



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

SPECIAL BOARD MEETING

April 20, 2022

Closed Session 4:00 p.m./Open Session 5:00 p.m.
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Randy Jenco	Vice President
Linda Butler	Director
John Merchant	Director
Martin Pohll	Director

STAFF

Tom Hennig	General Manager
Paula O’Keefe	Director of Administration
Michael Fritschi	Director of Operations
Kelly Benitez	Security Supervisor
Amelia Wilder	District Secretary
Richard Shanahan	District General Counsel

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

April 20, 2022

SPECIAL BOARD MEETING

Call to Order

Closed Session 4:00 p.m./Open Session 5:00 p.m.

Note that this meeting will be held in-person at the address set forth above **AND this meeting will be held via ZOOM** video conference pursuant to Government Code section 55953(e). You can join the conference by (1) logging on to <https://us02web.zoom.us/j/85224397875>, entering Meeting ID no. 852 2439 7875, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 852 2439 7875. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. **PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.**

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the “silent” mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME 5:00

- 1. CALL TO ORDER** - Determination of Quorum –President Maybee **(Roll Call)**
- 2. CONSIDER FINDING BY A MAJORITY VOTE UNDER GOV. CODE § 54953(e)(3) THAT A RESULT OF THE CONTINUING COVID-19 EMERGENCY: (I) THE BOARD HAS RECONSIDERED THE CIRCUMSTANCES OF THE STATE OF EMERGENCY; (II) RENEW PRIOR FINDINGS THAT MEETING IN PERSON WOULD CONTINUE TO PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (III) THE AUTHORIZATION FOR MEETINGS TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (e)(1)(C) IS RENEWED. (Motion)**

3. CONSIDER ADOPTION OF AGENDA (Motion)

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.

4. CLOSED SESSION

- A. *Public Employee Discipline/Dismissal/Release and related performance evaluation, Pursuant to Cal. Government Code §54957(b)(1)*

5. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

6. DISCUSS RESULTS OF SECURITY OPINION POLL RELATING TO SECURITY SERVICES AND TAX REVENUE AND CONSIDER GIVING DIRECTION TO THE GENERAL MANAGER TO PROCEED WITH THE ACTIONS NECESSARY TO INITIATE PLACING A SPECIAL TAX PROPOSAL ONTO THE NOVEMBER 8, 2022, GENERAL ELECTION BALLOT; TO HIRE CLIFFORD MOSS CONSULTING TO ASSIST THE DISTRICT WITH THE EDUCATION AND OUTREACH NEEDED TO INFORM VOTERS ABOUT THE POTENTIAL PROPOSAL; AND TO RETAIN LEGAL COUNSEL AND A SPECIAL TAX CONSULTANT TO ASSIST THE DISTRICT (Discussion/Action) (Motion) **(Roll Call Vote)**

7. CONSENT CALENDAR (Motion) **(Roll Call Vote)** (5 min.) *All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.*

- A. Approval of Board Meeting and Committee Meeting Minutes
 1. *March 16, 2022 Regular Board Meeting Minutes*
 2. *March 28, 2022 Special Board Meeting Minutes – Reserves*
 3. *March 30, 2022 Special Board Meeting Minutes – Budget*
 4. *April 5, 2022 Improvements Committee Meeting Minutes*
 5. *April 5, 2022 Finance Committee Meeting Minutes*
 6. *April 6, 2022 Security Committee Meeting Minutes*
 7. *April 7, 2022 Communications and Technology Committee Meeting*
 8. *April 14, 2022 Special Finance Committee Meeting*
- B. Approval of Bills Paid Listing March, 2022

8. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

9. REVIEW DISTRICT MEETING DATES/TIMES FOR MAY 2022

- A. Personnel – May 3, 2022 at 7:30 a.m.
- B. Improvements – May 3, 2022 at 8:00 a.m.

- C. Finance – May 3, 2022 at 10:00 a.m.
- D. Communications – May 5, 2022 at 8:30 a.m.
- E. Security – May 5, 2022 at 10:00 a.m.
- F. Regular Board Meeting – May 18, 2022 - Open Session at 5:00 p.m.

10. CORRESPONDENCE

- A. Correspondence from Ted Hart
- B. Correspondence from Lynn Podesto
- C. Correspondence from Jerry Pasek

11. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

12. CONSIDER AUTHORIZING GENERAL MANAGER TO ENTER INTO AN AGREEMENT WITH ROBERT HALF TECHNOLOGIES FOR RECRUITMENT SERVICES (Discussion/Action)

(Motion) **(Roll Call Vote)**

13. CONSIDER APPROVAL OF CONTRACT WITH CALIFORNIA CAD SOLUTIONS IN AN AMOUNT OF \$80,050 PLUS 15% CONTINGENCY FOR A TOTAL NOT TO EXCEED \$92,058 TO CONTINUE BUILDING THE DISTRICT GLOBAL INFORMATION SYSTEM (GIS) OVER THE CURRENT AND THE NEXT FISCAL YEAR (Discussion/Action) (Motion) **(Roll Call Vote)**

14. RESOLUTION AUTHORIZING DISTRICT TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES TO RECEIVE \$1,300,000 ON BEHALF OF RANCHO MURIETA COMMUNITY SERVICES DISTRICT FOR THE WATER INFRASTRUCTURE PROJECTS AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE DISTRICT (Discussion/Action) (Motion) **(Roll Call Vote)**

15. RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM SEWER REPLACEMENT RESERVES FOR THE PURCHASE OF LIFT STATION #6A PUMP AND RATIFY THE EXPENDITURE IN THE AMOUNT OF \$14,052 (Discussion/Action) (Motion) **(Roll Call Vote)**

16. RESOLUTION AUTHORIZING THE APPROPRIATION OF FUNDS FROM SEWER REPLACEMENT RESERVES FOR THE PURCHASE OF LIFT STATION #6A WIRING AND

RATIFY THE EXPENDITURE IN THE AMOUNT OF \$17,480 (Discussion/Action) (Motion) (Roll Call Vote)

17. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

18. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is April 19, 2022. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

Date: April 19, 2022
To: Board of Directors
From: Tom Hennig, General Manager
Subject: Security Services Survey Results Discussion

RECOMMENDED ACTION

Receive and review the report on the Security Opinion Poll conducted by True North Research. Provide an opportunity for Board member discussions and allow for resident voter questions and answers. Consider giving direction to the General Manager to proceed with the actions necessary to initiate placing a special tax proposal onto the November 8, 2022, general election ballot; to retain a special tax consultant to assist the District; and to hire Clifford Moss Consulting to assist the District with the education and outreach needed to inform voters about the potential proposal.

BACKGROUND

RMCSO is unique in being the only California Special District to provide in-house, 24-hour security services. Security services at Rancho Murieta are funded by Measure J Special Tax as approved by the voters in 1998. When the voters approved Measure J, they established methods for setting monthly rates for commercial, residential, and undeveloped property security services. Measure J provided funding for two (2) gate officers and one (1) patrol officer working 24/7/365. During the first few years, the revenue collected by Measure J provided sufficient funds to support the twenty-four hour per day operations. Over the next few years, rates were increased by an amount less than what was allowable by Measure J due to lower budgetary needs. Approximately ten years later the rates were raised to the maximum allowable under Measure J to keep up with the rising costs, but never exceeded the allowable maximum of two-percent increase annually. As the years progressed, the cost of operations increased and then surpassed the allowable rate increases.

As a result, over the past few years the District began supplementing Security Measure J taxes with general-purpose property tax. This practice became necessary as the cost of security services outpaced revenue growth. For fiscal year 2020-21, the District allocated sixty-five percent (65%) of property tax revenue to support Security. Without a significant change in the level of security services or an influx of new ratepayers, property taxes will no longer be enough to fund the gap in Measure J funding. Additionally, the use of property taxes to fund the gap to date has resulted in significantly depleted District reserves. These reserves have now diminished to the point where large increases in ratepayer contributions are necessary to bring the reserve accounts to an acceptable level of funding. In response to this developing situation, the Board of Directors began the process of pursuing the possibility of a new special tax proposal for security services. In June of 2021 the Board approved funding to hire a polling firm to assess the potential voter appetite for passing a new tax.

To make an informed decision, the Board approved moving forward with a voter opinion poll and the contract with True North Research, Inc. to develop a Security Measure survey and conduct and analyze the survey. The study was completed earlier this year and the analysis has been completed. The next step is for the Board to review the report and decide whether to proceed with placing a second Security special tax proposal on the ballot.

Dr. Timothy McLarney from True North Research, Inc. is presenting his report today. The bulk of the report is devoted to conveying the details of the study findings. The results of the study suggest that if structured appropriately, kept affordable and combined with an effective public outreach/education effort and a solid independent campaign, the proposed special tax measure has a good chance of passage.

DISCUSSION

Given these circumstances, a representative survey was commissioned to provide a quantitative assessment of the views, priorities, and perceptions of this issue among the Rancho Murieta community. This survey and associated report inform District leadership whether sufficient support exists among RMCS D voters for a new special tax, which will be levied evenly to every parcel within the District boundaries. If approved as presented to registered voters, the funds will be dedicated to offsetting the deficit in security funding from Measure J for security services. Dependent upon the level of funding approved, there may be a consistent level of added Sacramento Sheriff's Patrol services to augment the District staffing based on the needs as determined by District management. If the Board elects to move forward with a special tax proposal, this vote could occur as soon as the general election on November 8, 2022.

The timeline of events leading up to this presentation are as follows:

- RMCS D Board of Directors approves the Fiscal Year 2021-22 budget, with funds allocated to this survey
- True North Research was awarded a contract in the amount of \$29,502 on February 17, 2021
- Townhall meeting with the community held June 22, 2021
- Stakeholder working groups/meetings took place August 25 & 26 2021
- Survey questions were finalized January 2022
- Polling activities began with 3,000 mailers sent February 2, 2022
- Present polling results provided to the Finance Committee April 14, 2022
- If approved, a special tax proposal presentation will be provided to the Board of Directors on April 20, 2022
- Potential tax proposal education & outreach campaign June through November 2022
- Possible voter tax proposal on November 8, 2022

We are currently at a critical stage of determining whether or not to proceed with a voter proposal for an additional special tax to support Security services. True North has presented results of their survey work at a special Finance Committee meeting on Thursday, April 14, 2022. This meeting was held via Zoom and was attended by more than twenty residents. After a series of Director and public comments the Finance Committee elected to place this onto this agenda for the full Board to review. During this discussion there were two key questions that require clarification. Below are the General Manager responses to questions and statements from Richard Gehrs and Ted Hart. Both are residents within the District.

Rancho Murieta resident, Ted Hart, put forward an argument that that the community could receive the same levels of security services at a 40% cost savings from a private security firm. The General Manager was involved in this type of work in different capacities in the past and has reviewed the two proposals provided by Mr. Hart. The bid that claims to save the District 40% was submitted by a very small firm with no experience with a community the size or with the complexities for providing these services within the District. The second bid was from a company currently servicing a gated country club. While the country club involved is similar to the District's gated community, the proposal does not contain the complexity of running patrol services for the areas on the other side of the highway. This would require additional staffing as well and would increase the cost of the proposal. Moreover, it is important to keep in mind that the cost of eliminating the Security staffing positions that exist today which is estimated to be \$1,800,000. This includes the unfunded accrued liability and retirees'

medical coverage. Neither proposal takes these costs into account. At best, we anticipate a 20% cost savings through privatization, which is why that figure was chosen for the survey.

In response to the questions from Richard Gehrs, as to whether or not the services funded by the potential special tax will include providing support to cover services at the gates. After careful consideration of the statements that have been made in previous meetings that none of these funds would be utilized to support services to cover gate services, this statement needs to be revised more accurately to address the overall funding deficit for security services. The simple fact is that although Measure J, as approved by voters, provides funding for two gate officers and one patrol officer, the funds are not sufficient to provide these services and the associated administrative overhead – which is why the District has been put in a position of subsidizing security services at more than \$500,000 annually using property tax revenues. This practice can't continue, as it depletes the District's reserves and siphons funding away from other critical needs like funding for needed infrastructure maintenance/improvements. If approved by the Board, the proposed security measure would provide the balance of funds needed to fully fund security services – gates and patrol – which is why both are mentioned in the measure as tested in the survey.

In reality, this measure will pay for the Security services the District provides to all our rate payors. Our responsibility is based on the services outlined in Measure J, which are allowed as part of the District's Local Agency Formation Commission, (LAFCO) powers. Today, the District pays for security services with a combination of Measure J funds and funds from general purpose property tax. Measure J, as approved by the voters, provided funding for the two gate officers and one patrol officer, within the District boundaries. When approving for Measure J, voters approved a special tax based on property type and location. This resulted in various rates for residential property behind the gates, residential property outside the gates, commercial properties, and undeveloped lands.

This new measure as proposed, is considered a parcel special tax. In this case, all parcels will be charged the same amount regardless of property type, size or location within District boundaries. Residential property, commercial property, undeveloped property, golf course property and homeowner's association property, will pay an equal amount for each parcel they own. The overall goal is to eliminate the allocation of property taxes to support Security. If approved, the new special tax will offset the property tax historically used to fund reserves and thus reduce the amount of future reserve contributions from property taxes available for District infrastructure demands.

If approved by the Board, staff recommends entering into three agreements to support the logistics of the overall project and to ensure that any proposal will be presented to the voters in an unbiased and clear manner.

The first request is to enter into an agreement with Clifford Moss to provide the appropriate support for the community communications on behalf of the District. This agreement will be in the amount of \$35,000. These communications will include direct mailings, an online ad package, video shoot and production and miscellaneous expenses to support providing the voters with enough information to make an informed decision on election day. In addition to the education campaign sponsored by the District, most special tax initiatives are also supported by a local grass roots campaign within the community that may advocate for or against the special tax. This grass roots activity is often the key to the success or failure of the vote. While District officials are not allowed to support a tax proposal, one way or another, we are able to supply data and facts to aid with the voter decision making process. Additionally, and according to our experts, as the election date nears, there is often a supplemental "tracking" poll presented to voters to provide a final estimate of the potential for a successful outcome, which may add additional costs, which we are estimating to be \$10,000. The second poll would potentially be run by Clifford Moss which would bring the total estimated amount of their engagement to \$45,000. District staff is requesting approval of the agreement with Clifford Moss based our interviews with

the vendor and the recommendation from True North. We have reached out to two similar firms without receiving a favorable response. One of the vendors was non-responsive and the other would not provide a detailed quote for services.

The second and third requests will be to hire legal counsel and special tax consulting services to support the proposal. As of now, the District’s legal counsel has provided general guidance during the preparation of the memos to the Finance committee and the Board. If approved to move forward with this action, it will be necessary to retain expert support to assist District staff. The plan is to retain Dick Shanahan, Bartkiewicz, Kronick & Shanahan, for the legal work. Based on Mr. Shanahan’s suggestion we are recommending entering into an agreement with SCI Consulting Group, for specialized services related to the tax proposal.

In addition to the proposed three agreements, the District will need to pay the County Registrar of Voters for the voting services. These are estimated costs, which are based on 5,000 registered voters (there are currently 4,861 registered voters within the District boundary). The general election for the three open Board of Director positions will run \$6,147.50. Adding a special tax proposal, which is considered a second contest for District voters will run an estimated \$517.50. If there are three or fewer candidates for the Director positions, the special tax will be considered the first contest and will run \$6,147.50 for the estimated 5,000 voters. This will bring the total estimated cost for placing the special tax measure on the November 8, 2022, ballot to \$103,020. As a note, should this measure be pursued as the only ballot contest, the election costs will increase to the estimate of \$6,147.50.

Rancho Murieta Special Tax Measure Cost Estimates

Vendor	Amount
Contract with True North	\$29,502
Clifford Moss estimate with additional polling	\$35,000
Potential cost to run a tracking poll	\$10,000
Estimated legal costs	\$18,000
Special tax consultant	\$10,000
Estimated payment to County Elections	\$518
Total estimated cost to place on ballot	\$103,020

SUMMARY

The deadline for placing a voter proposal on the ballot is August 1, 2022. The Finance Committee reviewed this report and professional recommendations on the opinion poll report conducted by True North Research. Based on direction from the Finance Committee this item has now been forwarded to the Board for consideration. Today, April 20, 2022, True North Research is presenting the survey results to provide an opportunity for Board member discussions and allow for public comments.

After discussion we are requesting the Board consider giving direction to the General Manager to proceed with the actions necessary to initiate placing a special tax proposal onto the November 8, 2022, general election ballot; to hire Clifford Moss Consulting to assist the District with the education and outreach needed to inform voters about the potential proposal; and to retain legal counsel and a special tax consultant to assist the District.



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES**

March 16, 2022

Call to Order Closed Session 4:00 p.m./Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Director's present were Tim Maybee, Randy Jenco, John Merchant, Linda Butler, and Martin Pohll. Also present were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; Andrew Ramos, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the Agenda and move Item # 11 in front of Item # 5. Second/Butler. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:05 p.m. TO DISCUSS THE FOLLOWING ITEMS:

A. *Closed session for public employee performance evaluation of the General Manager position*

4. BOARD RECONVENED TO OPEN SESSION AT 5:00 p.m.

Director Maybee reported that direction was given to the General Manager.

5. CONSIDER APPROVAL FOR THE GENERAL MANGER TO NEGOTIATE AND SIGN A CONTRACT WITH HDR TO PERFORM ENGINEERING SERVICES ON A TIME AND MATERIALS BASIS NOT TO EXCEED \$238,310, FOR THE WATER TREATMENT FACILITY CHLORINE GAS TO HYPOCHLORITE CONVERSION PROJECT (PREVIOUSLY ITEM #11)

Michael Fritsch, Director of Operations, discussed the Districts desire to convert the Water Treatment Facility to sodium hypochlorite from chlorine gas. The District received \$1.3 million as part of SB 170, \$350,000 of which was allocated to help with the costs of this project. An RFP was released, and three responses were received. Mr. Fritschi assembled a team to evaluate the responses, and HDR, Inc. had the most qualified response. There was a discussion concerning the project. **Motion/Maybee that the Board Adopt Resolution R2022-04 authorizing the General Manger to Negotiate and Sign a Contract with HDR, Inc. to Perform Engineering Services on a Time And Materials Basis not to exceed \$238,310, for the Water Treatment Facility Chlorine Gas To Hypochlorite Conversion Project, CIP 21-02-01. Second/Jenco. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.**

6. CONSENT CALENDAR

Motion/Maybee to approve Consent Calendar. Second/Merchant. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.

7. STAFF REPORTS

Under Agenda Item 7A, Mr. Hennig gave a summary of activities during the previous month, highlighting the following topics:

- Covid Response
- Legislative Update – Senate Bill 9
- Sacramento Tree Foundation Project
- Camera Program Update
- Security Opinion Poll Update
- Potential Drought Response
- President/GM Meeting
- Laguna Joaquin Update
- Outreach/Advocacy
- Special Tax Rate Correction
- Live Board Meeting Update
- General Staffing Update
- Conference/Education Opportunities
- Employee Announcements, Promotions, Commendation, and Kudos

A member of the public asked for clarification that if a new Security Tax was taken to the voters and passed none of the money would be used to operate the gates.

Under Agenda Item 7B, Paula O’Keefe, Director of Administration, gave the Board the Administration/Finance Report. She highlighted the following topics:

- Monthly Budget to Actuals
- Procurement and Contracts
- Capital Improvement Updates
- Reserve Fund Purchases Authorized by the General Manager
- Reserve Funds Balance Sheet
- Interfund Borrowing
- Utility Billing
- Aging Report
- Security Opinion Poll Survey

Under Agenda Item 7C, Kelly Benitez, Security Supervisor, updated the Board with a summary of September’s activities in the Security Department, including:

- Operations Update
- Rancho Murieta Association Activity
- Murieta Village Activity
- Rancho Murieta Commercial Owners Association Activity
- Incidents of Note
- RMA Violation Report
- Gate Entries and Gate Entries Denied Reports
- Cases by Breakdown Report

Director Maybee mentioned that RMA wanted to do some education on the speed on the Wooden Bridge and asked that Mr. Benitez follow up with that.

Under Agenda Item 7D, Michael Fritschi, Director of Operations, gave a summary of the utility update, including:

- SB 170 Funded Projects
- Raw Water Delivery & Storage
- California Hydrology Update
- Water Consumption
- Reservoir Monitoring
- Infrastructure
- Utility Crew Report
- Development

Director Merchant asked that Staff prepare at least two shovel ready projects in case there are funds available.

There was a discussion about reduction of water consumption.

There was also a discussion about rehabilitation of the Rio Oso pump. More parts will be needed to fix the pumps. This topic will come back to the Board.

It was determined that the lift station 6B that conveys sewage from De La Cruz and the Retreats North and East development has insufficient capacity to convey existing storm influenced flows and the additional base flow that will come online with the completion of the Retreats development. District staff and Engineer met with K. Hovnanian representatives, and it was agreed that the developer will fund the updates to lift 6B per District engineering directive. Currently, the capacity upgrade is envisioned to require an upsizing from 11 hp to at least 15 hp pumps.

8. REVIEW DISTRICT MEETING DATES/TIMES FOR APRIL 2022

Director Maybee stated that April 7, 2022, would not work for the Security Committee Meeting. He will propose an alternate date. Amelia Wilder, District Secretary confirmed a Special Board Meetings that have been scheduled for Monday March 28th at 2:00 p.m. to review Reserves and March 30th at 2:00 p.m. to discuss the Budget.

9. CORRESPONDENCE

The Board received correspondence from Richard Gehrs, and Rebecca Armstrong. Mr. Gehrs asked for clarification from the Board that none of the rate increases discussed in the Security Opinion Poll, which could potentially come from residents at the Village, would be used to fund the gates. Director Maybee directed Mr. Hennig to follow up with Mr. Gehrs via email.

10. COMMENTS FROM THE PUBLIC

None.

11. CONSIDER ADOPTION OF RESOLUTION R2022-03, A RESOLUTION CALLING THE GENERAL DISTRICT ELECTION AND CONSOLIDATION WITH THE STATE-WIDE ELECTION TO BE HELD ON NOVEMBER 8, 2022

Mr. Hennig discussed the Resolution calling for the General Election in 2022 and stated that the District Office would be used as a polling place this year. Motion/Maybee *to adopt Resolution R2022-03, Calling the General District Election and Consolidation with the State-Wide Election To Be Held On November 8,*

2022. Second/Merchant. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.

12. CONSIDER ADOPTION OF RESOLUTION R2022-05 TO AUTHORIZE SENATE BILL 1383 CAL-RECYCLE LOCAL ASSISTANCE GRANT PROGRAM APPLICATION

Ms. O'Keefe discussed the available grant which could potentially help offset the costs of implementing SB 1383 Requirements. The District Applied For The Grant, Which Requires A Resolution. **Motion/Maybee to adopt Resolution R2022-05 to Authorize Senate Bill 1383 Cal-Recycle Local Assistance Grant Program Application. Second/Butler. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.**

13. CONSIDER PROPOSAL FOR THE DISTRICT TO CONTRIBUTE DRAINAGE RESERVE FUNDS TO THE RMA TO SUPPORT THEIR EFFORTS TO MITIGATE THE MIDGE FLY INFESTATION AT LAGUNA JOAQUIN AND CONSIDER ADOPTION OF RESOLUTION R2022-06 TO APPROPRIATE FUNDS IN THE AMOUNT OF \$30,000

Mr. Hennig discussed the joint efforts the District and RMA to mitigate the Midge Fly infestation that has been plaguing Laguna Joaquin in the past. The above referenced contribution would be a one-time appropriation of funds. The problem has been treated in the past with the use of environmentally safe products applied to the water. These efforts have not been able to completely eliminate the Midge Flies. With the guidance of Solitude Lake Management, a plan has been developed which the District has determined will not create any adverse problems within the drainage system, that includes monthly treatments March through September:

- Algae control in March and as needed thereafter
- Lake dye to control algae growth as needed
- Apply Methoprene to kill the midges on a monthly basis
- Test the sludge for midge fly larva in April and May

There was a discussion about the Chemical which will be used in the Detention Basin, and the District's need to ensure that no chemicals will be released from Laguna Joaquin to the organic farms downstream. **Motion/Maybe to adopt Resolution R2022-06 for the District To Contribute Drainage Reserve Funds to the RMA to Support their Efforts To Mitigate The Midge Fly Infestation at Laguna Joaquin to Appropriate Funds In The Amount Of \$30,000. Second/Pohll. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.**

14. GOAL PLANNING

Mr. Hennig led a discussion with the Board on their top goals for the 2022-23 Fiscal Year. The following were the top goals the Board would like to address:

- Reserves
- Security
- Water Systems (Laguna Joaquin, CIA Ditch, Granlees)
- Employee Education and Retention
- Solid Waste
- Community Collaboration

15. MID-YEAR BUDGET DISCUSSION

Ms. O'Keefe led a discussion about the mid-year Budget.

16. DIRECTOR COMMENTS/SUGGESTIONS

Director Merchant asked that we analyze how many people go through the gates each year that the Security Officers interact with.

Director Maybee asked that the Board of Directors meetings regular start time be changed to 4:00 p.m. There was a discussion, and the Board would be agreeable to beginning as early as 3:00. On the days when there is a closed session, the Directors would leave the meeting to go into closed session after the start of the regular meeting.

17. ADJOURNMENT

Motion/Maybee to adjourn at 8:30 p.m. Second/Butler. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary

**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING**

March 28, 2022 – Closed Session at 12:30 p.m./Open Session at 2:00 p.m.



1. CALL TO ORDER/ROLL CALL

President Tim Maybee called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 12:30 p.m. at the Rancho Murieta Community Services District Board Room at 15160 Jackson Road, Rancho Murieta. Director's present were Tim Maybee, Randy Jenco, Linda Butler, John Merchant and Martin Pohll. Also present were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; and Amelia Wilder, District Secretary.

2. ADOPT AGENDA

Motion/Maybee to adopt the agenda, and remove Item #8, Review Reserve Policy Recommended Changes. Second/Butler. Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.

3. COMMENTS FROM THE PUBLIC

No comments.

4. BOARD ADJOURNED TO CLOSED SESSION AT 12:31 p.m. TO DISCUSS THE FOLLOWING ITEMS:

- a. *Public Employee Performance Evaluation/Discipline/Dismissal/Release, Pursuant to Cal. Government Code §54957(b)(1)*

5. BOARD RECONVENED TO OPEN SESSION AT 2:00 p.m.

Director Maybee stated that Staff was given direction on how to proceed.

6. RECEIVE AND FILE RESERVE STUDY PREPARED BY ASSOCIATION RESERVES, INC.

The Board received the Reserve Study prepared by Association Reserves, Inc.

7. PRESENTATION RESERVE ANALYSIS

Michael Fritschi, Director of Operations, gave a detailed analysis the Reserve Study, with the assistance of Paula O'Keefe, Director of Administration. There was a robust discussion of the strategies to fund the reserve funds and need for 60% of the necessary funds to be raised in five years.

Public Comment centered around how much the rates will increase. This will be discussed at the March 30, 2022 Special Board Meeting – Budget.

8. REVIEW RESERVE POLICY RECOMMENDED CHANGES

This item was pulled from the agenda.

9. DIRECTOR COMMENTS AND SUGGESTIONS

The Board members concurred that they are pleased with the Reserve Study and all of the work that Staff put into it.

10. ADJOURNMENT

Motion/Maybee to adjourn at 3:24 p.m. Second/Butler. Ayes: Maybee, Jenco, Butler, Merchant, Pohll. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary

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RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
March 30, 2022 – 2:00 p.m.



1. CALL TO ORDER/ROLL CALL

President Tim Maybee called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 2:00 p.m. at the Rancho Murieta Community Services District Board Room at 15160 Jackson Road, Rancho Murieta. Director's present were Tim Maybee, Randy Jenco, Linda Butler, John Merchant, and Martin Pohll. Also present were Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; and Amelia Wilder, District Secretary. General Manager Tom Hennig did not attend.

2. ADOPT AGENDA

Motion/Maybee to adopt the agenda. Second/Butler. Ayes: Maybee, Jenco, Merchant, Butler, Pohll. Noes: None. Absent: None. Abstain: None.

3. COMMENTS FROM THE PUBLIC

Resident Ted Hart commented about Security.

Resident Jon Snyder discussed thefts at his business location in the Community.

Resident Jay Solomon stated that it seems like we should have plenty of funds.

Resident Danny Carrillo stated that he was proud of the Board for trying to raise funds for the Reserves.

4. REVIEW FISCAL YEAR 2022-2023 DRAFT BUDGET

- A. Paula O'Keefe, Director of Administration gave a detailed presentation of the FY 2022-23 Draft Budget. There were discussions about the Board Goals, Solid Waste Franchise fee, and a clarification on OPEB.
- B. The Board authorized Staff to mail a Prop 218 Notice of Proposed Water, Sewer, and Solid Waste Utility Rates and Drainage and Security Special Taxes Increases and Public Hearing
- C. The Budget Hearing was scheduled for May 18, 2022, at 5:00 p.m.

5. DIRECTOR COMMENTS AND SUGGESTIONS

The Board Members thanked Ms. O'Keefe for her work and detail on the Draft Budget.

Director Jenco noted that if previous Board's had put money away to fund the Reserves, such large increases would not be necessary now. This will benefit the Community.

Director Maybee reminded the audience that if they have not heard something from Staff, or a member of the Board it probably isn't true. Social Media is not the place to get accurate information about District matters.

6. ADJOURNMENT

Motion/Maybee to adjourn at 3:58 p.m. Second/Butler. Ayes: Maybee, Jenco, Butler, Merchant, Pohll. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary

MEMORANDUM

Date: April 6, 2022
To: Board of Directors
From: Improvements Committee Staff
Subject: April 5, 2022, Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 8:00 a.m. via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present were Director Jenco and Director Pohll. Present from District staff were Tom Hennig, General Manager; Paula O’Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have the April meeting via teleconference.

3. PUBLIC COMMENT

None.

4. MONTHLY UPDATE

Michael Fritschi, Director of Operations, gave a summary of the Utilities Department Update with a discussion on the following topics:

- SB 170 Projects
 - Water Treatment Facility Sodium Hypochlorite Conversion
 - Recycled Water Disinfection Project
 - Granlees Safety Improvements
- Sewer
 - Crest Lift Station
 - Lift 6a
 - Recycled Water Tertiary Facility
- Water
 - Rio Oso Pump Replacement
 - Water Treatment Facility
 - Water Conservation
 - Calero Stage Storage Curve
- Site Development Update

There were discussions about the water conservation measures and what “Cumulative Water Use” means.

5. Discuss GIS Contract with CalCAD

Mr. Fritschi updated the Committee about a quote Staff has received for continuance of the platform needed to complete the GIS mapping system. The Committee recommended moving this contract to the Board. ***This item will be on the April 20 Board Meeting Agenda.***

6. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

None.

7. ADJOURNMENT

Director Jenco adjourned the meeting at 8:39 a.m.

DRAFT

MEMORANDUM

Date: April 6, 2022
To: Board of Directors
From: Finance Committee Staff
Subject: April 5, 2022, Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the meeting to order at 10:00 a.m. via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present were Director Merchant and Director Pohll. Present from District staff were Tom Hennig, General Manager; Paula O’Keefe, Director of Administration; Kelly Benitez, Security Supervisor; Michael Fritschi, Director of Operations; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have the February meeting via teleconference.

3. COMMENTS FROM THE PUBLIC

None.

4. FINANCE MONTHLY UPDATES

Paula O’Keefe, Director of Administration, gave a brief report on the Finance Department, covering the following topics:

- Current Finance Reporting
- Contract for Enterprise Resource Planning (ERP)
- Recruitment
- Utility Billing-Water Shut Off Notifications

There were discussions concerning the Prop 218 Notice and the Budget.

5. DISCUSS RESULTS FROM SECURITY OPINION POLL AND DETERMINE NEXT STEPS

The Committee decided to have a Special Finance Committee Meeting on April 12 to review the results of the Poll and determine next steps. There was a follow-up discussion about the time of the meeting, and how much the bill could possibly increase with the recent Prop 218 Notice. Any action that may arise from the Security Opinion Poll has not yet been determined by the Board.

6. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

None.

7. ADJOURNMENT

The meeting was adjourned at 10:26 a.m.

MEMORANDUM

Date: April 7, 2022
To: Board of Directors
From: Security Committee Staff
Subject: April 6, 2022, Special Security Committee Meeting Minutes

1. CALL TO ORDER

Director Maybee called the Special meeting to order at 11:00 a.m. via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present was Director Maybee. Present from District staff were, Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have the April meeting via teleconference.

3. COMMENTS FROM THE PUBLIC

None.

4. MONTHLY UPDATES

Kelly Benitez, Security Supervisor gave the Operations Updates, touching on the following topics:

- Recruiting
- ABDi Software Update to the gates
- New Patrol Vehicle
- LiDAR Purchase and Training
- Security Supervisor move to Safety Center
- Training for existing Staff
- Black Bar Codes
- Rancho Murieta Association

Director Maybee asked about the procedure for special event notification.

Director Maybee asked that a top 10 list of items that are high concern, or high volume, like extra patrol, suspicious activity, etc. be created.

Director Maybee also discussed a few issues with the gate arms.

5. DISCUSS SAFETY CENTER BUILDING UPGRADE

Mr. Benitez discussed this item during his Monthly Update. He stated that he had received three bids from contractors to perform the necessary repairs to the Safety Center. The funding will come from the Security Reserve Fund. The Committee approved this item sent to the Board once a contractor is selected. ***This item will be on the April 20, 2022, Board Meeting Agenda.***

6. DIRECTOR & STAFF COMMENTS

Mr. Hennig updated the Committee on the Security Opinion Poll, stating that the Finance Committee is looking to hold a Special Meeting on Thursday, April 14 to review the survey results provided by True North.

6. ADJOURNMENT

The meeting adjourned at 11:24 a.m.

DRAFT

MEMORANDUM

Date: April 7, 2022
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: April 7, 2022, Communication & Technology Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the meeting to order at 8:30 a.m via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present were Director Butler and Director Merchant. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have the April meeting via teleconference.

3. COMMENTS FROM THE PUBLIC

None.

4. MONTHLY WEBSITE AND SOCIAL MEDIA UPDATE

Amelia Wilder, District Secretary, gave an update of the statistics related to the number of visits per page to Facebook and RMCSO.com. There was a follow up discussion about the difference between a new user and a user on the website report.

5. DISCUSS RESERVOIR INFORMATION AND EDUCATION AD HOC COMMITTEE

Director Butler updated the Committee on the status of the Reservoir Information and Education Ad Hoc Committee. *This item will be on the April 20, 2022 Board Meeting Agenda.*

6. KEEPING TRACK OF CURRENT ISSUES REPORT

Tom Hennig, General Manager, reviewed the reports with the Committee.

7. UPDATE ON WEBSITE FAQ'S

There was a discussion of the website's FAQ page.

Director Butler asked if we could add the Pipeline as an attachment to the customers who receive e-bills.

8. DIRECTOR AND STAFF COMMENTS

Director Butler noted that people are getting information from sources other than the Board and Staff, so they are getting inaccurate information.

9. Adjournment

The meeting was adjourned at 8:54 a.m.

MEMORANDUM

Date: April 19, 2022
To: Board of Directors
From: Finance Committee Staff
Subject: April 14, 2022, Special Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the special meeting to order at 6:00 p.m. via ZOOM video conference pursuant to GOV. CODE, § 54953, SUBD. (E)(1)(C). Present were Director Merchant and Director Pohll. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Kelly Benitez, Security Supervisor; Michael Fritschi, Director of Operations; Tim McLarney, President of True North Research Inc.; and Amelia Wilder, District Secretary.

2. CONSIDER FINDING THAT AS A RESULT OF THE COVID-19 EMERGENCY: (I) MEETING IN PERSON WOULD PRESENT IMMEDIATE RISKS TO THE HEALTH OR SAFETY OF ATTENDEES; AND (II) THE MEETING IS AUTHORIZED TO BE HELD BY TELECONFERENCE PURSUANT TO GOV. CODE, § 54953, SUBD. (E)(1)(C)

The Committee agreed to have this special meeting via teleconference.

3. COMMENTS FROM THE PUBLIC

None.

4. DISCUSS RESULTS FROM SECURITY OPINION POLL

Tom Hennig, General Manager, introduced the Security Opinion Poll, and gave a brief history of the Security Department, Measure J, the special tax, which was voted on, and passed in 1997, and the current financial status of the Security Department, who's cost exceed the revenue generated by Measure J, and are supplemented by property tax revenues each year. He then introduced Tim McLarney, PhD., President of True North Research, Inc., the company hired to perform the Poll.

Mr. McLarney made a detailed presentation, discussing the methodology for the survey, and the results.

This was followed by a lengthy question and answer period including residents, Committee Members, Staff and Mr. McLarney. Topics included:

- The amount of the potential new security tax in addition to the rate increase
- Where the property taxes that are currently allocated to security would be spent if a new tax to fund security was approved by the voters
- If a new tax was approved by voters, the money would go to fund general security operations
- The cost to add a measure to the General Election Ballot
- This would be a parcel tax, so unlike the current Measure J tax, every parcel would be charged the same amount
- Future property taxes would again available to fund reserves to rehabilitate infrastructure
- Hiring a consulting company to educate the community about a new special tax

After comments from the public, staff and Committee members, the Committee decided to move this item to the Board for discussion and a decision to place the General Election Ballot in November 2022. ***This item will be on the April 20, 2022, Board meeting Agenda.***

5. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

Director Pohll was pleased at the turn out for the meeting.
GM Hennig thanked those in attendance for their participation in the public process.

6. ADJOURNMENT The meeting was adjourned at 8:23 p.m.

DRAFT

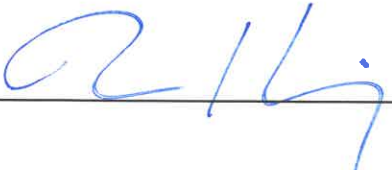
MEMORANDUM

Date: April 08, 2022
 To: Board of Directors
 From: Paula O'Keefe, Director of Administration
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **March 2022**. This information is provided to the Board to assist in answering possible questions regarding expenditures over \$10,000.

The following are major expense items for March:

Vendor	Purpose	Amount	Funding
CALPERS	Payroll- Benefit	\$ 13,069.31	100--\$5,430.30 200--\$4,770.30 500--\$2,868.71
Payroll -Taxes	Payroll- Taxes	\$ 18,213.15	100--\$7,531.28 200--\$6,531.21 500--\$4,150.66
ABA Protection Inc.	Security Services (Gate \$ 14,403.98, Patrol \$ 3,006.67)	\$ 17,410.65	500--\$17,410.65
California Waste Recovery Systems	January Solid Waste bill	\$ 78,067.01	400--\$78,067.01
Domenichelli and Associates, Inc	Engineering Services	\$ 19,345.00	200--\$19,345.00
Bartkiewicz, Kronick & Shanahan	Legal Services	\$ 10,637.50	100--\$8,980.00 200--\$852.50 250--\$805.00
California Waste Recovery Systems	Feb Solid waste bill	\$ 78,122.52	400--\$78,122.52
J B Bostick Company	Maintenance & Repairs	\$ 13,645.00	200--\$13,645.00
Rogers Machinery Company, Inc	Maintenance & Repairs	\$ 10,470.07	200--\$10,470.07
A Leap Ahead IT	IT Services	\$ 13,247.72	100--\$13,247.72
S. M. U. D.	SMUD Bills	\$ 25,596.74	200--\$20,914.98 250--\$3,595.41 260--\$849.64 500--\$236.71
CALPERS	Payroll- Benefit	\$ 44,690.42	100--\$13,147.27 200--\$11,440.21 500--\$19,902.93
M3 Construction Inc	Replace Water Leak (Main Valve)	\$ 83,784.55	200--\$83,784.55
Payroll- Taxes	Payroll- Taxes	\$ 18,015.78	100--\$8,169.16 200--\$6,120.47 500--\$3,726.15
Guardian	Payroll-Benefits	\$ 10,774.22	100--\$3,591.41 200--\$3,591.41 500--\$3,591.40
US Bank	Calcard payment	\$ 38,735.62	100--\$23,241.40 200--\$7,747.12 500--\$7,747.12
Payroll for 03/18/2022	Payroll	\$ 72,232.24	100--\$28,965.02 200--\$26,859.42 500--\$16,407.80
Payroll for 02/25/2022	Payroll	\$ 72,294.76	100--\$29,797.06 200--\$26,173.42 500--\$16,324.28
Payroll For 03/31/2022	Payroll	\$ 70,867.27	100--\$28,522.27 200--\$25,873.05 500--\$16,471.95

REVIEWED BY:  District Treasurer

Rancho Muriets Community Service District
Bills Paid Listing for March 2022

Check Number	Date	Vendor	Amount	Purpose
ACH	3/2/2022	Aflac	696.92	Payroll-Health
ACH	3/2/2022	CALPERS	13,069.31	Payroll- Benefit
ACH	3/4/2022	Nationwide	3,982.90	Payroll-Benefits
ACH	3/4/2022	Payroll -Taxes	18,213.15	Payroll- Taxes
CM38181	3/8/2022	ABA Protection Inc.	17,410.65	Security Services (Gate \$ 14,403.98, Patrol \$ 3,006.67)
CM38182	3/8/2022	ABS Direct	2,682.09	Billing Expenses
CM38184	3/8/2022	Adroit Government, Inc.	4,000.00	ERP Consulting Services
CM38185	3/8/2022	Aramark Uniform & Career Apparel, LLC	310.62	Uniforms
CM38186	3/8/2022	Bartkiewicz, Kronick & Shanahan	9,849.81	Legal Services
CM38188	3/8/2022	California Laboratory Services	3,506.00	Lab Testing for Treatment Facility
CM38189	3/8/2022	California Waste Recovery Systems	78,067.01	January Solid Waste bill
CM38187	3/8/2022	Caltronics Business Systems	239.36	Monthly Copier contract expenses
CM38190	3/8/2022	Cell Energy Inc.	261.02	Batteries
CM38191	3/8/2022	CIT	475.22	Copier Monthly Service Contract
CM38192	3/8/2022	Clark Pest Control	739.00	Pest control services
CM38193	3/8/2022	Concentra DBA Occupational Health Cent	285.00	Recruitment expenses
CM38194	3/8/2022	Corelogic Solutions, LLC	218.55	Nationwide Commitment Package
CM38195	3/8/2022	County of Sacramento	664.00	Annual Permit for Hazardous Matierials
CM38196	3/8/2022	Domenichelli and Associates, Inc	19,345.00	Engineering Services
CM38183	3/8/2022	Duloglo Enterprises Inc DBA Action Cle	1,545.00	Janitorial Services
CM38197	3/8/2022	EDCO Enterprises	2,800.00	Maintenance & Repairs
CM38198	3/8/2022	Ferguson Enterprises, Inc 1423	4,526.86	Maintenance & Repairs
CM38199	3/8/2022	Gempler's, Inc.	116.32	Supplies
CM38200	3/8/2022	Municipal Resource Group, LLC	9,100.00	Staff Climate Assesment Services
CM38201	3/8/2022	Operating Engineers Local Union No. 3	378.04	Union Fee for Staffs
CM38202	3/8/2022	PAC INTEGRATIONS INC.	5,328.00	Maintenance & Repairs
CM38203	3/8/2022	Pace Supply Corp	7,621.01	Maintenance & Repairs
CM38204	3/8/2022	Peter W Reagan	385.00	Development Inspections
CM38205	3/8/2022	Pitney Bowes	506.70	Mail Machine Lease
CM38206	3/8/2022	Prodigy Electric & Controls Inc.	4,992.00	Telephone Wiring & installation
CM38207	3/8/2022	Romo Landscaping	385.00	Landscaping
CM38208	3/8/2022	Safety Center, Inc.	780.00	Training for staffs
CM38209	3/8/2022	State of California	364.00	Recruitment expenses
CM38210	3/8/2022	Streamline	300.00	IT Services
CM38211	3/8/2022	UPS	25.36	Postage
CM38212	3/8/2022	USA Blue Book	162.69	Maintenance & Repairs
CM38217	3/8/2022	W.W. Grainger Inc.	498.03	Maintenance & Repairs
CM38213	3/8/2022	Walker's Office Supplies, Inc	2,629.15	Office Supplies
CM38214	3/8/2022	Watchdogs Surveillance	560.32	Insttallation of Monitoring Devices
CM38215	3/8/2022	WECybr,LLC	1,500.00	Virtual Chief Security Officer - January
CM38216	3/8/2022	Wilmington Trust	1,800.00	CFD Special Tax Pmt
ACH	3/9/2022	Nationwide	125.86	Payroll-Benefits
ACH	3/10/2022	Chrysler Capital	1,249.99	Final Payment of the Jeep for the security
CM38219	3/11/2022	A Leap Ahead IT	571.08	IT Expenses
CM38218	3/11/2022	ABS Direct	1,650.37	Feb Billing Expenses
CM38220	3/11/2022	Aqua-Metric Sales Company	2,835.01	Supplies
CM38221	3/11/2022	Aramark Uniform & Career Apparel, LLC	351.23	Uniforms
CM38222	3/11/2022	Bartkiewicz, Kronick & Shanahan	10,637.50	Legal Services
CM38225	3/11/2022	California Waste Recovery Systems	78,122.52	Feb Solid waste bill
CM38223	3/11/2022	Caltronics Business Systems	118.41	Copier Monthly Service Contract
CM38226	3/11/2022	Corelogic Solutions, LLC	218.55	Nationwide Commitment Package
CM38227	3/11/2022	Galls/Quartermaster	84.67	Uniforms
CM38228	3/11/2022	Greenfield Communications	1,197.98	Internet Services
CM38229	3/11/2022	J B Bostick Company	13,645.00	Maintenance & Repairs
CM38230	3/11/2022	Legal Shield	103.60	Membership
CM38232	3/14/2022	Linde Gas & Equipment INC.	362.25	Maintenance & Repairs
CM38234	3/14/2022	Peter Reagan	9,030.00	Inspection Services for various Dev
CM38233	3/14/2022	Prodigy Electric & Controls Inc.	5,362.50	Telephone Wiring & installation
CM38235	3/14/2022	Rogers Machinery Company, Inc	10,470.07	Maintenance & Repairs
CM38236	3/14/2022	Romo Landscaping	385.00	Landscaping
CM38239	3/14/2022	State of California	96.00	Recruitment expenses
CM38240	3/14/2022	State of California	345.00	Annual Triploid Grass carp Stocking Fees
CM38231	3/14/2022	Stratus Environmental, Inc	5,670.45	MS4 Permit related consulting services
CM38238	3/14/2022	Ueware, Inc.	6,525.00	Annual Software Support (Utility Star)
CM38243	3/15/2022	A Leap Ahead IT	13,247.72	IT Services

**Rancho Muriets Community Service District
Bills Paid Listing for March 2022**

Check Number	Date	Vendor	Amount	Purpose
CM38241	3/15/2022	A&D Automatic Gate and Access	500.00	Maintenance & Repairs (North Gate)
CM38242	3/15/2022	ABA Protection Inc.	5,368.03	Security Services (Gate \$3,634.57, Patrol \$ 1,733.46)
CM38244	3/15/2022	Applications By Design, Inc.	1,135.00	Monthly Security Host Srvr/Web Charges
CM38245	3/15/2022	Aramark Uniform & Career Apparel, LLC	290.71	Uniforms
CM38246	3/15/2022	California Laboratory Services	2,175.00	Lab Testing for Both facilities
CM38247	3/15/2022	Galls/Quartermaster	1,147.21	Uniforms
CM38248	3/15/2022	Operating Engineers Local Union No. 3	1,417.92	Union Fee for Staffs
CM38251	3/15/2022	Peter Reagan	1,575.00	Inspection Service for Dec 2021
CM38249	3/15/2022	Public Agency Retirement Services	1,152.03	Post Retirement Health Care Admin Fees
CM38250	3/15/2022	Rancho Murieta Ace Hardware	413.88	Maintenance & Repairs
CM38252	3/15/2022	S. M. U. D.	25,596.74	SMUD Bills
CM38253	3/15/2022	Streamline	300.00	IT Services
CM38254	3/15/2022	Ueware, Inc.	6,150.00	Software Support (Utility Star)
CM38255	3/15/2022	Vision Service Plan (CA)	886.18	Payroll-Vision
CM38256	3/15/2022	WECybr, LLC	1,500.00	Virtual Chief Security Officer - February
ACH	3/16/2022	Aflac	694.30	Payroll- Benefit
CM38257	3/16/2022	USA Blue Book	1,991.91	Maintenance & Repairs
ACH	3/17/2022	CALPERS	44,690.42	Payroll- Benefit
ACH	3/17/2022	CALPERS	5,116.47	Payroll- Benefit
CM38259	3/17/2022	CHICAGO TITLE COMPANY	249.02	Refund Final bill
CM38260	3/17/2022	CHICAGO TITLE COMPANY	35.68	Refund Over Payment
CM38261	3/17/2022	CHICAGO TITLE COMPANY	202.17	Refund Final bill
CM38258	3/17/2022	Duloglo Enterprises Inc DBA Action Cle	1,445.00	March Janitorial Services Expenses
CM38262	3/17/2022	FIDELITY NATIONAL TITLE	5.15	Refund Over Payment
CM38263	3/17/2022	Herman Kramer	100.00	Rebate (Toilet)
CM38264	3/17/2022	M3 Construction Inc	83,784.55	Replace Water Leak (Main Valve)
CM38265	3/17/2022	Placer Title Company	53.77	Refund Final bill
CM38266	3/17/2022	Richardson & Company, LLP	1,000.00	Consulting Services
CM38269	3/17/2022	State Water Resources Control Board	95.00	OIT Cert. for Robert Miller
CM38267	3/17/2022	Stewart Title of Sacramento	73.71	Refund Final bill
CM38268	3/17/2022	Wendy Chase	100.00	Rebate (Toilet)
ACH	3/18/2022	Payroll- Taxes	18,015.78	Payroll- Taxes
ACH	3/21/2022	Nationwide	4,510.91	Payroll- Benefit
CM38270	3/22/2022	ABA Protection Inc.	4,878.67	Security Services (Gate \$3456.09, Patrol \$ 1422.58)
CM38272	3/22/2022	Doug Veerkamp Engineering	398.69	Refund for Fire Hydro Meter
CM38271	3/22/2022	Pace Supply Corp	1,264.13	Maintenance & Repairs
CM38288	3/23/2022	Roger A. Migchelbrink	2,281.50	Water Asset Assessment Reporting
ACH	3/23/2022	VSP	450.60	Payroll-Vision
CM38290	3/24/2022	Aqua-Metric Sales Company	2,816.59	Supplies
CM38291	3/24/2022	Arnolds For Awards	44.06	Office Supplies
CM38292	3/24/2022	County of Sacramento	42.00	Recruitment expenses
ACH	3/24/2022	Guardian	10,774.22	Payroll-Benefits
CM38293	3/24/2022	RingCentral Inc	9,586.59	Annual Phone Services Charge
CM38294	3/24/2022	UPS	62.66	Postage
ACH	3/28/2022	Alfac	694.30	Payroll-Benefits
ACH	3/31/2022	CALPERS	5,224.05	Payroll- Benefit
ACH	3/31/2022	CALPERS	9,582.17	Payroll- Benefit
ACH	3/31/2022	CALPERS	8,081.87	Payroll- Benefit
CM38241	3/15/2022	A&D Automatic Gate and Access	6,266.48	Maintenance & Repairs (North Gate)
		TOTAL	\$ 656,944.97	
		EL DORADO PAYROLL		
ACH	3/3/2022	Payroll for 03/18/2022	72,232.24	Payroll
ACH	3/17/2022	Payroll for 02/25/2022	72,294.76	Payroll
ACH	3/31/2022	Payroll For 03/31/2022	70,867.27	Payroll
		TOTAL	\$ 215,394.27	

PREPARED BY: Manoj Pal, Accountant

REVIEWED BY:  District Treasurer

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

March 31, 2022

CSD FUNDS

EL DORADO SAVINGS BANK

Savings	\$	1,844,692
Checking	\$	361,801
Payroll	\$	108,868
<i>BANNER BANK EFT PAYMENTS ACCOUNT</i>	\$	528,206

CSD OPERATING CAPITAL

<i>TOTAL AVAILABLE CASH*</i>	\$	<u>2,843,567</u>
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CSD INVESTMENT

<i>LOCAL AGENCY INVESTMENT FUND (LAIF)</i>	\$	8,324,347
<i>CALIFORNIA ASSET MGMT PROGRAM (CAMP)</i>	\$	640,705

TOTAL	\$	<u>11,808,618</u>
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CSD RESERVE OBLIGATIONS

CURRENT RESERVE BALANCE

Restricted	\$	7,039,972
Unrestricted	\$	4,768,646

TOTAL	\$	<u>11,808,618</u>
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MELLO ROOS BOND

COMMUNITY FACILITIES DISTRICT NO. 2014-1 (CFD)

<i>BANK OF AMERICA</i>	\$	118,827
<i>WILMINGTON TRUST</i>		
Bond Special Tax Fund	\$	100,043
Bond Redemption Account	\$	-
Bond Acq & Construction	\$	17,618
Bond Reserve Fund	\$	391,619
Bond Surplus	\$	157,182
Bond Admin Expense	\$	22,405
Bond Principal	\$	-
Bond Interest	\$	-
	\$	<u>807,694</u>

*Investments comply with the CSD adopted investment policy.

PREPARED BY: Manoj Pal

REVIEWED BY:  District Treasurer

MEMORANDUM

Date: April 19, 2022
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

The Sacramento County Health Officer has rescinded the two health orders requiring masks and restricting public meetings to on-line. In accordance with this change, the District offices remain open for business. At this time Board meetings will be scheduled for the District Office. Committee Meetings will continue to be conducted via Zoom until further notice.

LEGISLATIVE UPDATE

Senate Bill 9, as reported in the River Valley Times, this law is being reviewed by CCPAC and we are monitoring the results and trying to determine the impact of this as part of the proposed update to the water supply assessment. Working with the Regional Water Authority to track other legislation that may impact Rancho Murieta. Director of Operations, Michael Fritschi is becoming more involved in the water related use and conservation issues.

PROP 218 NOTICE REISSUANCE

Finance staff has reissued the Prop 218 notice to address a change in California law and to fix typographical errors in the water use rates. This change has necessitated the need to hold a special Board meeting on June 1st to adopt the rates once the 45-day protest period has passed. This reissuance is unfortunate but necessary to allow the District to recover the cost of producing potable water.

SACRAMENTO TREE FOUNDATION PROJECT

We entered into an agreement with the Sacramento Tree Foundation to plan up to 180 seedling trees which will replace most of the turf surrounding the District office. We have set the planting date for May 21st, 2022. Pre-registration for the event is required, and you can sign up at <https://sactree.org/event/rancho-murieta-native-tree-planting/>. Please arrive early for this event, by 8:45 a.m. If your plans change, please update your registration status so that someone else can take your place. We hope to have a large turnout from the Community as we take this important step toward replacement of native trees, and water conservation.

TIME CHANGE FOR REGULAR BOARD MEETINGS

Director Maybee asked that Staff research changing the start time for Regular Board meetings in the future to 4:00 p.m. This requires Board action, and an item will be placed on the May 18, 2022 Agenda.

CAMERA PROGRAM UPDATE

We are working with our vendor to develop plans and costs associated with placing camera systems at the locations of the Districts critical infrastructure. The equipment slated for the

Calero syphon station is on order and should be installed in May. Other planned locations include the yellow bridge, all the sewer lift stations, the Granlees pumping station and other sites as needed. Because of the costs for these sites, we are planning to bring the plan to the Security Committee in May for a potential inclusion in the 2022-23 CIP program.

SECURITY OPINION POLL UPDATE

This report is on tonight's agenda.

POTENTIAL DROUGHT RESPONSE

We continue to monitor the state and local drought response. Currently, we have a drought related message that is specific to Rancho Murieta at the website below. Many of the Sacramento area water agencies have posted the rules on this site.

[BeWaterSmart | The Sacramento Region's Watering Guidelines](#)

At this time, we are maintaining the request for a voluntary 15% reduction. Because most of the local agencies are restricting outdoor watering to two or three days, we are planning to bring a recommendation to the next Improvements meeting.

PRESIDENT GM MEETING REPORT

- This group did not meet as a group in March.

OUTREACH/ADVOCACY

CSD/MVA (Murieta Village) – The MV has hired a new firm to manage their association. Security Supervisor, Kelly Benitez, has met with the Murieta Village management and will continue to follow-up on security related issues. I have requested a meeting with the new firm.

CSD/RMA– During the past month, I have met several times with the RMA GM on issues detailed below.

- Expanding our collaboration for Security services. We are currently in discussions to address the potential for providing mutual support on specific calls for service when we are short on resources.
- Adding black bar codes as a second color option with the hope that residents without bar codes on their windows will consider the new color option.
- Laguna Joaquin issues.
- Discussed access times to reservoirs and park hour enforcement.
- Reviewed the status of surveillance cameras and how we are working together to coordinate data storage and review.
- Discussed progress related to the planned RMA Community Center. Agreed to meet monthly as this project evolves.
- We held a Staff Appreciation luncheon, jointly with the RMA on Tuesday, March 22nd from 11 a.m. to 2 p.m. This event was a success and will be repeated in the future.
- President Maybee, Kelly Benitez, Security Supervisor, and I also met with RMA Compliance on March 7 to review the Governing Documents. We have provided

comments to proposed amendments or additions to the current rules in relation to golf carts and rule enforcement.

SACRAMENTO REGIONAL WATER AUTHORITY (RWA)

- Attended a RWA budget virtual meeting.

SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT (SRCD) – SRCD has formed an advisory committee to assist the Conservation District with implementation of the Cosumnes Ground Water Authority implementation plan. They have also recently submitted their annual report. I will continue to monitor the meetings and implementation plans as required by the State.

OTHER DISTRICT BUSINESS

GENERAL STAFFING UPDATE

We for a recruiting for part-time Gate Officer. We are also currently recruiting and an Accountant and Controller.

CONFERENCE/EDUCATION OPPORTUNITIES:

Special District Legislative Days	May 17 & 18, 2022	Sacramento, CA
GM Leadership Academy	June 19-21, 2022	Coronado Island, CA
Special District Leadership Academy	Sept. 18-21, 2022	Napa Valley, CA
AWWA Annual Fall Conference	October 24-26, 2022	Sacramento, CA

EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS:

- We are sad to say that Jennfer Yee has chosen to leave the District

MEMORANDUM

Date: April 14, 2022
To: Board of Directors
From: Paula O'Keefe, Director of Administration
Subject: Administration / Financial Update

On April 5, 2022, the Finance Committee met and discussed the following items:

- Update on the FY 2020-21 annual audit
- Water Shutoffs

The following is the summary of the April 2021 monthly Board Financial Report. The following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

Monthly Budget to Actuals

No updates at this time.

Procurement and Contracts

No updates at this time.

Capital Improvement Projects Updates

No updates at this time.

Reserve Fund Purchases authorized by the General Manager

No authorized purchases by the General Manager in the month of March.

FY 2021-22 Audit

District staff met with Richardson CPAs and discovered significant adjustments needing correction before the final draft can be issued. Staff are working to bring on additional Accounting temporary assistance to complete the necessary adjustments to finalize the draft.

Reserve Funds Balance Sheet

Staff are presenting the current totals as of March 31, 2022. It is important to note that the final reserve totals are dependent upon year end close and are not finalized for FY 2020-21 at this time.

FY 2021-22 - Draft Reserve Beginning Balances

TB run ending 03/31/2022

<i>Reserve Descriptions</i>	<i>Account #</i>	<i>FY 2021-22 Beginning Balance July 1, 2021</i>	<i>YTD Total Debit</i>	<i>YTD Total Credit</i>	<i>Year to Date Ending Balance March 31, 2022</i>
Capital Improvement Reserve Fees - Admin	100-2510	0	0	0	0
Unreserved Fund Balance	100-2800	0	0	0	0
	<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Water Capital Replacement	200-2505	1,990,869	165,093	568,272	2,394,048
Capital Improvement Reserves Fees - Admin Alloc	200-2505-99	39,990	0	0	39,990
Capital Improvement Reserves Fees - Water	200-2510	(115,491)	0	4,716	(110,775)
Capital Improvement Reserves Fees - Admin Alloc	200-2510-99	210,003	0	0	210,003
Water Supply Augmentation	200-2511	2,008,948	3,921	43,946	2,048,974
WTP Construction Fund Reserve	200-2513	(794,549)	251,637	234,889	(811,298)
Unreserved Fund Balance	200-2800	1,340,521	808,477	377,305	909,350
	<i>Subtotal</i>	<i>4,680,292</i>	<i>1,229,128</i>	<i>1,229,128</i>	<i>4,680,292</i>
Sewer Capital Improvement Connection	250-2500	4,342	0	0	4,342
Sewer Capital Replacement	250-2505	3,139,652	244,463	579,739	3,474,928
Capital Replacement Reserve Admin	250-2505-99	29,236	0	0	29,236
Capital Improvement Reserves Fees - Sewer	250-2510	73,246	0	3,601	76,847
Capital Improvement Reserves Fees - Admin Alloc	250-2510-99	159,077	0	0	159,077
Unreserved Fund Balance	250-2800	1,448,601	583,339	244,463	1,109,725
	<i>Subtotal</i>	<i>4,854,154</i>	<i>827,802</i>	<i>827,802</i>	<i>4,854,154</i>
Drainage Capital Replacement	260-2505	78,534	0	0	78,534
Capital Improvement Reserves Fees - Admin Alloc	260-2505-99	3,866	0	0	3,866
Capital Improvement Reserves Fees - Drainage	260-2510	344,134	764	764	344,134
Capital Improvement Reserves Fees - Admin Alloc	260-2510-99	35,262	0	0	35,262
Unreserved Fund Balance	260-2800	98,254	764	764	98,254
	<i>Subtotal</i>	<i>560,049</i>	<i>1,528</i>	<i>1,528</i>	<i>560,049</i>
Capital Improvement Reserves Fees - Admin Alloc	400-2505-99	6,418	0	0	6,418
Unreserved Fund Balance	400-2800	244,476	0	0	244,476
	<i>Subtotal</i>	<i>250,894</i>	<i>0</i>	<i>0</i>	<i>250,894</i>
Capital Replacement Reserve Security	500-2505	58,468	0	0	58,468
Capital Improvement Reserves Fees - Admin Alloc	500-2505-99	7,701	0	0	7,701
Capital Improvement Reserve Fees - Security	500-2510	(41,393)	0	3,043	(38,350)
Capital Improvement Reserves Fees - Admin Alloc	500-2510-99	135,466	0	0	135,466
Security Impact Fee Reserves	500-2513	38,488	0	0	38,488
Unreserved Fund Balance	500-2800	339,551	9,634	0	329,916
	<i>Subtotal</i>	<i>538,280</i>	<i>9,634</i>	<i>3,043</i>	<i>531,690</i>
Total Reserves		10,883,668	2,068,092	2,061,501	10,877,077

Interfund Borrowing

The following are the updated totals for the repayment of the interfund borrowing as of March 31, 2022.

<i>Inter-fund Borrowing</i>	<i>Fiscal Yr Beg Balance</i>		<i>YTD Repayment</i>	<i>Period End Balance</i>
	<i>7/1/2021</i>	<i>YTD Interest</i>		
WTP Construction Loan from Sewer	573,950	933	105,683	468,268
WTP Construction Loan from WSA	191,323	311	35,228	156,095
<i>Total Inter-fund Borrowing</i>	765,273	1,244	140,910	624,363

Utility Billing

The State of California water shut off moratorium expired on December 31, 2021. District staff are continually working with residents who have significantly large past due balances through the payment plan to assist with repayment and potentially prevent water shut offs. Over the last couple of weeks, the District has entered into new payment installment agreements to resolve outstanding payments and bring these accounts current and in good standing, however there are still 72 residents who are not current on their bills.

The District initiated the first round of water shutoff notifications during the month of March. Thankfully, those customers either brought their accounts current, or entered into a payment agreement, allowing District staff to move on to the next round of outstanding accounts. Currently the district has 46 residents who are 90 days past due. The district continues to reach out to residents who are beyond the 90 day past due and are working with them to bring their accounts current. We appreciate the residents who have been proactive in contacting us and working with us to bring their accounts current.

The District reminds all residents with past-due accounts that the District offers a payment plan to assist with bringing their accounts current. We encourage residents to work with the District to prevent additional late fee assessments and highly encourage all residents with past-due balances to contact the District immediately to rectify their account status.

Aging Report

The total amount due to the District for outstanding balances is \$125,623, down from \$138,907 last month. There are 101 residents who are 60 days past due (down from 132 in February) and 46 residents 90 days past due (down from 72 in February). The 90 days past due balances ranging from \$6 to \$3,814 for a total outstanding amount of \$30,989.38, down from \$112,480.54 in the month of February.

Security Opinion Poll Survey

Three thousand letters were sent to registered voters on Wednesday, February 2nd. As of February 22nd, the survey wrapped up data collection with 673 interviews – which is impressive considering the small size of the community. Using four recruiting methods in combination (mail, email, text, and telephone) allowed True North to reach more people and ultimately generate a higher response than anticipated. The District held a Special Finance Committee meeting on April 14 to discuss the results of the security opinion poll survey. Finance staff will take direction from the committee. This information will be updated at the Board meeting on April 20, 2022.

MEMORANDUM

Date: April 14, 2022
To: Board of Directors
From: Kelly Benitez, Security Supervisor
Subject: Security Update Report for the Month of March

OPERATIONS UPDATES

The Department is currently working on the following projects:

- CSD has one remaining part-time and one full-time gate guard position vacant. We continue to use 3 ABA officers to help with staffing shortages.
- Patrol non-covered shifts: 20 hours in 2022 since implementing 9/80. (last-minute sick call-offs)
- ABDI Software Upgrade Project: ABDI has been completed. Working out bugs
- The Toyota pickup truck is fully operational.
- LDAR will be purchased for nighttime speeding operations. Update 2-3 weeks out.
 - Training will be provided by a company representative, Training on April 18, 2022.
- Safety Center Repairs obtained 3 estimates (30-33K) in review with GM.
- Training Officers Anderson and Gabriel are set for 832 schools in April of 2022.
- Ordered Black Bar Codes from ABDI and fast pass, waiting on shipment.

Rancho Murieta Association activity:

We continue to work with the RMA Leadership on a regular basis. Our focus is to improve our level of service and have positive contact with residents. The following list is the current focus of our meetings.

- General non-arch rules enforcement (see Violation Summary Report): continued to attend RMA Compliance meetings.
- Stop Sign enforcement – enforcement missions conducted each week; other violations issued during regular patrol
- Speed enforcement –enforcement missions conducted each week during the daytime hours only; other violations issued during regular patrol (speeding citations) Should increase with new LDAR.
- RMA topics: Juvenile Delinquency, Driving underage golf carts. Citation kickbacks, Bridge educational campaign.
- Spoke with the St. Vincent Church regarding repairs requested for the damaged road.
- Fire Safety Council

Rancho Murieta Commercial Owners Association activity:

- Attempting to get on Calendar.

Rancho Murieta Association
Violation Item Summary Report -- 2022
(This report includes RMA & CSD issued violations)

Violation Item Summary Report	Jan		Feb		March		April		May		June		July	
	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:														
Motorcycle														
No drivers license														
Speeding	14	31	8	22										
Speeding - twice speed limit			0	1										
Stop signs	0	5	1	0										
Bus stop signs														
Use of streets														
Parking:														
Driveway parking	9	0	18	0										
Guest parking			0	1										
Overnight street parking	3	9	5	11										
Unauthorized Vehicle (24 hr pass)	1	0	0	0										
Accumulation/dumping of debris														
Advertising signs														
Barbeques, open fires, bonfires														
Carrying passengers/overloaded cart														
Clothes lines														
Commercial vehicle lettering	0	2												
Construction overnight parking														
Park hours / curfew	1	0												
Decorative lights			0	9										
Discharge of firearm														
Dog park investigations														
Dwelling exterior alterations														
Failure to identify														
Fences, screens & enclosures														
Guest w/o resident in comm areas														
Home business activities														
Noxious activities			1	0										
Open garage doors														
Pets - off leash / teathered / noise														
Property maintenance	0	10	0	7										
Sign rules														
Skating in common area														
Sports equip/trampoline/basketball	0	5	0	7										
Storage of building materials														
Stored vehicles	0	1												
Trash containers														
Use of common areas & facilities			0	1										
Vandalism														
Vehicle repair or maintenance														
Village/Villas violations														
Working days & hours														
Total Violations	28	63	33	59	0	0	0	0	0	0	0	0	0	0
Citations written by RMCS		28		33		0		0		0		0		0
Citations written by RMA		63		59		0		0		0		0		0
Total Violations		91		92		0		0		0		0		0

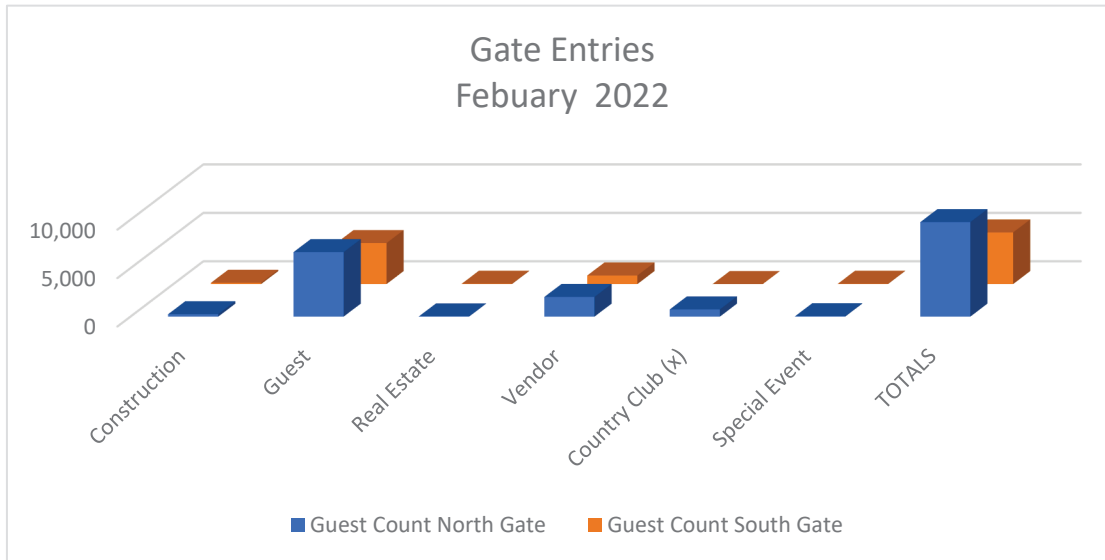
Violation Item Summary Report	August		September		October		November		December		Totals	
	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:												
Motorcycle											0	0
No drivers license											0	0
Speeding											22	53
Speeding - twice speed limit											0	1
Stop signs											1	5
Bus stop signs											0	0
Use of streets											0	0
Parking:												
Driveway parking											27	0
Guest parking											0	1
Overnight street parking											8	20
Unauthorized Vehicle (24 hr pass)											1	0
Accumulation/dumping of debris											0	0
Advertising signs											0	0
Barbeques, open fires, bonfires											0	0
Carrying passengers/overloaded car											0	0
Clothes lines											0	0
Commercial vehicle lettering											0	2
Construction overnight parking											0	0
Park hours / curfew											1	0
Decorative lights											0	9
Discharge of firearm											0	0
Dog park investigations											0	0
Dwelling exterior alterations											0	0
Failure to identify											0	0
Fences, screens & enclosures											0	0
Guest w/o resident in comm areas											0	0
Home business activities											0	0
Noxious activities											1	0
Open garage doors											0	0
Pets - off leash / teathered / noise											0	0
Property maintenance											0	17
Sign rules											0	0
Skating in common area											0	0
Sports equip/trampoline/basketball											0	12
Storage of building materials											0	0
Stored vehicles											0	1
Trash containers											0	0
Use of common areas & facilities											0	1
Vandalism											0	0
Vehicle repair or maintenance											0	0
Village/Villas violations											0	0
Working days & hours											0	0
Total Violations	0	0	0	0	0	0	0	0	0	0	61	122
Citations written by RMCS		0		0		0		0		0		61
Citations written by RMA		0		0		0		0		0		122
Total Violations		0		0		0		0		0	0	183

Gate Entries by Type

February 2022

Pass Type	Guest Count North Gate	Guest Count South Gate	Count by Pass Type
Construction	248	133	381
Guest	6,658	4,235	10,893
Real Estate	28	40	68
Vendor	2,032	883	2,915
Country Club (x)	748	2	750
Special Event	43	37	80
TOTALS	9,757	5,330	15,087

Prior Month Totals: 9,812 4,306 17,148





Rancho Murieta CSD Security

15160 Jackson Rd
Rancho Murieta, CA 95662

Cases - Breakdown by Type

ABANDONED DISABLED VEH	3
ALARM	13
ANIMAL COMPLAINT	5
ASSIST OTHER AGENCY	3
BURGLARY	4
CITATION	6
DISTURBANCE	2
ESCORT	14
EXTRA PATROL	50
FIRE	4
FOLLOW UP	10
INTOXICATED PERSON	1
JUVENILE DELIQUENCY	5
LOST/FOUND PROPERTY	3
MEDICAL AID	5
MISCELLANEOUS	5
OPEN DOOR	3
PARKING	27
PATROL DETAIL	3
REFUSED ENTRY	18
RESIDENT COMPLAINT	18
RMA RULE VIOLATION	8
SPEEDING COMPLAINT	3
SUSPICIOUS ACTIVITY	7
SUSPICIOUS PERSON	3

SUSPICIOUS VEHICLE	5
TRAFFIC ENFORCEMENT	9
TRESPASSING	7
VANDALISM	9
VEHICLE ACCIDENT	2
WATER LEAK	5
WELFARE CHECK	2
Total	262



INCIDENTS OF NOTE
March 1-31, 2022

March 1-2, 2022, Burglary between 0200-1500 hours (North)

CSD Security responded to an address on Anillo Way. A citizen reported that an unknown person broke into their home and removed a toolbox with various tools. The point of entry was the side garage door that was used to enter the house. The total loss to the victim was approximately \$500.00. SSD was notified and there was a report generated.

March 21, 2022, Stolen/recovered trailer at approximately 0850 hours. (Outside Gates) CSD security was contacted by SSD and advised that a stolen trailer was located behind the plaza and was being recorded by CHP. The victim (Owner) had tracked the stolen trailer with GPS. CHP released the stolen trailer minus the tractor that was inside the trailer to the victim.

March 23, 2022, Stolen Vehicle 1850 hours, Chevron Gas Station (Outside Gates)

CSD security staff was informed by the victim that she was that her motorcycle was stolen. The suspect a Rancho Murieta juvenile met the victim at the gas station to purchase the victim's motorcycle. The victim agreed to let the suspect test drive the bike. The suspect rode the motorcycle back into RM North and did not return the motorbike. CSD security cameras captured the incident and were able to ID the suspect. CHP was notified and they conducted a follow-up investigation. The motorcycle was returned to the owner and the suspect was issued a citation.

MEMORANDUM

Date: April 20, 2022
To: Board of Directors
From: Michael Fritschi, P.E. - Director of Operations
Subject: Operations Report

SB 170 Funded Projects – An update of the SB 170 funded projects are as follows:

Water Treatment Facility Sodium Hypochlorite Conversion – The District has contracted with HDR to perform the design of the Chlorine Gas to Sodium Hypochlorite Conversion Project. The project is scheduled to go out to bid for construction by late fall. We are hoping to award a contract and initiate the project in time to complete prior to the increased demand for water next Spring.

Recycled Water Disinfection Project - West Yost and Associates presented the draft presentation of the UV versus Hypochlorite analysis for the District recycled water disinfection system. The capital costs for the Hypochlorite System and the UV System were estimated at \$1.2 million and \$2.3 million respectively. The 20-year lifecycle costs for the Hypochlorite System and the UV System were estimated at \$2.5 million and \$3.9 million respectively.

There was some discussion regarding the creation of disinfection byproducts when using chlorine (sodium hypochlorite) with respect to performance for future indirect potable reuse. It was discussed that due to the remote potential to perform indirect potable reuse and the overall fate of the unstable disinfection byproduct, it is unlikely worth the additional lifecycle cost associated with the UV disinfection alternative.

West Yost has presented the completed technical memorandum summarizing the analysis to the District upon completion. During the meeting staff discussed hiring West Yost to perform an analysis to determine the feasibility of providing recycled water as indirect potable reuse and harvesting rainwater through the wastewater treatment facility for future reuse.

Granlees Safety Improvements

The District met with HDR on the 16th of March to review the rehabilitation and safety improvements needed for the Granlees Intake Structure. HDR will be providing the District with a quote to perform a preliminary design analysis which will review the safety improvements and operational rehabilitation and outline any environmental permitting that would be required.

Raw Water Storage & Delivery

The District has continued diverting water from the Consumes River and as of March 31, 2022, has pumped a cumulative total of 522 million gallons (1,865 acre-ft) since the beginning of the pumping season. Currently all three reservoirs are full. The District temporarily turned off Granlees pumps on 28th of March. Operations plans to insert Stop Logs on the 15th of April to increase storage.

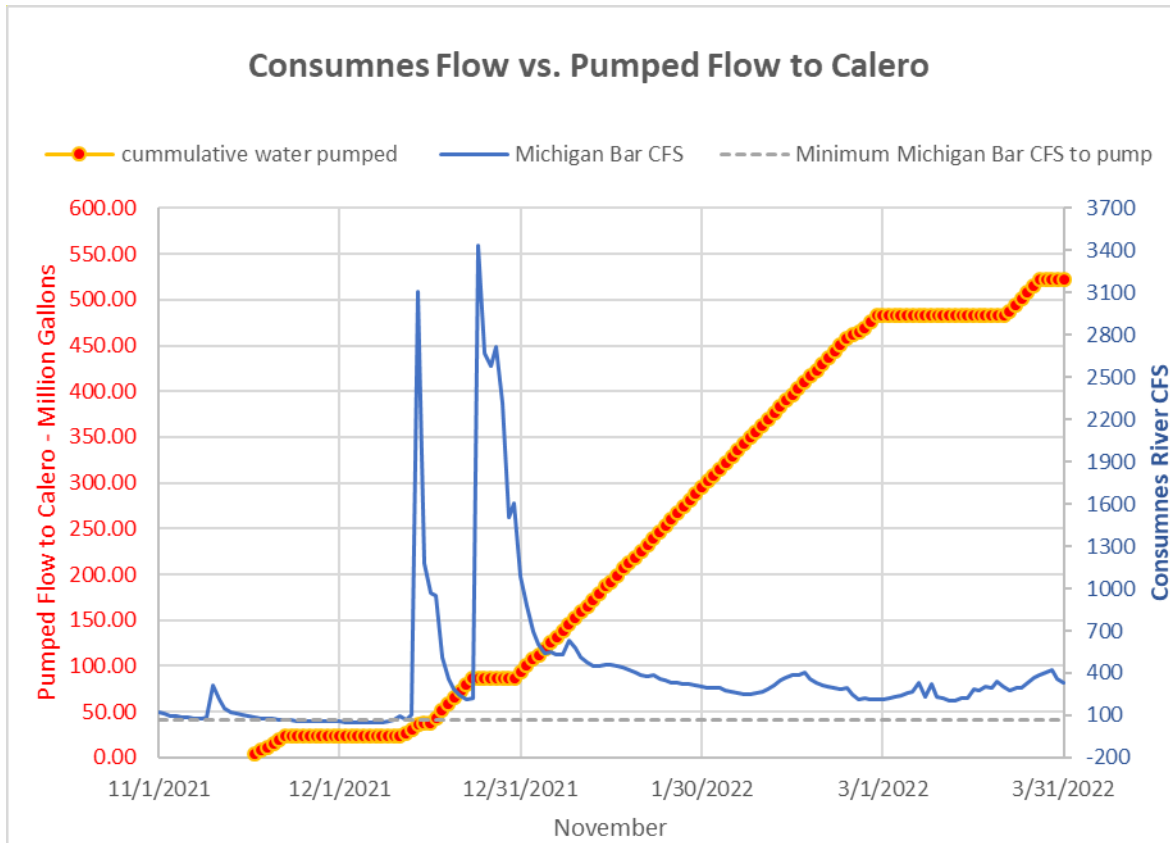


Figure 1. Michigan Bar Flow vs Cumulative Pumped flow to Calero 2021-22

As of March 31st, 2022, the total water stored between Clementia, Chesbro, and Calero totaled 4,626 acre-ft, 1.6% more (73 acre-ft) than in March 31st, 2021. Wastewater storage available for production as of March 31st is at 358 acre-ft, a 38% increase over the same level from last year. The District is required by the State to send some recycled water to the Van Vleck Sprayfield this calendar year.

Staff have initiated a bathymetric survey that will allow the District to update the stage storage curve for the Calero Reservoir. Updating the stage storage curve will provide a more accurate understanding of the District's water storage potential in this important reservoir. Three quotes were received from Adkins Engineering (\$16,200), Meridian Surveying (\$29,400), and Solitude Lake Management (\$20,930). While some of the measurement techniques and methodology varied between firms, for the resolution required for the bathymetric survey, all techniques and methodologies were deemed sufficient. Therefore, staff intend to contract with Adkins Engineering to perform the survey.

Table 1. Raw Water and Wastewater Reservoir Storage comparisons 2022 to 2021

	March 2022		March 2021		difference from 2021	%diff
	mgal	acre-ft	mgal	acre-ft		
Clementia Storage	299.6	919.5	305.5	937.4	-17.9	-1.9%
Chesbro Storage	355.4	1090.7	367.4	1127.5	-36.9	-3.3%
Calero Storage	852.4	2615.8	810.7	2488.0	127.8	5.1%
Total of all Raw Water Reservoirs	1507.4	4626.0	1483.6	4552.9	73.1	1.6%
Wastewater Storage Reservoir available for production	116.6	357.8	84.3	258.6	99.2	38.4%

The combined storage of Calero and Chesbro were trended over the last 3 years. The end of December level has ranged between 64%-74% full over the last 3 years. **Currently Calero is 100% full.** The District can install stop logs to raise the level of storage in all three reservoirs on the 15th of April. This is done to increase the water storage and is standard practice. It appears as though Division of Dam Safety allowed the District to install stop logs earlier in 2021.

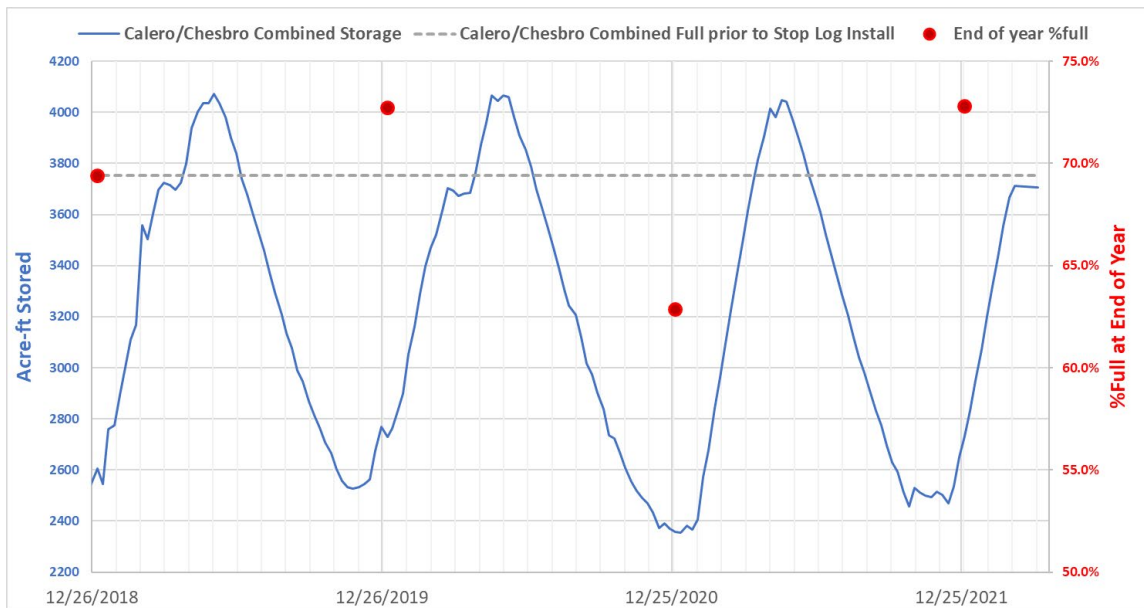


Figure 2. Storage Curve for Calero/Chesbro 2018 to Present

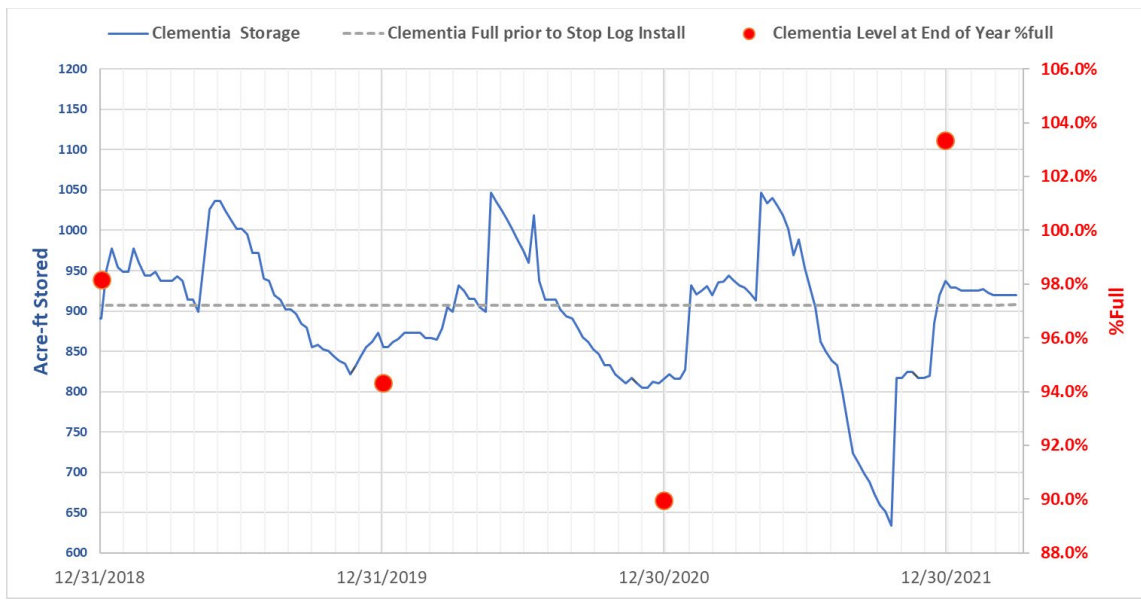


Figure 3. Storage Curve for Clementia 2018 to Present

California Hydrology Update (as of April 1st from California Water Watch)

California is experiencing extreme dryness. Low precipitation combined with higher temperature is resulting in dry conditions throughout the state. According to Water Watch, California is in its 3rd consecutive year of drought.

Current Water Year Precipitation – **71%** of average

Statewide Mean Temperature - **106%** of average

Statewide Seasonal Snowpack – **38%** of average

Executive Order N-7-22 requires urban water suppliers to adopt a shortage response plan of up to 20% of production. While the District is not currently an “urban water supplier” by definition of number of connections, it may support drought response on a voluntary level by encouraging resident actions to help conserve. Listed below is a matrix and table of what local water agencies have implemented for restrictions, incentives, and recommendations in for 2021:

Item/Agency	CalAm	CWD	CHWD	EID	FOWD	Folsom	GSWC	OVWC	PCWA	RLECWD	Roseville	Sacto	SCWA	SSWD	SIWD
Prohibitions															
No wasteful use of water		X			X			X							X
No runoff from irrigation	X	X	X	X	X	X	Vol	X	Vol	X	X	X	X	X	X
Irrigation not during peak sun hours		X			X	X	Vol			X		X		X	
No irrigation within 48 hrs of rain	X	X		X	X	X	Vol		Vol	X	X	X	X	X	
Fix water leaks	X	X	X	X	X	X	Vol	X	Vol	X	X	X	X	X	X
Hoses must have shutoff nozzles	X	X	X	X	X	X	Vol	X	Vol	X	X	X	X	X	X
No washing off hard surfaces except H&S	X	X	X	X	X	X	Vol	X	Vol	X	X	X	X	X	X
Fountains or ponds must recirculate	X	X	X	X	X	X		X	Vol	X	X	X	X	X	X
Recommendations															
Voluntary conservation (base 2013)					20%	10%							10%	10%	
Pool covers		X		X			X							X	X
3 days/wk watering		X			X		X				X	2x/wk		X	X
Use rake/broom					X		X		X		X			X	X
Brush teeth without water running			X		X		X		X			X		X	X
Install high efficiency fixtures		X	X		X		X		X	X	X	X	X	X	X
Wash full loads		X	X		X		X	X	X		X	X	X	X	X
Water only on request in restaurants	X	X				X							X	X	
Hotel optional linen washing	X												X	X	
Rebates															
Toilet			X	X	X	X	X		X			X	X	X	
Washer			X	X			X	X	X			X	X	X	X
Recirculating hot water pumps				X								X			X
Irrigation controller			X	X	X	X	X					X			X
Low-volume irrigation systems						\$500	X		\$500			\$400			
Landscape conversion									\$1,000		\$1,000	\$3,000	\$1,000	\$500	
Onsite resources															
Landscape audits			X	X	X	X			X	X	X	X		X	X
Classes			X									X			
Demonstration garden			X		X				X		X	X			X
Mulch giveaways															X
Free items	X			X			X								X
Online Resources															
Indoor Saving Methods and Data	X	X	X	X	X		X	X	X	X	X	X	X	X	X
Outdoor Saving Methods and Data	X	X	X	X	X	RWA	X	X	X	X	X	X	X	X	X
General and Seasonal Methods and Data		X													X
Swimming Pool Methods and Data		X		X		X	X	X						X	
Landscape Conversion Resources	X	X		X					X	X	X	X		X	X
Student/Children Resources		X		X					X						
2021 Additional Specifications															
Residential watering	3x/wk vol					3x/wk vol									3x/wk vol
10% Voluntary Conservation						X					X				X
Increased irrigation efficiency rebate funding						X									X
Increased water/waste patrols															X
Pool cover rebate									X						

Agency	Reduction target closest to 20%	Days per week watering	Other Actions (prohibitions already in place)
Cal-Am	20	3	Fix leaks 72 hours, car wash/fountains recycle, water on request
CWD	20	3	Fix leaks 7 days, fountains recirc, xeriscape, 5% surcharge
CHWD	20	3	Fix leaks 2 days
EID	15		Irrigate at night, repair leaks
EGWD	20	2	Fix leaks 2 days
FOWD	25	3	Irrigate at night, fix leaks 2 days, water on request
Folsom	20	3	Fix leaks 5 days, car wash recycle
GSWC	20	TBD	Drought surcharge
OVWC	25	2	Fix leaks 1 day, water on request, drought surcharge
PCWA	20	3	Irrigate at night, water on request
RLECWD			
Roseville	20	TBD	Irrigate at night, car wash recycle
Sacramento	20	TBD	Turn off fountains, wash cars on watering days, leak detection
SCWA	20	3	Irrigate at night, fix leaks, water on request
SJWD	25	2	Fix leaks 1 day, water on request, drought rates
SSWD	20	3	Irrigate at night, fountains recirc, water on request, xeriscape

Existing District incentives:

Toilet Rebates, Hot Water Recirculating Pump, Water Reducing Pressure Valve, Weather Based Irrigation Controllers, Drip system rebate, Rotator Head Sprinkler.

Water Consumption

As of March 31, 2022, cumulative potable water production for the year totaled 80.19 million gallons, 5.3 million gallons (7%) higher than the same use period in 2021. It is possible that the unprecedented mild February/March weather may have led to some early outdoor water use. Potable water use was evaluated for 2021, and 2022 against the 15% reduction of 2020 use that was requested by the Governor of California (See table 2 below). According to the table, cumulative production is currently substantially higher than the 15% of 2020 request.

Table 2. Cumulative District Water production by Month for 2021 and 2022 compared to Cumulative 15% Reduction of 2020 use in *units of Million Gallons*.

	january	february	march	april	may	june	july	august	september	october	november	december	Total Annual
2020 Production	21.29	29.00	31.28	34.72	50.04	63.95	71.75	73.78	64.39	57.05	37.87	29.58	564.70
2020 Cumulative Production	21.29	50.29	81.57	116.28	166.32	230.27	302.02	375.80	440.19	497.24	535.11	564.70	
15% Reduction of 2020	18.10	24.65	26.59	29.51	42.53	54.36	60.99	62.71	54.73	48.50	32.19	25.14	479.99
Cummulative 15%-2020 Reduction	18.10	42.74	69.33	98.84	141.37	195.73	256.72	319.43	374.16	422.65	454.85	479.99	
2021 Production	24.11	21.14	29.68	46.29	62.54	68.86	76.00	73.78	66.03	48.66	25.79	22.71	565.59
%increase/%decrease from Cummulative 15%-2020 Reduction	33%	6%	8%	23%	30%	29%	28%	26%	25%	22%	19%	18%	
2021 Cummulative Production	24.11	45.25	74.93	121.23	183.76	252.62	328.63	402.40	468.43	517.09	542.88	565.59	
2022 Production	23.48	27.85	28.85										
%increase/%decrease from Cummulative 15%-2020 Reduction	23%	17%	14%										
2022 Cummulative Production	23.48	51.34	80.19										

Residential gallons per capita per day is denoted as the average annual gallons per day per capita (GPDPC) utilized by residential uses. While the District does have commercial uses, most of the water consumption is utilized by the residents. The monthly residential GPDPC is shown in Figure 4 for 2018, 2019, 2020, 2021, 2022, and the 15% reduction of 2020. While January 2022 was within the requested reduction of GPDPC, the graph shows that residents would likely have to cut water use substantially to comply with the Governor’s request. Note that when the request was originally issued in July of 2021, there is what appears to be an effort to reduce consumption. While use did not comply with the request at that time, it did get reduced below that of 2020 for the remainder of 2021.

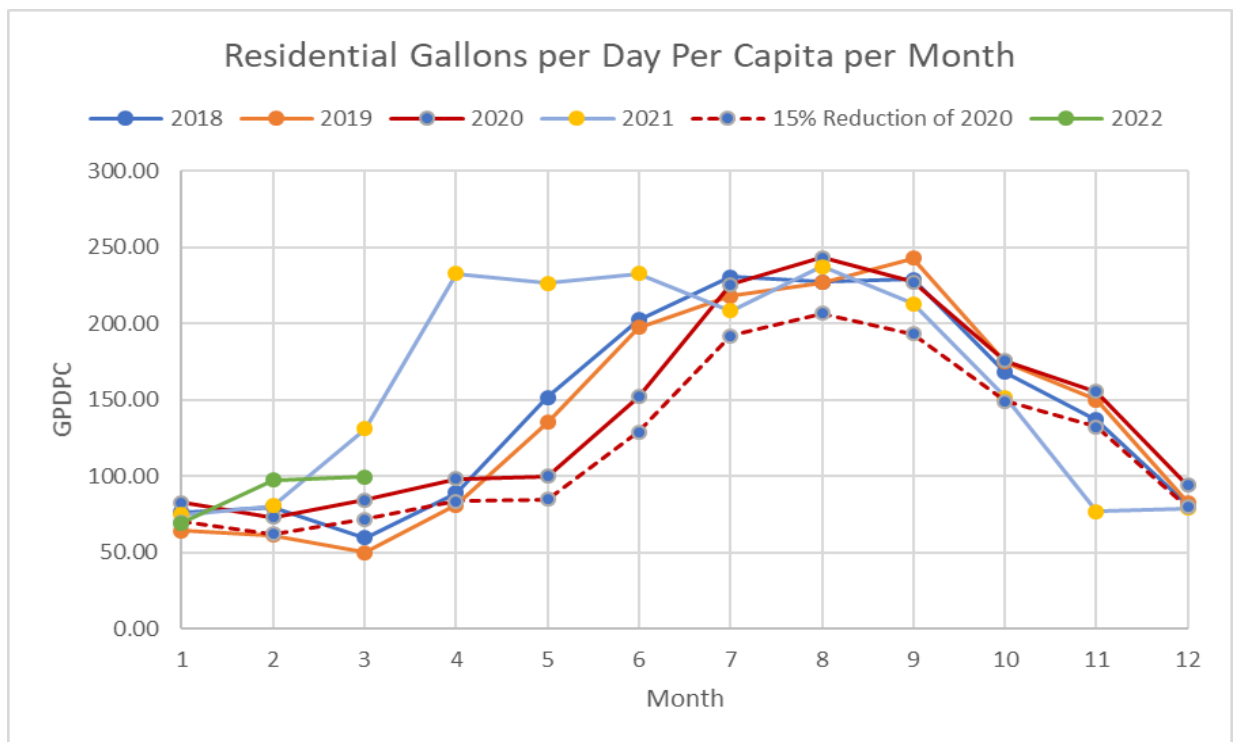


Figure 4. Monthly 2018, 2019, 2020, 2021, 2022 and Governor Requested 15% GPDPC reduction of 2020

Reservoir Monitoring

The District has received its second report from Solitude Lake Management. Thus far all (3) reservoirs are in good condition and no further action needs to be taken at this time. The reservoirs are inspected and sampled in various areas for constituents such as phosphorus, dissolved oxygen, nitrogen, chlorophyll, pH, turbidity, conductivity, etc.

Infrastructure

Crest Lift Station (end of Bermuda Ct.)

Staff changed out the floats and transducers at the Crest lift station, this appears to have corrected the controls problem at the lift station.

Lift Station 6a (between De La Cruz Dr. and Bass Lake, left side of hole number 5 on the North course)

Lift station 6a was down to one operational pump (out of 2). Staff have replaced the capacitor pack for the non-operational pump to see if that would bring the pump back to operation. Unfortunately, the pump is still non-operational. The District has ordered a pump and it is currently 12-14 weeks out. Having two pumps in a sewer lift station is considered the minimal level of redundancy and is standard practice.

On 4/9/22 District staff discovered that the lift station was operating erratically, and the remaining pump was not pumping correctly. The theory is that that station has old wiring that is causing the control and pump starting to cause erratic and unsteady operation. Staff have directed Prodigy Electric to build a new electrical wiring system and conduit to replace the older

wiring. While this is occurring, staff are manually pumping down the lift station three times every day until the station is repaired. Staff are carefully and diligently performing this task to prevent the station from spilling and potentially reaching Bass Lake. The lift station is reaching the end of its useful life and there are plans to further rehabilitate the station next fiscal year.



Wastewater Treatment Facility

The Tertiary facility is envisioned to be up and running to provide recycled water the first week of May. The lag in production startup is due to the tertiary pumps needing to be rebuilt and reinstalled. Staff has done everything in their power to facilitate the pump rebuild in a timely basis. The County Club has been notified of the later startup of the recycled water production for this upcoming irrigation season.

Rio Oso Pump Replacement Update

The pressure system pumps were scheduled to be replaced in early March, but the supplier did not provide new appurtenances (flex coupler reducers) this prompted staff to temporarily halt the installation. We have also recently learned that at least one of the gate valves is not isolating completely which will make the installation more difficult. During further inspection of the facility, it became apparent that the check valves and gate valves isolating the pumps appear to be closer to the end of their useful life.

It was also noticed that a hydropneumatic tank that was utilized to regulate pressure was decommissioned a few years ago without being replace. Staff mentioned that it was removed from operation due to degradation and not replaced at that time as there was no desire (by staff) to replace the tank. When the hydropneumatic tank was removed from service, the supply pumps were configured to pump directly into the system utilizing variable frequency drives.

In discussions with staff it was also learned that the two existing pumps may have been designed to provide emergency fire flow and may be operating “off of the pump curve” even with the variable frequency drive. Staff have mentioned that there were past recommendations to install and utilize a smaller pump to provide a more equal match to the actual water demand and stay “on the pump curve”. This would likely provide additional redundancy and a significant increase in efficiency. This would require some engineering to accommodate the additional pump.

The 15-year old VFD’s are out for quote and are being replaced as a part of the project due to the relative age and desired continued functionality.

In the next month staff will be investigating the history of the pump station and may initiate a study to determine the best way forward for this important pump station that serves Rancho North. The theory is that to change out valves, the water needs to be shut down to the North residences for roughly a day so that any rehabilitation that is slated for this station could be coordinated with the shutdown.

Water Treatment Facility

Water Treatment Facility #1 will be brought back on line in April, and the first of the rebuilt backpulse pumps is expected to be installed at that time.

Utility Crew Report March 2022

A total of (32) Utility Star work orders were completed. A total of (9) 811 USA locates were completed. Crew responded to 3 homeowner calls for water related problems. A total of (4) water leaks were repaired; (2) were service line replacements and (1) was a fire hydrant replacement. Continued exercising water valves and flushing. Replaced (3) water meters. Removed sludge from one of the water plant drying beds.

Recognizing Gabriel DeVault

I would like to recognize Gabe De Vault for his good work and serve orientation for a recent resident water break issue:

“Recently I had a main line break on my property. I inquired with your organization thinking it might be a CSD issue. Gabriel responded and assisted the best he could. I had to have entire new line installed to my home. Gabriel was tremendous in his advice and assistance. He’s a valuable employee of CSD.

(Bob Gransee, Robles Grandes 1 Park Lot 1176).

SITE DEVELOPMENT UPDATE & STORMWATER

Laguna Joaquin - The joint CSD/RMA funded midge treatments was initiated in Laguna Joaquin in early April.

DEVELOPMENT

Riverview: Phase 1b utility installation has continued with sewer lines and storm drain lines being installed.

Retreats: Grading has begun on the north section of the retreats. There is a significant amount of spoils being transported off site (and imported) which was previously created a lot of truck traffic and dirt being deposited on the haul route in Rancho Murieta. The District is working with the Developer to reduce the impact of the truck traffic and resulting soil sloughing on the road. Currently the developer is running 2 street sweepers.

Taco Bell: Building construction has continued for the new taco bell which is slated to open in May of this year.

Circle K/Shell: Most utilities have been tied in and the developer is working on extending a fire service line to the property.

Rancho Murieta Community Services District

May 2022

Board/Committee Meeting Schedule

May 3, 2022

Personnel	7:30 a.m.
Improvements	8:00 a.m.
Finance Meeting	10:00 a.m.

May 5, 2022

Communications/Technology	8:30 a.m.
Security	10:00 a.m.

May 18, 2022

Regular Board Meeting - Open Session @ 5:00 p.m.



April 4, 2022

RMCS D Board of Directors & General Manager
15160 Jackson Rd
Rancho Murieta, CA 95683

Re: Security

It would appear that you have no interest in pursuing private security.

I have provided you with information on numerous occasions demonstrating that private security would create tremendous savings for the rate payers. Due to your lack of response, I felt it necessary to dig in once again to confirm my findings.

I contacted two professional private security firms, and met with them at Rancho Murieta for a complete walk-through of the site, and the security that is now being provided. They provided written proposals.

I met with the General Manager to share these proposals. They would provide a savings of approximately \$900,000 to \$1 million dollars per year, every year. He said that he did not want to do anything until the survey was completed and asked that I not go public. I explained that after looking at the survey questions, I felt the survey was prejudiced, and some questions were simply not true. I agreed to his request, but said I thought that the survey would produce a bogus conclusion.

I have some questions that result from the survey and the special Board meeting March 30, 2022. I would appreciate answers to these questions in writing before the next regular scheduled Board meeting, April 20.

Survey Question 15 D: Please provide your formula/rationale for proof that "a private security company would result in an estimated savings of 20% in the costs of providing services." A 20% savings in the proposed current budget would amount to \$500,000.

Please explain why the Board would choose not to pursue this \$500,000 in savings?

Survey Question 9: Did you consider that this 8-part question may be biased in an attempt to frighten rate-payers into a yes vote? How did you measure for bias in the security questions?

Question 9 contains statements like: " 76,000 prisoners eligible for early parole, and if this measure doesn't pass, the District will be forced to cut back on security officers and patrols." The question implies that if we don't pass this, the prisoners will be coming over the hill to Rancho Murieta from Mule Creek Prison.

At the Budget meeting, it was stated that the unfunded pension fund liability owed to PERS is \$4 million, and that almost all of this belongs to Security.

Question – How much is budgeted to PERS this year for Security?

The Board said that the responsibilities for the deficit funds in water and sewer belong to past Boards.

Question – Which Boards are responsible for the deficits in Security?

Question – Please explain why the Board is so reluctant to investigate the use of a private security company, when there is a potential \$1 million dollar savings every year?

Until these questions are answered, and the rate payers have an opportunity to study them, I respectfully request that all work on the Security Survey and the Budget be stopped.

If you are unable to answer the questions in the time-frame requested, please let me know as soon as possible.

Sincerely,

A handwritten signature in black ink, appearing to read "Ted Hart", with a stylized flourish at the end.

Ted Hart
6847 Terreno Dr
Rancho Murieta, CA 95683

April 7, 2022

Rancho Murieta Community Services District
Attn: Director of Administration
P.O. Box 1050
Rancho Murieta, CA 95683

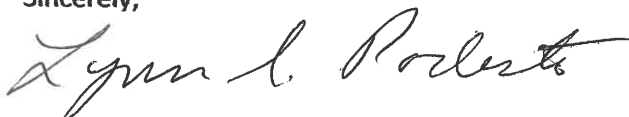
Dear Board Members and Officers,

I am hereby protesting the 19.36% rate increase CSD is proposing for the 2022-23 fiscal year at this time. Similar to my letter objecting to last year's increases, I find the proposal lacks sufficient justification for your rather alarming increases, eg:

- Why are wages going up 14%? Do you propose adding additional staff? Who will be getting raises over 5%? What raises were provided last year?
- Why are benefit increases escalating by 12% from year to year? What portion is driven by salary/wage increases?
- How much of the \$41.45 estimated monthly increase to residential metered lots do the proposed wages and benefit increases represent?
- How much of the \$41.45 per month increase is represented by the 13% Pers unfunded liability and 21% workers comp insurance increases you are expecting? Have PERS and the insurance carrier specified these increases? Are these driven by wage and salary increases?
- How much of the \$41.45 per month increase is a result of quadrupling of chemical costs?
- It appears that \$21 of the proposed \$41 monthly increase is for contributions to 'reserves'. Where is the list and cost of each project which must be funded from 'reserves' and any other available source for the next year and what is the current amount available to fund these?
- Similarly, where is the list of projects and cost of each planned for the next five to ten years?
- Are the proposed reserve contributions from current residents designed to fund projects driven by development, where it would be more appropriate to tag new residents with those costs?
- note: refer to the highlighted portion of the my attached letter from last year (for which I never received acknowledgement nor a response)?

I again ask you to consider these questions, have your staff prepare responses and better justification for these proposed increases, and make them available to the community. **I would also like acknowledgement that each board member has been provided a copy of this letter.**

Sincerely,



Lynn S. Podesto
6417 Lobo Drive
Rancho Murieta, CA 95683

ATTACHMENT

(Copy)
Sent 4/8/21

April 6, 2021

Rancho Murieta Community Service District

15150 Jackson Road, P.O. Box 1050

Rancho Murieta, Ca 95683

Dear Board Members,

I respectfully object to the proposed 17% rate increase per your April 2 letter. I find it alarming that you would propose such an increase at this time with such little justification offered. Here are some questions I would expect to be answered for such a drastic increase:

- Why is it appropriate to raise staff salaries by 5.22% when official government inflation uses inflation benchmarks that are less than 2%, both state and federal?
- Why are solid waste contract rates increasing 30%? If they are imposed by the county, what is the Board doing to ensure such increases are justified and what other options exist to reduce such costs?
- Why is it necessary to increase maintenance and repairs by 15.8%? What critical items must be done next year? Which can be deferred?
- Raw Water Rate Study supposedly explains why a 300% increase is needed. What is the basis for such an astounding increase? What are options? What happens if not implemented?
- How much is being spent now on cyber security? What is the basis for a \$30,000 increase to that amount? What specific risks do we face if not funded?
- Finally, but not least importantly: Why a 94% increase to "fully fund" reserves and capital improvements? I have heard for several years that security is being increasingly funded from property tax revenues that is supposedly for funding capital reserves: however, I have not heard much at all about why our reserves must be funded at any specific level. What is the basis for this? What capital improvements are necessary and what is driving each of them? Are there specific year by year lists of deferred maintenance and capital improvements that justify an ongoing increase of this amount? If capital improvements are being driven by planned and proposed development, would it not make more sense/be more equitable to current residents to finance them and pay them off over time with the larger base of residents?

Please consider these questions and share your thinking with the community as you reduce the proposed increase to a reasonable level.

Sincerely,

Lynn S. Podesto

6417 Lobo Drive

Rancho Murieta, Ca 95683

14896 Trinidad Drive
Rancho Murieta, CA
April 13, 2022

CSD General Manager (Mr. Hennig)
CSD Board of Directors
CSD Director of Administration (Ms. O'Keefe)

Subject: Proposed Rate Increase

Recipients:

I am surprised and dismayed that you have proposed to take the current national crisis (leadership incompetence and inflation) and decided to "not let it go to waste" which is a tactic used by some at the national level. To propose a rate increase of nearly 20% when folks (many residents are on fixed incomes - NOT indexed) are struggling under inflation of more than 8% affecting all aspect of living is not justified based on your prop 218 notification. I am sure you will get strong objection to this extreme increase for current services and you still have "security deficiencies" to deal with which will likely result in further increases.

Having spent more than half of the past 16 years as a CSD Board member, I understand the issues you are struggling with. The function of the Board is to represent the ratepaying residents and direct the hired administration to operate in an efficient businesslike manner rather than a bureaucratic government operation. A previous board reestablished the Dir of Admin position so Mr Hennig could review all aspects of the operations and ensure tasking was properly allocated and necessary. Since that time, I note that the "central office" has incurred a 100% change in personnel with significant change but possibly lacking efficiency. You propose a 14% increase in "wages" which must include added personnel as a 14% increase in wages is not likely.

For the first time in decades, the community is experiencing a significant increase in rate payers (additional homes/businesses) which adds more than 6 figures in revenues without materially adding to expenses. None of this is discussed in your 218 writeup. This should be addressed in your analysis of the future.

In my tenure on the board, at no time (that I recall) was there a material deficit in expenses allocated to reserve accounts vs annual funding as there were no catastrophic disasters. In fact, internal borrowing from reserves funded the water plant upgrade vs using a bond. In the past, when there was an annual revenue vs expenses SURPLUS, excess funds got transferred to reserves the following year. The property tax rebate "gift" was initially allocated 100% to admin revenues thereby reducing expense allocation to other accounts. This logic was challenged and that is how partial

ENTERED
04/14/22

use of these funds for security capital expense came about. Utility operations are generally not subsidized by county tax while security is.

I understand the concern about reserve adequacy. In the past I have expressed concerns about reserve contributions not matching depreciation. However, the major assets of this community are the reservoirs and buried infrastructure and since we are not on an earth quake fault, the probability of major damage to these entities is nil. I believe the pipes are not subject to deterioration nor contain contaminants, thus fixing when broke seems like a logical approach vs massive replacement and this has been past practice. All wearing parts are and have been replaced as needed or planned under existing reserve policy including water treatment modules, hence I do not understand why drastic increases in reserves are deemed absolutely necessary. Ask the controller to present the reserve contribution and utilization over the past decade as it is likely to continue except for inflation impacts.

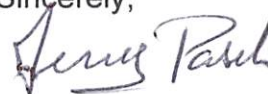
Adjustment for inflation is however, mandatory. Major damage should be covered by insurance (fire, theft, vandalism is the risk) and the only other aspect which may impact reserves are the items which may not have been adequately reserved for in the past (like the admin facility items). I also do not understand the resistance to rely on bond funding if/when a disaster strikes. Plan and fund what is likely to be needed and use insurance and bonds for disasters

I agree that PERS is a great unknown and out of CSD control. The realization of their expectation for market returns given present federal government actions is unlikely. Hence that uncontrolled expense will increase AND pressure will build to adjust current pension payments based on realized inflation. That cost is not presently predictable. Cost to CSD is likely well above what the 218 paper assumes.

A rate increase of the magnitude proposed is likely to result in a major community objection and change in current Board members who chose to run for election this fall. Please consider the rate payers in your decisions and significantly reduce your planed increase.

Please distribute this correspondence to the listed recipients and add to you file of rate increase protests. Also add this to the correspondence segment of the next CSD Board meeting packet..

Sincerely,



Jerry Pasek

ENTERED
04/14/22

MEMORANDUM

Date: April 19, 2022
To: Board of Directors
From: Paula O'Keefe, Director of Administration
Subject: Authorize the General Manager to Enter into an Agreement with Robert Half Finance & Accounting for Recruitment Services

RECOMMENDED ACTION

Authorize the General Manager to Enter into an Agreement with Robert Half Finance & Accounting for Recruitment Services.

BACKGROUND

The District has undergone staffing changes in the Accounting unit and would like to enter into an agreement with Robert Half Finance & Accounting to assist with recruitment services. Because these positions are critical to the overall financial reporting and transparency of the organization, hiring an outside source to obtain qualified candidates is not unusual, nor unexpected given the current employment climate. The District is currently recruiting for both the Accountant and Accounting Manager positions. While the Accountant position is currently filled, the District is recruiting for this position in hopes of widening the candidate pool with the ability to underfill the Accounting Manager position, with the expectation that eventually a promotional opportunity will arise for either incumbent.

The cost of the agreement is only payable upon successful candidate hire and would amount to 25% of the first year salary of the successful candidate. Because the District is choosing to recruit both Accountant and Accounting Manager, the 25% fee is at this time unknown, however the cost to recruit can be offset by some of the salary savings achieved by the vacant Accounting Technician position, which has been vacant since January. While not fully covering the potential costs, the District Administration budget would be able to absorb the remaining amount to cover the cost of the recruiting fees.

SUMMARY

If approved, staff will work with Robert Half to begin the recruitment efforts immediately.

MEMORANDUM

Date: April 14, 2022
To: Board of Directors
From: Michael Fritschi, P.E. - Director of Operations
Subject: District Geographical Information System (GIS)

RECOMMENDED ACTION

Staff recommend the Board approve proposed contracts with CalCAD in the estimated amount of \$80,050 plus a 15% contingency for \$92,058 over the current and the next fiscal year to continue building the District GIS system and update the capabilities of the system as listed below in items #1 - #7. GIS work through CALCAD would be on a time and materials basis. Staff also recommends that we sole source this project with CalCAD as it is in the best interests of the District. CalCAD has extensive experience working with Special Districts in California and has done previous work on the District's GIS system that staff is pleased with.

BACKGROUND

In 2021 the District contacted CalCAD to develop a Geographical Information System (GIS) to support District operations. The initial phases of the GIS platform consisted of the construction of the basic water and sewer infrastructure, customer lot information and account status. This initial phase also included synchronizing data from the County Assessor's Office and the District's Utility billing system. The original purchase of \$24,890 provided the District the ability to create a new GIS system to include additional useful data to both the District and the residents. The original data collected and compiled is located in geographically linked database.

The following items have been initially added:

1. Water lines
2. Sewer lines
3. Sewer lift stations
4. Major Drainage structures
5. Easements
6. Property information
7. Ratepayer late payments
8. Tracking Prop 218 protest letters

PROPOSAL

The District planning team has identified several different components for future GIS use to continue building on the centralized geographical data base:

1. **On-call GIS Services Contract** (\$15,000) – Provide a block of 100 hours to enrich the GIS database and other tasks requested by CSD to enhance the system, including:
 - a. **Condition Assessment** – Used to geographically track the known and investigated conditions of the infrastructure to utilize for CIP Reserve repair/replacement quantities and used to help facilitate the determination of adequate reserve funding and planning.

- b. **Overall Database Enrichment** - The District plans on hiring a temporary intern to enrich the data base with items like pipe materials, depths, repairs, etc.
2. **Global Search Integration** (\$4,950) – Provide for Global Search integration with GIS database to access District information from the District server and cross reference with GIS attributes. This will allow any document to be pulled up from the District server with a corresponding search tag through GIS.
3. **Computerized Maintenance Management System (CMMS) and Integration** – Provide a computerized maintenance management system (CMMS) for tracking maintenance and repairs and scheduling preventative maintenance tasks (\$18,000 – if the staff approve of the CMMS system). Provide a GIS link to the CALCAD (or other) CMMS system for access of preventive maintenance and completed tasks and notes that can accessed geographically on GIS (\$26,000).
4. **User Account Tracking** (\$3,600) – Required for the ability to view real-time water use data and to allow the for the integration of District financial software.
5. **Establish Connection with Azure Cloud** (\$2,400) – Enables connection to District Server for Global Search and financial software.
6. **Add Storm Drain System Layers** (\$6,500) – Add drainage infrastructure to GIS.
7. **Add Security Camera Feed Layers** (\$3,600) – Add live camera feed interfaces with GIS.
8. **RMA and RMCC Joint Utility Layers** – To have RMA and RMCC add utility information layers at their cost to be visible to CSD and CSD infrastructure visible to RMA RMCC.

Proposed Timeline

Phase 1 – Create GIS System and begin familiarizing staff – **Complete**

Phase 2 – Enrich utility data base information and build on the initial platform, set the groundwork for condition assessment and CMMS interface. Tie in security cameras. Provide utility staff with ability to record repairs and maintenance activities in the field via tablet. **Current FY to FY 22-23**

Phase 3 – Water meters updated and integrate to GIS access on a real-time basis to provide customer use tracking. Financial software integrated with GIS. Joint utility integrated if completed by RMA and/or RMCC. Condition assessment data uploaded. Continue updating data and tightening accuracy. **FY 22-23 – ongoing.**

FISCAL IMPACT

Staff recommend the Board amend the FY 2021-22 budget and approve the appropriation in the amount of \$92,058. The appropriation will be split evenly amongst Water Capital Improvement, Sewer Capital Improvement, Drainage Capital Improvement and Security Capital Improvement reserve accounts in the amount of \$23,014.50 within each fund.



P.O. Box 4779
 Modesto, CA 95352
 209-578-5580
 www.calcad.com

Quote

Date	Quote #
3/29/2022	605714

Bill To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Ship To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Terms	Sales Rep	Expires
Net 30	RK	

Item	Description	Qty	Cost	Total
Service	<p>Create Layer in GIS for District Camera Feeds to be published</p> <ul style="list-style-type: none"> • Work with District IT or other Tech personnel to get connection to server hosting the video feeds • Get location and description information for each of the District Cameras • Create a database of the URL information for each Camera • Create specific Security group for ability to view Camera feeds • Get list of "Authorized Viewers" from District <p>This is a "Not To Exceed Estimate" pending the successful discovery of all above information. District would be billed actual development hours. If more time is needed, District personnel will be contacted for approval prior to hours being encumbered.</p>	24	150.00	3,600.00

Accepted By _____

Subtotal	\$3,600.00
Sales Tax (8.0%)	\$0.00
Total	\$3,600.00



P.O. Box 4779
 Modesto, CA 95352
 209-578-5580
 www.calcad.com

Quote

Date	Quote #
3/29/2022	605715

Bill To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Ship To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Terms	Sales Rep	Expires
Net 30	RK	

Item	Description	Qty	Cost	Total
Service	<p>Establish remote connection from Azure Cloud server hosting the GIS to the District to enable live reads of District information.</p> <ul style="list-style-type: none"> • Work with District IT contact to create VPN or other agreed-upon remote connection protocol to District servers from Azure Cloud server hosting the GIS <p>This is a "Not To Exceed Estimate" pending the successful discovery of all above information. District would be billed actual development hours. If more time is needed, District personnel will be contacted for approval prior to hours being encumbered.</p>	16	150.00	2,400.00

Accepted By _____

Subtotal	\$2,400.00
Sales Tax (8.0%)	\$0.00
Total	\$2,400.00



P.O. Box 4779
 Modesto, CA 95352
 209-578-5580
 www.calcad.com

Quote

Date	Quote #
3/29/2022	605716

Bill To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Ship To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Terms	Sales Rep	Expires
Net 30	RK	

Item	Description	Qty	Cost	Total
Service	<p>Create and add Storm Drain System to GIS</p> <p>Use data provided by District as the basis for data inventory. Look through drawings, as-builts, and other data to construct the most complete system possible.</p> <ul style="list-style-type: none"> • Add Mains and Structures layers to map • Confirm and fix flow direction of each Main • Add directional flow arrow as notation • Give unique ID to each Structure • Give unique ID to each pipe based on Upstream and Downstream Structure ID's • Create search for Storm Drain Assets based on ID • Create Storm Drain system summary reports 	1	6,500.00	6,500.00

Accepted By _____

Subtotal	\$6,500.00
Sales Tax (8.0%)	\$0.00
Total	\$6,500.00



P.O. Box 4779
 Modesto, CA 95352
 209-578-5580
 www.calcad.com

Quote

Date	Quote #
3/29/2022	605717

Bill To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Ship To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Terms	Sales Rep	Expires
Net 30	RK	

Item	Description	Qty	Cost	Total
Service	<p>Create Live Connection to Global Search Document Repository</p> <ul style="list-style-type: none"> • Work with District IT and Global Search Tech personnel to get connection to the District's Global Search Document Repository • Determine Unique ID and linking protocol for: <ul style="list-style-type: none"> • Easement Documents • Escrow files • Lot Files • Update Parcel report to give access to Escrow files for users authorized by the District • Create new link in the parcel report so that field personnel can see the Lot files associated with each parcel to get historic maintenance data <p>This is a "Not To Exceed Estimate" pending the successful discovery of all above information. District would be billed actual development hours. If more time is needed, District personnel will be contacted for approval prior to hours being encumbered.</p>	33	150.00	4,950.00

Accepted By _____

Subtotal	\$4,950.00
Sales Tax (8.0%)	\$0.00
Total	\$4,950.00



P.O. Box 4779
 Modesto, CA 95352
 209-578-5580
 www.calcad.com

Quote

Date	Quote #
3/29/2022	605718

Bill To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Ship To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Terms	Sales Rep	Expires
Net 30	RK	

Item	Description	Qty	Cost	Total
Service	<p>Establish a link to Tyler Incode Customer Service module for updating parcel report to include Customer Service specific data elements.</p> <p>This is a "Not To Exceed Estimate" pending the successful discovery of all above information. District would be billed actual development hours. If more time is needed, District personnel will be contacted for approval prior to hours being encumbered.</p>	24	150.00	3,600.00

Accepted By _____

Subtotal	\$3,600.00
Sales Tax (8.0%)	\$0.00
Total	\$3,600.00



P.O. Box 4779
 Modesto, CA 95352
 209-578-5580
 www.calcad.com

Quote

Date	Quote #
3/29/2022	605719

Bill To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Ship To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Terms	Sales Rep	Expires
Net 30	RK	

Item	Description	Qty	Cost	Total
Service	<p>On-Call GIS Services Contract</p> <ul style="list-style-type: none"> • Bank of hours to be used for various GIS enhancement tasks as requested by District Personnel. Typical tasks would include: <ul style="list-style-type: none"> • Enable edit functionality for various Infrastructure assets • Add new data layers to the site • Update or enhance existing reports • Add new reports or data lookup capabilities • Add ability to upload pictures to assets • Establish connections to various data sources used for reporting • Update existing infrastructure layers with new information <p>Projects will only commence upon District request and approval. Hours will only be billed as they are used on District-approved projects.</p>	100	150.00	15,000.00

Accepted By _____

Subtotal	\$15,000.00
Sales Tax (8.0%)	\$0.00
Total	\$15,000.00



P.O. Box 4779
 Modesto, CA 95352
 209-578-5580
 www.calcad.com

Quote

Date	Quote #
3/7/2022	605720

Bill To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Ship To
Rancho Murieta CSD P.O. Box 1050 15160 Jackson Rd. Rancho Murieta, CA 95683-1050

Terms	Sales Rep	Expires
Net 30	RK	

Item	Description	Qty	Cost	Total
DashGIS CMMS	CMMS work order Extension for DashGIS©	1	18,000.00	18,000.00
DashGIS CMMS Set...	DashGIS© CMMS Extension Setup and Configuration Setup and configuration for Water and Sewer systems	1	26,000.00	26,000.00

Accepted By _____

Subtotal	\$44,000.00
Sales Tax (8.0%)	\$0.00
Total	\$44,000.00

RESOLUTION R2022-07

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE FY 2021-22 BUDGET, AUTHORIZING THE GENERAL MANAGER OR DESIGNEE TO ENTER INTO A CONTRACT WITH CALCAD FOR GIS SERVICES IN AN AMOUNT NOT TO EXCEED \$92,058

WHEREAS, The District has identified the need to update the capabilities of the current GIS system; and

WHEREAS, The District has worked with CalCAD over the past year, and they have satisfactorily put the initial software in place to map much of the District's water and sewer system; and

WHEREAS, The District has identified several different components for future GIS use to continue building on the centralized geographical database; and

WHEREAS, the District has received quotes from CalCAD to perform the services for a total cost of \$92,058; and

NOW, THEREFORE, THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Authorize the General Manager to execute the contract with CalCAD in the amount not to exceed \$92,058;
2. Authorize an appropriation of funds in the amount of \$92,058 the total cost of the project from the following accounts:

Water Capital Improvement (200-2510-99)	\$23,014.50
Sewer Capital Improvement (250-2510-99)	\$23,014.50
Drainage Capital Improvement (260-2510-99)	\$23,014.50
Security Capital Improvement (500-2510-99)	\$23,014.50

3. The General Manager is authorized to all necessary and appropriate actions to carry out the purpose and intent of this resolution.

PASSED AND ADOPTED this 20th day of April, 2022 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:

Amelia Wilder, District Secretary

MEMORANDUM

Date: April 14, 2022
To: Board of Directors
From: Paula O'Keefe, Director of Administration
Subject: Adopt Resolution Authorizing the RMCSD to Enter into an Agreement with the State of California Department of Water Resources (CDWR) to Receive \$1,300,000 for Water Infrastructure Projects

RECOMMENDED ACTION

Authorize the District to enter into a new agreement with the California Department of Water Resources to receive funds in the amount of \$1,300,000.

BACKGROUND

The State of California approved the Budget Act of 2021, or SB170, which authorized over \$100,000,000 in funding to assist Special Districts and other municipalities. The funding was secured and approved, in part, thanks to the efforts of Assemblyman Kenneth Cooley, who reached out in April 2021 and requested the District provide any funding needs for special projects.

The District provided Assemblyman Cooley with the following projects in order of priority:

- **Tertiary Reclamation Plant:** This project will build a permanent chlorine contact system for the District's Tertiary wastewater recycling facility and would allow the District to supply tertiary recycled water in place of potable or river water use for the benefit of our community, offsetting potable water use. The project estimate was \$750,000, the appropriation is \$750,000.
- **Water Treatment Plant Chlorine to Hypochlorite Conversion:** This project would convert the District's Water Plant's use of chlorine gas for disinfection to using sodium hypochlorite. This conversion is a significant improvement to the safety of the community and staff by removing the use of chlorine gas, which is a very hazardous and heavily regulated substance. The gas is currently hauled through the community for storage and use at the Water Plant and this would eliminate any potential dangers to the community through delivery. The estimated project was \$352,940, the appropriation is \$365,000.
- **Granlees Diversion Intake Site Restrictions:** This project would serve to protect the intake source at the Cosumnes River and restrict public access for safety concerns. The estimated project was \$170,760, the appropriation is \$185,000.

The Budget Act of 2021 was passed in September 2021, the District was notified of its portion of the state funding in the amount of \$1,300,000 to fund the projects submitted in April of 2021. The Department of Finance, in consultation with the California Special Districts Association, developed a plan to distribute the funding provided in the Budget Act.

The California Department of Water Resources (CDWR) was initially designated as the administrator of the funding and was allowed up to 5% of the funds to be used for administrative costs. The agreement the District originally entered into with CDWR in November 2021 required the District to expend the funds and submit invoices to be reimbursed for the costs of the projects. Recently the CDWR was given direction to redirect the funds to the District up front, which allows the District to request the funding in full, instead of piecemeal through invoicing.

CDWR requires the District Board to approve a new Resolution to enter into a new agreement with CDWR to receive the funds in full.

SUMMARY

District staff recommend the Board approve execution of the new agreement with the California Department of Water Resources and allow the General Manager, or designee to sign all agreements and amendments for FY 2021-22. The funds were already appropriated in November 2021; the District is not requesting any additional appropriations or corrections at this time.

RESOLUTION NO. 2022-08

A RESOLUTION AUTHORIZING THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES TO RECEIVE \$1,300,000 ON BEHALF OF RANCHO MURIETA COMMUNITY SERVICES DISTRICT FOR THE WATER INFRASTRUCTURE PROJECTS AND AUTHORIZING THE GENERAL MANAGER OR DESIGNEE TO EXECUTE THE AGREEMENT ON BEHALF OF THE DISTRICT

WHEREAS, the legislature of the State of California enacted and the Governor signed into law the 2021-22 Budget Act (Senate Bill 170) to provide \$1.3 million in funding for the Water Infrastructure Projects (Project) for the following projects:

- Water Treatment Plant Chlorine Gas to Bleach Conversion
- Granlees Diversion Intake Site Restrictions
- Tertiary Reclamation Plan-Permanent Chlorine Contact Chamber; and

WHEREAS, the responsibility for the administration of the funds, including establishing the necessary procedures for disbursement of the funds, to the California Department of Water Resources ("CDWR"); and

WHEREAS, the Project is a Rancho Murieta project and the Rancho Murieta Community Services District (District) is the designated recipient of the funds for the Project; and

WHEREAS, the District is implementing the Project; and

WHEREAS, the District has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, the District entered into an agreement on November 17, 2021 with CDWR; and

WHEREAS, the District is entering into a new agreement with CDWR; and

WHEREAS, CDWR requires a resolution from the District authorizing the District to enter into an agreement with CDWR to receive funds and specify an authorized signatory for the execution of the agreement.

NOW, THEREFORE, THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Authorizes the Rancho Murieta Community Services District to enter into an agreement with the State of California Department of Water Resources to receive \$1.3 million in funding for its Water Infrastructure Projects and authorizes the General Manager, or designee to execute the agreement and any amendments thereto.

Authorizes the Rancho Murieta Community Services District General Manager, or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain State funding.

PASSED AND ADOPTED this 20th of April, 2022 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

Attest:

Amelia Wilder, District Secretary

MEMORANDUM

Date: April 6, 2022
To: Board of Directors
From: Michael Fritschi, P.E. - Director of Operations
Subject: Lift Station 6A Pump Replacement

RECOMMENDED ACTION

Staff recommend Board of Directors ratify the current expenditure for the replacement pump in lift station #6A in the amount of \$12,219 plus a 15% contingency for \$14,052 amend the FY 2021-22 budget and appropriate funds from the Sewer Capital Replacement Reserve.

BACKGROUND

In late March operations staff discovered that the redundant pump in sewer lift station #6A had become non-operable. Initial testing indicated that there was a good chance that the problem was related to a faulty capacitor pack or a burned-out pump. The capacitor pack was replaced first, as it was the lower priced item (\$880.88). Unfortunately, the capacitor pack replacement did not solve the problem, therefore staff ordered a replacement pump in the amount of \$14,052.

The pump is scheduled to arrive within 10-12 weeks. Once the pump is installed, the lift station will be restored to full redundancy.

FISCAL IMPACT

Initially this purchase was expended with operational discretionary funds already appropriated within the Sewer FY 2021-22 budget. Sewer capital replacement reserves are currently funded at approximately \$3,474,928 (as of March 31, 2022). Appropriation of funds in the amount of \$14,052 is to correct the operational budget for this capital replacement expenses.

This purchase was approved by the General Manager under the authority established via District Ordinance No. O2019-04. At this time, it is recommended that the Board ratify the purchase, amend the FY 2021-22 budget and appropriate funds in the amount of \$3,288.16.



**Xylem Water Solutions USA, Inc.
Flygt Products**

March 24, 2022

790-A Chadbourne Rd
Fairfield, CA 94534
Tel (707) 422-9894
Fax (707) 422-9808

RANCHO MURIETA COMMUNITY SERV
15160 JACKSON RD
PO BOX 1050
RANCHO MURIETA CA 95683

Quote # 2022-FFB-0057 Alternate 1, Version 2
Project Name: Rancho Murieta 3127 1ph
Job Name:

Flygt, a Xylem brand, is pleased to provide a quote for the following equipment.

Equipment				
Qty	Part Number	Description	Unit Price	Extended Price
1	3127.890-0268	Flygt Model MP-3127.890 2" volute Submersible grinder pump equipped with a 230 Volt / 1 phase / 60 Hz 9.4 HP 3550 RPM motor, 266 impeller, 1 x 50 Ft. length of SUBCAB 4G10+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve	\$ 11,706.00	\$ 11,706.00
Total Price				\$ 11,706.00
Freight Charge				\$ 513.00
Total Price				\$ 12,219.00

Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per IncoTerms 2020)
See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the



jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Time of delivery: Approximately 10 working weeks after approval of order and receipt of signed Purchase Order or attached Customer Acceptance Form.

Terms of delivery: PP/Add Order Position

Terms of payment: Net 30 Standard

Schedule: Please consult your local Flygt Branch Office to get fabrication and delivery lead times.

Validity: This Quote is valid for thirty (30) days.

We thank you for your interest in Flygt equipment from Xylem Water Solutions USA, Inc., and look forward to being of service to you in the near future.

Sincerely,



Adrian Gutierrez
Sales Representative
Phone: 508-274-4643

adrian.gutierrez@xylem.com



Customer Acceptance

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xylem.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2022-FFB-0057 Alternate 1, Version 2
Customer Name: RANCHO MURIETA COMMUNITY SERV
Job Name:
Total Amount: \$ 11,706.00
(excluding freight)

Signature: _____ Name: _____
(PLEASE PRINT)

Company/Utility: _____ PO: _____

Address: _____ Date: _____

_____ Phone: _____

_____ Email: _____

_____ Fax: _____



1. Agreement, Integration and Conflict of Terms. These terms and conditions, together with any special conditions expressly incorporated thereto in the quotation or sales form, are to govern any sale between the Seller and Buyer. The Seller shall mean the applicable affiliate of Xylem Inc. that is party to the Agreement (“Seller”). The Buyer shall mean the entity that is party to the Agreement with Seller. This writing is an offer or counteroffer by Seller to sell the goods and/or services set forth on the quotation or sales form subject to these terms and conditions and is expressly made conditional on Buyer’s assent to these terms and conditions. Acceptance by Buyer is expressly limited to these terms and conditions. Any additional or different terms and conditions contained in Buyer’s purchase order or other communication shall not be effective or binding upon Seller unless specifically agreed to in writing by Seller; Seller hereby objects to any such conditions, and the failure of Seller to object to specific provisions contained in any purchase order or other communication from Buyer shall not be construed as a waiver of these terms and conditions nor an acceptance of any such provisions. Neither Seller’s commencement of performance nor delivery shall be deemed or construed as acceptance of Buyer’s additional or different terms and conditions. Buyer agrees that these terms and conditions, together with any accompanying quotation and any special conditions or limited process guarantees or documents referred to or included within the quotation and expressly made a part of this agreement, (e.g., drawings, illustrations, specifications, or diagrams), is the complete and final agreement between Buyer and the Seller (“Agreement”). This Agreement supersedes all prior negotiations, representations, or agreements, either written or oral, between the parties and, further, can only be altered, modified or amended with the express written consent of Seller.

2. Quotation, Withdrawal, Expiration. Quotes are valid for thirty (30) calendar days from the date of issuance unless otherwise provided therein. Seller reserves the right to cancel or withdraw the quotation at any time with or without notice or cause prior to acceptance by Buyer. There is no Agreement if any conditions specified within the quotation *or* sales form are not completed by Buyer to Seller’s satisfaction within thirty (30) calendar days of Seller’s acknowledgement in writing of an order. Seller nevertheless reserves its right to accept any contractual documents received from Buyer after this 30-day period.

3. Prices. Prices apply to the specific quantities stated on the quotation or sales form. Unless otherwise agreed to in writing by Seller, all prices are FCA; Origin (as defined in accordance with the latest version of Incoterms), and do not include transportation costs or charges relating to transportation unless otherwise specified. Prices include standard packing according to Seller’s specifications for delivery. All costs and taxes for special packing requested by Buyer, including packing for exports, shall be paid by Buyer as an additional charge. Prices are subject to change without notice.

4. Taxes. The price for the goods does not include any applicable sales, use, excise, GST, VAT, or similar tax, duties or levies. Buyer shall have the responsibility for the payment of such taxes if applicable.

5. Payment Terms. Seller reserves the right to require payment in advance or C.O.D. and otherwise modify credit terms should Buyer’s credit standing not meet Seller’s acceptance. Unless different payment terms are expressly set forth in the quotation or sales form or order acknowledgment or Sales Policy Manual, goods will be invoiced upon shipment. Payment shall be made in U.S. Dollars. Payment in full is due within thirty (30) days from the invoice date. In the event payment is not made when due, Buyer agrees to pay Seller a service or finance charge of the lesser of (i) one and one-half percent (1.5%) per month (18% per annum), or (ii) the highest rate permitted by applicable law, on the unpaid balance of the invoice from and after the invoice due date. Buyer is responsible for all costs and expenses associated with any checks returned due to insufficient funds. All credit sales are subject to prior approval of Seller’s credit department. Export shipments will require payment prior to shipment or an appropriate Letter of Credit. If, during the performance of the contract with Buyer, the financial responsibility or condition of Buyer is such that Seller in good faith deems itself insecure, or if Buyer becomes insolvent, or if a material change in the ownership of Buyer occurs, or if Buyer fails to make any payments in accordance with the terms of its contract with Seller, then, in any such event, Seller is not obligated to continue performance under the contract and may stop goods in transit and defer or decline to make

delivery of goods, except upon receipt of satisfactory security or cash payments in advance, or Seller may terminate the order upon written notice to Buyer without further obligation to Buyer whatsoever. If Buyer fails to make payments or fails to furnish security satisfactory to Seller, then Seller shall also have the right to enforce payment to the full contract price of the work completed and in process. Upon default by Buyer in payment when due, Buyer shall immediately pay to Seller the entire unpaid amounts for any and all shipments made to Buyer irrespective of the terms of said shipment and whether said shipments are made pursuant to this Agreement or any other contract of sale between Seller and Buyer, and Seller may withhold all subsequent shipments until the full amount is settled. Acceptance by Seller of less than full payment shall not be a waiver of any of its rights hereunder. Buyer shall not assign or transfer this Agreement or any interest in it, or monies payable under it, without the written consent of Seller and any assignment made without such consent shall be null and void.

6. Delivery, Risk of Loss. Delivery dates are estimates, and time is not of the essence. All shipments will be made FCA; Origin, unless otherwise specified. Seller shall not be responsible to Buyer for any loss, whether direct, indirect, incidental or consequential in nature, including without limitation loss of profits, arising out of or relating to any failure of the goods to be delivered by the specified delivery date. In the absence of specific instructions, Seller will select the carrier. Upon delivery to the common carrier, title and the risk of loss for the material shall pass to Buyer. Buyer shall reimburse Seller for the additional cost of its performance resulting from inaccurate or lack of delivery instructions, or by any act or omission on Buyer’s part. Any such additional cost may include, but is not limited to, storage, insurance, protection, re-inspection and delivery expenses. Buyer further agrees that any payment due on delivery shall be made on delivery into storage as though goods had been delivered in accordance with the order.

Buyer grants to Seller a continuing security interest in and a lien upon the products and the proceeds thereof (including insurance proceeds), as security for the payment of all such amounts and the performance by Buyer of all of its obligations to Seller pursuant to the order and all such other sales, and Buyer shall have no right to sell, encumber or dispose of the products. Buyer shall execute any and all financing statements and other documents and instruments and do and perform any and all other acts and things which Seller may consider necessary, desirable or appropriate to establish, perfect or protect Seller’s title, security interest and lien. In addition, Buyer authorizes Seller and its agents and employees to execute any and all such documents and instruments and do and perform any and all such acts and things, at Buyer’s expense, in Buyer’s name and on its behalf. Such documents and instruments may also be filed without the signature of Buyer to the extent permitted by law.

7. Warranty. For goods sold by Seller to Buyer that are used by Buyer for personal, family or household purposes, Seller warrants the goods to Buyer on the terms of Seller’s limited warranty available on Seller’s website. For goods sold by Seller to Buyer for any other purpose, Seller warrants that the goods sold to Buyer hereunder (with the exception of membranes, seals, gaskets, elastomer materials, coatings and other “wear parts” or consumables all of which are not warranted except as otherwise provided in the quotation or sales form) will be (i) be built in accordance with the specifications referred to in the quotation or sales form, if such specifications are expressly made a part of this Agreement, and (ii) free from defects in material and workmanship for a period of one (1) year from the date of installation or eighteen (18) months from the date of shipment (which date of shipment shall not be greater than thirty (30) days after receipt of notice that the goods are ready to ship), whichever shall occur first, unless an alternate period of time is provided by law or is specified in the product documentation from Xylem (the “Warranty”).

Except as otherwise provided by law, Seller shall, at its option and at no cost to Buyer, either repair or replace any product which fails to conform with the Warranty; provided, however, that under either option, Seller shall not be obligated to remove the defective product or install the replaced or repaired product and Buyer shall be responsible for all other costs, including, but not limited to, service costs, shipping fees and expenses. Seller shall have complete discretion as to the method or means of repair or replacement. Buyer’s failure to comply with Seller’s repair or replacement directions shall

constitute a waiver of its rights and render all warranties void. Any parts repaired or replaced under the Warranty are warranted only for the balance of the warranty period on the parts that were repaired or replaced. The Warranty is conditioned on Buyer giving written notice to Seller of any defects in material or workmanship of warranted goods within ten (10) days of the date when any defects are first manifest. Seller shall have no warranty obligations to Buyer with respect to any product or parts of a product that: (a) have been repaired by third parties other than Seller or without Seller's written approval; (b) have been subject to misuse, misapplication, neglect, alteration, accident, or physical damage; (c) have been used in a manner contrary to Seller's instructions for installation, operation and maintenance; (d) have been damaged from ordinary wear and tear, corrosion, or chemical attack; (e) have been damaged due to abnormal conditions, vibration, failure to properly prime, or operation without flow; (f) have been damaged due to a defective power supply or improper electrical protection; or (g) have been damaged resulting from the use of accessory equipment not sold by Seller or not approved by Seller in connection with products supplied by Seller hereunder. In any case of products not manufactured by Seller, there is no warranty from Seller; however, Seller will extend to Buyer any warranty received from Seller's supplier of such products.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ANY AND ALL OTHER EXPRESS OR IMPLIED WARRANTIES, GUARANTEES, CONDITIONS OR TERMS OF WHATEVER NATURE RELATING TO THE GOODS PROVIDED HEREUNDER, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY EXPRESSLY DISCLAIMED AND EXCLUDED. EXCEPT AS OTHERWISE PROVIDED BY LAW, BUYER'S EXCLUSIVE REMEDY AND SELLER'S AGGREGATE LIABILITY FOR BREACH OF ANY OF THE FOREGOING WARRANTIES ARE LIMITED TO REPAIRING OR REPLACING THE PRODUCT AND SHALL IN ALL CASES BE LIMITED TO THE AMOUNT PAID BY THE BUYER HEREUNDER. IN NO EVENT IS SELLER LIABLE FOR ANY OTHER FORM OF DAMAGES, WHETHER DIRECT, INDIRECT, LIQUIDATED, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY OR SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFIT, LOSS OF ANTICIPATED SAVINGS OR REVENUE, LOSS OF INCOME, LOSS OF BUSINESS, LOSS OF PRODUCTION, LOSS OF OPPORTUNITY OR LOSS OF REPUTATION.

8. Inspection. Buyer shall have the right to inspect the goods upon their receipt. When delivery is to Buyer's site or to a project site ("Site"), Buyer shall notify Seller in writing of any nonconformity of the goods with this Agreement within three (3) days from receipt by Buyer. For all other deliveries, Buyer shall notify Seller in writing of any nonconformity with this Agreement within fourteen (14) days from receipt by Buyer. Failure to give such applicable notice shall constitute a waiver of Buyer's right to inspect and/or reject the goods for nonconformity and shall be equivalent to an irrevocable acceptance of the goods by Buyer. Claims for loss of or damage to goods in transit must be made to the carrier, and not to Seller.

9. Seller's Limitation of Liability. EXCEPT AS OTHERWISE PROVIDED BY LAW, IN NO EVENT SHALL SELLER'S LIABILITY UNDER THIS AGREEMENT EXCEED THE AMOUNT PAID BY BUYER UNDER THIS AGREEMENT. SELLER SHALL HAVE NO LIABILITY FOR LOSS OF PROFIT, LOSS OF ANTICIPATED SAVINGS OR REVENUE, LOSS OF INCOME, LOSS OF BUSINESS, LOSS OF PRODUCTION, LOSS OF OPPORTUNITY, LOSS OF REPUTATION, INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR EXEMPLARY DAMAGES.

10. Force Majeure. Seller may cancel or suspend this Agreement and Seller shall have no liability for any failure to deliver or perform, or for any delay in delivering or performing any obligations, due to acts or omissions of Buyer and/or its contractors, or due to circumstances beyond Seller's reasonable control, including but not limited to acts of God, fire, flood or other natural disasters, war and civil disturbance, riot, acts of governments, terrorism, disease, currency restrictions, labor shortages or disputes, unavailability of materials, fuel, power, energy or transportation facilities, failures of suppliers

or subcontractors to effect deliveries, in which case the time for performance shall be extended in an amount equal to the excused period, provided that Seller shall have, as soon as reasonably practicable after it has actual knowledge of the beginning of any excusable delay, notified Buyer of such delay, of the reason therefor and of the probable duration and consequence thereof. Seller shall use its best efforts to eliminate the cause of the delay, interruption or cessation and to resume performance of its obligations hereunder with the least possible delay.

11. Cancellation. Except as otherwise provided in this Agreement, no order may be cancelled on special or made-to-order goods or unless otherwise requested in writing by either party and accepted in writing by the other. In the event of a cancellation by Buyer, Buyer shall, within thirty (30) days of such cancellation, pay Seller a cancellation fee, which shall include all costs and expenses incurred by Seller prior to the receipt of the request for cancellation including, but not limited to, all commitments to its suppliers, subcontractors and others, all fully burdened labor and overhead expended by Seller, plus a reasonable profit charge." Return of goods shall be in accordance with Seller's most current Return Materials Authorization and subject to a minimum fifteen percent (15%) restocking fee.

Notwithstanding anything to the contrary herein, in the event of the commencement by or against Buyer of any voluntary or involuntary proceedings in bankruptcy or insolvency, or in the event Buyer shall be adjusted bankrupt, make a general assignment for the benefit of its creditors, or if a receiver shall be appointed on account of Buyer's insolvency, or if Buyer fails to make payment when due under this Agreement, or in the event Buyer does not correct or, if immediate correction is not possible, commence and diligently continue action to correct any default of Buyer to comply with any of the provisions or requirements of this Agreement within ten (10) calendar days after being notified in writing of such default by Seller, Seller may, by written notice to Buyer, without prejudice to any other rights or remedies which Seller may have, terminate its further performance of this Agreement. In the event of such termination, Seller shall be entitled to receive payment as if Buyer has cancelled the Agreement as per the preceding paragraph. Seller may nevertheless elect to complete its performance of this Agreement by any means it chooses. Buyer agrees to be responsible for any additional costs incurred by Seller in so doing. Upon termination of this Agreement, the rights, obligations and liabilities of the parties which shall have arisen or been incurred under this Agreement prior to its termination shall survive such termination.

12. Drawings. All drawings are the property of Seller. Seller does not supply detailed or shop working drawings of the goods; however, Seller will supply necessary installation drawings. The drawings and bulletin illustrations submitted with Seller's quotation show general type, arrangement and approximate dimensions of the goods to be furnished for Buyer's information only and Seller makes no representation or warranty regarding their accuracy. Unless expressly stated to the contrary within the quotation or sales form, all drawings, illustrations, specifications or diagrams form no part of this Agreement. Seller reserves the right to alter such details in design or arrangement of its goods which, in its judgment, constitute an improvement in construction, application or operation. All engineering information necessary for installation of the goods shall be forwarded by Seller to Buyer upon Buyer's acceptance of this Agreement. After Buyer's acceptance of this Agreement, any changes in the type of goods, the arrangement of the goods, or application of the goods requested by Buyer will be made at Buyer's expense. Instructions necessary for installation, operating and maintenance will be supplied when the goods are shipped.

13. Proprietary Information, Injunction. Seller's designs, illustrations, drawings, specifications, technical data, catalogues, "know-how", economic or other business or manufacturing information (collectively "Proprietary Information") disclosed to Buyer shall be deemed proprietary and confidential to Seller. Buyer agrees not to disclose, use, or reproduce any Proprietary Information without first having obtained Seller's express written consent. Buyer's agreement to refrain from disclosing, using or reproducing Proprietary Information shall survive completion of the work under this Agreement. Buyer acknowledges that its improper disclosure of Proprietary Information to any third party will result in Seller's suffering irreparable harm.



Seller may seek injunctive or equitable relief to prevent Buyer's unauthorized disclosure.

14. Installation and Start-up. Unless otherwise agreed to in writing by Seller, installation shall be the sole responsibility of Buyer. Where start-up service is required with respect to the goods purchased hereunder, it must be performed by Seller's authorized personnel or agents; otherwise, the Warranty is void. In the event Buyer has engaged Seller to provide an engineer for start-up supervision, such engineer will function in a supervisory capacity only and Seller shall have no responsibility for the quality of workmanship of the installation. In any event, Buyer understands and agrees that it shall furnish, at Buyer's expense, all necessary foundations, supplies, labor and facilities that might be required to install and operate the goods.

15. Specifications. Changes in specifications requested by Buyer are subject to approval in writing by Seller. In the event such changes are approved, the price for the goods and the delivery schedule shall be changed to reflect such changes.

16. Buyer Warranty. Buyer warrants the accuracy of any and all information relating to the details of its operating conditions, including temperatures, pressures, and where applicable, the nature of all hazardous materials. Seller can justifiably rely upon the accuracy of Buyer's information in its performance. Should Buyer's information prove inaccurate, Buyer agrees to reimburse Seller for any losses, liabilities, damages and expenses that Seller may have incurred as a result of any inaccurate information provided by Buyer to Seller.

17. Minimum Order. Seller reserves the right to refuse to process any order that does not meet quantity requirements that Seller may establish for any given product or group of products.

18. Quality Levels. Prices are based on quality levels commensurate with normal processing. If a different quality level is required, Buyer must specify its requirements, as approved in writing by Seller, and pay any additional costs that may be applicable.

19. Product Recalls. In cases where Buyer purchases for resale, Buyer shall take all reasonable steps (including, without limitation, those measures prescribed by the seller): (a) to ensure that all customers of the Buyer and authorized repairers who own or use affected products are advised of every applicable recall campaign of which the Buyer is notified by the Seller; (b) to ensure that modifications notified to Buyer by Seller by means of service campaigns, recall campaigns, service programmes or otherwise are made with respect to any products sold or serviced by Buyer to its customers or authorized repairers. The reimbursement of Buyer for parts and labor used in making those modifications shall be as set forth in the campaign or program instructions. Without the prior consent of the Seller, the Buyer shall not disclose to any third party the information contained in service campaign, recall campaign or service programme literature. Should Buyer fail to perform any of the actions required under this section, Seller shall have the right to obtain names and address of the Buyer's customers and shall be entitled to get into direct contact with such customers.

19. GOVERNING LAW. THE TERMS OF THIS AGREEMENT AND ALL RIGHTS AND OBLIGATIONS HEREUNDER SHALL BE GOVERNED BY THE LAWS OF THE STATE OF SELLER'S OFFICE TO WHICH THIS ORDER HAS BEEN SUBMITTED (WITHOUT REFERENCE TO PRINCIPLES OF CONFLICTS OF LAWS). THE RIGHTS AND OBLIGATIONS OF THE PARTIES HEREUNDER SHALL NOT BE GOVERNED BY THE 1980 U.N. CONVENTION ON CONTRACTS FOR THE INTERNATIONAL SALE OF GOODS.

20. Titles. The section titles are for reference only, and shall not limit or restrict the interpretation or construction of this Agreement.

21. Waiver. Seller's failure to insist, in any one or more instances, upon Buyer's performance of this Agreement, or to exercise any rights conferred, shall not constitute a waiver or relinquishment of any such right or right to insist upon Buyer's performance in any other regard.

22. Severability. The partial or complete invalidity of any one or more provisions of this Agreement shall not affect the validity or continuing force and effect of any other provision.



WARRANTY

Xylem Water Solutions USA, Inc.

For the period defined, Xylem Water Solutions USA, Inc. offers a commercial warranty to the original End Purchaser against defects in workmanship and material on Flygt Products. Warranty covers Flygt parts and labor as outlined in **ADDENDUM – A**.

COVERAGE:

Xylem Water Solutions USA, Inc. will pay the cost of parts and labor during the warranty period, provided that the Flygt product, with cable attached, is returned prepaid to a Xylem Water Solutions USA, Inc. Authorized Service Facility for Flygt Product repairs. Coverage for Flygt parts and labor will be provided for the period shown in **ADDENDUM - A**. The warranty period will begin from date of shipment or date of a valid Start-up (For permanently installed pumps only). In cases where the Start-up date is used as the beginning of the warranty on a permanently installed Flygt pump, a Start-up Report completed by an approved service technician from a Xylem Water Solutions USA, Inc. Authorized Service Facility for Flygt products must be received by the Xylem Water Solutions USA, Inc. Area Service Manager for Flygt Products within thirty (30) days of the initial onset of the unit placed into service. If not received, the beginning of the warranty coverage will default to the Flygt product ship date. A Start-up for a permanently installed Flygt pump must occur within one (1) year from the date of shipment from a Xylem Water Solutions USA, Inc. authorized facility for Flygt Products or warranty will automatically default to ship date as start of warranty. (See **STORAGE** section) When using the start-up date as the beginning of the warranty, a copy of the Start-up Report will be required to support any Warranty Claims. Warranty on Flygt Dewatering pumps will begin with ship date only. No other date on Flygt Dewatering pumps will be considered.

Xylem Water Solutions USA, Inc.'s sole obligation under this Warranty for Flygt Products shall be to replace, repair or grant credit for Flygt Products upon Xylem Water Solutions USA, Inc.'s exclusive determination that the Flygt Product does not conform to the above warranty. In the event that the Flygt product is replaced, warranty on the replacement product will be equal to the balance remaining on the original product or ninety (90) days, which ever is greater.

MISUSE:

This Warranty shall not apply to any Flygt product or part of Flygt product which (i) has been subjected to misuse, misapplication, accident, alteration, neglect, or physical damage (ii) has been installed, operated, used and/or maintained in a manner which is in an application that is contrary to Xylem Water Solutions USA, Inc.'s printed instructions as it pertains to installation, operation and maintenance of Flygt Products, including but without limitation to (iii) operation of equipment without being connected to monitoring devices supplied with specific products for protection; or (iv) damaged due to a defective power supply, improper electrical protection, faulty installation or repair, ordinary wear and tear, corrosion or chemical attack, an act of God, an act of war or by an act of terrorism; or (v) has been damaged resulting from the use of accessory equipment not sold by Xylem Water Solutions USA, Inc. or not approved by Xylem Water Solutions USA, Inc. in connection with Flygt products.

WEAR PARTS:

This warranty does not cover costs for standard and/or scheduled maintenance performed, nor does it cover Flygt parts that, by virtue of their operation, require replacement through normal wear (aka: Wear Parts), unless a defect in material or workmanship can be determined by Xylem Water Solutions USA, Inc.. Wear Parts are defined as Cutters, Cutting Plates, Impellers, Agitators, Diffusers, Wear Rings (Stationary or Rotating), Volutes (when used in an abrasive environment), oil, grease, cooling fluids and/or any items deemed necessary to perform and meet the requirements of normal maintenance on all Flygt equipment.



WARRANTY

Xylem Water Solutions USA, Inc.

DISCLAIMERS:

(i) Xylem Water Solutions USA, Inc.'s warranties are null and void when Flygt Products are exported outside of the United States of America without the knowledge and written consent of Xylem Water Solutions USA, Inc.; (ii) Xylem Water Solutions USA, Inc. makes no independent warranty or representation with respect to parts or products manufactured by others and provided by Xylem Water Solutions USA, Inc. (however, Xylem Water Solutions USA, Inc. will extend to the Purchaser any warranty received from Xylem Water Solutions USA, Inc.'s supplier for such parts or products).

LIMITATIONS:

XYLEM WATER SOLUTIONS USA, INC. NEITHER ASSUMES, NOR AUTHORIZES ANY PERSON OR COMPANY TO ASSUME FOR XYLEM WATER SOLUTIONS USA, INC., ANY OTHER OBLIGATION IN CONNECTION WITH THE SALE OF ITS FLYGT EQUIPMENT. ANY ENLARGEMENT OR MODIFICATION OF THIS WARRANTY BY A FLYGT PRODUCT DISTRIBUTOR, OR OTHER SELLING AGENT SHALL BECOME THE EXCLUSIVE RESPONSIBILITY OF SUCH ENTITY.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ANY AND ALL OTHER EXPRESS OR IMPLIED WARRANTIES, GUARANTEES, CONDITIONS OR TERMS OF WHATEVER NATURE RELATING TO FLYGT PRODUCT(S), INCLUDING AND WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WHICH ARE HEREBY EXPRESSLY DISCLAIMED AND EXCLUDED. PURCHASER'S EXCLUSIVE REMEDY AND XYLEM WATER SOLUTIONS USA, INC.'S AGGREGATE LIABILITY FOR BREACH OF ANY OF THE FOREGOING WARRANTIES IS LIMITED TO REPAIRING OR REPLACING FLYGT PRODUCTS AND SHALL IN ALL CASES BE LIMITED TO THE AMOUNT PAID BY THE PURCHASER HEREUNDER. IN NO EVENT IS XYLEM WATER SOLUTIONS USA, INC. LIABLE FOR ANY OTHER FORM OF DAMAGES, WHETHER DIRECT, INDIRECT, LIQUIDATED, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY OR SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF USE, LOSS OF PROFIT, LOSS OF ANTICIPATED SAVINGS OR REVENUE, LOSS OF INCOME, LOSS OF BUSINESS, LOSS OF PRODUCTION, LOSS OF OPPORTUNITY OR LOSS OF REPUTATION.

XYLEM WATER SOLUTIONS USA, INC. WILL NOT BE HELD RESPONSIBLE FOR TRAVEL EXPENSES, RENTED EQUIPMENT, OUTSIDE CONTRACTOR'S FEES, OR ANY EXPENSES ASSOCIATED WITH A FLYGT PRODUCT REPAIR SHOP NOT AUTHORIZED BY XYLEM WATER SOLUTIONS USA, INC. U.S.A., INC. REIMBURSEMENT COSTS FOR CRANES AND/OR ANY SPECIAL EQUIPMENT USED IN CONJUNCTION FOR THE REMOVAL AND/OR REINSTALLATION OF ANY FLYGT EQUIPMENT IS NOT COVERED UNDER THIS WARRANTY.

ANY UNAUTHORIZED ALTERATIONS TO SUPPLIED FLYGT EQUIPMENT USED WITHOUT XYLEM WATER SOLUTIONS USA, INC. SUPPLIED FLYGT BRAND CABLE OR CONTROLS WILL NOT BE COVERED UNDER THIS WARRANTY, UNLESS IT CAN BE PROVEN SUCH ANCILLARY EQUIPMENT IS SUITABLE FOR THE PURPOSE AND EQUAL TO XYLEM WATER SOLUTIONS USA, INC. SUPPLIED FLYGT BRAND CABLES OR CONTROLS THAT WOULD ORIGINALLY HAVE BEEN SUPPLIED WITH THE TYPE OF EQUIPMENT IN USE.

REQUIREMENTS:

A copy of Electrical System Schematics of the Control used (including a Control's Bill of Material) could be required to support a Warranty Claim when a non Flygt Brand Control is used. In addition, a written record, hereby known as "the log", will be associated with each unit serial number and must be maintained by the organization having product maintenance responsibility. The log must record each preventative maintenance activity and any repair activity during the life of the warranty or verification that a Xylem Water Solutions USA, Inc. authorized Service Contract for Flygt Products is in force and must be available for review and/or auditing. Failure to meet these conditions could render this warrant null and void. Such logs could be required to determine warranty coverage.



WARRANTY

Xylem Water Solutions USA, Inc.

STORAGE:

Should a delay occur between ship date and the date of start-up, maintenance as outlined in Xylem Water Solutions USA, Inc.'s Care & Maintenance Manual for Flygt Products must be performed by the "CONTRACTOR" and/or "OWNER" during any such period of storage. Documentation providing proof and outlining what maintenance was performed must be provided to Xylem Water Solutions USA, Inc. or its Flygt Products representative within thirty (30) days of said maintenance, or the Xylem Water Solutions USA, Inc. warranty for Flygt Products could be considered void.

CONTROLS:

Warranty coverage for permanently installed controls will start for the end purchaser on the date of shipment. This warranty does not apply to controls that have been damaged due to a defective and/or improper input power supply, improper electrical protection, accidental damage, improper or unauthorized installation and/or repair, unauthorized alteration, negligence, environmental corrosion or chemical attack, improper maintenance or storage of control, any act of God, an act of war, an act of terrorism or damage resulting from the use of accessory equipment not approved by Xylem Water Solutions USA, Inc.. Further, this warranty does not apply in the event an adjustment is found to correct the alleged defect.

Solid state devices will be covered for a period of one (1) year except in the Flygt Standard Control Panel (FSCP) where the solid state devices will be covered for the full warranty period of the control panel. Electrical control panels containing controllers, PLC's, drives, soft starts, and other computerized equipment will require Transient Voltage Surge Suppression (TVSS) protection in order to satisfy the requirements of this warranty. The protection equipment associated with the control must be kept in working condition during the life of the warranty. Auxiliary equipment supplied with the control (air-conditioners etc.) is limited by the respective original equipment manufacturer's warranty offered. Consumable items such as: light bulbs, fuses, and relays are covered under normal operating conditions. Electrical surges experienced during startups and/or during normal operating use of the control panel will cause the consumable items not to be covered under this warranty policy. Components not supplied by Xylem Water Solutions USA, Inc. will not covered by this warranty.

TOP (The Optimum Pump Station)

Xylem Water Solutions USA, Inc. will warrant the Flygt TOP pre-engineered fiberglass pump station components against defects in material and workmanship for a period of one (1) year from date of start-up or eighteen (18) months from date of shipment and is valid only to the original owner of the station. Warranty shall cover the cost of labor and materials required to correct any warrantable defect, excluding any removal and reinstallation costs, FOB Xylem Water Solutions USA, Inc.'s authorized warranty service location for Flygt's TOP.

Flygt Products contained within a TOP pre-engineered fiberglass pump station will carry the standard Xylem Water Solutions USA, Inc. warranty for Flygt products and/or accessories installed in the TOP pre-engineered fiberglass pump station.

All Flygt Product restrictions and/or limitations as outlined and described within the context of this warranty are germane to all sections of this Xylem Water Solutions USA, Inc. Warranty document.

Xylem Water Solutions USA, Inc.
National Quality Assurance - US Corporate

WARRANTY

Xylem Water Solutions USA, Inc.

ADDENDUM – WARRANTY COVERAGE BY PRODUCT

PRODUCT	PRODUCT SERIES AND CONFIGURATION	Months	Months	Months	Months	Months
		1 - 12	13 - 18	19 - 36	37 - 39	40 - 60
Axial Flow/ Mixed Flow/ Centrifugal Pumps & Mixers	3000 Series (CP, NP, DP, CT, NT, CZ, NZ, LL) 4000 Series (SR, PP) 7000 Series (PL)	100%		50%		25%
Flygt Standard Control Panels (FSCP)	Standard Control Panels (FSCP – permanently installed)	100% (From Ship Date)				
ETO Electrical Control Panels	Engineered to Order, Xylem Manufactured Control Panels (permanently installed) - 3 Years	100% - 1 YR	LIMITED - 2 - YR			
Abrasion/Corrosion Resistant & Chopper/ Grinder Pumps	3000 Series (MP, MF, MH, FP, FS, FT, HP, HS) 5000 Series (HP, HS) 8000.280 Series (DP, DZ, DT, DS, DF)	100%				
Dewatering Pumps	2000 Series (BS, KS) 3000 Series (CS, NS, DS) 8000.280 Series (DS, DF)	100% (From Ship Date)				
TOPS	Fiberglass Pump Station	100% (From Ship Date)				
Accessories	Permanent / Portable	100% (From Ship Date)				
Hydro ejectors/ Aerators	HE, JA	100%				
Portable Pump Controls TOPS Control Panels	Control Boxes (Nolta, MSHA etc.) TOPS control panels (permanently installed)	100% (From Ship Date)				
Small Pumps	3045, 3057, SX	100% (From Ship Date)				
Parts - *	All new Flygt parts (mechanical & electrical)	100% (From Ship Date)				

* - Parts that fail where used in a repair are warranted for one (1) year from the date of the repair for the failed part only – no labor; This Includes Flygt pump controllers, Flygt supervision equipment, Flygt submersible level transducers, etc.



RESOLUTION R2022-09

A RESOLUTION AUTHORIZING THE RATIFICATION OF THE REPLACEMENT PUMP EXPENDITURE IN LIFT STATION #6A IN THE AMOUNT OF \$14,052, AMEND THE FY 2021-22 BUDGET AND APPROPRIATE FUNDS

WHEREAS, The District has identified the need to replace the pump on Lift Station 6A; and

WHEREAS, District Staff discovered that the redundant pump was non-operable, and replaced the faulty capacitor pack, but this did not resolve the problem; and

WHEREAS, The District has a replacement pump in the amount of \$14,052; and

NOW, THEREFORE, THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Authorize the General Manager or Designee to Ratify the Current Expenditure for the Replacement Pump in Lift Station #6a in the Amount of \$14,052;
2. Amend the FY 2021-22 budget and authorize an appropriation of funds in the amount of \$14,052 from Sewer Capital Replacement (Account# 250-2505);
3. The General Manager is authorized to all necessary and appropriate actions to carry out the purpose and intent of this resolution.

PASSED AND ADOPTED this 20th day of April, 2022 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:

Amelia Wilder, District Secretary

MEMORANDUM

Date: April 11, 2022
To: Board of Directors
From: Michael Fritschi, P.E. - Director of Operations
Subject: Lift Station 6A Wiring Replacement

RECOMMENDED ACTION

Staff recommend the Board of Directors ratify the current expenditure for the replacement wiring in lift station #6A in the amount of \$15,200 plus a 15% contingency for \$17,480, amend the FY 2021-22 budget and appropriate funds from Sewer Capital Replacement Reserve.

BACKGROUND

On 4/9/22 District staff discovered that the lift station was operating erratically and not pumping correctly. The theory is that that station has old wiring that is causing the control and pump starting to cause erratic and unsteady operation. Staff are having Prodigy Electric build a new electrical harness and conduit to replace the older wiring. While this is occurring, staff are manually pumping down the lift station every day until the station is repaired.

FISCAL IMPACT

Initially this purchase was expended with operational discretionary funds already appropriated within the Sewer FY 2021-22 budget. Sewer capital replacement reserves are currently funded at approximately \$3,474,928 (as of March 31, 2022). Appropriation of funds in the amount of \$17,480 is to correct the budget for this capital replacement expenses.

This purchase was approved by the General Manager under the authority established via District Ordinance No. O2019-04. At this time, it is recommended that the Board ratify the purchase, amend the FY 2021-22 budget and appropriate funds in the amount of \$17,480.

Please Remit To This Address: **Prodigy Electric And Controls, Inc.**
PO Box 141
Lincoln, CA 95648

Bill To: Rancho Murieta CSD
15160 Jackson Road
Rancho Murieta, CA

Quote #	40555
Date	4/6/2022
Total Due:	\$15,200.00
Terms	Net 15
P.O. No.	

Phone # 916.997.0798

CA License # 998361

Job Description

6Asls Emergency repairs

Description	Qty	Rate	Total
<p>Emergency repairs of old control wiring in motor control section of mcc. Includes:</p> <ul style="list-style-type: none"> 1) All Control wires in the section. 2)New control wiring diagram for the new wiring method. 3)New terminals and relays if we have them in stock at the time. Can add in the future if needed.(additional Cost) 4) New wires to the wet well j-box if the wires are not long enough to go into conduits. If district has new floats we can install at the time of this work. 5) 3 New 2" conduits going to the wet well J-box from the mcc 1 for each pump and 1 for the floats/ level controls. 6)demo of concrete for new conduits in the cabinet as well as trenching and patching concrete. Note asphalt will be patched with cold patch asphalt where trenched. <p>Excludes:</p> <ul style="list-style-type: none"> 1) Permits, Fees 2) anything that is not explicitly expressed in this quote. 3) wires from breakers, special relays like pfrs or flight relays 4) installation of any capacitors or kits or wires from or to these kits 5) hoa switches, pilot lights, hr meters, etc. can add for extra costs <p>Notes:</p> <ul style="list-style-type: none"> 1) I strongly suggest with the problems that this station has had historiclly that in addition to this we go full force into installing 3 phase pumps with vfds so that we will have less problems in the future. single phase pumps have alot shortcomings. ie low tork more connected parts etc. These Days most new stations are insalled with vfds for 3 phase when only single phase services are available. Also if you go with 3 phase besides having better reliability you will have the full hp of the pump instead of 9hp they will be 12.9hp. Just my opinion and it will save the district in the long run. 	1	15,200.00	15,200.00

Total \$15,200.00

RESOLUTION R2022-10

A RESOLUTION AUTHORIZING THE RATIFICATION OF THE REPLACEMENT OF WIRING IN LIFT STATION #6A EXPENDITURE IN THE AMOUNT OF \$17,480, AMEND THE FY 2021-22 BUDGET AND APPROPRIATE FUNDS

WHEREAS, The District has identified the need to replace the pump on Lift Station 6A; and

WHEREAS, District Staff discovered that the redundant pump was non-operable, and replaced the faulty capacitor pack, but this did not resolve the problem; and

WHEREAS, The District has purchased a replacement pump in the amount of \$17,480; and

NOW, THEREFORE, THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

1. Authorize the General Manager or Designee to Ratify the Current Expenditure for the Replacement Pump in Lift Station #6a in the Amount of \$17,480;
2. Amend the FY 2021-22 budget and authorize an appropriation of funds in the amount of \$17,480 from Sewer Capital Replacement (Account# 250-2505);
3. The General Manager is authorized to all necessary and appropriate actions to carry out the purpose and intent of this resolution.

PASSED AND ADOPTED this 20th day of April, 2022 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:

Amelia Wilder, District Secretary