

## MEMORANDUM

Date: December 20, 2023  
To: Board of Directors  
From: Kelly Benitez, Security Supervisor  
Subject: Security Update Report for November

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### **OPERATIONS UPDATES**

The Department is currently working on the following projects:

- Currently we have 8 full-time and 3 part-time gate officers.
- 3 full-time patrol officers and 3 vacant positions.
- We had 90 Patrol shifts in October and 38 were not covered.
- Fleet Update (2) Toyota Trucks and (1) Ford Ranger.
- Dash Camera for truck waiting on delivery. (2024)
- CSD Lost and Found Policy (Theft-SSD)
- Trauma Kits for CSD.

### **Rancho Murieta Association activity:**

We continue to work with the RMA Leadership regularly. Our focus is to improve our level of service and have positive contact with residents. The following list is the current focus of our meetings.

- General non-arch rules enforcement (see Violation Summary Report): continued to attend RMA Compliance meetings.
- Met with Compliance Officer (swing set vandalized)
- Law Enforcement traffic violations (policy)
- South Gate complaint regarding vendors
- Wildlife incident and domestic cat issues

### **Rancho Murieta Community Members:**

Met with Lt. Greg Coauette SSD. (Property issue)  
Construction staff animal hospital (Theft).  
Resident doorbell ditch incident. (Clip to review)