



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

August 16, 2017

Call to Order and Closed Session 4:00 p.m. / Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

STAFF

Edward R. Crouse	Interim General Manager
Steven Mobley	Interim Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME

1. **CALL TO ORDER** - Determination of Quorum – President Pecotich (**Roll Call**) 4:00

2. **CONSIDER ADOPTION OF AGENDA** (**Motion**)

The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.

3. **EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS**

4. **CLOSED SESSION**

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

5. **OPEN SESSION/REPORT ACTION FROM CLOSED SESSION**

5:00

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

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TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.

5.5

6. **COMMENTS FROM THE PUBLIC**

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

- 7. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.)** All items in Agenda Item 7 will be approved as one item if they are not excluded from the motion adopting the consent calendar.
- A.** Approval of Board and Committee Meeting Minutes
 - 1. July 19, 2017 Regular Board Meeting Minutes
 - 2. August 1, 2017 Improvements Committee Meeting Minutes
 - 3. August 1, 2017 Finance Committee Meeting Minutes
 - 4. August 1, 2017 Personnel Committee Meeting Minutes
 - 5. August 3, 2017 Security Committee Meeting Minutes
 - B.** Approval of Bills Paid Listing
- 8. STAFF REPORTS (Receive and File)**
- A.** General Manager's Report
 - B.** Administration/Financial Report
 - C.** Security Report
 - D.** Water/Wastewater/Drainage Report
- 9. CORRESPONDENCE**
- 10. PUBLIC HEARING TO CONSIDER PLACING DELINQUENT ACCOUNTS ON TAX ROLLS OF SACRAMENTO COUNTY FOR COLLECTION** (Time is approximate but will not be conducted before 5:00 p.m.)
- a.** Presentation by Eric Thompson, Controller.
 - b.** The Board President will open a public hearing for public comment on placing delinquent accounts on the tax rolls of Sacramento County for collection.
 - c.** The Board President will close the public hearing on placing delinquent accounts on the tax rolls of Sacramento County for collection.
 - d.** Board Discussion/Approval of Resolution R2017-08, a Resolution Authorizing Collection and Requesting Inclusion of Delinquent Rates, Special Taxes, Charges and Penalties for Water, Sewer, Solid Waste, Drainage and Security Service on the Tax Roll for the Forthcoming Fiscal Year in the Same Manner as the General Taxes. (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 11. CONSIDER ADOPTION OF DISTRICT RESOLUTION R2017-09, COMMUNITY FACILITIES DISTRICT NO. 2014-1 ANNUAL SPECIAL TAX LEVIES** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 12. CONSIDER ADOPTION OF RESOLUTION R2017-10, AUTHORIZING SALE OF DISTRICT SURPLUS EQUIPMENT** (Discussion) (Motion) (Roll Call Vote) (5 min.)
- 13. CONSIDER ADOPTION OF THE UPDATE TO THE DISTRICT'S INJURY AND ILLNESS PREVENTION PROGRAM (IIPP)** (Discussion) (Motion) (5 min.)

14. **CONSIDER ADOPTION OF DISTRICT POLICY P2017-03, DEBT MANAGEMENT** (Discussion) (Motion) **(Roll Call Vote)** (5 min.)
15. **CONSIDER PAYMENT OF CONSULTING FEES FOR PREPARATION OF THE CAPITAL IMPROVEMENT AND WATER AUGMENTATION FEES REPORT** (Discussion) (Motion) **(Roll Call Vote)** (5 min.)
16. **CONSIDER APPROVAL OF QUOTE FROM N.J. McCUTCHEN, INC. FOR REPLACEMENT OF WASTEWATER RECLAMATION PLANT HYDROPNEUMATIC TANK** (Discussion) (Motion) **(Roll Call Vote)** (5 min.)
17. **CONSIDER APPROVAL OF QUOTE FROM PRODIGY ELECTRIC, INC. FOR REPLACEMENT OF THE MICHIGAN BAR SUB-DRAIN PANEL** (Discussion) (Motion) **(Roll Call Vote)** (5 min.)
18. **CONSIDER APPROVAL OF PROPOSAL FROM HDR, INC., FOR EMERGENCY WELL PROJECT ENVIRONMENTAL MITIGATION MEASURES MONITORING IMPLEMENTATION** (Discussion) (Motion) **(Roll Call Vote)** (5 min.)
19. **CONSIDER ACCEPTANCE OF APPARENT LOW BID AND CONSIDER CONTRACT AWARD TO BRADLEY & SONS, INC., FOR THE EMERGENCY WELL PROJECT** (Discussion) (Motion) **(Roll Call Vote)** (5 min.)
20. **CONSIDER APPROVAL OF QUOTE FROM A LEAP AHEAD IT FOR REPLACEMENT OF ADMINISTRATION NETWORK SERVER** (Discussion) (Motion) **(Roll Call Vote)** (5 min.)
21. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion) (5 min.)
 - A. Approve Travis Bohannon and Cory Xavier Attending the 2017 Ultrafiltration Users Group September 17 – 19, 2017 in Las Vegas, Nevada
22. **REVIEW DISTRICT MEETING DATES /TIMES FOR SEPTEMBER 2017**
 - A. Improvements – September 5, 2017 at 8:30 a.m.
 - B. Finance – September 5, 2017 at 9:30 a.m.
 - C. Personnel – September 5, 2017 at 10:00 a.m.
 - D. Security – September 7, 2017 at 4:00 p.m.
 - E. Communications – September 7, 2017 at 4:30 p.m.
 - F. Regular Board Meeting – September 20, 2017 - open session at 5:00 p.m.
23. **DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), **Directors and staff** may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*
24. **ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is August 11, 2017. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.