Services	\$176.98	Uniform Service - Water
CM26392	3/15/2013	AT&T	\$1,605.10	Monthly Phone Bill
CM26393	3/15/2013	Atkins North America, Inc.	\$2,494.41	Environmental Review - Well Test Hole Sites
CM26394	3/15/2013	California Waste Recovery Systems	\$44,684.19	Solid Waste Monthly Contract
CM26395	3/15/2013	CWEA	\$75.00	Certification Renewal
CM26396	3/15/2013	Caltronics Business Systems	\$1,790.43	Monthly Copier Maint/Support
CM26397	3/15/2013	CDW Government Inc.	\$2,763.91	Replacement Computers (Water)
CM26398	3/15/2013	CLS Labs	\$1,775.76	Monthly Lab Tests
CM26399	3/15/2013	Costco Wholesale	\$331.10	Monthly Supplies
CM26400	3/15/2013	Employment Development Department	\$2,579.94	Payroll
CM26401	3/15/2013	Express Office Products, Inc.	\$1,208.05	Office Supplies
CM26402	3/15/2013	Folsom Lake Fleet Services	\$36.93	Service - #517
CM26403	3/15/2013	Ford Motor Credit Company LLC	\$234.78	Security Patrol Vehicle Lease
CM26404	3/15/2013	Gempler's, Inc.	\$627.28	Supplies
CM26405	3/15/2013	Golden State Flow Measurement	\$1,331.53	Hydrant Meter
CM26406	3/15/2013	Groeniger & Company	\$1,904.04	Maintenance & Repair Supplies
CM26407	3/15/2013	HDS White Cap Const Supply	\$437.21	Supplies
CM26408	3/15/2013	HDR Engineering, Inc	\$2,506.85	MLN Wet Well Rehabilitation
CM26409	3/15/2013	J B Bostick Company	\$7,350.00	Street Repairs
CM26410	3/15/2013	JWC Environmental	\$3,337.20	MLN Motor Controller
CM26411	3/15/2013	Kronick Moskovitz Tiedemann & Girard	\$6,280.22	Legal Consulting
CM26412	3/15/2013	KWA Safety & Hazmat Consultants, Inc.	\$820.00	Training
CM26413	3/15/2013	McMaster-Carr Supply Co.	\$266.54	Maintenance & Repair Supplies
CM26414	3/15/2013	Nationwide Retirement Solution	\$1,693.23	Payroll
CM26415	3/15/2013	NTU Technologies, Inc.	\$6,023.78	Chemicals
CM26416	3/15/2013	Operating Engineers Local Union No. 3	\$520.56	Payroll
CM26417	3/15/2013	P. E. R. S.	\$13,035.76	Payroll
CM26418	3/15/2013	Pac Machine Co., Inc.	\$6,062.86	Sewer Bypass Rental
CM26419	3/15/2013	PERS Long Term Care Program	\$138.76	Payroll
CM26420	3/15/2013	Plaza Foods Supermarket	\$15.57	Supplies, Refreshments
CM26421	3/15/2013	Prodigy Electric	\$9,430.17	Miscellaneous Electric Services
CM26422	3/15/2013	Quartermaster Uniform Manufacturing Company	\$89.74	Security Uniform
CM26423	3/15/2013	Regional Water Authority	\$95.48	Activity Books
CM26424	3/15/2013	Romo Landscaping	\$385.00	Landscaping
CM26425	3/15/2013	Roto Rooter Service & Plumbing	\$450.00	Pump Services
CM26426	3/15/2013	S. M. U. D.	\$32,430.93	Monthly Electric
CM26427	3/15/2013	Sacramento Area Section, CWEA	\$135.00	Confined Space Training
CM26428	3/15/2013	Sacramento County Sheriff's Dept.	\$371.49	Off-duty Sheriff Program
CM26429	3/15/2013	Sierra Office Supplies	\$113.67	Supplies
CM26430	3/15/2013	Sprint	\$583.61	Monthly Cell Phone

Rancho Murieta Community Services District
Bills Paid Listing for March 2013

Ck Number	Date	Vendor	Amount	Purpose
CM26431	3/15/2013	TASC	\$172.69	Payroll
CM26432	3/15/2013	TelePacific Communications	\$510.58	Monthly Phone Bill
CM26433	3/15/2013	Tesco Controls, Inc.	\$2,210.00	Booster Station Modifications
CM26434	3/15/2013	Trench Plate Rental Co.	\$443.40	Sewer Plug Rental
CM26435	3/15/2013	U.S. Bank Corp. Payment System	\$3,651.62	Monthly Gasoline
CM26436	3/15/2013	USA Blue Book	\$2,860.06	Maintenance & Repair Supplies
CM26437	3/15/2013	W.W. Grainger Inc.	\$4,094.85	Maintenance & Repair Supplies
ACH	3/18/2013	EFTPS	\$9,411.42	Bi-weekly Payroll Taxes
ACH	3/25/2013	US Postmaster	\$750.00	Postage
CM26438	3/29/2013	Action Cleaning Systems	\$1,172.00	Monthly Cleaning Service
CM26439	3/29/2013	NDS	\$2,095.20	Tools
CM26440	3/29/2013	American Red Cross	\$1,350.00	First Aid Training/CPR
CM26441	3/29/2013	Apple One Employment Serv.	\$862.80	Temp Services
CM26442	3/29/2013	Applications By Design, Inc.	\$125.00	Security Data Backup
CM26443	3/29/2013	Aramark Uniform Services	\$250.55	Uniform Service - Water
CM26444	3/29/2013	AT&T	\$1,430.54	Monthly Phone Bill
CM26445	3/29/2013	California Rural Water Association	\$1,776.00	Check Voided
CM26446	3/29/2013	Caltronics Business Systems	\$1,771.80	Monthly Copier Maint/Support
CM26447	3/29/2013	CDW Government Inc.	\$1,215.74	Server Support, Supplies
CM26448	3/29/2013	Cell Energy Inc.	\$139.75	Vehicle Battery #814
CM26449	3/29/2013	CLS Labs	\$2,883.98	Monthly Lab Tests
CM26450	3/29/2013	Employment Development Department	\$2,686.61	Payroll
CM26451	3/29/2013	Express Office Products, Inc.	\$583.55	Office Supplies
CM26452	3/29/2013	Gempler's, Inc.	\$1,114.56	Safety Supplies
CM26453	3/29/2013	Golden State Flow Measurement	\$5,114.37	Meters
CM26454	3/29/2013	Grainger Inc.	\$894.42	Maintenance & Repair Supplies
CM26455	3/29/2013	Groeniger & Company	\$9,952.36	Supplies, WWRP Valve Replacement
CM26456	3/29/2013	Home Depot Credit Services	\$671.20	Maintenance & Repair Supplies
CM26457	3/29/2013	Howe It's Done	\$230.40	Board Meeting Dinner
CM26458	3/29/2013	Maddaus Water Management, Inc.	\$5,917.00	Water Use Factors, Data Normalization
CM26459	3/29/2013	McMaster-Carr Supply Co.	\$3,880.10	Maintenance & Repair Supplies
CM26460	3/29/2013	Murieta Plumbing	\$175.00	North Gate Plumbing Service
CM26461	3/29/2013	Nationwide Retirement Solution	\$1,693.23	Payroll
CM26462	3/29/2013	Northern Tool & Equipment Company, Inc.	\$1,302.95	Tools
CM26463	3/29/2013	NTU Technologies, Inc.	\$5,196.80	Chemicals
CM26464	3/29/2013	Operating Engineers Local Union No. 3	\$520.56	Payroll
CM26465	3/29/2013	P. E. R. S.	\$12,563.65	Payroll
CM26466	3/29/2013	PERS Long Term Care Program	\$138.76	Payroll
CM26467	3/29/2013	Phenix Print & Image	\$622.08	Special Envelopes
CM26468	3/29/2013	Public Agency Retirement Services	\$300.00	OPEB Trust Admin Fee
CM26469	3/29/2013	Rancho Murieta Association	\$284.47	Landscaping/Cable/Internet

**Rancho Murieta Community Services District
Bills Paid Listing for March 2013**

Ck Number	Date	Vendor	Amount	Purpose
		CFD#1 Bank of America Checking		
CM2676	3/15/2013	Bank of America	\$26.21	CFD#1 Admin Fees
CM2677	3/15/2013	CoreLogic Solutions, LLC.	\$165.00	CFD#1 Admin Fees
CM2678	3/15/2013	Kronick Moskowitz Tiedemann & Girard	\$292.50	CFD#1 Legal Fees
CM2679	3/29/2013	NBS	\$6,303.99	CFD#1 Admin Fees
		TOTAL	\$6,787.70	
		EL DORADO PAYROLL		
Payroll (El Dorado)				
Checks: # CM10963 to CM10981 and Direct Deposits: DD06250 to DD6342			\$ 166,457.23	Payroll
ACH	3/31/2013	National Payment Corp	\$144.74	Payroll
		TOTAL	\$166,601.97	

MEMORANDUM

Date: April 11, 2013
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: General Manager's Report

The following are highlights since our last Board Meeting.

Employee Relations

Staff will be meeting with representatives from OE3 on a meet and confer basis regarding changes in job duties and responsibilities for two (2) positions in the administrative office.

Finance/IT

Our Proposition 218 letters went out as planned. So far, we have received three (3) comment letters regarding the proposed budget. Leading up to our May budget hearings, staff, largely Darlene, are refining budget line items. In addition, as reported in the Finance Committee, Darlene believes property tax revenue will be greater than shown in the proposed budget.

Staff is preparing our Capital Project plan for presentation at the May Improvements Committee.

Security

As reported last month and continuing this month, Greg's patrol ranks are still one Patrol Officer short due to an extended leave for a work related injury, which now may require surgery and an extended leave of absence. Another Patrol Officer is headed out for minor surgery and will be out for a couple of weeks.

April 10-12, Greg attended ISC Expo in Las Vegas and, hopefully will be returning with information on equipment and camera upgrades to assist in the North Gate relocation and our community wide surveillance camera planning efforts.

Water

Similar to last month, water production was up. However, this month our production increased by 50% from 1.0 mgd to 1.5 mgd, primarily due to spring weather and the beginning of the irrigation season.

By the April Board meeting, staff will have installed batter boards, which allow us to add nearly 2 more feet to our reservoirs. Given the river flows of nearly 400 cfs, well above the 70 cfs minimum for diversions, we should have no problem adding to storage and replacing storage used for spring irrigation.

Wastewater

Our flows to the wastewater plant are still hovering at 0.400 mgd (actually 0.410 mgd). Storage increased to roughly 325 af.

We plan on recycled water deliveries to Rancho Murieta Country Club (RMCC) in May. Until then, RMCC is using river water diverted to Bass Lake and Lake 10/11.

Drainage

Staff cleared weeds from our detention basins and completed minor low flow ditch reconstruction in two (2) basins. We are hopeful the work will allow irrigation runoff to smoothly pass through the basin without ponding.

The sprinkler and aeration are on in Basin 5, RM South.

Solid Waste

Nothing new to report on operations.

Engineering

FSA negotiations

Les Hock has indicated the 670 Group, less Murieta Gardens, would like to proceed with final approval of the Financing and Services Agreement (FSA). We are internally recirculating the draft and will have it available for the May Improvements Committee meeting.

Augmentation Well

Test hole drilling is on hold due to site access limitations, because of soft soils.

Recycled Water Feasibility Study

The first draft was presented to the Improvements Committee. Kevin will be finalizing the draft for public release for comments at our May Board meeting.

Recycled Water Standards

Kevin Kennedy, AECOM, is continuing his work on preparing recycled water transmission and irrigation standards to serve commercial and residential projects.

Water Usage Factors

We have had no public comment on the Tech Memorandum. District staff is working on commercial use factors.

PTF FSA negotiations

Staff returned our standard developer deposit agreement to PTF for signatures and submittal of the initial deposit, otherwise nothing new to report.

MEMORANDUM

Date: April 11, 2013
 To: Board of Directors
 From: Darlene Gillum, Director of Administration
 Subject: Administration/Financial Reports

Enclosed is a combined financial summary report for **March 2013**. Following are highlights from various internal financial reports. Please feel free to call me before the board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other informational items of interest are included.

Water Consumption - Listed below are year-to-date water consumption numbers using weighted averages:

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	12 month rolling % increase												
Residences	0.0	2512	2512	2512	2512	2513	2513	2513	2513	2513			
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	Weighted average												
Cubic Feet	1738	2991	3140	3063	2232	976	668	751	759	1063			
Gallons per day	433	746	783	764	556	243	167	187	189	265			
Planning Usage GPD	583												

Lock-Offs - For the month of March there were 24 lock-offs.

Aging Report – Delinquent accounts total \$86,719 which is 17.2% of the total accounts receivable balance of \$502,964. Past due receivables, as a percent of total receivables, have increased approximately 1.5% since February.

Summary of Reserve Accounts as of March 31, 2013 – The District’s reserve accounts have increased \$417,672 year to date since July 1, 2012. The increase is due to the reserve amounts collected in the Water and Sewer base rates and interest earned. The District has expended \$292,986 of reserves since the beginning of the fiscal year, which started July 1, 2012. The total amount of reserves held by the District as of March 31, 2013 is \$8,706,434. Please see the Reserve Fund Balances table below for information by specific reserve account.

Reserve Fund Balances

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance July 1, 2012</i>	<i>YTD Collected & Interest Earned</i>	<i>YTD Spent</i>	<i>Period End Balance Mar 31, 2013</i>
Water Capital Replacement (200-2505)	2,534,416	155,860	(19,646)	2,670,630
Sewer Capital Replacement (250-2505)	2,710,606	207,677	(106,093)	2,812,190
Drainage Capital Replacement (260-2505)	50,015	74	(23,289)	26,800
Security Capital Replacement (500-2505)	51,164	87	(0)	51,251
Sewer Capital Improvement Connection (250-2500)	3,996	7	(0)	4,003
Capital Improvement (xxx-2510)	437,939	1,859	(47,731)	392,067
Water Supply Augmentation (200-2511)	2,548,492	8,817	(96,227)	2,461,082
Water Debt Service Reserves (200-2512)	80,192	43,008	(0)	123,200
Sewer Debt Service Reserves (250-2512)	162,628	278	(0)	162,906
Rate Stabilization (200/250/500-2515)	2,300	5	(0)	2,305
Total Reserves	8,581,748	417,672	(292,986)	8,706,434

PARS GASB 45 Trust: The PARS GASB 45 Trust, which is the investment trust established to fund Other Post Employment Benefits, had the following returns:

Period ended February 28, 2013		
1-Month	3-Months	1-Year
.66%	4.89%	8.89%

Financial Summary Report (year to date through March 31, 2013):

Revenues:

- Water Charges**, year-to-date, are **above** budget \$36,514 or **2.8%**
- Sewer Charges**, year-to-date, are **above** budget \$1,559 or **0.2%**
- Drainage Charges**, year-to-date, are **below** budget \$380 or **(0.3%)**
- Security Charges**, year-to-date, are **below** budget \$215 or **0%**
- Solid Waste Charges**, year-to-date, are **above** budget \$758 or **0.2%**

Total Revenues, which include other income, property taxes and interest income year-to-date, are **above** budget **\$85,789 or 2.1%**. Revenue areas that exceeded budget are primarily Water Charges, Title Transfer Fees, Reconnect Charges and Late Charges. Total Revenue also includes \$12,868 for 11/12 Mandated Cost Reimbursements (SB90). Year to date residential Water usage has exceeded budget projections by 5.4% and year to date commercial Water usage is below budget projections by (4.2)%.

Expenses: Year-to-date total operating expenses are below budget \$175,256 or 4.4%. Year-to-date operational reserve expenditures total \$100,988. Operational reserve expenditures cover projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses, year-to-date, are **below budget \$98,155 or (9.2%), prior to reserve expenditures.** Areas running over budget are Power, Equipment Rental, Hazardous Waste Removal, Tools and Vehicle Maintenance. Wages are over budget due to the combination of retroactive adjustments and the actual allocation variance between Water, Sewer and Drainage. Employer Costs are under budget due to the combination of Medical Opt Out contingency under-run and the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the projected budget allocations. Chemicals, Taste & Odor Chemicals, Maintenance & Repairs, Vehicle Fuel, Meters, Lab Tests, Permits, Legal, Conservation and Training/Safety are running below budget. Year-to-date, \$48,067 of expenses have been incurred from reserves expenditures.

Sewer Expenses, year-to-date, are **below budget by \$3,048 or (.4%), prior to reserve expenditures.** Areas running over budget are Power, Maintenance & Repair, Lab Tests, Permits, Equipment Rental, Consulting and Hazardous Waste Removal. Wages are over budget due to the combination of retroactive adjustments and the actual allocation variance between Water, Sewer and Drainage. Employer Costs are under budget due to the combination of Medical Opt Out contingency under-run and the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the projected budget allocations. Areas running below budget are Chemicals and Other Direct Costs (which includes: Legal, Vehicle Maintenance, Fuel and IT Systems Maintenance). Year-to-date, \$29,631 of expenses have been incurred from reserves expenditures.

Drainage Expenses, year-to-date, are **below budget by \$25,697 or (25.8%).** Wages are under budget due to the combination of retroactive adjustments and the actual allocation variance between Water, Sewer and Drainage. Employer Costs are under budget due to the combination of Medical Opt Out contingency under-run and the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the projected budget allocations. All other areas, except Permits, are running below budget.

Security Expenses, year-to-date, are **below budget by \$32,390 or (4.1%).** Areas running over budget are Vehicle Maintenance, Office Supplies, IT Systems Maintenance (related to installation of the new Security Server), Legal, and Miscellaneous Expense (related to a District Claim). Employer Costs are running under budget due to actual elected medical benefits running below budgeted medical benefits. Insurance is running below budget because that coverage is now included in the District's general liability policy.

Solid Waste Expenses, year-to-date, are **over budget by \$12,446 or 2.8%.** This over-run is related to the Household Hazardous Waste Event.

General Expenses, year-to-date, are **below budget by \$28,412 or (3.3%)**. The largest area running over budget is Janitorial/Landscape Maintenance, which is related to maintenance and repair of the lawn irrigation system and landscape of the Admin building. Clerical Services, Travel/Meetings, Office Supplies (related to District information brochures) and Copy Machine Maintenance are also running over budget. Insurance, Legal, Director Meetings, Vehicle Fuel, IT Systems Maintenance and Community Communication are the largest areas running below budget.

Net Income: Year-to-date unadjusted net income, before depreciation, is \$417,339. Net income/(Loss) adjusted for estimated depreciation expense of \$838,050 is (\$420,711).

The YTD expected net operating income before depreciation, per the 2012-2013 budget, is \$156,294. The actual net operating income is \$261,045 higher than the budget expectation due to revenue running \$85,789 over budget and total operating expenses running under budget \$175,256.

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH MARCH 2013

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
REVENUES								
Water Charges	31.4%	\$1,733,950	31.4%	\$1,298,696	\$1,335,210	31.6%	\$36,514	2.8%
Sewer Charges	22.5%	1,243,734	22.5%	932,900	934,459	22.1%	1,559	0.2%
Drainage Charges	3.2%	176,908	3.2%	132,687	132,307	3.1%	(380)	(0.3%)
Security Charges	21.2%	1,167,898	21.2%	875,925	875,710	20.7%	(215)	0.0%
Solid Waste Charges	11.1%	610,981	11.1%	458,235	458,993	10.9%	758	0.2%
Other Income	1.5%	84,375	1.5%	61,931	96,973	2.3%	35,042	56.6%
Interest Earnings	0.0%	1,700	0.0%	1,276	919	0.0%	(357)	(28.0%)
Property Taxes	9.1%	501,840	9.1%	376,380	376,380	8.9%		0.0%
Reimbursements	0.0%		0.0%		12,868	0.3%	12,868	0.0%
Total Revenues	100.0%	5,521,386	100.0%	4,138,030	4,223,819	100.0%	85,789	2.1%
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	13.8%	759,406	13.9%	555,201	565,088	14.8%	9,887	1.8%
Employer Costs	6.5%	356,819	6.7%	265,602	259,342	6.8%	(6,260)	(2.4%)
Power	5.9%	323,910	5.7%	225,801	239,689	6.3%	13,888	6.2%
Chemicals	4.8%	265,010	4.3%	171,025	100,929	2.7%	(70,096)	(41.0%)
Maint & Repair	6.3%	350,570	6.3%	252,570	227,001	6.0%	(25,569)	(10.1%)
Meters/Boxes	1.0%	55,000	0.9%	37,250	30,210	0.8%	(7,040)	(18.9%)
Lab Tests	1.4%	78,250	1.2%	48,750	36,403	1.0%	(12,347)	(25.3%)
Permits	1.1%	62,540	1.2%	46,920	46,779	1.2%	(141)	(0.3%)
Training/Safety	0.4%	23,340	0.4%	16,205	13,895	0.4%	(2,310)	(14.3%)
Equipment Rental	0.8%	43,000	0.8%	32,000	39,061	1.0%	7,061	22.1%
Other	7.1%	392,160	5.9%	236,844	202,871	5.3%	(33,973)	(14.3%)
Subtotal Water/Sewer/Drainage	49.1%	2,710,005	47.4%	1,888,168	1,761,268	46.3%	(126,900)	(6.7%)
Security								
Wages	11.1%	613,100	11.3%	449,500	440,266	11.6%	(9,234)	(2.1%)
Employer Costs	6.4%	351,300	6.6%	262,050	243,367	6.4%	(18,683)	(7.1%)
Insurance	0.1%	4,500	0.1%	3,375		0.0%	(3,375)	(100.0%)
Off Duty Sheriff Patrol	0.1%	6,000	0.1%	4,500	4,163	0.1%	(337)	(7.5%)
Other	1.9%	102,930	1.9%	76,201	75,440	2.0%	(761)	(1.0%)
Subtotal Security	19.5%	1,077,830	20.0%	795,626	763,236	20.1%	(32,390)	(4.1%)
Solid Waste								
CWRS Contract	9.7%	533,520	10.0%	400,140	401,517	10.5%	1,377	0.3%
Sacramento County Admin Fee	0.6%	33,960	0.6%	25,470	24,971	0.7%	(499)	(2.0%)
HHW Event	0.2%	12,000	0.3%	12,000	23,568	0.6%	11,568	96.4%
Subtotal Solid Waste	10.5%	579,480	11.0%	437,610	450,056	11.8%	12,446	2.8%
General / Admin								
Wages	9.1%	502,500	9.3%	369,700	373,342	9.8%	3,642	1.0%
Employer Costs	5.0%	275,200	5.1%	204,550	202,036	5.3%	(2,514)	(1.2%)
Insurance	1.0%	54,060	1.0%	40,545	33,685	0.9%	(6,860)	(16.9%)
Legal	0.5%	25,000	0.5%	18,000	16,847	0.4%	(1,153)	(6.4%)
Office Supplies	0.3%	19,200	0.4%	14,400	17,491	0.5%	3,091	21.5%
Director Meetings	0.3%	18,000	0.3%	13,500	10,300	0.3%	(3,200)	(23.7%)
Telephones	0.1%	4,320	0.1%	3,240	3,582	0.1%	342	10.6%
Information Systems	1.7%	95,400	1.9%	77,199	36,925	1.0%	(40,274)	(52.2%)
Community Communications	0.1%	5,900	0.1%	4,050	1,265	0.0%	(2,785)	(68.8%)
Postage	0.4%	21,780	0.4%	16,335	15,490	0.4%	(845)	(5.2%)
Janitorial/Landscape Maint	0.3%	16,800	0.3%	12,600	27,825	0.7%	15,225	120.8%
Other	2.1%	116,790	2.2%	86,213	93,132	2.4%	6,919	8.0%
Subtotal General / Admin	20.9%	1,154,950	21.6%	860,332	831,920	21.9%	(28,412)	(3.3%)
Total Operating Expenses	100.0%	5,522,265	100.0%	3,981,736	3,806,480	100.0%	(175,256)	(4.4%)
Operating Income (Loss)	100.0%	(879)	100.0%	156,294	417,339	100.0%	261,045	167.0%
Non-Operating Expenses								
Water Reserve Expenditure	0.0%		0.0%		48,068	47.6%	48,068	0.0%
Sewer Reserve Expenditure	0.0%		0.0%		29,631	29.3%	29,631	0.0%
Drainage Reserve Expenditure	0.0%		0.0%		23,289	23.1%	23,289	0.0%
Total Non-Operating Expenses	0.0%		0.0%		100,988	100.0%	100,988	0.0%
Net Income (Loss)	100.0%	(879)	100.0%	156,294	316,351	100.0%	160,057	102.4%

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH MARCH 2013

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE Amount %	
WATER								
REVENUES								
Water Charges	98.7%	\$1,733,950	98.7%	\$1,298,696	\$1,335,210	98.0%	\$36,514	2.8%
Interest Earnings	0.0%		0.0%		94	0.0%	94	0.0%
Other Income	1.3%	22,055	1.3%	16,542	27,083	2.0%	10,541	63.7%
Total Water Revenues	100.0%	1,756,005	100.0%	1,315,238	1,362,387	100.0%	47,149	3.6%
EXPENSES (excluding depreciation)								
Wages	27.3%	410,082	28.3%	299,809	309,524	32.1%	9,715	3.2%
Employer Costs	12.8%	192,679	13.5%	143,426	141,532	14.7%	(1,894)	(1.3%)
Power	10.9%	164,450	10.5%	110,931	118,608	12.3%	7,677	6.9%
Chemicals	8.7%	130,300	8.2%	87,275	71,789	7.5%	(15,486)	(17.7%)
T&O - Chemicals/Treatment	4.1%	61,000	3.7%	38,850	15,114	1.6%	(23,736)	(61.1%)
Maint & Repair	11.0%	166,070	11.9%	125,820	96,302	10.0%	(29,518)	(23.5%)
Meters/Boxes	3.7%	55,000	3.5%	37,250	30,210	3.1%	(7,040)	(18.9%)
Lab Tests	2.7%	40,000	2.1%	22,500	8,946	0.9%	(13,554)	(60.2%)
Permits	2.1%	32,000	2.1%	22,500	14,169	1.5%	(8,331)	(37.0%)
Training/Safety	0.6%	9,140	0.7%	7,115	5,411	0.6%	(1,704)	(23.9%)
Equipment Rental	1.4%	21,500	1.4%	15,000	19,036	2.0%	4,036	26.9%
Other Direct Costs	14.8%	222,550	14.2%	150,726	132,406	13.7%	(18,320)	(12.2%)
Operational Expenses	100.0%	1,504,771	100.0%	1,061,202	963,047	100.0%	(98,155)	(9.2%)
Water Income (Loss)	16.7%	251,234	23.9%	254,036	399,340	41.5%	145,304	57.2%
38.9% Net Admin Alloc	16.7%	250,948	17.6%	186,448	168,622	17.5%	(17,826)	(9.6%)
Reserve Expenditures	0.0%		0.0%		48,068	5.0%	48,068	0.0%
Total Net Income (Loss)	0.0%	286	6.4%	67,588	182,650	19.0%	115,062	170.2%
SEWER								
REVENUES								
Sewer Charges	98.8%	1,243,734	98.8%	932,900	934,459	98.3%	1,559	0.2%
Interest Earnings	0.0%	180	0.0%	135	77	0.0%	(58)	(43.0%)
Other Income	1.2%	14,550	1.2%	10,908	15,766	1.7%	4,858	44.5%
Total Sewer Revenues	100.0%	1,258,464	100.0%	943,943	950,302	100.0%	6,359	0.7%
EXPENSES (excluding depreciation)								
Wages	27.7%	296,166	29.8%	216,528	219,419	30.3%	2,891	1.3%
Employer Costs	13.0%	139,160	14.2%	103,584	100,917	13.9%	(2,667)	(2.6%)
Power	13.5%	143,960	14.2%	103,310	110,543	15.3%	7,233	7.0%
Chemicals	7.4%	79,310	6.4%	46,350	22,407	3.1%	(23,943)	(51.7%)
Maint & Repair	16.2%	172,500	16.2%	117,750	127,961	17.7%	10,211	8.7%
Lab Tests	3.6%	38,250	3.6%	26,250	27,457	3.8%	1,207	4.6%
Permits	2.5%	26,540	3.4%	24,420	27,758	3.8%	3,338	13.7%
Training/Safety	1.3%	14,200	1.2%	9,090	8,484	1.2%	(606)	(6.7%)
Equipment Rental	1.5%	16,000	1.6%	12,000	17,817	2.5%	5,817	48.5%
Other Direct Costs	13.3%	141,510	9.3%	67,993	61,464	8.5%	(6,529)	(9.6%)
Operational Expenses	100.0%	1,067,596	100.0%	727,275	724,227	100.0%	(3,048)	(0.4%)
Sewer Income (Loss)	17.9%	190,868	29.8%	216,668	226,075	31.2%	9,407	4.3%
29.7% Net Admin Alloc	17.9%	191,598	19.6%	142,353	128,743	17.8%	(13,610)	(9.6%)
Reserve Expenditures	0.0%		0.0%		29,631	4.1%	29,631	0.0%
Total Net Income (Loss)	-0.1%	(730)	10.2%	74,315	67,701	9.3%	(6,614)	(8.9%)
DRAINAGE								
REVENUES								
Drainage Charges	99.8%	176,908	99.8%	132,687	132,307	100.0%	(380)	(0.3%)
Interest Earnings	0.2%	280	0.2%	211	49	0.0%	(162)	(76.8%)
Total Drainage Revenues	100.0%	177,188	100.0%	132,898	132,356	100.0%	(542)	(0.4%)
EXPENSES (excluding depreciation)								
Wages	38.6%	53,158	39.0%	38,864	36,145	48.8%	(2,719)	(7.0%)
Employer Costs	18.1%	24,980	18.6%	18,592	16,893	22.8%	(1,699)	(9.1%)
Power	11.3%	15,500	11.6%	11,560	10,538	14.2%	(1,022)	(8.8%)
Chemicals	3.9%	5,400	4.1%	4,050	429	0.6%	(3,621)	(89.4%)
Maint & Repair	8.7%	12,000	9.0%	9,000	2,738	3.7%	(6,262)	(69.6%)
Permits	2.9%	4,000	0.0%		4,852	6.6%	4,852	0.0%
Equipment Rental	4.0%	5,500	5.0%	5,000	2,208	3.0%	(2,792)	(55.8%)
Other Direct Costs	12.4%	17,100	12.7%	12,625	191	0.3%	(12,434)	(98.5%)
Operational Expenses	100.0%	137,638	100.0%	99,691	73,994	100.0%	(25,697)	(25.8%)
Drainage Income (Loss)	28.7%	39,550	33.3%	33,207	58,362	78.9%	25,155	75.8%
6.1% Net Admin Alloc	28.6%	39,352	29.3%	29,238	26,442	35.7%	(2,796)	(9.6%)
Reserve Expenditures	0.0%		0.0%		23,289	31.5%	23,289	0.0%
Total Net Income (Loss)	0.1%	198	4.0%	3,969	8,631	11.7%	4,662	117.5%
SECURITY								
REVENUES								
Security Charges	96.6%	1,167,898	96.6%	875,925	875,710	95.1%	(215)	0.0%
Interest Earnings	0.1%	640	0.1%	480	438	0.0%	(42)	(8.8%)

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH MARCH 2013

	% of Annual		% of YTD		YTD % of		YTD VARIANCE	
	Total	Budget	Total	Budget	Actuals	Total	Amount	%
Other Income	3.3%	\$39,970	3.3%	\$29,979	\$45,012	4.9%	\$15,033	50.1%
Total Security Revenues	100.0%	1,208,508	100.0%	906,384	921,160	100.0%	14,776	1.6%
EXPENSES (excluding depreciation)								
Wages	56.9%	613,100	56.5%	449,500	440,266	57.7%	(9,234)	(2.1%)
Employer Costs	32.6%	351,300	32.9%	262,050	243,367	31.9%	(18,683)	(7.1%)
Insurance	0.4%	4,500	0.4%	3,375		0.0%	(3,375)	(100.0%)
Equipment Repairs	0.4%	4,400	0.4%	3,303	2,464	0.3%	(839)	(25.4%)
Vehicle Maintenance	0.6%	6,700	0.6%	5,025	7,390	1.0%	2,365	47.1%
Vehicle Fuel	1.9%	20,460	2.0%	15,595	13,212	1.7%	(2,383)	(15.3%)
Off Duty Sheriff Patrol	0.6%	6,000	0.6%	4,500	4,163	0.5%	(337)	(7.5%)
Other	6.6%	71,370	6.6%	52,278	52,374	6.9%	96	0.2%
Operational Expenses	100.0%	1,077,830	100.0%	795,626	763,236	100.0%	(32,390)	(4.1%)
Security Income (Loss)	12.1%	130,678	13.9%	110,758	157,924	20.7%	47,166	42.6%
20.3% Net Admin Alloc	12.2%	130,957	12.2%	97,298	87,996	11.5%	(9,302)	(9.6%)
Total Net Income (Loss)	0.0%	(279)	1.7%	13,460	69,928	9.2%	56,468	419.5%
SOLID WASTE REVENUES								
Solid Waste Charges	99.9%	610,981	99.9%	458,235	458,993	99.9%	758	0.2%
Interest Earnings	0.1%	600	0.1%	450	261	0.1%	(189)	(42.0%)
Total Solid Waste Revenues	100.0%	611,581	100.0%	458,685	459,254	100.0%	569	0.1%
EXPENSES (excluding depreciation)								
CWRS Contract	92.1%	533,520	91.4%	400,140	401,517	89.2%	1,377	0.3%
Sacramento County Admin Fee	5.9%	33,960	5.8%	25,470	24,971	5.5%	(499)	(2.0%)
HHW Event	2.1%	12,000	2.7%	12,000	23,568	5.2%	11,568	96.4%
Operational Expenses	100.0%	579,480	100.0%	437,610	450,056	100.0%	12,446	2.8%
Solid Waste Income (Loss)	5.5%	32,101	4.8%	21,075	9,198	2.0%	(11,877)	(56.4%)
5.0% Net Admin Alloc	5.6%	32,256	5.5%	23,965	21,674	4.8%	(2,291)	(9.6%)
Total Net Income (Loss)	0.0%	(155)	-0.7%	(2,890)	(12,476)	-2.8%	(9,586)	331.7%
OVERALL NET INCOME(LOSS)	100.0%	(680)	100.0%	156,442	316,434	100.0%	159,992	102.3%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

CASH BALANCE AS OF MARCH 31, 2013

INSTITUTION	YIELD	BALANCE
CSD FUNDS		
EL DORADO SAVINGS BANK		
SAVINGS	0.05%	\$ 252,892.61
CHECKING	0.02%	\$ 6,236.73
PAYROLL	0.02%	\$ 5,435.12
PREMIER WEST BANK		
EFT	N/A	\$ 68,161.79
LOCAL AGENCY INVESTMENT FUND (LAIF)		
UNRESTRICTED		\$ -
RESTRICTED RESERVES	0.29%	\$ 5,475,476.92
CALIFORNIA ASSET MGMT (CAMP)		
OPERATION ACCOUNT	0.12%	\$ 3,593,858.52
UNION BANK		
PARS GASB45 TRUST		\$ 447,280.47
TOTAL		\$ 9,849,342.16

BOND FUNDS

COMMUNITY FACILITIES DISTRICT NO. 1 (CFD)

BANK OF AMERICA		
CHECKING	N/A	\$ 460,904.06
CALIFORNIA ASSET MGMT (CAMP)		
SPECIAL TAX	0.12%	\$ 8,295.92
US BANK		
SPECIAL TAX REFUND	0.00%	\$ 69,175.00
BOND RESERVE FUND/ SPECIAL TAX FUND	0.00%	\$ 726,685.00
TOTAL		\$ 1,265,059.98
TOTAL ALL FUNDS		\$ 11,114,402.14

The investments comply with the CSD adopted investment policy.

PREPARED BY: Darlene Gillum
Director of Administration

MEMORANDUM

Date: April 8, 2013
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Security Report for the Month of March 2013

OPERATIONS

The injured Security Patrol Officer is still out with a return date of 6-8 weeks. The other Patrol Officers and I are covering shifts.

Sergeant Bieg attended the Easter festivities at Stonehouse Park and provided Security Department cups, pencils and magnets to the egg hunters.

I spoke at the Fishing Club meeting and discussed the calls for service in the back area and the use of the Fishing Club's "Lake Patrol" to help identify rule violations at the lakes.

INCIDENTS OF NOTE

March 6, Wednesday, reported at 5:34 p.m. on Bella Union Court. Theft. Gardening equipment taken from the yard. This is the second complaint in the past two (2) months.

March 8, Friday, reported at 10:00 a.m. on Venado Drive. Residential burglary. Jewelry, china, small statues and other property taken over an unknown time period. There was no sign of forced entry or ransacking. The thefts were concealed from being easily noticed. There is possible suspect information. Sacramento Sheriff's Department (SSD) responded for a report.

March 10, Sunday, reported at 7:20 a.m. on Chesbro Circle. Vandalism. Overnight two (2) vehicles and garage doors were egged. One vehicle sustained a small scratch. No one seen or heard.

March 14, Thursday, reported at 1:55 a.m. on Guadalupe Drive. Public intoxication. The subject was a guest who had left a party. A taxi was called to transport the subject home.

March 17, Sunday, 11:52 a.m. at the North Gate. Disturbance. The Gate Officer observed a vehicle with flashers on parked in the left hand turn lane on Jackson Road to Murieta Parkway. Subjects walked toward the North Gate entrance on foot and refused to identify themselves and were argumentative with the Gate Officer. The Gate Officer saw one subject hit the other. Security Patrol Officers responded. Two (2) subjects appeared very intoxicated and were in a verbal argument behind the gate. One (1) became aggressive with the Patrol Officer and the other subject who had taken refuge behind the Patrol Officer. The Patrol Officer deployed pepper spray. Situation mediated, SSD responded for a report.

March 21, Thursday, reported at 7:54 p.m. on Puerto Drive. Residential burglary. There were miscellaneous items taken. No forced entry was found. There is possible suspect information due to continuing issues. SSD report was filed.

March 23, Saturday, reported at 10:12 a.m. on Callaway Drive. Report of a male adult on foot repeatedly hitting a child. The area checked clear. No other reports.

March 27, Wednesday, reported at 1:49 p.m. at the Villas. Report that someone attempted to take the hubcaps from the owner's vehicle. No one seen or heard.

March 27, Wednesday, reported at 11:23 p.m. at the Country Store. Assault/Battery. Report that a resident had a verbal altercation with the store clerk. The resident then spit on the clerk, then followed him behind the counter and spit at him again. Contact made with both parties. Resident denied activity, although surveillance video confirms incident. Clerk and owner advised to contact SSD for a report.

March 31, Sunday, reported at 9:48 a.m. on Murieta South Parkway. Report of vandalism to a vehicle that was parked in the driveway. Three (3) dents were found on the rear quarter panel. A broken soda bottle was found in the driveway. No one seen or heard.

During the month of March, District Security Patrol Officers also responded to complaints of loud music, disturbances, and door bell ditching.

RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

The meeting was held on March 4, 2013. There were two (2) appearances scheduled for parking violations. One (1) appeared and one (1) was a no-show. There was two (2) letters submitted regarding parking and one (1) regarding speeding. There was further discussion on whether or not Segways would be allowed on North Association streets. CHP considers Segways "people movers", but allows local authority to decide on the use. The next meeting will be on April 8, 2013.

JOINT SECURITY COMMITTEE MEETING

The next Joint Security Committee Meeting is scheduled for April 23, 2013 at the Murieta Village Clubhouse. All are welcome to attend.

JAMES L. NOLLER SAFETY CENTER

The Safety Center has been open most Mondays and Wednesdays from 10:00 a.m. to 2:00 p.m. VIPS Jacque Villa and Steve Lentz continue patrolling the District as another set of "eyes and ears".

The Safety Center is also available to all law enforcement officers for report writing, meal breaks and any other needs that arise.

Anyone who is interested in joining the VIPS program or would like information on the Neighborhood Watch program can contact the VIPS at the Safety Center office at 354-8509.

NEW NORTH GATE

The gate location has been finalized, the agreement signed and funds have been released to RMA. RMA sent out a Request for Proposal for Architectural Design Services. The RFP's are due back to RMA by April 23, 2013.

MEMORANDUM

Date: April 8, 2013
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Water/Wastewater/Drainage Report

The following is District Field Operations information and projects staff has worked on since the last Board meeting.

Water

Water Treatment Plant #1 production flow is set at 0.5 million gallons per day (MGD) and Water Treatment Plant #2 production is at 1.0 MGD for a total of 1.5 MGD, with facility run times operating around 16 hours per day. Total potable water production for March 2013 was approximately 33.3 million gallons (MG) (102.1 acre-feet) up from last month's total flow of 19.7 MG. A total of 1.83" of rainfall was recorded for the month March.

Maintenance at the Water Treatment Plant this past month included: replacement of a 2" process water pressure reducing valve and related plumbing; installation of alum chemical feed pumps and standardization of all alum pump discharge plumbing to schedule 80 pvc; finalizing Water Treatment Plant #1 flash mixer variable frequency drive (VFD) installation and setup; and replacement of Water Treatment Plant #1 chlorinators.



New pressure reducing valve installed at Water Plant.



Staff installing new chemical feed lines.

Water Source of Supply

Staff recently restarted diversions from the Cosumnes River to continue to top-off the storage reservoirs. After April 15, 2013, staff will install stoplogs (batterboards) in the spillways and continue pumping to capture an additional two (2) feet of storage water.

On April 3, 2013, the combined raw water storage for Calero, Chesbro, and Clementia Reservoirs measured 1,487 MG (4,565 acre-feet). So far this season, we have diverted 463.51 MG (1,422.6

acre-feet). For perspective, the District typically produces around 587 MG (1,800 acre-feet) through the Water Treatment Plants each year and pumps 700 MG (2,150 acre-feet) to storage.

Staff completed the project to raise the siphon vault at our Chesbro Reservoir. An automated valve and manually controlled valves are located in the siphon vault allowing flow to enter Chesbro Reservoir from the District's Calero Reservoir. Each season when we install stop-logs in the spillways we were only able to add approximately seven (7) inches in Chesbro Reservoir as it would flood the siphon vault if more is added. This project raised the siphon vault level three (3) feet to keep it from flooding and allows an approximate additional 1.3 feet, or 652 MG (200 acre-feet) of raw water storage.



Before and after the raising the of Chesbro siphon vault

Wastewater

Influent wastewater flow averaged 0.410 million gallons a day or a total of 12,709,232 gallons, (39.0 acre-feet) for the month of March. A total of 106.524 MG (326.9 acre-feet) of secondary wastewater was measured in the secondary storage reservoirs on March 3, 2013, compared to 121.5 MG at this time last year. I met with the Rancho Murieta Country Club (RMCC) greens superintendant, Rich Scholes, to discuss the supply of recycled water for the upcoming irrigation season. We will supply enough recycled water for the RMCC to test out their recently repaired pump system located at Hole #16 South on April 16 and 17 and then begin regular deliveries of recycled water in May.

Drainage / CIA Ditch

Staff began cutting vegetation in the drainage system as the warmer weather is promoting weed growth. All drainage basins in the South have been weeded, with some backhoe work completed to redefine low flow drainage paths in Hole 12 and the Greens basins.

The CIA ditch releases were stopped recently to allow minor maintenance work to be completed.

Water metering

Water meter maintenance completed in March included replacement of twenty-one (21) water meters and six (6) meter registers. Utility staff was called out four (4) times for water leaks, all of which was a District service line which was repaired, the others being irrigation leaks on the

homeowner's sides. Staff also completed five (5) Utility Star Work Orders, and marked out eleven (11) USAs as well.

Other Projects:

- The Well Augmentation Project is on hold until the weather clears up. When it does, we will need to renew our access agreements for the test hole sites.
- Utility staff is continuing to investigate all of the District's water line blow-off valves to make sure they are accessible and well functioning. The blow-off valves are used for water distribution line flushing. Unit 3 inspections were completed last month with one issue being discovered at 5 Park Via Sereno and put on their project list for replacement.
- The Valve Replacement Project, CIP 12-06-2, at the Wastewater facility went well, with staff replacing three failed gate valves with epoxy coated plug valves.



Staff member cutting ductile iron pipe in preparation for valve replacement.



Plug valve being installed.

Allen Matkins

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Attorneys at Law
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Lee F. Gotshall-Maxon
E-mail: lgotshallmaxon@allenmatkins.com
Direct Dial: 415 273 7423 File Number: 370251-00021/LA955965 02

Via Fed Ex

March 29, 2013

President Gerald Pasek
Vice-President Roberta Belton
Director Betty Ferraro
Director Paul Gumbinger
Director Michael Martel
Rancho Murieta Community Services District
15160 Jackson Road
P.O. Box 1050
Rancho Murieta, California 95682

RECEIVED

MAR 01 2013

Rancho Murieta
Community Services District

Re: Water Supply

Dear Members of the Board of Directors:

This firm represents McMorgan & Company LLC ("McMorgan"), which represents PTF for Operating Engineers, LLC ("PTF") and Rancho North Properties, LLC ("Rancho North") who are the owners of much of the undeveloped property in Rancho Murieta north of the Cosumnes River. McMorgan has been informed that, despite having paid all required assessments to the Rancho Murieta Community Services District ("CSD") over the course of several years, there is currently no available water supply capacity to serve the future development of the PTF and Rancho North property in Rancho Murieta. The water supply for development of the PTF and Rancho North Property was guaranteed in a recorded Second Amendment to Acquisition and Services Agreement, recorded February 21, 1991, by and among the CSD, Rancho Murieta Properties Inc. and CBC Builder's, Inc., a copy of which is enclosed (the "Second Amendment").

In a request for public records dated January 17, 2013, McMorgan asked for a copy of the computations of the Water Supply Units available under the Second Amendment for the land described therein and the number of EDUs available for each of the Parcels described in the Second Amendment. In response, the CSD informed McMorgan that no such computations were "found."

In the same request for records, McMorgan asked for computations of the number of EDUs available for each of the parcels described in the Second Amendment and the answer was: "none". That answer also referred McMorgan to the Board's Policy 2004-05 (the "Policy") which states, in relevant part, that "[a]s of July 1, 2003, the District has issued written commitments to provide

Allen Matkins Leck Gamble Mallory & Natsis LLP
Attorneys at Law

President Gerald Pasek
March 29, 2013
Page 2

treated water (will serve letters) which currently or prospectively exhaust all available capacity of the District's existing facilities for the treatment and provision of potable water." The Policy, a copy of which is enclosed, goes on to state that any party seeking commitment of service in the future must finance and pay for the necessary infrastructure improvements to provide the service in question.

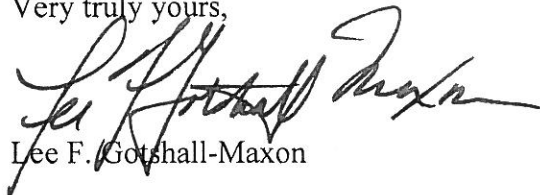
McMorgan understands, however, that information presented to the Board at a recent meeting indicates that water capacity was improperly released by the CSD to developer Reynen & Bardis in 2004. It would appear that this release was inconsistent with the rights of PTF and RMPI under the Second Amendment and, assuming the release was after April 21, 2004, inconsistent with Policy which is dated on that date. It also appears that the Policy, if it does not recognize and implement the rights of PTF and Rancho North to the water guaranteed in the Second Amendment, is also inconsistent with the rights of PTF and Rancho North. The answers to our recent request for records indicate that the Policy, as interpreted by your staff, does not recognize and implement the rights of PTF and Rancho North to the water guaranteed in the Second Amendment.

PTF and Rancho North are very concerned that some or all of the water capacity to which they are entitled may have been allocated by the CSD to other property owners. They are also concerned that other misallocations of water, sewer and other infrastructure for development may also have occurred.

PTF and Rancho North accordingly request a prompt, full and transparent accounting of all water capacity commitments and releases by the CSD since the CSD was formed in 1982. We ask for the same accounting for sewer and other infrastructure capacity which was to be provided by the CSD to the PTF and Rancho North properties. PTF and Rancho North further request prompt confirmation of the water supply and other infrastructure capacity to which they are entitled under the various agreements entered into by PTF, Rancho North, and their predecessors in interest with the CSD.

Your prompt attention to this request is greatly appreciated. Please do not hesitate to contact me with any questions regarding this matter.

Very truly yours,



Lee F. Gotshall-Maxon

LGM
Enclosures

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Improvements	Policy # 2004-05
Title:	Water Service Commitments ("Will Serve Policy")	

PURPOSE

To provide guidance for water service commitments ("will serves").

POLICY

As of July 1, 2003, the District has issued written commitments to provide treated water (will serve letters) which currently or prospectively exhaust all available capacity of the District's existing facilities for the treatment and provision of potable water. In the future, the District will commit to provide treated water to a party who seeks a commitment of service if, and only if, the District has a completed water treatment facility operating or capable of operating in accordance with relevant requirements of the District and the State of California, with additional capacity sufficient to provide treated water required to serve the property for which the party seeks the commitment of service. In the event that the required water treatment facility is not yet constructed and operating, the party seeking the commitment of service must provide complete financing for the required facility, and the District will defer any unqualified commitment to provide service until the facility is completed and operating. If the party seeking the service commitment does provide the complete financing for the required facility, the District will commit to provide treated water to the specified development of that party if and when the facility is completed and in operation. In the event that the financing required results in the construction of a facility with capacity in excess of that needed for the development for which the commitment for water service is sought, the District will enter into an agreement with the party seeking the commitment to reimburse that party for the portion of the financing costs which are allocated to capacity actually used by parties subsequently requesting a will serve letter.

Under no circumstances shall the District directly finance water treatment facilities to serve development that the District is not previously committed to serve nor shall the District borrow funds that would encumber either the District's general fund, or other funds which have been designated for the construction of facilities other than expanded/additional water treatment facilities, for the purposes of financing the construction of water treatment facilities required to provide service to the party requesting the will serve letter.

Approved by CSD Board of Directors	April 21, 2004
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1991-FEBRUARY 21

COUNTY RECORDED DOCUMENT

SECOND AMENDMENT TO ACQUISITION AND

SERVICES AGREEMENT

OFFICIAL RECORDS
SACRAMENTO COUNTY, CALIF.

91 FEB 21 PM 3:09

RECORD AND
WHEN RECORDED RETURN TO:

Marion Cravens
General Manager
Rancho Murieta Community
Services District P.O. Box 1050
1000 Genovese Way, Suite 204
Rancho Murieta, California 95683

[Signature]
COURT CLERK-RECORDER

For the benefit of A Government Agency
NO FEE

SECOND AMENDMENT TO
ACQUISITION AND SERVICES AGREEMENT

NO
FEE
M
39

1. Applicability of Second Amendment.

a. On September 19, 1986, Rancho Murieta Properties, Inc. (hereafter "RMPI") and CBC Builders, Inc. (hereafter "CBC") entered into an Acquisition and Services Agreement (the "Agreement") with the Rancho Murieta Community Services District (hereafter "District") regarding certain obligations, rights and duties of RMPI, CBC and District. On October 24, 1986, the Agreement was amended by mutual consent of RMPI, CBC and District. Subsequent to the First Amendment, RMPI and CBC have conveyed some, but not all, of the property subject to the Agreement. The successors in interest include, but are not limited to, Winncrest Homes, Inc. (hereafter "Winncrest"), FN Projects, Inc. (hereafter "FN"), SHF Acquisition Corp. (hereafter "SHF"), N.T. Hill, Inc. (hereafter "Hill"), and the Pension Trust Fund for Operating Engineers (hereafter "PTF"). Winncrest, FN and Hill have separately and independently entered into this Second Amendment to the Acquisition and Services Agreement. RMPI is hereafter referred to as "Landowner".

b. Landowner wishes to amend the Agreement to clarify and define certain obligations and rights that are set forth in Sections 3.5, 3.6, 3.7, 5.2, 6.1, 6.5 and 6.6 of the Agreement, insofar as such sections apply to the property owned by Landowner. The property (hereafter "Property") subject to this Amendment is shown and described on Exhibits A-1 and A-2. Any other property subject to the Agreement shall continue to be subject to the Agreement but shall not be subject to this Amendment unless explicitly made subject hereto by separate execution and recordation of an applicable form of this Second Amendment. The Property shown and described on Exhibits A-1 and A-2 shall be subject to the Agreement as modified by this Second Amendment.

2. Purpose of Amendment.

Landowner wishes to proceed with the development of the Property and both District and Landowner wishes to be assured that there will be an adequate supply of water to permit the development contemplated by Section 5 hereof and Exhibit H hereto, which is incorporated herewith. It is the intention of the parties hereto to permit development to proceed concurrently with the development of additional supplies of raw water (the "Augmented Supply"). So long as the development of the Augmented Supply proceeds in a timely and expeditious manner as is hereinafter set forth then it is the intention of District to allow development of the Property concurrently to proceed. In connection therewith District and Landowner wishes to provide for and finance development of the Augmentation Supply and further wish to stipulate to certain entitlements to water supply and limitations on the development of the Property all in order to ensure that the Augmented Supply will be sufficient to meet the standards set forth in Section 3 ("the Standards"). Nothing in this Second Amendment shall be construed to limit subsequent actions by Landowner and District to further augment the supply of raw water in order to permit development in addition to that authorized pursuant to the terms of this Second Amendment.

3. Water Supply and Consumption Standards.

The District has received a comprehensive water study entitled "Rancho Murietta Water Supply - Planning for Future Droughts" dated February 9, 1990, and an addendum thereto dated April 27, 1990, prepared by Giberson & Associates (hereafter the "Giberson Report"). This Amendment is based on the data and measurement criteria contained in the Giberson Report. Specifically, District affirms the following design standards which the system will be designed to achieve:

a. The Water Supply system will meet one hundred percent (100%) of the standard water consumption requirement during a water year equivalent to the 1923-24 water year.

b. The Water Supply system will meet fifty percent (50%) of the standard water consumption requirement during a water year equivalent to the Catastrophic Drought Event, which shall be defined as the 1976-77 water year.

c. The standard for water consumption per dwelling unit shall be as follows:

	<u>Type</u>	<u>Consumer Rate</u>	<u>EDU</u>
i.	Lot sq. ft. 12,000 or greater	750 gpd	1.0

- ii. Lot less than 650 gpd 0.87
sq. ft.
12,000
- iii. Halfplex Lots 400 gpd 0.53
- iv. Townhouse Lots 350 gpd 0.47
- v. Any fractional residential EDU not referenced in Exhibit H shall be calculated by dividing the consumption rate by 750.

d. Any shortfall in the existing water supply system shall be eliminated through augmentation of the capacity of the system (as set forth in Section 4) and/or conservation.

e. It is agreed that the design and consumption standards specified in this Section 3 shall not change unless future occurrences not presently contemplated provide a factual basis for change. District shall use its best efforts to maintain the water consumption standard specified in Section 3.0 and shall adopt conservation measures, if necessary, to achieve the standard. District and Landowner expressly agree that the Standards set forth in this Section 3 shall not be applied in a manner that would restrict or inhibit development of the Property to a level less than that contemplated in Section 5 hereof.

4. Augmentation of Water Supply.

Landowner and District agree that the augmentation program to be implemented pursuant to the terms of this Second Amendment is intended to develop an additional 1400 acre feet of raw water for use within the District. Landowner and District agree that the augmentation program to be implemented pursuant to the terms of this Second Amendment is intended to provide a reasonably reliable supply of water for a total of all 4975 actual residential dwelling units and 616 equivalent levels of non-residential use as shown on Exhibit H. Landowner and District further agree that the cost of developing such augmented water supply will be borne, as provided in Sections 6.5 and 6.6 of the Agreement, by the 3318 equivalent dwelling units enumerated and described in Section 5 of this Amendment. In order to permit the continued development of the Property by Landowner without disruption, District and Landowner agree that District shall pursue alternatives to augment District's supply of water based upon the most cost effective, reliable method of providing and/or storing additional raw water to create the required supply. Specifically, the District will immediately begin to evaluate the possibility of developing a well or wells within the boundaries of the Rancho Murieta Community Services District and if the District determines that such well or wells is a viable

alternative, District shall proceed with diligence to construct and install the well or wells. In the event that District finds, in District's reasonably exercised discretion, that the alternative first chosen for evaluation will not meet the augmented water supply requirements of the District, District and Landowner agree that the District shall pursue the next most cost effective, reliable alternative to augment the District's supply of water. As of the date of this Amendment, the parties believe that the next most effective alternative will be off-site wells and, accordingly, the District will next proceed to diligently, conscientiously, and expeditiously investigate that alternative. Other alternatives include, without limitation, an additional storage facility to be constructed with a capacity of 1400 acre feet. District is required to diligently, conscientiously and expeditiously find, approve and develop an augmentation project and, accordingly, such pursuit of alternatives shall continue until District has approved a project (the "Project") which will provide an augmented water supply sufficient to serve the units enumerated in Section 5. District and Landowner agree that the Financing Mechanism for the Augmented Supply Project shall be as set forth in Section 6, below.

It is the intention of the parties to permit Landowner to continue the development of the Property while District is investigating and pursuing alternatives to achieve the Augmented Water Supply. District agrees that it is the responsibility of District to develop the Augmented Water Supply. District further agrees that District will not refrain, on the basis of water supply considerations, from issuing well permits for the development specified in Section 5.a.

5. Allocation of Water Supply Units.

District and Landowner agree that, in accordance with Section 2, above, and pending development of other water sources not developed pursuant to this Amendment, Landowner shall limit development of the Property and be entitled to the number of Water Supply Units set forth below. It is stipulated that the Water Supply entitlements and limitations will result in a reduction in the number of dwelling units which would otherwise be permitted pursuant to the provisions of the Rancho Marieta Planned Unit Development Ordinance (Ordinance 77-10). Nothing in this Amendment shall be deemed to be an amendment to Ordinance 77-10 nor by this Amendment does Landowner waive any rights or entitlements under Ordinance 77-10. As set forth in Section 2, the sole subject of this Amendment is the supply of raw water. District and Landowner agree to the following water supply entitlements and limitations, which water supply entitlements and limitations shall run as (the "Water Supply Units" or the "Water Supply Gallons") a covenant with each of the respective parcels enumerated below:

5.a. RMPI (Exhibits A-1 and A-2)

<u>Parcel</u>	<u>Actual Residential Units</u>	<u>Equivalent Water Supply Units</u>	<u>Average Gallons Per Day</u>
i. RMPI North (Parcel 7) (Book 117 of Parcel Maps, Page 15)	614	614	460,500
ii. RMPI North (a portion of Parcel 10) (Book 117 of Parcel Maps, Page 15)	14	14	10,500
iii. A) RMPI North (Parcel 12) (Book 117 of Parcel Maps, Page 15)	475	475	356,250
B) RMPI School Site (a six acre portion of Parcel 12) (Book 117 of Parcel Maps, Page 15)	n/a	15	11,250
iv. Calero (Parcel A) Official Records of Sacramento County (Book 801103, Page 842)	181	181	135,750
v. Proposed Unit 5	350	350	262,500
vi. Proposed Light Industrial Parcel	n/a	10	7,500
vii. Commercial Parcel (Lot 10) (Book 103 of Maps, Map 16)	n/a	100	75,000

02/20/91

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CSD91020

viii. "Look out" Commercial n/a (Lot 1) (Book 103 of Maps, Map 16)		5	3,750
SubTotal RMPI	1634	1764	1,323,000
5.b. Units Reserved Exclusively For Park and Recreational Purposes		236	
i. RMPI North (Parcel 7) 31 acres	n/a	111	83,000
ii. Escuela Park Site - 4 acres	n/a	14	10,700
iii. Athletic Complex (RMCSB) Treatment Plant Site 16 acres	n/a	57	42,800
iv. Calero Lakeside Park (RM Association) 7 acres	n/a	25	18,700
v. Parcel 5 Park (Wincrest) 6 acres	n/a	22	16,200
vi. Parcel 4 Park (R.J. Hill) 2 acres	n/a	7	5,350
SubTotal	n/a	236	176,750
5.c. Miscellaneous Units Subject to Participation in the Financing Mechanism	n/a	1318	988,700
Subtotal	n/a	1318	988,700
5.d. Grand Total: Water Supply Equivalent Dwelling Units Within Properties Subject to Agreement	n/a	3318	2,488,450

CSD91020

02/20/91

6. Financing Mechanism.

a. District and Landowner agree that a Water Supply Augmentation Fee shall be collected for each dwelling unit subject to this Amendment to finance the Water Augmentation Project. The initial Water Supply Augmentation Fee shall be \$2500 per equivalent Water Supply Unit. For non-residential uses, the Fee shall be \$335 for each hundred gallons per day of use, based upon the uses authorized in the use permit or other approval for development. No portion of the Water Supply Augmentation Fee shall be used for operations, maintenance or reserves for replacement. All Water Supply Augmentation Fees shall be maintained by District in a segregated interest bearing account until actually used for payments required for the Project.

b. In the event that the Project adopted by District for the Augmentation Supply program is more costly than the first alternative defined in Section 4, above, the Water Supply Augmentation Fee shall be recalculated by 1) subtracting the sum of all Water Supply Augmentation Fees collected prior to the date the Project was adopted from the revised cost of the Project; and, 2) dividing the remaining, unfunded, balance of the revised cost of the Project by the number of units subject to this Amendment less the number of units which have previously paid the Water Supply Augmentation Fee. In the event that the completed Project is less costly than the aggregate amount of fees that have been or would be collected pursuant to Section 6.a, the Water Supply Augmentation Fee shall be recalculated by dividing the total cost of the Project by the number of Equivalent Water Supply Units subject to this Amendment and the fee specified in Section 6.a shall be reduced. Any difference between the amount previously paid to District and the recalculated fee shall be refunded in accordance with Section 6.c. The Water Supply Augmentation Fee shall be payable at the time the District would normally and customarily accept an application for installation of a water meter and shall be in addition to and independent of any Community Facilities Fees.

c. Prior to the adoption of the Project, any owner or applicant seeking a will serve letter and making payment of the Water Supply Augmentation Fee may enter into an agreement with District to provide for a mechanism to refund any portion of a fee or fees in excess of that required to finance the Project, and to identify the recipient of any such refunds. Such refund shall include any and all interest earned by District with respect to the refundable portion of the Fee.

d. Once a Water Supply Augmentation Fee has been collected for a particular lot, that lot shall thereafter be exempt from any increase in the Water Supply Augmentation Fee or any additional fee or assessment for the purposes of water supply augmentation, unless

such additional fee or assessment is uniformly imposed on all similarly situated dwelling units, including occupied dwelling units, within the District.

e. Any unit enumerated in Section 5 hereof for which, prior to August 28, 1990, a meter has been purchased and a District Capital Facilities Fee has been paid shall be deemed to have fulfilled all obligations required under this Section 6.

f. The Water Supply Augmentation Fee shall be increased annually, in February of each year, by the amount of any percentage increase, during the preceding calendar year, in the Cost of Living Index - All Cities Average as published by the U.S. Department of Labor.

g. District and Landowner agree that the Water Supply Augmentation Fees collected pursuant to this Amendment shall be used only for development of project(s) which will augment the water supply which serves the Property.

h. District and Landowner agree that if District forms a Community Facilities District or an assessment district to fund other improvements required for development of the Property, some or all of the Water Supply Augmentation Fee specified in Section 6.a, above, may be included, by mutual consent of District and of Landowner subject to the tax or assessment, in the financing of public improvements to be undertaken by such district. To the extent that such amounts are so included, the fee shall be deemed prepaid to the extent of such inclusion.

7. Transfer of Water Supply Gallons. If a use permit is granted or a development plan, tentative map or parcel map is approved by the County of Sacramento with respect to any parcel within the Property that has been designated in this Amendment and such use permit, development plan, parcel map or tentative map does not permit the use of all of the water supply gallons allocated to such parcel by this Amendment, or upon the occasion of any other subdivision of a Parcel specified in Section 5, hereof, the respective landowner may transfer any excess water supply gallons (of those allocated in Section 5, above) which exceed the gallons required for the development approved by the County (the "Excess Water Supply Gallons") to any other parcel or parcels within the District (the "Transferee Parcel") for which land use has been granted pursuant to the Rancho Murietta Planned Unit Development Ordinance (Number 77-10), as it from time to time may be amended now or in the future. A transfer may also be made to affect the purposes of the Water Rights Agreements described in Section 9 hereof. Landowner shall designate the Transferee Parcel at the time a use permit, development plan, tentative map or parcel map is approved for such Parcel and notice of such transfer shall be given to District in accordance with Section 11.

02/20/91

8. Additional Water Supply Units.

a. District and Landowner acknowledge that when fully constructed, the Project may benefit units not presently served by District or contemplated for service by this Amendment (the "Additional Units"). District and Landowner agree that any such Additional Units may become a part of the water supply system so long as adequate provision has been made to provide water for all of the development delineated in Section 5. District agrees that no entitlement to Water Supply shall be provided to such Additional Units which would harm, impair or otherwise adversely affect the entitlements to water supply set forth in Section 5. Additional Units shall pay a Water Supply Augmentation Fee in an amount not less than the pro rata share of the cost of the benefit which such Additional Units may receive from the Project (the "Reimbursable Amount"). The Reimbursable Amount shall be distributed in any one of the following forms, such form to be chosen by District, at its sole discretion:

- i. prepayment of outstanding bonds issued by Improvement District Number 1, or
- ii. prepayment of Special Taxes otherwise due to the first Community Facilities District formed by District which includes 50% or more of the Property subject to this Amendment, or
- iii. a pro rata share to each owner of a parcel or lot which is subject to this Amendment in the form of either 1) a payment to each owner who has previously paid (or whose predecessor in interest has paid) a Water Supply Augmentation Fee or 2) a credit (in an identical amount) against a future payment of the Water Supply Augmentation Fee by an owner whose parcel or lot is subject to this Amendment.
- iv. with respect to a specific parcel enumerated in Section 5, any other method of reimbursement mutually acceptable to District and the Landowner thereof, but only to the extent that such method applies only to such specific parcel.

b. District agrees that, in the event that the Project approved by District is a storage facility, District will cooperate with Landowner to provide additional storage (the "Additional Storage") in excess of that required to effect the purposes of this Amendment. Such duty to cooperate shall be limited to provide Additional Storage in amounts that would permit the lesser of 1) the number of dwelling units and level of other uses contemplated by Ordinance 77-10 as such Ordinance reads on the effective date of this Amendment or 2) the full utilization of the

diversion rights permitted under the water rights agreements described in Section 9. Landowner agrees that any and all costs required to provide Additional Storage shall be borne solely by Additional Units. Such costs shall be calculated on the basis of average cost rather than marginal cost.

9. Water Rights.

District and Landowner agree that nothing in this Amendment shall constitute a waiver of any right by any of the Landowner, or by District, with respect to the matters set forth and agreed to in the Water Rights Agreements entered into by and between District, RMPF, and/or the Cosumnes Irrigation Association dated December 7, 1987, as amended, and December 16, 1987.

10. Continuing Applicability of Agreement.

District and Landowner agree that the Agreement shall continue to apply to the Property, to the extent that the Agreement is not modified by this Amendment. In the event of a conflict between this Amendment and the Agreement, this Amendment shall apply, but only with respect to the Property. Nothing in this Amendment shall be construed to grant Landowner an entitlement to water treatment, sewer collection or treatment or any other service customarily provided by District but which is outside the scope of this Amendment. This Amendment shall have no applicability to land encumbered by the Agreement but which is not described and shown on Exhibits A-1 and A-2, unless such land has been made explicitly subject hereto by separate execution and recordation of an applicable form of this Second Amendment.

11. Recordation, Assignment and Transfer.

Consistent with Section 7.12 of the Agreement, this Amendment shall be an equitable servitude, shall be recorded, shall run with the land, shall be assignable and, unless otherwise provided in an agreement authorized pursuant to Section 8.c, the respective rights, duties and obligations set forth above shall be binding upon the heirs, successors and assigns of the respective parties hereto. In the event of any such assignment or in the event of a transfer pursuant to Section 7, each respective Landowner shall give District written notice of such assignment or transfer, and all the terms thereof which affect the Agreement or this Amendment, within ten (10) days of such assignment or transfer.

12. Exhibits.

Attached hereto and incorporated herein by this reference are the following Exhibits:

- A - RMP Property
- A-1 Diagram
- A-2 Legal Description

- B - Table of Water Consumption Standards

13. Effective Date.

The Effective Date of this Amendment shall be the date set forth below, adjacent to the signature of the President of the Board of Directors of District. The President shall not execute this Amendment unless and until each and every Landowner has executed the Amendment. Such executions may be in the form of counterpart originals.

IN WITNESS WHEREOF, the parties have signed and delivered to each other this Amendment, effective as of the date set forth below.

DATED: February 26, 1991

RANCHO MURIETA COMMUNITY SERVICES
DISTRICT OF SACRAMENTO COUNTY

BY: *[Signature]*
President
Board of Directors

ATTEST:

[Signature]
LINDA D. EVERSOLE
Secretary
Rancho Murieta Community
Services District

DATED: February 20, 1991

RANCHO MURIETA PROPERTIES, INC., a
California corporation

BY: Earl J. Talley

ITS: VICE-PRESIDENT

BY: _____

ITS: _____

DATED: February 20, 1991

GBC BUILDER'S, INC., a
California corporation

BY: Earl J. Talley

ITS: VICE-PRESIDENT

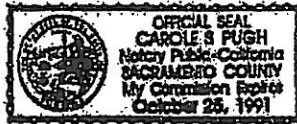
BY: _____

ITS: _____

STATE OF CALIFORNIA)
) ss:
COUNTY OF SACRAMENTO)

On this 20th day of February, 1991, before me, a Notary Public, State of California, duly commissioned and sworn, appeared W. Carey French personally known to me (or proved to me on the basis of satisfactory evidence) to be the President R.M.S.D. of the corporation that executed the within instrument, and also known to me to be the person who executed the within instrument on behalf of the corporation that executed the same document.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the State of California, County of Sacramento on the date set forth above in this certificate.



Carol S. Pugh
Notary Public
My Commission Expires:

STATE OF CALIFORNIA)
) ss:
COUNTY OF SACRAMENTO)

On this _____ day of _____, 19____, before me, a Notary Public, State of California, duly commissioned and sworn, appeared _____ personally known to me (or proved to me on the basis of satisfactory evidence) to be the _____ of the corporation that executed the within instrument, and also known to me to be the person who executed the within instrument on behalf of the corporation that executed the same document.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the State of California, County of Sacramento on the date set forth above in this certificate.

Notary Public
My Commission Expires:

STATE OF CALIFORNIA)
Yolo) ss:
COUNTY OF SACRAMENTO)

On this 20th day of February, 1991, before me, a Notary Public, State of California, duly commissioned and sworn, appeared Erik J. Tallstrom personally known to me (or proved to me on the basis of satisfactory evidence) to be the Vice President of the corporation that executed the within instrument, and also known to me to be the person who executed the within instrument on behalf of the corporation that executed the same document.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the State of California, County of Sacramento-Yolo on the date set forth above in this certificate.



Serena Fay Peña
Notary Public
My Commission Expires:

STATE OF CALIFORNIA)
Yolo) ss:
COUNTY OF SACRAMENTO)

On this 20th day of February, 1991, before me, a Notary Public, State of California, duly commissioned and sworn, appeared Erik J. Tallstrom personally known to me (or proved to me on the basis of satisfactory evidence) to be the Vice President of the corporation that executed the within instrument, and also known to me to be the person who executed the within instrument on behalf of the corporation that executed the same document.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the State of California, County of Sacramento-Yolo on the date set forth above in this certificate.



Serena Fay Peña
Notary Public
My Commission Expires:

STATE OF CALIFORNIA }
Yolo } ss:
COUNTY OF SACRAMENTO }

On this 20th day of February, 1991, before me, a Notary Public, State of California, duly commissioned and sworn, appeared Erik J. Tallstrom personally known to me (or proved to me on the basis of satisfactory evidence) to be the Vice President of the corporation that executed the within instrument, and also known to me to be the person who executed the within instrument on behalf of the corporation that executed the same document.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the State of California, County of Sacramento, Yolo on the date set forth above in this certificate.



Serena Fay Peña
Notary Public
My Commission Expires:

STATE OF CALIFORNIA }
Yolo } ss:
COUNTY OF SACRAMENTO }

On this 20th day of February, 1991, before me, a Notary Public, State of California, duly commissioned and sworn, appeared Erik J. Tallstrom personally known to me (or proved to me on the basis of satisfactory evidence) to be the Vice President of the corporation that executed the within instrument, and also known to me to be the person who executed the within instrument on behalf of the corporation that executed the same document.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the State of California, County of Sacramento, Yolo on the date set forth above in this certificate.

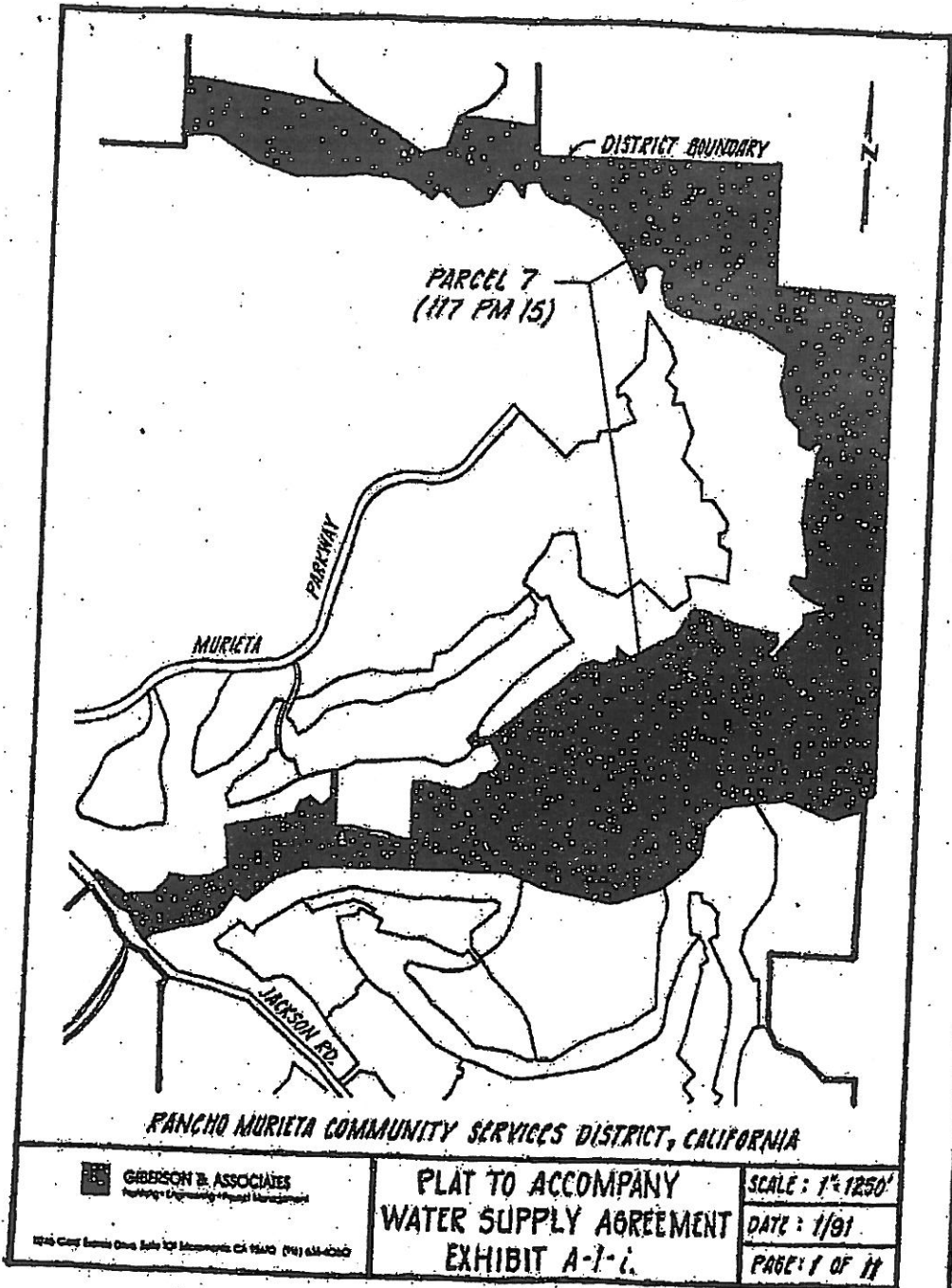


Serena Fay Peña
Notary Public
My Commission Expires:

02/20/91

14

CSD9103



PARCEL 7
(117 FM 15)

DISTRICT BOUNDARY



PARKWAY

MURIETA

JACKSON RD

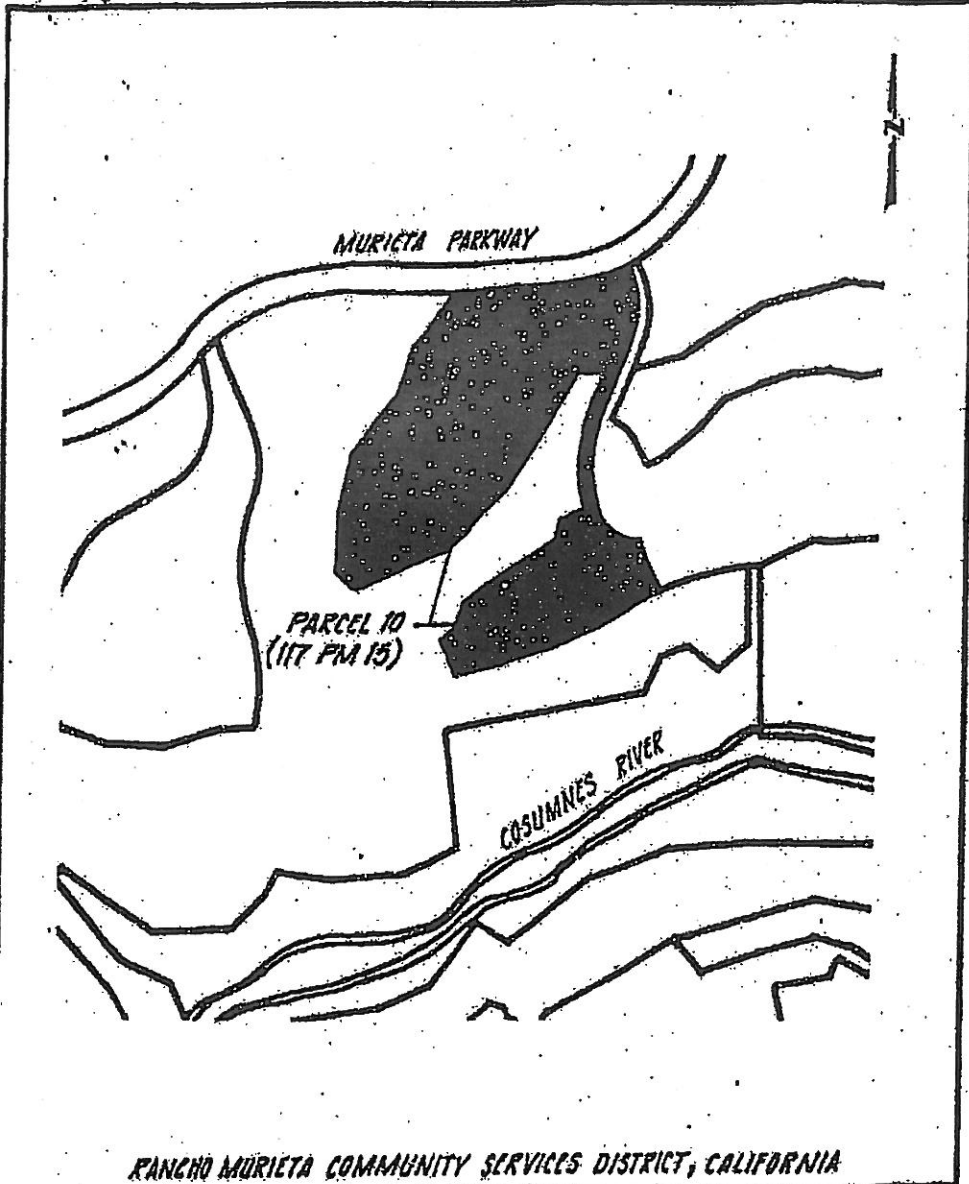
RANCHO MURIETA COMMUNITY SERVICES DISTRICT, CALIFORNIA

GIBSON & ASSOCIATES
Planning • Engineering • Financial Management

12240 Cliff Street, Suite 100, Menlo Park, CA 94025 (415) 654-0200

PLAT TO ACCOMPANY
WATER SUPPLY AGREEMENT
EXHIBIT A-1-i.

SCALE : 1" = 1250'
DATE : 1/91
PAGE : 1 OF 11



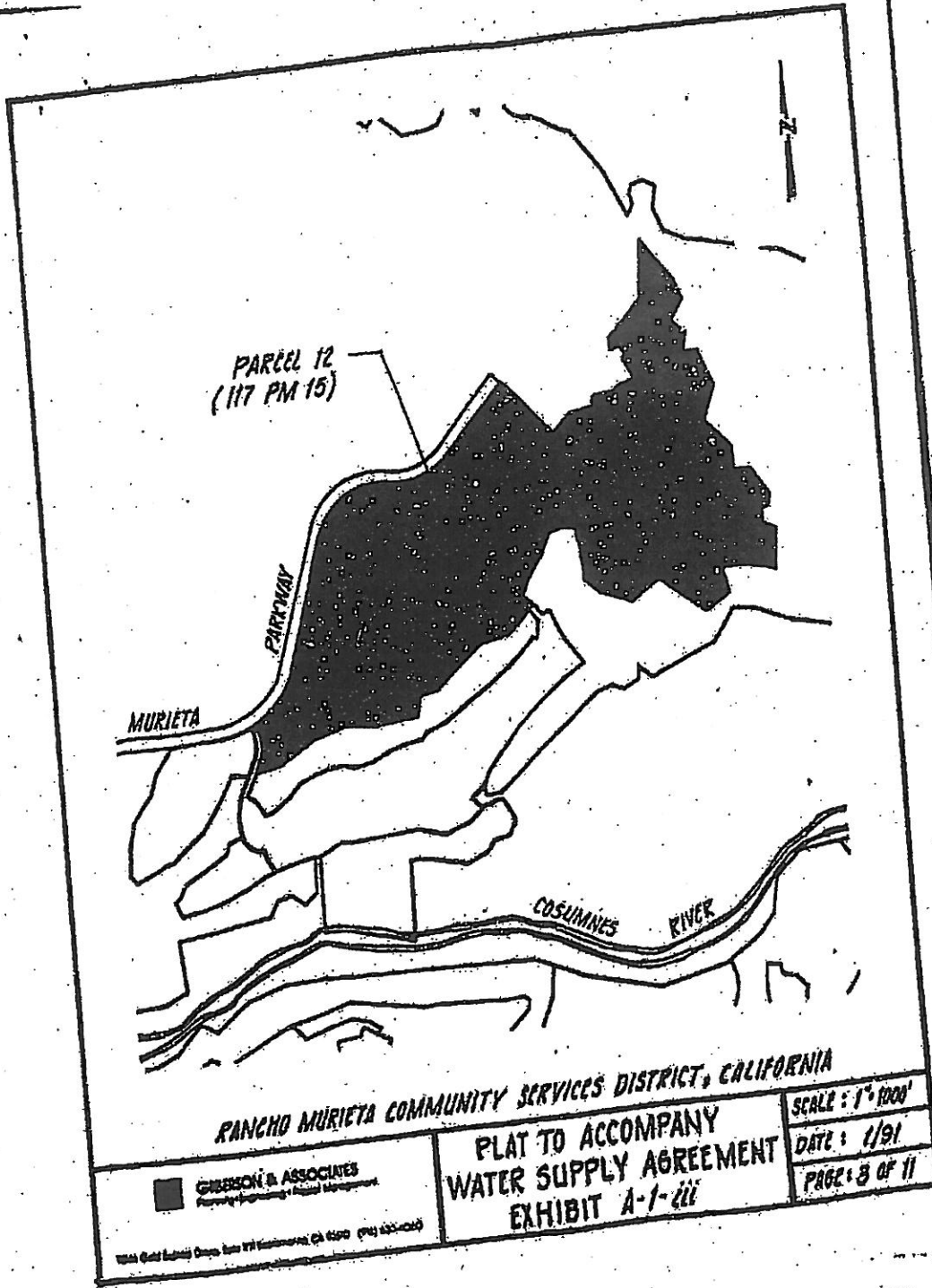
RANCHO MURIETA COMMUNITY SERVICES DISTRICT, CALIFORNIA

GIBERSON & ASSOCIATES
 Planning / Engineering / Survey / Management

1040 Gate (approx) Drive, Suite 107 (Sacramento, CA 95833) (916) 488-4000

**PLAT TO ACCOMPANY
 WATER SUPPLY AGREEMENT
 EXHIBIT A-1-II.**

SCALE: 1" = 500'
DATE: 1/91
PAGE: 2 OF 11

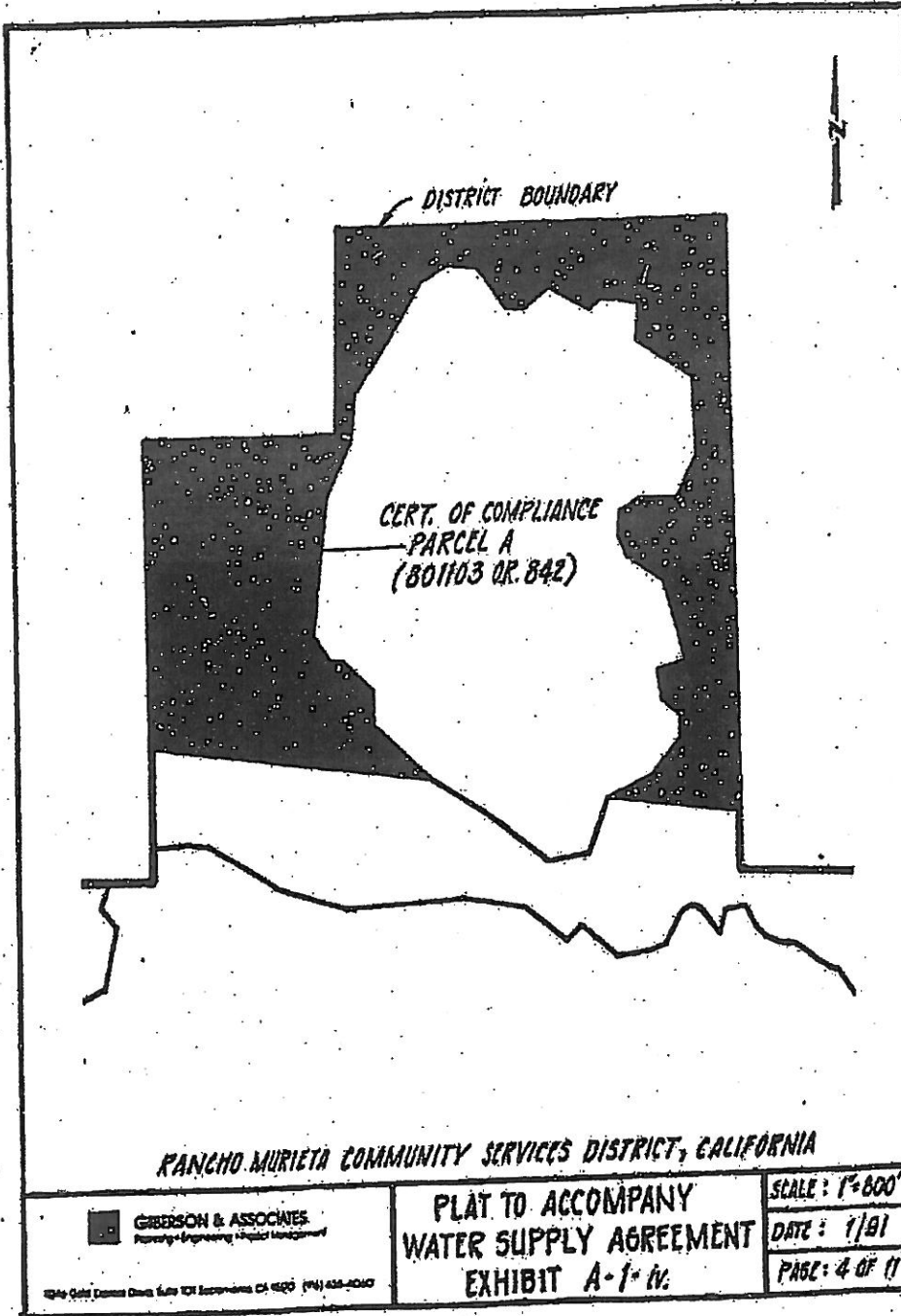


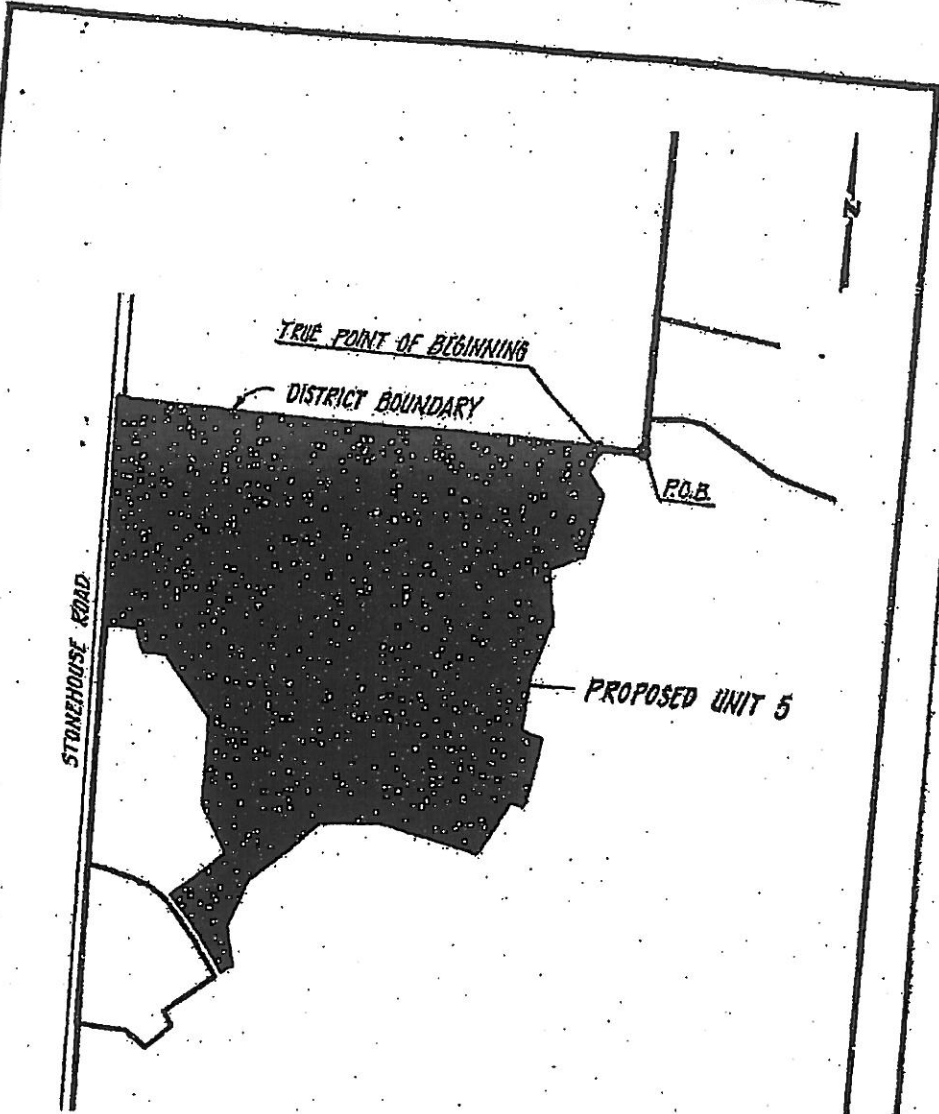
RANCHO MURIETA COMMUNITY SERVICES DISTRICT, CALIFORNIA

GIBSON & ASSOCIATES
 Planning Engineering & Fiscal Management
 2000 Gold Bluff Drive, Suite 200, Sacramento, CA 95834 (916) 433-0000

PLAT TO ACCOMPANY
 WATER SUPPLY AGREEMENT
 EXHIBIT A-1-iii

SCALE: 1" = 1000'
 DATE: 1/91
 PAGE: 3 of 11





RANCHO MURIETA COMMUNITY SERVICES DISTRICT, CALIFORNIA

GIBERSON & ASSOCIATES
 Planning Engineering & Asset Management

1000 Golf Course Drive, Suite 100, San Jose, CA 95128 (415) 434-4000

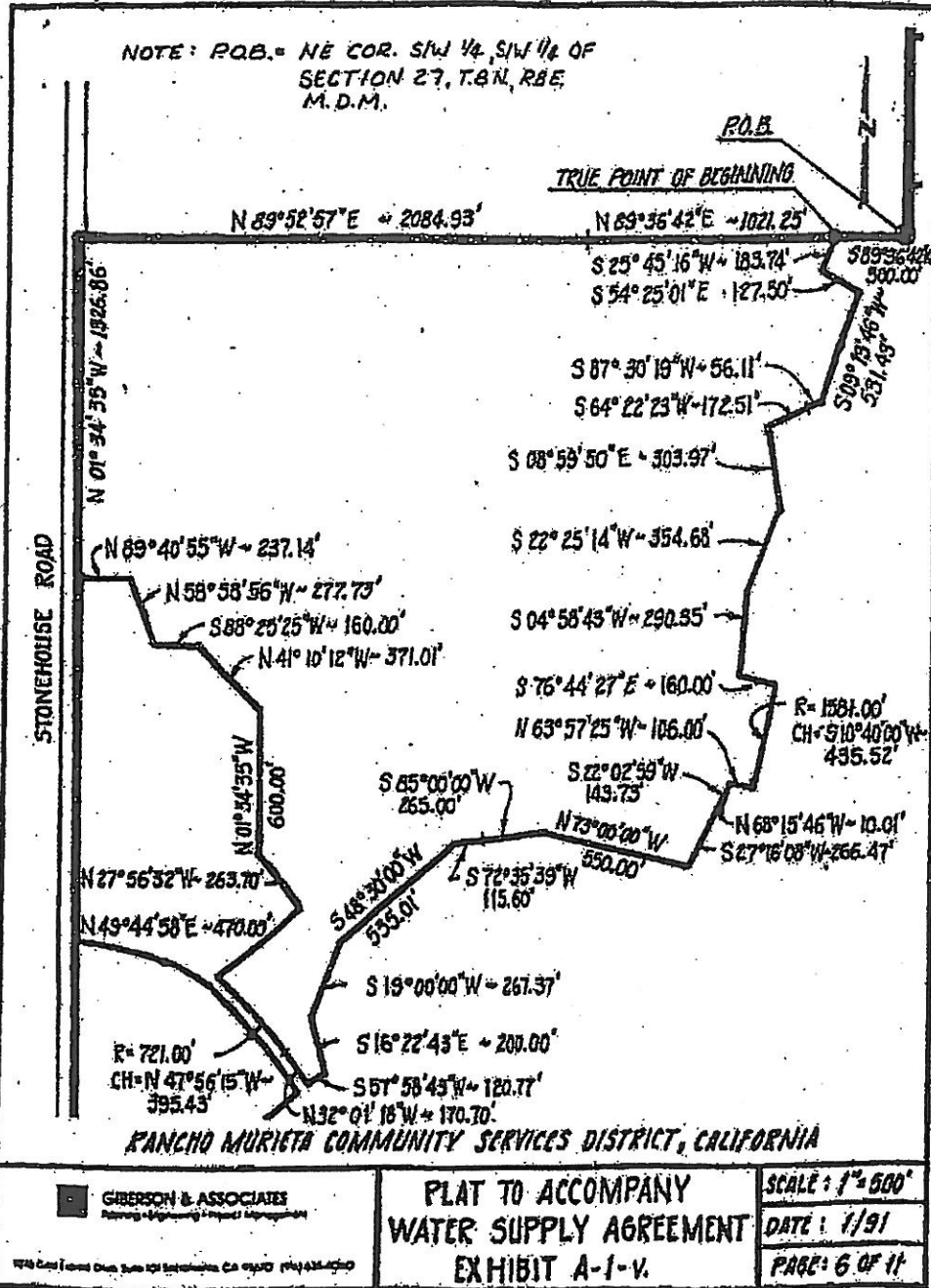
PLAT TO ACCOMPANY
 WATER SUPPLY AGREEMENT
 EXHIBIT A-1-V

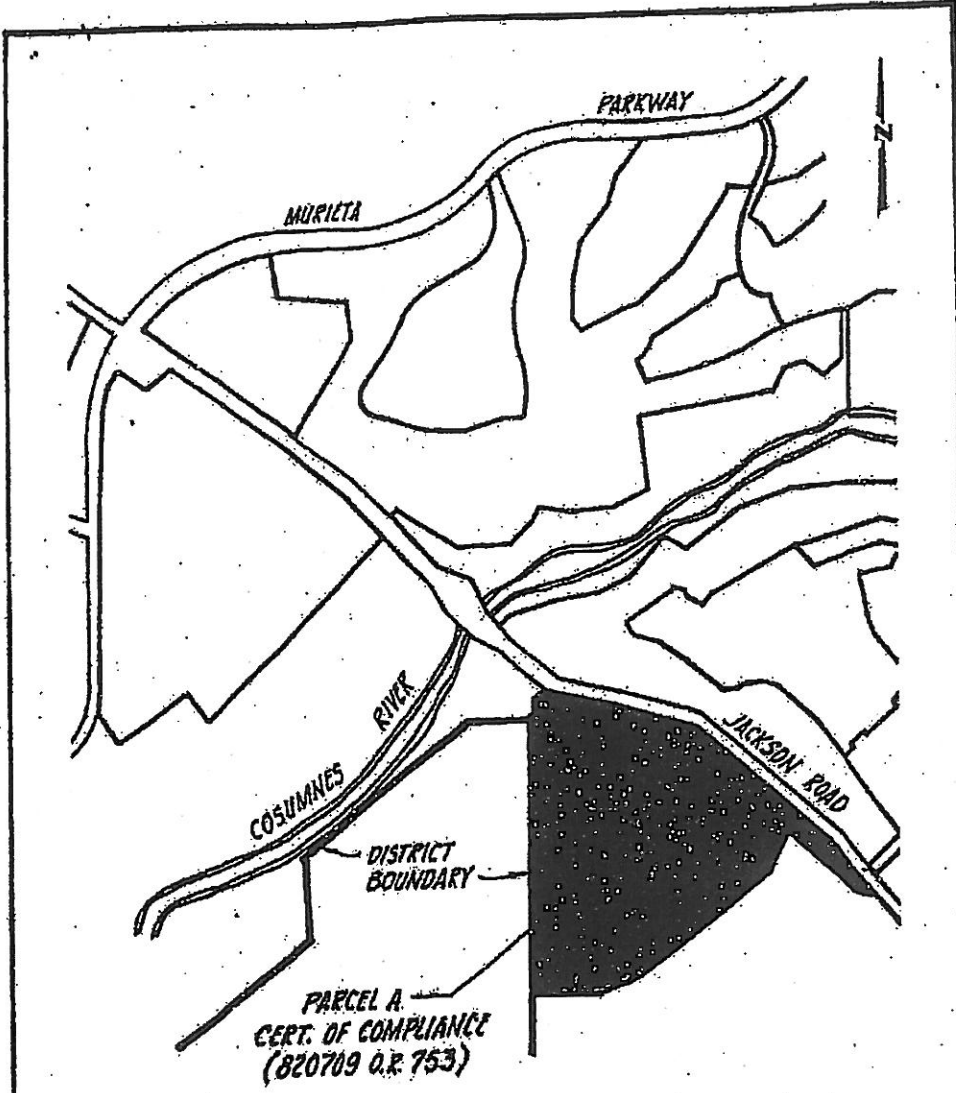
SCALE: 1"=800'

DATE: 1/91

PAGE: 5 OF 11

NOTE: P.O.B. = NE COR. SW 1/4, SW 1/4 OF SECTION 27, T.8N, R.8E, M.D.M.





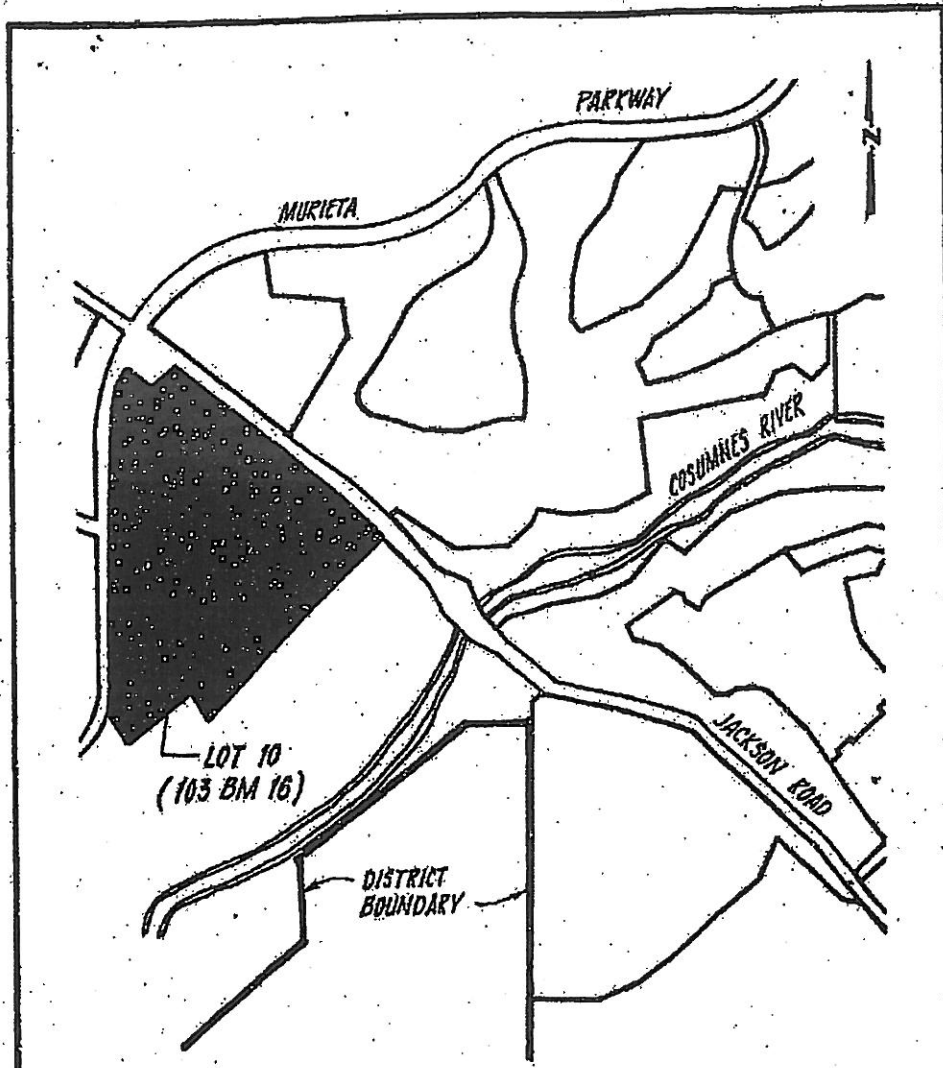
PANCHO MURIETA COMMUNITY SERVICES DISTRICT, CALIFORNIA

GIBERSON & ASSOCIATES
 Planning • Engineering • Project Management

10740 Santa Lucia Drive, Suite 101, San Francisco, CA 94120 (415) 624-2220

**PLAT TO ACCOMPANY
 WATER SUPPLY AGREEMENT
 EXHIBIT A-1-VI**

SCALE: 1"=800'
 DATE: 1/91
 PAGE: 7 OF 11



RANCHO MURIETA COMMUNITY SERVICES DISTRICT, CALIFORNIA

GIBERSON & ASSOCIATES
 Planning & Engineering - Project Management

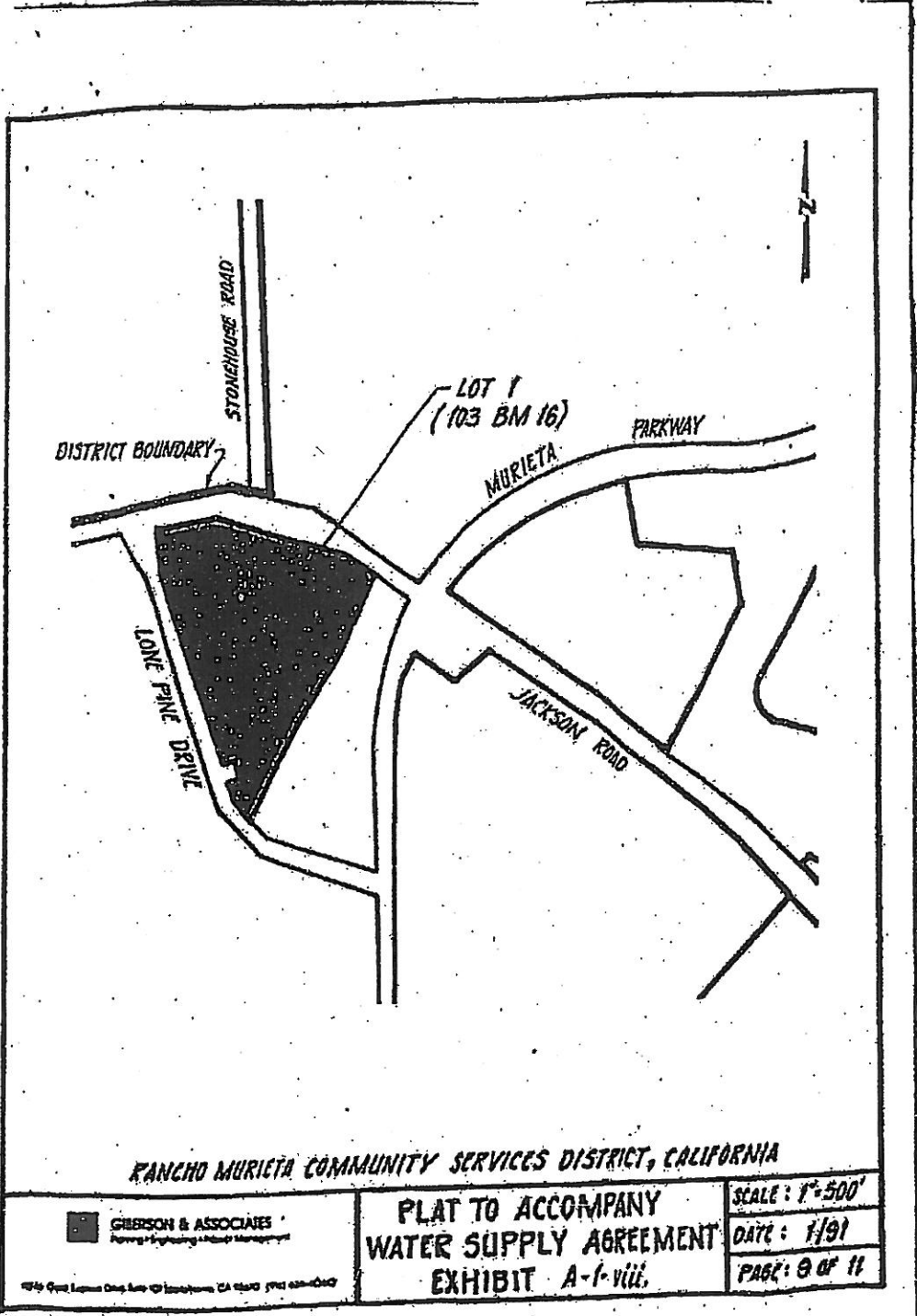
1244 9th Street, Suite 101, Redlands, CA 92370 (916) 634-6300

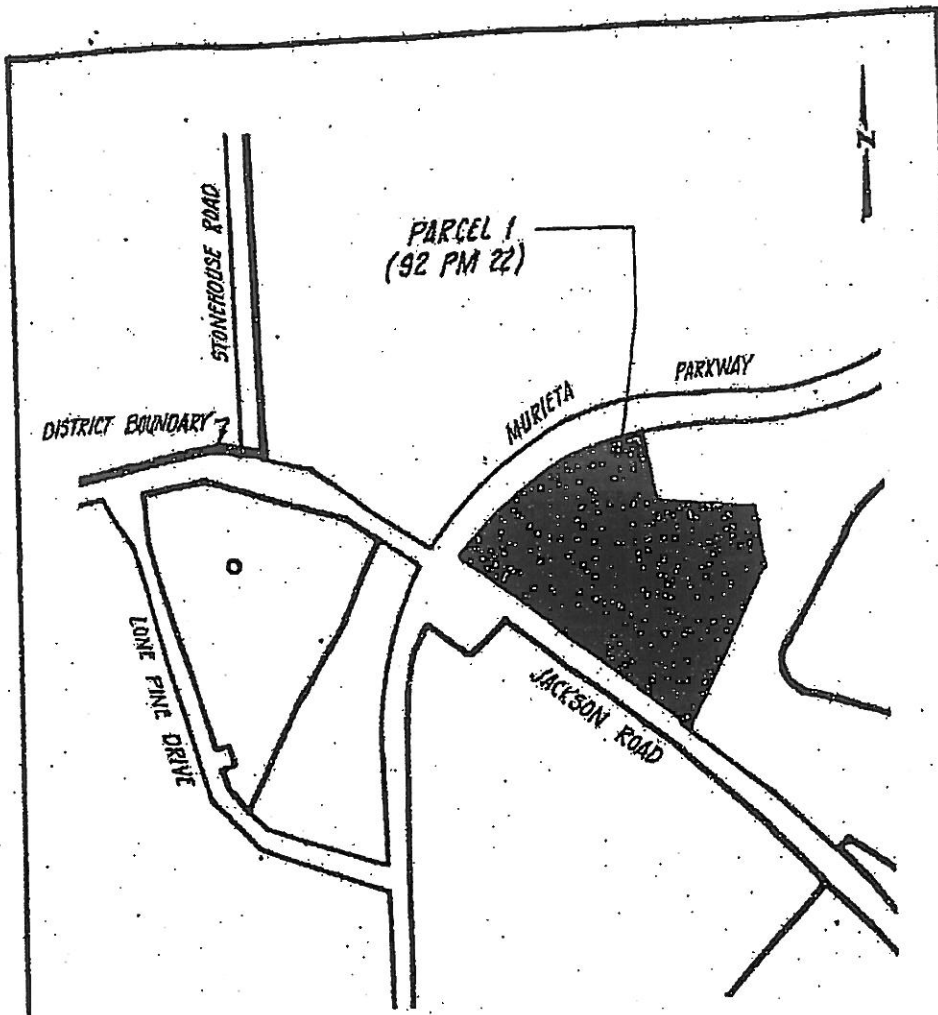
**PLAT TO ACCOMPANY
 WATER SUPPLY AGREEMENT
 EXHIBIT A-1-vii.**

SCALE: 1"=800'

DATE: 1/91

PAGE: 8 OF 11





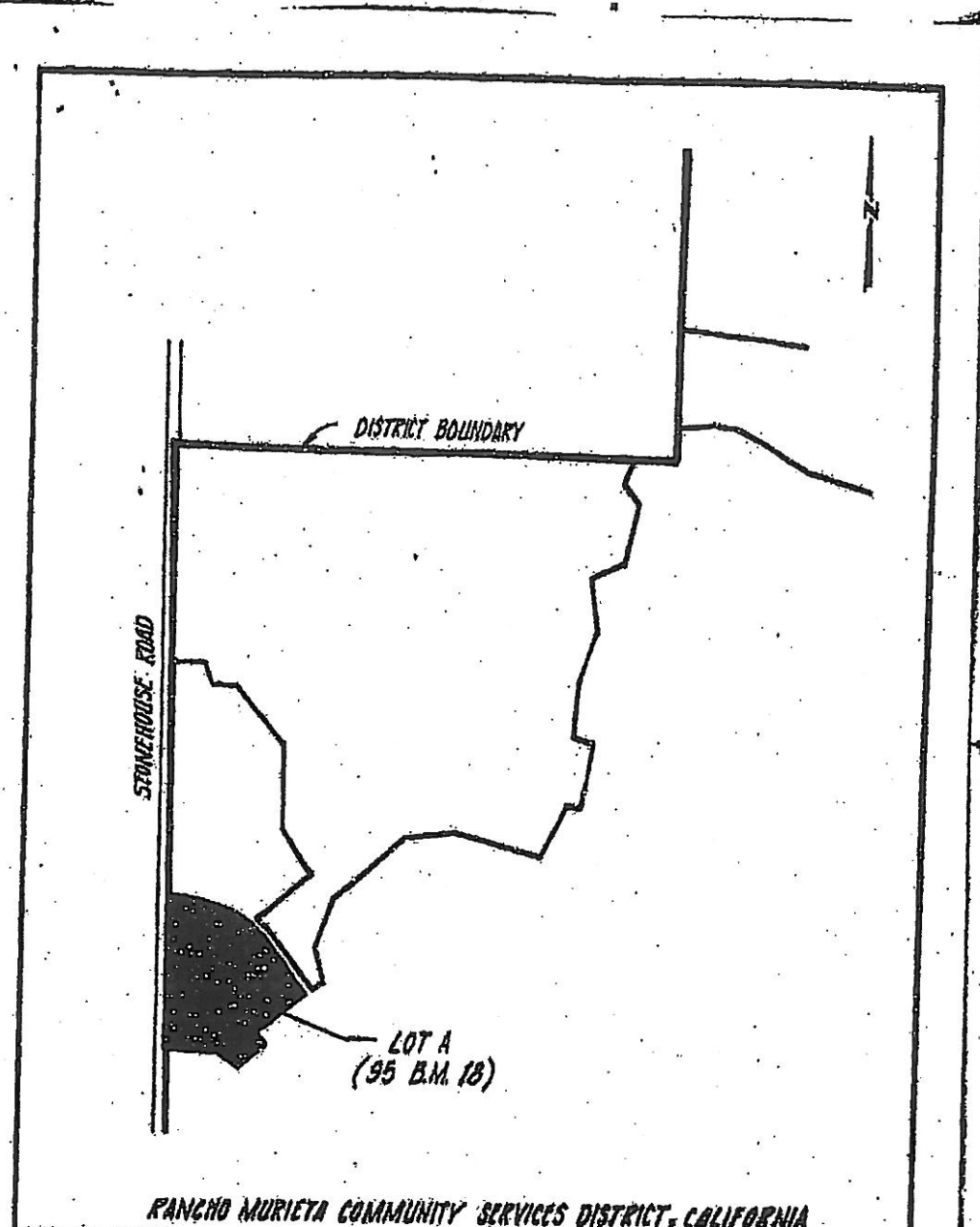
RANCHO MURIETA COMMUNITY SERVICES DISTRICT, CALIFORNIA

GIBERSON & ASSOCIATES
 Planning & Engineering

**PLAT TO ACCOMPANY
 WATER SUPPLY AGREEMENT
 EXHIBIT A-1-ix**

SCALE: 1"=500'
 DATE: 1/91
 PAGE: 10 OF 11

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 GIBERSON & ASSOCIATES Planning • Engineering • Project Management	PLAT TO ACCOMPANY WATER SUPPLY AGREEMENT	SCALE: 1" = 800'
<small>1945 First Street, Suite 101, Murietta, CA 94550 (925) 431-0200</small>	EXHIBIT A-1-x	DATE: 1/91 PAGE: 11 OF 11

EXHIBIT A-2-1

That real property situate in the unincorporated area, County of Sacramento, State of California, being Parcel 7 of that certain parcel map filed in the office of the Recorder of said County in Book 117 of Parcel Maps at Page 15.

Exhibit A-2-1
Page 1 of 10

84002.30\Doc311-8-91

EXHIBIT A-2-ii

That real property situate in the unincorporated area, County of Sacramento, State of California, being Parcel 10 of that certain parcel Map filed with the office of the Recorder of said County in Book 117 of Parcel Maps at Page 15.

Exhibit A-2-ii
Page 2 of 10

EXHIBIT A-2-iii

That real property situate in the unincorporated area, County of Sacramento, State of California, being Parcel 12, as shown in that certain Parcel Map filed in the office of the Recorder of said County in Book 117 of Parcel Maps at Page 15.

Exhibit A-2-iii
Page 3 of 10

84002.50 Doc 51-8-91

EXHIBIT A-2-iv

That real property situate in the unincorporated area, County of Sacramento, State of California, being Parcel A of that certain Certificate of Compliance filed in the office of the Recorder of said County in Book 801103, Official Records, at Page 842.

Exhibit A-2-iv
Page 4 of 10

84002.50\Doc511-8-91

EXHIBIT A-2-v

That real property situate in the unincorporated area, County of Sacramento, State of California, being a portion of Parcel 2 and a portion of Parcel 3 of that certain Parcel Map filed in the office of the Recorder of said County in Book 12 of Parcel Maps at page 47 and being more particularly described as follows:

Beginning at the Northeast corner of the Southwest 1/4 of the Southwest 1/4 of Section 27, Township 8 North, Range 8 East, M.D.M.; thence, South 89° 36' 42" West 300.00 feet to the True Point of Beginning; thence, South 25° 45' 16" West 183.74 feet; thence, South 54° 25' 01" East 127.50 feet; thence, South 09° 13' 46" West 531.43 feet; thence, South 87° 30' 19" West 56.11 feet; thence, South 64° 22' 23" West 172.51 feet; thence, South 08° 59' 50" East 303.97 feet; thence, South 22° 25' 14" West 354.68 feet; thence, South 04° 58' 43" West 290.35 feet; thence, South 76° 44' 27" East 160.00 feet; thence along a non tangent curve concave to the West having a radius of 1,581.00 feet subtended by a chord which bears South 10° 40' 00" West 435.52 feet; thence, North 63° 57' 25" West 106.00 feet; thence, South 22° 02' 59" West 143.73 feet; thence, North 68° 15' 46" West 10.01 feet; thence, South 27° 16' 08" West 266.47 feet; thence, North 73° 00' 00" West 550.00 feet; thence, South 85° 00' 00" West 265.00 feet; thence, South 72° 35' 39" West 115.60 feet; thence, South 48° 30' 00" West 535.01 feet; thence, South 19° 00' 00" West 267.37 feet; thence, South 16° 22' 43" East 200.00 feet; thence, South 57° 58' 43" West 120.77 feet; thence, North 32° 01' 18" West 170.70 feet; thence, along the arc of a non tangent curve concave to the Southwest having a radius of 721.00 feet being subtended by a chord which bears North 47° 56' 15" West 395.43 feet; thence, North 49° 44' 58" East 470.00 feet; thence, North 27° 56' 32" West 263.70 feet; thence, North 01° 34' 35" West 600.00 feet; thence, North 41° 10' 12" West 371.01 feet; thence, South 88° 25' 25" West 160.00 feet; thence, North 58° 58' 56" West 277.73 feet; thence, North 89° 40' 55" West 237.14 feet to a point on the East line of Stonehouse Road; thence, North 01° 34' 35" West 1,326.86 feet; thence, leaving said East line of Stonehouse Road North 89° 52' 57" East 2,084.93 feet; thence, North 89° 36' 42" East 1,021.25 feet to the True Point of Beginning.

Exhibit A-2-v
Page 5 of 10

EXHIBIT A-2-vi

That real property sitsuate in the unincorporated area, County of Sacramento, State of California, being Parcel A. of that certain Certificate of Compliance filed in the office of the Recorder of said County in Book 820709 of Official Records at Page 733.

Exhibit A-2-vi
Page 6 of 10

EXHIBIT A-2-vii

That real property situate in the unincorporated area, County of Sacramento, State of California, being Lot 10 at that certain Subdivision Map filed with the Recorder of said County in Book 103 of Maps, Map Number 16.

Exhibit A-2-vii
Page 7 of 10

84002.50ADoc511-8-91

EXHIBIT A-2-viii

That real property situate in the unincorporated area, County of Sacramento, State of California, being Lot 1 of that certain Subdivision Map filed with the Recorder of said County in Book 103 of Maps, Map Number 16.

Exhibit A-2-viii
Page 8 of 10

84002.50\Doc511-8-91

EXHIBIT A-2-ix

That real property situate in the unincorporated area, County of Sacramento, State of California, being Parcel 1 of that certain Parcel Map filed in the office of the Recorder of said County in Book 52 of Parcel Maps at page 22.

Exhibit A-2-ix
Page 9 of 10

84002.50\Doc511-8-91

EXHIBIT A-2-x

That real property situate in the unincorporated area, County of Sacramento, State of California, being Lot A of that certain Subdivision Map filed at the office of the Recorder of said County in Book 95 of Maps, Map Number 18.

Exhibit A-2-x
Page 10 of 10

84002.50\Doc511-8-91

EMPHASIS
84002.3

TABLE OF WATER CONSUMPTION ESTIMATES
JANUARY 7, 1971
GIBSON & ASSOCIATES

PAGE 1 OF 4

NO.	PRICE	WATER DEMAND		RESIDENTIAL, OR (1)		INDUSTRIAL, COMMERCIAL, OR (2)		TOTAL
		RESIDENTIAL GPM/100	INDUSTRIAL GPM/100	RESIDENTIAL LOTS	INDUSTRIAL LOTS	INDUSTRIAL SITES	COMMERCIAL SITES	
A.	1. UNIT PRICE: 71	720		614				480,000
	2. UNIT PRICE: 100	720		14				10,000
	3. UNIT PRICE: 120	720		475		15		326,250
	4. RESIDENTIAL	720		101				11,250
	5. COMM. SITE (6 AC.)	720		320		10		125,750
	6. INDUSTRIAL	720					100	282,000
	7. PROPOSED UNIT NO. 5	720					8	7,500
	8. PROPOSED UNIT INDUSTRIAL	720						75,000
	9. INDUSTRIAL PRICE, UNIT 100	720						5,700
	10. COMMERCIAL PRICE, UNIT 100	720						1,764
	11. COMMERCIAL PRICE, UNIT 100	720						1,222,000
	SUBTOTAL			1,404	0	0	0	4,222,000
B.	1. UNIT PRICE: 11	320				15		34,000
	2. INDUSTRIAL PRICE, UNIT 100	320						11,250
	3. INDUSTRIAL PRICE, UNIT 100	320						47,500
	SUBTOTAL							93
C.	INDUSTRY USE SECTION (4-1)							
	SUBTOTAL							

FOUNDED.

(1) EACH RESIDENTIAL UNIT, REGARDLESS OF TYPE, IS COUNTED AS ONE (1) FILLING UNIT,
 WITH ONE EXCEPTION, EACH NON-RESIDENTIAL USE, REGARDLESS OF TYPE, IS COUNTED AS TWO (2) FILLING UNITS (E.G.: WORKS OF WATER MAINS, THE WORK UNIT COUNT IS A NON-COUNT,
 (2) THE (1) IS A 750 GALLONS PER DAY,
 (3) THE (2) IS A 750 GALLONS PER DAY,
 (4) THE (3) IS A 750 GALLONS PER DAY.

DESCRIPTION	DU COUNT	ESD CONST	TOTAL CONST
A. PROPOSED DEVELOPMENT (SECTION 3.2)			
1. BENTON LOTS > 12,000 S.F.	1,997		1,997
2. BENTON LOTS < 12,000 S.F.	921		921
3. TOWNHOUSE LOTS	103		103
4. MULTIFAMILY LOTS	60		60
5. HOTEL UNITS	150		150
6. SCHOOL SITE		30	30
7. INDUSTRIAL SITE		26	26
8. COMMERCIAL SITE		100	100
9. NEW SITE		25	25
		226	226
SUBTOTAL	3,211	397	3,608
B. EXISTING DEVELOPMENT			
1. BENTON LOTS	944		944
2. OFFICE LOTS	117		117
3. CHURCH LOTS	47		47
4. TOWNHOUSE LOTS	397		397
5. HOTEL NEW LOTS	189		189
6. HOTEL EXISTING	35		35
7. COMMERCIAL, INDUSTRIAL		219	219
SUBTOTAL	1,764	219	1,983
GRAND TOTAL	4,975	616	5,591

JAN 24 '98 13:08 FROM RANCHO MURIETA CSD 90 0227 1019 PAGE.006

RECORDING REQUESTED BY AND MAIL TO
NAME R.L.M. RMPI
STREET 14813 Jackson Rd
CITY Rancho Murietta, CA 95633

OFFICIAL RECORDS
SACRAMENTO COUNTY, CALIF.

90 FEB 27 PM 12:18

Joyce E. Russell
COUNTY CLERK-RECORDER

8/16/89



ASSIGNMENT OF
WATER AND SEWER SERVICES
WITHIN RANCHO MURIETA COMMUNITY SERVICE DISTRICT

Pursuant to the terms and conditions of the 1986 Acquisition and Service Agreement between Rancho Murietta Properties, Inc., (RMPI) and Rancho Murietta Community Service District (District), RMPI hereby assigns one hundred ten water and sewer "will serve letters" to the Unit No. 6 subdivision the right to have water and sewer service made available to one hundred ten (110) lots under the terms of the Acquisition and Service Agreement, recorded Oct. 21, 1986 in Book 1416/211, Page 1504.

RANCHO MURIETA PROPERTIES, INC.

BY: *Erik J. Tallstrom*
Erik J. Tallstrom
Vice President

State of California)
County of Sacramento)

On the 26th day of January, 1990, before me, the undersigned, a Notary Public in and for the State of California, personally appeared Erik J. Tallstrom known to me (or proved on the basis of satisfactory evidence) to be the ice - President of the corporation described in and that executed the within instrument, and also known to me to be the person who executed the within instrument on behalf of the corporation therein named, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF I have hereunto set my hand and affixed my seal.

Jannette Rae Schmidt
NOTARY PUBLIC
State of California

My Commission Expires 9/30/1992




UNANIMOUS WRITTEN CONSENT OF DIRECTORS
TO CORPORATE ACTION

We, the undersigned, constitute the entire duly elected and voting members of the Board of Rancho Murietta Properties, Inc., and by this writing approve the following resolution and consent to its adoption:

RESOLVED, that ERIK J. TALLSTROM, Vice President of Rancho Murietta Properties, Inc., is authorized to execute any and all documents necessary to cause an assignment or otherwise transfer rights to water and sewer services supplied by Rancho Murietta Community Services District in connection with that certain real property commonly known as Unit 6.

This consent is executed pursuant to Subdivision (b) of Section 307 of the California Corporations Code and is to be filed with the minutes of Board proceedings.

DATE: January 26, 1990


JOHN E. ANDERSON
Sole Director

1991-FEBRUARY 21

COUNTY RECORDED DOCUMENT

SECOND AMENDMENT TO ACQUISITION AND

SERVICES AGREEMENT

-

IMPROVEMENT DISTRICT # 1

RECORDED (THIS COPY IS READABLE)

RECORDED DOCUMENT AVAILABLE

ASSESSMENT SPREAD

ASSESSMENT FORMULAS

PLAN OF COMPLETION

EASEMENTS

TITLE DOCUMENTS TO WHICH THIS

ASSESSMENT WAS RECORDED AGAINST (ALL)

RECEIVED
RANCHO MURIETA
COMM. SERV. DIST.

2013 APR - 8 A 8: 12

April 4, 2013

Jerry Pasek
President of the Board of Directors
P.O. Box 1050
Rancho Murieta, CA 95683

Dear Mr. Pasek:

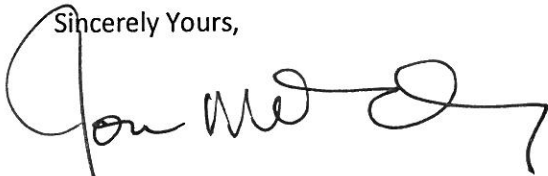
My wife and I object to the price increase. In our case, the bill would rise by at least \$15.00 per month. Our CSD bill averages over \$210.00 per month now and almost reaches \$300.00 per month in the summer. This is outrageous and you want to raise rates? You should lower them.

All prices of living in Rancho Murieta are going up. If we would have known the true cost of the RMA, CSD, and the Golf Club, we would never have moved here. The monthly cost of CSD, RMA, RMCC and SMUD, totals well over \$1000.00 per month for us. Of course we could quit the RMCC, but we have no such option for RMCS D.

So, you should lower costs, not raise them. We do not need new water treatment facilities, just maintain the ones we have. Lower employee costs by getting rid of old employees and hire new ones at lower costs. People like Ed Crouse should be replaced, as they just cost too much with benefits, pension funding, and on and on.

Please lower the cost and not raise it. We object to the price raise. Thank you for your consideration.

Sincerely Yours,



Jon McCurdy
6237 Camino Del Lago,
Lot 1538

MEMORANDUM

Date: April 10, 2013
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: Receive Update on Public Comments on Water Usage Factor Review

RECOMMENDED ACTION

Receive and file update.

BACKGROUND

We have received no public comments on the Water Usage Factor Review Technical Memorandum. Lisa Maddaus is preparing the final Technical Memorandum and recommendations for new water demand factors for the May Board meeting.

District staff is working on preparing commercial demand factors for the May Board meeting.

MEMORANDUM

Date: April 5, 2013
To: Board of Directors
From: Communications & Technology Committee Staff
Subject: Adopt Policy 2013-02, Recording District Committee Meetings

RECOMMENDED ACTION

Adopt District Policy 2013-02, Recording of District Committee Meetings.

BACKGROUND

At the February 2013 District Board meeting, the Board approved the recording of all District Committee meetings so that Committee meeting discussions will be available to anyone not in attendance. The attached Policy provides the guidelines for such recordings. Although the Policy maintains the recordings for 30 days, the Communications & Technology Committee recommended the Board decide on how long the recordings are kept as there was no consensus as to how long to keep the recordings.

The Communications & Technology Committee recommends adoption.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Communications & Technology	Policy # 2013-02
Title:	Recording of District Committee Meetings	

PURPOSE

The purpose of this policy to make District Committee meeting discussions available to anyone not in attendance.

POLICY

All open sessions of District Committee meetings shall be recorded in their entirety. The recordings will be destroyed after the minutes have been approved at the next Board meeting, but no sooner than thirty (30) days after the Committee meeting.

Approved by Rancho Murieta Community Services District's Board of Directors	
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MEMORANDUM

Date: April 5, 2013
To: Board of Directors
From: Personnel Committee Staff
Subject: Approve 360 Evaluation Proposal from Koff & Associates

RECOMMENDED ACTION

Approve the proposal from Koff & Associates for a 360 performance evaluation of unrepresented management, in an amount not to exceed \$6,500. Funding to come from Administration Operating Budget.

BACKGROUND

At the January 2013 Board Goal Workshop, Director Gumbinger suggested the District allow staff to comment, in confidence, on each manager's and supervisor's performance.

The goal of the project is to facilitate the performance appraisal through feedback from District employees through an electronic survey method. Based on the feedback received, Koff & Associates will develop a report and recommendations to be presented to the Board of Directors and General Manager.

The estimated completion of time for the project is four (4) months. Attached is the proposal from Koff & Associates to assist in conducting the evaluations.

The Personnel Committee recommends approval.



PROPOSAL

For

**HUMAN RESOURCES CONSULTING SERVICES
For A
PERFORMANCE EVALUATION
Of
UNREPRESENTED MANAGEMENT**

At The

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Submitted by:

**KOFF & ASSOCIATES, INC.
6400 Hollis Street, Suite 5
Emeryville, CA 94608**

**510.658.KOFF (5633) - voice
800.514.5195 - toll free
510.652.5633 - fax**

**Contact Person:
Katie Kaneko
President**

E-mail: kkaneko@koffassociates.com



KOFF & ASSOCIATES, INC.
Human Resource Consulting Since 1984

March 8, 2013

Mr. Edward R. Crouse, General Manager
Rancho Murieta Community Services District
15160 Jackson Road
Rancho Murieta, CA 95683

Dear Ed:

Thank you for the opportunity to submit a proposal regarding assisting the Rancho Murieta Community Services District (RMCS D) with a 360 degree performance evaluation for the Unrepresented Management Group. We are most interested in assisting RMCS D with this effort.

As you know, Koff & Associates, Inc. is an experienced consulting firm that has been providing compensation and performance management services to public sector agencies for almost thirty years. Our clients include cities, counties, special districts, courts, and other public agencies (including many community services districts), as well as non-profit and for-profit organizations.

Koff & Associates has achieved a reputation for working successfully with governing bodies, sub-committees, boards and associations, management, employees, and union representatives. We believe in a high level of dialogue and input from all stakeholders as we provide services to our clients and our proposal speaks to that level of effort.

Koff & Associates, Inc. is a State-registered small business and woman-owned business enterprise that accepts only as much work as our own staff can handle. This ensures a high level of quality control, excellent communication between clients and our office, commitment to meeting timelines and budgets, and a consistent high-caliber work product.

As President of the firm, I would assume the role of Project Director and be responsible for the successful provision of services and the overall completion of this project. I can be reached at the Emeryville address and phone number listed below. My email address is kkaneko@koffassociates.com.

Please call if you have any questions or wish additional information. We look forward to the opportunity to provide professional services to RMCS D.

Sincerely,

A handwritten signature in purple ink, appearing to read 'Katie Kaneko', is written over a light blue circular stamp.

Katie Kaneko
President



PROPOSAL
For
HUMAN RESOURCES CONSULTING SERVICES
For A
PERFORMANCE EVALUATION
For The
UNREPRESENTED MANAGEMENT GROUP
At The
RANCHO MURIETA COMMUNITY SERVICES DISTRICT

SCOPE OF WORK

The Rancho Murieta Community Services District (RMCS D) desires human resources consulting assistance to conduct a performance evaluation for its Unrepresented Management Group.

The goal of this project is to facilitate the performance appraisal through feedback from thirty-five (35) RMCS D employees through an electronic survey method. Based on the 360-degree feedback, Koff & Associates will develop a report and recommendations to be presented to the Board of Directors, the General Manager, and the incumbents.

The project includes a number of meetings with the Board and management, as appropriate. We have extensive experience regarding the design, development, and administration of performance management and incentive compensation systems and our number one goal is to provide value to RMCS D and provide constructive feedback to the incumbent.

PROJECT OBJECTIVES

The objectives of the project are:

Performance Appraisal Objectives

- To facilitate and conduct a 360 degree performance evaluation for the Unrepresented Management Group.
- To survey each employee of the District by asking pointed questions regarding the incumbent's success in meeting organizational and individual goals and objectives, management style, communication and interpersonal skills, desired competencies, knowledge, skills, and abilities on whether the incumbent is achieving/meeting expectations on the above factors or whether improvements are needed.

- To provide a summary report of observations and findings and make recommendations to the Personnel Commission regarding each manager’s performance, as well as, any areas of improvement.

Overall Objectives

- To work collaboratively and effectively with RMCS D and all stakeholders while at the same time maintaining control and objectivity in the conduct of the evaluation.
- To document all steps in the process and provide documentation in performance appraisal methodologies so that RMCS D can administer and defend our recommendations.
- To provide effective ongoing communications throughout the duration of the project and continued support after implementation.

PROJECT COMPLETION SCHEDULE

We estimate that the completion of the project will take up to four (4) months. The following is a suggested timeline depending on when a notice to proceed is given (of course, we are flexible to modify this timeline based on RMCS D’s needs):

		Date of Completion
	Performance Evaluation	2013
A.	Initial documentation review/meetings with the project team/ Further define parameters of evaluation	By April 29th
B.	Develop survey questionnaire	By May 3rd
C.	Analyze survey data	By June 30
D.	Develop draft report and recommendations for RMCS D review	By July 15
E.	Finalize report and recommendations and present to the Board of Directors	TBD- Aug

PROPOSED PROJECT COST

		Hours
	Performance Evaluation	
A.	Initial documentation review/meetings with the project team to identify the areas to be evaluated	2
B.	Develop survey questionnaire	8
C.	Analysis of survey data	36
D.	Develop draft report and recommendations for RMCS D review	10
E.	Finalize report and recommendations and present to the Personnel Commission	4
	Total Professional Hours	60
	Estimated Cost: at \$105 hour	\$6,300

	Expenses	\$200
	Expenses include but are not limited to duplicating documents, binding reports, phone, fax, supplies, postage, mileage, etc.	
	TOTAL ESTIMATED COST FOR PROJECT:	\$6,500

Respectfully Submitted,

**By: KOFF & ASSOCIATES, INC.
State of California**



March 8, 2013

Katie Kaneko
President

Date

MEMORANDUM

Date: April 5, 2013
To: Board of Directors
From: Improvements Committee Staff
Subject: Approve Proposal for Additional Design Services for Main Lift North Sewer Pump Station Wet Well Rehabilitation Project

RECOMMENDED ACTION

Approve the proposal from HDR for additional design services for Main Lift North Sewer Pump Station Wet Well Rehabilitation Project, in an amount not to exceed \$20,879, funding to come from Sewer Replacement Reserves.

BACKGROUND

HDR Engineering is currently contracted to provide inspection and engineering consulting for the Main Lift North (MLN) Wet Well Rehabilitation, CIP 12-04-2, at a cost of \$37,155. This project is to rehabilitate the degrading concrete structures and appurtenances at the MLN sewer pumping station and the two manholes leading up to it. The CIP was drafted anticipating \$50k for design and inspection and \$200k for completion, for a total of \$250k. This requested modification was not anticipated as being a part of the original CIP project and would put the design over \$8k than budgeted for in the original CIP.

As HDR will be drawing up plans and specifications for MLN wet well rehabilitation, I asked what it would require for them to include drawings and specifications for modifying the existing building at MLN to accommodate servicing the comminutors (sewage grinders). Attached is their proposal to include the design and specifications for completing this work. If approved, this item would be provided as a separate line item in the specifications and bid packet for the MLN rehabilitation. This would be so staff and the Board could evaluate its worth vs. cost.

The existing building on the wet well side of MLN has no access door, I-beam and crane to pull out the comminutors for servicing, like the dry well side has for servicing the sewage pumps. (see photos attached). Staff currently has to use an A-frame hoist to pull the comminutors out, drag it to the stairway, then lay out plywood on the stairway going down to the wet wells, and use come-alongs to drag them up to a point where they can be picked up with the crane on our maintenance truck. As the comminutors weigh approximately 800 lbs, this is not a practical method for removing them for service. To allow proper servicing, the comminutors should be pulled a minimum of every six months for inspection of the cutter blades, bearings, and overall condition.

The Improvements Committee recommends approval.

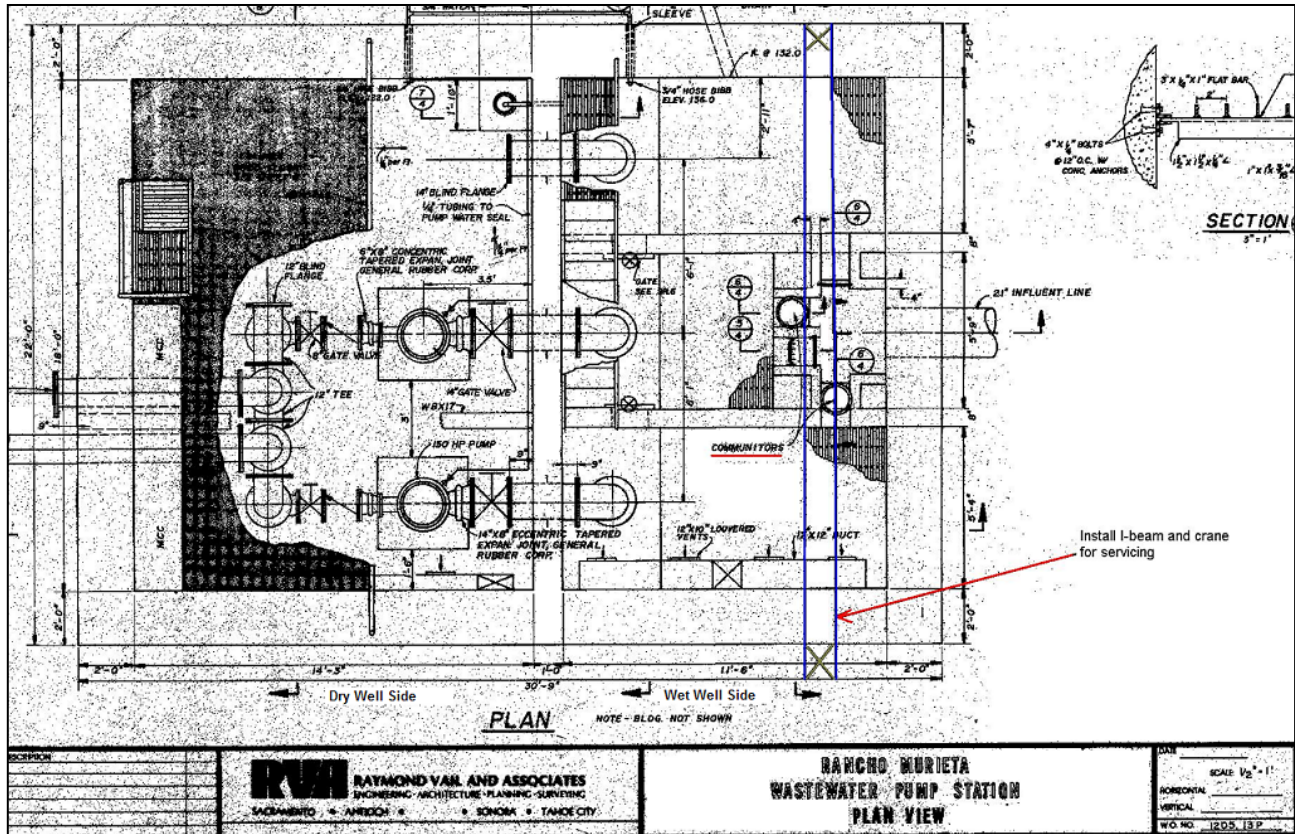


MLN Building showing I-beam and door access for dry well side but none for wet well side



Interior view of wet well side of MLN showing comminutors and stairway they have to be pulled up on for servicing.

Below is a sketch I drew in on an existing plan sheet to demonstrate what I am requesting HDR to provide contractor specifications for installing.



Modified As-built drawing showing proposed location of I-beam installation

A portion of the current project schedule is noted in the table below, showing current and upcoming tasks. The construction portion of the project is anticipated for September of this year. The additional design services will be rolled into the current schedule and will not extend completion dates.

P	Task Name	Duration	Start	Finish
1	Condition Assessment and Report	11 days	Fri 3/29/13	Fri 4/12/13
2	Submit Draft to District	1 day	Fri 3/29/13	Fri 3/29/13
3	District Review	10 days	Mon 4/1/13	Fri 4/12/13
4	Construction Documents	40 days	Mon 4/1/13	Fri 5/24/13
5	Draft Specifications with Figure	15 days	Mon 4/1/13	Fri 4/19/13
6	District Review	10 days	Mon 4/22/13	Fri 5/3/13
7	Design Review Meeting	1 day	Mon 4/22/13	Mon 4/22/13
8	Final Specifications with Figure	15 days	Mon 5/6/13	Fri 5/24/13
9	Advertise for Bids	15 days	Mon 5/27/13	Fri 6/14/13
10	Bidding Period	20 days	Mon 6/17/13	Fri 7/12/13

March 14, 2013

Mr. Paul Siebensohn
Director of Field Operations
Rancho Murieta Community Services District
15160 Jackson Road
Rancho Murieta, CA 95683

RE: HDR's Proposal for Additional Services for the Main Lift North Sewer Pumping Station Wet Well Rehabilitation Project

Dear Mr. Siebensohn:

HDR respectfully submits the following proposal for additional services for the Main Lift North Sewer Pumping Station Wet Well Rehabilitation Project for your review and consideration. This proposal is being submitted per the request of the District for the inclusion of a monorail, hoist, and door in the existing building to accommodate the removal of the existing communitors for maintenance.

Our proposed scope of work and budget to perform this additional work is presented below.

ADDITIONAL SCOPE OF WORK

Task 1 - Project Management and Quality Assurance/Quality Control (QA/QC)

This task includes the management activities needed for on-time and on-budget project completion, and to address the District's concerns.

Deliverables: Monthly progress reports and invoices.

Task 3 - Construction Documents

HDR will prepare specifications and figures required for the monorail, hoist, and door construction. The design improvements assume that no structural improvements are required to the existing building. No additional changes will be made to the building per California Building Code (CBC) requirements as part of this scope. If the analysis identifies a CBC deficiency, HDR will provide a description and discussion of required changes to the District. It is assumed that the building is not Americans with Disabilities Act (ADA)

Mr. Paul Siebensohn
March 14, 2013
Page 2

compliant, and the door installed will be for operational purposes; no changes will be made to the building or site for ADA compliance. The electrical service for the hoist will use the existing service; it is assumed that there is space within the existing panel for the new equipment. The trolley for the hoist will be manually operated.

Design will be included in the Task 3 deliverable as noted in the original scope. Specifications will be prepared in Construction Specifications Institute (CSI) format using Microsoft Word. An appendix to the specifications will include up to four additional 11" x 17" drawings showing the proposed improvements. Since the project will be advertised for bids, sufficient detail must be included for construction.

The additional figures will utilize pdf scans of the as-builts already provided. Efforts for the figure will be limited to schematics, while the specifications will be relied on for details.

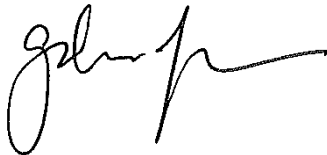
***Deliverables:** PDF copy draft specifications with figures for District review and comment, and five bound sets and PDF of the final specifications with figures after incorporation of District comments on the draft submittal.*

COMPENSATION

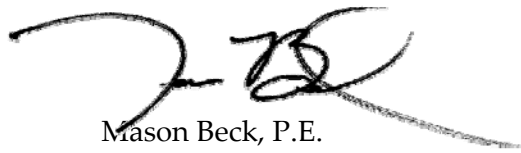
Table 1 shows the estimated work effort and cost to perform the scope of work described above.

Please contact Mason Beck at (916) 817-4827 or Mason.Beck@hdrinc.com if you have any questions or comments.

Sincerely,



Graham D. Sharpe, P.E.
Vice President



Mason Beck, P.E.
Project Manager/Engineer

Table 1 - Estimated Work Effort and Cost

Rancho Murieta Community Services District

Additional Services - Main Lift North Sewer Pumping Station Wet Well Rehabilitation Project

Task	Project Manager/ Engineer (Beck)	Sr. Structural (Tavangar)	Structural (Li)	Sr. Electrical (Smithey)	Drafting	Admin/ Clerical	Total Hours	Total Labor	Total Expenses	Total Cost
1 Project Management and QA/QC	2					1	3	\$356	\$25	\$381
2 Construction Documents	8	32	36	4	42	8	130	\$18,634	\$1,863	\$20,497
Totals	10	32	36	4	42	9	133	\$18,990	\$1,888	\$20,879

MEMORANDUM

Date: April 10, 2013
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: Receive Information on Rancho Murieta South Water Entitlements

RECOMMENDED ACTION

Receive and file.

BACKGROUND

At the March 20, 2013 Board meeting, staff was requested to summarize the water assignments granted to Rancho Murieta South Developers.

Attached is a one (1) page summary of water capacity assignments along with both existing and remaining (future) water demand numbers.

Rancho Murieta South Water Assignments

Capacity

1989 Assignment from RMPI to Winncrest and FN Projects

Number of Will Serve Entitlements	600
EDU Factor (650gpd/750gpd)	0.87
EDUs	690

Demand

Type of lot	# units	EDU factor	EDUs
Estate >12k sf	131	1.00	131
Estate <12k sf	560	0.87	487
Halfplex	58	0.53	31
Total	749		649

Remaining Demand

Type of lot	# units	EDU factor	EDUs
Lakeview			
Estate >12k sf	0	1.00	0
Estate <12k sf	99	0.87	86
Halfplex	0	0.53	0
Total	99		86

Riverview

Estate >12k sf	26	1.00	26
Estate <12k sf	106	0.87	92
Halfplex	22	0.53	12
Total	154		130

Remaning Demand Grand Total	253	216
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RM South Grand Totals	1002	865
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CONFERENCE/EDUCATION SCHEDULE

Date: April 10, 2013
To: Board of Directors
From: Suzanne Lindenfeld, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes. The Board will discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234).

The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

Special Districts Legislative Days	May 14 – 15, 2013	Sacramento
CSDA Annual Conference	September 16 – 19, 2013	Monterey

GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

No Information Currently Available on Upcoming Conferences.

SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE (SDI)

No Information Currently Available on Upcoming Conferences.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

ACWA 2013 Spring Conference	May 7 – 10, 2013	Sacramento
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WATEREUSE ASSOCIATION

No Information Currently Available on Upcoming Conferences.

AMERICAN WATER WORKS ASSOCIATION (AWWA)

No Information Currently Available on Upcoming Conferences.

ISC WEST

No Information Currently Available on Upcoming Conferences.

CALIFORNIA RURAL WATER ASSOCIATION

No Information Currently Available on Upcoming Conferences.