

MEMORANDUM

Date: March 15, 2023
To: Board of Directors
From: Michael Fritschi, Interim General Manager
Subject: General Manager's Report

ADMINISTRATION

GENERAL STAFFING UPDATE

The District is actively searching to fill the open Accounting Manager position and has recently initiated the services of Management Resource Group to enhance the search for potential candidates.

FEMA DISASTER RELIEF

The District has had an initial meeting with its assigned FEMA representative. The District will be preparing documents for a recovery scoping meeting set up with FEMA for April 3. Cosumnes Irrigation Association (CIA) has begun repair of the CIA ditch, and has paused for the march 9th storm.

DEVELOPMENT

DEVELOPER BILLINGS

Progress has been made on bringing the Developer billings up to date, including Retreats North & East. There are currently about 20 billings that still need to be brought up to speed, many of which are under current review. The District is working to restore the process of providing monthly statements.

MURIETA GARDENS PROPERTY TAX ANALYSIS

The District has finished the initial analysis for the Murieta Gardens property tax restoration. Staff met with the representative of the Cosumnes River Land LLC to discuss the analysis and settle reparations. The District will amend the initial analysis based on additional information supplied at the meeting. While there have been some initial issues with updating the account, staff are confident moving forward, that the Murieta Gardens parcels will be billed correctly for property tax.

RIVERVIEW

Riverview has completed punch list items for utilities for Phase 1A & 1B. Riverview is submitting the required items to have the District Board formally accept the infrastructure and start the warranty period for the donated infrastructure. Once accepted, the infrastructure will be booked into a District depreciation schedule.

RETREATS NORTH

Staff have met and corresponded with KHovnanian Homes to resolve District and Developer commitments that need to be met prior to releasing (49) water meters to the Retreats North.

OUTREACH & REGIONAL COMMUNICATION

RANCHO MURIETA ASSOCIATION

A meeting is set up for March 30th with the General Manager of the Rancho Murieta Association and the District IT to discuss the planning and installation of a VLAN that would assist in integrating the District and RMA camera utilization.

RM ANGLERS

100 Blackfish adults and 8000 Blackfish juveniles will be released into Reservoir Calero. The District heard from the District Biologist from Fish and Wildlife and from the Department of Water Resources, both of which take no exception to the release. In addition, there seemed to be significant support indicated for this release at the prior Board meeting and the prior Improvements Committee Meeting. This initial release will be approved.

INTEGRATED WATER MASTER PLAN & BUDGET COMMUNICATIONS

The District has entered into two contracts with Lucy Croker to assist in the facilitation and enhancement of communication for the Integrated Water Master Plan process and the fiscal year 23-24 budget process. Ms. Crocker will be providing assistance with:

- Advertisement design and coordination
- Process consulting and coordination
- Stakeholder interviews
- Meeting planning and facilitation

The District has reserved the Murieta Room for 10 AM Townhall Meeting on the 18th of March to discuss the Integrated Water Master Plan. Advertisements for the initial meeting have been put in place to get the word out to the community.

The District is working on establishing a townhall style meeting to disseminate information regarding the proposed budget for fiscal year 23-24. April 18th is a tentative date selected to hold the townhall style meeting. The District will also be renting the Murieta Room at the Country club to hold the meeting.

At the direction of the GM Transition ad hoc committee the District is contracting with Russ Branson to provide budget projections for FY 23-24, Russ will be working with PUN and our staff to get this done prior to the 218 notice.