



## **RANCHO MURIETA COMMUNITY SERVICES DISTRICT**

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683  
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### **AGENDA**

*“Your Independent Local Government Agency Providing  
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

#### **REGULAR BOARD MEETING**

**May 16, 2018**

Call to Order and Open Session 5:00 p.m.  
District Administration Building – Board Room  
15160 Jackson Road  
Rancho Murieta, CA 95683

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#### **BOARD MEMBERS**

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

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#### **STAFF**

Mark Martin	General Manager
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary
Richard Shanahan	District General Counsel

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

MAY 16, 2018

## REGULAR BOARD MEETING

Call to Order / Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

## AGENDA

- |   | ESTIMATED RUNNING TIME |
|---|------------------------|
| <b>1. CALL TO ORDER</b> - Determination of Quorum – President Pecotich ( <b>Roll Call</b> )   | 5:00                   |
| <b>2. CONSIDER ADOPTION OF AGENDA</b> ( <i>Motion</i> )<br><i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.</i>  |                        |
| <b>3. OPEN SESSION</b><br><i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i><br><br><i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. <b>TIMED ITEMS</b> as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> |                        |
| <b>4. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS</b>  |                        |
| <b>5. CONSIDER ADOPTION OF RESOLUTION R2018-04, IN HONOR OF MICHAEL MILLER, PLANT OPERATOR</b> ( <i>Discussion/Action</i> ) ( <i>Motion</i> ) ( <b>Roll Call Vote</b> ) ( <i>5 min.</i> )   |                        |
| <b>6. CONSENT CALENDAR</b> ( <i>Motion</i> ) ( <b>Roll Call Vote</b> ) ( <i>5 min.</i> ) <i>All items in Agenda Item 6 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i><br><b>A.</b> Approval of Board and Committee Meeting Minutes <ol style="list-style-type: none"><li>1. April 24, 2018 Special Board Meeting Minutes</li><li>2. May 1, 2018 Improvements Committee Meeting Minutes</li><li>3. May 3, 2018 Security Committee Meeting Minutes</li></ol> <b>B.</b> Approval of Bills Paid Listing   |                        |

7. **STAFF REPORTS** (Receive and File)
  - A. General Manager's Report
  - B. Administration/Financial Report
  - C. Security Report
  - D. Utilities Report
8. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)
9. **REVIEW THE DISTRICT'S JUNE MEETING DATES/TIMES**
  - A. Improvements – June 5, 2018 at 8:30 a.m.
  - B. Finance – June 5, 2018 at 9:30 a.m.
  - C. Personnel – June 5, 2018 at 10:30 a.m.
  - D. Security – June 7, 2018 at 4:00 p.m.
  - E. Communications – June 7, 2018 at 4:30 p.m.
  - F. Regular Board Meeting – June 20, 2018 - open session at 5:00 p.m.
10. **CONSIDER SELECTION FOR SACRAMENTO LOCAL AGENCY FORMATION COMMISSION (LAFCo), SPECIAL DISTRICT REPRESENTATION TO THE CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD FOR SACRAMENTO COUNTY** (Discussion/Action) (Motion) (5 min.)
11. **COMMENTS FROM THE PUBLIC**

*Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, **the Board may not discuss or take action on items that are not on the agenda.***

*If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*
12. **CORRESPONDENCE**
  - A. May 3, 2018 Letter from Department of Transportation – Regarding Speed Limit on Highway 16
13. **CONSIDER APPROVAL OF ANNUAL AUDIT ENGAGEMENT LETTER** (Discussion/Action) (Motion) (5 min.)
14. **CONSIDER ADOPTION OF RESOLUTION R2018-03 DECLARING 2001 F-250 VEHICLE NUMBER 812 AS DISTRICT SURPLUS EQUIPMENT** (Discussion/ Action) (Motion) (Roll Call Vote) (30 min.)
15. **CONSIDER APPROVAL OF PROPOSAL FOR WATER TREATMENT PLANT 2 EFFLUENT PUMP REPAIRS** (Discussion/Action) (Motion) (15 min.)

**16. CONSIDER ADOPTION OF RESOLUTION R2018-02 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2018/2019, INCLUDING CAPITAL PROJECTS (10 min.)**

- A. Presentation by Staff
- B. Public Comment on the 2018/2019 Budget, Including Capital Projects
- C. Board Discussion/Adoption of Resolution R2018-02, a Resolution Approving the Proposed Budget for Fiscal Year 2018/2019, Including Capital Projects (Discussion/Action) **(Motion) (Roll Call Vote)**

**17. PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED SERVICE CHARGE INCREASES AND SPECIAL TAX ADJUSTMENTS (5 min.) (Time is approximate but will not be conducted before 6:00 p.m.)**

- A. Presentation by Staff.
- B. The Board President will open the Public Hearing for public comment on Ordinance O2018-02, Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges.
- C. The Board President will close the Public Hearing on Ordinance O2018-02, Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges.
- D. Board Discussion/Introduction of Ordinance O2018-02, an Ordinance Amending Chapter 14 of the District Code, Relating to Water service charges; Amending Chapter 15 of the District Code Relating to Sewer service charges; Amending Chapter 16 and Chapter 16A of the District Code Relating to Drainage Tax; Amending Chapter 21 of the District Code Relating to Security tax; and Amending Chapter 31 of the District Code Relating to Solid Waste Collection and Disposal service charges. (Discussion/Action) **(Motion) (Roll Call Vote)**

**18. DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), **Directors** and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**19. ADJOURNMENT (Motion)**

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is May 11, 2018. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.