



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

September 15, 2021

Closed Session 4:00 p.m./Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Randy Jenco	Vice President
Linda Butler	Director
John Merchant	Director
Martin Pohll	Director

STAFF

Tom Hennig	General Manager
Paula O’Keefe	Director of Administration
Richard Shanahan	District General Counsel
Amelia Wilder	District Secretary
Kelly Benitez	Security Supervisor
Michael Fritschi	Director of Operations

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

September 15, 2021

REGULAR BOARD MEETING

Call to Order

Closed Session 4:00 p.m./Open Session 5:00 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the state's COVID-related Guidance for the Use of Face Coverings, all attendees must wear a mask unless fully vaccinated and the attendee self-attests that he or she is vaccinated prior to entry.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum –President Maybee **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CLOSED SESSION

- A. Closed session for public employee performance evaluation of the General Manager position
- B. Closed session conference with Board Chair Tim Maybee as District designated labor negotiator regarding the unrepresented employee in the General Manager position

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

5. CONSENT CALENDAR **(Motion) (Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

- A. Approval of Board Meeting and Committee Meeting Minutes
 - 1. August 11, 2021 Special Board Meeting Minutes
 - 2. August 18, 2021 Regular Board Meeting Minutes
 - 3. September 2, 2021 Communications and Technology Committee Meeting
 - 4. September 2, 2021 Security Committee Meeting Minutes
 - 5. September 3, 2021 Special Improvements Committee Meeting Minutes
 - 6. September 7, 2021 Finance Committee Meeting Minutes
- B. Approval of Bills Paid Listing August, 2021

6. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

7. REVIEW DISTRICT MEETING DATES/TIMES FOR OCTOBER 2021

- A. Personnel – October 5, 2021 at 7:30 a.m.
- B. Improvements – October 5, 2021 at 8:00 a.m.
- C. Finance – October 5, 2021 at 10:00 a.m.
- D. Communications – October 7, 2021 at 8:30 a.m.
- E. Security – October 7, 2021 at 10:00 a.m.
- F. Regular Board Meeting – October 20, 2021- Open Session at 5:00 p.m.

8. CORRESPONDENCE

9. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

10. RECEIVE ANNUAL SECURITY REPORT (Receive and File)

11. CONSIDER RESOLUTION R2021-03 RECOGNIZING RICHARD BRANDT (Discussion/Action)
(Motion) **(Roll Call Vote)**

12. UPDATE SECURITY OPINION POLL ACTIVITY (Discussion/Action)

13. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

14. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is September 10, 2021. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
August 11, 2021 – 4:00 p.m.



1. CALL TO ORDER/ROLL CALL

Vice President Randy Jenco called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Director's present were Randy Jenco, John Merchant, and Martin Pohll. Director's Maybee and Butler were absent. Also present were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Ron Greenfield, Acting Director of Operations; Tina Talamantes, Interim Security Supervisor; and Andrew Ramos, District General Counsel.

2. ADOPT AGENDA

Motion/Merchant to adopt the agenda. Second/Pohll.

3. COMMENTS FROM THE PUBLIC

None.

4. CONSIDER REQUEST TO SELL WATER FOR IRRIGATION USE FROM CLEMENTIA RESERVOIR TO THE EQUESTRIAN CENTER WEST RANCH

Tom Hennig, General Manager received a request to consider selling Ag Property (there was an error on the agenda, and the water is to be sold to Ag Property, not West Ranch) 45 acre-feet of water. The CIA Ditch has run dry. The alfalfa that is grown on this land will die without water. This item was heard by the Improvements Committee August 5, 2021 and they instructed Mr. Hennig to call a Special Board meeting. The total estimated cost of the water will be \$8,625.47 this is about 1/20 of the water we currently hold in the Clementia Reservoir. He mentioned that at the end of the season there will not be enough reclaimed water to provide the Golf Course with what they need, and Clementia will be used to fulfill our obligations to them. While the state is in a draught, and we have adopted a voluntary 15% reduction to water usage our District was able to fill its reservoirs and we do not have a shortage.

Director Merchant asked about the impact of water usage from Riverview. Mr. Hennig responded that Riverview will be grading for 10 – 12 weeks, and for 10-15 days they will be using about 300,000 gallons a day. He continued by stating, we do not feel as if this will have an impact. They will start grading in the next few weeks.

Director Merchant mentioned Policy 85-1 which was a compete Policy detailing what happened concerning the CIA Ditch and situations like we are discussing. It says it was rescinded June 16, 2010. Why was it rescinded? Mr. Hennig did not know, but will instruct Amelia Wilder, Board Secretary, to research this.

Mr. Merchant continued with a discussion on how we would preserve the water in future situations.

Director Jenco asked if we flushed Laguna Joaquin and drew Clementia down will it affect the shoreline of Clementia and cause concern. Mr. Hennig responded that if it makes sense to take some water from Calero to Clementia we would be comfortable with that decision.

Richard Gehrs commented that he looks at this in context of the Board's direction last month for residents to reduce water voluntarily 15%. Why are we conserving water if we're going to give it to a rancher who will pay a low rate? Director Jenco commented that when we requested the reduction it came from the Governor, through

the Regional Water Authority. We filled up our reservoirs last winter, we will fill them again. We have enough water. Mr. Hennig pointed out that we quadrupled our raw water rate when the rates went up this fiscal cycle. Andrew Ramos, District Counsel, agreed that we will be able to fill our reservoirs next year, unless we receive curtailment orders from the state. Now the State Water Board has the ability to issue a curtailment order. John Merchant continued by stating it may be time to stop saying we will always be able to fill our reservoirs. We may not be able to. We have always relied on Clementia to be our backup.

Mr. Hennig commented that they want the water now, and it is estimated that it will take 8-10 days to deliver the water. **Motion/Jenco to sell 45 acre-feet of raw water from Clementia to Ag Properties. Second/Pohll. Ayes: Jenco, Merchant, Pohll. Noes: None. Absent: Maybee, Butler. Abstain: None.**

John Sullivan discussed riparian rights and alternative options to get more water before the end of the year. There was a discussion about alternative avenues to fill the reservoirs.

5. DIRECTOR COMMENTS AND SUGGESTIONS

Director Merchant asked for a plan for future recycled water use and the investment in infrastructure. He also wondered what are the rights of the District, and our obligations to supply potable water to the Golf Course. Who is the final authority? ***This item will be on a future Improvements Committee meeting for further discussion.***

6. ADJOURNMENT

Motion/Jenco to adjourn at 4:46 p.m. Second/Merchant. Ayes: Jenco, Merchant, Pohll. Noes: None. Absent: Maybee, Butler. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

August 18, 2021

Call to Order Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

Vice President Jenco called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Director's present were Randy Jenco, John Merchant, Linda Butler, and Martin Pohll. Director Tim Maybee was absent. Also present were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Ron Greenfield, Acting Director of Operations; Kelly Benitez, Security Supervisor; Tina Talamantes, Interim Security Supervisor; Richard Shanahan, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Butler to adopt the Agenda. Second/Pohll. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.

3. CONSENT CALENDAR

Motion/Butler to approve Consent Calendar. Second/Pohll. Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.

4. STAFF REPORTS

Under Agenda Item 4A, Mr. Hennig gave a summary of activities during the previous month, including an update on the current COVID-19 situation noting that Sacramento County's July 29 Health Order directs that face coverings shall be worn indoors, regardless of vaccination status. The District is now open for business, with Staff following these guidelines. Board meetings will be held live with social distancing in place and the requirement for all in-person attendees to wear masks at Board meetings.

He continued with an update on the fire hydrant incident, stating that Staff is almost done submitting claims to our insurance company for the incident.

The District will be selling water to the agricultural properties the following week.

He continued with an update on the Security Opinion Poll, noting that workgroup meetings are scheduled for the following week, which will give residents a chance to help formulate the questions that will be asked in the Opinion Poll.

There was a hot air balloon spotted over Calero and reports of someone jumping from the balloon into the Reservoir. We will be sending a letter to the hot air balloon company and let them know they will be fined if this occurs again.

The District received a reimbursement check for the Van Vleck Sprayfield from Reynen & Bardis. We have begun the process of redistributing these funds to the parties that are due reimbursement.

He continued with an update on Laguna Joaquin, stating that we have received the Bathymetric Sediment Evaluation report and are in the process of formulating a plan to take care of the Midge Flies.

He finished with the announcement that Kelly Benitez, Security Supervisor, started working on August 30, and the offer for the Director of Operations position has been accepted. The candidate is in the background process.

Under Agenda Item 7B, Paula O'Keefe, Director of Administration, informed the Board that Staff are working on finalizing FY 2020-21, so we can work on the audit. She hopes to discuss the Reserve Policy and adjustments to the current CIP list at the September Finance Committee Meeting. There are 130 outstanding accounts totaling \$180,000. These will be resolved once we can start shutting off water for non-payment on October 1, 2021.

Under Agenda Item 7C, Tina Talamantes, Interim Security Supervisor, updated the Board on us of the Department, including the ongoing training of ABA Security. She introduced Kelly Benitez, Security Supervisor, who will be taking over her duties. She continued with the monthly report and announced that RMA approved adding additional cameras at the lakes, and we are waiting for power and internet to be brought to the location.

Under Agenda Item 6D, Ron Greenfield, Acting Director of Operations, gave a summary of the utility update noting that while the draught forecast for the state is escalating, the District has plenty of water. We have begun sending recycled water to the Golf Course, and we will run out of water in the recycled water reservoir in mid-October. Mr. Hennig added that when we run out of recycled water, they get water from Clementia. There was a discussion about the delivery of recycled water. John Sullivan added that there is not a lot of recycled water after the Golf Course gets their allotment.

5. REVIEW DISTRICT MEETING DATES/TIMES FOR AUGUST 2021

None.

6. CORRESPONDENCE

None.

7. COMMENTS FROM THE PUBLIC

None.

8. CONSIDER APPROVAL OF BID FROM MUNIQUIP FOR \$79,450 PLUS A 15% CONTINGENCY FOR AN AMOUNT NOT TO EXCEED \$91,367.50 FOR RIO OSO PUMP REPLACEMENT – CIP #22-03-01

Mr. Greenfield updated the Board on the status of the Roi Oso pump, stating that it is 20 years old, and we have been running one pump non-stop for 6 years. We went to 3 different companies for bids, and only one responded, MuniQuip.

Director Merchant asked if we buy all the pumps when they need to be replaced, or if we keep some on stand-by. Mr. Hennig replied that common pumps are kept in stock, but these are unique. Mr. Merchant continued that he would like a spreadsheet with all the pumps in the District. **Motion/Merchant to approve the bid from MuniQuip for \$79,450 plus a 15% contingency for an amount not to exceed \$91,367.50 for Rio Oso pump replacement – CIP #22-03-01. Second/Pohll. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

9. CONSIDER APPROVAL OF BID FROM US JETTING FOR \$69,682.36 PLUS A 15% CONTINGENCY FOR AN AMOUNT NOT TO EXCEED \$76,650.60 FOR SEWER JETTER REPLACEMENT – CIP #22-05-02

Mr. Greenfield informed the Board that the Sewer Jetter needs to be replaced. The one we currently have was purchased in 2002 and has electrical problems. **Motion/Pohll** to approve the bid from US Jetting for \$69,682.36 plus a 15% contingency for an amount not to exceed \$76,650.60 for Sewer Jetter replacement – CIP #22-05-02. **Second/Butler. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

10. DISCUSS RESIDENCES EAST AND WEST

Mr. Hennig asked the Board to consider:

- The District waive the requirement for mandating the Residences East and West Developments to design the homes to utilize recycled water for irrigation.
- The District require the Residences East and West Developments to mandate drought tolerant landscaping that exceeds the Sacramento County standards
- The Board direct the General Manager to work with the District Engineer to evaluate the potential for restructuring the recycled water programs to meet modern standards and to maximize the potential for treating wastewater as part of the recent State SB 129 funding approval for \$750,000 to upgrade the tertiary water treatment system

He stated that he had received a report from John Sullivan detailing the amount of recycled water currently produced in the District, and the reports, including the Master Plan, which predicted for much more recycled water. It is not economically feasible for the development add the necessary infrastructure to deliver recycled water, which will likely not be available. There was a long discussion and the Board decided that it was not economically feasible to spend the money to build the infrastructure to deliver water that we don't have available. While there were three recommendations made by Staff, the Board decided to vote on the following point. **Motion/Jenco** to waive the requirement for mandating the Residences East and West Developments to design the homes to utilize recycled water for irrigation. **Second/Butler. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

11. CONSIDER ADOPTION OF POLICY P2021-07 AUTOMATED EXTERNAL DEFIBRILLATORS POLICY

Ms. Talamantes informed the Board that the District had purchased AED's and a policy was needed to govern their use and inspection. Employees have been trained on their use. One will be located in the District office, and one will remain in the patrol vehicle. **Motion/Butler** to adopt Policy P2021-07 Automated Defibrillators Policy. **Second/Merchant. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

12. CONSIDER AMENDMENTS TO POLICY P2021-02 BODY WORN CAMERA POLICY

Ms. Talamantes informed the Board that slight modifications had been made to the Policy including:

- Changed Security Chief to Security Supervisor
- Added clarification on when officers have to record events only includes work discussions versus casual discussions.

She continued by letting the Board know that there has been success with the body worn cameras, and they protect Staff from false accusations. There is a disciplinary plan in place, and Staff must follow this Policy. **Motion/Pohll** to adopt amendments to Policy P2021-02 Body Worn Camera Policy. **Second/Merchant. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

13. UPDATE SECURITY OPINION POLL ACTIVITY

This was covered in item 7A General Managers Report

14. DIRECTOR COMMENTS/SUGGESTIONS

Mr. Greenfield thanked the Directors and Staff for the opportunity to work as the Acting Director of Operations.

15. ADJOURNMENT

Motion/Jenco to adjourn at 7:01 p.m. Second/Merchant. Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary

DRAFT

MEMORANDUM

Date: September 8, 2021
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: September 2, 2021, Communication & Technology Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the meeting to order at 8:30 a.m via ZOOM video conference. Present were Director Butler and Director Merchant. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Ron Greenfield, Acting Director of Field Operations; Kelly Benitez, Security Supervisor; Tina Talamantes, Interim Security Supervisor; and Amelia Wilder, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. MONTHLY WEBSITE AND SOCIAL MEDIA UPDATE

Amelia Wilder, District Secretary, gave an update of the statistics related to the number of visits per page to Facebook and RMCSD.com. Director Merchant asked why people in Shanghai would be looking at our website. Staff will ask WECybr, the Districts Cyber Security provider.

4. COMMUNICATIONS ABOUT RESIDENT CONCERNS

Director Butler led the discussion about concerns that she hears from the Community that she feels are not being addressed, for example:

- Why is Renan & Bardis using water?
- What happened with the woman who jumped from the hot air balloon in to Calero?
- Why are we selling water to West Ranch?
- Why are resident's being asked to voluntarily reduce water consumption by 15%, yet we're selling water?

Tom Hennig, General Manager, explained that we publish this information in a number of ways. The idea of a FAQ link on the front page of the website was brought up.

Director Merchant pointed out that with 1,500 reaches on Facebook people are looking?

5. DIRECTOR AND STAFF COMMENTS

Mr. Hennig informed the Committee that we have hired a Security Supervisor and Director of Operations. Announcements will be posted on the website.

6. Adjournment

The meeting was adjourned at 9:44 a.m.

MEMORANDUM

Date: September 8, 2021
To: Board of Directors
From: Security Committee Staff
Subject: September 2, 2021 Security Committee Meeting Minutes

1. CALL TO ORDER

Director Maybee called the meeting to order at 10:00 a.m. via ZOOM video conference. Present was Director Maybee. Present from District staff were, Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Ron Greenfield, Acting Director of Field Operations; Kelly Benitez, Security Supervisor; Tina Talamantes, Interim Security Supervisor; and Amelia Wilder, District Secretary.

2. COMMENTS FROM THE PUBLIC

None. Director Maybee asked that we move Item # 4 in front of Item # 3.

3. INTRODUCTION OF KELLY BENITEZ, SECURITY SUPERVISOR

Tina Talamantes, Interim Security Supervisor introduced Kelly Benitez, the District's new Security Supervisor. Mr. Benitez gave the Committee a brief career history, stating that after completing his military service, he joined the Los Angeles Police Department, where he stayed for 20 years. He then moved to the bay area to be closer to family and worked at the San Rafael Police Department for two and a half years, then he worked in investigations with the City of San Francisco Police Department until accepting the position with Rancho Murieta.

4. MONTHLY UPDATES

Tina Talamantes, Interim Security Chief, began with the Operations Updates, noting we are continuing to train Staff from ABA Protection, Inc., who will serve as contract security for the District for the next three years. There will not be any more Sherriff coverage on Friday and Saturday nights, the Martel group will hire SSD and ABA for Summerfest.

We are waiting on the new cameras to be installed at the Reservoirs.

She reviewed the two Informational Bulletins issued last month. The first was for a stolen air conditioner on Cantova way, and the second was for a robbery at the Pro Shop.

Tom Hennig, General Manager asked that a procedure be set up that will notify all of the General Managers and Board members of events that happen before the information is released to the public.

5. SECURITY SERVICE OPINION SURVEY UPDATE

Ms. Talamantes informed the Committee that we had the four resident working groups to help True North determine the questions that will be asked during the survey.

6. DIRECTOR & STAFF COMMENTS

Mr. Hennig stated that CSD is following up on the hot air balloon incident and sending the company a letter. He continued with an update on gate entries, informing the Committee that he is working with RMA to develop a vendor list.

Director Maybee said he realizes that Staff is being stretched and the Board is patient.

Ms. Talamantes let everyone know that she will stay on as a Retired Annuitant after Mr. Benitez is trained and she will work on special projects.

6. ADJOURNMENT

The meeting adjourned at 10:30 a.m.

DRAFT

MEMORANDUM

Date: September 9, 2021
To: Board of Directors
From: Improvements Committee Staff
Subject: September 3, 2021, Special Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 9:00 a.m. via ZOOM video conference. Present were Director Jenco and Director Pohll. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; Tina Talamantes, Interim Security Supervisor; and Amelia Wilder, District Secretary.

2. PUBLIC COMMENT

None.

3. INTRODUCE MICHAEL FRITSCHI, DIRECTOR OF OPERATIONS

Tom Hennig, General Manager began with an introduction of Michael Fritschi, the District's new Director of Operations. Mr. Fritschi comes from Klamath Falls, OR, where he was the General Manager of a Sewer District. He moved to California to be closer to family. Mr. Fritschi is an Engineer with a great deal of experience, and we are pleased to have him on Staff.

4. UPDATE ON HOLE 14 CULVERT REPLACEMENT RFP – CIP #20-07-2

Mr. Hennig informed the Committee that we had not received any bids to do this work and have extended the RFP for two weeks. We want the work to be done the last week of October to coordinate with the Golf Course's annual maintenance week. He asked the Committee if we could take any bids we may receive between now and when the Board meets on September 15, 2021 straight to the Board. The Committee said this is acceptable.

5. CONSIDER APPROVAL OF QUOTE FROM WEST YOST FOR LAGUNA JOAQUIN MAINTENANCE RFP MANAGEMENT

Mr. Hennig discussed the work that we have been doing with RMA on the maintenance of Laguna Joaquin. West Yost designed a bid package for the District which would design and the RFP process to receive bids for the maintenance of the basin. After meeting with Mr. Fritschi, he would like to do some more design work and will look at this in October. The estimated cost to remove the silt from the bottom of the basin is \$700,000 to \$800,000 when the basin is dry. Mr. Fritschi will look at this and decide the best way to do it.

6. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

Director Jenco mentioned that we do not have our regular updates because Mr. Fritschi has not been brought up to speed.

Mr. Hennig stated that we look forward to Mr. Fritschi being part of the District.

The Directors welcomed Mr. Fritschi.

7. ADJOURNMENT

Director Jenco adjourned the meeting at 9:10 a.m.

MEMORANDUM

Date: September 9, 2021
To: Board of Directors
From: Finance Committee Staff
Subject: September 7, 2021 Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the meeting to order at 10:00 a.m. via ZOOM video conference. Present were Director Merchant and Director Pohll. Present from District staff were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Kelly Benitez, Security Supervisor; Tina Talamantes, Interim Security Supervisor; and Amelia Wilder, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. FINANCE MONTHLY UPDATES

Paula O'Keefe, Director of Administration, reported that Staff is in the process of cleaning up a lot of outstanding invoices and working on closing FY 2020-21. We are working with Tyler Technologies on configuring the ERP. We interviewed an Accounting Manager candidate last week and a second interview has been scheduled with Tom Hennig, General Manager.

Director Merchant asked if we could offer any incentive on a pre-tax basis to help with commute costs. Ms. O'Keefe let him know that we are looking at enhancing our benefits package to entice potential candidates.

4. DISCUSSION ON DISCONTINUANCE OF WATER SHUTOFF

Ms. O'Keefe updated the Committee that the moratorium on water shutoffs will end September 30, and it is time for customers with outstanding bills to start to work on paying their past due balances or getting pay arrangements set up. She discussed SERA, a program for income qualifying renters that may help with their utility bills.

Director Pohll asked about the collection agency that we were considering engaging last month. Ms. O'Keefe said that we are going to use CB Merchant to collect past due accounts that were a result of a change of title to the property.

5. CONSIDER RESOLUTION TO RECOGNIZE DICK BRANDT'S CONTRIBUTION TO CREATE RMCS D

Director Merchant brought this topic to the Committee, stating that he would like to have a resolution to recognize Mr. Brandt for all that he has done for the District, including its creation. He continues to advise us, and we would like to bring a resolution to the Board next week, then create a plaque in Mr. Brandt's honor which will be presented at the October meeting. The Committee agreed. ***This item will be on the September 15, 2021 Board meeting agenda.***

6. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

Director Pohll asked for an update on the Security Survey Opinion Poll. Mr. Hennig informed him that we had our working group meetings (about 32 residents total) where True North met with residents to help formulate questions for the poll. Overall, everyone agreed that they wanted more Security. Director Merchant expressed that he wants to do what the Community wants.

7. ADJOURNMENT

The meeting was adjourned at 10:32 a.m.

DRAFT

5B. Bills Paid Listing - Pending

6A. General Managers Report - Pending

6B. Administration/Financial Report - Pending

MEMORANDUM

Date: September 7, 2021
To: Board of Directors
From: Kelly Benitez, Security Supervisor
Subject: Security Update Report for the Month of August

OPERATIONS UPDATES

The Department is currently working on the following projects:

- ABA Protection Inc. training: CSD staff are currently training contract security staff for Patrol. ABA Protection Inc. Sgt. Tim Nechayev is fully trained on Gates and Patrol.
- Summer Events Planning/Extra staffing: SSD is on hire back on Fridays until the end of August (eve hours); responds to District calls and provides patrol services. Service ends August 21, 2021.
- Patrol non-covered shifts: 164 hours total year-to-date.
- North Gate: PO has been requested for Watchdog Surveillance to install PoE extenders for the cameras/internet; Outside lane gate – modification being done for the housing that the sensor is mounted on. (sensor already installed)
- ABDI Software Upgrade Project: ABDI will be updated to a newer gate access system – Continental. Contracts are under review for this project. Estimated time for implementation: Dec 2021.

Rancho Murieta Association activity:

We continue to work with the RMA Leadership on a regular basis. Our focus is to improve our level of service and have positive contacts with residents. The following list is the current focus of our meetings.

- General non-arch rules enforcement (see Violation Summary Report): continued to attend RMA Compliance meetings.
- Stop Sign enforcement – enforcement missions conducted each week; other violations issued during regular patrol
- Speed enforcement –enforcement missions conducted each week during the daytime hours only; other violations issued during regular patrol.
- Cameras at Lakes: RMA Maintenance to install poles for camera setup. Watchdog Security will install the cameras and is awaiting power/internet to the Lake areas. Project in progress.

Murieta Village activity:

- Regular patrol activity

Rancho Murieta Commercial Owners Association activity:

- Regular patrol activity



Rancho Murieta CSD

Community Services District



RANCHO MURIETA SECURITY DEPARTMENT

INFORMATIONAL BULLETIN

August 26, 2021

On August 22, 2021 patrol responded to a report of a grand theft at 14650 Cantova Way. An air conditioning unit was stolen from the location. Video surveillance revealed a newer white Dodge 1500 series Ram truck was observed leaving the scene with the AC unit in the bed of the truck.

If anyone has information on this crime, please contact
RMCS D Security Department at (916) 354-3700.





Rancho Murieta CSD

Community Services District



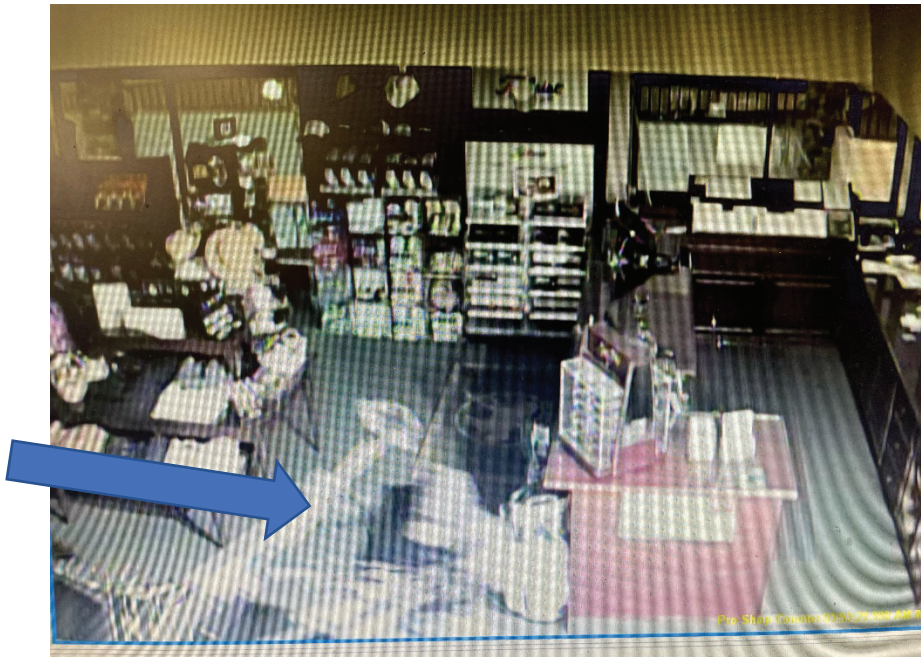
RANCHO MURIETA SECURITY DEPARTMENT

INFORMATIONAL BULLETIN

August 31, 2021

On August 23, 2021 patrol responded to a report of a grand theft at the Rancho Murieta Country Club. Several golf clubs were taken, valued at over \$10,000.00. Video surveillance revealed an unknown suspect forced entry, selected drivers and putters, and fled the location.

If anyone has information on this crime, please contact:
RMCS D Security Department at (916) 354-3700.



*A reward may be offered by the Rancho Murieta Country Club.

SACRAMENTO COUNTY SHERIFF OFF DUTY HIREBACK REPORT
AUGUST 2021

Dates Worked:	August 6, 14, 20, 21, 27, 28
Hours/Shift:	6 hour shifts (1800-0000 hours)
Deputies Assigned:	Deputies Donelli, Halk & Greenhalgh
Total Hours:	36
Total Cost/Billed:	not billed yet
Calls for Service:	4
Traffic Stops:	0
Arrests:	0

Summary: Each Deputy conducted checks throughout the District continuously throughout each shift, focusing on the Lake areas. Calls for service included an unauthorized entry at South Gate, suspicious subject/vehicle, kids fishing at Hole 10, and a domestic disturbance.

Rancho Murieta Association
Violation Item Summary Report -- 2021
(This report includes RMA & CSD issued violations)

Violation Item Summary Report	Jan		Feb		March		April		May		June		July	
	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:														
Motorcycle														
No drivers license			1		2		1						1	
Speeding	5	38	1	17	12	39	20	15	7	12	8	12	2	5
Speeding - twice speed limit														
Stop signs				3	1	4	1	3		1	4		2	
Bus stop signs														
Use of streets	1													
Parking:														
Driveway parking	4		1	31	17		16		9	1	1	17	3	9
Guest parking			3	8		2				1		3	1	1
Overnight street parking	13		4	2	14	2	10		11		5	6	2	5
Unauthorized Vehicle (24 hr pass)		2		1	4	2	3	1	3		2	2	1	
Accumulation/dumping of debris		1				1		1		1				
Advertising signs														
Barbeques, open fires, bonfires					2			1						
Carrying passengers/overloaded cart													1	
Clothes lines														
Commercial vehicle lettering									1		1	1		1
Construction overnight parking														
Park hours / curfew	8				5		2		1		9		5	
Decorative lights						1								
Discharge of firearm														
Dog park investigations														
Dwelling exterior alterations														
Failure to identify														
Fences, screens & enclosures														
Guest w/o resident in comm areas					3		1				2			
Home business activities														
Noxious activities					1		1			1	2		1	
Open garage doors														
Pets - off leash / teathered / noise		1		1			2			2		2		
Property maintenance		3		1		11		19		11		12		18
Sign rules														
Skating in common area														
Sports equip/trampoline/basketball							1							
Storage of building materials				1				1				1		
Stored vehicles												1	2	3
Trash containers								1						
Use of common areas & facilities				2	1									
Vandalism														
Vehicle repair or maintenance														
Village/Villas violations														
Working days & hours	2													
Total Violations	33	45	10	67	62	62	58	42	32	30	34	57	21	42
Citations written by RMCS		33		10		62		58		32		34		21
Citations written by RMA		45		67		62		42		30		57		42
Total Violations		78		77		124		100		62		91		63

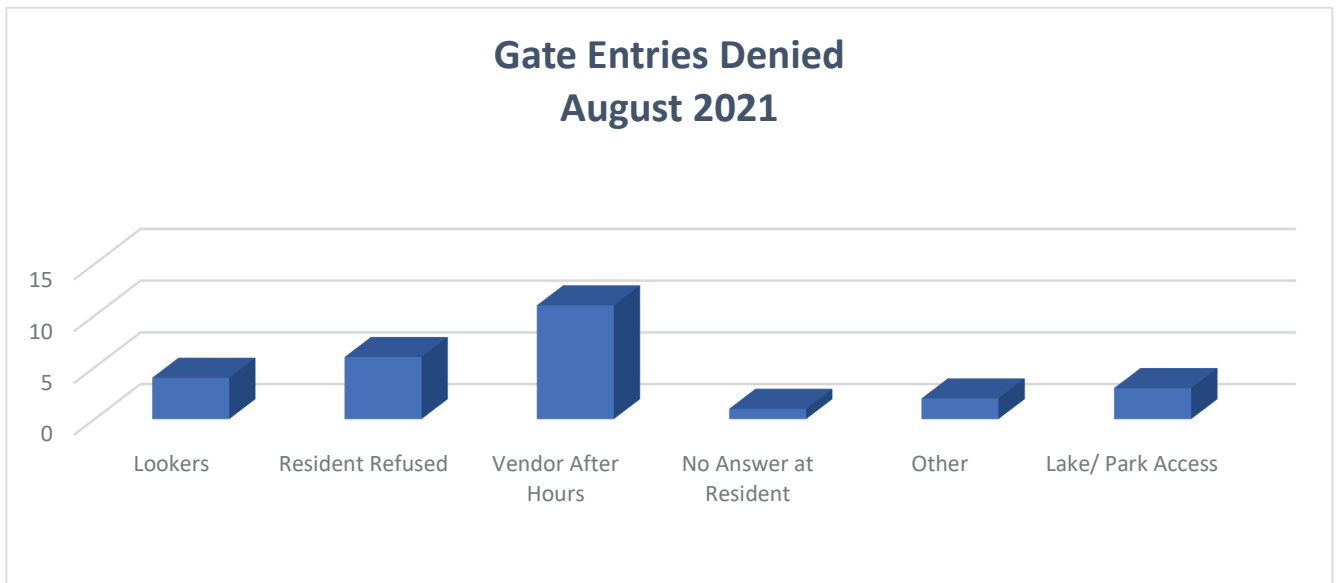
Violation Item Summary Report	August		September		October		November		December		Totals	
	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:												
Motorcycle											0	0
No drivers license											5	0
Speeding	21	21									76	159
Speeding - twice speed limit											0	0
Stop signs	4	4									12	15
Bus stop signs											0	0
Use of streets	3	0									4	0
Parking:												
Driveway parking	7	5									58	63
Guest parking	1	2									5	17
Overnight street parking	7	0									66	15
Unauthorized Vehicle (24 hr pass)	5	2									18	10
Accumulation/dumping of debris											0	4
Advertising signs											0	0
Barbeques, open fires, bonfires											2	1
Carrying passengers/overloaded car											1	0
Clothes lines											0	0
Commercial vehicle lettering											2	2
Construction overnight parking											0	0
Park hours / curfew	16	0									46	0
Decorative lights											0	1
Discharge of firearm											0	0
Dog park investigations											0	0
Dwelling exterior alterations											0	0
Failure to identify											0	0
Fences, screens & enclosures											0	0
Guest w/o resident in comm areas	1										7	0
Home business activities											0	0
Noxious activities											5	1
Open garage doors											0	0
Pets - off leash / teathered / noise											2	6
Property maintenance		2									0	77
Sign rules											0	0
Skating in common area											0	0
Sports equip/trampoline/basketball											1	0
Storage of building materials											0	3
Stored vehicles	1	4									3	8
Trash containers											0	1
Use of common areas & facilities											1	2
Vandalism											0	0
Vehicle repair or maintenance	1										1	0
Village/Villas violations											0	0
Working days & hours											2	0
Total Violations	67	40	0	0	0	0	0	0	0	0	317	385
Citations written by RMCS		67		0		0		0		0		317
Citations written by RMA		40		0		0		0		0		385
Total Violations		107		0		0		0		0	0	702

Gate Entries Denied

August 1-30, 2021 *

	Lookers	Resident Refused	Vendor After Hours	No Answer at Resident	Other	Lake/ Park Access	TOTAL
All Gates	4	6	11	1	2	3	27

Prior Month Totals: 8 4 18 0 6 9 45



* Totals through August 30, 2021 only



Rancho Murieta CSD Security

15160 Jackson Rd
Rancho Murieta, CA 95662

Cases - Breakdown by Type

ABANDONED DISABLED VEH	6
ALARM	6
ANIMAL COMPLAINT	18
ASSAULT	1
ASSIST OTHER AGENCY	8
BURGLARY	2
CITATION	13
DISTURBANCE	4
EXTRA PATROL	4
FIRE	2
FOLLOW UP	5
INTOXICATED PERSON	1
IRRIGATION DAMAGE	1
JUVENILE DELIQUENCY	1
LOST/FOUND PROPERTY	1
MEDICAL AID	14
MISCELLANEOUS	14
OPEN DOOR	1
PARKING	28
REFUSED ENTRY	27
RESIDENT COMPLAINT	28
RMA RULE VIOLATION	11
SAFETY ADVISAL	1
SPEEDING COMPLAINT	8
STOP SIGN VIOLATION	2

SUSPICIOUS ACTIVITY	5
SUSPICIOUS PERSON	9
SUSPICIOUS VEHICLE	10
TRAFFIC ENFORCEMENT	7
TRESPASSING	13
VANDALISM	3
VEHICLE ACCIDENT	4
WATER LEAK	9
WELFARE CHECK	6
Total	273



**INCIDENTS OF NOTE
AUGUST 1-31, 2021**

August 17, 2021: Suspicious Subject – 7175 Murieta Drive

Patrol responded to a report of a subject loitering at the Country store, refusing to leave. Patrol arrived and found the subject naked near the car wash. He refused to respond to questions from CSD Patrol. Sacramento County Sheriff's deputies responded and took the subject into custody.

August 15, 2021: Theft – Laguna Joaquin

Patrol responded to a report of a theft. A male juvenile suspect grabbed another juvenile's cell phone and kept it. The parent of the victim confronted the suspect and recovered the cell phone. The parent discovered inappropriate photos of genitalia were taken by the subject or his friends. SSD responded for a report and cited the juvenile suspect for Petty Theft.

August 22, 2021: Grand Theft -14650 Canova Way

Patrol respond to a report of an Air Conditioner theft stolen from the outside of the building. SSD responded for a report. (Informational Bulletin distributed by CSD).

August 23, 2021: Burglary RMCC (Informational Bulletin distributed by CSD).

At 0350 hours, an unknown suspect forcefully entered the golf pro shop. The suspect removed several golf clubs and fled the area with over \$10,000 worth of merchandise.

Patrol Coverage:

Patrol experienced shifts without coverage during the month of August due to staffing issues and continued training of ABA Protection Inc. Coverage was unavailable from 0300 to 0700 hours on several occasions.

2021 YTD TOTAL: 164 hours

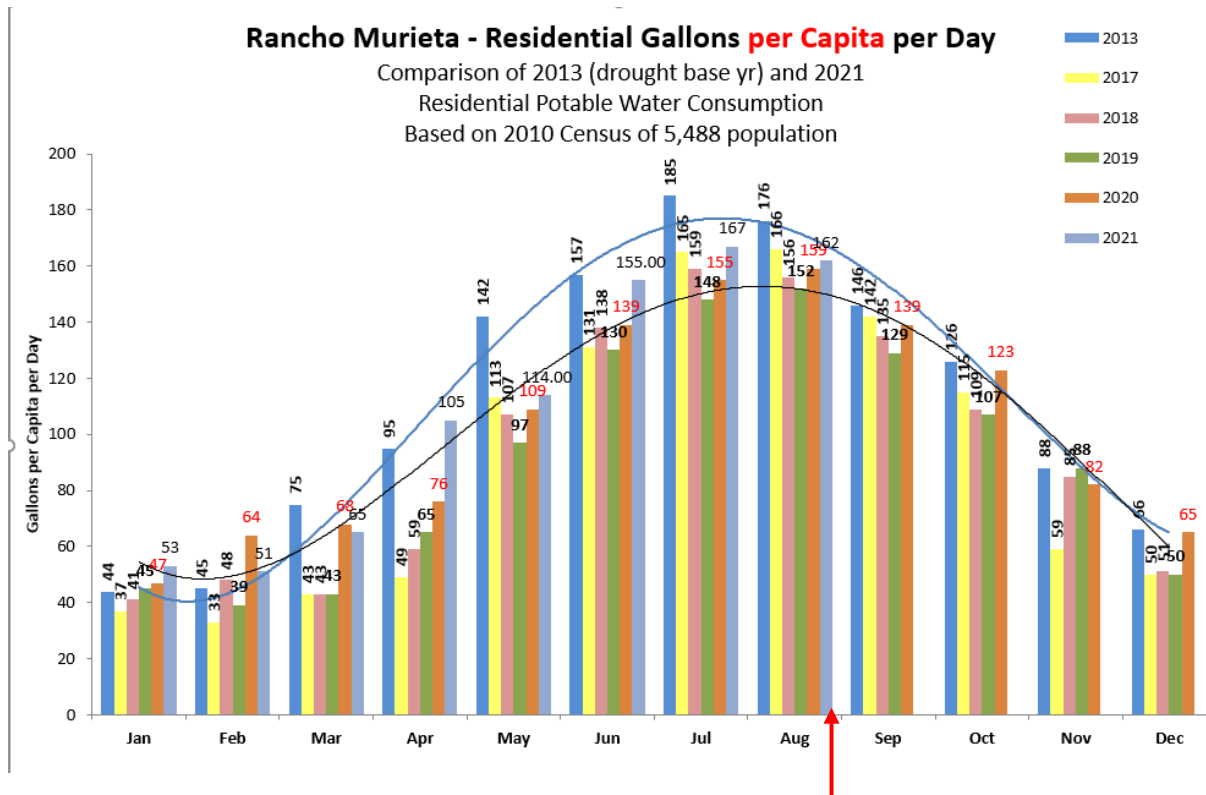
Date: September 10, 2021
To: Board of Directors
From: Ron Greenfield, Acting Director of Field Operations
Subject: Field Operations Monthly Update

Improvements Committee summary

Sodium Hypochlorite Conversion project and the status is now put on hold.
 West Dissolved Air Floatation (DAF) one new pump installed DAF is up and running.
 Update on Hole 14 Culvert Replacement north course RFP
 Rio Oso Pump Replacement – CIP #22-03-01 on order
 Sewer Jetter Replacement - CIP #22-05-02 On order
 Riverview project
 The Residences at Murieta Hills – East and West
 All Committee meeting information can be viewed at:
<https://www.ranchomurieta.com/2021-committee-meetings>

WATER TREATMENT

- Plant #1 in August 2021 produced an average of 747,129 gallons per day (GPD).
- Plant #2 in August 2021 produced average of 1.63 million gallons per day (MGD).
- In August plants produced 73.77 million gallons (MG), or 226.41 acre-feet (AF) of potable water.
- The production value per connection was 873 gallons per connection per day for August.
- The water used was 74,660,109 gallons, this equates to 162 gallons of water used per capita per day vs 185 in 2013, a 7.95% decrease in use in the base comparison year of 2013 as shown in the updated graph below.



Below is the water use data provided from Administration, with last month's data outlined in red.

		Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY Same Period
12 month rolling % increase	2021	2021	2021	2021	2021	2021	2021	2021	2020	2020	2020	2020	2020	
	Aug	July	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	
Residences	2,615	2,615	2,623	2,607	2,623	2,616	2,615	2,615	2,612	2,607	2,669	2,660	2,614	
Weighted Average														
Cubic Feet	1,720	2,691	2,069	2,177	2,069	727	687	711	970	1,650	2,016	2,518	2,701	
Gallons Per Day	441	680	516	666	516	181	171	177	242	411	503	628	673	
Same Period Last FY	435													

		Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY	Last FY
YTD Totals	2021	2021	2021	2021	2021	2021	2021	2021	2020	2020	2020	2020	2020
	Aug	July	June	May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug
Commercial	3,086,848	1,156,027	78,750	61,508	78,750	68,900	62,896	40,624	38,314	81,890	98,366	128,118	1,147,793
Parks	416,802	68,082	54,100	28,660	54,100	742	1,219	1,239	6,662	21,818	38,398	55,279	68,082
Raw Water	1,993,095	749,599	31,801	133,548	31,801	0	0	0	1,648	12,349	17,699	24,602	749,599
CSD	35,041	2,924	3,682	6,537	3,682	2,426	1,532	1,336	854	1,917	2,683	3,008	2,924
Totals	5,531,786	1,976,632	168,333	230,253	168,333	72,068	65,647	43,199	47,478	117,974	157,146	211,007	1,968,398

WATER SOURCE OF SUPPLY

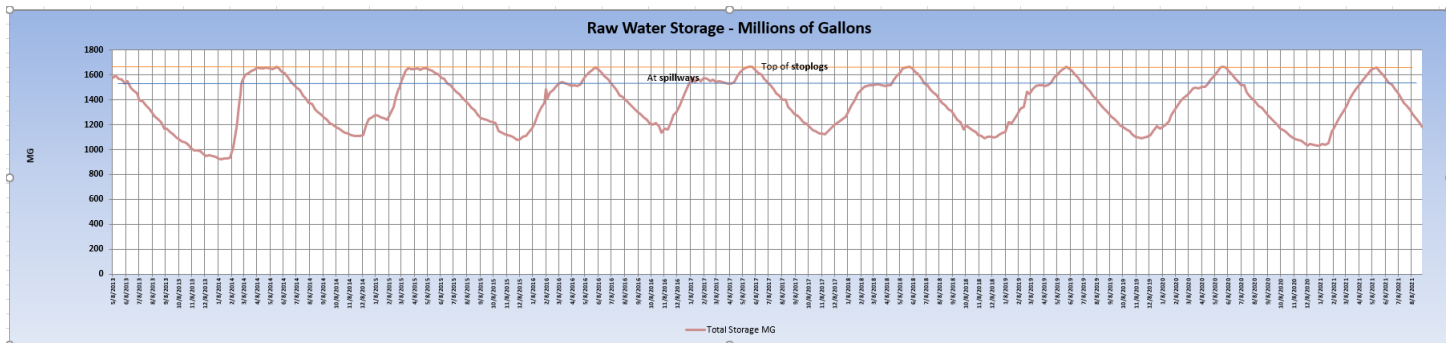
- On September 1, 2021, all raw water storage for Calero, Chesbro, and Clementia Reservoirs volume measured 1184.19 million gallons (3,634.4 acre-feet [AF]).
- Total volume of Calero and Chesbro is, 948.358 MG (2,910.6 AF).
- Total usable volume of all three reservoirs accounting for dead storage in the reservoirs is 1020.268 MG (3131.3 AF).
- For the month of August, no rain was received, evaporation measured at 9.13 inches.

(For our area evaporation rate is measured from the U.S. Bureau of Reclamation at Folsom Lake.)

Our current reservoir levels are as shown here

	WTP Flow Rate Setting MGD	Granlee Production MGD	Calero Elevation	Calero Ac-ft	Calero MG	Chesbro Elevation	Chesbro Ac-ft	Chesbro MG	Clementia Elevation	Clementia Ac-ft	Clementia MG	Spillway Raw Water % Full	Splashboards Raw Water % Full	Total Storage MG	Total Storage Ac-Ft	Total Usable Volume MG	Total Usable Volume AF	Calero & Chesbro total MG	Calero & Chesbro Ac-Ft	Cal.-Ches.Total Usable Volume MG	Cal.-Ches.Total Usable Volume AF	% full top of stop logs	% full to spillways	
Full Volume at Spillway	2.7	0.0	278.00	2622.50	854.487	260.70	1130.70	368.415	185.00	907.10	295.559	4660.3	1664.0	1518.461	4660.30	1020.268349	3131.3	948.358	2910.6	898.994	2457.6	71.1637	77.8611	
9/1/2021			270.9	1884.1	613.89	258.3	1026.5	334.46	182.3	723.8	235.84	78.0	71.2	1184.19	3634.4									

A graph of the raw water storage volumes is shown below. Pump to storage this season is completed.



WATER FORECAST:

Below are updated images of the current drought condition and outlook. Sacramento region is continuing to be noted as being in a Severe Drought stage. It may be a requirement to implement a higher drought stage beyond our current declaration of Normal. Here is the weblink to our Water Shortage Contingency Plan: <https://www.ranchomurieta.com/water-conservation> Staff has been directed to tag water wasters with our Water Conservation Notice tags.

Current U.S. Drought Monitor Conditions for California

[Current](#) [Last Week](#) [Last Month](#)

The U.S. Drought Monitor (USDM) is updated each Thursday to show the location and intensity of drought across the country. This map shows drought conditions across California using a five-category system, from Abnormally Dry (D0) conditions to Exceptional Drought (D4). The USDM is a joint effort of the National Drought Mitigation Center, USDA, and NOAA. [Learn more.](#)

The following state-specific drought impacts were compiled by the National Drought Mitigation Center. While these impacts are not exhaustive, they can help provide a clearer picture of drought in California.



D0 - Abnormally Dry

- Soil is dry; irrigation delivery begins early
- Dryland crop germination is stunted
- Active fire season begins

100.0%
of CA
(D0-D4)



D1 - Moderate Drought

- Dryland pasture growth is stunted; producers give supplemental feed to cattle
- Landscaping and gardens need irrigation earlier; wildlife patterns begin to change
- Stock ponds and creeks are lower than usual

100.0%
of CA
(D1-D4)



D2 - Severe Drought

- Grazing land is inadequate
- Fire season is longer, with high burn intensity, dry fuels, and large fire spatial extent
- Trees are stressed; plants increase reproductive mechanisms; wildlife diseases increase

93.9%
of CA
(D2-D4)



D3 - Extreme Drought

- Livestock need expensive supplemental feed; cattle and horses are sold; little pasture remains; fruit trees bud early; producers begin irrigating in the winter
- Fire season lasts year-round; fires occur in typically wet parts of state; burn bans are implemented
- Water is inadequate for agriculture, wildlife, and urban needs; reservoirs are extremely low; hydropower is restricted

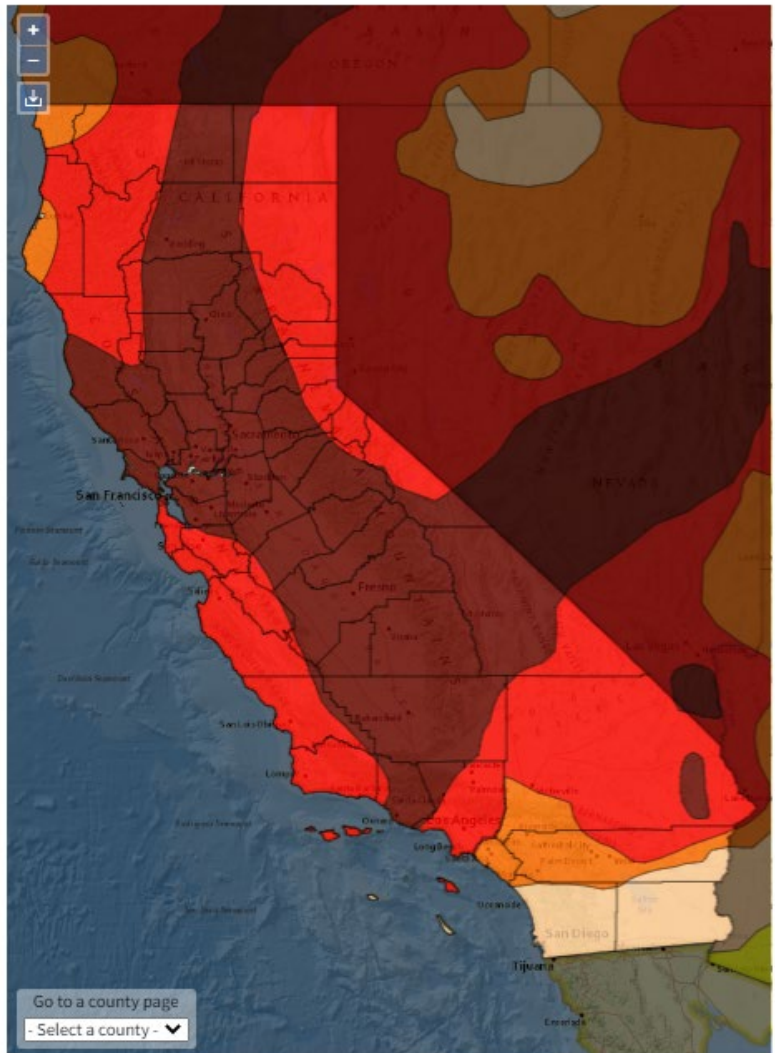
87.9%
of CA
(D3-D4)



D4 - Exceptional Drought

- Fields are left fallow; orchards are removed; vegetable yields are low; honey harvest is small
- Fire season is very costly; number of fires and area burned are extensive
- Fish rescue and relocation begins; pine beetle infestation occurs; forest mortality is high; wetlands dry up; survival of native plants and animals is low; fewer wildflowers bloom; wildlife death is widespread; algae blooms appear

45.7%
of CA
(D4)



Updates Weekly - 09/07/21

Source(s): NDMC, NOAA, USDA

37.3 Million

people in California are affected by drought

58

counties with USDA disaster designations

13th

wettest August was in 2021, over the past 127 years

10th

driest year to date was in 2021, over the past 127 years



The National Weather Service has issued drought information statements for these locations: Los Angeles/Oxnard, CA; San Francisco, CA; Sacramento, CA.

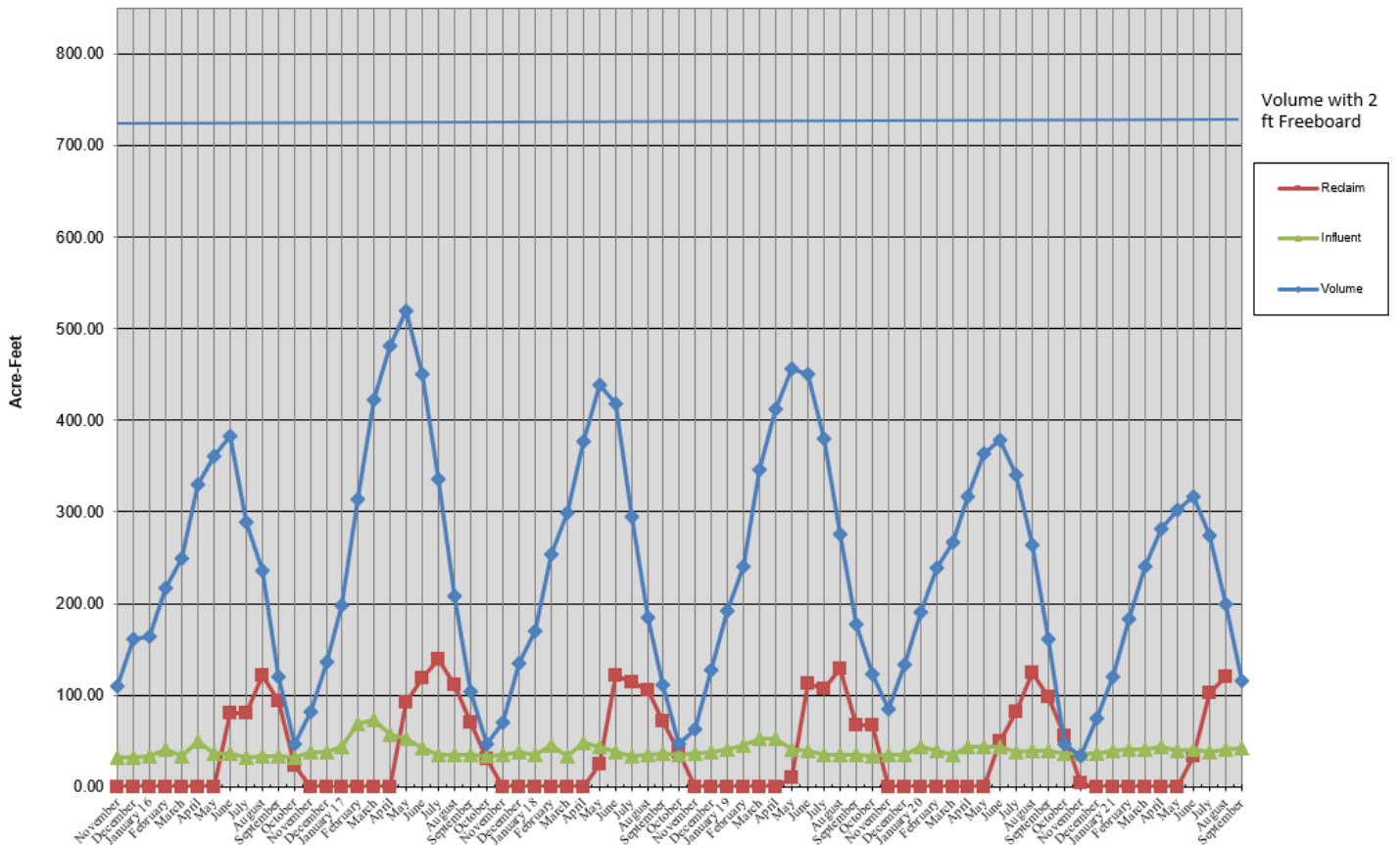
The drought outlook as of 8/12/2021 remains unchanged for our area.

WASTEWATER COLLECTION, TREATMENT, AND RECLAMATION

- For August 2021, the influent wastewater flow averaged 439,452 gallons a day, for a total of 13,623,000 MG (40.19AF). This is approximately 166 GPD per sewer connection.
- On September 1, 2021, secondary wastewater storage measured 37.747 MG (115.85 AF), of which 32.8873 MG (100.93 AF) is usable for reclamation due to dead storage.
- In August recycled water to Golf Course was 38,946,000 gallons (119.53 AF) We are now keeping the golf course supplied with all the water they need but we will need to make changes due to the lack of water in storage. We are still projecting to be out of water to send to the golf course the second week of October.

Below is a graph of the recent secondary wastewater storage volumes as of September 1, 2021.

Volume of Secondary Wastewater in Reservoirs 2016-2021



SEWER COLLECTION

- Utility staff had four calls for sewer issues by residents in the month of July. Homeowners had a blockage in their sewer laterals and were informed it would be their responsibility to have it repaired and they requested location of sewer clean-outs. Sewer clean-outs are a homeowner's responsibility to maintain and keep clear we provide help in locating when time allows.
- There was one issue with a homeowner's sewer line that utilities staff repaired. District code chapter 15 Sewer Code 3.02 states that district is responsible only to the sewer stub that is normally at the curb. This was updated in September of 2020.
- No issues occurred in the district's sewer collection system in month of July.

DRAINAGE

- There were no issues of concern in the drainage system for the month of August.
- Staff have been doing weed abatement in drainage throughout the district drainage system.
- Scheduled for replacement this year is drainage culverts at hole 14 in the north course under a CIP. There is an RFP posted.

WATER METERING AND UTILITY STAFF WORK

- There were 33 water meters replaced in the distribution system and seven MXU's (radios) during the month of August.
- There were two (2) Underground Service Alert markings requested and completed.
- We had twelve (12) utility star service orders from the administration department in the month of August.
- In August utility staff repaired eight (8) water service line leaks. All eight leaks were in poly service lines due to age, poor backfill and or installation.
- There were twenty (20) homeowner calls for various water-related complaints in July. Most of the complaints were for high water usage and homeowners with leaks in their private water systems that they would need to repair.

General Update

Sloughhouse Resource Conservation District (SRCD) – GSP development

No Update.

Sodium Hypochlorite Conversion Project

- **This is on Hold until an as-built plane and several safety items are addressed.**
- Outstanding work to be done includes TESCO wiring all the new controls and monitoring telemetry into the Wastewater control PLC #2 and integrating these telemetry items into the existing Rockwell SCADA system.
- TESCO was here on 7/21/2021 to complete their work on the telemetry system. They were here for two days and when they removed the old Chessel, which is a display screen that shows graphs and history of chlorine levels, water flows and water levels in different areas of the tertiary system after moving this information to the Supervisory Control and Data Acquisition (SCADA) system there were several problems most of which were taken care of but they will still need to do some adjustments to it when they are here to install the WIN 911 system. Still waiting for TESCO to come out and finish their work.

WWTP, East & West Dissolved Air Floatation (DAF) Operations

East DAF has been up and running. The West DAF was put on line and was up and running on July 22, 2021. We received the second pump for the west DAF on September 8, 2021. This pump is scheduled to be installed the third week of September.

DEVELOPMENT PROJECTS

The Retreats East & North

No update from last month. The project reports that K-Hovnanian is still in the due-diligence period. Domenichelli and Associates is in the final stages of plan approvals. Grading is anticipated to begin

Rancho Murieta North – Development Project

The project provided deposit funds to allow continued review of the project's water and sewer plans. Drainage plans had already been through a first review with comments and plan mark-ups provided back to the project.

MG - Murieta Marketplace

No update.

MG – Legacy Villas & Suites (lot 7)

The underground work has been completed with completion of water and sewer system being tested on the first week of September and passing testing. Road and parking improvements are currently being completed.

MG - Murieta Marketplace

No update. The drainage basin, which is a part of this project, remains active as a stormwater best management practice for the development site keeping it active.

MG – Lot 9 (Taco Bell)

No update.

MG -Lot 10 (PDF Office)

No update.

MG – Lot 11 (Circle K Convenience/Carwash/Subway)

Project has started with the grading and placing pads for building. On September 10, 2021 the excavation for the underground fuel tanks was started. No water or sewer utilities have been started as of now.

Other Development Projects:

Riverview

The project is now under way with the mass grading started. There were a few issues with the water needed for the project but that has now been resolved.

Murieta Business Park

No update.

Planned Projects:

The Residences East & West

The Board waived the requirement for mandating the Residences East and West Developments to design the homes to utilize recycled water for irrigation at the August 18, 2021, Board meeting.

Conditions for both East & West projects can be viewed:

<http://www2.agendanet.saccounty.net/BoardOfSupervisors/Meetings/ViewMeeting?id=3572&doctype=1>

Rancho Murieta Community Services District

October 2021

Board/Committee Meeting Schedule

October 5, 2021

Personnel	7:30 a.m.
Improvements	8:00 a.m.
Finance Meeting	10:00 a.m.

October 7, 2021

Communications/Technology	11:30 a.m.
Security	10:00 a.m.

October 20, 2021

Regular Board Meeting - Open Session @ 5:00 p.m.





Rancho Murieta Community Services District Security Department

ANNUAL REPORT 2020

Tina Talamantes

Interim Security Supervisor

July 31, 2021

Message from the Security Supervisor

It is my pleasure to present the 2020 RMCS D Security Department Annual Report. This report contains the details that outline the fine service that the staff of the Security Department provide on a daily basis. Even with the unprecedented effects of the COVID19 pandemic, including the shutdown of the James L. Noller Safety Center to the general public, our staff continued to answer calls for service and provide the same excellent service to the community.

The staff of the RMCS D Security Department take tremendous pride in providing the community with outstanding service. We value our staff and believe in the continued empowerment of them through continuous training and professional development. We expect the members of our organization to understand the importance of public service and that their service reflects the values of this community.

I am proud of the staff of the Security Department and for what they do to contribute to the vibrancy and the quality of life this community enjoys. Our continuing commitment to the delivery of prompt, courteous and professional service is a crucial part of the District's mission to our community.



Tina Talamantes

Interim Security Supervisor



Security Department

Organization Chart * as of July 2021



Tina Talamantes
Interim Security
Supervisor



Rick Tompkins
Sergeant
14 years

Patrol Officers

Gate Officers



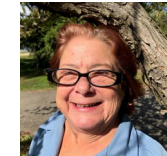
Conner Tyer
Patrol Officer
2 years



Vitaliy Perepelka
Patrol Officer
1 year



Richard Dias
Gate Officer
26 years



Karen Hessler
Gate Officer
16 years

VACANT
Patrol Officer
Director



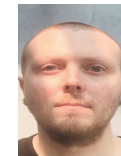
Warlito Gabriel
Patrol Officer



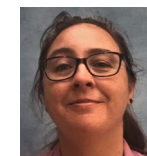
David Labrado
Gate Officer
3 years



Shelby Gonzalez
Gate Officer
2 years



Jordan Huth
Gate Officer
1 year



Laurel Robbins
Gate Officer
1 year



Zach Brady
Gate Officer



Paul Anderson
Gate Officer

The Security Department currently has a total of 14 staff members. We have one full-time vacancy in Patrol and one part-time vacancy at the Gates. **Richard Dias** is our most senior staff member with a total of 26 years with RMCS!

Accomplishments

Increased Enforcement

In 2020, our Patrol Officers recognized the increased possibility of fire hazards in our community due to current climate/drought conditions. They increased enforcement in the back areas of the community which has yielded a reduction in violation activity. A total of 102 citations were issued for curfew/park hours, bonfires/BBQ's, and other related activities.



Lake Clementia

Fleet Additions

With the shutdown of the Safety Center due to the pandemic, we were able to re-purpose the Ford Ranger (previous VIP vehicle) to utilize it in our Security fleet. The vehicle was outfitted with our logos, lights and siren. This brings our Security fleet to a total of four vehicles.



Body Worn Cameras (BWC)

The District tested Patroleyes BWC for several months. The District then purchased new BWC for all Patrol personnel to wear and use. BWCs provide accountability and transparency to the public and will provide a recording of an incident that may supplement an employee's report, conduct, investigation and enforcement activity.



Gate Statistics

The North and South Gates are manned by CSD staff 24 hours per day/7 days per week. The Gate Officers process thousands of entries (and denials) into the Rancho Murieta community at the gates every month. They are diligent in their duties by validating guests, vendors and other people entering the community with the highest level of professionalism in order to ensure the safety and security of the community.

In 2020, there were total of 166,176 entries through the North and South Gates. This is a 12% decrease from the previous year of 188,425 total entries.

There were a total of 388 refused entries for 2020.

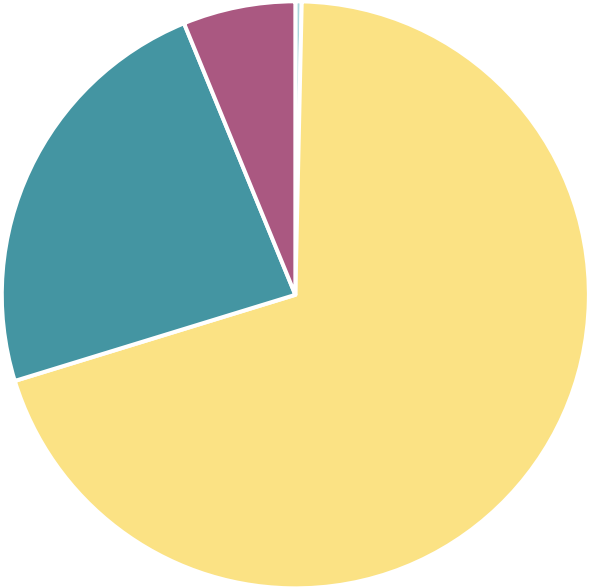


Gate Entries

Entries by Type

Type of Entry	North Gate	South Gate
Construction	358	172
Guest	69196	47222
Vendors	27624	11486
Others	9679	439
TOTALS	106,857	59,319

2020 Year Total Entries: 166,176
2019 Year Total Entries: 188,425



■ Construction ■ Guests ■ Vendors ■ Others

Patrol Statistics

Our Patrol Officers respond to hundreds of calls every month, which include medical assist calls, disturbances and traffic enforcement. They patrol behind the gates in the RMA, the lakes and reservoirs, the Village, the commercial properties and other District owned areas. They also issue violations/citations for a variety of RMA non-arch rules and regulations, working closely with RMA Compliance. In addition, they assist in the investigation of traffic accidents, property crimes, and other criminal activities that occur within the District boundaries, working closely with local law enforcement.



RMA Violations Summary

2020 RMA Violations Written by CSD

Violation Type	No. Citations
Motor Vehicle Violations	93
Parking	248
Park Curfew	85
Noxious Activity	2
Guest w/o Resident	6
BBQ/Bonfires	11
Stored Vehicles	3
Misc.	13
TOTAL	461

Patrol Officers duties include reporting RMA and non-arch rule violations in the community. This includes speeding, stop signs, driveway parking, debris, animal complaints, vandalism, bonfires, guests without a resident present, and park curfew hours. **Speeding** (69 violations issued in 2020) is the biggest concern in the community.

Violations issued in 2020 were 15% fewer than in 2019, presumably due to the COVID19 pandemic and less activity in the community. However, violations issued for BBQs/bonfires and park/curfew were up by 49%. In order to help decrease the potential fire hazard and other activities in the back lake/river areas of the District we have increased patrols in these areas.

Crime Statistics

Report Type	Total
Trespassing	160
Vandalism	64
Petty Theft	31
Burglary	6
Stolen Auto/Golf Carts	14
Assault	4

Patrol also investigates criminal activities that occur within the District to assist local law enforcement. The table shows the total number of cases for criminal violations reported to Security. All criminal activity is reported directly to local law enforcement for investigation.

In December 2020, a burglary occurred in the commercial warehouses on Cantova Way. Sergeant Tompkins investigated this crime, and identified the suspects. The investigation was turned over to local law enforcement and is currently in the District Attorney's office for prosecution.

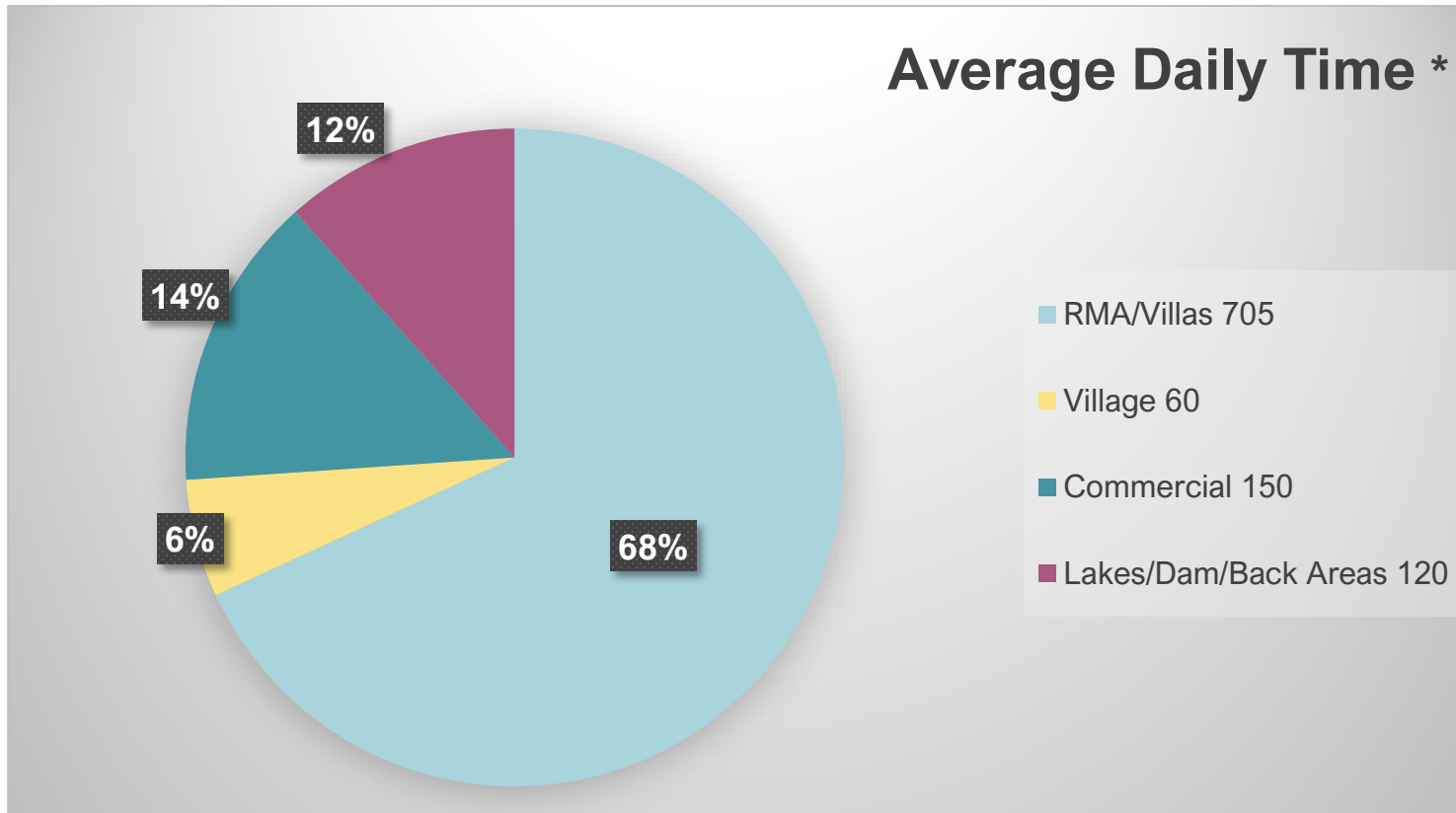
Calls For Service (CFS)

Call Type	Total
Alarms	201
Animal Complaints	182
Disturbance	78
Fire Calls/Assist/Gas Leaks	38
Juvenile Delinquency	91
Medical Aid	118
Open Door	109
Suspicious Activity/Persons	191
Suspicious Vehicle	209
Traffic Enforcement/Missions	325
Vehicle Accidents	63
Welfare Checks	61

Patrol Officers respond to a variety of calls throughout the year. Calls include abandoned vehicles, 9-1-1 hang-ups, general disturbances, gas leaks, juvenile delinquency, medical aid, open doors, animal complaints, other agency assists and many others.

For example, Patrol responds to and, on occasion, views vehicle accidents (including golf carts) during routine patrol. They provide traffic control and check for injuries until local law enforcement and Fire personnel arrive. They responded to 63 vehicle accidents in the District in 2020.

Patrol Time Allocation



* Time is averaged in daily minutes over a 30 day period. All data is based on checkpoints only and does not account for time spent on total patrol time, calls for service and enforcement activity.

Goals for 2021

Security priorities

- Staff retention
- Gatehouse Upgrades
- Purchase/install of AEDs
- Continued professional service delivery to the community
- Implementation of communication media (i.e. Informational Bulletins)
- Cooperative working relationship with RMA

Equipment Upgrades

- Continuing professional education of all staff members
- Camera Upgrades throughout the District
- Software Upgrades for Patrol /Gates – ABDi upgrade to Continental

Employee Opportunities

- Continuing professional education of all staff members
- Staff awards for recognition of outstanding service



Thank you

We will continue to move forward into 2021 with positivity and professionalism at all levels in order to support and protect our community.

We are committed to the safety and well-being of the citizens of Rancho Murieta, and we are dedicated to providing the best level of service possible.

We truly appreciate the support of the community and look forward to continuing our collaboration with the residents, local non-profit groups, and the commercial owners/business groups.

Contact

Rancho Murieta Community Services District
Security Department
15160 Jackson Road
Rancho Murieta, Ca. 95683



North Gate 916.354.3742

South Gate 916.354.3743 (Dispatch)

We are here to help you 24 hours a day!



RESOLUTION NO. R2021-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
HONORING RICHARD BRANDT**

WHEREAS, it is with great pleasure that your family, friends, fellow community residents, past CSD directors and associates assemble this evening to honor Richard Brandt and your decades of service to the Community of Rancho Murieta.

WHEREAS, for forty years, you have provided thousands of hours of community service, leadership, legal guidance and counsel to both the District and its residents.

WHEREAS, your participation in the forming of the District, your leadership in the District's early years and your guidance through the many complex legal issues encountered in those years, you created the groundwork for the District's current and future success.

WHEREAS, as the first President of CSD from 1982 to 1990, you guided the District through its separation from the El Dorado Irrigation District, facilitated the District's LAFCO approval and guided the district through its first election of directors. You also managed issuance of bonds, the formulation of CFD Improvement District #1 and established the rules and procedures that guide the Board of Directors.

WHEREAS, during your tenure, you negotiated the transfer of water rights from the developer owners to CSD and overcame an objection by developers to contribute to community parks. You crafted a water supply augmentation fund requiring mandatory developer contributions. You also succeeded in reducing the number of homes that could be constructed in Rancho Murieta by nearly one-third.

WHEREAS, in the years following your Board service, you served as counsel to the District and advised the District on numerous critical legal issues. These included the 1997 Settlement Agreement which ended the community's legal entanglements and a swap of property involving the RMA, CSD and the Pension Trust Fund. You were the legal advisor in the 670 Group development negotiations and facilitated the Districts full authority to provide Parks and Recreation services.

WHEREAS, the District recognizes that no other individual in the community has played such a significant and guiding role in the Districts nearly 50 years of operation, the District directs the following:

That a plaque, honoring both your service and achievements be placed on the outer wall of the Districts Administration Building.

This plaque will read as follows:

RICHARD BRANDT

“In recognition of Dick’s four decades of service to the District, his critical role in the formulation of the District and his service as the Districts first Board of Directors President.”

THEREFORE, be it resolved that the CSD Board of Directors on this 15th day of September, 2021 expresses its deepest appreciation for the outstanding contributions made by Richard Brandt during his forty years of service and dedication to the District.

AYES:

NOES:

ABSENT:

ABSTAIN:

President of the Board
Rancho Murieta Community Services District

[SEAL]
Attest:

Amelia Wilder, District Secretary