

# **RANCHO MURIETA COMMUNITY SERVICES DISTRICT**

Board of Directors Meeting

MINUTES

June 18, 2014

4:00 p.m. Closed Session - 5:00 p.m. Open Session

## **1. CALL TO ORDER/ROLL CALL**

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Roberta Belton, Betty Ferraro, Paul Gumbinger, and Michael Martel. Also present were Edward R. Crouse, General Manager; Joseph Blake, in-coming General Manager; Darlene Gillum, Assistant General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

## **2. BOARD ADJOURNED TO CLOSED SESSION AT 4:01 P.M. TO DISCUSS THE FOLLOWING ITEMS:**

*Under Government Code 54957: Public Employee Employment: Title: General Manager.*

## **3/4. BOARD RECONVENED TO OPEN SESSION AT 5:03 P.M. AND REPORTED THE FOLLOWING:**

*Under Government Code 54957: Public Employee Employment: Title: General Manager. Nothing to report.*

## **5. COMMENTS FROM THE PUBLIC**

None.

## **6. ADOPT AGENDA**

**Motion/Gumbinger** to adopt the agenda. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

## **7. SPECIAL ANNOUNCEMENTS AND ACTIVITIES**

None.

## **8. CONSENT CALENDAR**

Under Agenda Item 8b3, Director Belton asked about the grant for Rancho Murieta Country Club (RMCC). Ed Crouse stated that Regional Water Authority is looking to see if it is possible to get grant funding to help RMCC pay for their irrigation upgrades for the North Course. If it is, this item will come before the Board for approval to proceed with the grant application.

Director Ferraro asked about changing the watering days to odd/even. Director Gumbinger stated that the Improvements Committee agreed to leaving the schedule as is, but look to see if a change needs to be made in the future.

Director Ferraro asked about the new Utilities Supervisor. Paul Siebensohn stated that an offer has been made, he is just waiting to hear back. The goal is to have the new person start the week of July 13, 2014.

Director Ferraro asked about the 670 Financing and Services Agreement (FSA) signatures. Ed Crouse stated that all signatures have been received. Darlene Gillum stated that the District has received payment for attorney fees.

**Motion/Gumbinger** to adopt the consent calendar. **Second/Belton. Roll Call Vote: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

#### **9. STAFF REPORTS**

Under Agenda Item 9d, Director Ferraro commented on Rancho Murieta Association (RMA) having water trucks take water out of Laguna Joaquin to use to water common area.

Director Belton commented on the Primrose. Paul Siebensohn stated that the dry weather is causing the Primrose to grow at a rapid pace. Staff is working on removing vegetation when possible. President Pasek requested staff send a letter to RMA regarding Laguna Joaquin.

President Pasek requested staff send a letter to Rancho Murieta Association regarding Laguna Joaquin and a likely water shortage/draw down and possible use limitations.

#### **10. CORRESPONDENCE**

Director Belton stated that she had replied to Mrs. Guzzetta and encouraged conservation. Director Gumbinger stated he had also replied back to Ms. Guzzetta that conservation is voluntary at this time. Joe Blake suggested the Board not respond back to correspondence individually but refer the matter to the General Manager to handle to cut down on mis-information being given out. Joe and Ed will respond to Mrs. Guzzetta.

John Merchant stated that even with all the outreach the District has done, residents have no clue as to what to do regarding water conservation.

Director Martel stated that RMA needs to take a look at cutting back on their outdoor irrigation, also.

#### **11. ADOPT RESOLUTION 2014-11, IN HONOR OF EDWARD R. CROUSE**

**Motion/Belton** to adopt Resolution 2014-11 in honor of Edward R. Crouse. **Second/Gumbinger. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None. Absent: None.**

John Merchant thanked Ed for all his work over the years. Mr. Merchant commented on his feeling that Ed brought a lot to the table and the District has always been well run under his direction.

#### **12. ADOPT RESOLUTION 2014-12, IN HONOR OF DARLENE GILLUM**

**Motion/Belton** to adopt Resolution 2014-12 in honor of Darlene Gillum. **Second/Gumbinger. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None. Absent: None.**

#### **13. CONSIDER APPROVAL OF REVISED GENERAL MANAGER JOB DESCRIPTION**

Director Belton suggested the summary of the job description include federal government.

**Motion/Gumbinger** to approve the revised General Manager job description with the inclusion of federal government under the job summary. **Second/Ferraro. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None. Absent: None.**

**14. CONSIDER APPROVAL OF GENERAL MANAGER EMPLOYMENT AGREEMENT**

**Motion/Gumbinger** to approve the proposed General Manager Employment Agreement with Joseph Blake, effective June 16, 2014. **Second/Ferraro. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None. Absent: None.**

**15. CONSIDER APPROVAL OF DISTRICT APPOINTMENTS**

Ed Crouse stated that Richard Shanahan, District General Counsel, informed him that the legal term is District Treasurer, not District Finance Officer.

**Motion/Gumbinger** to appoint Joseph Blake as District Treasurer; appoint Joseph Blake as Regional Water Authority Board member representative; and appoint Paul Siebensohn as Sacramento Central Groundwater Authority Board member representative. **Second/Pasek. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None. Absent: None.**

**16. CONSIDER APPROVAL OF CALIFORNIA WASTE RECOVERY SYSTEMS CONTRACT AMENDMENT**

Darlene Gillum gave a brief summary of the recommendation to approve the contract amendment with California Waste Recovery Systems. The amendment is for a 1.3% increase for the 2014-15 fiscal year.

**Motion/Ferraro** to approve the first contract amendment between Rancho Murieta Community Services District and California Waste Recovery Systems for solid waste collection and disposal. **Second/Gumbinger. ROLL CALL VOTE: Ayes: Pasek, Ferraro, Gumbinger, Martel. Noes: None. Absent: Belton.**

**17. CONSIDER ADOPTION OF RESOLUTION 2014-08, APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2014-2015, INCLUDING CAPITAL PROJECTS**

Darlene Gillum gave a brief summary of the recommendation to adopt Resolution 2014-08, approving the proposed 2014-2015 fiscal year budget. The budget revisions recommended at the June 7, 2014 Budget Workshop has resulted in a rate increase of slightly over 1% on the average residential bill down from the 8.45% noted in the Prop. 218 notice.

**Motion/Gumbinger** to adopt Resolution 2014-08 a Resolution adopting the proposed budget for fiscal year 2014-2015, including Capital Projects. **Second/Ferraro. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None. Absent: None.**

Director Martel thanked Darlene for all the work she has done regarding the budget and for the District over the last 6 years. Director Gumbinger agreed. Darlene thanked the Board and stated that in the future, the Budget Workshop should be done earlier in the process. By consensus, the Board agreed.

**18. CONSIDER ADOPTION OF ORDINANCE 2014-01, THE PROPOSED SERVICE CHARGE INCREASE AND SPECIAL TAX ADJUSTMENTS**

Darlene Gillum gave a brief summary of the recommendation to adopt Ordinance 2014-01, adopting the proposed service charge increases and Special Tax adjustments.

**Motion/Gumbinger** to acknowledge the second reading of Ordinance 2014-01 and adopt Ordinance 2014-01, an Ordinance adopting the proposed service charge increases and Special Tax

adjustments. **Second/Belton. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None. Absent: None.**

**19. PUBLIC HEARING-TO CONSIDER ADOPTION OF RESOLUTION 2014-13, A RESOLUTION ADOPTING A MITIGATED NEGATIVE DECLARATION FOR RECYCLED WATER SYSTEM EXPANSION PROJECT**

a. Paul Siebensohn gave a brief summary of the recommendation to adopt Resolution 2014-13 adopting the Mitigated Negative Declaration for the Recycled Water System Expansion Project.

b. President Pasek opened the public hearing at 6:08 p.m. and asked for public comments.

c. John Sullivan stated that he will share any of the needed reports that he already has.

President Pasek closed the public hearing at 6:12 p.m.

Director Belton noted the amended memo that included the comment letter from the State of California Department of Transportation.

**Motion/Gumbinger** to adopt Resolution 2014-13, a Resolution adopting the Rancho Murieta Recycled Water System Expansion Project Initial Study/Mitigated Negative Declaration (IS/MND) and Mitigation Monitoring and Reporting Program (MMRP), approving the Rancho Murieta Recycled Water System Expansion Project, and authorizing the filing of a Notice of Determination under the California Environmental Quality Act (CEQA). **Second/Ferraro. Roll Call: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

**20. CONSIDER ADOPTION OF RESOLUTION 2014-09, AMERICAN RIVER BASIN INTEGRATED REGIONAL WATER MANAGEMENT PLAN**

Ed Crouse gave a brief summary of the recommendation to adopt Resolution 2014-09. The Prop 84 funding agreement requires the District to adopt the Integrated Regional Water Management Plan.

Director Martel commented on his concerns regarding the District not having control. Ed stated that this is just a plan, the Board does not have to accept but if the District does, we do not lose any control.

**Motion/Belton** to adopt Resolution 2014-09, adopting the American River Basin Integrated Water Management Plan. **Second/Gumbinger. Roll Call: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

**21. CONSIDER APPROVAL OF PAYMENT OF INVOICE FOR ADDITIONAL COSTS FOR WATER LINE VALVE PROJECT**

Paul Siebensohn gave a brief summary of the recommendation to approve payment of the invoice. Since funding is to come from reserves, the Board must approve payment.

**Motion/Gumbinger** to approve payment of the invoice from Groeniger/Ferguson Water Works, Inc., for additional costs for the Water Line Valve Project, in an amount not to exceed 4149.04. Funding to come from Water Replacement Reserves. **Second/Martel. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

**22. CONSIDER APPROVAL OF TITLE 22 ENGINEERING REPORT AND REPORT OF WASTE DISCHARGE PROJECT CONTRACT AMENDMENT NO. 2**

Paul Siebensohn gave a brief summary of the recommendation to approve Amendment 2 to the Contract for the Title 22 Engineering Report and Report of Waste Discharge Project. This amendment is for future permit negotiations and outreach.

**Motion/Gumbinger** to approve the Title 22 Engineering Report and Report of Waste Discharge Project Contract Amendment No. 2, an increase in an amount not to exceed \$37,010 for future permit negotiations and public outreach. Funding to come from Sewer Replacement Reserves. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

**23. CONSIDER APPROVAL OF RECYCLED WATER DISTRIBUTION SYSTEM MODEL DEVELOPMENT PROJECT PROPOSAL**

Paul Siebensohn gave a brief summary of the recommendation to approve the proposal for the Recycled Water Distribution System Model Development Project.

Motion/Gumbinger to approve the proposal from AECOM for Recycled Water Distribution System Model Development Project in an amount not to exceed \$51,280. Funding to come from Water Supply Augmentation Reserves. **Second/Ferraro.**

Ed Crouse stated that Legal Counsel has indicated that the contract needs to have both the General Manager and the Board President signatures.

Director Gumbinger amended his motion to include General Manager and Board President to sign contract. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

**24. RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE**

Paul Siebensohn gave a brief update on the Water Treatment Plant Expansion Project. Staff will be meeting with Roebbelen and the individual contract to review their bids. Director Gumbinger asked if he could attend. Ed stated that no more than two (2) Directors can attend. The meeting is tentatively set for 10:00 a.m. on June 25, 2014.

**25. RECEIVE WATER CONSERVATION UPDATE**

Paul Siebensohn gave a brief update on the status the water conservation. The percentage of water conserved to date is 26.8%. Joe Blake stated that is well above the State mandated conservation level.

**26. ELECTION OF CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS, DIVISION 2, SEAT C**

**Motion/Belton** to vote for Frederick Gayle. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro. Noes: None. Abstain: Gumbinger, Martel.**

**27. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES**

No discussion.

**28. REVIEW MEETING DATES/TIMES**

No changes.

John Sullivan stated he would like to have the Rancho North Public Financing discussion added to the Finance Committee meeting agenda.

### **29. COMMENTS/SUGGESTIONS-BOARD MEMBERS AND STAFF**

Chief Remson welcomed Joe Blake, stated that off duty Sacramento County Sheriff Department Deputies and private security officers will be working with District Security during the July 4, 2014 events.

Paul Siebensohn stated that a midge fly treatment is scheduled for next week, in time for the July 4, 2014 events.

Director Martel thanked Darlene Gillum for all her efforts over the years and wished her well in her new position. Director Martel stated that Ed Crouse has always been professional and wished him well in his retirement.

Director Martel commented on an email regarding an incident that occurred and Security Officers' response. Director Martel stated that the response Chief Remson gave and the actions of the Security Officers was absolutely correct and added that he feels they all did a great job. Director Martel also noted that there is a drone in the community.

Director Gumbinger wished Darlene the best and stated that he is sorry to see her go. Director Gumbinger stated he will miss Ed and appreciates all the work he has done over his 20 year career with the District. Director Gumbinger welcomed Joe Blake.

Director Gumbinger read a statement he sent to Ed Crouse regarding his appointment to the Sacramento County's Design Review Advisory Committee (DRAC):

*Ed: So that you may enlighten my fellow board members. Because I am a member of Sacramento County's Design Review Advisory Committee (DRAC), I received a Request for Proposal (RFP) for the County's Design Review Administrator (DRA), as the current administrator is retiring August 1. I responded to the RFP, went through an oral interview, and was selected to be the new DRA starting July 1. I wanted to wait to inform our board until after my contact was officially approved by the County Board of Supervisors which is scheduled for tomorrow.*

*Because I am a board member of the RMCSO, Supv. MacGlashan raised the question of a potential conflict of interest when it came to reviewing projects within the CSD District, hence my call to Dick Shanahan. It was a brief call and he explained his thoughts to me, I did not request a written opinion. The County Counsel intends to add language in my contract which will preclude me from reviewing any projects within the jurisdiction of the District.*

*Finally as per Dick's email, the added language "should render the issue moot".*

*I would be happy to respond to any questions or concerns that any of my colleagues may have.*

Director Gumbinger stated that none of the County Board of Supervisors had anything to do with his appointment to this Committee.

President Pasek commended Darlene Gillum for all her work over the years. He stated that it has been a pleasure to work with Ed Crouse over the years.

Director Belton thanked Darlene Gillum and stated that she has been easy to work with. Director Belton commented on Ed keeping busy once he retires.

Director Belton asked Chief Remson how things have been since school got out for summer break. Chief Remson said things have been quiet.

Director Ferraro wished the best to both Darlene and Ed and stated that she has enjoyed working with them both.

Ed Crouse introduced Tracy Hays, the agency temp that is filing in until the new Director of Administration is hired. Tracy will also be attending Committee and Board meetings. Ed stated he and Darlene have been working with Joe to bring him up to speed on everything and stated that Joe is a quick learner. Joe Blake thanked Ed and Darlene for all the help.

Ed thanked the Board, John Sullivan and everyone. Ed especially thanked the staff as if it was not for them he would not have been so successful. Ed stated he will miss everyone. Ed stated his last day working is June 30, 2014 but will be using his accrued sick leave so his official retirement date is August 31, 2014.

### **30. ADJOURNMENT**

**Motion/Gumbinger** to adjourn at 7:10 p.m. **Second/Ferrari. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

Respectfully submitted,

Suzanne Lindenfeld  
District Secretary