



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING**

January 8, 2019

Call to Order/Open Session 2:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Les Clark called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 2:00 p.m. at the Rancho Murieta Community Services District Board Room at 15160 Jackson Road, Rancho Murieta. Directors present were Les Clark, Randy Jenco, Tim Maybee and John Merchant. Also, present were Mark Martin, General Manager; Richard Shanahan, District General Counsel; Tom Hennig, Director of Administration; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

2. ADOPT AGENDA

Motion/Merchant to adopt the agenda. Second/Jenco. Ayes: Clark, Jenco, Maybee, Merchant. Noes: None. Absent: Butler. Abstain: None.

3. COMMENTS FROM THE PUBLIC

No comments.

4. TRAINING WORKSHOP CONCERNING THE ROLE OF A DIRECTOR, BROWN ACT AND MEETING REQUIREMENTS AND LIMITATION, DIRECTOR INVOLVEMENT IN COMMUNITY MEETINGS AND DISTRICT BOARD GUIDELINES

Richard Shanahan, District Legal Counsel, gave a PowerPoint presentation regarding the role of a Director, the Brown Act, and the District Board Guidelines. Topics included the general principles of the Brown Act, definition of a legislative body, what is a local agency, what is considered a meeting, what is not a meeting, types of meetings, agendas, timing of availability of agenda support documents, no action on non-agendized items, public comment, closed session meetings, role of Board, Director responsibilities, role and authority of individual Directors, the District Board Guidelines including Director code of conduct and ethics. A question and answer period followed.

5. DIRECTOR COMMENTS


No Director comments.

A member of the public commented on his feeling that the October Special Board meeting held at the Rancho Murieta Association's Administration Building was intentionally unadvertised to keep the public from attending. Mark Martin, General Manager stated that the meeting was advertised as all District Board meetings are and Gate Officers knew to let anyone in that said they were here for the meeting.

6. ADJOURNMENT

Motion/Jenco to adjourn at 3:42 p.m. Second/Merchant. Ayes: Clark, Jenco, Maybee, Merchant. Noes: None. Absent: Butler. Abstain: None.

Respectfully submitted,


Suzanne Lindenfeld
District Secretary