



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683  
916-354-3700  
FAX – 916-354-2082

### AGENDA

*“Your Independent Local Government Agency Providing  
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

#### **SPECIAL BOARD MEETING (In Lieu Of Regular Meeting)**

**April 17, 2024**

Closed Session 3:00 p.m./Open Session 4:00 p.m.  
Rancho Murieta, CA 95683

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#### BOARD MEMBERS

Tim Maybee	President
Martin Pohll	Vice President
Linda Butler	Director
Randy Jenco	Director
Stephen Booth	Director

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#### STAFF

Mimi Morris	General Manager
Mark Matulich	Director of Finance and Administration
Michael Fritschi	Director of Operations
Andrew Ramos	District General Counsel
Amelia Wilder	District Secretary

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

April 17, 2024

SPECIAL BOARD MEETING

(In Lieu Of Regular Meeting)

Call to Order

Closed Session 3:00 p.m./Open Session 4:00 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

## AGENDA

ESTIMATED RUNNING TIME 5:00

### 1. CALL TO ORDER - Determination of Quorum – President Maybee **(Roll Call)**

### 2. CONSIDER ADOPTION OF AGENDA **(Motion)**

*The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.*

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

### 3. CLOSED SESSION

- A. Conference with legal counsel concerning pending litigation (Gov. Code 54956.9(d)(1)): *O'Keefe v. Rancho Murieta CSD*
- B. Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)
- C. Public employee performance evaluation of the District General Counsel (Gov. Code 54957)

### 4. OPEN SESSION/REPORT BACK FROM CLOSED SESSION

**5. CONSENT CALENDAR** (Motion) **(Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

A. Approval of Board Meeting and Committee Meeting Minutes

1. March 20, 2024 Regular Board Meeting Minutes

2. April 2, 2024 Improvements Committee Meeting Minutes

3. April 4, 2024 Communication & Technology Committee Meeting Minutes

4. April 11, 2024, Finance Committee Meeting Minutes

B. Bills Paid Listing

C. Schedule May 15, 2024 Regular Board Meeting Start Time for 3:00 p.m. Closed Session/Open Session 4:00 p.m.

**6. STAFF REPORTS** (Receive and File)

A. Finance and Administration Report

B. Utilities Report

**7. REVIEW DISTRICT MEETING DATES/TIMES FOR MAY 2024**

A. Communications – May 2, 2024 at 8:30 a.m.

B. Improvements – May 7, 2024 at 8:00 a.m.

C. Finance – May 9, 2024 at 9:00 a.m.

D. Security – Committee will meet as needed

E. Regular Board Meeting – May 15, 2024 - Open Session at 4:00 p.m.

**8. CORRESPONDENCE**

A. Email from Bob Tauber

**9. Discussion Item REVIEW PHASES OF INTEGRATED WATER MASTER PLAN AND SCENARIO MODEL** (Discussion) **ACTION ITEM**

**10. CONSIDER BOARD'S DIRECTION OF THREE PARKS COMMITTEE ITEMS** (Discussion/Action) (Motion) **(Roll Call Vote)**

A. Reimbursement – Parks

B. Residence East Unit 1 Trail Map

C. Topographical Survey – Escuela Park Site

**11. Discussion Item REVIEW FY24-25 DRAFT BUDGET** (Discussion)

**12. Action Item CONSIDER ADOPTION OF RESOLUTION R2024-03, A RESOLUTION CALLING THE GENERAL DISTRICT ELECTION AND CONSOLIDATION WITH THE STATE-WIDE ELECTION TO BE HELD ON NOVEMBER 5, 2024** (Discussion/Action) (Motion) **(Roll Call Vote)**

**13. *Action Item* CONSIDER APPROVAL OF CONTRACT WITH NMI INDUSTRIAL FOR SAFETY IMPROVEMENTS TO GRANLEES DAM** (*Discussion/Action*) (*Motion*) (**Roll Call Vote**)

**14. COMMENTS FROM THE PUBLIC**

*Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*

*If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to the point in the meeting at which the item is called. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*

**15. DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**16. ADJOURNMENT** (*Motion*)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or [awilder@rmcsd.com](mailto:awilder@rmcsd.com). Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is April 11, 2024. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

March 20, 2024

Closed Session 3:30 p.m./Open Session 5:00 p.m.

### 1. CALL TO ORDER/ROLL CALL

President Maybee called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 3:30 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present at the District office were Tim Maybee, Martin Pohll, Linda Butler and Stephen Booth. Director Randy Jenco was absent. Also present at the District office were Mimi Morris, General Manager; Mark Matulich, Director of Finance and Administration; Michael Fritschi, Director of Operations; Andrew Ramos, District General Counsel; and Amelia Wilder, District Secretary.

### 2. CONSIDER ADOPTION OF AGENDA

**Motion/Maybee to adopt the Agenda. Second/Butler. Roll Call Vote: Ayes: Booth, Butler, Pohll, Maybee. Noes: None. Absent: Jenco. Abstain: None.** Director Booth asked that item 5C be discussed separately from the other Consent Calendar Items.

### 3. BOARD ADJOURNED TO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

- A. *Conference with legal counsel concerning pending litigation (Gov. Code 54956.9(d)(1)): O'Keefe v. Rancho Murieta CSD*
- B. *Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)*
- C. *Public employee performance evaluation of the General manager (Gov. Code 54957)*
- D. *Closed session regarding labor negotiations (Gov. Code 54957.6): District representatives: Board of Directors. Unrepresented employee: General Manager*

### 4. OPEN SESSION/REPORT BACK FROM CLOSED SESSION AT 5:25 P.M.

Director Maybee reported that direction was given to Staff. No decisions were made.

### 5. CONSENT CALENDAR

**Motion/Maybee to approve Items 5A and 5B on Consent Calendar. Second/Booth. Roll Call Vote: Ayes: Booth, Butler, Pohll, Maybee. Noes: None. Absent: Jenco. Abstain: None.**

There was a discussion on Item 5C. **Motion/Booth to approve Item 5C on Consent Calendar. Second/Butler. Roll Call Vote: Ayes: Booth, Butler, Pohll, Maybee. Noes: None. Absent: Jenco. Abstain: None.**

### 6. STAFF REPORTS

Complete Staff Reports can be found in the March 20, 2024 Regular board Meeting Packet on the District's website or by clicking [here](#).

Under Agenda Item 6A, Mimi Morris, General Manager, gave a summary of activities during the previous month, highlighting the following topics:

- Improving Customer Service
  - Tracking Communication

- Comprehensive Communications Strategy
- Customer Service
- Developing District Staff
  - Trainings
- Strengthening Financial Position
- Ensuring Water Quality and Access
- Keeping the Entire Rancho Murieta Community Safe
- Grand Jury Report Anniversary

Director Maybee asked that an item addressing ACH withdrawals for monthly bills be added to the Finance Committee.

Under Agenda Item 6B Mark Matulich, Director of Finance and Administration updated Board on the following items:

- Financial Reports
- Budget
- Audit

There was no Security Update for Item 6C.

Under Agenda Item 6D, Michael Fritschi, Director of Operations, gave a summary of the utility update, including:

- Water Treatment Facility
- Water Consumption
- Raw Water Storage & Delivery
- Clementia Potable Water Investigation Technical Memorandum – West Yost & Associates
- Wastewater Facility
- Utility Crew Report
- FY 23-24 Capital Improvement Program (CIP) update
- Integrated Water Master Plan (IWMP) Update
  - Tentative Schedule of upcoming presentations
- SB170 Projects Update
- 20 Year Capital Improvements Planning Update – Lumos & Associates
- Development
  - Retreats North & East
  - Residences of Murieta Hills East & West
  - Riverview Phase 2
  - Rancho North
  - Murieta Gardens Commercial

There were discussions about the use and volume of water in Clementia, and the detour on the temporary Golf Cart path on the South.

## 7. REVIEW DISTRICT MEETING DATES/TIMES FOR APRIL 2024

Director Maybee recommended that the April and May Board Meetings start at 4:00 p.m. to accommodate lengthy topics.

## 8. CORRESPONDENCE

None.

## 9. CONSIDER UPDATE TO NON-REPRESENTED EMPLOYEE SALARY SCHEDULE

Ms. Morris updated the Board on the desire to align non-represented staff's salary increases with those proposed in the updated MOU for represented staff. **Motion/Maybee** to update non-represented employee salary schedule. **Second/Pohll**. **Roll Call Vote: Ayes: Booth, Butler, Pohll, Maybee. Noes: None. Absent: Jenco. Abstain: None.**

## 10. CONSIDER UPDATE TO GENERAL MANAGER SALARY AND EMPLOYMENT AGREEMENT

Andrew Ramos, District Counsel, reported that the Board wished to increase the salary of the General Manager to reflect the same increases detailed in the proposed MOU for represented staff, which would equal 5.5% the first year. This would be retroactive to January 1, 2024. No updates were made to the General Manager Employment Agreement. **Motion/Maybee** to update General Manager salary schedule. **Second/Pohll**. **Roll Call Vote: Ayes: Booth, Butler, Pohll, Maybee. Noes: None. Absent: Jenco. Abstain: None.**

## 11. RECEIVE AND FILE THE 2020-2021 ANNUAL RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUDIT REPORT

Received and filed.

## 12. REVIEW YTD FY23-24, FY24-25 DRAFT BUDGET AND AUTHORIZE PROP 218 NOTICE

Mr. Matulich gave a detailed presentation of the year-to-date financial report, and the draft budget. Ms. Morris discussed the proposed rate increase. The Board asked that a sample bill be included with the Prop 218 Notice that will be mailed to rate payers. **Motion/Maybee** to authorize that mailing of the Prop 218 Notice. **Second/Booth**. **Roll Call Vote: Ayes: Booth, Butler, Pohll, Maybee. Noes: None. Absent: Jenco. Abstain: None.**

## 13. CONSIDER ADOPTION OF RESOLUTION R2024-03, A RESOLUTION CALLING THE GENERAL DISTRICT ELECTION AND CONSOLIDATION WITH THE STATE-WIDE ELECTION TO BE HELD ON NOVEMBER 5, 2024

This item was pulled from the agenda.

## 14. CONSIDER COMPREHENSIVE COMMUNICATIONS PLAN

Ms. Morris presented the Draft Communication Plan to the Board.

## 15. PUBLIC COMMENTS

Mike DeAnda, OE3 Union Representative asked that Board consider making the proposed salary increase for represented staff retroactive to January 1, 2024.

## 16. DIRECTOR COMMENTS/SUGGESTIONS

Director Maybee thanked staff for their work.

## 17. ADJOURNMENT

**Motion/Maybee to adjourn at 7:26 p.m. Second/Butler. Roll Call Vote: Ayes: Booth, Butler, Pohl, Maybee. Noes: None. Absent: Jenco. Abstain: None.**

Respectfully submitted,

Amelia Wilder  
District Secretary

DRAFT



## MEMORANDUM

Date: April 11, 2024  
To: Board of Directors  
From: Improvements Committee Staff  
Subject: April 2, 2024 Improvements Committee Meeting Minutes

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### 1. CALL TO ORDER

Director Jenco called the meeting to order at 8:00 a.m. Present were Director Jenco and Director Pohll. Present from District staff were Michael Fritschi, Director of Operations; Travis Bohannon, Chief Plant Operator, and Amelia Wilder, District Secretary.

### 2. IMPROVEMENTS STAFF REPORT

Mr. Fritschi discussed the following topics:

#### A. CIP Matrix

Mr. Fritschi presented the Matrix with the current CIP projects.

#### B. Granlees Raw Water Intake Improvements Status

Bids for this project were received April 1, 2024. A low bid was received from NMI Industrial Holdings, Inc. There was a discussion about the contents of the bid. The Committee recommended issuing a Notice of Intent to award and moving this item to the Board for consideration. ***This item will be on the April 17, 2024 Board Meeting Agenda.***

### 3. COMMENTS FROM THE PUBLIC

None.

### 4. DIRECTOR AND STAFF COMMENTS

Director Pohll asked which SB170 project would be next, and Mr. Fritschi informed him that the improvements at the Water Treatment Plant were ready to go out to bid.

Director Jenco mentioned that Troy at the RMA Improvements Meeting is ready to begin Midge Fly Abatement for the season. Director Pohll asked if Midge Fly Abatement was in the FY24-25 budget. Mr. Fritschi said it was not.

### 5. ADJOURNMENT

The meeting was adjourned at 8:40 a.m.

# MEMORANDUM

Date: April 11, 2024  
To: Board of Directors  
From: Communication & Technology Committee Staff  
Subject: April 4, 2024, Communication & Technology Committee Meeting Minutes

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## 1. CALL TO ORDER

Director Booth called the meeting to order at 8:30 a.m. Present were Director Butler and Director Booth. Present from District staff were Michael Fritschi, Director of Operations, and Amelia Wilder, District Secretary.

## 2. Tentative IWMP Meeting Schedule

The Committee engaged in a lengthy discussion about the contents of each meeting pertaining to the Integrated Water Master Plan (IWMP).

## 3. COMMENTS FROM THE PUBLIC

None.

## 4. DIRECTOR AND STAFF COMMENTS

Amelia Wilder clarified the Committee's desired marketing avenues.

## 5. Adjournment

The meeting was adjourned at 10:14 a.m.

## MEMORANDUM

Date: April 17, 2024  
To: Board of Directors  
From: Finance Committee Staff  
Subject: April 11, 2024 Finance Committee Meeting Minutes

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### 1. CALL TO ORDER

Director Pohll called the meeting to order at 9:00 a.m. Present were Director Pohll and Director Booth. Present from District staff was Mark Matulich, Director of Finance and Administration.

### 2. FINANCE REPORT

- FY 23-24 as pf 3/31/2024

Mr. Matulich, Director of Finance and Administration, reviewed the Financial Report.

### 3. DISTRICT FY 24-25 BUDGET

- Draft Department Budgets
- District Rate Increase/Prop 218 Notice

Mr. Matulich presented the Committee with four budget scenarios. The Committee recommended that the Scenarios for the Balanced Budget, Rate Stabilization A, and Rate Stabilization B be presented to the Board. ***This item will be on the April 17, 2024 Board Meeting Agenda.***

### 4. AUTOMATED BILLING

This item was tabled.

### 5. PUBLIC COMMENT

Gail Bullin clarified the property tax expected.  
Richard Gehrs commented the credit card fees charged to process payments..

### 6. DIRECTOR COMMENTS

Director Pohll liked the Budget Presentation.

**7. ADJOURNMENT** The meeting was adjourned at 10:41 a.m.

## MEMORANDUM

DATE: April 16, 2024  
TO: Board of Directors  
FROM: Mark Matulich, Director of Finance and Administration  
SUBJECT: Receive and File Check Journal

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Attached is a list of checks issued from Banner Bank numbered 001100 through 001154 between March 1, 2024 and March 31, 2024. Invoices were presented by departments, reviewed by administration staff and subsequent checks were issued. All checks were in conformity with the District's policies and procedures. Monies were available to pay the amounts listed.

The Board is asked to receive and file this information.

### FISCAL ANALYSIS

Fifty-five checks totaling \$286,678.00 were issued and zero (0) were voided between March 1, 2024 and March 31, 2024.

### ATTACHMENT

Accounts Payable Vendor Check Register Report from March 1, 2024 and March 31, 2024.

Ranges: From: To: From: To:  
 Check Number First Last Check Date 3/1/2024 3/31/2024  
 Vendor ID First Last Checkbook ID BANNER BANNER  
 Vendor Name First Last

Sorted By: Checkbook ID

\* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
001100	3/11/2024	APS Environmental	BANNER	\$25.00
001101	3/11/2024	Aramark Uniform & Career Apparel, LLC	BANNER	\$477.15
001102	3/11/2024	CIT	BANNER	\$475.22
001103	3/11/2024	Clark Pest Control	BANNER	\$739.00
001104	3/11/2024	Crime Alert Security	BANNER	\$120.00
001105	3/11/2024	Dewberry Engineers Inc.	BANNER	\$9,352.50
001106	3/11/2024	Domenichelli and Associates, Inc	BANNER	\$11,297.50
001107	3/11/2024	EDCO Enterprises	BANNER	\$7,200.00
001108	3/11/2024	Ferguson Waterworks , Inc 1423	BANNER	\$1,034.15
001109	3/11/2024	Greenfield Communications	BANNER	\$329.00
001110	3/11/2024	LUXURY CLEANING SERVICE	BANNER	\$2,000.00
001111	3/11/2024	Pace Supply Corp	BANNER	\$2,919.69
001112	3/11/2024	Prodigy Electric & Controls Inc.	BANNER	\$13,126.31
001113	3/11/2024	Solitude Lake Management LLC	BANNER	\$8,450.00
001114	3/11/2024	Streamline	BANNER	\$375.00
001115	3/11/2024	Univar Solutions USA Inc	BANNER	\$2,360.23
001116	3/11/2024	USA Blue Book	BANNER	\$495.55
001117	3/12/2024	Zenon Environmental Corporation	BANNER	\$45,353.88
001118	3/14/2024	Bartkiewicz, Kronick & Shanahan	BANNER	\$9,323.75
001119	3/14/2024	California CAD Solutions inc.	BANNER	\$1,800.00
001120	3/14/2024	Caltronics	BANNER	\$109.25
001121	3/14/2024	Domenichelli and Associates, Inc	BANNER	\$12,410.00
001122	3/14/2024	Folsom Lake Ford, Inc.	BANNER	\$1,146.97
001123	3/14/2024	Garrett Mendes	BANNER	\$100.00
001124	3/14/2024	Intelligent Technical Solutions, LLC	BANNER	\$6,822.10
001125	3/14/2024	Pirtek Power Inn	BANNER	\$971.07
001126	3/14/2024	West Yost Associates	BANNER	\$3,788.75
001127	3/14/2024	Amelia Wilder	BANNER	\$45.00
001128	3/20/2024	A&D Automatic Gate and Access	BANNER	\$2,949.06
001129	3/20/2024	Applications By Design, Inc.	BANNER	\$1,260.00
001130	3/20/2024	Aramark Uniform & Career Apparel, LLC	BANNER	\$242.65
001131	3/20/2024	California Laboratory Services	BANNER	\$1,379.00
001132	3/20/2024	Domino Solar LTD	BANNER	\$7,357.25
001133	3/20/2024	Fidelity National Title	BANNER	\$5.68
001134	3/20/2024	Folsom Lake Ford, Inc.	BANNER	\$394.48
001135	3/20/2024	HDR Engineering, Inc	BANNER	\$1,857.83
001136	3/20/2024	Intelligent Technical Solutions, LLC	BANNER	\$755.10
001137	3/20/2024	Lumos & Associates, Inc.	BANNER	\$10,566.40
001138	3/20/2024	Meurer Research Inc.	BANNER	\$1,600.00
001139	3/20/2024	Operating Engineers Local Union No. 3	BANNER	\$1,192.44
001140	3/20/2024	Prodigy Electric & Controls Inc.	BANNER	\$9,900.00
001141	3/20/2024	Richardson & Company, LLP	BANNER	\$4,380.00
001142	3/20/2024	Wagner & Bonsignore Consulting Civil Engine	BANNER	\$3,045.87
001143	3/21/2024	Geoff Prettyman	BANNER	\$121.52
001144	3/21/2024	FIRST AMERICAN TITLE CO	BANNER	\$461.16
001145	3/21/2024	Kennet Herrick	BANNER	\$234.61
001146	3/21/2024	Sonja Dame	BANNER	\$488.00
001147	3/27/2024	Adkins Engineering and Surveying, Inc.	BANNER	\$4,345.00
001148	3/27/2024	Aramark Uniform & Career Apparel, LLC	BANNER	\$247.75
001149	3/27/2024	Concentra DBA Occupational Health Centers o	BANNER	\$253.00
001150	3/27/2024	County of Sacramento	BANNER	\$674.00
001151	3/27/2024	Liebert Cassidy Whitmore	BANNER	\$217.50
001152	3/27/2024	RingCentral Inc	BANNER	\$10,220.44
001153	3/27/2024	Sparling Instruments, LLC	BANNER	\$2,242.19
001154	3/27/2024	State of California	BANNER	\$77,640.00

\* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
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Total Checks:	55		Total Amount of Checks:	\$286,678.00

## MEMORANDUM

Date: April 17, 2024  
To: Board of Directors  
From: Mark Matulich, Director of Finance and Administration  
Subject: Finance Report

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### **FINANCIAL REPORTS:**

As of March 31, 2024, operating revenues exceeded operating expenses by approximately \$37k. Operating revenues are slightly below budget. Cost management is a priority of the District and this is evidenced by YTD operating expenses which are approximately 8% below budget. Savings like this are important to the success of the District and will ultimately help fund capital improvement projects and build reserves.

When reviewing year-to-date results, it is important to note that operating results could fluctuate due to seasonality. The remaining budget on CIP projects amounted to approximately \$1.5M as of March 31, 2024.

### **BUDGET:**

The draft FY 24-25 budget is ready for review. Staff will present three scenarios for rate increases as follows: a balanced operating budget and two rate stabilization budgets where property tax revenues are used to cover operating shortfalls to lessen rate increases FY 24-25.

**RANCHO MURIETA CSD**  
**BUDGET TO ACTUAL REPORT**  
As of March 31, 2024  
All Funds

	Budget 2023-2024	100 Admin	200 Water	250 Wastwater	260 Drainage	400 Solid Waste	500 Security	Total Year to Date	% of Budget	Remaining Budget 2023-2024
<b>Operating Revenue</b>										
Residential fees	7,151,819	-	1,807,640	1,283,200	146,652	1,051,853	948,829	5,238,175	73%	1,913,644
Commercial fees	978,610	-	293,849	140,245	22,061	-	192,075	648,229	66%	330,381
Late fees and penalties	38,100	-	-	-	-	-	-	-	0%	38,100
Other charges	130,820	-	40,622	13,867	-	-	14,917	69,407	53%	61,413
Total operating revenue	8,299,349	-	2,142,111	1,437,311	168,713	1,051,853	1,155,822	5,955,810	72%	2,343,539
<b>Operating Expenses</b>										
Salaries	2,956,858	645,158	474,816	322,750	21,579	-	589,128	2,053,431	69%	903,427
Benefits and pension	1,440,066	217,144	158,054	126,035	13,830	-	187,762	702,825	49%	737,242
Insurance	41,081	-	83,113	73,878	-	-	73,878	230,870	562%	(189,789)
Professional services	873,100	239,961	87,611	35,253	12,780	-	1,572	377,176	43%	495,924
Materials and supplies	500,700	22,044	167,511	49,178	-	-	589	239,323	48%	261,377
Maintenance and repairs	638,100	46,917	328,615	245,355	20,987	-	52,900	694,774	109%	(56,674)
Contract sub-hauler	1,259,167	-	-	-	-	929,905	-	929,905	74%	329,262
County surcharge	94,176	-	-	-	-	45,228	-	45,228	48%	48,948
Utilities	440,000	25,083	131,223	72,641	2,470	-	32,515	263,931	60%	176,069
Other expenses	541,830	144,799	134,056	72,069	-	-	30,762	381,686	70%	160,144
Total operating expenses	8,785,078	1,341,106	1,564,999	997,159	71,645	975,133	969,107	5,919,149	67%	2,865,929
Budgeted expenses by fund YTD	75%	1,534,731	1,856,867	1,044,530	166,271	1,045,818	940,593	6,588,809		
Budgeted expenses by fund FY 23-24	100%	2,046,308	2,475,822	1,392,706	221,694	1,394,424	1,254,124	8,785,078		
<b>Net Income (Loss) from Operations</b>										
PRE-Allocation of Admin Overhead	(485,729)	(1,341,106)	577,112	440,152	97,068	76,721	186,714	36,661		
Allocation of admin overhead		1,341,106	(697,375)	(362,099)	(40,233)	(53,644)	(187,755)	-		
Indirect cost rate (ICR# 2)			52%	27%	3%	4%	14%	100%		
<b>Net Income (Loss) from Operations w OH</b>	(485,729)	-	(120,263)	78,053	56,835	23,077	(1,040)	36,661		
<b>Non-operating Revenue (Expenses):</b>										
Property tax assessments	818,000	-	318,750	212,250	45,000	-	37,500	613,500	75%	204,500
Interest and investment earnings	45,350	-	170,068	124,274	18,685	9,297	25,003	347,326	766%	(301,976)
Water plant debt	159,651	-	-	-	-	-	-	-		
Water plant debt	(159,651)	-	-	-	-	-	-	-		
Total Non-operating Rev/Exp	863,350	-	488,818	336,524	63,685	9,297	62,503	960,826	111%	(97,476)
<b>Net Income (Loss) Pre-Capital Contrib.</b>	377,621	-	368,555	414,577	120,519	32,373	61,462	997,487		
<b>Capital Contributions</b>										
Capital replacement reserve fees	896,280	-	344,075	367,753	-	-	-	711,827	79%	184,453
Debt reserve fees	196,400	-	141,230	-	-	-	-	141,230	72%	55,170
Water augmentation fees	324,862	-	138,002	-	-	-	-	138,002	42%	186,860
Capital improvement fees	226,570	-	42,315	56,202	-	-	1,712	100,229	44%	126,341
Security impact fees	3,888	-	-	-	-	-	5,867	5,867	151%	(1,979)
Total Capital Contributions	1,648,000	-	665,622	423,955	-	-	7,578	1,097,155	67%	550,845
<b>Total Net Income (Loss)</b>	2,025,621	-	1,034,178	838,532	120,519	32,373	69,040	2,094,642		
<b>Capital Expenditures</b>										
Water and rate studies	600,000	-	163,644	23,924	-	-	-	187,568	31%	412,432
Capital improvement	1,708,251	-	231,076	418,452	545	-	-	650,073	38%	1,058,178
Total Capital Expenditures	2,308,251	-	394,720	442,376	545	-	-	837,641	36%	1,470,610
<b>Total Results from Operations</b>	(282,630)	-	639,458	396,156	119,974	32,373	69,040	1,257,001		

**Revenue and Expense per Budget Presentation**

Total Budgeted Revenue (All Categories)	10,970,350
Total Budgeted Expense and CIP	11,252,980
Total Results from Operations	(282,630)



## Director of Operations - Utility Staff Report

Date: April 17, 2024  
To: Board of Directors  
From: Michael Fritschi, P.E. Director of Operations & Travis Bohannon Chief Plant Operator  
Subject: March Utility Report

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### WATER

#### Water Treatment Facility

Plant 2 is currently in operation and is producing potable water at a rate of 1 million gallons per day. Plant 1 has recently been brought back on line for winter maintenance.

#### Water Consumption

As of April 3, 2024, the total potable water production for 2024 is 213 acre-ft.

#### Raw Water Storage & Delivery

The total water currently stored between Clementia, Chesbro, and Calero is 3,994 acre-ft as of April 3, 2024. The District began pumping from the Cosumnes on the 6<sup>th</sup> of November and has pumped a season total of 1,508 acre-ft as of April 10, 2024. The stop logs have been placed in Calero and Chesbro on the 15<sup>th</sup> of April to accommodate additional storage capacity.

*Table 1. Current water and wastewater storage as of April 3, 2024*

	acre-ft April 2024	acre-ft full	%full
Clementia Storage	933.0	907.1	102.9%
Chesbro Storage	745.2	1027.0	72.6%
Calero Storage	2316.7	2323.3	99.7%
<b>Total of all Raw Water Reservoirs</b>	<b>3994.8</b>	<b>4257.4</b>	<b>94%</b>
Wastewater Storage Reservoir available for production	404.5	796.3	51%

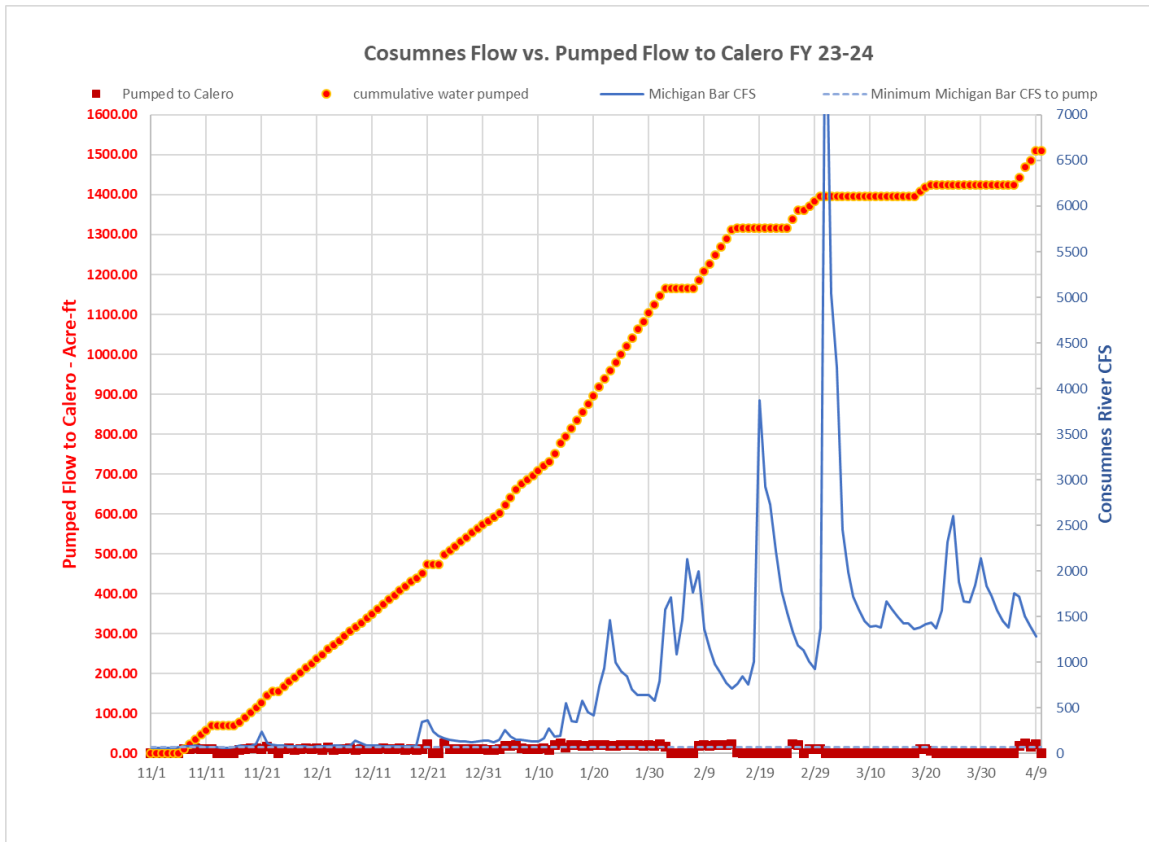


Figure 1. Cumulative Raw Water Pumping and Cosumnes River Flow Water Year 23-24'

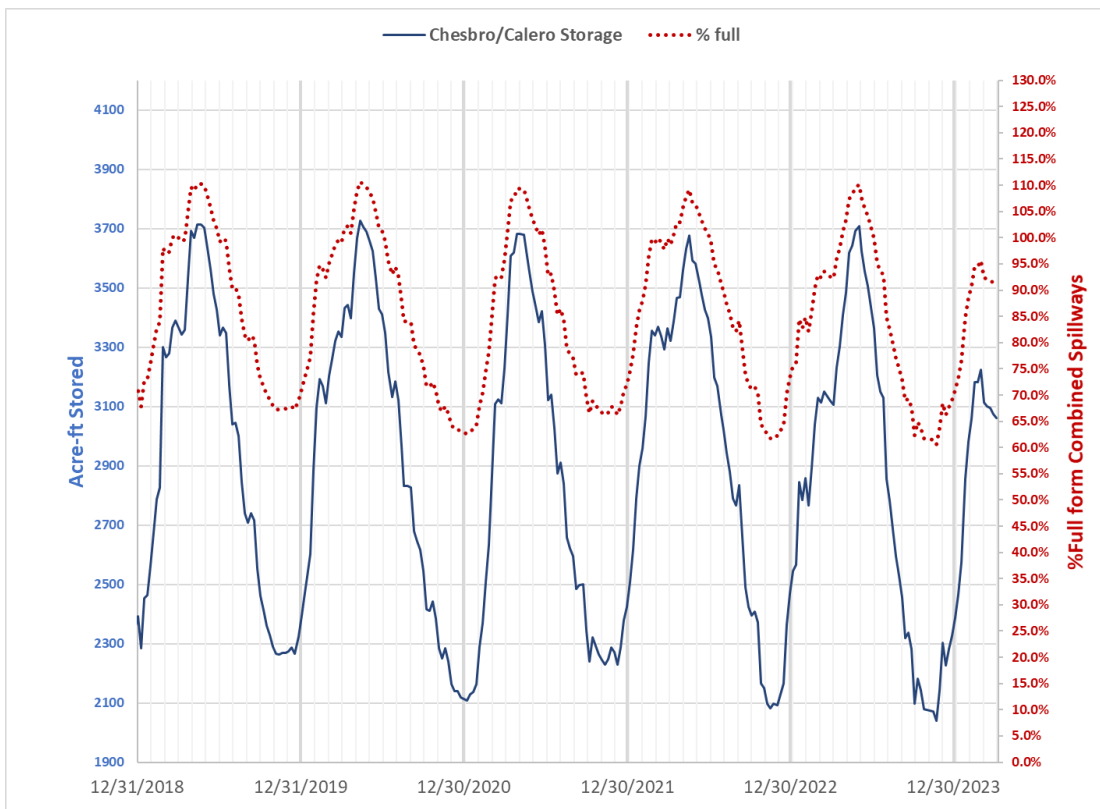


Figure 2. Five-year Combined Chesbro / Calero Storage Curves



Figure 3. Five-year Clementia Storage Curves

## SEWER

### Wastewater Facility

The tertiary process of the wastewater facility is currently offline for the season. The current average influent flow to the wastewater facility for March was 0.50 million gallons per day.

### UTILITY CREW WORK

- 1) The utility staff had eighteen work orders in the month of March for customer related services as directed through utility billing.
- 2) Staff completed 14 field markings for 811 USA locations completed.
- 3) Staff responded to one homeowner call for water related issues needing water shut off for a water leak repair.
- 4) A total of four water leaks were repaired in the month of March. Three of the water leaks had new service lines installed and the fourth one was repaired at the back of curb.
- 5) Staff completed a sewer lateral investigation for issues related to a sewer back up at Playa Del Rey. Staff are in the process of working with the homeowner on a joint project on a long-term solution to correct the problem.
- 6) The utility crew have purchased new weed eaters and utilities staff will start to do weed abatement in the drainage ditches in the month of April.
- 7) Utilities staff spent several days removing sludge from the water plant and moving it to the wastewater plant in the month of March. The sludge removal process is now completed.
- 8) As of now we have planned for March.
  - a) Utility staff have two water leak repairs planned in the North.
  - b) A 2" water meter is planned for replacement in the Village.
- 9) We had three utilities staff attend a two-day training for valve and backflow maintenance.

## **FY 23-24 Capital Improvements Program (CIP) update**

Information for capital projects has been updated for the current fiscal year 23-24. The attached matrix has been created to track and maintain the status of projects.

## **SB 170 Projects Update**

Staff met with Dewberry Engineers and reviewed the 30% design for the Wastewater Facility Disinfection Improvements and provided direction to the engineer. The next meeting will be to review the 90% design in late May, with the 100% design likely being completed in July of 2024.

The District has received bids to complete the Granlees Safety Improvements. This item will be covered in more depth in Agenda Item 12.

## **DEVELOPMENT**

A meeting was attended on the 11<sup>th</sup> of April to discuss a 12 charger TESLA station that is planned for the Bel Air parking lot. Construction is set to commence in May and the construction will likely extend into July. Staff have provided contact information for utilities concerns.

### **Retreats**

West – This project was completed back in 2019

Total build out lots: 22      Total Existing Connections: 22

North & East – The District is in the process of working with the Developer to release additional service connections based on the terms of the Interim Security Agreement.

Total build out lots: 62      Total Existing Connections: 40

**Residence of Murieta Hills East & West** – The District is in the review process for the drainage, sewer, and grading plans and has provided comments to the developer.

Total build out lots: 198      Total Existing Connections: 0

**Riverview** - The District is working on reviewing phase 2 submittals and year 1 warranty items for phase 1A and 1B.

Phase 1A/1B

Total build out lots: 30      Total Existing Connections: 20

Phase 2

Total build out lots: 110      Total Existing Connections: 0

**Rancho North** – Staff met with the representative and the engineer for the Rancho North development to discuss the proposed developments. Currently there are no outstanding review items.

Total build out lots A-H : 697 (multiple phases)      Total Existing Connections: 0

Total build out lots 39-acre Parcel: 248 units including 160 multi-family units and 88 single family lots

Total Existing Connections: 0

**Murieta Gardens Commercial** – No Update

Total build out lots: 14

Total existing connections: 10

CIP MATRIX FY 23-24 as of April 10, 2024

								TOTAL PROJECT SPENDING						
Project Number	Project Name	Original FY 23-24 Project Budget	Added in FY 23-24	Total Approved FY 23-24	Amounts approved in prior year budget	Requested Funds to complete project	Total Estimate to Project Completion	Prior Year(s)	Current Year	Spent to Date	Balance from Current Project Budget	% Spent from original budget	% Spent from current est.	Estimated % Complete
WATER (200)											-			
23-04-01	Granlees Safety Rehabilitation	\$ 822,000	\$ -	\$ 822,000	\$ -	\$ 110,380	\$ 932,380	\$ 45,309	\$ 31,258	\$ 76,567	745,433	9.3%	8.2%	35%
23-06-01	Rio Oso Improvement Study	\$ 61,000	\$ -	\$ 61,000	\$ -	\$ -	\$ 61,000	\$ -	\$ 9,580	\$ 9,580	51,420	15.7%	15.7%	20%
23-10-01	WTP Chlorine to NaOCI Replacement	\$ 700,000	\$ -	\$ 700,000	\$ -	\$ 136,710	\$ 836,710	\$ 181,550	\$ 19,351	\$ 200,900	499,100	28.7%	24.0%	30%
23-20-01	*Integrated Water Master Plan (INCLUDED IN OPERATING BUDGET)	\$ 200,000	\$ 72,632	\$ 272,632	\$ 135,737	\$ -	\$ 408,369	\$ 138,038	\$ 157,709	\$ 295,748	112,621	147.9%	72.4%	70%
24-200-01	Water portion of CIP/5-year rate study (INCLUDED IN OPERATING BUDGET)	\$ 225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ 225,000	\$ -	\$ 20,839	\$ 20,839	204,161	9.3%	9.3%	75%
24-200-03	Water GIS Updates	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 7,275	\$ 7,275	17,725	29.1%	29.1%	29%
24-200-04	Water Condition Assessment	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	30,000	0.0%	0.0%	0%
22-03-01	RIO OSO Pump Replacement	\$ -	\$ -	\$ -	\$ 165,009	\$ 5,645	\$ 170,654	\$ 165,009	\$ 5,645	\$ 170,654	(5,645)	103.4%	100.0%	100%
17-02-2	Dam inundation/EAP	\$ -	\$ -	\$ -	\$ 85,618	\$ 7,375	\$ 92,993	\$ 85,618	\$ 7,375	\$ 92,993	(7,375)	108.6%	100.0%	100%
W.WATER (250)														
23-11-02	Complete Lift Station Generator Projects	\$ 450,000	\$ -	\$ 450,000	\$ -	\$ -	\$ 450,000	\$ 9,123	\$ 14,573	\$ 23,695	426,305	5.3%	5.3%	10%
23-11-02	Complete Lift Station Rehabilitation Projects	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 78,562	\$ 174,440	\$ 253,002	46,998	84.3%	84.3%	65%
23-14-02	Complete WWTF Chlorine to NaOCI & Contact Tank Rehabilitation	\$ 1,400,000	\$ -	\$ 1,400,000	\$ -	\$ -	\$ 1,400,000	\$ 141,922	\$ 27,025	\$ 168,947	1,231,053	12.1%	12.1%	15%
24-250-01	Wastewater portion of CIP/5-year rate study	\$ 175,000	\$ -	\$ 175,000	\$ -	\$ -	\$ 175,000	\$ -	\$ 15,556	\$ 15,556	159,444	8.9%	8.9%	75%
24-250-02	Wastewater GIS Updates	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 13,090	\$ 13,090	11,910	52.4%	52.4%	52%
24-250-03	Wastewater Condition Assessment	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	30,000	0.0%	0.0%	0%
24-250-07	Main Lift North Pump Replacement	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 6,775	\$ 71,775	\$ -	\$ 71,775	\$ 71,775	(6,775)	110.4%	100.0%	100%
24-250-08	Main Lift North Roof Repair	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	15,000	0.0%	0.0%	0%
23-16-02	Wastewater Drying Bed Pump Station Rehab	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ 22,075	\$ 40,383	\$ 62,458	12,542	83.3%	83.3%	100%
23-23-02	Comminuter	\$ -	\$ 26,885	\$ 26,885	\$ 30,918	\$ -	\$ 57,803	\$ -	\$ 53,275	\$ 53,275	4,528	92.2%	92.2%	100%
23-24-02	District Lift Station 6B contribution to KHOV rehab	\$ -	\$ 41,646	\$ 41,646	\$ -	\$ -	\$ 41,646	\$ -	\$ 41,646	\$ 41,646	-	100.0%	100.0%	20%
ADMIN (100)														
22-09-04	Financial Software	\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ 230,000	\$ 93,683	\$ 3,765	\$ 97,448	132,552	42.4%	42.4%	TBD
SECURITY (250)														
23-19-03	Security Compound Replacement	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 22,496	\$ -	\$ 22,496	227,504	9.0%	9.0%	0%
23-17-03	Security Cameras	\$ -	\$ -	\$ -	\$ 332,350	\$ -	\$ 332,350	\$ 48,601	\$ 4,681	\$ 53,283	279,067	16.0%	16.0%	TBD
<b>TOTALS (Budget/Funds Remaining/Spending to Date)</b>		<b>\$ 4,773,000</b>	<b>\$ 141,163</b>	<b>\$ 4,914,163</b>	<b>\$ 1,054,632</b>	<b>\$ 266,885</b>	<b>\$ 6,235,680</b>	<b>\$ 1,031,985</b>	<b>\$ 719,241</b>	<b>\$ 1,751,226</b>	<b>\$ 4,217,569</b>			

**Approved Budget**

approved changes to CIP 23-24

Adjusted CIP Budget FY 23-24

\$ 4,773,000

\$ 141,163

4,914,163

(141,163)

\*In March of 2023, Board approved ratifying the IWMP contract amount of \$295,000 and to amend the contract by \$40,737 for a total of \$335,737. In August of 2023, contract amendment #2 was approved for \$72,632 to bring the total budget to \$408,369.

# Rancho Murieta Community Services District

## May

### Board/Committee Meeting Schedule

May 2, 2024

Communications

9:00 a.m.

May 7, 2024

Improvements

8:00 a.m.

May 9, 2024

Finance

9:00 a.m.

May 15, 2024

Regular Board Meeting - Open Session

4:00 p.m.



*All meetings will be held in person at the District Office: 15160 Jackson Rd.*

**From:** [sactoeve@pacbell.net](mailto:sactoeve@pacbell.net)  
**To:** [sbooth@rmcsd.org](mailto:sbooth@rmcsd.org); [Amelia Wilder](#); [Tim Maybee](#); [Randy Jenco](#); [Linda Butler](#)  
**Subject:** Security funding and services QUESTIONS to the Board and CSD  
**Date:** Monday, April 15, 2024 9:51:53 PM

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Please answer directly and on the webpage,

Questions:

1. When the original security rate structure was established was the diversity of services and rate payers foreseen such as the number of small business, large business, large parking lots, or substantial development throughout the geographic boundaries of the district envisioned?
2. What is the current security fee structure for the various types of parcels in the district?
3. What is the primary function of a gate officer?
4. What is the average workload of the gate officers between 10pm and 6am?
5. Could the function of a gate officer between 10pm and 6am be performed remotely by one gate office?
6. Could the function of two gate officers be performed remotely by a patrol officer?
7. Could the function of a gate officer be automated as is done in many communities?
8. Why are CSD (civil service, PERS members) used to provide services exclusively to residents behind the gate?
9. What is the actual full cost of a gate officer position per hour, per year?
10. If the Sheriff's response time is 45min or "not available" what is the CSD expectation for the protection of the rate payer if no patrol officers are on duty, but two gate officers are on duty?
11. What is the turnover of security personnel over the last 30 months?



Thank you for your volunteer efforts on all of your behalFs, it is too often a thankless undertaking.

Bob Tauber

## MEMORANDUM

Date: April 17, 2024  
To: Board of Directors  
From: Michael Fritschi, P.E. – Operations Director, Travis Bohannon – Chief Plant Operator  
Subject: **Integrated Water Master Plan Phase 3 – Scenario Model Presentation**

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Adkins/Maddaus Engineering (consultants) will be presenting on the progress of the Integrated Water Master Plan (IWMP). A brief synopsis will initially be provided of the Phase 1 Water Supply and Phase 2 Water Demands project components to bring the Board up to speed on the previous work completed on the IWMP.

After a review of the previous phases, the consultants will introduce an interactive water scenario model tool in which the Board will be able to evaluate the effects of demand levels, climate, hydrology, policy, and potential water augmentation solutions.

The Scenario Model includes the following controls:

**Water Demand** – A selection of the most current culmination of data for the annual demand profiles compared to the full buildout demand annual profiles which can be selected to evaluate the use on a three-year water storage simulation.

**Hydrology/Climate Scenario** – A range of current and historical hydrology can be selected with the added effects of the Variable Infiltration Capacity (VIC) modeling climate change model from the 2013 Analysis of Climate Change Impact on Water Resources in the American River Basin (ARB) Region as provided by Woodard and Curran:

- **Recent Drought** November 2013 – December 2016
- **Historic Drought** November 1975 – December 1978
- **Average Recent Year** November 2021 – October 2022
- **Recent Drought – with Climate Change Scenario**
- **Historic Drought – with Climate Change Scenario**
- **Average Recent Year – with Climate Change Scenario**

**Drought Use Policy** – A selection of the staged drought use plan options can be modified and evaluated as a way to quantify the effects of conservation stages:

- **Do Not Use Plan**
- **Use Plan**
  - Plan Stage 1 – 0% reduction in use
  - Plan Stage 2 – 5%, or 7.5%, or 10% reduction in use
  - Plan Stage 3 – 11%, or 17.5%, or 25% reduction in use
  - Plan Stage 4 – 25%, or 30%, or 35%, or 40%, or 45%, or 50% reduction in use

Plan Stage 5 – 25%, or 30%, or 35%, or 40%, or 45%, or 50% reduction in use

**Early Pump Strategy** – Allow for 500-HP Pumping earlier in the year if possible

- Yes
- No

**Supply Reductions** – Determine the effects of adding or reducing existing storage reservoir volumes

- Utilize or do not utilize Clementia for Potable Water Storage
- Use or do not use Stop Logs for Reservoirs
- Reduced Storage Capacity – Simulate the effects of a scenario where Calero is taken offline due to a possible unprecedented event such as a levee break, contamination, or supply pipe collapse.

**Supply Augmentation** – Determine the effects on meeting water demands using water augmentation infrastructure projects or operational changes:

- Serve golf course with Cosumnes River Water per water right permit #10144
- Use Recycled Water to serve only new development slated for recycled water
- Use Recycled Water to serve existing recycled water ready development and new development slated for recycled water
- Introduce a well augmentation project of varying order of magnitude (single wells verses multiple wells) of emergency supply  
No well, 350 gpm capacity, 500 gpm capacity, 1200 gpm capacity, 2000 gpm capacity

The consultants will present six primary interactive water scenarios to the Board:

Average Water Year Conditions:

1. **Current Water Demand – Average Water Year with Climate Change** – Evaluate current demand conditions based on existing policies, infrastructure, existing average water year with the effects of the climate change model.
2. **Buildout Water Demand – Average Water Year with Climate Change** - Evaluate buildout demand conditions based on existing policies, infrastructure, existing average water year with the effects of the climate change model.

Record Drought Conditions:

3. **Current Water Demand – Record Drought with Climate Change** – Evaluate current demand conditions based on existing policies, infrastructure, record drought with the effects of the climate change model.
4. **Buildout Water Demand – Record Drought with Climate Change** – Evaluate buildout demand conditions based on existing policies, infrastructure, record drought with the effects of the climate change model.

Record Drought Conditions with Buildout and Augmentation:

5. **Buildout Water Demand – Record Drought with Climate Change – Well Augmentation Project** – Evaluate buildout demand conditions based on existing policies, multiple well infrastructure added, record drought with the effects of the climate change model.
6. **Buildout Water Demand – Record Drought with Climate Change – Well and Storage Augmentation Projects** – Evaluate buildout demand conditions based on existing policies, well infrastructure and storage added, record drought with the effects of the climate change model.

There will be ample opportunities to modify any of the scenarios or create new scenarios. These initial scenarios will help to outline the effects of climate change, buildout, policy, and infrastructure projects on varying water years and will serve as a first cut in analyzing the varying effects on the ability of the District to serve current and future customers.

The consultants will also present a draft StoryMap memorializing the information from the phase 3 water scenario analysis.

**RANCHO MURIETA  
PARKS COMMITTEE MEETING**  
Thursday, April 18, 2024 at 5:00 p.m.

Rancho Murieta Association Building  
7191 Murieta Parkway

PLEASE CALL 916-354-3500 IF YOU ARE UNABLE TO ATTEND THE MEETING

Scott Adams, RMA

John Van Doren, RMA

Linda Butler, CSD

Bob Keil, The Residences at Murieta Hills East

Tony Velez, Rancho North Properties

Rod Hart, RMA Staff

Mark Parson, RMA Staff

Matt Mattice, RMA Staff

Melinda Morris, CSD Staff

**AGENDA**

1. Call to Order
2. Approval of Minutes: February 18, 2021 Pages 1-2
3. Park Fund Balance Pages 3-4
4. Reimbursement – Parks **(Action Item)** Pages 5-7
5. Residence East Until 1 Trail Map **(Action Item)** Pages 8-10
6. Topographical Survey – Escuela Park Site **(Action Item)** Pages 11-31
7. Other Business
6. Adjournment

**Rancho Murieta Association  
Parks Committee  
Minutes for Meeting of February 18, 2021**

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**Present**

Rob Brown, RMA  
Scott Adams, RMA  
Linda Butler, CSD  
John Sullivan, Cosumnes River Land Dev.  
Cindy Moreno, The Retreats

**Staff**

Kevin Hubred, RMA  
Danise Hetland, RMA  
Karen Williams, RMA

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**Call to Order**

The meeting was called to order at 4:03 p.m. by Kevin Hubred.

**Approval of Minutes – March 22, 2018**

John Sullivan said the minutes are a conglomeration of what happened at CSD and RMA, but not at the Parks meeting.

Mr. Pecotich said he has sent RMA a link to an article in the now-defunct website ranchomurieta.com.

There was no motion to approve the minutes.

**Appointment of Committee Chair**

Kevin Hubred suggested that Rob Brown serve as the chair.

**M(Sullivan)/S(Adams)/C** to appoint Rob Brown as the Parks Committee Chair.

Vote: 5 Yes; 0 No; 0 Abstentions

**Appointment of Committee Landowner Representatives**

Mr. Sullivan was visibly upset that this item was on the agenda. He said neither RMA nor CSD have the right to appoint landowner representatives. He stated that he and Ms. Moreno are the landowner representatives. He said he knew RMA wanted to get rid of his second representative, but RMA doesn't have the authority. He said he was offended that RMA would have this item on the agenda.

Mr. Brown said it made sense to have one landowner from the North and one from the South.

Mr. Sullivan replied that the South parks are done and there was no reason to have a South developer on the Committee.

Mr. Hubred asked Mr. Sullivan if he had letters from the other landowners giving him authorization to represent them.

Mr. Sullivan said he could get them.

Mr. Brown said it was important to have the other landowners' authorizations.

**Parks Committee Overview**

Mr. Hubred tried to discuss the Park Committee Overview that had been approved by the Parks Committee in December 2016.

Mr. Sullivan said the only things that matter are the MBA and the Parks Agreements.

**Items not Agendized**

John Sullivan proceeded to discuss items in the binders he had made, including the 1991 estimated costs for the parks, the 2003 parks matrix, the 2011 community center drawings/renderings that had his firm draw, and the 1979 Agreement to Convey and to Dedicate to Sacramento County Lands and River Access Easements in Rancho Murieta between the County and RMPI. The 1979 Agreement grants the yellow bridge to RMPI in exchange for Parcel 9 and the 136-acre park, located on the South side of Highway 16 on both sides of the Cosumnes River. The 136-acre park, that is owned by the County of Sacramento, is not part of any of the Parks Agreements, therefore Parks Committee Funds cannot be spent to develop it.

Mr. Sullivan also proceeded to discuss the Riverview subdivision, the conditions of approval, and the trails on the South. Mr. Sullivan said he thought some of the conditions of approval were ridiculous and some of them were good and he was willing to work with R&B Homes to get rid of the ridiculous ones.

Mr. Brown said it was important for committee members to send any agenda items to RMA staff at least two weeks before meetings.

**Adjournment**

The meeting was adjourned at 5:26 p.m.

\_\_\_\_\_  
Rob Brown, Chair

\_\_\_\_\_  
Date

**Park Fund  
As of 03/31/2024**

	2021	2022	2023	2024	Total of 2021-2024
<b>Beginning Cash Balance</b>	<b>657.79</b>	<b>657.79</b>	<b>43,751.79</b>	<b>284,527.11</b>	<b>657.79</b>
<b>Cash In:</b>					
The Retreats		43,094.00	224,088.80		267,182.80
Riverview			8,739.46	13,109.19	21,848.65
Investment Income	0.00	0.00	7,947.06	3,454.11	11,401.17
<b>Total Cash In</b>	<b>0.00</b>	<b>43,094.00</b>	<b>240,775.32</b>	<b>16,563.30</b>	<b>300,432.62</b>
<b>Cash Out:</b>					
<b>Total Cash Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Ending Cash Balance</b>	<b>657.79</b>	<b>43,751.79</b>	<b>284,527.11</b>	<b>301,090.41</b>	<b>301,090.41</b>

Note 1: The County of Sacramento owes the Park Fund \$178,500 for bridge expenses. As development on the North progresses the County will collect fees from the North Developer and remit payments to the Park Fund.

Note 2: RMA contributions were taken out of existing park credits.



**Park Fund  
As of 03/31/2024**

	2021	2022	2023	2024	Total of 2021-2024
<b>Beginning Cash Balance</b>	<b>657.79</b>	<b>657.79</b>	<b>43,751.79</b>	<b>284,527.11</b>	<b>657.79</b>
<b>Cash In:</b>					
The Retreats		43,094.00	224,088.80		267,182.80
Riverview			8,739.46	13,109.19	21,848.65
Investment Income	0.00	0.00	7,947.06	3,454.11	11,401.17
<b>Total Cash In</b>	<b>0.00</b>	<b>43,094.00</b>	<b>240,775.32</b>	<b>16,563.30</b>	<b>300,432.62</b>
<b>Cash Out:</b>					
<b>Total Cash Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Ending Cash Balance</b>	<b>657.79</b>	<b>43,751.79</b>	<b>284,527.11</b>	<b>301,090.41</b>	<b>301,090.41</b>

Note 1: The County of Sacramento owes the Park Fund \$178,500 for bridge expenses. As development on the North progresses the County will collect fees from the North Developer and remit payments to the Park Fund.

Note 2: RMA contributions were taken out of existing park credits.



# Rancho Murieta Association Memorandum

**To:** Parks Committee  
**From:** Rod Hart, General Manager  
**Date:** April 15, 2024  
**Subject:** Reimbursement from Parks

---

**Recommendation:** Resolved to approve the reimbursement to RMA of \$8,500 from the Parks fund. For the Pre-Design/Feasibility study and property appraisal done in 2023 for the Community Center (Invoices attached).

**Invoice**



Rancho Murieta Association  
 7000 Alameda Drive  
 Rancho Murieta, CA 95638

July 13, 2023  
 Project No: 023158.01  
 Invoice No: 2

Project 023158.01 Rancho Murieta Wellness, Aquatic & Rec  
 Rancho Murieta Wellness, Aquatic & Recreation Center  
 OA Agreement dated 3/20/23. FF \$4,500

**Professional Services from June 01, 2023 to June 30, 2023**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing	
Pre-Design/Feasibility Study	4,500.00	100.00	4,500.00	3,600.00	900.00	
Total Fee	4,500.00		4,500.00	3,600.00	900.00	
<b>Total Fee</b>						<b>900.00</b>
<b>Total this Invoice</b>						<b>\$900.00</b>

**Outstanding Invoices**

Number	Date	Balance
1	6/6/2023	3,600.00
<b>Total</b>		<b>3,600.00</b>

**Billings to Date**

	Current	Prior	Total
Fee	900.00	3,600.00	4,500.00
<b>Totals</b>	<b>900.00</b>	<b>3,600.00</b>	<b>4,500.00</b>

---

Please remit to: 19six Architects-560 Higuera St, Suite C, San Luis Obispo, CA 93401 (805) 476-0399



Integra Realty Resources  
www.irr.com

590 Menlo Drive  
Suite 1  
Rocklin, CA 95765

T (916) 435-3883

SAC - Company

# INVOICE

Invoice Number: 193-2023-0157

Invoice Date: 4/18/2023

**BILL TO:**

Rancho Murieta Association  
7191 Murieta Parkway  
Rancho Murieta CA 95683  
Attn: Scott Adams

**Project No.** 193-2023-0157

**Project Name:** 7000 Alameda Drive

Local Business

4,000.00

7000 Alameda Dr.  
Rancho Murieta California, 95683

Please make check payable to:

\*Note Invoice number on check.

Terms: Net 30 Days

**Mail payments to:**

590 Menlo Drive  
Suite 1  
Rocklin CA 95765

**Wire Instructions:**

Bank Name: Five Star Bank  
Account Nbr: 006511627  
Routing Nbr: 121143037

<b>Total (USD)</b>	<b>\$4,000.00</b>
Retainers on Account	\$0.00
Retainers Applied	\$0.00
<b>TOTAL DUE THIS INVOICE</b>	<b>\$4,000.00</b>

FEIN: 91-1766837



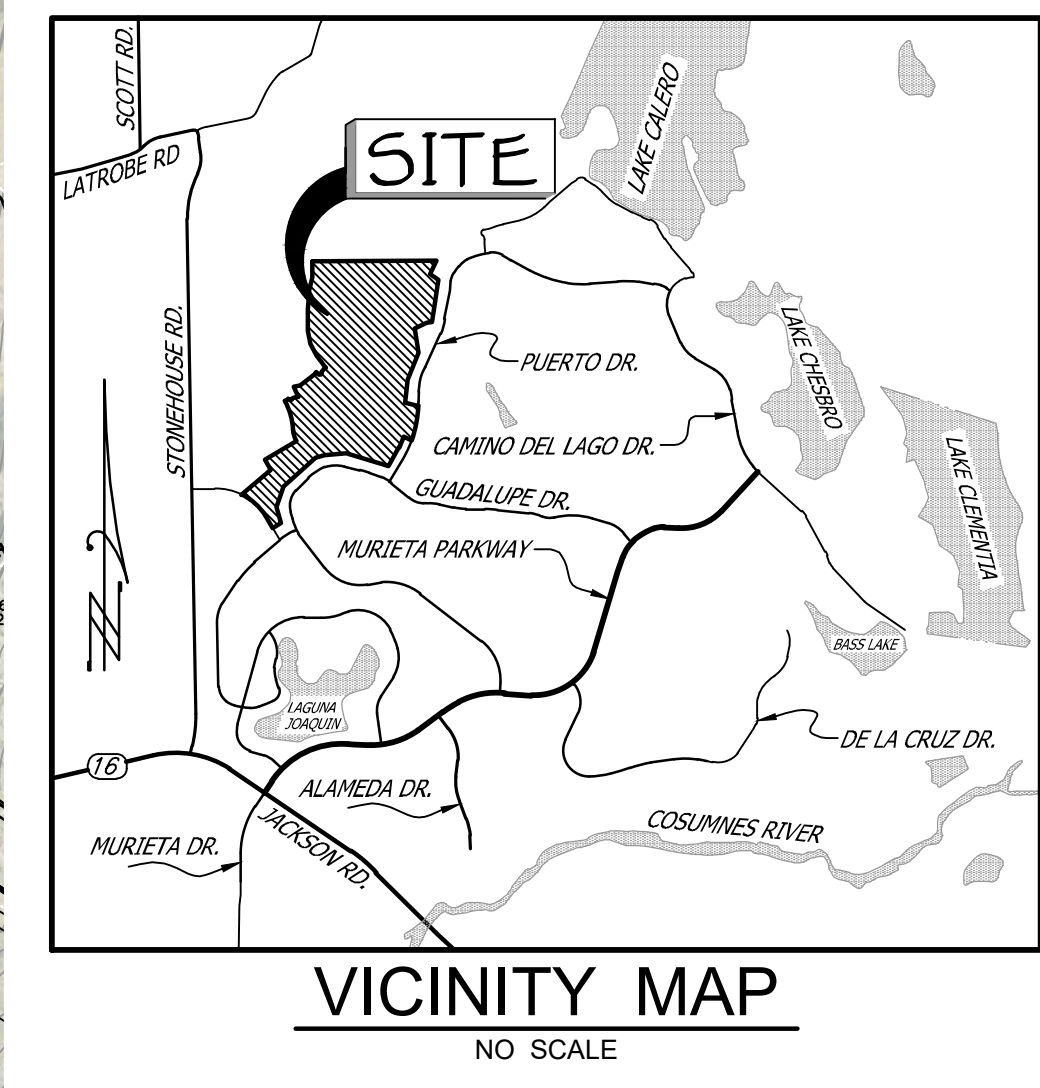
# Rancho Murieta Association Memorandum

**To:** Parks Committee  
**From:** Rod Hart, RMA General Manager  
**Date:** April 15, 2024  
**Subject:** Residences at Murieta Hills East Trail Unit 1

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**Recommendation:** Resolved to approve the surface and location of the proposed trail at Residences at Murieta Hills East unit 1.

**History:** This 10-foot-wide paved Trail will be installed between Jared Sheldon Drive and Sheldon Ranch Drive. Unit 1 will also include a natural trail between Jared Sheldon Road and Capos Verde. Per the Parks Development Agreement, the landowners agree to develop and upon completion, grant to the RMA at no cost to the RMA a system of pedestrian and bike trails.



SEE SHEET 2  
MURIETA HILLS EAST  
UNIT 2

(P) PAVED SEWER ACCESS RD, 1,689± LF  
FROM SHELDON RANCH DR TO JARED SHELDON DR  
AND GUADALUPE DR

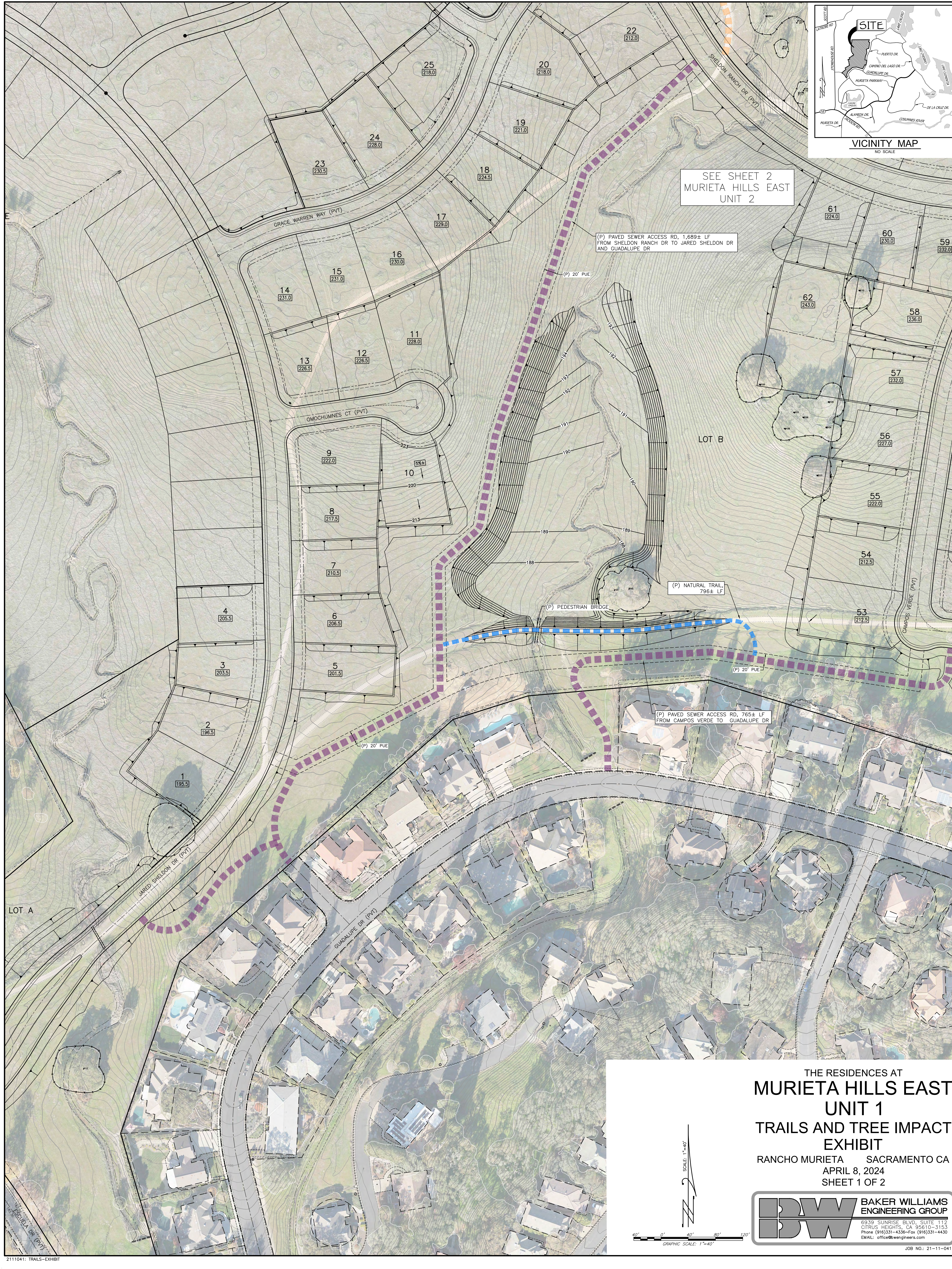
(P) NATURAL TRAIL,  
796± LF

(P) PAVED SEWER ACCESS RD, 765± LF  
FROM CAMPOS VERDE TO GUADALUPE DR

(P) 20' PUE

(P) PEDESTRIAN BRIDGE

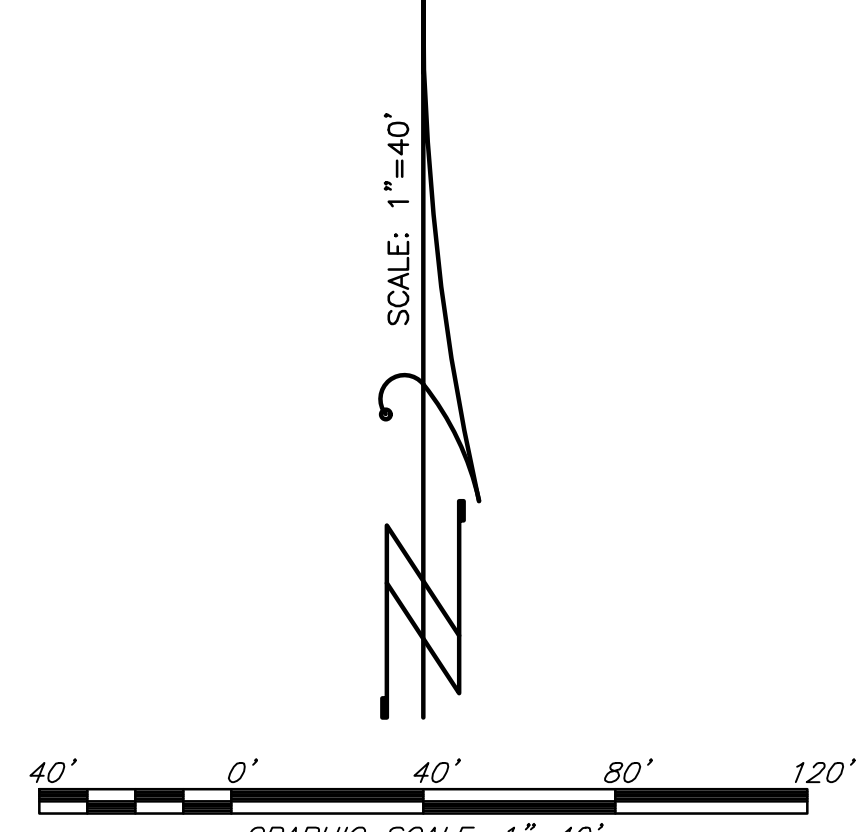
(P) 20' PUE



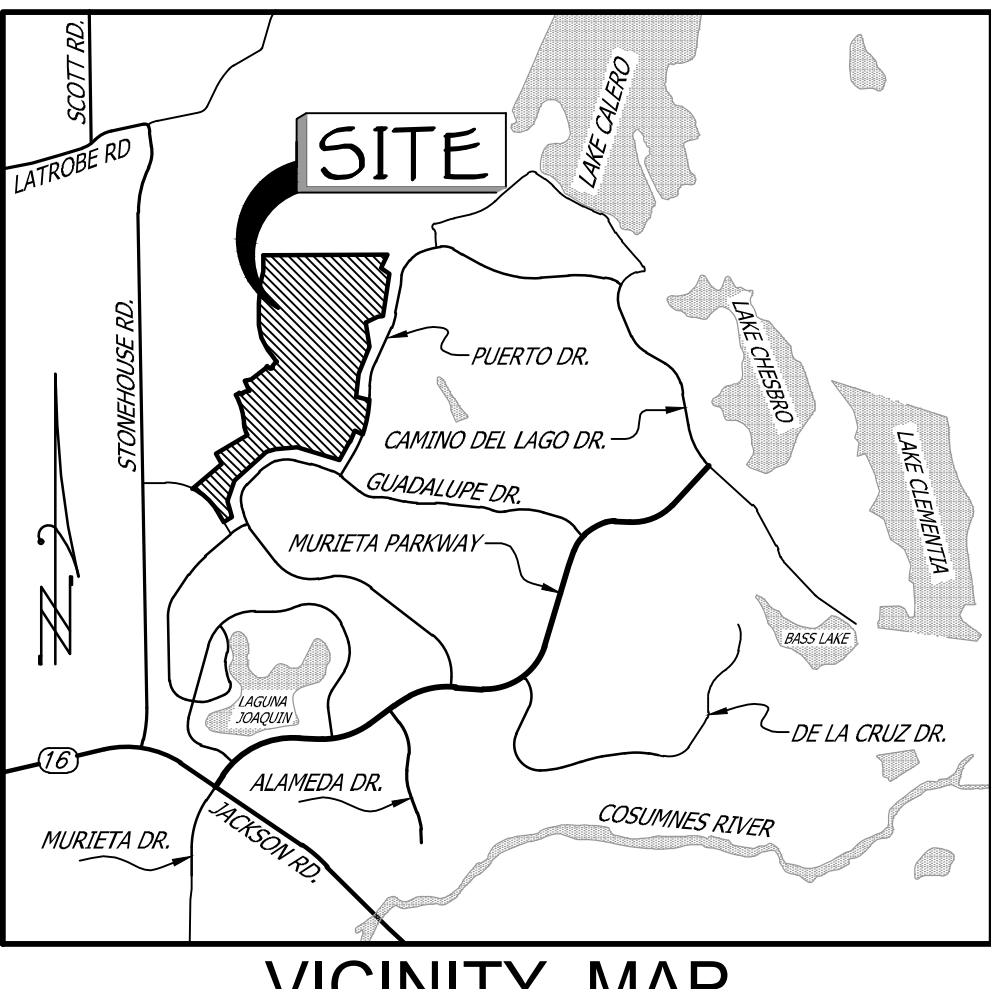
LOT A

LOT B

THE RESIDENCES AT  
**MURIETA HILLS EAST**  
**UNIT 1**  
**TRAILS AND TREE IMPACT**  
**EXHIBIT**  
RANCHO MURIETA SACRAMENTO CA  
APRIL 8, 2024  
SHEET 1 OF 2



**BW** **BAKER WILLIAMS**  
**ENGINEERING GROUP**  
6939 SUNRISE BLVD, SUITE 112  
CITRUS HEIGHTS, CA 95610-3153  
Phone: (916)331-4336-Fax: (916)331-4430  
EMAIL: office@bwengineers.com

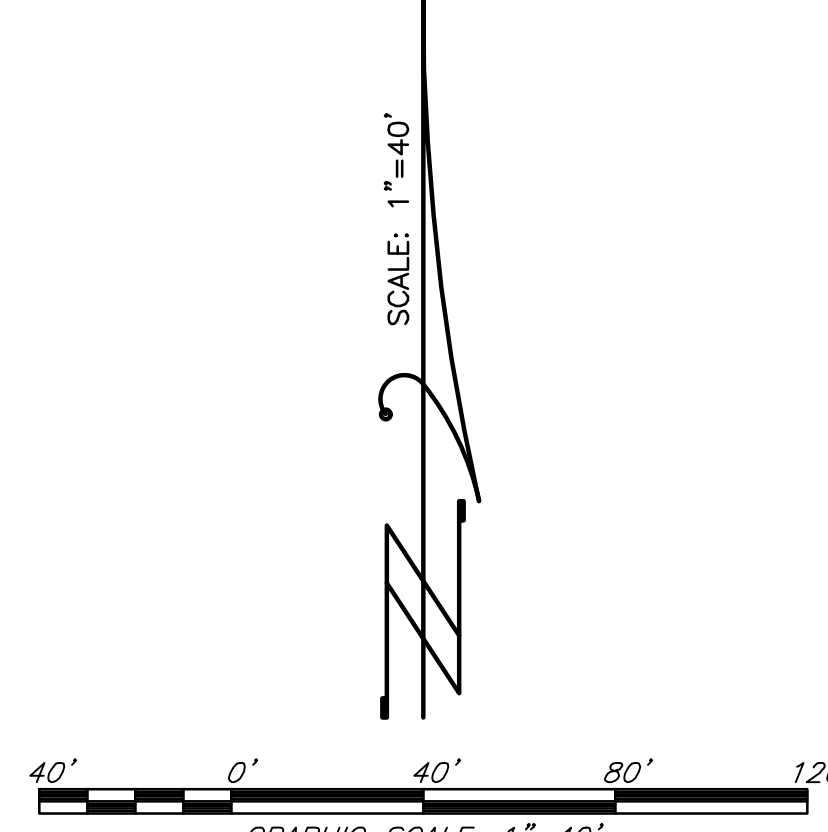


(P) PAVED SEWER ACCESS RD, 979± LF OVER EXISTING DIRT RD AND (P) SS ESMT

(P) TRAIL, 1,244± LF

THE RESIDENCES AT  
**MURIETA HILLS EAST**  
 UNIT 2  
 TRAILS AND TREE IMPACT  
 EXHIBIT  
 RANCHO MURIETA SACRAMENTO CA  
 APRIL 8, 2024  
 SHEET 2

**BAKER WILLIAMS**  
 ENGINEERING GROUP  
 6939 SUNRISE BLVD, SUITE 112  
 CITRUS HEIGHTS, CA 95610-3153  
 Phone: (916)331-4336 Fax: (916)331-4430  
 EMAIL: office@bwengineers.com





# Rancho Murieta Association Memorandum

**TO:** Parks Committee  
**FROM:** Rod Hart, RMA General Manager  
**DATE:** April 15, 2024  
**RE:** Topographical Survey Escuela Park Site

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**Recommendation:** Resolved to approve the bid from Baker-Williams Engineering for \$13,900.00 to prepare a topographical survey of the Escuela Park Site. And to approve \$700.00 for Placer Title Company to do a title report for the Escuela park site to be funded from Park funds.

**History:** A survey is required before we can do construction estimates and feasibility for developing the Escuela Park site. We received two bids and should have a third Bid in time for the parks committee meeting on Thursday, April 19, 2024.

**Bid 1**

Baker-Williams Engineering Group  
Topography Survey. Total: \$13,900.00

**Bid 2**

CMA Engineering INC.  
Topography Survey. Total: \$21,500.00

Placer Title Company  
Title Report Total: \$700.00



March 29, 2024

Mark Parsons  
Rancho Murieta Association  
7191 Murieta Parkway.  
Rancho Murieta, CA 95683

SUBJECT: Escuela Park  
Rancho Murieta, CA  
APN: 073-0190-025

Dear Mark,

Thank you for the opportunity to provide you with our civil engineering and surveying services. The enclosed Work Order Authorization (WOA) depicting our scope of services and anticipated fees.

Please review the WOA and if acceptable, please obtain the necessary signature and return a copy to us for scheduling.

If you have any questions, you can call 916-331-4336 x 111 or reach me by email at [miker@bwengineers.com](mailto:miker@bwengineers.com).

Very truly yours,

BAKER-WILLIAMS ENGINEERING GROUP



MICHAEL T. ROBERTSON  
President

MTR/lp

**WORK ORDER AUTHORIZATION**

Work Order No: \_\_\_\_\_ Date: March 29, 2024  
Work Ordered By: Mark Parsons Telephone: 916-354-3500  
Address: 7191 Murieta Parkway  
Rancho Murieta, CA 95683

Bill All Charges To:  
Name: Rancho Murieta Association Telephone: 916-354-3500  
Address: 7191 Murieta Parkway .  
Rancho Murieta, CA 95683

**General Description of Location of Property:** APN: 073-0190-025

**Description of Work Ordered:** See Exhibit "A" attached.


**Owner of Record:** Rancho Murieta Association

**Approximate Date of Completion:** 3-4 weeks

**AGREEMENT:**

**SEE ATTACHED ACEC STANDARD PROVISIONS OF AGREEMENT BETWEEN  
CLIENT AND CONSULTANT  
ACCEPTED AND AGREED TO:**

**BAKER-WILLIAMS ENGINEERING GROUP      CLIENT:**

  
By: \_\_\_\_\_ Date: 03-29-24  
Michael Robertson, President

By: \_\_\_\_\_ Date: \_\_\_\_\_

March 29, 2024  
Escuela Park  
APN: 073-0190-025

**EXHIBIT "A"  
PROPOSAL and SCOPE OF WORK**

Our fees will be billed on a time and materials basis per the attached Baker-Williams Engineering Group rate schedule. Proposed fees are for budget purposes.

Project Understanding

The project is a 13.8 acre parcel located on the south side of WEscuela Drive and east of Stonehouse Road in Rancho Murieta, CA. It is requested to provide an aerial topography survey of the subject parcel and included record property lines, easements, and evident utilities..

A) Topography Survey Phase

A.1.) The topography survey includes the aerial topography of the site and surrounding properties with 1-foot contours, a ortho-color photo and a survey with all existing record boundary and easements plotted as derived from the title report. Locate and plot evident utilities from field checks, and public records, locate perimeter fencing. Provide a PDF exhibit of the survey, hard copies as requested and an AutoCAD file for district use.

Fee: Aerial Survey with colored photo	\$ 4,400.00
Fee: Boundary and easement plots	\$ 9,500.00
<u>Total Fee for A.1</u>	<u>\$13,900.00</u>

NOTES:

1. The developer shall pay all governmental fees.
2. The developer shall pay all title company fees and provide a current title report.
3. The developer shall pay all fees required by utility companies.
4. Not included with scope of work is the following: boundary line adjustments, final maps, construction documents, boundary line adjustments, water study, sewer study, electrical plans, landscape plans, dry utility applications, joint trench composites for dry utilities, pre- and post-development ALTA surveys, arborist reports, domestic or fire flow pump design, drain pump design and wetland surveys.

**6939 Sunrise Boulevard, Suite 112 ~ Citrus Heights, CA 95610-3153**  
**PHONE (916) 331-4336 ~ FAX # (916) 331-4430 ~ EMAIL: office@bwengineers.com**

5. All work required obtaining rights of entry, easements and rights of way acquisition shall be considered extra work and will be billed on a time and materials basis. The developer may, at his option, make arrangements or negotiate directly to obtain said acquisitions.
6. All changes in work requested by the owner, developer or their agents shall be considered extra work and will be billed on a time and materials basis.
7. All changes in design, which are a result of inaccurate information or details, provided by the owner, developer or their agents shall be considered extra work and will be billed on a time and materials basis.
8. Soils reports, testing and associated drawings, which may be required, have not been included in the contract price. The developer will contract directly with a geotechnical engineer to provide such services.
9. Excluded are detailed design level topography survey to locate paved bike path pavement edge or trees or details of neighboring encroachments. These items can be provided on a T & M basis.
10. All work done on a time and materials basis will be charged at the prevailing rates.
11. All printing, postage for overnight mail, fees advanced and other reimbursable expenses not listed will be billed at a cost plus 15%.

Accepted by:

Baker-Williams Engineering Group

Client



Michael T. Robertson  
President

By:  
Title:

Date: 3-29-24

Date:



Client Initials	Consultant Initials
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**STANDARD PROVISIONS OF AGREEMENT  
BETWEEN CLIENT AND CONSULTANT**

This form of agreement (Form B) was developed by the American Council of Engineering Companies of California and is intended primarily for the use of ACEC California members and may not be reproduced without the permission of the American Council of Engineering Companies of California. © 2010, 2009, 2008, 2007, 2003, 2001, 1998, 1994, 1991, 1989, 1987, 1984, 1982, 1979, 1978, 1975, 1973, 1970, 1967.

Project No. \_\_\_\_\_

Client and Consultant agree that the following provisions shall be part of this agreement:

1. Client and Consultant agree to cooperate with each other in order to fulfill their responsibilities and obligations under this agreement. Both Client and Consultant shall endeavor to maintain good working relationships among members of the project team.
2. This agreement shall be binding upon the heirs, executors, administrators, successors and assigns of Client and Consultant.
3. This agreement shall not be assigned by either Client or Consultant without the prior written consent of the other. Neither Client nor Consultant shall assign claims arising from the agreement without the prior written consent of the other.
4. This agreement contains the entire agreement between Client and Consultant relating to the project and the provision of services for the project. Any prior agreements, promises, negotiations or representations not expressly set forth in this agreement are of no force or effect. Subsequent modifications to this agreement shall be in writing and signed by both Client and Consultant.
5. Consultant's or Client's waiver of any term, condition or covenant shall not constitute the waiver of any other term, condition or covenant. Consultant's or Client's waiver of any breach of this agreement shall not constitute the waiver of any other breach of the agreement.
6. If any term, condition or covenant of this agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this agreement shall be valid and binding on Client and Consultant.
7. This agreement shall be governed by and construed in accordance with the laws of the State of California.
8. If the scope of services includes Consultant's assistance in applying for governmental permits or approvals, Consultant's assistance shall not constitute a representation, warranty or guarantee that such permits or approvals will be acted upon favorably by any governmental agency.
9. Upon Consultant's request, Client shall execute and deliver, or cause to be executed and delivered, such additional information, documents or money to pay governmental fees and charges which are necessary for Consultant to perform services pursuant to the terms of this agreement.
10. Client acknowledges all reports, plans, specifications, field data and notes and other documents, including all such documents on electronic media, prepared by Consultant are instruments of service, and shall remain the property of Consultant and may be used by Consultant without the consent of Client. Upon request and payment of all costs involved, Client is entitled to a copy of all final plans and specifications for use in connection with the project for which the plans and specifications have been prepared. Client acknowledges that its right to utilize final plans and specifications and the services of Consultant provided pursuant to this agreement will continue only so long as Client is not in default, pursuant to the terms and conditions of this agreement, and Client has performed all its obligations under this agreement. In the event Client is in default of any of the terms and

Client Initials	Consultant Initials
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conditions of this agreement, any license or right to utilize the instruments of service by Client, is automatically revoked.

11. Client agrees not to use or permit any other person to use plans, specifications, drawings, cost estimates, reports or other documents prepared by Consultant which plans, specifications, drawings, cost estimates, reports or other documents are not final and which are not signed and stamped or sealed by Consultant. Client acknowledges that all documents on electronic files, or drawings, reports and data on any form of electronic media generated and furnished by the Consultant, are not final plans or documents. Client shall be responsible for any such use of all non-final plans, specifications, drawings, cost estimates, reports, electronic files or other documents not signed and stamped or sealed by Consultant. Client hereby waives any claim for liability against Consultant for such use. Client agrees, to the extent permitted by law, to indemnify and hold harmless Consultant, its officers, directors, employees, and subconsultants against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from a violation of this paragraph by Client. Client further agrees that final plans, specifications, drawings, cost estimates, reports or other documents are for the exclusive use of Client and may be used by Client only for the project described on page 1 of 9 of this agreement and such use is subject to the terms and conditions of this agreement. Such final plans, specifications, drawings, cost estimates, reports or other documents may not be changed or used on a different project without written authorization or approval by Consultant. If signed check prints are required to be submitted with a stamp or seal, they shall not be considered final for purposes of this paragraph.
12. In accepting and utilizing any electronic files or drawings, reports and data on any form of electronic media generated and furnished by Consultant ("electronic files"), Client covenants and agrees that all such electronic files are instruments of service of Consultant, who shall be deemed the author, and shall retain all common law, statutory law and other rights, including copyrights.

Client agrees not to use, or reuse these electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this agreement. Client agrees not to make changes to or transfer these electronic files to others without the prior written consent of Consultant. Client further agrees to waive all claims against Consultant resulting in any way from any unauthorized changes, use or reuse of the electronic files for any other project by anyone other than Consultant.

Client acknowledges that Client and Consultant have agreed on all hardware and software specifications that may be necessary for transmission of electronic files relevant to the project. These specifications, if applicable, are attached as **Exhibit** \_\_\_ to this agreement.

Electronic files furnished by either party shall be subject to an acceptance period of fifteen (15) days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

Electronic files, such as computer-aided drafting and design files, are not construction documents, and Consultant makes no representation as to their accuracy or completeness. Client is aware that differences may exist between the electronic files delivered and the printed hard copy construction documents. In the event of a conflict between the signed construction documents prepared by Consultant and electronic files, the signed and stamped or sealed hard copy construction documents, copies of which shall be kept by Consultant, shall govern.

In addition, Client agrees, to the extent permitted by law, to indemnify and hold harmless Consultant, its officers, directors, employees and subconsultants against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any unauthorized changes made by anyone other than Consultant or from any use or reuse of the electronic files for any other project by anyone other than Consultant.

Under no circumstances shall delivery of electronic files for use by Client be deemed a sale of a product by Consultant, and Consultant makes no warranties, either express or implied, of merchantability and fitness for any

Client Initials	Consultant Initials
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particular purpose. In no event shall Consultant be liable for indirect or consequential damages as a result of Client's use or reuse of the electronic files.

13. Consultant makes no representations concerning soils or geological conditions unless specifically included in writing in this agreement, or by amendments to this agreement, and shall not be responsible for any liability that may arise out of the making of or failure to make soils or geological surveys, subsurface soils or geological tests, or general soils or geological testing.
14. Client acknowledges Consultant has the right to complete all services agreed to be rendered pursuant to this agreement. In the event this agreement is terminated before the completion of all services, unless Consultant is responsible for such early termination, Client agrees to release Consultant from all liability for services performed. In the event all or any portion of the services by Consultant are suspended, abandoned, or otherwise terminated, Client shall pay Consultant all fees and charges for services provided prior to termination, not to exceed the contract limits specified herein, if any. Client acknowledges if the project services are suspended and restarted, there will be additional charges due to suspension of the services which shall be paid for by Client as extra services pursuant to paragraph 29. Client acknowledges if project services are terminated for the convenience of Client, Consultant is entitled to reasonable termination costs and expenses, to be paid by Client as extra services pursuant to paragraph 29. If Client is in default regarding the Client's payment obligations under this agreement, and Client requests Consultant continue providing some or all services, Consultant has no obligation to provide any further services unless Client provides financial assurances satisfactory to Consultant.
15. If the scope of services to be provided by Consultant pursuant to the terms of this agreement includes an ALTA survey, Client agrees that Consultant may sign one of the ALTA survey statements attached to this agreement and incorporated herein by reference. In the event Consultant is required to sign a statement or certificate which differs from the ALTA survey statements contained in the attachment to this agreement, Client hereby agrees, to the extent permitted by law, to indemnify and hold Consultant harmless from any and all liability arising from or resulting from the signing of any statement which differs from those statements contained in the attachment to this agreement.
16. If the scope of services to be provided by Consultant pursuant to the terms of this agreement includes the preparation of grading plans but excludes construction staking services, Client acknowledges that such staking services normally include coordinating civil engineering services and the preparation of record drawings based upon information provided by others, and Client will be required to retain such services from another consultant or pay Consultant pursuant to this agreement for such services as extra services in accordance with paragraph 29.
17. Unless the scope of services to be provided by Consultant expressly includes Consultant's assistance in determinations regarding the application of prevailing wages, Client and Consultant acknowledge that it is Client's exclusive responsibility to determine whether the project, which is the subject of this agreement, is a "public work" as defined in California Labor Code Section 1720, or whether prevailing wage rates are to be paid to certain workers in connection with the project, or determine the rate of prevailing wages to be paid certain workers. Consultant will develop its schedule of labor rates in reliance on the determinations of Client. In the event of a dispute regarding whether the project is a "public work", whether prevailing wages are to be paid, or the amount of prevailing wages to be paid to individual workers, Client agrees to pay Consultant for any and all additional costs and expenses (including additional wages, penalties & interest) incurred by Consultant and further agrees, to the extent permitted by law, to defend, indemnify and hold harmless Consultant, its officers, directors, employees and subconsultants from all damages, liabilities or costs, including reasonable attorneys' fees and costs, arising from or related to the Client's determinations regarding the application of or payment of prevailing wages.
18. If the scope of services contained in this agreement does not include construction-phase services for this project, Client acknowledges such construction-phase services will be provided by Client or by others and Client assumes all responsibility for interpretation of the contract documents and for construction observation and supervision and waives any claim against Consultant that may in any way be connected thereto. In addition, Client agrees, to the extent permitted by law, to indemnify and hold Consultant harmless from any loss, claim, or cost, including

Client Initials	Consultant Initials
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reasonable attorneys' fees and costs of defense, arising or resulting from the performance of such services by other persons or entities and from any and all claims arising from the modification, clarification, interpretation, adjustments or changes made to the contract documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of Consultant.


19. If the scope of work of Consultant includes the rendition of professional services for a project which is a common interest development subject to the provisions of Civil Code section 1375, Client agrees to reimburse Consultant for all costs associated with Consultant's participation in the pre-litigation process described in Civil Code section 1375. Further, Client agrees to pay Consultant's fees for time incurred participating in the pre-litigation process. These fees and costs shall be paid as extra services in accordance with paragraph 29. Such extra services shall be paid at Consultant's normal hourly rates in effect at the time Consultant participates in the pre-litigation process. For purposes of this paragraph, a "common interest development" shall be a common interest development as defined in Civil Code section 1375.

Client agrees, to the extent permitted by law, to defend, indemnify and hold harmless Consultant, its officers, directors, employees and subconsultants from all damages, liabilities or costs, including reasonable attorneys' fees and costs, arising from or related to Consultant's participation in the pre-litigation process pursuant to Civil Code section 1375.

Client agrees that if Client receives a Notice of Commencement of Legal Proceedings pursuant to Civil Code section 1375, Client will notify Consultant within 10 days of Client's receipt of the Notice of Commencement of Legal Proceedings, provided the Notice of Commencement of Legal Proceedings either identifies Consultant as a potentially responsible party or the face of the Notice contains information which identifies Consultant's potential responsibility. If Client does not timely notify Consultant, then Client agrees, to the extent permitted by law, to defend, indemnify and hold harmless Consultant, its officers, directors, employees and subconsultants from all damages, liabilities or costs, including reasonable attorneys' fees and costs, arising from or related to Client's failure to timely notify Consultant.

20. If Client files a voluntary petition seeking relief under the United States Bankruptcy Code or if there is an involuntary bankruptcy petition filed against Client in the United States Bankruptcy Court, and that petition is not dismissed within fifteen (15) days of its filing, Consultant shall be entitled to continue suspension of the performance of any and all of its obligations pursuant to this agreement where the Client is in default and was in default prior to the filing of the bankruptcy petition. If, upon filing a voluntary petition or an involuntary petition in the United States Bankruptcy Court, Client seeks to have Consultant continue to provide services pursuant to this agreement, Client agrees to comply with applicable provisions of the United States Bankruptcy Code to ensure payment for any continuing or reinstated services.
21. This agreement shall not be construed to alter, affect or waive any design professional's lien, mechanic's lien or stop notice right which Consultant may have for the performance of services pursuant to this agreement. Client agrees to provide to Consultant the present name and address of the record owner of the property upon which the project is to be located. Client also agrees to provide Consultant with the name and address of any and all lenders who may loan money on the project and who are entitled to receive a preliminary notice.
22. If payment for Consultant's services is to be made on behalf of Client by a third-party lender, Client agrees that Consultant shall not be required to indemnify the third-party lender, in the form of an endorsement or otherwise, as a condition to receiving payment for services.
23. The Consultant shall not be required to execute any documents subsequent to the signing of this Agreement that in any way might, in the judgment of the Consultant, increase the Consultant's contractual or legal obligations or risk, or adversely affect the availability or cost of its professional or general liability insurance. Nor shall Consultant be required to sign any documents, requested by any party, including Client, that would result in the Consultant's having to certify, guarantee, warrant or state the existence of conditions whose existence the Consultant cannot ascertain. The Client also agrees not to make resolution of any dispute with the Consultant or payment of any money due to the Consultant, in any way contingent upon the Consultant's signing any such certification, guarantee, warranty or statement.



Client Initials	Consultant Initials
	

24. All fees and other charges due Consultant will be billed monthly and shall be due at the time of billing unless specified otherwise in this agreement. If Client fails to pay Consultant within thirty (30) days after invoices are rendered, Consultant shall have the right in its sole discretion to consider such default in payment a material breach of this entire agreement, and, upon written notice, Consultant's duties, obligations and responsibilities under this agreement may be suspended or terminated. In such event, Client shall promptly pay Consultant for all outstanding fees and charges due Consultant at the time of suspension or termination. If Consultant elects to suspend or terminate Consultant's services pursuant to this provision, Consultant is entitled to reasonable suspension or termination costs or expenses.
25. Client agrees that all billings from Consultant to Client are correct and binding on Client unless Client, within ten (10) days from the date of receipt of such billing, notifies Consultant in writing of alleged inaccuracies, discrepancies, or errors in billing.
26. Client agrees to pay a monthly late payment charge, which will be the lesser of one and one-half percent (1-1/2%) per month or a monthly charge not to exceed the maximum legal rate, which will be applied to any unpaid balance commencing thirty (30) days after the date of the billing.
27. If Consultant, pursuant to this agreement, produces plans, specifications, or other documents and/or performs field services, and such plans, specifications, or other documents and/or field services are required by any governmental agency, and such governmental agency changes its ordinances, codes, policies, procedures or requirements after the date of this agreement, any additional office or field services thereby required shall be paid for by Client as extra services in accordance with paragraph 29.
28. In the event Consultant's fee schedule changes due to any increase of costs such as the granting of wage increases and/or other employee benefits to field or office employees due to the terms of any labor agreement, or increase in the cost of living, during the lifetime of this agreement, a percentage increase shall be applied to all remaining fees and charges to reflect the increased costs.
29. Client agrees that if Client requests services not specified in the scope of services described in this agreement, Client will pay for all such additional services as extra services, in accordance with Consultant's billing rates utilized for this agreement.
30. In the event that any staking or record monuments are destroyed, damaged or disturbed by an act of God or parties other than Consultant, the cost of restaking shall be paid for by Client as extra services in accordance with paragraph 29.
31. Client acknowledges that the design services performed pursuant to this agreement are based upon field and other conditions existing at the time these services were performed. Client further acknowledges that field and other conditions may change by the time project construction occurs and clarification, adjustments, modifications and other changes may be necessary to reflect changed field or other conditions. Such clarifications, adjustments, modifications and other changes shall be paid for by Client as extra services in accordance with paragraph 29.
32. Client shall pay the costs of all checking and inspection fees, zoning and annexation application fees, assessment fees, soils or geotechnical engineering fees, soils or geotechnical testing fees, aerial topography fees, and all other fees, permits, bond premiums, applicable taxes on professional services, title company charges, blueprints and reproductions, and all other similar charges not specifically covered by the terms of this agreement.
33. Client acknowledges and agrees that if Consultant provides surveying services, which services require the filing of a Record of Survey in accordance with Business and Professions Code section 8762, or a Corner Record pursuant to Business and Professions Code section 8773, all of the costs of preparation, examination and filing for the Record of Survey or Corner Record will be paid by Client as extra services in accordance with paragraph 29.
34. Consultant is not responsible for delay caused by activities or factors beyond Consultant's reasonable control, including but not limited to, delays by reason of strikes, lockouts, work slowdowns or stoppages, power failures, accidents or equipment malfunctions, acts of God, failure of Client to furnish timely information or approve or

Client Initials	Consultant Initials
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disapprove of Consultant's services or instruments of service promptly, faulty performance by Client or other contractors or governmental agencies. When such delays beyond Consultant's reasonable control occur, Client agrees Consultant shall not be responsible for damages nor shall Consultant be deemed to be in default of this agreement. Further, when such delays occur, Client agrees that, to the extent such delays cause Consultant to perform extra services, such services shall be paid for by Client as extra services in accordance with paragraph 29.

35. Notwithstanding any other provision of this Agreement, and to the extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation or any other incidental, indirect or consequential damage that either party may have incurred from any cause or action.
36. Consultant shall not be liable for damages resulting from the actions or inactions of governmental agencies including, but not limited to, permit processing, environmental impact reports, dedications, general plans and amendments thereto, zoning matters, annexations or consolidations, use or conditional use permits, project or plan approvals, and building permits. Client agrees that it is the responsibility of Client to maintain in good standing all governmental approvals or permits and to timely apply for any necessary extensions thereof.
37. If the scope of services requires Consultant to estimate quantities, such estimates are made on the basis of Consultant's experience and qualifications and represent Consultant's best judgment as a professional generally familiar with the industry. However, such estimates are only estimates and shall not constitute representations, warranties or guarantees of the quantities of the subject of the estimate. If the scope of services requires Consultant to provide its opinion of probable construction costs, such opinion is to be made on the basis of Consultant's experience and qualifications and represents Consultant's best judgment as to the probable construction costs. However, since Consultant has no control over costs or the price of labor, equipment or materials, or over the contractor's method of pricing, such opinions of probable construction costs do not constitute representations, warranties or guarantees of the accuracy of such opinions, as compared to bid or actual costs.
38. Estimates of land areas provided under this agreement are not intended to be, nor should they be considered to be, precise. The estimate will be performed pursuant to generally accepted standards of professional practice in effect at the time of performance.
39. Client acknowledges that Consultant is not responsible for the performance of work by third parties including, but not limited to, the construction contractor and its subcontractors.
40. Consultant makes no warranty, either express or implied, as to its findings, recommendations, plans, specifications, or professional advice except that the services were performed pursuant to generally accepted standards of professional practice in effect at the time of performance.
41. In the event (1) Client agrees to, authorizes, or permits changes in the plans, specifications, documents, or electronic files prepared by Consultant, which changes are not consented to in writing by Consultant, or (2) Client agrees to, authorizes or permits construction of unauthorized changes in the plans, specifications, documents, or electronic files prepared by Consultant, which changes are not consented to in writing by Consultant, or (3) Client does not follow recommendations prepared by Consultant pursuant to this agreement, which changed recommendations are not consented to in writing by Consultant: Client acknowledges that the unauthorized changes and their effects are not the responsibility of Consultant and Client agrees to release Consultant from all liability arising from the use of such changes, and further agrees, to the extent permitted by law, to defend, indemnify and hold harmless Consultant, its officers, directors, employees and subconsultants from and against all claims, demands, damages or costs, including attorneys' fees, arising from the unauthorized changes.

Client Initials	Consultant Initials
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42. Client agrees that in accordance with generally accepted construction practices, the construction contractor and construction subcontractors will be required to assume sole and complete responsibility for job site conditions during the course of construction of the project, including safety of all persons and property, and that this requirement shall apply continuously and not be limited to normal working hours. Neither the professional activities of Consultant nor the presence of Consultant or his or her employees or subconsultants at a construction site shall relieve the contractor and its subcontractors of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and applicable health or safety requirements of any regulatory agency or of state law.
43. Client agrees to require its contractor and subcontractors to review the plans, specifications and documents prepared by Consultant prior to the commencement of construction-phase work. If the contractor and/or subcontractors determine there are deficiencies, conflicts, errors, omissions, code violations, improper uses of materials, or other deficiencies in the plans, specifications and documents prepared by Consultant, contractors and subcontractors shall notify Client so those deficiencies may be corrected by Consultant prior to the commencement of construction-phase work.
44. If during the construction phase of the project Client discovers or becomes aware of changed field or other conditions which necessitate clarifications, modifications or other changes to the plans, specifications, estimates or other documents prepared by Consultant, Client agrees to notify Consultant and retain Consultant to prepare the necessary changes or modifications before construction activities proceed. Further, Client agrees to require a provision in its construction contracts for the project which requires the contractor to promptly notify Client of any changed field or other conditions so that Client may in turn notify Consultant pursuant to the provisions of this paragraph. Any extra work performed by Consultant pursuant to this paragraph shall be paid for as extra services pursuant to paragraph 29.
45. Client agrees to purchase and maintain, or cause Contractor to purchase and maintain, during the course of construction, builder's risk "all risk" insurance which will name Consultant as an additional named insured as its interest may appear.
46. Client acknowledges that Consultant's scope of services for this project does not include any services related in any way to asbestos and/or hazardous or toxic materials. Should Consultant or any other party encounter such materials on the job site, or should it in any other way become known that such materials are present or may be present on the job site or any adjacent or nearby areas which may affect Consultant's services, Consultant may, at its option, suspend or terminate work on the project until such time as Client retains a qualified contractor to abate and/or remove the asbestos and/or hazardous or toxic materials and warrant that the job site is free from any hazard which may result from the existence of such materials.
47. Client hereby agrees to bring no cause of action on any basis whatsoever against Consultant, its officers and directors, principals, employees and subconsultants if such claim or cause of action in any way would involve Consultant's services for the investigation, detection, abatement, replacement, use or specification, or removal of products, materials or processes containing asbestos, asbestos cement pipe, and/or any hazardous or toxic materials. Client further agrees, to the extent permitted by law, to defend, indemnify and hold harmless Consultant, its officers, directors, principals, employees and subconsultants from any asbestos and/or hazardous or toxic material related claims that may be brought by third parties as a result of the services provided by Consultant pursuant to this agreement, except claims caused by the sole negligence or willful misconduct of Consultant.
48. Client agrees, to the extent permitted by law, to defend, indemnify and hold harmless Consultant, its officers, directors, principals, employees and subconsultants from and against all claims, losses, damages and cost caused by, arising out of, or relating to, the presence of any fungus, mildew, mold or resulting allergens, provided that such claim, loss, damage or cost is not due to the sole negligence or willful misconduct of Consultant.

Client Initials	Consultant Initials
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49. In the event of any litigation arising from or related to the services provided under this agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' fees, experts' fees and other related expenses.
50. Client agrees that in the event Consultant institutes litigation to enforce or interpret the provisions of this agreement, such litigation is to be brought and adjudicated in the appropriate court in the county in which Consultant's place of business is located, and Client waives the right to bring, try or remove such litigation to any other county or judicial district.
51. (a) Except as provided in subdivisions (b) and (c), in an effort to resolve any conflicts that arise during the design or construction of the project or following completion of the project, Client and Consultant agree that all disputes between them arising out of or relating to this agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise.

Client and Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

(b) Subdivision (a) shall not preclude or limit Consultant's right to file an action for collection of fees if the amount in dispute is within the jurisdiction of the small claims court.

(c) Subdivision (a) shall not preclude or limit Consultant's right to record, perfect or enforce applicable mechanic's lien or stop notice remedies.

52. Client agrees to limit the liability of Consultant, its principals, employees and subconsultants, to Client and to all contractors and subcontractors on the project, for any claim or action arising in tort, contract, or strict liability, to the sum of \$45,000 or Consultant's fee, whichever is greater. Client and Consultant acknowledge that this provision was expressly negotiated and agreed upon.

*Space below is provided for additional provisions as agreed upon by both the client and the Consultant.*

53. The scope of work of Consultant includes the rendition of professional services for a project. Client agrees that if Client receives a Notice of Commencement of Legal Proceedings, Client will notify Consultant within 10 days of Client's receipt of the Notice of Commencement of Legal Proceedings, provide the Notice of Commencement of Legal Proceedings either identifies Consultant as a potentially responsible party or the face of the Notice contains information which identifies Consultant's potential responsibility. If Client does not timely notify Consultant, then Client agrees, to the extent permitted by law, to defend, indemnify and hold harmless Consultant, its officers, directors, employees and subconsultants from all damages, liabilities or costs, including reasonable attorneys' and costs, arising from or related to Client's failure to timely notify Consultant.





## CNA ENGINEERING INC.

CIVIL ENGINEERING LAND SURVEYING PLANNING

CHRIS OLIVEIRA  
RCE 33407

STEPHEN J. NORMAN

April 9, 2024

Rancho Murieta Association  
Attn.: Mark Parson  
7191 Murieta Parkway  
Rancho Murieta, CA 95683  
Phone: (916) 354-3500  
Email: markp@rma-hoa.org

**Re: Stonehouse Road (A.P.N.: 073-0190-025), Summerfest Field – Rancho Murieta, CA  
Professional Services Proposal**

Dear Client:

CNA Engineering, Inc. is pleased to submit this proposal for your Project. We propose to provide the following professional service:

Because elements of our “Services” may rely on information or work supplied by others, and further, because implementation of governmental policies, guidelines and procedures are not always accurately predictable, the cost(s) provided is only an estimate.

### **Design Topographic Survey and Boundary Analysis**

1. Design Topographic Survey to include:
  - a. Establish survey control
  - b. Survey all existing structures, trees, on-site grades, street grades, and utilities (utilities will be located by a field inspection and facility maps)
  - c. Topographic information to be gathered from a combination of aerial survey and field survey
  - d. Compiled data to be analyzed and drafted
2. Boundary Analysis (no monuments set) to include:
  - a. Review the property deed, legal description and any pertinent record maps
    1. Client to provided current title report
  - b. Field survey to locate any existing monuments
  - c. Compiled data to be analyzed and drafted
  - d. Boundary to be shown on topographic survey
  - e. Existing easements **NOT** to be shown
    1. If requested by client, this will be billed on a time and material basis (see attached fee schedule)

**\$21,500.00 Estimate**  
+ reimbursables

## TERMS AND CONDITIONS

- Prior to submitting/releasing said map, plan(s), exhibits and such – CNA Engineering, Inc. requires 100% of said scope of the contract to be paid.
- Estimate applies to the initial request – any changes will be billed on a time and material basis – see attached fee schedule.
- Once plans have been submitted/released changes/revisions will be billed on a time and material basis – see attached fee schedule.
- Plan changes/revisions of any kind that are requested and/or required by any entity albeit the owner, architect, contractor, city, county, regulatory agency, etc., will be billed on a time and material basis – see attached fee schedule.
- Contract prices do not include any fees that might be required by the city, county and/or any other entity/agency.
- If needed, client to provide CNA Engineering, Inc. with a current grant deed if our office is unable to obtain one through public records.
- If needed, client to provide CNA Engineering, Inc. with a current title report (no older than 60-days) and chain of title.
- If needed, client to provide CNA Engineering, Inc. with an AutoCAD file of the approved site plan – CNA Engineering, Inc. accepts no responsibility for the accuracy of said plan(s). If the plan(s) provided does not meet regulatory standards, any redesign and/or survey crew time required will be charged on a time and material basis - see attached fee schedule.
- If the County Surveyor requires monuments to be set and shown on plans – this time will be billed on a time and material basis.
- CNA Engineering, Inc. will NOT release plans and such if account is outstanding.
- CNA Engineering, Inc. will bill on a time and material basis for meetings – see attached fee schedule.
- CNA Engineering, Inc. will bill on a time and material basis for project coordination – see attached fee schedule.
- CNA Engineering, Inc. will bill on a time and materials basis for consultation in-office and/or site meetings / phone calls / emails, etc. with client and/or their agent addressing the project and/or the re-design of project and/or how to do things at the project site – construction administration, etc. – see attached fee schedule.
- If project is on hold (for example: waiting on the client to resolve their portion of the conditions before final approval) the project will then convert to time and material as agency standards may have changed by the time the conditions are resolved resulting in additional changes that will then require more work to finalize.

- If project is started and becomes idle for 6 months or more, there will be a re-start fee - fee to be determined at the time of re-start. If idle for a year or more the project will be closed. If client decides at a further date to pursue the project a new proposal will be given.
- This Proposal does not include any of the following items, unless specified in the scope of work:
  1. Survey Control
  2. Drainage Design and/or Calculations
  3. Drainage Studies
  4. Hydraulic Studies
  5. Sewer Studies
  6. Water Flow and/or Pressure Studies
  7. Storm Drain/Water Quality Calculation and Design
  8. Structural Calculation and Details for Retaining Walls and/or Other Improvements
  9. Soils Reports
  10. Biological and/or Archeological Studies
  11. Arborist Reports
  12. Construction Staking
  13. Acoustical Reports (sound studies)
  14. Any Other Specific Engineering
  15. Title Reports or Documents
  16. Recording of Documents or Maps
  17. Legal Descriptions
  18. Dedication Documents
  19. Right of Entry Documents
  20. Fees for Permits
  21. Permit Acquisition
  22. Dry Utility Design (gas, cable, electric and telephone)
  23. Boundary Analysis
  24. SWPPP: Storm Water Pollution Prevention Plan
  25. Site Plan
  26. As Built Record Drawings
  27. LID Design: Low Impact Development Design

**REIMBURSABLE EXPENSES:** Reimbursable expenses are billed in addition to the Contract amount – see attached fee schedule.

**TERMS:** CNA Engineering, Inc. processes bills monthly for work completed. All accounts are due and payable upon receipt. Any account not paid within 30 days of billing date will be subject to finance and interest charges on the unpaid balance per month.

**PAST DUE ACCOUNT:** If account becomes past due more than 30 days all activity on Project will cease. Project will be placed on the in-active job list until account(s) is brought current. There will be no special notice given to Client that work has been halted. If CNA Engineering, Inc. suspends work because of nonpayment, CNA Engineering, Inc. does not assume liability for any damages that may arise as a result of that suspension of work. Once the account is brought current it will go back into the work que and will be worked on accordingly.

**COLLECTION:** If it becomes necessary to seek legal action to enforce or interpret the terms of this Contract, the prevailing party shall be entitled to reasonable attorney’s fees and court costs in addition to any other relief to which such party may be entitled.



INDEMNITY: Client agrees to defend, indemnify and hold CNA Engineering, Inc. its members, officers, agents and employees harmless from any and all claims, demands, liabilities and damages arising from or in any way connected with any incorrect information supplied by Client or any information that Client fails to supply or any breach by Client of the terms of this Agreement.

ASSIGNMENT: Neither party hereto may assign its respective rights and obligations hereunder, in whole or in part, without the prior written consent of the other party hereto. Any assignment without such prior written consent shall be deemed null and void. Subject to and without limiting the preceding sentence, this Agreement and every provision hereof shall bind and inure to the benefit of the parties hereto and their respective heirs, personal representatives, successors and assigns.

CLIENT'S EXCLUSIVE USE: All work performed by CNA Engineering, Inc. under this Agreement including, but not limited to, the furnishing of findings and reports, (collectively "Information") is for Client's exclusive use. Client agrees that in the event disclosure of such Information leads to any claims or litigation to indemnify, defend and hold CNA Engineering, Inc., its members, officers, agents and employees harmless from and against any liability or damages resulting from such disclosure. This provision shall survive expiration or other termination of this Agreement.

ATTORNEY'S FEES: In the event any action is commenced to enforce or interpret the terms of this Agreement then, in addition to any other appropriate relief, the prevailing party shall be entitled to recover its reasonable attorney fees and court costs.

CALIFORNIA LAW: This Agreement shall be construed and enforced in accordance with the internal laws of the State of California. If any provision of this Agreement is determined by any court of competent jurisdiction or arbitrator to be invalid, illegal, or unenforceable to any extent, that provision shall, if possible, be construed as though more narrowly drawn, if a narrower construction would avoid such invalidity, illegality, or unenforceability or, if that is not possible, such provision shall, to the extent of such invalidity, illegality, or unenforceability, be severed, and the remaining provisions of this Agreement shall remain in effect.

\* Prices quoted in this proposal are valid for 30 days.

To accept this proposal, please sign below and return to CNA Engineering, Inc. Once received, this signed proposal becomes a binding Contract and this Project will be placed in our work queue.

Respectfully submitted,



Stephen J. Norman, President

April 9, 2024

Date



Chris Oliveira, Vice President

April 9, 2024

Date

Mark Parson, Client

Date

# CNA Engineering, Inc. – Rates and Fee Schedule

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Effective January 1, 2024

## PROFESSIONAL SERVICES

(Hourly + 10% overhead markup)

PRINCIPAL	\$195.00
ENGINEER/SURVEYOR LICENSED	\$175.00
SURVEYOR/ENGINEER	\$140.00
PROJECT MANAGER	\$125.00
DESIGNER	\$100.00
CAD TECH	\$80.00
ACCOUNTING/CLERICAL	\$100.00
FIELD CREW	\$200.00 (4-hr minimum)
MEETINGS	\$200.00
CONSULTANT(S)	\$ cost + 15%
EXPERT WITNESS	\$300.00
PUBLIC WORKS PROJECTS	\$ to be determined by jurisdiction – prevailing wage

## REIMBURSABLES

(Cost plus 15% markup)

ADVANCED FEES	\$ cost
STAKES	\$ cost
MONUMENTS	\$ cost
SHIPPING	\$ cost
MILEAGE	\$(IRS allowable rate)
8 X 11 PRINTS	\$2.00 per sheet
11 X 17 PRINTS	\$3.00 per sheet
18 X 26 PRINTS	\$4.00 per sheet
24 X 36 PRINTS	\$5.00 per sheet
MYLAR PRINTS	\$25.00 per sheet
PHOTO COPIES	\$.50 per sheet
REALQUEST (deed/property research)	\$5.50 per sheet
OUTSIDE PRINTING	\$ cost
DISK COPY	\$15.00
TRAVEL (lodging, meals, etc.)	\$ cost (per diem)

**The rates listed above are subject to change at the discretion of CNA Engineering, Inc.**

## General Manager

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**From:** Val Baldo <vbaldo@placertitle.com>  
**Sent:** Friday, March 29, 2024 11:22 AM  
**To:** Mark Parsons  
**Cc:** Mike Robertson  
**Subject:** RE: Escuela Park - Topo Limits .kmz

Hello Mark,

It was a pleasure speaking with you today. As discussed, Placer Title Company is prepared to issue a title report ( Conditional title guarantee) for the Escuela Park project. Said report will include a color-coded easement map for your engineer's use. The cost this report is \$700.00.

We appreciate the opportunity to assist you with your park site project.

Best,  
Val Baldo  
Placer Title Company  
Sacramento County Division President  
(916) 947-3646 c  
vbaldo@placertitle.com



### Val Baldo

Sacramento County Division President, Placer Title Company

M: 916.947.3747

vbaldo@placertitle.com | www.placertitle.com

[Open an Order](#) • [Office Locator](#) • [Property Info](#)  
[Resource Documents](#) • [PTC Companion](#)



**Wire Fraud Warning: Email and wire fraud are on the rise. If you are wiring funds for an open transaction, please contact your Escrow Officer at an independently verified phone number to verify all wire information prior to wiring funds.**

-----Original Message-----

From: Mike Robertson <miker@bwengineers.com>  
Sent: Monday, March 25, 2024 12:45 PM  
To: markp@RMA-HOA.ORG  
Cc: Val Baldo <vbaldo@placertitle.com>  
Subject: RE: Escuela Park - Topo Limits .kmz

Mark

Val Baldo with Placer title co is cc'd here.

We should get a preliminary title report to capture all the existing easement that have recorded against the Escuela Park parcel.

Val can help you on this .  
She will need the contact info for her proposal / work order.

Michael Robertson  
President  
BAKER-WILLIAMS ENGINEERING GROUP  
6939 Sunrise Blvd, Suite 112  
Citrus Heights, CA 95610  
Direct 916-891-2031  
C 916-768-9312

-----Original Message-----

From: Mike Robertson  
Sent: Monday, March 25, 2024 12:27 PM  
To: 'markp@RMA-HOA.ORG' <markp@RMA-HOA.ORG>  
Subject: Escuela Park - Topo Limits .kmz

Hi Mark

See attached KMZ for the topo limits.  
Please confirm if the limits are good, I will forward to our aerial co for pricing . We always include a scalable color photo to go along with the topo survey.

I have a inquire into Placer Title Co to get the contact to quote the Prelim Title Report.

Michael Robertson  
President  
BAKER-WILLIAMS ENGINEERING GROUP  
6939 Sunrise Blvd, Suite 112  
Citrus Heights, CA 95610  
Direct 916-891-2031  
C 916-768-9312

**RANCHO MURIETA CSD  
BUDGET ANALYSIS  
FY 24-25  
(DRAFT)**

# Agenda

Introduction

Goals

Identify Budgetary Needs

Discussion: Rate Increases (3 Scenarios)

Discussion: Reserves

Questions and Discussion

# GOALS



# GOALS

- Operating revenues cover operating expenses in each operational area.
  - Cost management
  - Rate increases
- Build reserves.
- Property tax assessments – Estimated \$925k
  - Rate stabilization
  - Augment reserves



# BUDGETARY NEEDS



# Budget Needs

CSD (All Funds)				
Description	FY 23-24 Budget	FY 24-25 Proposed	\$ Change	% Change
Operating Expense	\$ 9,210,077	\$ 9,019,362	\$ (190,715)	-2.1%

Administration				
Description	FY 23-24 Budget	FY 24-25 Proposed	\$ Change	% Change
Operating Expense	\$ 2,046,308	\$ 1,786,551	\$ (259,757)	-12.7%

## Allocate Overhead

Water	(745,435)	(929,007)	(183,572)	24.6%
Wastewater	(496,957)	(482,369)	14,588	-2.9%
Drainage	(84,162)	(53,597)	30,565	-36.3%
Solid Waste	(40,077)	(71,462)	(31,385)	78.3%
Security	(637,227)	(250,117)	387,110	-60.7%
<b>TOTAL w/ Admin OH</b>	<b>\$ 42,450</b>	<b>\$ -</b>	<b>\$ (42,450)</b>	<b>-100.0%</b>

# Budget Needs

Water				
Description	FY 23-24 Budget	FY 24-25 Proposed	\$ Change	% Change
Operating Expense	\$ 2,900,822	\$ 2,556,134	\$ (344,688)	-11.9%
Admin Allocation	745,436	929,007	183,571	24.6%
<b>TOTAL</b>	<b>\$ 3,646,258</b>	<b>\$ 3,485,141</b>	<b>\$ (161,117)</b>	<b>-4.4%</b>

Wastewater				
Description	FY 23-24 Budget	FY 24-25 Proposed	\$ Change	% Change
Operating Expense	\$ 1,392,706	\$ 1,676,473	\$ 283,767	20.4%
Admin Allocation	496,957	482,369	(14,588)	-2.9%
<b>TOTAL</b>	<b>\$ 1,889,663</b>	<b>\$ 2,158,842</b>	<b>\$ 269,179</b>	<b>14.2%</b>

# Budget Needs

Drainage				
Description	FY 23-24 Budget	FY 24-25 Proposed	\$ Change	% Change
Operating Expense	\$ 221,694	\$ 208,967	\$ (12,727)	-5.7%
Admin Allocation	84,162	53,597	(30,565)	-36.3%
<b>TOTAL</b>	<b>\$ 305,856</b>	<b>\$ 262,564</b>	<b>\$ (43,293)</b>	<b>-14.2%</b>

Security				
Description	FY 23-24 Budget	FY 24-25 Proposed	\$ Change	% Change
Operating Expense	\$ 1,254,124	\$ 1,257,196	\$ 3,072	0.2%
Admin Allocation	637,227	250,117	(387,110)	-60.7%
<b>TOTAL</b>	<b>\$ 1,891,351</b>	<b>\$ 1,507,313</b>	<b>\$ (384,038)</b>	<b>-20.3%</b>

# Budget Needs

Solid Waste				
Description	FY 23-24 Budget	FY 24-25 Proposed	\$ Change	% Change
Operating Expense	\$ 1,394,424	\$ 1,534,041	\$ 139,617	10.0%
Admin Allocation	40,077	71,462	31,385	78.3%
<b>TOTAL</b>	<b>\$ 1,434,501</b>	<b>\$ 1,605,503</b>	<b>\$ 171,002</b>	<b>11.9%</b>

FY 24-25 is the final year of the SB 1383 organic waste fee phase in.

# RATE INCREASES



**"Balanced Operating" Budget - Each Fund Covers its Own Expenses**

	<b>Water Base 22% Reserve 0% Usage 25%</b>	<b>Wastewater Base 10% Reserve 0%</b>	<b>Drainage Measure J 2% Annual</b>	<b>Solid Waste 14.9% - 16.8% Cal Waste SB 1383</b>	<b>Security Measure J 2% Annual</b>	<b>TOTAL All Funds</b>
Projected Revenue	\$ 3,511,470	\$ 2,161,050	\$ 263,741	\$ 1,627,569	\$ 1,627,247	\$ 9,191,077
Op Ex with Admin Allocation	3,485,141	2,158,842	262,564	1,605,503	1,507,313	9,019,362
<b>Net Operating Income (Deficit)</b>	<b>\$ 26,329</b>	<b>\$ 2,208</b>	<b>\$ 1,177</b>	<b>\$ 22,066</b>	<b>\$ 119,934</b>	<b>\$ 171,715</b>

**Average Monthly Customer Bill**

***Residential Metered Lot  
(Inside the gates)***

	Current Monthly Rates July 1, 2023	Proposed Monthly Rates July 1, 2024	\$ Change	% Change
<b>Water</b>				
<i>Average Usage in CF</i>	<i>1,471</i>	<i>1,471</i>		
Residential Base (excluding reserves)	\$ 42.84	\$ 52.26	\$ 9.42	22.0%
Reserve Contribution	14.00	14.00	-	0.0%
<i>Water Base Charge</i>	<i>56.84</i>	<i>66.26</i>	<i>9.42</i>	<i>16.6%</i>
Water Usage (per 100 cubic foot)    \$2.17 → \$2.71	31.92	39.89	7.98	25.0%
<b>Total Water</b>	88.76	106.16	17.40	19.6%
<b>WTP Debt Service Charge</b>	6.00	6.00	-	0.0%
<b>Wastewater</b>				
Residential Base (excluding reserves)	54.12	59.53	5.41	10.0%
Reserve Contribution	14.00	14.00	-	0.0%
<i>Wastewater Base Charge</i>	<i>68.12</i>	<i>73.53</i>	<i>5.41</i>	<i>7.9%</i>
<b>Solid Waste (avg. 65 Gallon Container)</b>	38.96	44.75	5.79	14.9%
Solid Waste Administrative Fee	3.00	3.00	-	0.0%
<b>Security Tax</b>	32.18	32.82	0.64	2.0%
<b>Drainage Tax</b>	5.64	5.75	0.11	2.0%
<b>Total RMCSD Bill</b>	<b>\$ 242.66</b>	<b>\$ 272.02</b>	<b>\$ 29.36</b>	<b>12.10%</b>

**"Property Tax - Rate Stabilization" Budget - Property Tax Used to Phase in Needed Increases**

	<b>Water Base 20% Reserve 0% Usage 10%</b>	<b>Wastewater Base 10% Reserve 0%</b>	<b>Drainage Measure J 2% Annual</b>	<b>Solid Waste 14.9% - 16.8% Cal Waste SB 1383</b>	<b>Security Measure J 2% Annual</b>	<b>TOTAL All Funds</b>
Projected Revenue	\$ 3,279,397	\$ 2,161,050	\$ 263,741	\$ 1,627,569	\$ 1,627,247	\$ 8,959,004
Op Ex with Admin Allocation	3,485,141	2,158,842	262,564	1,605,503	1,507,313	9,019,362
<b>Net Operating Income (Deficit)</b>	<b>\$ (205,744)</b>	<b>\$ 2,208</b>	<b>\$ 1,177</b>	<b>\$ 22,066</b>	<b>\$ 119,934</b>	<b>\$ (60,358)</b>

<b>Average Monthly Customer Bill</b>		Current Monthly Rates	Proposed Monthly Rates	\$ Change	% Change
		July 1, 2023	July 1, 2024		
<b>Residential Metered Lot (Inside the gates)</b>					
<b>Water</b>	<b>Average Usage in CF</b>	<b>1,471</b>	<b>1,471</b>		
Residential Base (excluding reserves)		\$ 42.84	\$ 51.41	\$ 8.57	20.0%
Reserve Contribution		14.00	14.00	-	0.0%
<i>Water Base Charge</i>		56.84	65.41	8.57	15.1%
Water Usage (per 100 cubic foot)	\$2.17 → \$2.39	31.92	35.11	3.19	10.0%
<b>Total Water</b>		88.76	100.51	11.76	13.2%
<b>WTP Debt Service Charge</b>		6.00	6.00	-	0.0%
<b>Wastewater</b>					
Residential Base (excluding reserves)		54.12	59.53	5.41	10.0%
Reserve Contribution		14.00	14.00	-	0.0%
<i>Wastewater Base Charge</i>		68.12	73.53	5.41	7.9%
<b>Solid Waste (avg. 65 Gallon Container)</b>		38.96	44.75	5.79	14.9%
Solid Waste Administrative Fee		3.00	3.00	-	0.0%
<b>Security Tax</b>		32.18	32.82	0.64	2.0%
<b>Drainage Tax</b>		5.64	5.75	0.11	2.0%
<b>Total RMCSD Bill</b>		<b>\$ 242.66</b>	<b>\$ 266.37</b>	<b>\$ 23.72</b>	<b>9.77%</b>



**"Property Tax-Rate Stabilization 2" Budget-Property Tax Used to Phase in Needed Increases**

	<b>Water Base 15% Reserve 0% Usage 10%</b>	<b>Wastewater Base 10% Reserve 0%</b>	<b>Drainage Measure J 2% Annual</b>	<b>Solid Waste 14.9% - 16.8% Cal Waste SB 1383</b>	<b>Security Measure J 2% Annual</b>	<b>TOTAL All Funds</b>
Projected Revenue	\$ 3,207,965	\$ 2,161,050	\$ 263,741	\$ 1,627,569	\$ 1,627,247	\$ 8,887,572
Op Ex with Admin Allocation	3,485,141	2,158,842	262,564	1,605,503	1,507,313	9,019,362
<b>Net Operating Income (Deficit)</b>	<b>\$ (277,176)</b>	<b>\$ 2,208</b>	<b>\$ 1,177</b>	<b>\$ 22,066</b>	<b>\$ 119,934</b>	<b>\$ (131,790)</b>

<b>Average Monthly Customer Bill</b>		Current Monthly Rates	Proposed Monthly Rates	\$ Change	% Change
		July 1, 2023	July 1, 2024		
<b>Residential Metered Lot (Inside the gates)</b>					
<b>Water</b>	<i>Average Usage in CF</i>	<b>1,471</b>	<b>1,471</b>		
Residential Base (excluding reserves)		\$ 42.84	\$ 49.27	\$ 6.43	15.0%
Reserve Contribution		14.00	14.00	-	0.0%
<i>Water Base Charge</i>		56.84	63.27	6.43	11.3%
Water Usage (per 100 cubic foot)	\$2.17 → \$2.39	31.92	35.11	3.19	10.0%
<b>Total Water</b>		88.76	98.37	9.62	10.8%
<b>WTP Debt Service Charge</b>		6.00	6.00	-	0.0%
<b>Wastewater</b>					
Residential Base (excluding reserves)		54.12	59.53	5.41	10.0%
Reserve Contribution		14.00	14.00	-	0.0%
<i>Wastewater Base Charge</i>		68.12	73.53	5.41	7.9%
<b>Solid Waste (avg. 65 Gallon Container)</b>		38.96	44.75	5.79	14.9%
Solid Waste Administrative Fee		3.00	3.00	-	0.0%
<b>Security Tax</b>		32.18	32.82	0.64	2.0%
<b>Drainage Tax</b>		5.64	5.75	0.11	2.0%
<b>Total RMCSD Bill</b>		<b>\$ 242.66</b>	<b>\$ 264.23</b>	<b>\$ 21.58</b>	<b>8.89%</b>

# RESERVES



# Reserves

	FY 24-25 Projections					TOTAL All Funds
	Water	Wastewater	Drainage	Solid Waste	Security	
Reserve Contribution	\$ 493,508	\$ 496,907	\$ -	\$ -	\$ -	\$ 990,415
Connection Fees	154,231	47,682			1,460	203,373
Security Impact Fees					25,200	25,200
Interest and Investment Earnings	243,834	178,148			2,305	424,287
<b>Net Operating Income (Deficit)</b>	<b>\$ 891,573</b>	<b>\$ 722,737</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,965</b>	<b>\$ 1,643,275</b>

Property Taxes to Reserves - 3 Scenarios		Total Additions to Reserves FY 24-25
Property Taxes to Reserves (Balanced)	925,000	2,568,275
Property Taxes to Reserves (Rate Stabilization A)	719,257	2,362,532
Property Taxes to Reserves (Rate Stabilization B)	647,824	2,291,099

# Reserves

Investments	Estimated Average Balance	Est. Avg. Rate of Return	Projected Investment Income
Banner Money Mkt	\$ 875,000	4%	\$ 35,000
Banner CD	2,992,183	4%	119,687
Camp	692,732	4%	27,709
CA Class	8,755,578	4%	350,223
<b>TOTAL</b>	<b>\$ 13,315,493</b>		<b>\$ 532,620</b>
			\$ 108,333
			\$ 424,287

**TOTAL**

**Unrestricted**  
**Restricted**

Investments	Estimated Average Balance	Est. Avg. Rate of Return
Banner CD	\$ 2,992,183	4%
Camp	692,732	4%
CA Class	8,795,781	4%
<b>TOTAL</b>	<b>\$ 12,480,696</b>	

# Notes

Each operational area operating in the black and grow reserves.

- Manage costs – continue to look for ways to control expenditures.
- Rate increases – enough to cover monthly operating expenses.

Property taxes to augment reserves.

- As much as possible annually to augment reserves.
- Tool for rate stabilization for phase-in of rates needed to cover expenses.

Take advantage of high return on investments.

Capital Projects – consider essential or cost cutting projects.

**QUESTIONS/  
COMMENTS**

# Balanced Budget

**DRAFT**

Rancho Murieta Community Services District  
All Funds  
FY 2024-25 Budget

RATE INCREASES:			
Water Rates Incr. 22% / 25% / 0%		Base / Use / Reserve	
Sewer Rates Incr. 10% / 0%		Base / Reserve	
Drainage / Security Rates Incr. 2%		Measure J 2% YoY	
Solid Waste Rates Incr. 4.85% CPI + \$3.50 for Organics + \$0.50 Admin.			

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b> (Excluding Property Tax Revenue)							
Residential Fees	5,766,368	6,161,333	6,470,918	7,151,819	7,700,394	548,575	8%
Commercial Fees	675,080	754,466	765,677	978,610	1,266,349	287,739	29%
Late Fees & Penalties	40,643	63,300	75,100	38,100	41,000	2,900	8%
Other Sales	38,089	41,784	39,650	10,400	8,400	(2,000)	-19%
Permit Fees	20,897	7,800	7,800	9,000	10,000	1,000	11%
Interest and Investment Earnings	1,342	8,840	49,150	45,350	108,333	62,983	139%
Other Charges	258,811	51,080	89,820	122,420	56,600	(65,820)	-54%
<b>Total Revenue</b>	<b>6,801,230</b>	<b>7,088,603</b>	<b>7,498,115</b>	<b>8,355,699</b>	<b>9,191,077</b>	<b>835,378</b>	<b>10%</b>
<b>Expenditures</b> (Including Administrative Overhead)							
Salaries	2,416,725	2,578,034	2,885,047	2,956,858	2,810,098	(146,760)	-5%
Benefits & Pension	1,613,865	1,789,808	1,644,369	1,440,066	1,873,265	433,199	30%
Professional Services	715,077	599,855	744,309	873,100	400,900	(472,200)	-54%
Materials & Supplies	377,374	416,620	419,618	500,700	570,150	69,450	14%
Maintenance & Repairs	687,803	559,438	560,878	638,100	724,100	86,000	13%
Utilities	689,400	269,263	303,450	440,000	446,900	6,900	2%
Contract Sub-hauler	599,559	878,876	978,497	1,259,167	1,439,361	180,194	14%
County Surcharge	28,541	43,367	45,360	94,176	94,680	504	1%
Other Expenses	28,878	379,771	563,154	582,911	659,908	76,997	13%
Water Studies	196,074	46,000	-	425,000	-	(425,000)	-100%
<b>Total Expenditures</b>	<b>7,353,296</b>	<b>7,561,032</b>	<b>8,144,682</b>	<b>9,210,077</b>	<b>9,019,362</b>	<b>(190,715)</b>	<b>-2%</b>
<b>Net Operating Income / (Deficit)</b>	<b>(552,066)</b>	<b>(472,429)</b>	<b>(646,567)</b>	<b>(854,378)</b>	<b>171,715</b>	<b>1,026,093</b>	<b>-120%</b>
Property Tax Assessment Revenue	764,754	731,750	775,000	818,000	925,000	107,000	13%
Property Tax to Rate Stabalization	764,754	534,623	775,000	818,000	-		
Property Tax to Reserves	-	197,127	-	-	925,000		
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	502,618	-	-	896,280	990,415	94,135	11%
Connection Fees	180,950	-	-	544,320	203,373	(340,947)	-63%
Water Plant Debt	187,901	-	-	196,400	188,496	(7,904)	-4%
Water Plant Debt	(151,671)	-	-	(159,651)	(159,651)	-	0%
Security Impact Fees	6,000	-	-	-	25,200	25,200	
Interest and Investment Earnings (Restr.)	46,392	-	-	-	424,287	424,287.00	
<b>Total Restricted for Capital Projects</b>	<b>772,190</b>	<b>-</b>	<b>-</b>	<b>1,477,349</b>	<b>1,672,120</b>	<b>194,771</b>	<b>13%</b>
<b>NET Revenue/Expense</b> <b>(Restricted &amp; Unrestricted)</b>	<b>984,878</b>	<b>259,321</b>	<b>128,433</b>	<b>1,440,971</b>	<b>2,768,835</b>	<b>1,327,864</b>	<b>92%</b>

# Balanced Budget

**DRAFT**

Rancho Murieta Community Services District  
Administration - Fund 100  
FY 2024-25 Budget

ALL Revenue and Expense Allocated to Other Funds

	PY-2 FY 2020-21	PY-1 FY 2021-22	PY FY 2022-23	CY FY 2023-24	BY FY 2024-25	\$ Change	% Change
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget		
<b>Revenue</b>							
Property Tax Assessments	764,754	731,750	775,000	818,000	925,000	107,000	13.08%
Interest and Investment Earnings	-	240	450	450	-	(450)	-100.00%
Other Charges	-	24,300	42,000	42,000	-	(42,000)	-100.00%
<b>Total Revenue</b>	<b>764,754</b>	<b>756,290</b>	<b>817,450</b>	<b>860,450</b>	<b>925,000</b>	<b>64,550</b>	<b>8%</b>
<b>Expenditures</b>							
Salaries	726,451	802,200	948,800	877,606	886,948	9,342	1%
Benefits & Pension	251,406	695,575	464,173	570,002	630,953	60,952	11%
Professional Services	133,131	298,287	403,663	435,000	87,500	(347,500)	-80%
Materials & Supplies	79,905	61,400	64,750	57,700	151,150	93,450	162%
Other Expenses	70,099	119,100	96,400	106,000	30,000	(76,000)	-72%
<b>Total Expenditures</b>	<b>1,260,992</b>	<b>1,976,562</b>	<b>1,977,786</b>	<b>2,046,308</b>	<b>1,786,551</b>	<b>(259,757)</b>	<b>-13%</b>
<b>Allocate Revenues</b>							
To Water - Operations Studies	(354,848)	-	-	(425,000)	(462,500)	37,500	-9%
To Wastewater - Capital Projects	(91,152)	-	-	(283,000)	(453,250)	170,250	-60%
To Drainage - Operations	(52,547)	(82,107)	(89,783)	(60,000)	(9,250)	(50,750)	85%
To Solid Waste - Operations	-	-	(110,975)	-	-	-	
To Security - Operations	(266,207)	(452,516)	(414,591)	(50,000)	-	(50,000)	100%
	(764,754)	(534,623)	(615,349)	(818,000)	(925,000)	107,000	-13%
<b>Allocate Expenses</b>							
From Water - Cost Allocation	655,716	1,027,812	1,028,449	745,435	929,007	(283,014)	-38%
From Wastewater - Cost Allocation	340,468	533,672	534,002	496,957	482,369	(37,045)	-7%
From Drainage - Admin Cost Allocation	37,830	59,297	59,334	84,162	53,597	24,828	30%
From Solid Waste - Admin Cost Allocation	50,440	79,062	79,111	40,077	71,462	(39,034)	-97%
From Security - Admin Cost Allocation	176,539	276,719	276,890	637,227	250,117	360,337	57%
	1,260,992	1,976,562	1,977,786	2,003,858	1,786,551	26,072	1%
<b>Net Annual Activity</b>	<b>-</b>	<b>221,667</b>	<b>202,101</b>	<b>-</b>	<b>-</b>	<b>-</b>	



# Balanced Budget

**DRAFT**

Rancho Murieta Community Services District  
Water - Fund 200  
FY 2024-25 Budget

	PY-2 FY 2020-21 Actuals	PY-1 FY 2021-22 Adopted Budget	PY FY 2022-23 Adopted Budget	CY FY 2023-24 Adopted Budget	BY FY 2024-25 Proposed Budget	\$ Change	% Change
<b>Revenue</b>							
Residential Fees	2,302,266	2,229,226	2,490,075	2,567,000	3,014,429	447,429	17%
Commercial Fees	266,084	329,915	320,737	427,000	424,351	(2,649)	-1%
Late Fees & Penalties	10,161	19,200	20,000	10,000	12,000	2,000	20%
Other Sales	35,905	39,600	37,400	8,400	8,400	-	0%
Interest and Investment Earnings	-	3,800	3,800	-	17,150	17,150	
Other Charges	208,845	12,785	33,320	68,760	35,140	(33,620)	-49%
<b>Total Revenue</b>	<b>2,823,261</b>	<b>2,634,526</b>	<b>2,905,332</b>	<b>3,081,160</b>	<b>3,511,470</b>	<b>430,310</b>	<b>14%</b>
<b>Expenditures - Supervision &amp; Management</b>							
Salaries	268,641	147,940	131,210	176,098	144,986	(31,112)	-18%
Benefits & Pension	268,573	56,950	59,590	49,226	79,157	29,931	61%
Professional Services	241,965	133,200	120,000	150,000	160,000	10,000	7%
Materials & Supplies	13,850	35,455	43,905	48,600	38,000	(10,600)	-22%
Maintenance & Repairs	86,605	41,820	47,100	60,000	145,000	85,000	142%
Other Expenses	(110,442)	142,005	246,915	242,800	148,140	(94,660)	-39%
Water Studies	196,074	46,000	-	425,000	-	(425,000)	-100%
<b>Total Supervision &amp; Management Expense</b>	<b>965,266</b>	<b>603,370</b>	<b>648,720</b>	<b>1,151,724</b>	<b>715,283</b>	<b>(436,441)</b>	<b>-38%</b>
<b>Expenditures - Source of Supply</b>							
Salaries	18,344	24,238	24,442	25,220	17,632	(7,588)	-30%
Benefits & Pension	8,687	11,493	11,919	10,498	11,596	1,099	10%
Professional Services	135,213	46,000	47,500	50,000	40,000	(10,000)	-20%
Materials & Supplies	5,103	13,500	17,500	27,500	5,000	(22,500)	-82%
Maintenance & Repairs	28,797	30,000	25,000	40,000	60,000	20,000	50%
Utilities	151,159	84,025	87,450	93,000	65,000	(28,000)	-30%
Other Expenses	-	250	-	5,000	165,000	160,000	3200%
<b>Total Source of Supply Expense</b>	<b>347,303</b>	<b>209,506</b>	<b>213,811</b>	<b>251,218</b>	<b>364,228</b>	<b>113,011</b>	<b>45%</b>
<b>Expenditures - Water Treatment</b>							
Salaries	188,430	207,924	256,641	284,806	242,889	(41,917)	-15%
Benefits & Pension	102,602	120,090	125,139	120,934	165,874	44,940	37%
Professional Services	-	600	-	20,000	40,000	20,000	100%
Materials & Supplies	105,061	103,200	109,000	155,000	165,000	10,000	6%
Maintenance & Repairs	141,682	94,000	109,000	150,000	150,000	-	0%
Utilities	129,527	61,348	65,000	140,000	140,000	-	0%
Other Expenses	8,846	4,380	3,500	5,000	-	(5,000)	-100%
<b>Total Water Treatment Expense</b>	<b>676,148</b>	<b>591,542</b>	<b>668,280</b>	<b>875,740</b>	<b>903,763</b>	<b>28,023</b>	<b>3%</b>
<b>Expenditures - Transmission and Delivery</b>							
Salaries	196,159	207,924	256,641	284,806	193,096	(91,710)	-32%
Benefits & Pension	97,264	120,090	125,139	105,334	144,764	39,430	37%
Professional Services	-	-	-	15,000	-	(15,000)	-100%
Materials & Supplies	60,470	51,400	41,500	47,000	25,000	(22,000)	-47%
Maintenance & Repairs	86,268	70,000	80,000	80,000	125,000	45,000	56%
Utilities	86,800	41,278	42,000	85,000	85,000	-	0%
Other Expenses	1,460	600	-	5,000	-	(5,000)	-100%
<b>Total Transmission and Delivery</b>	<b>528,421</b>	<b>491,292</b>	<b>545,280</b>	<b>622,140</b>	<b>572,860</b>	<b>(49,280)</b>	<b>-8%</b>
<b>Total Expenditures</b>	<b>2,517,138</b>	<b>1,895,710</b>	<b>2,076,091</b>	<b>2,900,822</b>	<b>2,556,134</b>	<b>(344,688)</b>	<b>-12%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>306,123</b>	<b>738,816</b>	<b>829,241</b>	<b>180,338</b>	<b>955,336</b>	<b>774,998</b>	<b>430%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	354,848	-	-	425,000	-	(425,000)	-100%
Admin Other Revenue Allocation	-	-	-	-	-	-	-
Administrative Expense Allocation	(655,716)	(736,038)	(744,258)	(745,436)	(929,007)	(183,571)	25%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>5,255</b>	<b>2,778</b>	<b>84,983</b>	<b>(140,098)</b>	<b>26,329</b>	<b>166,427</b>	<b>-119%</b>

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	268,325	-	-	449,232	493,508	44,276	10%
Connection Fees	121,785	-	-	544,320	154,231	(390,089)	-72%
Water Plant Debt	187,901	-	-	196,400	188,496	(7,904)	-4%
Water Plant Debt	(144,397)			(159,651)	(159,651)	-	0%
Interest Expense	(7,109)						
Security Impact Fees						-	
Property Tax Assessment Revenue							
Interest and Investment Earnings	15,202				243,834	243,834.00	
<b>Total Restricted for Capital Projects</b>	<b>441,707</b>	<b>-</b>	<b>-</b>	<b>1,030,301</b>	<b>920,418</b>	<b>(109,883)</b>	<b>-11%</b>
Property Tax Assessment Revenue (Reserves)					462,500	462,500	
<b>Total Restricted and Property Tax Revenue</b>	<b>441,707</b>	<b>-</b>	<b>-</b>	<b>1,030,301</b>	<b>1,382,918</b>	<b>352,617</b>	<b>34%</b>
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>446,962</b>	<b>2,778</b>	<b>84,983</b>	<b>890,203</b>	<b>1,409,247</b>	<b>519,044</b>	<b>58%</b>

# Balanced Budget

**DRAFT**

Rancho Murieta Community Services District  
Wastewater - Fund 250  
FY 2024-25 Budget

	PY-2 FY 2020-21	PY-1 FY 2021-22	PY FY 2022-23	CY FY 2023-24	BY FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b>							
Residential Fees	1,335,947	1,479,998	1,486,937	1,694,592	1,904,097	209,505	14%
Commercial Fees	147,045	153,192	153,192	228,610	209,157	(19,453)	-13%
Late Fees & Penalties	10,161	18,000	18,000	20,000	20,000	-	0%
Other Sales	2,184	2,184	2,250	2,000		(2,000)	-89%
Interest and Investment Earnings		2,500	42,500	42,500	12,530	(29,970)	-71%
Other Charges	15,964	4,395	500	-	15,265	15,265	3053%
Loan Proceeds		-	-	-	-	-	
<b>Total Revenue</b>	<b>1,511,301</b>	<b>1,660,269</b>	<b>1,703,379</b>	<b>1,987,702</b>	<b>2,161,050</b>	<b>173,347</b>	<b>10%</b>
<b>Expenditures - Supervision &amp; Management</b>							
Salaries	39,178	72,264	73,326	75,659	144,986	69,327	95%
Benefits & Pension	380,233	35,080	34,650	31,361	86,197	54,836	158%
Professional Services	43,625	42,000	47,000	65,000	35,000	(30,000)	-64%
Materials & Supplies	8,399	51,625	35,325	41,500	6,500	(35,000)	-99%
Maintenance & Repairs	53,550	65,837	68,687	75,500	28,500	(47,000)	-68%
Other Expenses	33,788	57,710	159,876	125,380	179,875	54,495	34%
Utilities	34,882				24,000		
Capital Projects						-	
	593,655	324,516	418,864	414,400	505,058	66,658	16%
<b>Expenditures - Collection</b>							
Salaries	54,528	123,616	171,094	176,537	222,889	46,352	27%
Benefits & Pension	11,919	74,408	80,850	77,155	132,881	55,726	69%
Professional Services	16,338	1,200	2,500	3,000		(3,000)	-120%
Materials & Supplies	91	1,800	3,100	3,000		(3,000)	-97%
Maintenance & Repairs	98,652	120,000	100,000	100,000	100,000	-	0%
Utilities	43,715	63,278	64,000	72,000	50,000	(22,000)	-34%
Other Expenses	38					-	
	225,281	384,302	421,544	431,692	505,770	74,078	18%
<b>Expenditures - Treatment</b>							
Salaries	180,045	163,361	211,423	214,367	193,096	(21,271)	-10%
Benefits & Pension	53,817	95,330	99,908	87,247	125,549	38,302	38%
Professional Services	11,811	1,200	1,200	2,000		(2,000)	-167%
Materials & Supplies	65,603	75,000	76,000	90,000	167,000	77,000	101%
Maintenance & Repairs	131,164	98,000	98,000	100,000	100,000	-	0%
Utilities	194,645	17,634	45,000	50,000	50,000	-	0%
Other Expenses	9,251	500	600	3,000	30,000	27,000	4500%
	646,336	451,025	532,131	546,614	665,645	119,031	22%
<b>Total Expenditures</b>	<b>1,465,272</b>	<b>1,159,843</b>	<b>1,372,539</b>	<b>1,392,706</b>	<b>1,676,473</b>	<b>283,767</b>	<b>21%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>46,029</b>	<b>500,426</b>	<b>330,840</b>	<b>594,996</b>	<b>484,577</b>	<b>(110,420)</b>	<b>-33%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	91,152		159,651				0%
Admin Other Revenue Allocation							
Administrative Expense Allocation	(340,468)	(490,187)	(490,491)	(496,957)	(482,369)	14,588	-3%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>(203,287)</b>	<b>10,239</b>	<b>-</b>	<b>98,039</b>	<b>2,208</b>	<b>259,767</b>	

# Balanced Budget

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	234,293		-	447,048	496,907	49,859	
Connection Fees	26,945	-	-	-	47,682	47,682	
Water Plant Debt						-	
Water Plant Debt						-	
Security Impact Fees						-	
Interest and Investment Earnings	26,512				178,148	178,148	
<b>Total Restricted for Capital Projects</b>	<b>287,750</b>	<b>-</b>	<b>-</b>	<b>447,048</b>	<b>722,737</b>	<b>275,689</b>	
Property Tax Assessment Revenue (Reserves)					453,250	453,250	
<b>Total Restricted and Property Tax Revenue</b>	<b>287,750</b>	<b>-</b>	<b>-</b>	<b>447,048</b>	<b>1,175,987</b>	<b>728,939</b>	
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>84,463</b>	<b>10,239</b>	<b>-</b>	<b>545,087</b>	<b>1,178,195</b>	<b>633,108</b>	

# Balanced Budget

**DRAFT**

Rancho Murieta Community Services District  
 Drainage - Fund 260  
 FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b>							
Residential Fees	178,339	170,380	184,882	191,000	193,340	2,340	
Commercial Fees	40,490	44,536	55,762	49,000	41,055	(7,945)	
Interest and Investment Earnings		-	-	-	28,761	-	10%
Other Charges	8,857	-	-	-	585	-	
<b>Total Revenue</b>	<b>227,686</b>	<b>214,916</b>	<b>240,644</b>	<b>240,000</b>	<b>263,741</b>	<b>23,741</b>	
<b>Expenditures</b>							
Salaries	66,229	104,783	106,323	113,488	87,732	(25,756)	-61%
Benefits & Pension	92,072	49,730	51,843	29,806	56,422	26,616	-54%
Professional Services	21,403	20,500	41,477	33,500	13,000	(20,500)	-58%
Materials & supplies	18,887	17,000	22,538	19,400	9,000	(10,400)	
Maintenance & Repairs	7,854	11,715	12,100	12,000	5,000	(7,000)	106%
Utilities	16,929	1,700	-	-	10,000	10,000	-6%
Other Expenses	12,428	9,000	13,500	13,500	27,813	14,313	199%
<b>Total Expenditures</b>	<b>235,802</b>	<b>214,428</b>	<b>247,781</b>	<b>221,694</b>	<b>208,967</b>	<b>(12,727)</b>	
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>(8,116)</b>	<b>488</b>	<b>(7,137)</b>	<b>18,306</b>	<b>54,774</b>	<b>36,468</b>	
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	52,547	82,107	89,783	60,000			
Admin Other Revenue Allocation							
Administrative Expense Allocation	(37,830)	(82,595)	(82,646)	(84,162)	(53,597)	30,565	
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>6,601</b>	<b>-</b>	<b>-</b>	<b>(5,856)</b>	<b>1,177</b>	<b>7,034</b>	
<b>Restricted for Capital Projects</b>							
Connection Fees	5,252					-	
Interest and Investment Earnings	3,081						
<b>Total Restricted for Capital Projects</b>	<b>8,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Property Tax Assessment Revenue (Reserves)					9,250	9,250	
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>8,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,250</b>	<b>9,250</b>	

# Balanced Budget

**DRAFT**

Rancho Murieta Community Services District  
Solid Waste - Fund 400  
FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b>							
Residential Fees	752,395	984,986	959,893	1,415,227	1,612,941	197,714	14%
Interest and Investment Earnings	1,342	1,100	1,200	1,200	13,848	12,648	1054%
Other Charges	1,652	-	-	-	780	780	
<b>Total Revenue</b>	<b>755,389</b>	<b>986,086</b>	<b>961,093</b>	<b>1,416,427</b>	<b>1,627,569</b>	<b>211,142</b>	<b>15%</b>
<b>Expenditures</b>							
Contract Sub-hauler	599,559	878,876	978,497	1,259,167	1,439,361	180,194	14%
Other	94,516	-	8,422	41,081		(41,081)	-100%
County Surcharge	28,541	43,367	45,360	94,176	94,680	504	1%
<b>Total Expenditures</b>	<b>722,616</b>	<b>922,243</b>	<b>1,032,279</b>	<b>1,394,424</b>	<b>1,534,041</b>	<b>139,617</b>	<b>10%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>32,773</b>	<b>63,843</b>	<b>(71,186)</b>	<b>22,003</b>	<b>93,528</b>	<b>71,525</b>	<b>325%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	-		110,975			-	
Admin Other Revenue Allocation							
Administrative Expense Allocation	(50,440)	(39,204)	(39,789)	(40,077)	(71,462)	(31,385)	78%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>(17,667)</b>	<b>24,639</b>	<b>-</b>	<b>(18,074)</b>	<b>22,066</b>	<b>40,140</b>	<b>-222%</b>

# Balanced Budget

**DRAFT**

Rancho Murieta Community Services District  
Security - Fund 500  
FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Revenue</b>							
Residential Fees	1,197,421	1,296,743	1,349,131	1,284,000	975,587	(308,413)	-24%
Commercial Fees	221,461	226,823	235,986	274,000	591,786	317,786	116%
Late Fees & Penalties	20,321	26,100	37,100	8,100	9,000	900	11%
Permit Fees	20,897	7,800	7,800	9,000	10,000	1,000	11%
Interest and Investment Earnings		1,200	1,200	1,200	36,044	34,844	2904%
Other Charges	23,493	9,600	14,000	11,660	4,830	(6,830)	-59%
<b>Total Revenue</b>	<b>1,483,593</b>	<b>1,568,266</b>	<b>1,645,217</b>	<b>1,587,960</b>	<b>1,627,247</b>	<b>39,287</b>	<b>2%</b>
<b>Expenditures - Supervision</b>							
Salaries	62,457	100,102	122,790	113,580	-	(113,580)	-100%
Benefits & Pension	44,983	75,848	76,178	56,998	-	(56,998)	-100%
Professional Services	76,322	5,400	5,900	5,900	5,900	-	0%
Materials & Supplies	156	6,000	-	1,000	500	(500)	-50%
Maintenance & Repairs	1,441	3,000	-	2,000	2,000	-	0%
Other Expenses	(98,673)	4,420	1,321	2,150	73,380	71,230	3313%
Utilities	615	-	-	-	500	500	
<b>Total Supervision Expenditures</b>	<b>87,301</b>	<b>194,770</b>	<b>206,189</b>	<b>181,628</b>	<b>82,280</b>	<b>(99,348)</b>	<b>-55%</b>
<b>Expenditures - Security Gate</b>							
Salaries	369,432	366,775	383,670	424,227	472,875	48,648	11%
Benefits & Pension	178,679	201,416	302,343	197,326	308,008	110,682	56%
Professional Services	21,980	17,088	43,219	50,900	16,000	(34,900)	-69%
Materials & Supplies	9,587	120	2,500	5,000	2,500	(2,500)	-50%
Maintenance & Repairs	20,813	7,200	7,325	7,600	3,600	(4,000)	-53%
Utilities	12,088	-	-	-	8,000	8,000	
Other Expenses	3,062	15,744	16,120	17,000	600	(16,400)	-96%
<b>Total Security Gate Expenditures</b>	<b>615,641</b>	<b>608,343</b>	<b>755,177</b>	<b>702,053</b>	<b>811,583</b>	<b>109,530</b>	<b>16%</b>
<b>Expenditures - Security Patrol</b>							
Salaries	246,831	256,907	198,687	190,464	202,969	12,505	7%
Benefits & Pension	123,630	253,798	212,637	104,179	131,864	27,685	27%
Professional Services	13,289	34,380	31,851	42,800	3,500	(39,300)	-92%
Materials & Supplies	10,262	120	3,500	5,000	500	(4,500)	-90%
Maintenance & Repairs	30,977	17,866	13,666	11,000	5,000	(6,000)	-55%
Utilities (Fuel)	19,040				14,400	14,400	
Other Expenses	4,505	26,062	16,500	17,000	5,100	(2,600)	-15%
<b>Total Security Patrol Expenditures</b>	<b>448,534</b>	<b>589,133</b>	<b>476,841</b>	<b>370,443</b>	<b>363,333</b>	<b>(7,110)</b>	<b>-2%</b>
<b>Total Expenditures</b>	<b>1,151,476</b>	<b>1,392,246</b>	<b>1,438,206</b>	<b>1,254,124</b>	<b>1,257,196</b>	<b>3,072</b>	<b>0%</b>
<b>Net Operating Income /</b>	<b>332,117</b>	<b>176,020</b>	<b>207,011</b>	<b>333,836</b>	<b>370,051</b>	<b>(1,659)</b>	<b>-24%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	266,207	452,516	414,591	50,000	0		0%
Admin Other Revenue Allocation Administrative Expense Allocation	(176,539)	(628,536)	(621,602)	(637,227)	(250,117)	387,110	-61%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>421,785</b>	<b>-</b>	<b>-</b>	<b>(253,391)</b>	<b>119,934</b>	<b>253,391</b>	<b>-100%</b>

# Balanced Budget

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Security Impact Fees	6,000		-	-	25,200	25,200	
Connection Fees	26,968	-	-	-	1,460	1,460	
Interest and Investment Earnings	1,597				2,305	2,305	
Interest Expense	(165)						
<b>Total Restricted for Capital Projects</b>	<b>34,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,965</b>	<b>28,965</b>	
Property Tax Assessment Revenue (Reserves)	-	-	-	-	-	-	
<b>Total Restricted and</b>	<b>34,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,965</b>	<b>28,965</b>	
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>456,185</b>	<b>-</b>	<b>-</b>	<b>(253,391)</b>	<b>148,899</b>	<b>402,290</b>	<b>-159%</b>



# Rate Stabilization A

**DRAFT**

Rancho Murieta Community Services District  
All Funds  
FY 2024-25 Budget

RATE INCREASES:			
Water Rates Incr. 20% / 10% / 0%		Base / Use / Reserve	
Sewer Rates Incr. 10% / 0%		Base / Reserve	
Drainage / Security Rates Incr. 2%		Measure J 2% YoY	
Solid Waste Rates Incr. 4.85% CPI + \$3.50 for Organics + \$0.50 Admin.			

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b> (Excluding Property Tax Revenue)							
Residential Fees	5,766,368	6,161,333	6,470,918	7,151,819	7,511,936	360,117	5%
Commercial Fees	675,080	754,466	765,677	978,610	1,222,735	244,125	25%
Late Fees & Penalties	40,643	63,300	75,100	38,100	41,000	2,900	8%
Other Sales	38,089	41,784	39,650	10,400	8,400	(2,000)	-19%
Permit Fees	20,897	7,800	7,800	9,000	10,000	1,000	11%
Interest and Investment Earnings	1,342	8,840	49,150	45,350	108,333	62,983	139%
Other Charges	258,811	51,080	89,820	122,420	56,600	(65,820)	-54%
<b>Total Revenue</b>	<b>6,801,230</b>	<b>7,088,603</b>	<b>7,498,115</b>	<b>8,355,699</b>	<b>8,959,004</b>	<b>603,305</b>	<b>7%</b>
<b>Expenditures</b> (Including Administrative Overhead)							
Salaries	2,416,725	2,578,034	2,885,047	2,956,858	2,810,098	(146,760)	-5%
Benefits & Pension	1,613,865	1,789,808	1,644,369	1,440,066	1,873,265	433,199	30%
Professional Services	715,077	599,855	744,309	873,100	400,900	(472,200)	-54%
Materials & Supplies	377,374	416,620	419,618	500,700	570,150	69,450	14%
Maintenance & Repairs	687,803	559,438	560,878	638,100	724,100	86,000	13%
Utilities	689,400	269,263	303,450	440,000	446,900	6,900	2%
Contract Sub-hauler	599,559	878,876	978,497	1,259,167	1,439,361	180,194	14%
County Surcharge	28,541	43,367	45,360	94,176	94,680	504	1%
Other Expenses	28,878	379,771	563,154	582,911	659,908	76,997	13%
Water Studies	196,074	46,000	-	425,000	-	(425,000)	-100%
<b>Total Expenditures</b>	<b>7,353,296</b>	<b>7,561,032</b>	<b>8,144,682</b>	<b>9,210,077</b>	<b>9,019,362</b>	<b>(190,715)</b>	<b>-2%</b>
<b>Net Operating Income / (Deficit)</b>	<b>(552,066)</b>	<b>(472,429)</b>	<b>(646,567)</b>	<b>(854,378)</b>	<b>(60,358)</b>	<b>794,020</b>	<b>-93%</b>
Property Tax Assessment Revenue	764,754	731,750	775,000	818,000	925,000	107,000	13%
Property Tax to Rate Stabalization	764,754	534,623	775,000	818,000	205,743		
Property Tax to Reserves	-	197,127	-	-	719,257		
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	502,618	-	-	896,280	990,415	94,135	11%
Connection Fees	180,950	-	-	544,320	203,373	(340,947)	-63%
Water Plant Debt	187,901	-	-	196,400	188,496	(7,904)	-4%
Water Plant Debt	(151,671)	-	-	(159,651)	(159,651)	-	0%
Security Impact Fees	6,000	-	-	-	25,200	25,200	
Interest and Investment Earnings (Restr.)	46,392	-	-	-	424,287	424,287.00	
<b>Total Restricted for Capital Projects</b>	<b>772,190</b>	<b>-</b>	<b>-</b>	<b>1,477,349</b>	<b>1,672,120</b>	<b>194,771</b>	<b>13%</b>
<b>NET Revenue/Expense</b> <b>(Restricted &amp; Unrestricted)</b>	<b>984,878</b>	<b>259,321</b>	<b>128,433</b>	<b>1,440,971</b>	<b>2,536,762</b>	<b>1,095,791</b>	<b>76%</b>

# Rate Stabilization A

**DRAFT**

Rancho Murieta Community Services District  
Administration - Fund 100  
FY 2024-25 Budget

ALL Revenue and Expense Allocated to Other Funds

	PY-2 FY 2020-21	PY-1 FY 2021-22	PY FY 2022-23	CY FY 2023-24	BY FY 2024-25	\$ Change	% Change
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget		
<b>Revenue</b>							
Property Tax Assessments	764,754	731,750	775,000	818,000	925,000	107,000	13.08%
Interest and Investment Earnings	-	240	450	450	-	(450)	-100.00%
Other Charges	-	24,300	42,000	42,000	-	(42,000)	-100.00%
<b>Total Revenue</b>	<b>764,754</b>	<b>756,290</b>	<b>817,450</b>	<b>860,450</b>	<b>925,000</b>	<b>64,550</b>	<b>8%</b>
<b>Expenditures</b>							
Salaries	726,451	802,200	948,800	877,606	886,948	9,342	1%
Benefits & Pension	251,406	695,575	464,173	570,002	630,953	60,952	11%
Professional Services	133,131	298,287	403,663	435,000	87,500	(347,500)	-80%
Materials & Supplies	79,905	61,400	64,750	57,700	151,150	93,450	162%
Other Expenses	70,099	119,100	96,400	106,000	30,000	(76,000)	-72%
<b>Total Expenditures</b>	<b>1,260,992</b>	<b>1,976,562</b>	<b>1,977,786</b>	<b>2,046,308</b>	<b>1,786,551</b>	<b>(259,757)</b>	<b>-13%</b>
<b>Allocate Revenues</b>							
To Water - Operations Studies	(354,848)	-	-	(425,000)	(565,372)	140,372	-33%
To Wastewater - Capital Projects	(91,152)	-	-	(283,000)	(352,436)	69,436	-25%
To Drainage - Operations	(52,547)	(82,107)	(89,783)	(60,000)	(7,193)	(52,807)	88%
To Solid Waste - Operations	-	-	(110,975)	-	-	-	
To Security - Operations	(266,207)	(452,516)	(414,591)	(50,000)	-	(50,000)	100%
	(764,754)	(534,623)	(615,349)	(818,000)	(925,000)	107,000	-13%
<b>Allocate Expenses</b>							
From Water - Cost Allocation	655,716	1,027,812	1,028,449	745,435	929,007	(283,014)	-38%
From Wastewater - Cost Allocation	340,468	533,672	534,002	496,957	482,369	(37,045)	-7%
From Drainage - Admin Cost Allocation	37,830	59,297	59,334	84,162	53,597	24,828	30%
From Solid Waste - Admin Cost Allocation	50,440	79,062	79,111	40,077	71,462	(39,034)	-97%
From Security - Admin Cost Allocation	176,539	276,719	276,890	637,227	250,117	360,337	57%
	1,260,992	1,976,562	1,977,786	2,003,858	1,786,551	26,072	1%
<b>Net Annual Activity</b>	<b>-</b>	<b>221,667</b>	<b>202,101</b>	<b>-</b>	<b>-</b>	<b>-</b>	

# Rate Stabilization A

**DRAFT**

Rancho Murieta Community Services District  
Water - Fund 200  
FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Revenue</b>							
Residential Fees	2,302,266	2,229,226	2,490,075	2,567,000	2,825,970	258,970	10%
Commercial Fees	266,084	329,915	320,737	427,000	380,737	(46,263)	-11%
Late Fees & Penalties	10,161	19,200	20,000	10,000	12,000	2,000	20%
Other Sales	35,905	39,600	37,400	8,400	8,400	-	0%
Interest and Investment Earnings	-	3,800	3,800	-	17,150	17,150	
Other Charges	208,845	12,785	33,320	68,760	35,140	(33,620)	-49%
<b>Total Revenue</b>	<b>2,823,261</b>	<b>2,634,526</b>	<b>2,905,332</b>	<b>3,081,160</b>	<b>3,279,397</b>	<b>198,237</b>	<b>6%</b>
<b>Expenditures - Supervision &amp; Management</b>							
Salaries	268,641	147,940	131,210	176,098	144,986	(31,112)	-18%
Benefits & Pension	268,573	56,950	59,590	49,226	79,157	29,931	61%
Professional Services	241,965	133,200	120,000	150,000	160,000	10,000	7%
Materials & Supplies	13,850	35,455	43,905	48,600	38,000	(10,600)	-22%
Maintenance & Repairs	86,605	41,820	47,100	60,000	145,000	85,000	142%
Other Expenses	(110,442)	142,005	246,915	242,800	148,140	(94,660)	-39%
Water Studies	196,074	46,000	-	425,000	-	(425,000)	-100%
<b>Total Supervision &amp; Management Expense</b>	<b>965,266</b>	<b>603,370</b>	<b>648,720</b>	<b>1,151,724</b>	<b>715,283</b>	<b>(436,441)</b>	<b>-38%</b>
<b>Expenditures - Source of Supply</b>							
Salaries	18,344	24,238	24,442	25,220	17,632	(7,588)	-30%
Benefits & Pension	8,687	11,493	11,919	10,498	11,596	1,099	10%
Professional Services	135,213	46,000	47,500	50,000	40,000	(10,000)	-20%
Materials & Supplies	5,103	13,500	17,500	27,500	5,000	(22,500)	-82%
Maintenance & Repairs	28,797	30,000	25,000	40,000	60,000	20,000	50%
Utilities	151,159	84,025	87,450	93,000	65,000	(28,000)	-30%
Other Expenses	-	250	-	5,000	165,000	160,000	3200%
<b>Total Source of Supply Expense</b>	<b>347,303</b>	<b>209,506</b>	<b>213,811</b>	<b>251,218</b>	<b>364,228</b>	<b>113,011</b>	<b>45%</b>
<b>Expenditures - Water Treatment</b>							
Salaries	188,430	207,924	256,641	284,806	242,889	(41,917)	-15%
Benefits & Pension	102,602	120,090	125,139	120,934	165,874	44,940	37%
Professional Services	-	600	-	20,000	40,000	20,000	100%
Materials & Supplies	105,061	103,200	109,000	155,000	165,000	10,000	6%
Maintenance & Repairs	141,682	94,000	109,000	150,000	150,000	-	0%
Utilities	129,527	61,348	65,000	140,000	140,000	-	0%
Other Expenses	8,846	4,380	3,500	5,000	-	(5,000)	-100%
<b>Total Water Treatment Expense</b>	<b>676,148</b>	<b>591,542</b>	<b>668,280</b>	<b>875,740</b>	<b>903,763</b>	<b>28,023</b>	<b>3%</b>
<b>Expenditures - Transmission and Delivery</b>							
Salaries	196,159	207,924	256,641	284,806	193,096	(91,710)	-32%
Benefits & Pension	97,264	120,090	125,139	105,334	144,764	39,430	37%
Professional Services	-	-	-	15,000	-	(15,000)	-100%
Materials & Supplies	60,470	51,400	41,500	47,000	25,000	(22,000)	-47%
Maintenance & Repairs	86,268	70,000	80,000	80,000	125,000	45,000	56%
Utilities	86,800	41,278	42,000	85,000	85,000	-	0%
Other Expenses	1,460	600	-	5,000	-	(5,000)	-100%
<b>Total Transmission and Delivery</b>	<b>528,421</b>	<b>491,292</b>	<b>545,280</b>	<b>622,140</b>	<b>572,860</b>	<b>(49,280)</b>	<b>-8%</b>
<b>Total Expenditures</b>	<b>2,517,138</b>	<b>1,895,710</b>	<b>2,076,091</b>	<b>2,900,822</b>	<b>2,556,134</b>	<b>(344,688)</b>	<b>-12%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>306,123</b>	<b>738,816</b>	<b>829,241</b>	<b>180,338</b>	<b>723,263</b>	<b>542,925</b>	<b>301%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	354,848	-	-	425,000	205,743	(219,257)	-52%
Admin Other Revenue Allocation	-	-	-	-	-	-	-
Administrative Expense Allocation	(655,716)	(736,038)	(744,258)	(745,436)	(929,007)	(183,571)	25%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>5,255</b>	<b>2,778</b>	<b>84,983</b>	<b>(140,098)</b>	<b>(0)</b>	<b>140,097</b>	<b>-100%</b>

# Rate Stabilization A

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	268,325	-	-	449,232	493,508	44,276	10%
Connection Fees	121,785	-	-	544,320	154,231	(390,089)	-72%
Water Plant Debt	187,901	-	-	196,400	188,496	(7,904)	-4%
Water Plant Debt	(144,397)			(159,651)	(159,651)	-	0%
Interest Expense	(7,109)						
Security Impact Fees						-	
Property Tax Assessment Revenue							
Interest and Investment Earnings	15,202				243,834	243,834.00	
<b>Total Restricted for Capital Projects</b>	<b>441,707</b>	<b>-</b>	<b>-</b>	<b>1,030,301</b>	<b>920,418</b>	<b>(109,883)</b>	<b>-11%</b>
Property Tax Assessment Revenue (Reserves)					359,629	359,629	
<b>Total Restricted and Property Tax Revenue</b>	<b>441,707</b>	<b>-</b>	<b>-</b>	<b>1,030,301</b>	<b>1,280,047</b>	<b>249,746</b>	<b>24%</b>
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>446,962</b>	<b>2,778</b>	<b>84,983</b>	<b>890,203</b>	<b>1,280,046</b>	<b>389,843</b>	<b>44%</b>

# Rate Stabilization A

**DRAFT**

Rancho Murieta Community Services District  
Wastewater - Fund 250  
FY 2024-25 Budget

	PY-2 FY 2020-21	PY-1 FY 2021-22	PY FY 2022-23	CY FY 2023-24	BY FY 2024-25	\$ Change	% Change
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget		
<b>Revenue</b>							
Residential Fees	1,335,947	1,479,998	1,486,937	1,694,592	1,904,097	209,505	14%
Commercial Fees	147,045	153,192	153,192	228,610	209,157	(19,453)	-13%
Late Fees & Penalties	10,161	18,000	18,000	20,000	20,000	-	0%
Other Sales	2,184	2,184	2,250	2,000		(2,000)	-89%
Interest and Investment Earnings		2,500	42,500	42,500	12,530	(29,970)	-71%
Other Charges	15,964	4,395	500	-	15,265	15,265	3053%
Loan Proceeds	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>1,511,301</b>	<b>1,660,269</b>	<b>1,703,379</b>	<b>1,987,702</b>	<b>2,161,050</b>	<b>173,347</b>	<b>10%</b>
<b>Expenditures - Supervision &amp; Management</b>							
Salaries	39,178	72,264	73,326	75,659	144,986	69,327	95%
Benefits & Pension	380,233	35,080	34,650	31,361	86,197	54,836	158%
Professional Services	43,625	42,000	47,000	65,000	35,000	(30,000)	-64%
Materials & Supplies	8,399	51,625	35,325	41,500	6,500	(35,000)	-99%
Maintenance & Repairs	53,550	65,837	68,687	75,500	28,500	(47,000)	-68%
Other Expenses	33,788	57,710	159,876	125,380	179,875	54,495	34%
Utilities	34,882				24,000		
Capital Projects						-	
	593,655	324,516	418,864	414,400	505,058	66,658	16%
<b>Expenditures - Collection</b>							
Salaries	54,528	123,616	171,094	176,537	222,889	46,352	27%
Benefits & Pension	11,919	74,408	80,850	77,155	132,881	55,726	69%
Professional Services	16,338	1,200	2,500	3,000		(3,000)	-120%
Materials & Supplies	91	1,800	3,100	3,000		(3,000)	-97%
Maintenance & Repairs	98,652	120,000	100,000	100,000	100,000	-	0%
Utilities	43,715	63,278	64,000	72,000	50,000	(22,000)	-34%
Other Expenses	38					-	
	225,281	384,302	421,544	431,692	505,770	74,078	18%
<b>Expenditures - Treatment</b>							
Salaries	180,045	163,361	211,423	214,367	193,096	(21,271)	-10%
Benefits & Pension	53,817	95,330	99,908	87,247	125,549	38,302	38%
Professional Services	11,811	1,200	1,200	2,000		(2,000)	-167%
Materials & Supplies	65,603	75,000	76,000	90,000	167,000	77,000	101%
Maintenance & Repairs	131,164	98,000	98,000	100,000	100,000	-	0%
Utilities	194,645	17,634	45,000	50,000	50,000	-	0%
Other Expenses	9,251	500	600	3,000	30,000	27,000	4500%
	646,336	451,025	532,131	546,614	665,645	119,031	22%
<b>Total Expenditures</b>	<b>1,465,272</b>	<b>1,159,843</b>	<b>1,372,539</b>	<b>1,392,706</b>	<b>1,676,473</b>	<b>283,767</b>	<b>21%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>46,029</b>	<b>500,426</b>	<b>330,840</b>	<b>594,996</b>	<b>484,577</b>	<b>(110,420)</b>	<b>-33%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	91,152		159,651				0%
Admin Other Revenue Allocation							
Administrative Expense Allocation	(340,468)	(490,187)	(490,491)	(496,957)	(482,369)	14,588	-3%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>(203,287)</b>	<b>10,239</b>	<b>-</b>	<b>98,039</b>	<b>2,208</b>	<b>259,767</b>	

# Rate Stabilization A

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	234,293		-	447,048	496,907	49,859	
Connection Fees	26,945	-	-	-	47,682	47,682	
Water Plant Debt						-	
Water Plant Debt						-	
Security Impact Fees						-	
Interest and Investment Earnings	26,512				178,148	178,148	
<b>Total Restricted for Capital Projects</b>	<b>287,750</b>	<b>-</b>	<b>-</b>	<b>447,048</b>	<b>722,737</b>	<b>275,689</b>	
Property Tax Assessment Revenue (Reserves)					352,436	352,436	
<b>Total Restricted and Property Tax Revenue</b>	<b>287,750</b>	<b>-</b>	<b>-</b>	<b>447,048</b>	<b>1,075,173</b>	<b>628,125</b>	
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>84,463</b>	<b>10,239</b>	<b>-</b>	<b>545,087</b>	<b>1,077,381</b>	<b>532,294</b>	

# Rate Stabilization A

**DRAFT**

Rancho Murieta Community Services District  
 Drainage - Fund 260  
 FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	\$	%
						Change	Change
<b>Revenue</b>							
Residential Fees	178,339	170,380	184,882	191,000	193,340	2,340	
Commercial Fees	40,490	44,536	55,762	49,000	41,055	(7,945)	
Interest and Investment Earnings		-	-	-	28,761	-	10%
Other Charges	8,857	-	-	-	585	-	
<b>Total Revenue</b>	<b>227,686</b>	<b>214,916</b>	<b>240,644</b>	<b>240,000</b>	<b>263,741</b>	<b>23,741</b>	
<b>Expenditures</b>							
Salaries	66,229	104,783	106,323	113,488	87,732	(25,756)	-61%
Benefits & Pension	92,072	49,730	51,843	29,806	56,422	26,616	-54%
Professional Services	21,403	20,500	41,477	33,500	13,000	(20,500)	-58%
Materials & supplies	18,887	17,000	22,538	19,400	9,000	(10,400)	
Maintenance & Repairs	7,854	11,715	12,100	12,000	5,000	(7,000)	106%
Utilities	16,929	1,700	-	-	10,000	10,000	-6%
Other Expenses	12,428	9,000	13,500	13,500	27,813	14,313	199%
<b>Total Expenditures</b>	<b>235,802</b>	<b>214,428</b>	<b>247,781</b>	<b>221,694</b>	<b>208,967</b>	<b>(12,727)</b>	
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>(8,116)</b>	<b>488</b>	<b>(7,137)</b>	<b>18,306</b>	<b>54,774</b>	<b>36,468</b>	
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	52,547	82,107	89,783	60,000			
Admin Other Revenue Allocation							
Administrative Expense Allocation	(37,830)	(82,595)	(82,646)	(84,162)	(53,597)	30,565	
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>6,601</b>	<b>-</b>	<b>-</b>	<b>(5,856)</b>	<b>1,177</b>	<b>7,034</b>	
<b>Restricted for Capital Projects</b>							
Connection Fees	5,252					-	
Interest and Investment Earnings	3,081						
<b>Total Restricted for Capital Projects</b>	<b>8,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Property Tax Assessment Revenue (Reserves)					7,193	7,193	
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>8,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,193</b>	<b>7,193</b>	

# Rate Stabilization A

**DRAFT**

Rancho Murieta Community Services District  
Solid Waste - Fund 400  
FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b>							
Residential Fees	752,395	984,986	959,893	1,415,227	1,612,941	197,714	14%
Interest and Investment Earnings	1,342	1,100	1,200	1,200	13,848	12,648	1054%
Other Charges	1,652	-	-	-	780	780	
<b>Total Revenue</b>	<b>755,389</b>	<b>986,086</b>	<b>961,093</b>	<b>1,416,427</b>	<b>1,627,569</b>	<b>211,142</b>	<b>15%</b>
<b>Expenditures</b>							
Contract Sub-hauler	599,559	878,876	978,497	1,259,167	1,439,361	180,194	14%
Other	94,516	-	8,422	41,081		(41,081)	-100%
County Surcharge	28,541	43,367	45,360	94,176	94,680	504	1%
<b>Total Expenditures</b>	<b>722,616</b>	<b>922,243</b>	<b>1,032,279</b>	<b>1,394,424</b>	<b>1,534,041</b>	<b>139,617</b>	<b>10%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>32,773</b>	<b>63,843</b>	<b>(71,186)</b>	<b>22,003</b>	<b>93,528</b>	<b>71,525</b>	<b>325%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	-		110,975			-	
Admin Other Revenue Allocation							
Administrative Expense Allocation	(50,440)	(39,204)	(39,789)	(40,077)	(71,462)	(31,385)	78%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>(17,667)</b>	<b>24,639</b>	<b>-</b>	<b>(18,074)</b>	<b>22,066</b>	<b>40,140</b>	<b>-222%</b>



# Rate Stabilization A

**DRAFT**

Rancho Murieta Community Services District  
Security - Fund 500  
FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Revenue</b>							
Residential Fees	1,197,421	1,296,743	1,349,131	1,284,000	975,587	(308,413)	-24%
Commercial Fees	221,461	226,823	235,986	274,000	591,786	317,786	116%
Late Fees & Penalties	20,321	26,100	37,100	8,100	9,000	900	11%
Permit Fees	20,897	7,800	7,800	9,000	10,000	1,000	11%
Interest and Investment Earnings		1,200	1,200	1,200	36,044	34,844	2904%
Other Charges	23,493	9,600	14,000	11,660	4,830	(6,830)	-59%
<b>Total Revenue</b>	<b>1,483,593</b>	<b>1,568,266</b>	<b>1,645,217</b>	<b>1,587,960</b>	<b>1,627,247</b>	<b>39,287</b>	<b>2%</b>
<b>Expenditures - Supervision</b>							
Salaries	62,457	100,102	122,790	113,580	-	(113,580)	-100%
Benefits & Pension	44,983	75,848	76,178	56,998	-	(56,998)	-100%
Professional Services	76,322	5,400	5,900	5,900	5,900	-	0%
Materials & Supplies	156	6,000	-	1,000	500	(500)	-50%
Maintenance & Repairs	1,441	3,000	-	2,000	2,000	-	0%
Other Expenses	(98,673)	4,420	1,321	2,150	73,380	71,230	3313%
Utilities	615	-	-	-	500	500	
<b>Total Supervision Expenditures</b>	<b>87,301</b>	<b>194,770</b>	<b>206,189</b>	<b>181,628</b>	<b>82,280</b>	<b>(99,348)</b>	<b>-55%</b>
<b>Expenditures - Security Gate</b>							
Salaries	369,432	366,775	383,670	424,227	472,875	48,648	11%
Benefits & Pension	178,679	201,416	302,343	197,326	308,008	110,682	56%
Professional Services	21,980	17,088	43,219	50,900	16,000	(34,900)	-69%
Materials & Supplies	9,587	120	2,500	5,000	2,500	(2,500)	-50%
Maintenance & Repairs	20,813	7,200	7,325	7,600	3,600	(4,000)	-53%
Utilities	12,088	-	-	-	8,000	8,000	
Other Expenses	3,062	15,744	16,120	17,000	600	(16,400)	-96%
<b>Total Security Gate Expenditures</b>	<b>615,641</b>	<b>608,343</b>	<b>755,177</b>	<b>702,053</b>	<b>811,583</b>	<b>109,530</b>	<b>16%</b>
<b>Expenditures - Security Patrol</b>							
Salaries	246,831	256,907	198,687	190,464	202,969	12,505	7%
Benefits & Pension	123,630	253,798	212,637	104,179	131,864	27,685	27%
Professional Services	13,289	34,380	31,851	42,800	3,500	(39,300)	-92%
Materials & Supplies	10,262	120	3,500	5,000	500	(4,500)	-90%
Maintenance & Repairs	30,977	17,866	13,666	11,000	5,000	(6,000)	-55%
Utilities (Fuel)	19,040				14,400	14,400	
Other Expenses	4,505	26,062	16,500	17,000	5,100	(2,600)	-15%
<b>Total Security Patrol Expenditures</b>	<b>448,534</b>	<b>589,133</b>	<b>476,841</b>	<b>370,443</b>	<b>363,333</b>	<b>(7,110)</b>	<b>-2%</b>
<b>Total Expenditures</b>	<b>1,151,476</b>	<b>1,392,246</b>	<b>1,438,206</b>	<b>1,254,124</b>	<b>1,257,196</b>	<b>3,072</b>	<b>0%</b>
<b>Net Operating Income /</b>	<b>332,117</b>	<b>176,020</b>	<b>207,011</b>	<b>333,836</b>	<b>370,051</b>	<b>(1,659)</b>	<b>-24%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	266,207	452,516	414,591	50,000	-		0%
Admin Other Revenue Allocation							
Administrative Expense Allocation	(176,539)	(628,536)	(621,602)	(637,227)	(250,117)	387,110	-61%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>421,785</b>	<b>-</b>	<b>-</b>	<b>(253,391)</b>	<b>119,934</b>	<b>253,391</b>	<b>-100%</b>

# Rate Stabilization A

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Security Impact Fees	6,000		-	-	25,200	25,200	
Connection Fees	26,968	-	-	-	1,460	1,460	
Interest and Investment Earnings	1,597				2,305	2,305	
Interest Expense	(165)						
<b>Total Restricted for Capital Projects</b>	<b>34,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,965</b>	<b>28,965</b>	
Property Tax Assessment Revenue (Reserves)	-	-	-	-	-	-	
<b>Total Restricted and</b>	<b>34,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,965</b>	<b>28,965</b>	
<b>NET Revenue/Expense</b> <b>(Restricted &amp; Unrestricted)</b>	<b>456,185</b>	<b>-</b>	<b>-</b>	<b>(253,391)</b>	<b>148,899</b>	<b>402,290</b>	<b>-159%</b>

# Rate Stabilization B

**DRAFT**

Rancho Murieta Community Services District  
All Funds  
FY 2024-25 Budget

RATE INCREASES:	
Water Rates Incr. 15% / 10% / 0%	Base / Use / Reserve
Sewer Rates Incr. 10% / 0%	Base / Reserve
Drainage / Security Rates Incr. 2%	Measure J 2% YoY
Solid Waste Rates Incr. 4.85% CPI + \$3.50 for Organics + \$0.50 Admin.	

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b> (Excluding Property Tax Revenue)							
Residential Fees	5,766,368	6,161,333	6,470,918	7,151,819	7,443,394	291,575	4%
Commercial Fees	675,080	754,466	765,677	978,610	1,219,844	241,234	25%
Late Fees & Penalties	40,643	63,300	75,100	38,100	41,000	2,900	8%
Other Sales	38,089	41,784	39,650	10,400	8,400	(2,000)	-19%
Permit Fees	20,897	7,800	7,800	9,000	10,000	1,000	11%
Interest and Investment Earnings	1,342	8,840	49,150	45,350	108,333	62,983	139%
Other Charges	258,811	51,080	89,820	122,420	56,600	(65,820)	-54%
<b>Total Revenue</b>	<b>6,801,230</b>	<b>7,088,603</b>	<b>7,498,115</b>	<b>8,355,699</b>	<b>8,887,572</b>	<b>531,872</b>	<b>6%</b>
<b>Expenditures</b> (Including Administrative Overhead)							
Salaries	2,416,725	2,578,034	2,885,047	2,956,858	2,810,098	(146,760)	-5%
Benefits & Pension	1,613,865	1,789,808	1,644,369	1,440,066	1,873,265	433,199	30%
Professional Services	715,077	599,855	744,309	873,100	400,900	(472,200)	-54%
Materials & Supplies	377,374	416,620	419,618	500,700	570,150	69,450	14%
Maintenance & Repairs	687,803	559,438	560,878	638,100	724,100	86,000	13%
Utilities	689,400	269,263	303,450	440,000	446,900	6,900	2%
Contract Sub-hauler	599,559	878,876	978,497	1,259,167	1,439,361	180,194	14%
County Surcharge	28,541	43,367	45,360	94,176	94,680	504	1%
Other Expenses	28,878	379,771	563,154	582,911	659,908	76,997	13%
Water Studies	196,074	46,000	-	425,000	-	(425,000)	-100%
<b>Total Expenditures</b>	<b>7,353,296</b>	<b>7,561,032</b>	<b>8,144,682</b>	<b>9,210,077</b>	<b>9,019,362</b>	<b>(190,715)</b>	<b>-2%</b>
<b>Net Operating Income / (Deficit)</b>	<b>(552,066)</b>	<b>(472,429)</b>	<b>(646,567)</b>	<b>(854,378)</b>	<b>(131,790)</b>	<b>722,588</b>	<b>-85%</b>
Property Tax Assessment Revenue	764,754	731,750	775,000	818,000	925,000	107,000	13%
Property Tax to Rate Stabalization	764,754	534,623	775,000	818,000	277,176		
Property Tax to Reserves	-	197,127	-	-	647,824		
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	502,618	-	-	896,280	990,415	94,135	11%
Connection Fees	180,950	-	-	544,320	203,373	(340,947)	-63%
Water Plant Debt	187,901	-	-	196,400	188,496	(7,904)	-4%
Water Plant Debt	(151,671)	-	-	(159,651)	(159,651)	-	0%
Security Impact Fees	6,000	-	-	-	25,200	25,200	
Interest and Investment Earnings (Restr.)	46,392	-	-	-	424,287	424,287.00	
<b>Total Restricted for Capital Projects</b>	<b>772,190</b>	<b>-</b>	<b>-</b>	<b>1,477,349</b>	<b>1,672,120</b>	<b>194,771</b>	<b>13%</b>
<b>NET Revenue/Expense</b> <b>(Restricted &amp; Unrestricted)</b>	<b>984,878</b>	<b>259,321</b>	<b>128,433</b>	<b>1,440,971</b>	<b>2,465,330</b>	<b>1,024,359</b>	<b>71%</b>

# Rate Stabilization B

**DRAFT**

Rancho Murieta Community Services District  
Administration - Fund 100  
FY 2024-25 Budget

ALL Revenue and Expense Allocated to Other Funds

	PY-2 FY 2020-21	PY-1 FY 2021-22	PY FY 2022-23	CY FY 2023-24	BY FY 2024-25	\$ Change	% Change
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget		
<b>Revenue</b>							
Property Tax Assessments	764,754	731,750	775,000	818,000	925,000	107,000	13.08%
Interest and Investment Earnings	-	240	450	450	-	(450)	-100.00%
Other Charges	-	24,300	42,000	42,000	-	(42,000)	-100.00%
<b>Total Revenue</b>	<b>764,754</b>	<b>756,290</b>	<b>817,450</b>	<b>860,450</b>	<b>925,000</b>	<b>64,550</b>	<b>8%</b>
<b>Expenditures</b>							
Salaries	726,451	802,200	948,800	877,606	886,948	9,342	1%
Benefits & Pension	251,406	695,575	464,173	570,002	630,953	60,952	11%
Professional Services	133,131	298,287	403,663	435,000	87,500	(347,500)	-80%
Materials & Supplies	79,905	61,400	64,750	57,700	151,150	93,450	162%
Other Expenses	70,099	119,100	96,400	106,000	30,000	(76,000)	-72%
<b>Total Expenditures</b>	<b>1,260,992</b>	<b>1,976,562</b>	<b>1,977,786</b>	<b>2,046,308</b>	<b>1,786,551</b>	<b>(259,757)</b>	<b>-13%</b>
<b>Allocate Revenues</b>							
To Water - Operations Studies	(354,848)	-	-	(425,000)	(601,088)	176,088	-41%
To Wastewater - Capital Projects	(91,152)	-	-	(283,000)	(317,434)	34,434	-12%
To Drainage - Operations	(52,547)	(82,107)	(89,783)	(60,000)	(6,478)	(53,522)	89%
To Solid Waste - Operations	-	-	(110,975)	-	-	-	
To Security - Operations	(266,207)	(452,516)	(414,591)	(50,000)	-	(50,000)	100%
	(764,754)	(534,623)	(615,349)	(818,000)	(925,000)	107,000	-13%
<b>Allocate Expenses</b>							
From Water - Cost Allocation	655,716	1,027,812	1,028,449	745,435	929,007	(283,014)	-38%
From Wastewater - Cost Allocation	340,468	533,672	534,002	496,957	482,369	(37,045)	-7%
From Drainage - Admin Cost Allocation	37,830	59,297	59,334	84,162	53,597	24,828	30%
From Solid Waste - Admin Cost Allocation	50,440	79,062	79,111	40,077	71,462	(39,034)	-97%
From Security - Admin Cost Allocation	176,539	276,719	276,890	637,227	250,117	360,337	57%
	1,260,992	1,976,562	1,977,786	2,003,858	1,786,551	26,072	1%
<b>Net Annual Activity</b>	<b>-</b>	<b>221,667</b>	<b>202,101</b>	<b>-</b>	<b>-</b>	<b>-</b>	

# Rate Stabilization B

**DRAFT**

Rancho Murieta Community Services District  
Water - Fund 200  
FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Revenue</b>							
Residential Fees	2,302,266	2,229,226	2,490,075	2,567,000	2,757,429	190,429	7%
Commercial Fees	266,084	329,915	320,737	427,000	377,846	(49,154)	-12%
Late Fees & Penalties	10,161	19,200	20,000	10,000	12,000	2,000	20%
Other Sales	35,905	39,600	37,400	8,400	8,400	-	0%
Interest and Investment Earnings	-	3,800	3,800	-	17,150	17,150	
Other Charges	208,845	12,785	33,320	68,760	35,140	(33,620)	-49%
<b>Total Revenue</b>	<b>2,823,261</b>	<b>2,634,526</b>	<b>2,905,332</b>	<b>3,081,160</b>	<b>3,207,965</b>	<b>126,805</b>	<b>4%</b>
<b>Expenditures - Supervision &amp; Management</b>							
Salaries	268,641	147,940	131,210	176,098	144,986	(31,112)	-18%
Benefits & Pension	268,573	56,950	59,590	49,226	79,157	29,931	61%
Professional Services	241,965	133,200	120,000	150,000	160,000	10,000	7%
Materials & Supplies	13,850	35,455	43,905	48,600	38,000	(10,600)	-22%
Maintenance & Repairs	86,605	41,820	47,100	60,000	145,000	85,000	142%
Other Expenses	(110,442)	142,005	246,915	242,800	148,140	(94,660)	-39%
Water Studies	196,074	46,000	-	425,000	-	(425,000)	-100%
<b>Total Supervision &amp; Management Expense</b>	<b>965,266</b>	<b>603,370</b>	<b>648,720</b>	<b>1,151,724</b>	<b>715,283</b>	<b>(436,441)</b>	<b>-38%</b>
<b>Expenditures - Source of Supply</b>							
Salaries	18,344	24,238	24,442	25,220	17,632	(7,588)	-30%
Benefits & Pension	8,687	11,493	11,919	10,498	11,596	1,099	10%
Professional Services	135,213	46,000	47,500	50,000	40,000	(10,000)	-20%
Materials & Supplies	5,103	13,500	17,500	27,500	5,000	(22,500)	-82%
Maintenance & Repairs	28,797	30,000	25,000	40,000	60,000	20,000	50%
Utilities	151,159	84,025	87,450	93,000	65,000	(28,000)	-30%
Other Expenses	-	250	-	5,000	165,000	160,000	3200%
<b>Total Source of Supply Expense</b>	<b>347,303</b>	<b>209,506</b>	<b>213,811</b>	<b>251,218</b>	<b>364,228</b>	<b>113,011</b>	<b>45%</b>
<b>Expenditures - Water Treatment</b>							
Salaries	188,430	207,924	256,641	284,806	242,889	(41,917)	-15%
Benefits & Pension	102,602	120,090	125,139	120,934	165,874	44,940	37%
Professional Services	-	600	-	20,000	40,000	20,000	100%
Materials & Supplies	105,061	103,200	109,000	155,000	165,000	10,000	6%
Maintenance & Repairs	141,682	94,000	109,000	150,000	150,000	-	0%
Utilities	129,527	61,348	65,000	140,000	140,000	-	0%
Other Expenses	8,846	4,380	3,500	5,000	-	(5,000)	-100%
<b>Total Water Treatment Expense</b>	<b>676,148</b>	<b>591,542</b>	<b>668,280</b>	<b>875,740</b>	<b>903,763</b>	<b>28,023</b>	<b>3%</b>
<b>Expenditures - Transmission and Delivery</b>							
Salaries	196,159	207,924	256,641	284,806	193,096	(91,710)	-32%
Benefits & Pension	97,264	120,090	125,139	105,334	144,764	39,430	37%
Professional Services	-	-	-	15,000	-	(15,000)	-100%
Materials & Supplies	60,470	51,400	41,500	47,000	25,000	(22,000)	-47%
Maintenance & Repairs	86,268	70,000	80,000	80,000	125,000	45,000	56%
Utilities	86,800	41,278	42,000	85,000	85,000	-	0%
Other Expenses	1,460	600	-	5,000	-	(5,000)	-100%
<b>Total Transmission and Delivery</b>	<b>528,421</b>	<b>491,292</b>	<b>545,280</b>	<b>622,140</b>	<b>572,860</b>	<b>(49,280)</b>	<b>-8%</b>
<b>Total Expenditures</b>	<b>2,517,138</b>	<b>1,895,710</b>	<b>2,076,091</b>	<b>2,900,822</b>	<b>2,556,134</b>	<b>(344,688)</b>	<b>-12%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>306,123</b>	<b>738,816</b>	<b>829,241</b>	<b>180,338</b>	<b>651,831</b>	<b>471,493</b>	<b>261%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	354,848	-	-	425,000	277,176	(147,824)	-35%
Admin Other Revenue Allocation	-	-	-	-	-	-	-
Administrative Expense Allocation	(655,716)	(736,038)	(744,258)	(745,436)	(929,007)	(183,571)	25%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>5,255</b>	<b>2,778</b>	<b>84,983</b>	<b>(140,098)</b>	<b>0</b>	<b>140,098</b>	<b>-100%</b>

# Rate Stabilization B

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	268,325	-	-	449,232	493,508	44,276	10%
Connection Fees	121,785	-	-	544,320	154,231	(390,089)	-72%
Water Plant Debt	187,901	-	-	196,400	188,496	(7,904)	-4%
Water Plant Debt	(144,397)			(159,651)	(159,651)	-	0%
Interest Expense	(7,109)						
Security Impact Fees						-	
Property Tax Assessment Revenue							
Interest and Investment Earnings	15,202				243,834	243,834.00	
<b>Total Restricted for Capital Projects</b>	<b>441,707</b>	<b>-</b>	<b>-</b>	<b>1,030,301</b>	<b>920,418</b>	<b>(109,883)</b>	<b>-11%</b>
Property Tax Assessment Revenue (Reserves)					323,912	323,912	
<b>Total Restricted and Property Tax Revenue</b>	<b>441,707</b>	<b>-</b>	<b>-</b>	<b>1,030,301</b>	<b>1,244,330</b>	<b>214,029</b>	<b>21%</b>
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>446,962</b>	<b>2,778</b>	<b>84,983</b>	<b>890,203</b>	<b>1,244,330</b>	<b>354,127</b>	<b>40%</b>

# Rate Stabilization B

**DRAFT**

Rancho Murieta Community Services District  
Wastewater - Fund 250  
FY 2024-25 Budget

	PY-2 FY 2020-21	PY-1 FY 2021-22	PY FY 2022-23	CY FY 2023-24	BY FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b>							
Residential Fees	1,335,947	1,479,998	1,486,937	1,694,592	1,904,097	209,505	14%
Commercial Fees	147,045	153,192	153,192	228,610	209,157	(19,453)	-13%
Late Fees & Penalties	10,161	18,000	18,000	20,000	20,000	-	0%
Other Sales	2,184	2,184	2,250	2,000		(2,000)	-89%
Interest and Investment Earnings		2,500	42,500	42,500	12,530	(29,970)	-71%
Other Charges	15,964	4,395	500	-	15,265	15,265	3053%
Loan Proceeds	-	-	-	-	-	-	-
<b>Total Revenue</b>	<b>1,511,301</b>	<b>1,660,269</b>	<b>1,703,379</b>	<b>1,987,702</b>	<b>2,161,050</b>	<b>173,347</b>	<b>10%</b>
<b>Expenditures - Supervision &amp; Management</b>							
Salaries	39,178	72,264	73,326	75,659	144,986	69,327	95%
Benefits & Pension	380,233	35,080	34,650	31,361	86,197	54,836	158%
Professional Services	43,625	42,000	47,000	65,000	35,000	(30,000)	-64%
Materials & Supplies	8,399	51,625	35,325	41,500	6,500	(35,000)	-99%
Maintenance & Repairs	53,550	65,837	68,687	75,500	28,500	(47,000)	-68%
Other Expenses	33,788	57,710	159,876	125,380	179,875	54,495	34%
Utilities	34,882				24,000		
Capital Projects						-	
	593,655	324,516	418,864	414,400	505,058	66,658	16%
<b>Expenditures - Collection</b>							
Salaries	54,528	123,616	171,094	176,537	222,889	46,352	27%
Benefits & Pension	11,919	74,408	80,850	77,155	132,881	55,726	69%
Professional Services	16,338	1,200	2,500	3,000		(3,000)	-120%
Materials & Supplies	91	1,800	3,100	3,000		(3,000)	-97%
Maintenance & Repairs	98,652	120,000	100,000	100,000	100,000	-	0%
Utilities	43,715	63,278	64,000	72,000	50,000	(22,000)	-34%
Other Expenses	38					-	
	225,281	384,302	421,544	431,692	505,770	74,078	18%
<b>Expenditures - Treatment</b>							
Salaries	180,045	163,361	211,423	214,367	193,096	(21,271)	-10%
Benefits & Pension	53,817	95,330	99,908	87,247	125,549	38,302	38%
Professional Services	11,811	1,200	1,200	2,000		(2,000)	-167%
Materials & Supplies	65,603	75,000	76,000	90,000	167,000	77,000	101%
Maintenance & Repairs	131,164	98,000	98,000	100,000	100,000	-	0%
Utilities	194,645	17,634	45,000	50,000	50,000	-	0%
Other Expenses	9,251	500	600	3,000	30,000	27,000	4500%
	646,336	451,025	532,131	546,614	665,645	119,031	22%
<b>Total Expenditures</b>	<b>1,465,272</b>	<b>1,159,843</b>	<b>1,372,539</b>	<b>1,392,706</b>	<b>1,676,473</b>	<b>283,767</b>	<b>21%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>46,029</b>	<b>500,426</b>	<b>330,840</b>	<b>594,996</b>	<b>484,577</b>	<b>(110,420)</b>	<b>-33%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	91,152	-	159,651	-	-		0%
Admin Other Revenue Allocation							
Administrative Expense Allocation	(340,468)	(490,187)	(490,491)	(496,957)	(482,369)	14,588	-3%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>(203,287)</b>	<b>10,239</b>	<b>-</b>	<b>98,039</b>	<b>2,208</b>	<b>259,767</b>	

# Rate Stabilization B

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Replacement Reserve Fees	234,293		-	447,048	496,907	49,859	
Connection Fees	26,945	-	-	-	47,682	47,682	
Water Plant Debt						-	
Water Plant Debt						-	
Security Impact Fees						-	
Interest and Investment Earnings	26,512				178,148	178,148	
<b>Total Restricted for Capital Projects</b>	<b>287,750</b>	<b>-</b>	<b>-</b>	<b>447,048</b>	<b>722,737</b>	<b>275,689</b>	
Property Tax Assessment Revenue (Reserves)					317,434	317,434	
<b>Total Restricted and Property Tax Revenue</b>	<b>287,750</b>	<b>-</b>	<b>-</b>	<b>447,048</b>	<b>1,040,171</b>	<b>593,123</b>	
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>84,463</b>	<b>10,239</b>	<b>-</b>	<b>545,087</b>	<b>1,042,379</b>	<b>497,291</b>	



# Rate Stabilization B

**DRAFT**

Rancho Murieta Community Services District  
 Drainage - Fund 260  
 FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Proposed Budget	Proposed Budget	\$	%
						Change	Change
<b>Revenue</b>							
Residential Fees	178,339	170,380	184,882	191,000	193,340	2,340	
Commercial Fees	40,490	44,536	55,762	49,000	41,055	(7,945)	
Interest and Investment Earnings		-	-	-	28,761	-	10%
Other Charges	8,857	-	-	-	585	-	
<b>Total Revenue</b>	<b>227,686</b>	<b>214,916</b>	<b>240,644</b>	<b>240,000</b>	<b>263,741</b>	<b>23,741</b>	
<b>Expenditures</b>							
Salaries	66,229	104,783	106,323	113,488	87,732	(25,756)	-61%
Benefits & Pension	92,072	49,730	51,843	29,806	56,422	26,616	-54%
Professional Services	21,403	20,500	41,477	33,500	13,000	(20,500)	-58%
Materials & supplies	18,887	17,000	22,538	19,400	9,000	(10,400)	
Maintenance & Repairs	7,854	11,715	12,100	12,000	5,000	(7,000)	106%
Utilities	16,929	1,700	-	-	10,000	10,000	-6%
Other Expenses	12,428	9,000	13,500	13,500	27,813	14,313	199%
<b>Total Expenditures</b>	<b>235,802</b>	<b>214,428</b>	<b>247,781</b>	<b>221,694</b>	<b>208,967</b>	<b>(12,727)</b>	
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>(8,116)</b>	<b>488</b>	<b>(7,137)</b>	<b>18,306</b>	<b>54,774</b>	<b>36,468</b>	
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	52,547	82,107	89,783	60,000	-		
Admin Other Revenue Allocation							
Administrative Expense Allocation	(37,830)	(82,595)	(82,646)	(84,162)	(53,597)	<b>30,565</b>	
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>6,601</b>	<b>-</b>	<b>-</b>	<b>(5,856)</b>	<b>1,177</b>	<b>7,034</b>	
<b>Restricted for Capital Projects</b>							
Connection Fees	5,252					-	
Interest and Investment Earnings	3,081						
<b>Total Restricted for Capital Projects</b>	<b>8,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Property Tax Assessment Revenue (Reserves)					6,478	6,478	
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>8,333</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,478</b>	<b>6,478</b>	

# Rate Stabilization B

**DRAFT**

Rancho Murieta Community Services District  
Solid Waste - Fund 400  
FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$ Change	% Change
<b>Revenue</b>							
Residential Fees	752,395	984,986	959,893	1,415,227	1,612,941	197,714	14%
Interest and Investment Earnings	1,342	1,100	1,200	1,200	13,848	12,648	1054%
Other Charges	1,652	-	-	-	780	780	
<b>Total Revenue</b>	<b>755,389</b>	<b>986,086</b>	<b>961,093</b>	<b>1,416,427</b>	<b>1,627,569</b>	<b>211,142</b>	<b>15%</b>
<b>Expenditures</b>							
Contract Sub-hauler	599,559	878,876	978,497	1,259,167	1,439,361	180,194	14%
Other	94,516	-	8,422	41,081		(41,081)	-100%
County Surcharge	28,541	43,367	45,360	94,176	94,680	504	1%
<b>Total Expenditures</b>	<b>722,616</b>	<b>922,243</b>	<b>1,032,279</b>	<b>1,394,424</b>	<b>1,534,041</b>	<b>139,617</b>	<b>10%</b>
<b>Net Operating Income / (Deficit) Before Allocations</b>	<b>32,773</b>	<b>63,843</b>	<b>(71,186)</b>	<b>22,003</b>	<b>93,528</b>	<b>71,525</b>	<b>325%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	-		110,975			-	
Admin Other Revenue Allocation							
Administrative Expense Allocation	(50,440)	(39,204)	(39,789)	(40,077)	(71,462)	(31,385)	78%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>(17,667)</b>	<b>24,639</b>	<b>-</b>	<b>(18,074)</b>	<b>22,066</b>	<b>40,140</b>	<b>-222%</b>

# Rate Stabilization B

**DRAFT**

Rancho Murieta Community Services District  
Security - Fund 500  
FY 2024-25 Budget

	PY-2	PY-1	PY	CY	BY		
	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Revenue</b>							
Residential Fees	1,197,421	1,296,743	1,349,131	1,284,000	975,587	(308,413)	-24%
Commercial Fees	221,461	226,823	235,986	274,000	591,786	317,786	116%
Late Fees & Penalties	20,321	26,100	37,100	8,100	9,000	900	11%
Permit Fees	20,897	7,800	7,800	9,000	10,000	1,000	11%
Interest and Investment Earnings		1,200	1,200	1,200	36,044	34,844	2904%
Other Charges	23,493	9,600	14,000	11,660	4,830	(6,830)	-59%
<b>Total Revenue</b>	<b>1,483,593</b>	<b>1,568,266</b>	<b>1,645,217</b>	<b>1,587,960</b>	<b>1,627,247</b>	<b>39,287</b>	<b>2%</b>
<b>Expenditures - Supervision</b>							
Salaries	62,457	100,102	122,790	113,580	-	(113,580)	-100%
Benefits & Pension	44,983	75,848	76,178	56,998	-	(56,998)	-100%
Professional Services	76,322	5,400	5,900	5,900	5,900	-	0%
Materials & Supplies	156	6,000	-	1,000	500	(500)	-50%
Maintenance & Repairs	1,441	3,000	-	2,000	2,000	-	0%
Other Expenses	(98,673)	4,420	1,321	2,150	73,380	71,230	3313%
Utilities	615	-	-	-	500	500	
<b>Total Supervision Expenditures</b>	<b>87,301</b>	<b>194,770</b>	<b>206,189</b>	<b>181,628</b>	<b>82,280</b>	<b>(99,348)</b>	<b>-55%</b>
<b>Expenditures - Security Gate</b>							
Salaries	369,432	366,775	383,670	424,227	472,875	48,648	11%
Benefits & Pension	178,679	201,416	302,343	197,326	308,008	110,682	56%
Professional Services	21,980	17,088	43,219	50,900	16,000	(34,900)	-69%
Materials & Supplies	9,587	120	2,500	5,000	2,500	(2,500)	-50%
Maintenance & Repairs	20,813	7,200	7,325	7,600	3,600	(4,000)	-53%
Utilities	12,088	-	-	-	8,000	8,000	
Other Expenses	3,062	15,744	16,120	17,000	600	(16,400)	-96%
<b>Total Security Gate Expenditures</b>	<b>615,641</b>	<b>608,343</b>	<b>755,177</b>	<b>702,053</b>	<b>811,583</b>	<b>109,530</b>	<b>16%</b>
<b>Expenditures - Security Patrol</b>							
Salaries	246,831	256,907	198,687	190,464	202,969	12,505	7%
Benefits & Pension	123,630	253,798	212,637	104,179	131,864	27,685	27%
Professional Services	13,289	34,380	31,851	42,800	3,500	(39,300)	-92%
Materials & Supplies	10,262	120	3,500	5,000	500	(4,500)	-90%
Maintenance & Repairs	30,977	17,866	13,666	11,000	5,000	(6,000)	-55%
Utilities (Fuel)	19,040				14,400	14,400	
Other Expenses	4,505	26,062	16,500	17,000	5,100	(2,600)	-15%
<b>Total Security Patrol Expenditures</b>	<b>448,534</b>	<b>589,133</b>	<b>476,841</b>	<b>370,443</b>	<b>363,333</b>	<b>(7,110)</b>	<b>-2%</b>
<b>Total Expenditures</b>	<b>1,151,476</b>	<b>1,392,246</b>	<b>1,438,206</b>	<b>1,254,124</b>	<b>1,257,196</b>	<b>3,072</b>	<b>0%</b>
<b>Net Operating Income /</b>	<b>332,117</b>	<b>176,020</b>	<b>207,011</b>	<b>333,836</b>	<b>370,051</b>	<b>(1,659)</b>	<b>-24%</b>
<b>Administrative Allocations</b>							
Property Tax Assessment Revenue (Rate Stabilization)	266,207	452,516	414,591	50,000	-		0%
Admin Other Revenue Allocation							
Administrative Expense Allocation	(176,539)	(628,536)	(621,602)	(637,227)	(250,117)	387,110	-61%
<b>Net Operating Income / (Deficit) After Allocations</b>	<b>421,785</b>	<b>-</b>	<b>-</b>	<b>(253,391)</b>	<b>119,934</b>	<b>253,391</b>	<b>-100%</b>

# Rate Stabilization B

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25		
	Actuals	Adopted Budget	Adopted Budget	Adopted Budget	Proposed Budget	\$	%
						Change	Change
<b>Restricted for Capital Projects</b>							
Security Impact Fees	6,000		-	-	25,200	25,200	
Connection Fees	26,968	-	-	-	1,460	1,460	
Interest and Investment Earnings	1,597				2,305	2,305	
Interest Expense	(165)						
<b>Total Restricted for Capital Projects</b>	<b>34,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,965</b>	<b>28,965</b>	
Property Tax Assessment Revenue (Reserves)	-	-	-	-	-	-	
<b>Total Restricted and</b>	<b>34,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>28,965</b>	<b>28,965</b>	
<b>NET Revenue/Expense (Restricted &amp; Unrestricted)</b>	<b>456,185</b>	<b>-</b>	<b>-</b>	<b>(253,391)</b>	<b>148,899</b>	<b>402,290</b>	<b>-159%</b>

## RESOLUTION R2024-03

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT CALLING THE GENERAL DISTRICT ELECTION

**WHEREAS**, an election will be held within the Rancho Murieta Community Services District on November 5, 2024, for the purpose of electing two (2) directors; and

**WHEREAS**, a statewide general election will be held within the County of Sacramento on the same day; and

**WHEREAS**, Elections Code Section §10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election.

**THEREFORE, BE IT RESOLVED**, that the Rancho Murieta Community Services District requests the Board of Supervisors of Sacramento County to consolidate the regularly scheduled General District Election with the statewide election to be held on November 5, 2024; and

**BE IT FURTHER RESOLVED**, that the candidate is to pay for the publication of the candidate's statement, pursuant to Elections Code Section §13307(a). The limitation on the number of words that a candidate may use in his or her candidate's statement is 200 words; and

**BE IT FURTHER RESOLVED that** the Rancho Murieta Community Services District agrees to reimburse the Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures.

**PASSED AND ADOPTED** on April 17, 2024, by the following roll call vote:

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

---

Timothy E Maybee, President of the Board  
Rancho Murieta Community Services District

(Seal)

**Attest:**

---

Amelia Wilder, District Secretary

# MEMORANDUM

Date: April 17, 2024  
To: Board of Directors  
From: Michael Fritschi, P.E. – Operations Director, Travis Bohannon - Chief Plant Operator  
Subject: **Bid Results Granlees Raw Water Intake Improvement Project**

---

## Proposed Action

Approval of contract low base bid of \$486,500 with NMI Industrial Holdings, Inc for the Granlees Raw Water Intake Improvement Project and to direct the General Manager to enter into a contract with NMI Industrial Holdings to complete the project.

## Bid Results

On April 1, 2024 the District received seven sealed bids and opened and read the bids at a public bid opening at 3:00 PM PST. The following base bids were received from the following construction companies to perform the work for the Granlees Raw Water intake Improvement Project:

<b>Contractor</b>	<b>Amount</b>
NMI Industrial Holdings, INC	\$ 486,500.00
M-3 Construction, INC	\$ 615,351.00
Accelerated Construction & Metal. LLC	\$ 631,000.00
BWD Construction, INC	\$ 680,500.00
TNT Industrial Contractors, INC	\$ 731,303.00
Ballard Marine Construction, LLC	\$ 745,664.00
GSW Construction, INC	\$ 778,000.00

The apparent low bid for the base bid was \$486,500.00 submitted by NMI Industrial Holdings, Inc. The low bid is 30% lower than the Engineers Estimate of \$695,000. The apparent bid has been reviewed for conformance with the contract documents. The Improvements Committee has reviewed the bid and recommended that the contract be brought before the Board to consider the contract for approval at the April 17<sup>th</sup> Board Meeting.

Upon approval by the Board, staff will then process the contract and submit a Notice of Award to the contractor. Staff will then meet with the Contractor and review the project schedule and the project can then commence once a Notice to Proceed is issued by staff. Primary construction is likely to occur as the level of the Cosumnes recedes (estimated) in July and work can be reasonably accomplished. All work is to be completed prior to the beginning of the District pumping commencement on November 1, 2024.

The Bid Packet can be found on our website by clicking [here](#).

**1.2 BID**

TO: Rancho Murieta Community Services District, 15160 Jackson Road, Rancho Murieta, CA 95683

The undersigned states and declares as follows:

That the Bidder has carefully examined the location of the proposed work; that the Bidder has examined the Contract Documents entitled: **Granlees Raw Water Intake Improvements**; the Addenda Numbers 1 to 2, if any; that the Bidder has read the accompanying Instructions to Bidders; that the Bidder hereby proposes to begin work and complete the project in accordance with the schedule and deadlines in the Contract Documents; that the Bidder hereby proposes to furnish all labor, materials, tools, and equipment, and to perform all work required, complete in place, in compliance with all terms and condition and requirements of the Contract Documents; and that the Bidder will take in full payment for the work the prices set forth in the accompanying bid schedule.

The Bidder acknowledges that the following quantities are approximate only, being given as a basis for the comparison of proposals, that the District does not expressly or by implication agree that the actual amount of the work will correspond therewith, and that the District reserves the right to increase or decrease the amount of any class or portion of the work, as may be deemed necessary or advisable by the Engineer.

The following surety or sureties have agreed to furnish payment and faithful performance bonds to the Bidder if it is awarded the contract:

Name of Performance Bond Surety: **Fidelity & Deposit Company of Maryland**

Name of Payment Bond Surety: **Fidelity & Deposit Company of Maryland**

**BIDDER INFORMATION**

Bidder Name: **NMI Industrial Holdings, Inc.**

Type of Business Entity and State of Incorporation (e.g., corporation, limited liability company, partnership):

**S Corporation incorporated in the State of California**

Contractor's License No.: **951227**

DIR Public Works Contractor Registration No.: **1000003621**

Expiration Date: **6/30/25**

Type of license: **A General, C-51 Structural Steel**

Name under which license is held: **NMI Industrial Holdings, Inc.**

Status of license: **Active**

The Bidder's authorized officer identified below hereby declares that the representations in this Bid are true and correct and of my own personal knowledge, and that these representations are made under penalty of perjury under the laws of the State of California.

Authorized Signature:  \_\_\_\_\_

Printed Name: **Scott Chastain**

Title: **President**

Date: **Apr 1, 2024**

Address: **8503 Weyand Ave**  
**Sacramento CA 95828**

Phone: **(916) 635-7030**

Fax: **(916) 852-1635**

Email: **scott.chastain@NMIindustrial.com**





**1.3 BID SCHEDULE**

Item No.	Description	Unit (e.g., Lump Sum, Per Hour)	Amount (\$)
1	Mobilization/Demobilization	LS	\$ 66,000.00
2	Worker Safety/Shoring	LS	\$ 9,800.00
3	Control of Incoming Water	LS	\$ 22,700.00
4	Demolition	LS	\$ 19,000.00
5	Beam Reconditioning & Installation	LS	\$ 47,200.00
6	Gate Installation	LS	\$ 56,900.00
7	Bar Rack Fabrication & Installation	LS	\$ 63,000.00
8	Grating Fabrication & Installation	LS	\$ 81,700.00
9	Ladders & Metal Fabrication & Installation	LS	\$ 36,500.00
10	Pipe Support Repair	LS	\$ 9,700.00
11	Guardrails	LS	\$ 66,000.00
12	Overflow Screen	LS	\$ 8,000.00
<b>Alternate Bid Items</b>			
A1	Bypass Pumping – See drawing G2 for description of required pumping	\$ Per Day	\$ 1,800.00
A2	Galvanize existing beams and brackets - Per Add. 1	LS	\$ 19,300.00
<b>Total Lump Sum Price:</b>			<b>\$ 486,500.00</b>

**Total Lump Sum Price in Words:** Four Hundred Eighty-Six Thousand Five Hundred Dollars.  
 In case of discrepancy between the numerical total and the written total, the written total will govern.

**Acknowledge Addenda**

Addendum #: 1 Signed: 

Addendum #: 2 Signed: 

Addendum #: \_\_\_\_\_ Signed: \_\_\_\_\_

Addendum #: \_\_\_\_\_ Signed: \_\_\_\_\_

**1.4 DESIGNATION OF SUBCONTRACTORS**

In compliance with Public Contract Code section 4100 et seq. each bidder shall set forth below the: (a) name, location of the mill, shop, or office, and California contractor’s license number of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the work or improvement to be performed under these specifications in excess of one-half of 1% of the Contractor's total bid, (b) description of the type of work to be performed by each such subcontractor, and (c) portion of the work (expressed in dollar amount) that will be performed by each such subcontractor.

If the Contractor fails to specify a subcontractor for any portion of the work to be performed under the Contract, it shall be deemed to have agreed to perform such portion itself, and it shall not be permitted to subcontract that portion of the work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the work in excess of one-half of 1% of the Contractor's total bid as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a making a written finding as a public record of the District setting forth the facts constituting the emergency or necessity.

Subcontractor (name, address, Subcontractor’s CSLB License Number, Subcontractor’s DIR Public Works Contractor Registration Number)	Description of Subcontractor Work	Portion of Work (\$)
None	None	None

Subcontractor (name, address, Subcontractor's CSLB License Number, Subcontractor's DIR Public Works Contractor Registration Number)	Description of Subcontractor Work	Portion of Work (\$)
None	None	None

Additional pages attached: None

March 26, 2024

NMI Industrial Holdings, Inc  
8503 Weyand Avenue  
Sacramento , CA 95828

Re: Type of Bond:	Bid Bond
Bond Number:	Bid Bond
Obligee:	Rancho Murieta Community Services District
Description:	Granlees Raw Water Intake Improvements
Bond Amount:	10 %
Premium Due:	\$0.00

We are pleased to enclose the bond you requested. The bond issued was based upon the information you provided. We suggest you check all the documents enclosed, including the Power of Attorney, signatures, dates, amounts, description, and any other attachments. Please verify that the bond form attached is the form required, and be sure to execute the bond with the proper signature and seal.

Thank you and please call me should you have any questions.

Sincerely,



Stephanie Agaoff

Enclosures

## 1.5 BID BOND

KNOW ALL MEN BY THESE PRESENTS, THAT WE, THE UNDERSIGNED NMI Industrial Holdings, Inc, Contractor as Principal; and Fidelity and Deposit Company of Maryland, as Surety, are hereby held and bound unto Rancho Murieta Community Services District, hereinafter called the District, in the sum of \$Ten Percent of Total Amount of Bid (10% of Bid), which sum is equal to at least ten percent of the total amount of the Bid, payment of which sum, well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors, and assigns.

The condition of the above obligation is such that whereas the Principal has submitted to the District a certain Bid, attached hereto and hereby made a part hereof, to enter into a Contract in writing, for the construction of the following public works project:

**Granlees Raw Water Intake Improvements.** This project will include demolition of existing intake components, control gate replacement, grout placement, removal, reconditioning and replacement of structural steel beams, installation of grating, hatches, access ladders, and a bar rack. In addition, the Contractor may be responsible for redirecting water around the worksite as required.

NOW, THEREFORE,

(a) If the Bid is rejected, or in the alternate,

(b) If the Bid is accepted and the Principal shall sign and deliver a Contract, in the form of the Contract attached hereto and shall execute and deliver Performance and Payment Bonds in the forms attached hereto and shall deliver proof of insurance (all completed in accordance with the Contract Documents), and shall in all other respects perform the agreement created by the acceptance of the Bid;

Then, this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all default of the Principal hereunder shall be the amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the District may accept such Bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS THEREOF, the above bounded parties have executed this instrument under their several seals this 26th day of March, 2024, the name and corporate seal of each corporate party being hereto affixed and those presents duly signed by its undersigned representative, pursuant to authority of its governing body.

For Contractor as Principal:

NMI Industrial Holdings, Inc

Name: [Signature]  
Title: President

For Surety:

Fidelity and Deposit Company of Maryland  
Name: [Signature]  
Title: Stephanie Agapoff, Attorney-In-Fact

(Seal)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Sacramento )

On March 26, 2024 before me, Tina S. Salas, Notary Public  
(insert name and title of the officer)

personally appeared Stephanie Agapoff,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature *Tina S. Salas* (Seal)



**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint David WEISE, Jose LEMUS, Rosalie A. MISZKIEL, Nicki MOON, Tina SALAS, Stephanie AGAPOFF, **all of Rancho Cordova, California**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 13th day of January, A.D. 2023.



**ATTEST:**  
ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: *Robert D. Murray*  
Vice President

By: *Dawn E. Brown*  
Secretary

**State of Maryland  
County of Baltimore**

On this 13th day of January, A.D. 2023, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Iva Bethea  
Notary Public  
My Commission Expires September 30, 2023



**Authenticity of this bond can be confirmed at [bondvalidator.zurichna.com](http://bondvalidator.zurichna.com) or 410-559-8790**



**EXTRACT FROM BY-LAWS OF THE COMPANIES**

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

**CERTIFICATE**

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 26th day of March, 2024.



*MJ Pethick*

By: Mary Jean Pethick  
Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:**

Zurich Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056  
[reportsfclaims@zurichna.com](mailto:reportsfclaims@zurichna.com)  
800-626-4577

**Authenticity of this bond can be confirmed at [bondvalidator.zurichna.com](http://bondvalidator.zurichna.com) or 410-559-8790**

**CALIFORNIA ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Sacramento

On March 28, 2024 before me, Corin C Gomes Notary Public

personally appeared Scott Edwin Chastain  
Date Here Insert Name and Title of the Officer  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Corin C Gomes  
Signature of Notary Public

Place Notary Seal and/or Stamp Above

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_  
 Corporate Officer – Title(s): \_\_\_\_\_  
 Partner –  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_  
 Corporate Officer – Title(s): \_\_\_\_\_  
 Partner –  Limited  General  
 Individual  Attorney in Fact  
 Trustee  Guardian or Conservator  
 Other: \_\_\_\_\_  
Signer is Representing: \_\_\_\_\_

## 1.6 EXPERIENCE QUALIFICATIONS

The Bidder has been engaged in the contracting business, under the present business name for 14 years. Experience in work of a nature similar to that covered in the Bid extends over a period of 14 years.

The Bidder, as a contractor, has never failed to satisfactorily complete a contract awarded to it, except as follows:

**NONE**

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The following contracts have been satisfactorily completed in the last three years for the persons, firm or entity indicated:

Year	Owner	Type of Work	Contract Amount
2023	City of Sacramento	Misc metals Community Theatre	\$2,086,325
2023	EBMUD	Clarifier repairs Berkeley CA	\$1,320,509
2022	City of Sacramento	Misc & struct metals Convention Center	\$3,468,417
2022	Knife River Aggregates	Design, fabricate & install aggregate conveyor	\$2,312,105
2022	City/County of San Francisco	Misc metals, egress stairs at Terminal 1	\$12,668,986
2021	Private project	Structural metals, stair tower for historic Armory	\$1,892,727
2021	Caltrans	Ornamental metal art for I-5 Elk Grove - Sac	\$1,041,383

The following is a list of plant and equipment owned by the Bidder, which is definitely available for use on the proposed work as required.

Quantity	Name, Type, and Capacity	Condition	Location
1	JLG, EXTENDED BOOM FORKLIFT 10K	GOOD	NMI SHOP: 8503 WEYAND AVE. SACRAMENTO, CA 95828
1	JLG, EXTENDED BOOM FORKLIFT 12K	GOOD	NMI SHOP: 8503 WEYAND AVE. SACRAMENTO, CA 95828

Executed on April 1, 2024, at Sacramento, California

BIDDER

Company Name: NMI Industrial Holdings, Inc.

Authorized Signature: 

Printed Name: Scott Chastain

Title: President

**1.7 NONCOLLUSION DECLARATION TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID (PUBLIC CONTRACT CODE SECTION 7106)**

The undersigned declares:

I am the President (Title)  
of NMI Industrial Holdings, Inc. (Bidder), the  
party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on April 1, 2024, at Sacramento, California.

Authorized Signature: 


Printed Name: Scott Chastain

**1.8 ACKNOWLEDGMENT OF INSURANCE REQUIREMENTS**

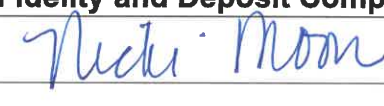
By signing below Bidder acknowledges the insurance requirements as listed in the General Conditions, section 5.52 "Insurance". By this acknowledgment, the Bidder and its insurance provider(s) and surety(ies) certify that they have read and understand the insurance and bonding requirements in their entirety, including limits of coverage, additional insureds and endorsements, and bonding requirements, and that the Bidder can provide the insurance coverage and bonds as required in the Contract documents without exception.

Bidder understands that if the insurance coverage provided in section 5.52 of the General Conditions and the Contract Bonds cannot be provided, its bid is subject to rejection by the District as non-responsive.

**BIDDER**

Company Name:           **NMI Industrial Holdings, Inc.**            
Authorized Signature: **X**   
Printed Name:           **Scott Chastain**            
Title:           **President**            
Date:           **April 1, 2024**          

**INSURANCE PROVIDER/SURETY REPRESENTATIVE**

Insurer/Surety Name:           **Fidelity and Deposit Company of Maryland**            
Authorized Signature: **X**   
Printed Name:           **Nicki Moon**            
Title:           **Attorney-In-Fact**            
Date:           **March 28, 2024**          

**Bidder Must Provide This Acknowledgment for Each Insurer or Surety Providing Insurance Coverage or a Bond under this Contract**

## 1.8 ACKNOWLEDGMENT OF INSURANCE REQUIREMENTS

By signing below Bidder acknowledges the insurance requirements as listed in the General Conditions, section 5.52 "Insurance". By this acknowledgment, the Bidder and its insurance provider(s) and surety(ies) certify that they have read and understand the insurance and bonding requirements in their entirety, including limits of coverage, additional insureds and endorsements, and bonding requirements, and that the Bidder can provide the insurance coverage and bonds as required in the Contract documents without exception.

Bidder understands that if the insurance coverage provided in section 5.52 of the General Conditions and the Contract Bonds cannot be provided, its bid is subject to rejection by the District as non-responsive.

### BIDDER

Company Name: NMI Industrial Holdings, Inc.

Authorized Signature:  

Printed Name: Scott Chastain

Title: President

Date: April 1, 2024

### INSURANCE PROVIDER/SURETY REPRESENTATIVE

Insurer/Surety Name: Alliant Insurance Services

Authorized Signature: 

Printed Name: Denise LeClerc

Title: Account Manager

Date: April 1, 2024

**Bidder Must Provide This Acknowledgment for Each Insurer or Surety Providing Insurance Coverage or a Bond under this Contract**

**1.9 IRAN CONTRACTING ACT CERTIFICATION**

Pursuant to Public Contract Code (PCC) section 2204, the following Iran Contracting Act certification is required if your bid totals \$1,000,000 or more.

If your bid totals \$1,000,000 or more, you must complete only one of the following two paragraphs. To complete paragraph 1, check the corresponding box and complete the certification. To complete paragraph 2, simply check the corresponding box.

1. We are not on the current list of persons engaged in investment activities in Iran created by the California Department of General Services (DGS) pursuant to PCC 2203(b), and we are not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on

April 1, 2024 (date),

at Sacramento (city), California (state).

 (signature)

Scott Chastain (printed name)

OR

2. We have received written permission from the District to submit a bid pursuant to PCC 2203(c) or (d). A copy of the written permission from the District is included with our bid.