

RESOLUTION NO. R2021-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
APPROVING THE BUDGET FOR FISCAL YEAR 2021-22**

WHEREAS, District departments have submitted estimates of budget requirements for Fiscal Year 2021-22 and those estimates have been reviewed by the General Manager and Finance Committee; and

WHEREAS, the General Manager has submitted a proposed budget with the tabulations of the estimates together with proposed revisions to the Board of Directors; and

WHEREAS, the Board of Directors has reviewed and considered the proposed budget for Fiscal Year 2021-22; and

WHEREAS, a public presentation and hearing were conducted for the budget for the Fiscal Year 2021-22 on May 19th at 6:00 p.m. via ZOOM video conference only pursuant to Governor Newsom Executive Order N-29-20.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that (1) the proposed budget for Fiscal Year 2021-22, as submitted by the District General Manager and as reviewed by the Board of Directors is a proper financial program for the budget period and constitutes the budget for 2021-22; and (2) the District's 2021-22 Budget is hereby adopted in the form as presented at this meeting and ordered filed with the County Auditor of Sacramento County in accordance with Sections 53901 and 61110 of the Government Code.

INTRODUCED by the Board of Directors on the 19th day of May 2021.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on the 16th day of June 2021, by the following roll call vote:

AYES: Maybee, Jenco, Merchant, Butler, Pohl

NOES: None

ABSENT: None

ABSTAIN: None



President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:



Amelia Wilder, District Secretary



Rancho Murieta Community Services District

Mission Statement

The mission of Rancho Murieta Community Services District is to take a leadership role in responding to the needs of the residents. The District will deliver superior community services efficiently and professionally at a reasonable cost while responding to and sustaining the enhanced quality of life the community desires.

Purpose

The Rancho Murieta Community Services District (District) was formed in 1982 by State Government Code 61000 to provide essential services in Rancho Murieta. The District provides the following services:

- Security
- Water supply collection, treatment, and distribution
- Wastewater collection, treatment, and reuse
- Storm drainage collection and disposal
- Solid waste collection

The District encompasses 3,500 acres, five and a half square miles. Land uses included in the approved master plan call for residential development on 1,981 acres of single-family residences, townhouses, apartments, and mobile homes for a total of 5,189 units. The District currently maintains over \$56,000,000 in plant, property, and equipment assets.

Population

Highlights from the 2010 Census demographic profiles show total population in Rancho Murieta at 5,488, with the median age being 50.8 years. The average household size is 2.39 persons per household.

Latent Powers

In June of 1982, after local registered voters petitioned the County and public hearings were held, the voters approved the formation of the Rancho Murieta Community Services District and elected five directors. The election resulted in voter approval for the District to provide:

Police protection/security services, road construction and maintenance, landscape maintenance, drainage construction and maintenance, public recreation, and street lighting.

Subsequently, the voters authorized the District to provide all municipal services authorized in the California Government Code, as well as some special services authorized by the legislature. Those services approved by the voters of Rancho Murieta include:

Fire protection, ambulance, libraries, mosquito abatement, airports, garbage or refuse, transportation services, water and sewer, conversion of existing overhead electric and communication facilities to underground locations, construction improvements of bridges, culverts, curbs, gutters, drains and works incidental to road construction and maintenance.

Later special legislation expanded the District's latent powers to include:

Television and television related services, burglar and fire alarm facilities, issuance of revenue bonds, enforcement of CC&R's (Covenants, Conditions, and Restrictions), hydroelectric power generating facilities and transmission lines.

Security

Two of the most important reasons for living in Rancho Murieta are the privacy and security. Residents enjoy 24-hour patrol 7 days a week. Entrances into the private residential areas are also staffed 24 hours a day and have automated access lanes for residents with barcodes on their vehicles.

Water Source and Storage

The source of water for all uses is the Cosumnes River plus some direct rainfall into reservoir watersheds. State water rights permit diversion for municipal usage only during winter and spring months. Raw water is diverted from the river at Granlees Dam and pumped into reservoirs Calero, Chesbro, and Clementia. When full, these reservoirs have the capacity to supply all municipal needs at full build-out, with reasonable conservation practices, for at least two years.

Water Treatment and Distribution

Raw water, primarily from reservoirs Calero and Chesbro, is treated to potable standards at a treatment plant located at the north end of Clementia reservoir.

Wastewater Collection, Storage, and Reuse

Imposed at the formation of Rancho Murieta, state regulations prohibit any discharge of wastewater into the Cosumnes River. Regulations require treated wastewater to be used for irrigation of golf courses. In the future, as the community grows, the District has approved the use of recycled water for residential irrigation in areas of new development where the District determines it is reasonable and economically feasible.

When needed for irrigation, the stored, partially treated wastewater is processed through a state-of-the-art tertiary system. The golf courses use this treated effluent to supplement and/or replace raw river water and to reduce wastewater reservoir levels.

Storm Drainage

Storm water and irrigation runoff is collected in the drainage system throughout the community. A major component of Rancho Murieta's storm drainage system is the extensive amount of natural swales, streams, and tributaries. Runoff is filtered through detention ponds prior to being returned to the Cosumnes River. In addition, the District maintains levees that protect the low-lying areas from flooding.

Solid Waste

In 2005 the District added Solid Waste Collection and Disposal to the services it provides for the community. The District contracts with California Waste Recovery Systems for the provisions of solid waste collection and disposal services to residents of Rancho Murieta.

Governance

The affairs of the District are directed by a five member Board of Directors elected at large by the registered voters residing within the District. The board members serve four-year staggered terms. The District board is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the District's general manager. The District's general manager is responsible for carrying out the policies and ordinances of the District board, for overseeing the day-to-day operations of the District, and for appointing the heads of the various District departments.

All business of the District is conducted at regular, monthly meetings of the Board. These regular meetings are held the third Wednesday of every month at the District Office located at 15160 Jackson Road with the public session starting at 5:00 p.m. All meetings are open to the public.

Long Term Financial Planning

The District currently maintains over \$56,000,000 in plant, property, and equipment assets. The District's Reserve Policy 2012-07 is a financial policy guided by sound accounting principles of public fund management. The policy establishes several reserve funds to minimize adverse annual budgetary impacts from anticipated and unanticipated District expenses.

The following reserves are covered under the policy:

- Capital Replacement Fee Reserve (Water, Sewer, Drainage and Security) – fees are collected for the future replacement of existing facilities and major equipment.
- Capital Improvement Fee Reserve – provide funds for the orderly and timely expansion of the District's facilities to meet future demand and to maintain and/or improve the District's existing level of service.
- Water Augmentation Fee Reserve – provides funds for the orderly and timely expansion of the District's water supply system to meet future demands of the undeveloped lands within the District's existing boundaries during an equivalent 1976-77 drought event.
- Rate Stabilization Fund Reserve (Water, Sewer and Security) – offsets revenue shortages due to economic hardships and/or unforeseen major expenses.

Cash Management Policies and Practices

The District's Investment Policy 2016-01 is a conservative policy guided by three principles of public fund management. In specific order of importance the three principles are:

1. **Safety of Principal.** Investments shall be undertaken in a manner which first seeks to preserve portfolio principal.

2. **Liquidity.** Investments shall be made with maturity dates that are compatible with cash flow requirements and which will permit easy and rapid conversion into cash, at all times, without a substantial loss of value.
3. **Return on Investment.** Investments shall be undertaken to produce an acceptable rate of return after first consideration for principal and liquidity.

Investments are accounted for in accordance with the provisions of GASB Statement No. 31, which requires governmental entities to report certain investments at fair value in the balance sheet and recognize the corresponding change in fair value of investments in the year in which the change occurred. The District reports its investments at fair value based on quoted market information obtained from fiscal agents or other sources.

MEMORANDUM

Date: June 14, 2021
To: Board of Directors
From: Paula O'Keefe, Director of Administration
Subject: Adopt the Proposed FY 2021-22 Budget and Capital Projects

RECOMMENDED ACTION

Adopt the FY 2021-22 Prop 218 Proposed Budget and Resolution R2021-01, waive the full reading.

BACKGROUND

Budgets for Special Districts in California must be approved by the Board of Directors before the beginning of each fiscal year. The process begins with a Proposition 218 Budget Hearing and ends with the Second Reading of the budget at a Board meeting in June. The District is required to submit the Prop 218 budget to the Residents and Commercial Businesses in Rancho Murieta at least forty-five days before the first reading of the budget at a May Board meeting.

For Fiscal Year 2021-22, the Prop 218 budget notification took place on April 1, 2021, at a Special Board meeting. After the initial presentation of the Prop 218 budget on April 1, 2021, the District received 142 letters in objection to the rate increase. While the majority of them were form letters stating the objection, there were several that asked very poignant questions. Staff provided an FAQ in response to these questions.

The total proposed revenue budget is \$7,820,353, which is an increase of \$597,825, or 8% over the previous year. Because previous years' budgets did not include significant rate increases, the District needed to evaluate all residential and commercial rate usage and reserve contributions to determine the District's overall ability to fund capital improvement projects and increase expenditures relating to salary increases, rising maintenance, and repairs costs, a significant increase in solid waste operations and increased costs associated with general liability, risk management, and PERS. The total proposed expenditure budget is \$7,561,031, which is an increase of \$565,284, or 5% over the previous fiscal year.

The Prop 218 rate increase totals 14.53% for the Residential metered lots and 16.12% for both Murieta Gardens and Murieta Village residents.

Administration

The Administration property tax allocations are used to subsidize Drainage and Security costs projected to be overspent at the end of the fiscal year, Security being the most significant subsidy for a total of \$452,516 and Drainage in the amount of \$82,107, to offset the deficit projected at the end of the fiscal year. Administration revenues are projected to be 5% higher than the previous year, primarily due to increased property taxes and the realignment of CIA Ditch service charges. Property tax allocations are increasing slightly based on the limited increase in the development of new homes and the increase in property assessment values as existing homes are sold.

Expenditures are projected to come in 8% higher than the previous year based on increased insurance and risk management costs, increased information technology costs, and additional professional services costs. 100% of Administration operations are allocated to other funds based on the Cost Allocation Plan (CAP). The CAP identifies the specific percentages of support for the enterprise funds. The CAP allocates all direct and indirect costs to each of these funds based on various criteria, including the area of benefit and level of support.

Water

The Water fund revenues are the most significant revenue source for the District. Water revenues are comprised of Residential and Commercial sales and other sources of revenue, including interest income, installation and inspection fees, and late charges. The District projects a total of \$2,634,526, or a 5% increase over the prior year. As discussed in the May 19, 2021 Board meeting in the first reading of the budget, staff removed a position that affected both the water and sewer budgets. This resulted in a reduction in both revenues and expenditures and adjusted the average monthly sample bill.

Water expenses are also projected to increase 5%. These increases are due to an increase in the Administration cost allocation, increased Dam inspection costs, professional services and salary increases.

Sewer

As discussed in the May 19, 2021 Board meeting in the first reading of the budget, staff removed a position that affected both the water and sewer budgets. This resulted in an approximate \$90,000 reduction in both revenues and expenditures and adjusted the average monthly sample bill.

Sewer revenues are projected to increase 10%, largely due to the Prop 218 rate increases. While the inspection fees appear to increase significantly, the actual increase is minimal and is based on the revenues typically received.

Expenditures are also expected to increase minimally by 2%. A significant reduction in CIA ditch consulting services and utility usage has allowed the fund to offset some of the increased costs in employee costs and maintenance and repairs.

Drainage

The Drainage fund revenues are subsidized by property tax revenues. This subsidy is necessary as the fund does not collect enough revenue to cover its full cost of operations, including the annual 2% CPI increase allowed through Measure K. Currently, the Drainage revenues are projected 1% less than the previous year, at \$214,916. Drainage revenues are comprised of residential and commercial sales and do not collect a reserve fee through the utility billing.

While revenues are projected to decrease, the expenditures are expected to increase 6%, or \$15,946, for a total of \$297,023. This amount also includes the Administration subsidy of \$82,595. Drainage is expected to increase costs over the next few years due to deferred maintenance and aging infrastructure.

Solid Waste

The District contracts with California Waste Management and collects revenues to offset the cost of the contract with the vendor. At the time of the Prop 218 notification, the vendor had not supplied the District with the full cost of their rate increase. At the time of the initial Prop 218 notification, the rate increase was 30%, increasing the annual contract cost from \$673,947 in the previous year to \$878,876. However, after the Prop 218 notification was released, the vendor supplied the District with an updated contract cost, increasing the overall increase in the cost to the District to \$925,655, or 37% over the previous year. Because Prop 218 does not allow for increased expenses or revenues after the initial notification, the District will need to evaluate the impact of the deficit created by insufficient revenues collected against the cost of the contract.

Security

Security is also subsidized with the District's property tax allocations. This subsidy is necessary as the fund does not collect enough revenue to cover its full cost of operations, including the annual 2% CPI increase allowed through Measure J. This year's property tax allocation is decreased by \$12,096, or 3% based on a reduction in expenditures to prevent significant overages within operations.

Annual expenditures are expected to increase by 2% as expected based on increased salary costs.

SUMMARY

Staff is recommending the Board waive the second reading of the budget and formally adopt the FY 2021-22 Proposed Budget.

Budget Overview

A Sample Bill and draft budget summaries for each fund are attached to assist in reviewing this draft of the FY 2021-22 budget. The proposed budget results in a 14.53% increase, or \$27.16 per month, on the average monthly bill for a residential metered lot.

REVENUE ASSUMPTIONS USED IN THIS PROPOSED BUDGET

1. Sacramento County property tax allocation is projected to increase using the same appraisal values from 2020 to 2021 for home sales.
2. Water consumption is projected to increase slightly over the calendar year FY 2020-21 demands.
3. The State of California has declared a drought, affecting millions of water customers throughout the State.
4. Reserve contributions require necessary increases to cover increasing deferred maintenance costs, repairs, and aging infrastructure.
5. Water and Sewer rate increases total 14.53% for residential metered lots and 16.26% for Murieta Gardens and Village II residents.
6. Drainage and Security rates are increased by the legal maximum of 2%.

BUDGET EXPENSE ASSUMPTIONS

General Assumptions

1. Unrepresented salary increase pool of \$30,000.
2. Represented salary range increase estimated at 3.5 annually over three years as prescribed by the new MOU effective January 1, 2021. Staff not at the top range of pay scales potentially also receive a 5% annual increase based on performance objectives.
3. Health insurance premium increase of 10%.
4. Increase of 30% in Solid Waste contract.
5. Increased costs of professional services due to shifting cost from reserves to operational budgets.
6. Annual contribution to OPEB Trust budget for \$150,000.
7. 7% increase in GSRMA rates.
8. \$30,000 set aside for the college intern program.
9. \$250,000 Information Technology expenses.

Sample Bill

The attached Sample Bill shows the proposed rate as presented in the April 1, 2021, Special Board meeting.

Sample Bill – Proposed Impact on Average Residential Monthly Bill

The estimated overall maximum increase is projected to be \$27.16 per month or 14.53% for an average residential customer with the proposed service charge increase and special tax adjustment beginning July 1, 2021.

Rancho Murieta Community Services District

| Average Monthly Customer Bill | | | Current Monthly Rates | Proposed Monthly Rates | \$ | % |
|---------------------------------------|--|-------------------------|-----------------------|------------------------|----------------|---------------|
| <i>Residential Metered Lot</i> | | | July 1, 2020 | July 1, 2021 | Change | Change |
| Water | <i>Average Usage in CF</i> | | 1,426 | 1,426 | | |
| | Residential Base (excluding reserves) | | \$37.97 | \$38.73 | \$0.76 | 2.0% |
| | Reserve Contribution | | 7.75 | 14.00 | 6.25 | 80.6% |
| | Total Residential Base | | \$45.72 | \$52.73 | \$7.01 | 15.3% |
| old rate | Water Usage | \$0.0191 per cubic foot | 27.24 | | | |
| new rate | Water Usage | \$0.0217 per cubic foot | | 30.94 | 3.70 | 13.6% |
| | Total Water | | \$72.96 | \$83.67 | \$10.71 | 14.7% |
| | WTP Debt Service Charge (interfund borrowing) | | 6.00 | 6.00 | - | 0.0% |
| | Sewer | | | | | |
| | Residential Base (excluding reserves) | | 42.77 | 46.26 | 3.49 | 8.2% |
| | Reserve Contribution | | 6.76 | 14.00 | 7.24 | 107.1% |
| | Total Residential Base | | 49.53 | \$60.26 | \$10.73 | 21.7% |
| | Solid Waste (avg. 64 Gallon Container) | | 22.81 | 27.82 | 5.01 | 22.0% |
| | Security Tax (Maximum Tax Ceiling \$30.93) | | 30.32 | 30.93 | 0.61 | 2.0% |
| | Drainage Tax (Maximum Tax Ceiling \$5.43) | | 5.32 | 5.43 | 0.11 | 2.0% |
| | Total RMCSB Bill | | \$186.94 | \$214.10 | \$27.16 | 14.53% |

Sample Bill – Proposed Impact on Average Murieta Village and Murieta Gardens II Monthly Bill

The estimated overall maximum increase is projected to be \$22.73 per month or 16.26% for an average Murieta Village customer with the proposed service charge increase and special tax adjustment beginning July 1, 2021.

| Average Monthly Customer Bill | | | Current Monthly Rates | Proposed Monthly Rates | \$ | % |
|---|---|------------------------|-----------------------|------------------------|-----------------|---------------|
| Murieta Village & Murieta Gardens II | | | July 1, 2020 | July 1, 2021 | Change | Change |
| Water | <i>Average Usage in CF</i> | | 418 | 418 | | |
| | Residential Base | | \$37.97 | \$38.73 | \$0.76 | 2.0% |
| | Reserve Contribution | | 7.75 | 14.00 | 6.25 | 80.6% |
| | Total Residential Base | | \$45.72 | \$52.73 | \$7.01 | 15.3% |
| old rate | Water Usage | \$0.191 per cubic foot | 7.98 | | | |
| new rate | Water Usage | \$0.217 per cubic foot | | 9.07 | 1.09 | 13.7% |
| | Total Water | | \$53.70 | \$61.80 | \$8.10 | 15.1% |
| | *WTP Debt Service Charge (interfund borrowing) | | 6.00 | 6.00 | - | 0.0% |
| | Sewer | | | | | |
| | Residential Base (excluding reserves) | | 42.77 | 46.26 | 3.49 | 8.2% |
| | Reserve Contribution | | 6.76 | 14.00 | 7.24 | 107.1% |
| | Total Residential Base | | \$ 49.53 | \$ 60.26 | \$ 10.73 | 21.7% |
| | Solid Waste (avg. 38 Gallon Container) | | 19.73 | 23.42 | 3.69 | 18.7% |
| | Security Tax (Maximum Tax Ceiling \$7.46) | | 7.31 | 7.46 | 0.15 | 2.0% |
| | Drainage Tax (Maximum Tax Ceiling \$3.63) | | 3.56 | 3.63 | 0.07 | 2.0% |
| | Total RMCS Bill | | \$ 139.83 | \$ 162.56 | \$ 22.73 | 16.26% |

ORDINANCE NO. O2021-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT, AMENDING CHAPTER 14 OF THE DISTRICT CODE, RELATING TO WATER SERVICE CHARGES; AMENDING CHAPTER 15 OF THE DISTRICT CODE RELATING TO SEWER SERVICE CHARGES; AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE SPECIAL TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY SPECIAL TAX; AND AMENDING CHAPTER 31 OF THE DISTRICT CODE RELATING TO SOLID WASTE COLLECTION AND DISPOSAL SERVICE CHARGES AND LEAF COLLECTION

The Board of Directors of the Rancho Murieta Community Services District ordains as follows:

SECTION 1. Purpose and Authority. The purposes of this ordinance are to (a) increase the District water, sewer and solid waste collection and disposal service charges in order to reflect and provide for operation, maintenance and other cost increases due to inflation, increased regulatory costs, increased costs of supplies, services, labor and benefits, and other factors, and (b) increase the District drainage special tax and security special tax to implement the voter-authorized annual adjustments. This ordinance is adopted pursuant to California Constitution articles XIII C, section 2, and XIII D, section 6, Government Code sections 61115, 61121 and 61123, District Ordinances Nos. 98-1 and 98-2, and other applicable law.

SECTION 2. Findings. The Board of Directors finds and determines as follows:

- (a) As calculated and demonstrated in the FY 2021-22 District budget, the increased service charges implemented by this ordinance have been fixed in amounts sufficient to pay the operating expenses of the District's water, sewer and solid waste operations, provide for and fund repairs and replacement of utility system works and equipment, provide for increased costs of regulatory compliance, fund financial reserves, and pay debt service and other costs.
- (b) The increased service charges are reasonably related to, and do not exceed, the District's cost of providing each of the services.
- (c) The revenues derived from the service charges do not exceed the funds required to provide the services and will not be used for any purpose other than the listed services.
- (d) The amount of the service charges imposed on each customer's parcel does not exceed the proportional cost of the particular service attributable to that parcel.
- (e) The District water, sewer and solid waste services are services that are actually used by and immediately available to the owner of each customer parcel.
- (f) No portion of these service charge increases are imposed for general governmental services.
- (g) As calculated and demonstrated in the FY 2021-22 District budget, the increased drainage and security special taxes implemented by this ordinance have been fixed in amounts as calculated and determined consistent with the annual tax adjustments as set forth in District Code chapters 16A and 21 and as authorized by the voters at the time of the approval of the special taxes.

- (h) The establishment, modification, structuring, restructuring and approval of the service charges and taxes as set forth in this ordinance are necessary and appropriate to continue to meet the District's costs for operation and maintenance, supplies and equipment, financial reserves, and capital replacement needs, and to maintain a satisfactory level of services within the District service area.
- (i) The District Board of Directors has conducted a duly noticed public hearing on the proposed service charge increases in accordance with California Constitution article XIII D, section 6, and the Board did not receive a majority protest against any of the proposed service charge increases.

SECTION 3. Service Charge and Tax Adjustments; District Code Amendments

I) The Water Code, Chapter 14, Section 7.00 Rates and Charges is amended as follows:
Section 7.05 Rates for Metered Service.

(a) General metered service shall be as follows:

MONTHLY CHARGES

| | |
|----------------------------|-----------------|
| Base Charge | \$ 38.73 |
| Reserve Charge | <u>\$ 14.00</u> |
| Total Basic Service Charge | \$ 52.73/mo |

Usage charge per cubic foot:

| | |
|--------------------------------------|-------------------|
| Basic volumetric rate per cubic foot | \$ 0.0217/cu. ft. |
|--------------------------------------|-------------------|

(b) Metered service to residential lots at Murieta Village shall be as follows:

MONTHLY CHARGES

| | |
|----------------------------|-----------------|
| Base Charge | \$ 38.73 |
| Reserve Charge | <u>\$ 14.00</u> |
| Total Basic Service Charge | \$ 52.73/mo |

Usage charge per cubic foot:

| | |
|--------------------------------------|-------------------|
| Basic volumetric rate per cubic foot | \$ 0.0217/cu. ft. |
|--------------------------------------|-------------------|

(c) Non-Residential metered service shall be as follows:

MONTHLY CHARGES

Basic Service Charge for non-residential shall be calculated on an EDU basis.

Monthly Charges

Basic Service Charge for non-residential metered service shall be calculated on number of meters and an EDU basis for each customer multiplied by the Basic Service Charge reflected in Section 7.05(a) above.

Usage charge per cubic foot:

| | |
|---------------------------------------|-------------------|
| Basic volumetric rate per cubic foot | \$ 0.0217/cu. ft. |
| Raw water usage charge per cubic foot | \$ 0.0044/cu. ft. |

II) The Sewer Code, Chapter 15, Section 7.00 Rates and Charges is amended as follows:

Section 7.03 Rates and Charges for Service. The monthly service charge for each premise receiving sewer service from the District shall be:

| | | |
|--|--|---------------------------|
| Residential or other premises, each unit | | |
| Base rate | | \$ 46.26 per month |
| Reserve contribution | | <u>\$ 14.00 per month</u> |
| Total monthly service charge | | \$ 60.26 per month |

| | | |
|------------------------------|--|---------------------------|
| Murieta Village, per unit | | |
| Base rate | | \$ 46.26 per month |
| Reserve contribution | | <u>\$ 14.00 per month</u> |
| Total monthly service charge | | \$ 60.26 per month |

Non-Residential

Monthly service charge for non-residential sewer service shall be calculated on an EDU basis for each customer multiplied by the residential service charge.

III) The Drainage Code, Chapter 16, Section 7.00 Rates and Charges is amended as follows:

Section 7.01 Rates and Charges: Drainage charges for operation and maintenance of the District's system shall be as set forth in Chapter 16A, Section 3.00.

The Drainage Code, Chapter 16A, Section 3.00 Drainage Tax, is amended as follows:

Section 3.00 Rates and Charges for Operation and Maintenance of the District's system shall be: Commencing July 1, 2021, property within the District shall be assessed a monthly drainage tax as follows. The maximum monthly tax rates shown reflect annual adjustments, per Section 5.00.

| LAND USE | | Monthly Special Tax Rates Fiscal Year 2021-22 | Monthly Special Tax Rates Maximum Ceiling Rate Year 2021-22 |
|---|----------|--|--|
| DEVELOPED PROPERTY | | | |
| Residential | | | |
| -Metered Developed | Per Lot | \$ 5.43 | 5.43 |
| -Unmetered Developed | Per Lot | \$ 5.43 | 5.43 |
| -The Villas | Per Lot | \$ 3.63 | 3.63 |
| -Murieta Village | Per Lot | \$ 3.63 | 3.63 |
| Non-Residential | | | |
| -Retail | Per Acre | \$ 27.15 | 27.15 |
| -Industrial/Warehouse | " | \$ 28.86 | 28.86 |
| -Light Industrial | " | \$ 22.07 | 22.07 |
| -Office | " | \$ 25.46 | 25.46 |
| -Landscaped Areas (golf course & park site) | " | \$ 5.09 | 5.09 |
| -Murieta Equestrian Center | " | \$ 1.97 | 1.97 |
| -RMCC (club house & parking) | " | \$ 0.00 | 0.00 |
| -Airport | " | \$ 2.27 | 2.27 |
| -Geyer Property | " | \$ 16.98 | 16.98 |
| -Hotel/Ext. Stay | | \$ 27.16 | 27.16 |

UNDEVELOPED PROPERTY

Uses Drainage System

| | | | |
|----------------------------------|----------|---------|------|
| -Residential and Non-Residential | Per Acre | \$ 3.21 | 3.21 |
|----------------------------------|----------|---------|------|

IV) 5.03 Security Tax

Property within the District shall be assessed a monthly security tax as follows. The maximum tax rates shown reflect annual adjustments, per Section 5.05:

| <u>LAND USE</u> | | Monthly Special Tax Rates Fiscal Year 2021-2022 | Monthly Special Tax Rates Maximum Ceiling Rate Year 2021-2022 |
|--------------------------------------|----------------------|--|--|
| DEVELOPED PROPERTY | | | |
| Residential | | | |
| Inside Gates | | | |
| - Metered | Per Lot | \$ 30.93 | 30.93 |
| - Unmetered | Per Lot | \$ 24.27 | 24.27 |
| Outside Gate | Per Lot | \$ 7.46 | 7.46 |
| Non-Residential | | | |
| - Highway Retail | Per Building Sq. Ft. | \$ 0.2789 | 0.2789 |
| - Other Retail/Commercial | " | \$ 0.0300 | 0.0300 |
| - Industrial/Warehouse/Lt Industrial | " | \$ 0.0656 | 0.0656 |
| - Office | " | \$ 0.0158 | 0.0158 |
| - Institutional | " | \$ 0.0158 | 0.0158 |
| - Public Utility | " | \$ 0.0500 | 0.0500 |
| - Equine Complex | " | \$ 0.0047 | 0.0047 |
| - RMCC | " | \$ 0.0785 | 0.0785 |
| - Airport | " | \$ 0.0200 | 0.0200 |
| - Hotel/Ext. Stay | " | \$ 0.0300 | 0.0300 |
| UNDEVELOPED PROPERTY | | | |
| - Inside Gates | Per Acre | \$ 26.1655 | 26.1655 |
| - Outside Gates | Per Acre | \$ 3.8991 | 3.8991 |

V) The Solid Waste Collection and Disposal Code, Chapter 31, Section 4.0 Collection Rates, is amended as follows:

(1) Garbage Collection Services

| | |
|----------------|----------|
| 38-gallon cart | \$ 23.42 |
| 64-gallon cart | \$ 27.82 |
| 96-gallon cart | \$ 44.97 |

(2) Additional Garbage Carts

| | |
|----------------|----------|
| 38-gallon cart | \$ 9.72 |
| 64-gallon cart | \$ 12.61 |
| 96-gallon cart | \$ 27.69 |

| | |
|--|---------|
| (3) Additional Recycling Cart (in excess of 1 recycled cart) | |
| 38-gallon cart | N/A |
| 64-gallon cart | \$ 6.91 |
| 96-gallon cart | \$ 6.91 |
| (4) Additional Green Waste Cart (in excess of 2 green waste carts) | |
| 38-gallon cart | N/A |
| 64-gallon cart | \$ 6.91 |
| 96-gallon cart | \$ 6.91 |
| (5) Sacramento County Surcharge | \$ 2.00 |

SECTION 4. Superseder. This ordinance supersedes prior inconsistent District ordinances, resolutions, policies, rules, and regulations concerning the subject matter of this ordinance.

SECTION 5. Effective Date. This ordinance shall take effect on July 1, 2021.

SECTION 6. Severability. If any section or provision of this ordinance or the application of it to any person, transaction or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this ordinance that can be given effect without the invalid or unenforceable provision, and to this end the provisions of this ordinance are declared to be severable.

SECTION 7. Publication. The District Secretary is directed to publish this ordinance once in a newspaper of general circulation published in the District within 15 days after the adoption of the ordinance.

INTRODUCED by the Board of Directors on the 19th day of May 2021.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on the 16th day of June 2021, by the following roll call vote:

AYES: Maybee, Jenco, Butler, Merchant, Pohll

NOES: None

ABSENT: None

ABSTAIN: None



President of the Board
Rancho Murieta Community Services District

[seal]

ATTEST:



Amelia Wilder, District Secretary



Rancho Murieta Community Services District

FY 2021-22
Budget



Photo by Natachia Taylor

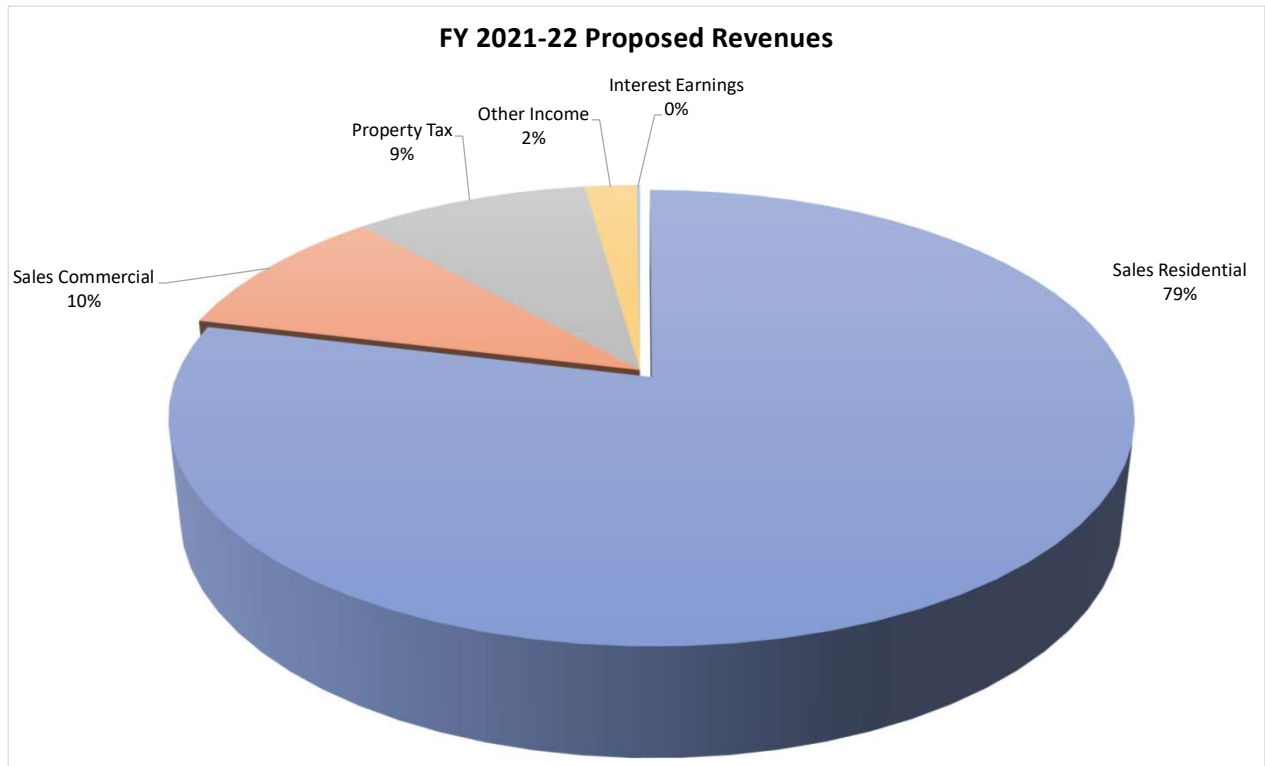


RANCHO MURIETA COMMUNITY SERVICES DISTRICT
FY 2021-22 Proposed Budget
Personnel Listing

| | FY 2018-19 Adopted | FY 2019-20 Adopted | FY 2020-21 Adopted | FY 2021-22 Proposed |
|----------------------------|-------------------------------|-------------------------------|-------------------------------|--------------------------------|
| ADMINISTRATION | | | | |
| GENERAL MANAGER | 1.0 | 1.0 | 1.0 | 1.0 |
| DISTRICT SECRETARY | 1.0 | 1.0 | 1.0 | 1.0 |
| DIRECTOR OF ADMINISTRATION | 0.0 | 1.0 | 1.0 | 1.0 |
| ACCOUNTING MANAGER | 1.0 | 1.0 | 1.0 | 1.0 |
| ACCOUNTANT | 1.0 | 1.0 | 1.0 | 1.0 |
| ACCOUNTING TECHNICIAN | 1.0 | 1.0 | 1.0 | 1.0 |
| OFFICE TECHNICIAN | 1.0 | 1.0 | 1.0 | 1.0 |
| SUBTOTAL | 6.0 | 7.0 | 7.0 | 7.0 |
| OPERATIONS | | | | |
| DIRECTOR OF OPERATIONS | 1.0 | 1.0 | 1.0 | 1.0 |
| CHIEF PLANT OPERATOR | 1.0 | 1.0 | 1.0 | 1.0 |
| PLANT OPERATOR I, II, III | 4.0 | 4.0 | 4.0 | 4.0 |
| EQUIPMENT MECHANIC | 1.0 | 1.0 | 1.0 | 1.0 |
| UTILITIES SUPERVISOR | 1.0 | 1.0 | 1.0 | 1.0 |
| UTILITY WORKER I, II, III | 5.0 | 5.0 | 5.0 | 5.0 |
| TEMP UTILITY WORKER | 0.5 | 0.5 | 0.5 | 0.5 |
| OPERATOR IN TRAINING | 1.0 | 1.0 | 1.0 | 1.0 |
| SUBTOTAL | 14.5 | 14.5 | 14.5 | 14.5 |
| SECURITY | | | | |
| SECURITY SUPERVISOR | 1.0 | 1.0 | 1.0 | 1.0 |
| SERGEANT - PATROL | 1.0 | 1.0 | 1.0 | 1.0 |
| PATROL OFFICER | 5.0 | 5.0 | 5.0 | 5.0 |
| GATE OFFICER | 8.0 | 8.0 | 8.0 | 8.0 |
| PART-TIME GATE OFFICER | 1.0 | 1.0 | 1.0 | 1.0 |
| TEMP GATE OFFICER | 1.0 | 1.0 | 1.0 | 1.0 |
| SUBTOTAL | 17.0 | 17.0 | 17.0 | 17.0 |
| TOTALS | 37.5 | 38.5 | 38.5 | 38.5 |



RANCHO MURIETA CSD
FY 2021-22 Proposed Budget
Revenue Summary

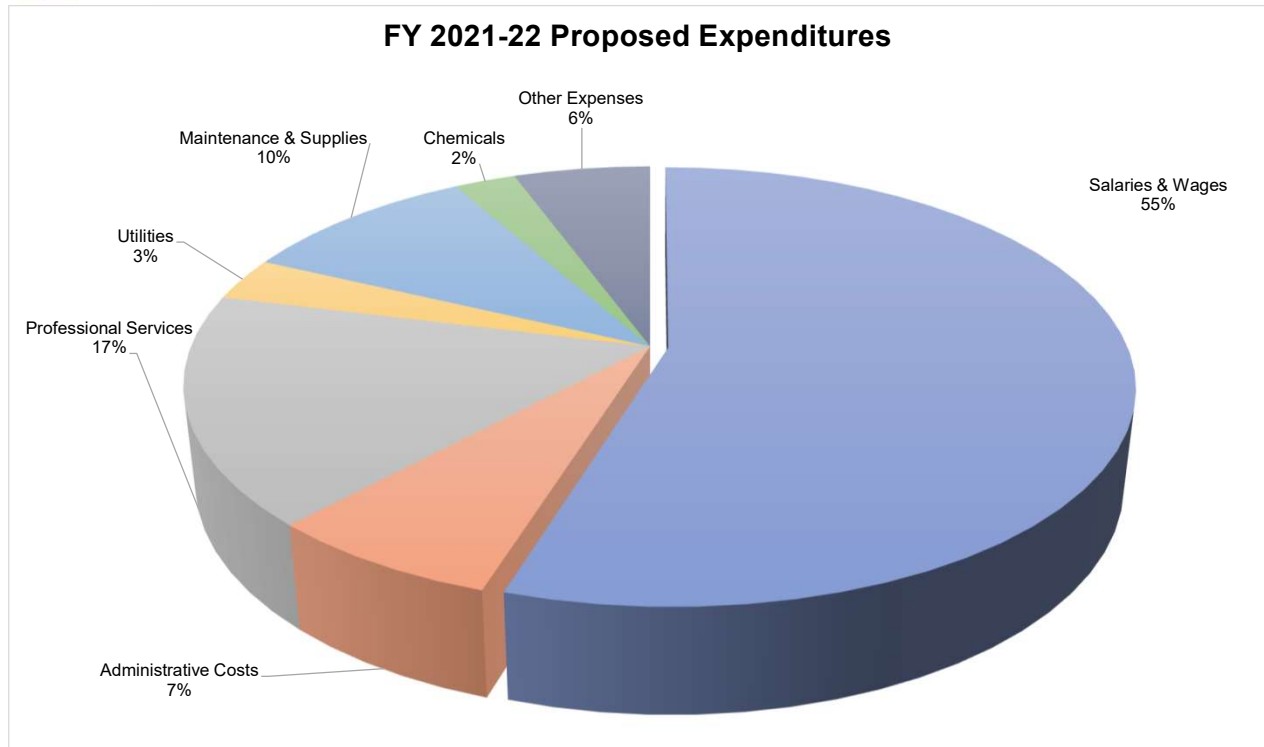


FY 2021-22 Revenue Summary - All Funds

| Category | Amount |
|-------------------|-------------------------|
| Sales Residential | 6,161,333 |
| Sales Commercial | 754,466 |
| Property Tax | 731,750 |
| Other Income | 163,964 |
| Interest Earnings | 8,840 |
| Total | <u>7,820,353</u> |



RANCHO MURIETA CSD
FY 2021-22 Proposed Budget
Expenditure Summary



FY 2021-22 Expenditure Summary - All Funds

| Category | Amount |
|------------------------|-------------------------|
| Salaries & Wages | 4,151,327 |
| Administrative Costs | 531,454 |
| Professional Services | 1,279,964 |
| Utilities | 240,312 |
| Maintenance & Supplies | 741,337 |
| Chemicals | 192,000 |
| Other Expenses | 424,637 |
| Capital Improvement | - |
| Total | <u>7,561,031</u> |



RANCHO MURIETA CSD
FY 2021-22 Proposed Budget
Budget Summary

| | FY 2019-20 Audited | FY 2020-21 Annual Budget | % Budget Change | FY 2021-22 Proposed | % Budget Change |
|--|-----------------------|-----------------------------|--------------------|------------------------|--------------------|
| Revenues | | | | | |
| Administration | 638,673 | 722,210 | 13.1% | 756,290 | 5% |
| Water | 2,686,453 | 2,507,729 | -6.7% | 2,634,526 | 5% |
| Sewer | 1,490,689 | 1,513,570 | 1.5% | 1,660,269 | 10% |
| Drainage | 265,174 | 217,191 | -18.1% | 214,916 | -1% |
| Solid Waste | 725,222 | 735,479 | 1.4% | 986,086 | 34% |
| Security | 1,392,987 | 1,526,347 | 9.6% | 1,568,266 | 3% |
| Total Revenues | 7,199,196 | 7,222,527 | 0.3% | 7,820,353 | 8% |
| Expenditures | | | | | |
| Administration | 1,602,729 | 1,825,905 | 13.9% | 1,976,561 | 8% |
| Water | 1,797,970 | 1,816,251 | 1.0% | 1,895,710 | 4% |
| Sewer | 1,339,907 | 1,248,848 | -6.8% | 1,159,843 | -7% |
| Drainage | 157,774 | 204,778 | 29.8% | 214,428 | 5% |
| Solid Waste | 675,133 | 715,708 | 6.0% | 922,243 | 29% |
| Security | 1,312,499 | 1,410,333 | 7.5% | 1,392,246 | -1% |
| Total Operating Expenses | 6,886,014 | 7,221,528 | 4.9% | 7,561,031 | 5% |
| Transfers | | | | | |
| Transfer from 100 - Administration | - | (528,498) | 0.0% | (534,623) | 1% |
| Transfer to 260 - Drainage | - | 63,886 | 0.0% | 82,107 | 29% |
| Transfer to 500 - Security | - | 464,612 | 0.0% | 452,516 | -3% |
| Total Transfers | 0 | 0 | 0.0% | 0 | 0% |
| Administration Allocation | | | | | |
| Administration | - | (1,825,905) | 0.0% | (1,976,561) | 8% |
| Water | - | 679,939 | 0.0% | 736,038 | 8% |
| Sewer | - | 452,824 | 0.0% | 490,188 | 8% |
| Drainage | - | 76,299 | 0.0% | 82,595 | 8% |
| Solid Waste | - | 36,216 | 0.0% | 39,204 | 8% |
| Security | - | 580,626 | 0.0% | 628,536 | 8% |
| Total Administration Allocation | 0 | (1) | 0.0% | 0 | 100% |



RANCHO MURIETA CSD
ALL FUNDS - DEPARTMENTS
Fiscal Year 2021-22
Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|----------------------------------|---------------------|------------------|--------------------|----------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Revenues | | | | | |
| Sales Residential | 5,576,949 | 5,701,410 | 6,161,333 | 459,923 | 8% |
| Sales Commercial | 587,421 | 652,196 | 754,465 | 102,269 | 16% |
| Property Tax | 712,299 | 701,750 | 731,750 | 30,000 | 4% |
| Other Income | 305,280 | 158,331 | 163,964 | 5,633 | 4% |
| Interest Earnings | 17,247 | 8,840 | 8,840 | - | 0% |
| Total Revenues | 7,199,196 | 7,222,527 | 7,820,352 | 597,825 | 8% |
| Expenditures | | | | | |
| Employee Services | | | | | |
| Salaries | 2,362,756 | 2,486,091 | 2,493,284 | 7,193 | 0% |
| Benefits | 1,004,285 | 1,159,959 | 1,115,638 | (44,321) | (4%) |
| Part Time Employment | 118,823 | 61,350 | 85,350 | 24,000 | 39% |
| Other Employer Costs | 317,611 | 382,752 | 447,786 | 65,034 | 17% |
| | 3,803,475 | 4,090,152 | 4,142,058 | 231,905 | 5.67% |
| Administrative Services | | | | | |
| Tuition Reimbursement | - | 2,870 | 5,270 | 2,400 | 84% |
| Election | - | 10,000 | - | (10,000) | (100%) |
| Recruitment | 15,921 | 18,060 | 14,460 | (3,600) | (20%) |
| Travel/Meetings | 10,071 | 21,880 | 21,880 | - | 0% |
| Office Supplies | 23,913 | 31,640 | 24,240 | (7,400) | (23%) |
| CWRS Contract Charges | 624,023 | 673,947 | 878,876 | 204,929 | 30% |
| Mail Machine Lease | 2,086 | 2,800 | 2,100 | (700) | (25%) |
| Copy Machine Maintenance | 15,618 | 17,590 | 9,840 | (7,750) | (44%) |
| Insurance | 143,517 | 153,553 | 211,984 | 58,431 | 38% |
| Postage | 20,593 | 18,000 | 18,000 | - | 0% |
| Telephones | 52,113 | 54,339 | 53,780 | (559) | (1%) |
| Memberships | 12,904 | 17,370 | 17,370 | - | 0% |
| Audit | 21,275 | 25,000 | 24,500 | (500) | (2%) |
| Legal | 113,028 | 98,550 | 98,550 | - | 0% |
| Training/Safety | 19,672 | 47,800 | 47,800 | - | 0% |
| Community Communications | 3,674 | 13,700 | 13,700 | - | 0% |
| Consulting | 472,662 | 145,750 | 215,750 | 70,000 | 48% |
| Miscellaneous | 78,123 | 92,061 | 80,217 | (11,844) | (13%) |
| Admin Contingency | 12,730 | 35,000 | 35,000 | - | 0% |
| Director Exp/Reimbursements | 3,550 | 5,400 | 5,400 | - | 0% |
| Director Meeting Payments | 8,800 | 18,000 | 18,000 | - | 0% |
| Conservation | 9,212 | 13,260 | 13,260 | - | 0% |
| Sacto Water Authority | 9,279 | 18,000 | 18,000 | - | 0% |
| CGWA/SE Area Water | 11,000 | 13,980 | 13,980 | - | 0% |
| Interest Expense | 17,718 | 24,330 | 23,580 | (750) | (3%) |
| | 1,701,482 | 1,572,880 | 1,865,537 | 339,436 | 21.58% |
| Operational Costs | | | | | |
| Equipment Maint | 1,614 | 5,950 | 5,950 | - | 0% |
| CIA Ditch Operations | 4,761 | 38,000 | 36,000 | (2,000) | (5%) |
| Uniforms | 14,650 | 13,100 | 13,100 | - | 0% |
| Equipment Repairs | 5,089 | 4,800 | 4,800 | - | 0% |
| Building/Grounds Maint/Pest Cntr | 42,724 | 31,122 | 33,600 | 2,478 | 8% |
| Bar Codes | 7,675 | 6,900 | 6,900 | - | 0% |
| Vehicle Maint | 43,751 | 45,000 | 45,000 | - | 0% |
| Vehicle Fuel | 43,027 | 51,000 | 51,000 | - | 0% |
| Vehicle Lease | - | 4,762 | 4,762 | - | 0% |
| Off Duty Sheriff | 3,876 | 8,000 | 8,000 | - | 0% |
| Power | 373,683 | 329,812 | 240,313 | (89,499) | (27%) |
| Information System Maint | 136,447 | 177,099 | 215,813 | 38,714 | 22% |



RANCHO MURIETA CSD
ALL FUNDS - DEPARTMENTS
Fiscal Year 2021-22
Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|----------------------------------|---------------------|------------------|--------------------|----------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Supplies | 38,076 | 19,900 | 19,900 | - | 0% |
| Equipment Rental | 1,196 | 11,400 | 11,400 | - | 0% |
| Road Paving | 17,057 | 18,000 | 18,000 | - | 0% |
| Maintenance/Repairs | 326,481 | 329,450 | 379,450 | 50,000 | 15% |
| Non-routine Maint/Repair | 12,188 | 39,000 | 39,000 | - | 0% |
| Permits | 5,865 | 5,750 | - | (5,750) | (100%) |
| Chemicals | 102,372 | 148,000 | 148,000 | - | 0% |
| Chemicals - T&O | 6,757 | 3,000 | 3,000 | - | 0% |
| Lab Tests | 43,627 | 41,000 | 41,000 | - | 0% |
| Removal (Hazardous Waste) | 8,131 | 24,000 | 24,000 | - | 0% |
| Permits | 79,155 | 81,550 | 81,550 | - | 0% |
| Tools | 14,064 | 11,200 | 11,200 | - | 0% |
| Dam Inspection Costs | - | 65,000 | 65,000 | - | 0% |
| Water Meters/Boxes | 48,791 | 45,000 | 45,000 | - | 0% |
| Drainage Improvements | - | 1,700 | 1,700 | - | 0% |
| | 1,381,057 | 1,559,495 | 1,553,438 | (6,057) | (0%) |
| Transfer in - Drainage | - | 0 | 82,107 | 82,107 | 0% |
| Transfer In - Security | - | 0 | 452,516 | 452,516 | 0% |
| Transfer out from Administration | - | (528,498) | (534,623) | (6,125) | 1% |
| Total Expenditures | 6,886,014 | 7,222,527 | 7,561,031 | 338,504 | 5% |
| Surplus/(Deficit) | 313,182 | 0 | 259,321 | | |



RANCHO MURIETA CSD

Administration Fiscal Year 2021-22 Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|--|---------------------|------------------|--------------------|----------------|----------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/(Dec) |
| Revenues | | | | | |
| CIA Ditch Service Charges | - | 7,920 | 12,000 | 4,080 | 52% |
| Property Taxes | 712,299 | 701,750 | 731,750 | 30,000 | 4% |
| Interest Income | 2,673 | 240 | 240 | - | 0% |
| Title Transfer Fees | 25,900 | 10,800 | 10,800 | - | 0% |
| Misc Income | (102,199) | 1,500 | 1,500 | - | 0% |
| Total Revenues | 638,673 | 722,210 | 756,290 | 34,080 | 5% |
| Expenditures | | | | | |
| Administration | | | | | |
| Salaries | 669,953 | 710,300 | 727,200 | 16,900 | 2% |
| Benefits | 150,578 | 186,509 | 213,218 | 26,709 | 14% |
| Payroll Taxes | 6,411 | 53,787 | 52,276 | (1,511) | (3%) |
| Other Employer Costs | 42,381 | 81,668 | 81,668 | - | 0% |
| Pension Expense | 104,416 | 148,944 | 124,528 | (24,416) | (16%) |
| Tuition Reimbursement | - | - | 2,400 | 2,400 | 0% |
| Part Time Employment | 78,651 | 51,000 | 75,000 | 24,000 | 47% |
| Recruitment | 8,100 | 9,600 | 6,000 | (3,600) | (38%) |
| Travel/Meetings | 7,798 | 18,000 | 18,000 | - | 0% |
| Office Supplies | 7,074 | 19,400 | 12,000 | (7,400) | (38%) |
| Mail Machine Lease | 2,086 | 2,800 | 2,100 | (700) | (25%) |
| Copy Machine Maintenance | 15,435 | 17,350 | 9,600 | (7,750) | (45%) |
| Insurance | 132,517 | 142,553 | 200,484 | 57,931 | 41% |
| Postage | 20,593 | 18,000 | 18,000 | - | 0% |
| Telephones | 5,069 | 9,299 | 6,000 | (3,299) | (35%) |
| Memberships | 9,749 | 10,750 | 10,750 | - | 0% |
| Audit | 21,275 | 25,000 | 24,500 | (500) | (2%) |
| Legal Services | 67,116 | 60,000 | 60,000 | - | 0% |
| Training/Safety | 12,500 | 15,000 | 15,000 | - | 0% |
| Community Communications | 3,674 | 5,700 | 5,700 | - | 0% |
| Equipment Maint | 550 | 2,950 | 2,950 | - | 0% |
| Consulting | 62,482 | - | 45,000 | 45,000 | 0% |
| Election | - | 10,000 | - | (10,000) | (100%) |
| Building/Grounds Maint/Pest Cntr | 23,286 | 19,122 | 21,600 | 2,478 | 13% |
| Utilites | 134 | 1,900 | - | (1,900) | (100%) |
| Information System Maint | 116,288 | 123,773 | 163,087 | 39,314 | 32% |
| Miscellaneous | 9,533 | 24,100 | 21,100 | (3,000) | (12%) |
| Admin Contingency | 12,730 | 35,000 | 35,000 | - | 0% |
| Director Exp/Reimbursements | 3,550 | 5,400 | 5,400 | - | 0% |
| Director Meeting Payments | 8,800 | 18,000 | 18,000 | - | 0% |
| Total Administration Expenditures | 1,602,729 | 1,825,905 | 1,976,561 | 150,656 | 8% |



RANCHO MURIETA CSD

Administration Fiscal Year 2021-22 Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|--------------------------------------|---------------------|------------------|--------------------|----------------|----------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/(Dec) |
| Property Tax Transfers | | | | | |
| Transfer to Drainage | - | - | 82,107 | 82,107 | 0% |
| Transfer to Security | - | - | 452,516 | 452,516 | 0% |
| Prior Year Property Tax Allocation | - | 528,498 | - | (528,498) | (100%) |
| Total Transfers | - | 528,498 | 534,623 | 6,125 | 1% |
| Total Expenditures | 1,602,729 | 2,354,403 | 2,511,184 | 156,782 | 7% |
| Admin Allocation | - | (1,825,904) | (1,976,562) | | |
| Suplus/(Deficit) | | | | | |
| Ending Available Fund Balance | 638,673 | 193,712 | 221,667 | | |



RANCHO MURIETA CSD

Water

Fiscal Year 2021-22

Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|--------------------------------|---------------------|------------------|--------------------|----------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Revenues | | | | | |
| Sales Residential | 2,179,144 | 2,167,231 | 2,229,226 | 61,995 | 3% |
| Sales Commercial | 252,378 | 264,262 | 329,915 | 65,653 | 25% |
| Availability Charges | 824 | 200 | 200 | - | 0% |
| Sales Other | 9,468 | 8,400 | 8,400 | - | 0% |
| Interest Income | 3,284 | 3,800 | 3,800 | - | 0% |
| Meter Installation Fee | 30,000 | 6,800 | 4,000 | (2,800) | (41%) |
| Inspection Fees | 9,488 | 3,036 | 1,265 | (1,771) | (58%) |
| Telephone Line Contracts | 7,806 | 7,200 | 7,320 | 120 | 2% |
| Late Charges | 12,211 | 15,600 | 19,200 | 3,600 | 23% |
| Project Reimbursement | 180,050 | 24,000 | 24,000 | - | 0% |
| Misc Income | 1,800 | 7,200 | 7,200 | - | 0% |
| Total Revenues | 2,686,453 | 2,507,729 | 2,634,526 | 126,797 | 5% |
| Expenditures | | | | | |
| Source of Service | | | | | |
| Salaries | 20,021 | 21,122 | 24,088 | 2,966 | 14% |
| Benefits | 3,821 | 3,809 | 4,045 | 236 | 6% |
| Payroll Taxes | 1,024 | 1,707 | 1,888 | 181 | 11% |
| Other Employer Costs | 1,510 | 870 | 870 | - | 0% |
| Pension Expense | 2,611 | 4,093 | 4,690 | 597 | 15% |
| Part Time Employment | - | 150 | 150 | - | 0% |
| Utilities | 67,599 | 62,634 | 62,025 | (609) | (1%) |
| Supplies | 5,247 | 7,500 | 7,500 | - | 0% |
| Equipment Rental | - | 3,000 | 3,000 | - | 0% |
| Maintenance/Repairs | 17,345 | 30,000 | 30,000 | - | 0% |
| Chemicals | - | 3,000 | 3,000 | - | 0% |
| Chemicals - T&O | 6,757 | 3,000 | 3,000 | - | 0% |
| Dam Inspection Costs | - | 51,300 | 65,000 | 13,700 | 27% |
| Miscellaneous | - | 250 | 250 | - | 0% |
| Admin Allocation | - | 71,210 | 77,086 | 5,876 | 8% |
| Source of Service Total | 125,935 | 263,645 | 286,592 | 22,947 | 9% |
| Water Treatment | | | | | |
| Salaries | 246,101 | 221,781 | 207,924 | (13,857) | (6%) |
| Benefits | 45,948 | 40,002 | 42,468 | 2,466 | 6% |
| Payroll Taxes | 12,382 | 17,932 | 19,811 | 1,879 | 10% |
| Other Employer Costs | 18,117 | 8,568 | 8,568 | - | 0% |
| Pension Expense | 31,329 | 42,979 | 49,243 | 6,264 | 15% |
| Utilities | 83,489 | 65,698 | 61,348 | (4,350) | (7%) |
| Supplies | 10,249 | 1,200 | 1,200 | - | 0% |
| Equipment Rental | - | 600 | 600 | - | 0% |
| Maintenance/Repairs | 44,195 | 70,000 | 70,000 | - | 0% |
| Chemicals | 71,807 | 79,000 | 79,000 | - | 0% |
| Lab Tests | 28,632 | 23,000 | 23,000 | - | 0% |
| Miscellaneous | 6,234 | 4,800 | 4,800 | - | 0% |
| Interest Expense | 17,140 | 23,580 | 23,580 | - | 0% |
| Admin Allocation | - | 224,586 | 243,117 | 18,531 | 8% |
| Water Treatment Total | 615,623 | 823,726 | 834,659 | 10,933 | 1% |



RANCHO MURIETA CSD

Water

Fiscal Year 2021-22

Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|--|---------------------|------------------|--------------------|---------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Water Transmission and Delivery | | | | | |
| Salaries | 203,881 | 221,781 | 207,924 | (13,857) | (6%) |
| Benefits | 38,270 | 40,002 | 42,468 | 2,466 | 6% |
| Payroll Taxes | 10,299 | 17,932 | 19,811 | 1,879 | 10% |
| Other Employer Costs | 15,097 | 8,568 | 8,568 | - | 0% |
| Pension Expense | 26,108 | 42,979 | 49,243 | 6,264 | 15% |
| Utilities | 43,780 | 41,353 | 41,278 | (75) | (0%) |
| Supplies | 5,265 | 4,000 | 4,000 | - | 0% |
| Equipment Rental | - | 2,400 | 2,400 | - | 0% |
| Road Paving | 17,057 | 18,000 | 18,000 | - | 0% |
| Maintenance/Repairs | 27,366 | 36,000 | 36,000 | - | 0% |
| Removal (Hazardous Waste) | - | 16,000 | 16,000 | - | 0% |
| Water Meters/Boxes | 48,791 | 45,000 | 45,000 | - | 0% |
| Miscellaneous | 808 | 600 | 600 | - | 0% |
| Admin Allocation | - | 184,416 | 199,633 | 15,217 | 8% |
| Water Transmission and Delivery | 436,722 | 679,031 | 690,925 | 11,894 | 2% |
| Administration | | | | | |
| Salaries | 100,106 | 118,110 | 138,940 | 20,830 | 18% |
| Benefits | 19,105 | 19,050 | 20,220 | 1,170 | 6% |
| Payroll Taxes | (21,721) | 8,539 | 9,432 | 893 | 10% |
| Other Employer Costs | 7,549 | 4,176 | 4,176 | - | 0% |
| Pension Expense | 13,054 | 20,210 | 23,122 | 2,912 | 14% |
| Tuition Reimbursement | - | 810 | 810 | - | 0% |
| Part Time Employment | - | 9,000 | 9,000 | - | 0% |
| Recruitment | 2,276 | 2,580 | 2,580 | - | 0% |
| Travel/Meetings | 1,084 | 1,680 | 1,680 | - | 0% |
| Office Supplies | 4,884 | 3,000 | 3,000 | - | 0% |
| Copy Machine Maintenance | 91 | 120 | 120 | - | 0% |
| Insurance | 11,000 | 11,000 | 11,500 | 500 | 5% |
| Telephones | 21,575 | 20,500 | 22,000 | 1,500 | 7% |
| Memberships | 2,143 | 5,395 | 5,395 | - | 0% |
| Legal Services | 17,580 | 20,000 | 20,000 | - | 0% |
| Training/Safety | 3,350 | 13,200 | 13,200 | - | 0% |
| Consulting | 309,880 | 50,000 | 100,000 | 50,000 | 100% |
| CIA Ditch Operations | 4,761 | 38,000 | 36,000 | (2,000) | (5%) |
| Uniforms | 5,350 | 4,800 | 4,800 | - | 0% |
| Building/Grounds Maint/Pest Cntr | 6,478 | 2,100 | 2,100 | - | 0% |
| Vehicle Maint | 19,560 | 21,000 | 21,000 | - | 0% |
| Vehicle Fuel | 9,340 | 11,400 | 11,400 | - | 0% |
| Information System Maint | 2,004 | 24,655 | 24,655 | - | 0% |
| Maintenance/Repairs | 6,505 | 7,200 | 7,200 | - | 0% |
| Non-routine Maint/Repair | - | 24,000 | 24,000 | - | 0% |
| Removal (Hazardous Waste) | 464 | - | - | - | 0% |
| Permits | 36,060 | 30,300 | 30,300 | - | 0% |
| Tools | 4,809 | 6,000 | 6,000 | - | 0% |



RANCHO MURIETA CSD

Water

Fiscal Year 2021-22

Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|--|---------------------|------------------|--------------------|----------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Miscellaneous | 2,912 | 8,700 | 5,500 | (3,200) | (37%) |
| Conservation | 9,212 | 13,260 | 13,260 | - | 0% |
| Sacto Water Authority | 9,279 | 18,000 | 18,000 | - | 0% |
| CGWA/SE Area Water | 11,000 | 13,980 | 13,980 | - | 0% |
| Admin Allocation | - | 199,023 | 216,202 | 17,179 | 9% |
| Administration Total | 619,690 | 729,788 | 819,572 | 89,784 | 12% |
| Total Expenses | 1,797,970 | 2,496,190 | 2,631,748 | 224,799 | 5% |
| Surplus/(Deficit) | | | | | |
| Ending Available Fund Balance | 888,483 | 11,539 | 2,778 | | |
| Total Admin Allocation to Water | | 679,236 | 736,038 | | |



RANCHO MURIETA CSD

Wastewater Fiscal Year 2021-22 Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|---|---------------------|------------------|--------------------|-----------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Revenues | | | | | |
| Sales Residential | 1,318,542 | 1,347,259 | 1,479,998 | 132,739 | 10% |
| Sales Commercial | 141,405 | 141,636 | 153,192 | 11,556 | 8% |
| Availability Charges | 875 | 220 | 220 | - | 0% |
| Interest Income | 5,412 | 2,500 | 2,500 | - | 0% |
| Inspection Fees | 8,602 | 1,771 | 4,175 | 2,404 | 136% |
| Late Charges | 12,211 | 18,000 | 18,000 | - | 0% |
| Project Reimbursement | 2,184 | 2,184 | 2,184 | - | 0% |
| Misc Income | 1,458 | - | - | - | 0% |
| Total Revenues | 1,490,689 | 1,513,570 | 1,660,269 | 146,699 | 10% |
| Expenditures | | | | | |
| Wastewater Commercial | | | | | |
| Salaries | 140,866 | 147,854 | 123,616 | (24,238) | (16%) |
| Benefits | 26,759 | 26,664 | 28,314 | 1,650 | 6% |
| Payroll Taxes | 7,180 | 11,957 | 13,207 | 1,250 | 10% |
| Other Employer Costs | 10,568 | 5,736 | 60 | (5,676) | (99%) |
| Pension Expense | 18,275 | 28,651 | 32,827 | 4,176 | 15% |
| Utilities | 16,777 | 18,291 | 41,278 | 22,987 | 126% |
| Supplies | 2,369 | 1,200 | 1,200 | - | 0% |
| Equipment Rental | - | 1,200 | 1,200 | - | 0% |
| Maintenance/Repairs | 84,833 | 80,000 | 120,000 | 40,000 | 50% |
| Miscellaneous | - | 600 | 600 | - | 0% |
| Admin Allocation | - | 116,858 | 126,500 | 9,642 | 8% |
| Wastewater Commercial Total | 307,627 | 439,011 | 488,802 | 49,791 | 11% |
| Wastewater Transmission and Delivery | | | | | |
| Salaries | 195,302 | 182,705 | 163,361 | (19,344) | (11%) |
| Benefits | 36,383 | 29,751 | 31,377 | 1,626 | 5% |
| Payroll Taxes | 9,810 | 14,773 | 16,320 | 1,547 | 10% |
| Other Employer Costs | 14,343 | 7,068 | 7,068 | - | 0% |
| Pension Expense | 24,802 | 35,407 | 40,565 | 5,158 | 15% |
| Utilities | 145,775 | 121,707 | 17,634 | (104,073) | (86%) |
| Supplies | 14,946 | 6,000 | 6,000 | - | 0% |
| Equipment Rental | 1,154 | 1,200 | 1,200 | - | 0% |
| Maintenance/Repairs | 114,862 | 80,000 | 90,000 | 10,000 | 13% |
| Chemicals | 24,678 | 54,000 | 54,000 | - | 0% |
| Lab Tests | 14,996 | 15,000 | 15,000 | - | 0% |
| Removal (Hazardous Waste) | 7,668 | 8,000 | 8,000 | - | 0% |
| Miscellaneous | - | 500 | 500 | - | 0% |
| Admin Allocation | - | 135,117 | 146,266 | 11,149 | 8% |
| Wastewater Transmission and De. | 604,719 | 691,228 | 597,291 | (93,937) | (7%) |
| Administration | | | | | |
| Salaries | 47,867 | 63,366 | 72,264 | 8,898 | 14% |
| Benefits | 23,242 | 11,430 | 12,138 | 708 | 6% |
| Payroll Taxes | 12,280 | 5,125 | 5,661 | 536 | 10% |
| Other Employer Costs | 54,002 | 3,211 | 3,211 | - | 0% |
| Pension Expense | 25,686 | 12,280 | 14,070 | 1,790 | 15% |
| Tuition Reimbursement | - | 560 | 560 | - | 0% |



RANCHO MURIETA CSD
Wastewater
Fiscal Year 2021-22
Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|--------------------------------------|------------------|------------------|------------------|----------------|-------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Recruitment | 2,438 | 2,400 | 2,400 | - | 0% |
| Travel/Meetings | 863 | 1,200 | 1,200 | - | 0% |
| Office Supplies | 5,105 | 3,000 | 3,000 | - | 0% |
| Copy Machine Maintenance | 91 | 120 | 120 | - | 0% |
| Telephones | 21,848 | 21,000 | 22,000 | 1,000 | 5% |
| Memberships | 1,011 | 1,225 | 1,225 | - | 0% |
| Legal Services | 13,398 | 12,000 | 12,000 | - | 0% |
| Training/Safety | 2,517 | 15,000 | 15,000 | - | 0% |
| Consulting | 89,833 | 53,300 | 30,000 | (23,300) | (44%) |
| Uniforms | 4,794 | 4,800 | 4,800 | - | 0% |
| Building/Grounds Maint/Pest Cntr | 2,272 | 2,100 | 2,100 | - | 0% |
| Vehicle Maint | 13,593 | 15,000 | 15,000 | - | 0% |
| Vehicle Fuel | 18,181 | 24,000 | 24,000 | - | 0% |
| Information System Maint | 571 | 9,617 | 9,617 | - | 0% |
| Maintenance/Repairs | 25,116 | 24,000 | 24,000 | - | 0% |
| Non-routine Maint/Repair | 12,188 | 15,000 | 15,000 | - | 0% |
| Permits | 43,096 | 51,250 | 51,250 | - | 0% |
| Tools | 6,446 | 3,600 | 3,600 | - | 0% |
| Dam Inspection Costs | - | 13,700 | - | (13,700) | (100%) |
| Miscellaneous | 1,123 | 2,300 | 2,300 | - | 0% |
| Admin Allocation | - | 200,849 | 217,422 | 16,573 | 8% |
| Administration Total | 427,561 | 571,433 | 563,938 | (7,495) | (1%) |
| Total Expenses | 1,339,907 | 1,701,672 | 1,650,031 | 38,359 | 2% |
| Surplus/(Deficit) | | | | | |
| Ending Available Fund Balance | 150,782 | (188,102) | 10,238 | | |

Total Admin Allocation to Wastewater 452,824 490,188



RANCHO MURIETA CSD

Drainage Fiscal Year 2021-22 Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|--------------------------------------|---------------------|------------------|--------------------|----------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Revenues | | | | | |
| Sales Residential | 178,024 | 180,846 | 170,380 | (10,466) | (6%) |
| Sales Commercial | 32,352 | 36,345 | 44,536 | 8,191 | 23% |
| Interest Income | 1,401 | - | - | - | 0% |
| Meter Installation Fee | 44,795 | - | - | - | 0% |
| Inspection Fees | 8,602 | - | - | - | 0% |
| Misc Income | - | - | - | - | 0% |
| Total Revenues | 265,174 | 217,191 | 214,916 | (2,275) | (1%) |
| Expenditures | | | | | |
| Drainage Expenses | | | | | |
| Salaries & Wages | 74,748 | 91,882 | 104,783 | 12,901 | 14% |
| Benefits | 16,185 | 16,572 | 17,592 | 1,020 | 6% |
| Payroll Taxes | 3,648 | 7,429 | 8,207 | 778 | 10% |
| Other Employer Costs | 15,291 | 3,528 | 3,528 | - | 0% |
| Pension Expense | 12,975 | 17,805 | 20,403 | 2,598 | 15% |
| Travel/Meetings | 1 | - | - | - | 0% |
| Legal | 2,905 | 1,750 | 1,750 | - | 0% |
| Training/Safety | 30 | 1,000 | 1,000 | - | 0% |
| Community Communications | - | 8,000 | 8,000 | - | 0% |
| Consulting | 1,924 | 17,450 | 15,750 | (1,700) | (10%) |
| Uniforms | - | 400 | 400 | - | 0% |
| Utilities | 9,155 | 9,662 | 9,465 | (197) | (2%) |
| Information System Maint | 39 | - | - | - | 0% |
| Equipment Rental | 42 | 3,000 | 3,000 | - | 0% |
| Maintenance/Repairs | 6,257 | 2,250 | 2,250 | - | 0% |
| Permits | 5,865 | 5,750 | - | (5,750) | (100%) |
| Chemicals | 5,887 | 12,000 | 12,000 | - | 0% |
| Lab Tests | - | 3,000 | 3,000 | - | 0% |
| Tools | 2,809 | 1,600 | 1,600 | - | 0% |
| Drainage Improvements | - | 1,700 | 1,700 | - | 0% |
| Miscellaneous | 13 | - | - | - | 0% |
| Admin Allocation | - | 76,299 | 82,595 | 6,296 | 8% |
| Total Expenses | 157,774 | 281,077 | 297,023 | 15,946 | 6% |
| Property Tax Transfers | | | | | |
| Transfer In from Administration | - | 63,886 | 82,107 | 18,221 | 29% |
| Total Transfers | - | 63,886 | 82,107 | 18,221 | 29% |
| Surplus/(Deficit) | | | | | |
| Ending Available Fund Balance | 107,400 | (63,886) | (82,107) | | |

Total Admin Allocation to Drainage **76,299** **82,595**



RANCHO MURIETA CSD

Solid Waste Fiscal Year 2021-22 Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|--|---------------------|------------------|--------------------|----------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Revenues | | | | | |
| Sales Residential | 721,248 | 734,379 | 984,986 | 250,607 | 34% |
| Interest Income | 3,974 | 1,100 | 1,100 | - | 0% |
| Misc Income | - | - | - | - | 0% |
| Total Revenues | 725,222 | 735,479 | 986,086 | 250,607 | 34% |
| Expenditures | | | | | |
| Solid Waste Expenses | | | | | |
| Salaries | 1,335 | - | - | - | 0% |
| Benefits | 17 | - | - | - | 0% |
| Payroll Taxes | 13 | - | - | - | 0% |
| Other Employer Costs | 2,251 | - | - | - | 0% |
| Travel/Meetings | 1 | - | - | - | 0% |
| CWRS Contract Charges | 624,023 | 673,947 | 878,876 | 204,929 | 30% |
| Information System Maint | 32 | - | - | - | 0% |
| Miscellaneous | 47,461 | 41,761 | 43,367 | 1,606 | 4% |
| Admin Allocation | - | 36,216 | 39,204 | 2,988 | 8% |
| Total Expenses | 675,133 | 751,924 | 961,447 | 209,523 | 28% |
| Surplus/(Deficit) | | | | | |
| Ending Available Fund Balance | 50,089 | (16,445) | 24,639 | | |
| Total Admin Allocation to Solid Waste | | | 36,216 | 39,204 | |



RANCHO MURIETA CSD

Security

Fiscal Year 2021-22

Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|-------------------------------|---------------------|------------------|--------------------|---------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Revenues | | | | | |
| Sales Residential | 1,179,992 | 1,271,694 | 1,296,743 | 25,049 | 2% |
| Sales Commercial | 161,286 | 209,953 | 226,823 | 16,870 | 8% |
| Interest Income | 503 | 1,200 | 1,200 | - | 0% |
| Fines/Rule Enforcement | 2,100 | 2,100 | 2,100 | - | 0% |
| Late Charges | 24,423 | 24,000 | 24,000 | - | 0% |
| Title Transfer Fees | 12,950 | 5,400 | 5,400 | - | 0% |
| Security Gate Bar Code Income | 7,560 | 7,800 | 7,800 | - | 0% |
| Misc Income | 4,173 | 4,200 | 4,200 | - | 0% |
| Total Revenues | 1,392,987 | 1,526,347 | 1,568,266 | 41,919 | 3% |

Expenditures

Gate Operations

| | | | | | |
|---------------------------------------|----------------|----------------|----------------|--------------|-----------|
| Salaries | 313,615 | 325,042 | 366,775 | 41,733 | 13% |
| Benefits | 140,568 | 120,311 | 15,842 | (104,469) | (87%) |
| Payroll Taxes | 10,994 | 29,860 | 6,472 | (23,388) | (78%) |
| Other Employer Costs | - | 22,620 | 106,218 | 83,598 | 370% |
| Pension Expense | 39,368 | 64,316 | 71,884 | 7,568 | 12% |
| Part Time Employment | 39,068 | 600 | 600 | - | 0% |
| Recruitment | 2,575 | 2,100 | 2,100 | - | 0% |
| Office Supplies | 1,338 | 120 | 120 | - | 0% |
| Telephones | 517 | 360 | 360 | - | 0% |
| Training/Safety | 196 | 1,200 | 1,200 | - | 0% |
| Uniforms | 1,508 | 1,000 | 1,000 | - | 0% |
| Equipment Repairs | 5,089 | 3,600 | 3,600 | - | 0% |
| Building/Grounds Maint/Pest Cntr | 7,120 | 3,600 | 3,600 | - | 0% |
| Bar Codes | 7,675 | 6,900 | 6,900 | - | 0% |
| Utilities | 6,974 | 8,567 | 7,284 | (1,283) | (15%) |
| Information System Maint | 12,238 | 14,988 | 14,388 | (600) | (4%) |
| Miscellaneous | 3,312 | 7,250 | - | (7,250) | (100%) |
| Interest Expense | 207 | 350 | - | (350) | (100%) |
| Admin Allocation | - | 114,961 | 124,447 | 9,486 | 8% |
| Security Gate Operations Total | 592,362 | 727,745 | 732,790 | 5,045 | 1% |

Patrol Operations

| | | | | | |
|-----------------------|---------|---------|---------|----------|-------|
| Salaries | 217,774 | 292,078 | 256,307 | (35,771) | (12%) |
| Benefits | 118,346 | 134,400 | 139,578 | 5,178 | 4% |
| Payroll Taxes | 8,197 | 24,316 | 27,120 | 2,804 | 12% |
| Other Employer Costs | 98 | 27,120 | 27,120 | - | 0% |
| Pension Expense | 34,893 | 57,187 | 58,480 | 1,293 | 2% |
| Tuition Reimbursement | - | 1,500 | 1,500 | - | 0% |
| Part Time Employment | 1,104 | 600 | 600 | - | 0% |
| Recruitment | 532 | 1,380 | 1,380 | - | 0% |
| Office Supplies | 179 | 120 | 120 | - | 0% |
| Telephones | 2,417 | 2,760 | 3,000 | 240 | 9% |
| Training/Safety | 708 | 1,200 | 1,200 | - | 0% |
| Uniforms | 2,105 | 1,500 | 1,500 | - | 0% |
| Equipment Repairs | - | 1,200 | 1,200 | - | 0% |



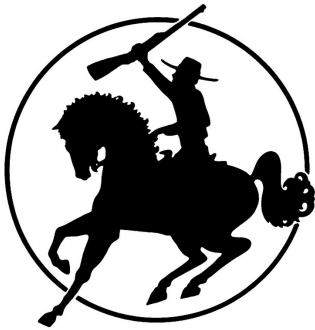
RANCHO MURIETA CSD

Security

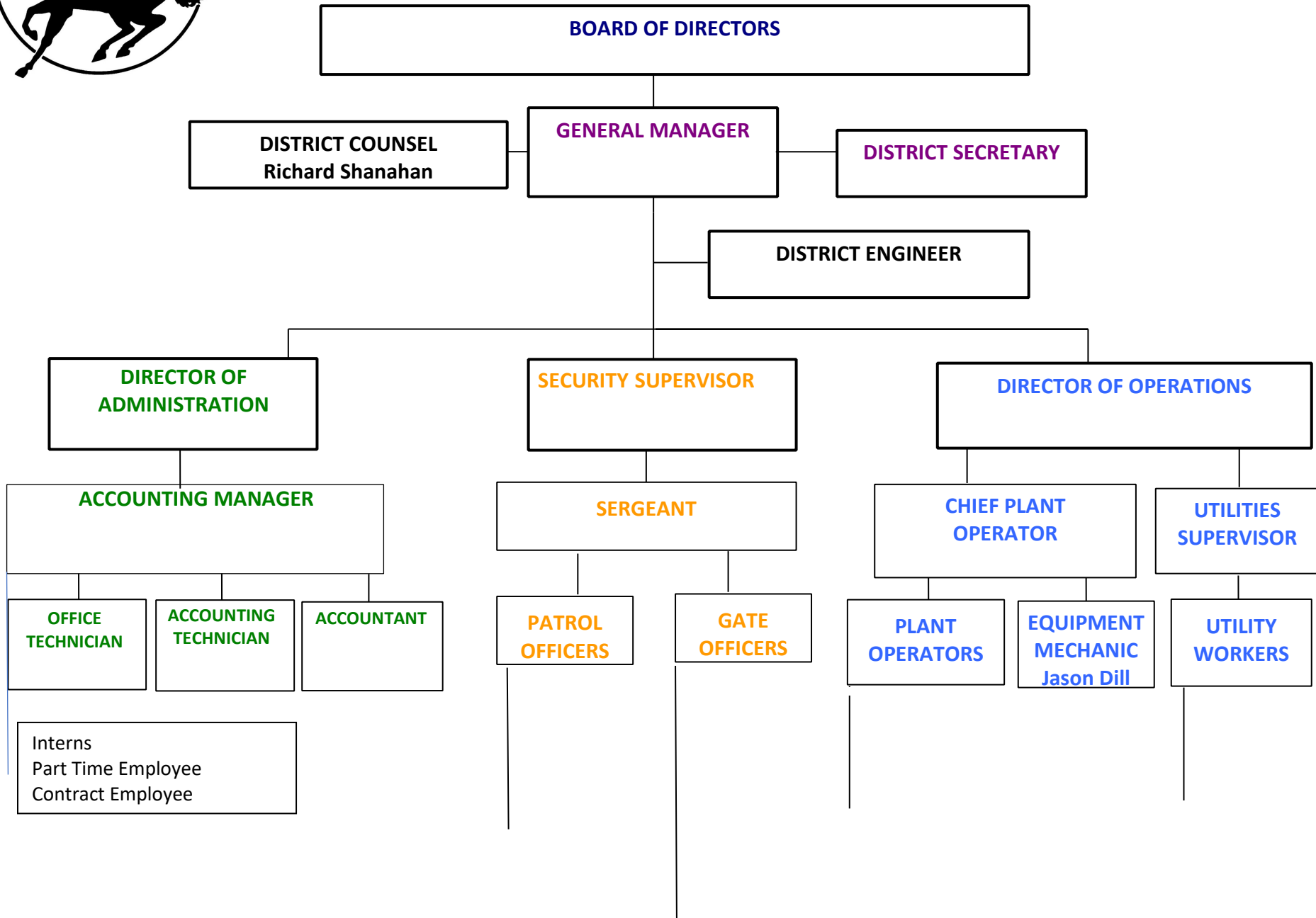
Fiscal Year 2021-22

Proposed Budget

| Description | FY 2019-20 | FY 2020-21 | FY 2021-22 | | |
|---|---------------------|------------------|--------------------|-----------------|--------------|
| | Unaudited Actual | Annual Budget | Budget Proposed | \$ Inc/Dec | % Inc/Dec |
| Building/Grounds Maint/Pest Cntr | 3,568 | 4,200 | 4,200 | - | 0% |
| Vehicle Maint | 10,598 | 9,000 | 9,000 | - | 0% |
| Vehicle Fuel | 15,506 | 15,600 | 15,600 | - | 0% |
| Vehicle Lease | - | 4,762 | 4,762 | - | 0% |
| Off Duty Sheriff | 3,876 | 8,000 | 8,000 | - | 0% |
| Information System Maint | 3,895 | 3,466 | 3,466 | - | 0% |
| Miscellaneous | 4,366 | - | - | - | 0% |
| Interest Expense | 371 | 400 | - | (400) | (100%) |
| Admin Allocation | | 190,839 | 206,586 | 15,747 | 8% |
| Patrol Operations Total | 428,533 | 781,628 | 770,719 | (10,909) | (1%) |
| Administration | | | | | |
| Salaries | 131,187 | 90,070 | 100,102 | 10,032 | 11% |
| Benefits | 43,106 | 39,726 | 40,302 | 576 | 1% |
| Payroll Taxes | 495 | 6,957 | 7,221 | 264 | 4% |
| Other Employer Costs | 75,392 | 9,305 | 9,305 | - | 0% |
| Pension Expense | 8,439 | 16,882 | 19,020 | 2,138 | 13% |
| Travel/Meetings | 323 | 1,000 | 1,000 | - | 0% |
| Office Supplies | 5,334 | 6,000 | 6,000 | - | 0% |
| Telephones | 687 | 420 | 420 | - | 0% |
| Legal Services | 12,030 | 4,800 | 4,800 | - | 0% |
| Training/Safety | 371 | 1,200 | 1,200 | - | 0% |
| Equipment Maint | 1,064 | 3,000 | 3,000 | - | 0% |
| Consulting | 8,542 | 25,000 | 25,000 | - | 0% |
| Uniforms | 893 | 600 | 600 | - | 0% |
| Information System Maint | 1,380 | 600 | 600 | - | 0% |
| Miscellaneous | 2,361 | 1,200 | 1,200 | - | 0% |
| Admin Allocation | | 274,826 | 303,799 | 28,973 | 11% |
| Security - Admin Total | 291,604 | 481,586 | 523,569 | 41,983 | 9% |
| Total Expenditures | 1,312,499 | 1,990,959 | 2,027,078 | 29,822 | 2% |
| Property Tax Transfers | | | | | |
| Transfer In from Administration | - | 464,612 | 452,516 | (12,096) | (3%) |
| Total Transfers | - | 464,612 | 452,516 | (12,096) | (3%) |
| Surplus/(Deficit) | | | | | |
| Ending Available Fund Balance | 80,488 | - | 6,296 | | |
| Total Admin Allocation to Security | | 580,627 | 634,832 | | |



RANCHO MURIETA COMMUNITY SERVICES DISTRICT ORGANIZATIONAL CHART





Rancho Murieta Community Services District

FY 2021-22

Capital Improvement Plan





RANCHO MURIETA COMMUNITY SERVICES DISTRICT
FY 2021-22 Proposed Budget
New Capital Improvement Projects

| Project Number | Project Description | Total Budget | Funding Source |
|-----------------------------|--|---------------------|--|
| Administration | | | |
| 22-09-04 | New Financial System | 150,000 | Administration Unrestricted Fund Balance |
| | Administration Total | <u>150,000</u> | |
| Water | | | |
| 22-01-01 | Replacement Vehicle #214 | 50,000 | Water Fund Reserves |
| 22-02-01 | Replacement Vehicle #218 | 40,000 | Water Fund Reserves |
| 22-03-01 | Rio Oso Pump Replacement | 100,000 | Water Fund Capital Reserves |
| 22-04-01 | Water Treatment Plant Back Left Drying Bed | 90,000 | Water Fund Capital Reserves |
| | Water Total | <u>280,000</u> | |
| Wastewater | | | |
| 22-05-02 | Replacement of Sewer Jetter | 80,000 | Sewer Fund Reserves |
| 22-06-02 | Fix Reynosa 6" Wastewater line | 232,000 | Sewer Fund Reserves |
| 22-07-02 | Automote East & West DAF Sludge Valves | 35,000 | Sewer Fund Capital Reserves |
| | Wastewater Total | <u>347,000</u> | |
| Drainage | | | |
| | No new projects | | |
| Security | | | |
| 22-08-03 | Replace Jeep Patrol vehicle | 35,000 | Security Reserve |
| | Security Total | <u>35,000</u> | |
| 2021-22 Grand Totals | | 812,000 | |



Rancho Murieta
Community Services
District

Administration Reserves

PROJECT TITLE: ERP SELECTION

CAPITAL PLAN Administration Unrestricted Fund Balance

CIP # 22-09-04

PROJECT BASIS: Replace existing financial system.

DESCRIPTION: Great Plains was implemented in 1998. The system has not grown with the District and does not allow a fully integrated financial system. There are currently four additional systems that supplement Great Plains, including A/P, Payroll, Utility Billing and Credit Card payment processing. The District has received material weaknesses as a result of the lack of a fully functioning fund accounting financial management system.

ENVIRONMENTAL OR REGULATORY ISSUES: N/A

RISK ASSESSMENT: N/A

PROJECT BUDGET: \$150,000 estimated

BASIS OF COST EST: Budgetary estimate from vendor websites.



Rancho Murieta
Community Services
District

Water Reserves

PROJECT TITLE: REPLACE WATER VEHICLE #214 ¾ TON



CAPITAL PLAN

WATER FUND RESERVES

CIP #

22-01-01

PROJECT BASIS:

Vehicle 214 is a 1997 F-250 that is far beyond its expected life cycle and is now more cost effective for replacement vs continued maintenance.

DESCRIPTION:

Vehicle is utilized by staff for transport of personnel and equipment to and from job sites and towing of equipment.

ENVIRONMENTAL OR REGULATORY ISSUES:

N/A

RISK ASSESSMENT:

N/A

PROJECT BUDGET:

\$50,000 estimated

BASIS OF COST EST:

Budgetary estimate from vendors, included service body, lumber rack, 30-amp inverter, and decals.

PROJECT TITLE: REPLACE WATER VEHICLE #218 ½ TON



| | |
|--|--|
| CAPITAL PLAN | WATER FUND RESERVES |
| CIP # | 22-02-01 |
| PROJECT BASIS: | Vehicle 218 is a 2004 F-150 that has countless runs hours on it with well over 92,000 miles, needs several thousand dollars of repairs. It is more cost effective to replace the vehicle instead of continued maintenance. This vehicle was originally purchased from the Water Fund for \$19,621. |
| DESCRIPTION: | Vehicle is utilized by staff for transport of personnel and equipment to and from job sites and towing of light equipment. |
| ENVIRONMENTAL OR REGULATORY ISSUES: | N/A |
| RISK ASSESSMENT: | N/A |
| PROJECT BUDGET: | \$40,000 estimated |
| BASIS OF COST EST: | Budgetary estimate from internet sites for comparable truck. |

PROJECT TITLE: RIO OSO PUMP REPLACEMENT



CAPITAL PLAN WATER FUND CAPITAL RESERVES

CIP # 22-03-01

PROJECT BASIS: These pumps provide water in the pressure zone system to about 800 homes. These pumps run 24 hours a day 7 days a week to keep constant pressure in the lines. The current pumps that are there are very old and have been repaired multiple times. They are obsolete and cannot get parts for anymore. Both pumps need to be replaced.

DESCRIPTION: Purchase pumps from Muniquip and have them installed, leveled and laser calibrated. Will need to hire outside contractor to help with installation.

ENVIRONMENTAL OR REGULATORY ISSUES: N/A

RISK ASSESSMENT: N/A

PROJECT BUDGET: \$100,000

BASIS OF COST EST: Estimate for pumps, motors, installation, calibration and start-up.

PROJECT TITLE: WATER TREATMENT PLANT – BACK LEFT DRYING BED REHABILITATION



CAPITAL PLAN WATER FUND CAPITAL RESERVES

CIP # 22-04-01

PROJECT BASIS: The “Back-Left” drying bed is a major part of the water treatment plant operations. To operate at full capacity during summer months this drying bed needs to perform as designed. There was an attempt to repair the piping infrastructure by District staff in 2020. However, our efforts did not solve the problems. In spite of our work, the new sand and rock installed quickly become impacted with sludge which inhibits the drying bed to function. This drying bed needs to be completely rehabilitated. We are planning to issue a Request for Proposal (RFP) in order to complete this work.

Description:

- 1) Remove sludge haul to wastewater plant drying bed #1
- 2) Remove sand and gravel haul to wastewater plant

- 3) Install temporary plug as needed to block water intrusion from the adjacent drying bed.
- 4) Remove and dispose of existing 4" terra cotta drain tiles. If possible modify and potentially reuse drainpipe installed in 2020.
- 5) Clean surfaces of existing drying bed inspect substrate for damage, and perform repairs as needed. Off-haul excavated material to stockpile at RMCSO WWTP.
- 6) Furnish, place, and compact new 9" layer of class II aggregate base.
- 7) Furnish and install new 4" C900 perforated drain laterals in fabric wrapped gravel envelope.
- 8) Furnish and place new 12" layer of Silica Products #20 filtration sand.

**ENVIRONMENTAL OR
REGULATORY ISSUES:**

N/A

RISK ASSESSMENT:

N/A

PROJECT BUDGET:

\$90,000

BASIS OF COST EST:

Estimated from the same work completed in the smaller right-rear drying bed in May 2021.



Rancho Murieta Community Services District

Sewer Reserves

PROJECT TITLE: REPLACEMENT OF SEWER JETTER



CAPITAL PLAN

SEWER FUND RESERVES

CIP #

22-05-02

PROJECT BASIS:

2002 Sewer Jetter needs replacement as engine is failing, doesn't meet air quality control standards which puts a limit on its run hours, and electrical control panel is barely operable.

DESCRIPTION:

Jetter is towed to work sites and is utilized for cleaning sewer lines of grease and debris to keep them free flowing.

ENVIRONMENTAL OR REGULATORY ISSUES:

Failure to maintain sewer collection system pipes will result in sewer backups and spills. They may cause environmental harm and fines by the SSWRB and/or DFWF.

RISK ASSESSMENT:

N/A

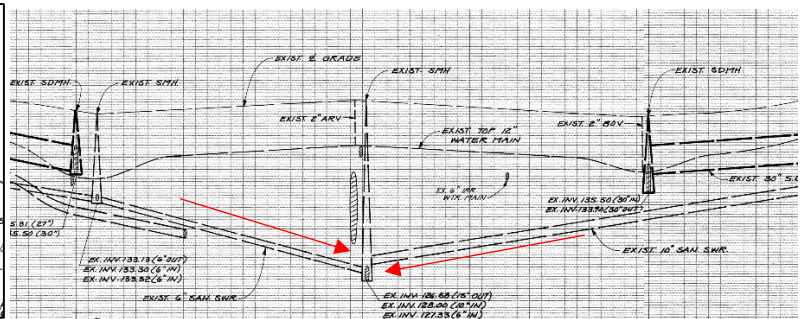
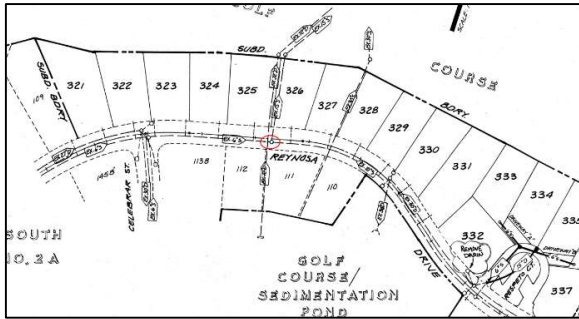
PROJECT BUDGET:

\$80,000 estimated

BASIS OF COST EST:

Quote from vendor.

PROJECT TITLE: FIX REYNOSA 6 INCH SEWER LINE



CAPITAL PLAN

SEWER FUND RESERVES

CIP #

22-06-02

PROJECT BASIS:

Need for free-flowing sewers that will not create back up and overflow issues. This will be additionally impacted with future Riverview development flows on the 10inch line.

DESCRIPTION:

Issue is with 6-inch sewer flowing easterly and entering manhole at a lower point than the 10-inch line entering from the opposite direction. This causes the 6-inch line to back up with materials deposition as flow from the 10-inch line in opposite direction hydraulically pushes back on 6-inch line's flow. Sewer collection lines need engineering to determine a solution and a project to implement the solution.

ENVIRONMENTAL OR REGULATORY ISSUES:

Potential for sewer spills.

RISK ASSESSMENT:

High. Work will require active bypass system to be in place 24hrs/day during project.

PROJECT BUDGET:

\$232,000 estimated

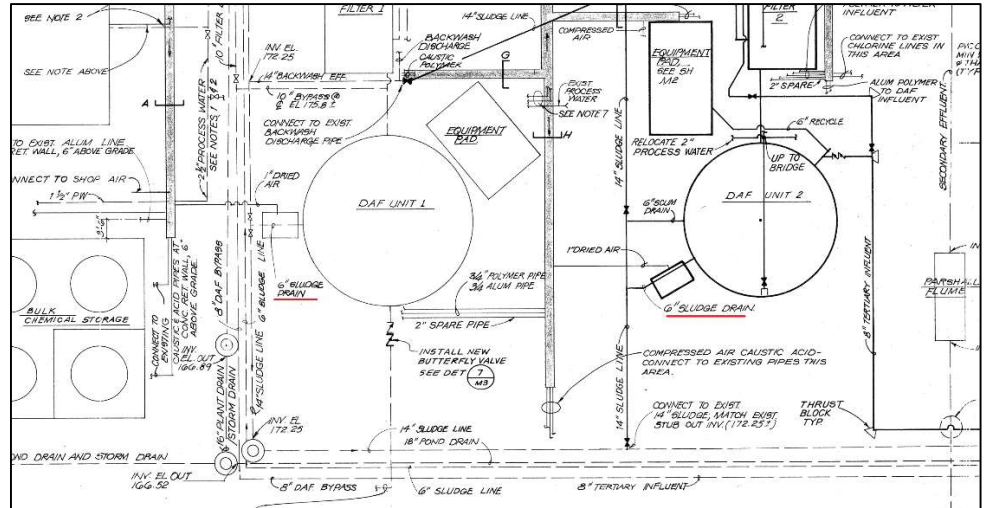
BASIS OF COST EST:

Budgetary estimate from Coastland Engineering.

It appears this area mistakenly installed the 10" sewer to drop in the manhole that impedes the flow of the 6" sewer line coming from Celebrar, hydraulically backing up the 6", when the manhole should have been deepened or a separate manhole built to feed the 15" going to the lift station for the 10".

which may be to intercept 6-inch line upstream and sweep or fix run somehow to avoid this issue.

PROJECT TITLE: AUTOMATE EAST & WEST DAF SLUDGE VALVES



CAPITAL PLAN

SEWER FUND CAPITAL RESERVES

CIP #

22-07-02

PROJECT BASIS:

Staff currently needs to manually operate sludge valves multiple times a day for each Dissolved Air Flotation tank to drain settled solids from the DAF to the drying beds. Tertiary system operates 24hrs/day during reclamation season and staff is not present overnight. Not adequately removing settled solids may create process upsets and excessive filter backwashing.

DESCRIPTION:

Procure and install two automated valves, route and tie-in power to operate valves, route and connect telemetry control wiring to PLC for SCADA control, update SCADA graphics and control to allow automated and manual operation via SCADA.

ENVIRONMENTAL OR REGULATORY ISSUES:

N/A

RISK ASSESSMENT:

N/A

PROJECT BUDGET:

\$35,000

BASIS OF COST EST:

Estimate for valves, wiring, electrical, controls and SCADA work.



Rancho Murieta
Community Services
District

Security Reserves

PROJECT TITLE: REPLACEMENT SECURITY VEHICLE #521



| | |
|--|--|
| CAPITAL PLAN | SECURITY FUND RESERVES |
| CIP # | 22-08-03 |
| PROJECT BASIS: | Security vehicle #521 is a 2015 Jeep Patriot and it is now more cost effective for replacement vs continued maintenance. Vehicle is subject to continual use as mobile offices for Security Patrol staff and therefore a lot of wear and tear. |
| DESCRIPTION: | Vehicle is utilized by staff for patrol activities. |
| ENVIRONMENTAL OR REGULATORY ISSUES: | N/A |
| RISK ASSESSMENT: | N/A |
| PROJECT BUDGET: | \$35,000 estimated |
| BASIS OF COST EST: | Budgetary estimate includes decals and outfitting for laptop stand and radio. |