



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

MINUTES

April 20, 2016 – Open Session at 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Betty Ferraro, Morrison Graf, Michael Martel, and Mark Pecotich. Also present were Darlene J. Thiel Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Ferraro to adopt the agenda. **Second/Graf. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

Darlene Thiel Gillum stated that Chief Remson has announced his retirement effective July 31, 2016. The Chief has been with the District for 32 years.

4. COMMENTS FROM THE PUBLIC

None.

5. CONSENT CALENDAR

Motion/Ferraro to adopt the consent calendar. **Second/Graf. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

6. STAFF REPORTS

Under Agenda Item 6b, Director Graf asked what a lock off is. Darlene stated that it when the water to a property has been shut off due to non-payment.

7. CORRESPONDENCE

None.

8. RECEIVE 2015 DIVERSION REPORT- Presentation by Jack Fiori, California Waste Recovery Systems

Jack Fiori, California Waste Recovery Systems (Cal Waste), gave a presentation regarding the 2015 Diversion Report for Rancho Murieta. The items covered in the report included the consolidated tons collected in Rancho Murieta: 1,879 tons of solid waste, 936 tons of green-waste, and 745 tons of recycled materials for a total of 3,563 tons. Pounds per household per week: solid waste 29 lbs., recyclables 12 lbs., green waste 15 lbs. In 2015, 1,054 bulky waste collections were made. Mr. Fiori also commented on new legislation regarding organic waste (food/green) that will be going into effect in the next few years. A question and answer period followed.

Director Martel stated he would like to work with Mr. Fiori and Darlene on the organic waste project and also suggested Mr. Fiori look into recycling of auto batteries.

10. INTRODUCE ORDINANCE O2016-02 AMENDING DISTRICT CODE CHAPTER 2, BOARD OF DIRECTORS RULES AND PROCEDURES AND REVISING BOARD GUIDELINES AND POLICIES (taken out of order)

Darlene Thiel Gillum gave a brief summary of the recommendation to introduce Ordinance O2016-02 amending District Code Chapter 2 and revising the Board Guidelines and Policies. This ordinance will revise, clarify and update the District's policies and procedures applicable to the Board of Directors.

Motion/Pecotich Introduce District Ordinance O2016-02, amending District Code Chapter 2, Board of Directors Rules and Procedures and revising Board Guidelines and Policies, waive the full reading of the Ordinance and continue to the May 18, 2016 regular Board meeting for adoption. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

9. CONSIDER APPROVAL OF THE CEQA INITIAL STUDY/MITIGATED NEGATIVE DECLARATION FOR THE SOLAR POWER PROJECT

Darlene Thiel Gillum gave a brief summary of the recommendation to approve the CEQA Initial Study and Mitigated Negative Declaration (IS/MND) for the Solar Power Project. Heather, from Aspen Environmental Group, commented on the bird nesting that will be reported. A question and answer period followed.

Motion/Pasek to approve the CEQA Initial Study/Mitigated Negative Declaration for the Solar Power Project. **Second/Graf. Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

11. DISCUSS AMENDING WATER USE RESTRICTIONS

Darlene Thiel Gillum gave a brief summary of the State Water Resources Control Board's (SWRCB) mandated conservation levels and the public workshop on April 20, 2016 to solicit input on potential adjustments to the February 2016 Emergency Regulation in response to precipitation amounts and other drought indicators across the state since February 2016. The SWRCB will consider taking action in May 2016.

By consensus, the Board directed staff to look into changing the watering restrictions from 2 days a week to 3 days a week and present to the Board in May.

12. CONSIDER ADOPTION OF DISTRICT POLICY NUMBER P2016-01, DISTRICT INVESTMENT POLICY

Darlene Thiel Gillum gave a brief summary of District Policy P2016-01, updating the District investment policy. The District is required by law to annually review its investment policy. As in the past, the District has requested Lauren Brant, PFM Asset Management LLC, to review the Investment Policy to ensure it is in compliance with applicable California Government Code statutes regulating the investment of public funds. The revision recommended to the Permitted Investments Section of the Policy, Exhibit A, is to remove the specific dollar amount stated in the maximum investment column of investment type 1, LAIF, and replace it with "maximum permitted by State Treasurer". The

recommended addition to the Permitted Investment Section, Exhibit A, updates the policy to include Municipal Obligations as a permitted investment vehicle.

Motion/Graf to adopt District Policy #P2016-01, District Investment Policy. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, and Pecotich. Noes: None. Absent: None. Abstain: None.**

13. CONSIDER APPROVAL OF TRANSFER TO RESERVE FUNDS

Eric Thompson gave a brief summary of the recommendation to transfer \$50,000 of undesignated cash to Capital Replacement Reserves for the Sewer fund and approve the transfer of \$25,000 of undesignated cash to Admin Replacement Reserves. Eric stated that after a closer look, he recommends changing the transfer to Security Reserves to \$50,000.

Director Martel stated that since this is a change from what the Finance Committee discussed, the item should go back to the Finance Committee before the Board decides. By consensus, the Board agreed.

14. CONSIDER APPROVAL OF PROPOSAL FOR ON-CALL PROFESSIONAL SERVICES FOR DISTRICT ENGINEER

Darlene Thiel Gillum gave a brief summary of the recommendation to approve the proposal from Coastland for on-call professional services for District Engineer.

Motion/Ferraro to approve the proposal from Coastland and authorize the General Manager to execute the agreement with Coastland for on-call professional services for District Engineer. **Second/Pecotich. Ayes: Pasek, Ferraro, Graf, and Pecotich. Noes: None. Absent: Martel. Abstain: None.**

15. RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE

Paul Siebensohn gave an update on the Water Treatment Plant and Expansion Project. The Acceptance Test was completed on April 11, 2016. During the entire timeframe of the Acceptance Test it proved out that the membranes and GE system operated as designed, confirmed both by HDR and GE. GE also reviewed our raw and backwash return water quality data and confirmed that it was similar as conveyed for the design parameters, as well as that staff followed the recommended cleaning regime. They are concerned how these could effect the membranes and warranty.

Along with the cleaning regimen, staff is continuing to deal with control system issues related to logic within the SCADA programming, software glitches, and forwarding their issues to work with TESCO Controls for solutions. At one point, staff could only operate Plant #1 during the day as the phone line the Autodialer software used to alert staff to issues failed. Staff and Debby Bradberry worked with AT&T to trouble shoot and correct this issue. The automated report functioning of the historical monitoring system is functional, allowing staff to review various trends and information for process control. Plant 2 is in the process of being taken offline to complete the integration into the SCADA system control.

Paving work is near completion. The asphalt and curbs having been placed, with only the slurry sealing of the main parking lot area left to be completed on April 18, 2016. The bird netting installation is scheduled for April 25, 2016.

President Pasek commented on how well the project went overall.

16. PROVIDE DIRECTION TO THE DISTRICT'S PARKS COMMITTEE REPRESENTATIVE REGARDING THE GREENS PARK

Director Pecotich gave an overview of the Greens Park project description and requested Board direction on the Parks Committee proceeding with getting estimates for the hard costs for the project. After a discussion, by consensus, the Board directed Director Pecotich to vote to proceed with the estimates.

17. RECEIVE UPDATES

Augmentation Well

Paul Siebensohn gave an update on the Augmentation Well Project. The owner of the land west of Cantova Way, where testhole A is located, has a potential buyer for the property. This may not be an impact to the well project if test hole B, which is located on Anderson ranch property near the river, produces enough groundwater to meet our needs. There is also the potential of relocating testhole A to the parcel north of the parcel for sale, if needed.

Solar Power Installation

No discussion.

Parks Committee

Director Pecotich gave a brief update on the Parks Committee Operating Guidelines, the need to update the Parks Master Plan, and the District getting the Parks Fee review completed.

Development

Parks fees for the Retreats West (22 lots) have been paid to RMA. Four (4) water permits were issued in early April for the Retreats model homes.

Midge Fly Ad Hoc Committee

Director Ferraro gave a brief summary of the flyer the Committee has developed to be sent out to residents around Laguna Joaquin. By consensus, the Board agreed to have the District print out 200 copies of the flyer for distribution.

Escuela Gate

Darlene Thiel Gillum stated that the RMA Board appears agreeable to a joint town hall type meeting. They have a quote for a passive entry and requested that the District provide them the pricing for a manned entry and a recommendation of hours of operation. The following information was provided in response:

Currently the cost to man both existing gates is about \$510,000; an average per gate would be \$255,000 for 24/7 manning. A quick calculation results in an average rate (all inclusive of wages and other operational expenses) of around \$29.10/hour. That does not include the cost of building the gate house and other related expenses.

The number of hours for staffing depends on how RMA and the community want the gate to be operated.

North Gate Use Agreement

Darlene Thiel Gillum reported that RMA is requesting that Section 11 of the agreement, Access by Association, be modified to specify that the Association has the right to attach holiday lights to the building exterior and to install a light for the flag pole.

Ribbon Cutting Ceremony/Event

The ribbon cutting ceremony is scheduled for 11:00 a.m. June 2, 2016. This will be by invitation only. After the ribbon cutting, a lunch will be held at the Rancho Murieta Country Club.

18. RECEIVE QUARTERLY UPDATE ON 2016 BOARD GOALS

Darlene stated that in addition to the 2016 board goals the board has assigned four main focus areas to her that include: keeping updated on the groundwater sustainability act; completing the Security Department operations study; recycled water implementation plan; and improving customer service.

19. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES

No discussion.

20. REVIEW MEETING DATES/TIMES

President Pasek and Director Graf will not be available for the May Board meeting.

21. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

Director Martel commented his feeling that with the hotel construction overflow, Stonehouse Road and Kiefer Boulevard flooding, and Lake 11 flooding, the District is not being consistent or transparent and feels the District is violating the Reclaimed Water Agreement/Policy.

Director Pecotich suggested the detention basins be on a future Board meeting agenda. He also thanked Chief Remson for his service over the years.

Darlene Thiel Gillum reminded everyone the household hazardous waste collection will be held on May 21, 2016 at the FAA building from 8:00 a.m. to 12:00 p.m. A flyer will be included in the April statements. Darlene will be on vacation May 7 – 17, 2016.

22. ADJOURNMENT

Motion/Martel to adjourn at 8:31 p.m. Second/Pecotich. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,



Suzanne Lindenfeld
District Secretary