



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

Office - 916-354-3700 Fax – 916-354-2082

COMMUNICATION & TECHNOLOGY COMMITTEE

(Directors John Merchant and Linda Butler)

Special Meeting

May 13, 2021 at 8:30 a.m.

This meeting will be held via ZOOM video conference only pursuant to Gov. Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/83391192467>, entering Meeting ID no. 833 9119 2467, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 833 9119 2467. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. Please refer to your telephone service provider for specific instructions. ***PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.***

AGENDA

1. Call to Order
2. Comments from the Public
3. Monthly Website and Social Media Update
4. Keeping Track of Current Issues Report
5. Discuss Final Disposition for Issuance of County Citations
6. IT Year in Review
7. Discuss Cyber Security Status
8. Review Status for Live Board and Committee Meetings
9. Discuss Meeting April 14, 2021 with Annual Deer Creek Law Enforcement/EMS Meeting

10. Discuss RMA Emergency Preparedness Plan

11. Directors & Staff Comments/Suggestions

12. Adjournment

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act and Executive Order No. N-29-20, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

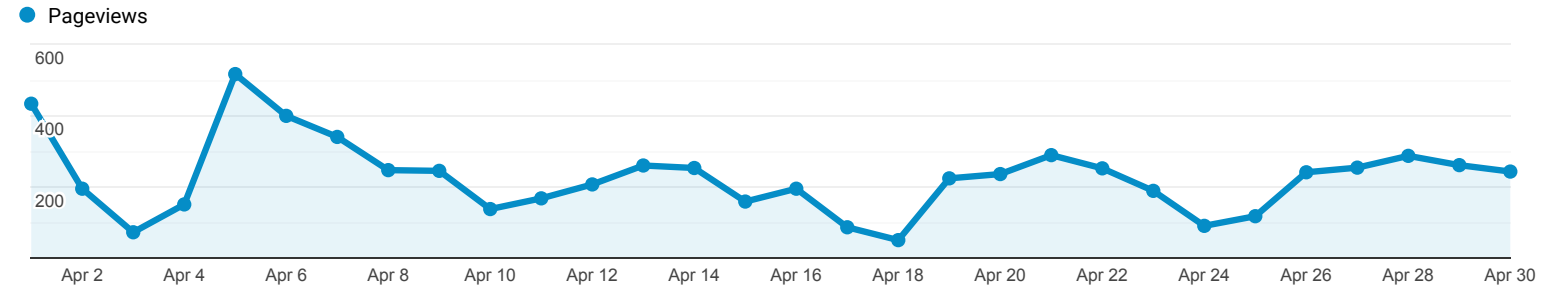
Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is May 11, 2021. Posting locations are: 1) District Office; 2) Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

2021-03 COM 3A Google Pages Feb 2021

Apr 1, 2021 - Apr 30, 2021

All Users
100.00% Pageviews

Explorer



Page	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate	% Exit	Page Value
	6,802 % of Total: 100.00% (6,802)	5,316 % of Total: 100.00% (5,316)	00:01:45 Avg for View: 00:01:45 (0.00%)	2,757 % of Total: 100.00% (2,757)	52.19% Avg for View: 52.19% (0.00%)	40.53% Avg for View: 40.53% (0.00%)	\$0.00 % of Total: 0.00% (\$0.00)
1. /	1,519 (22.33%)	1,156 (21.75%)	00:01:09	1,075 (38.99%)	28.09%	28.70%	\$0.00 (0.00%)
2. /employment-opportunities	410 (6.03%)	296 (5.57%)	00:02:20	154 (5.59%)	58.44%	50.49%	\$0.00 (0.00%)
3. /how-to-pay-my-bill	366 (5.38%)	235 (4.42%)	00:02:14	86 (3.12%)	51.16%	45.90%	\$0.00 (0.00%)
4. /riverview-update	327 (4.81%)	220 (4.14%)	00:01:39	107 (3.88%)	64.49%	46.48%	\$0.00 (0.00%)
5. /development-projects	244 (3.59%)	171 (3.22%)	00:01:11	115 (4.17%)	55.65%	42.62%	\$0.00 (0.00%)
6. /2021-board-meetings	227 (3.34%)	187 (3.52%)	00:04:33	34 (1.23%)	67.65%	56.83%	\$0.00 (0.00%)
7. /district-office-and-phone-numbers	195 (2.87%)	164 (3.09%)	00:03:32	54 (1.96%)	77.78%	53.85%	\$0.00 (0.00%)
8. /board-meeting-archive	154 (2.26%)	106 (1.99%)	00:00:17	26 (0.94%)	7.69%	3.25%	\$0.00 (0.00%)
9. /salary-schedules	144 (2.12%)	120 (2.26%)	00:02:49	28 (1.02%)	75.00%	55.56%	\$0.00 (0.00%)
10. /security-department	126 (1.85%)	88 (1.66%)	00:00:31	63 (2.29%)	34.92%	23.02%	\$0.00 (0.00%)

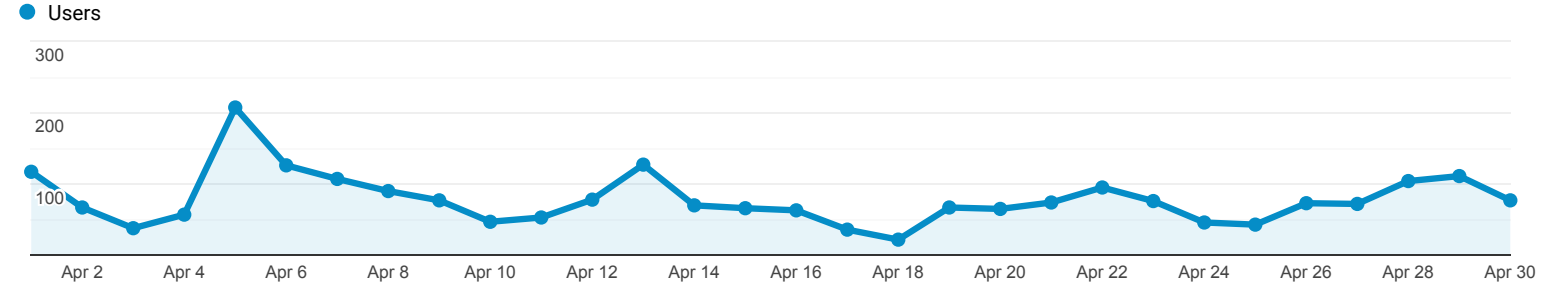
Rows 1 - 10 of 366

RMCS D Website Stats

Apr 1, 2021 - Apr 30, 2021

All Users
100.00% Users

RMCS D Website Visitors



Region	Users	New Users	Hits	Sessions	Number of Sessions per User	Pageviews	Pages / Session	Avg. Session Duration
	1,823 % of Total: 100.00% (1,823)	1,636 % of Total: 100.00% (1,636)	6,909 % of Total: 100.00% (6,909)	2,757 % of Total: 100.00% (2,757)	1.51 % of Total: 100.00% (1.51)	6,802 % of Total: 100.00% (6,802)	2.47 Avg for View: 2.47 (0.00%)	00:02:35 Avg for View: 00:02:35 (0.00%)
1. California	1,273 (69.52%)	1,099 (67.18%)	6,122 (88.61%)	2,164 (78.49%)	1.70 (112.90%)	6,017 (88.46%)	2.78	00:03:07
2. Illinois	128 (6.99%)	128 (7.82%)	132 (1.91%)	130 (4.72%)	1.02 (67.45%)	132 (1.94%)	1.02	<00:00:01
3. Quebec	76 (4.15%)	76 (4.65%)	77 (1.11%)	76 (2.76%)	1.00 (66.41%)	76 (1.12%)	1.00	00:00:00
4. Texas	59 (3.22%)	59 (3.61%)	80 (1.16%)	60 (2.18%)	1.02 (67.54%)	80 (1.18%)	1.33	00:00:22
5. (not set)	45 (2.46%)	44 (2.69%)	57 (0.83%)	45 (1.63%)	1.00 (66.41%)	57 (0.84%)	1.27	00:00:30
6. Virginia	36 (1.97%)	36 (2.20%)	36 (0.52%)	36 (1.31%)	1.00 (66.41%)	36 (0.53%)	1.00	00:00:00
7. Massachusetts	26 (1.42%)	26 (1.59%)	34 (0.49%)	27 (0.98%)	1.04 (68.97%)	34 (0.50%)	1.26	00:00:09
8. District of Columbia	15 (0.82%)	12 (0.73%)	42 (0.61%)	18 (0.65%)	1.20 (79.70%)	42 (0.62%)	2.33	00:02:41
9. New York	13 (0.71%)	13 (0.79%)	14 (0.20%)	13 (0.47%)	1.00 (66.41%)	13 (0.19%)	1.00	00:00:00
10. Washington	12 (0.66%)	7 (0.43%)	35 (0.51%)	19 (0.69%)	1.58 (105.15%)	35 (0.51%)	1.84	00:01:44

Rows 1 - 10 of 74


Page Summary Last 28 days *

Export Data 

Results from Apr 13, 2021 - May 10, 2021

Note: Does not include today's data. Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

■ Organic ■ Paid


Actions on Page 

April 13 - May 10

1

Total Actions on Page ▼ 50%



Page Views 

April 13 - May 10

52

Total Page Views ▼ 45%



Page Likes 

April 13 - May 10

1

Page Likes ▼ 86%



Post Reach 

April 13 - May 10

156

People Reached ▼ 81%




Story Reach 

April 13 - May 10

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Recommendations 

April 13 - May 10



We have insufficient data to show for the selected time period.

Post Engagement 

April 13 - May 10

2

Post Engagement ▼ 99%



Videos 

April 13 - May 10



We have insufficient data to show for the selected time period.

Page Followers 

April 13 - May 10

1

Page Followers ▼ 86%



MEMORANDUM

Date: May 10, 2021
To: Communications & Technology Committee
From: Tom Hennig, General Manager
Subject: Outreach and Technology Items Accomplished/In-Progress Quarterly Update

At the August 2019 Communications & Technology meeting, Director Butler asked for staff to separately track the status of outreach and technology initiatives accomplished and in the works. In October 2019, we expanded to include information explaining the purpose and benefits of each initiative for presentation

In December 2019, we added the Field Operations Technological Initiatives spreadsheet. We are now providing quarterly updates to the Board. Attached are the spreadsheets reflecting the updated information for the May 2021 meeting.

	Initiative	Status	Short Description	Start Date	Completion Date
1.	Accounts Payable/General Ledger (Great Plains) Integration	Planned for integration with the finance system replacement	The District currently uses AESTIVA as its Purchase Order (P.O.) management software. As of now, we are in the testing phase for implementing integration that will eliminate duplicate data entries, and create a seamless flow of data into the general ledger and expand the system to allow for in-the-field verification of receivables by staff. This upgrade is timely with the current state of needing staff to work remotely.	April 2021	October 2021
2.	Accounting System/General Ledger other Integration	Planned for integration with the finance system replacement	We have determined that continued use of the Districts' current financial system, Great Plains, is no longer an option. Based on recommendations of two independent professional accounting firms, it is time for the District to select and purchase a modern fund accounting system. We are requesting funds in the new fiscal year to establish requirements and issue a Request for Proposal for a full system replacement.	April 2021	October 2021
3.	Online Billing System review options	Planned for integration with the finance system replacement	We are researching other online billing capabilities that better integrate with the District's financial systems and provide greater flexibility for customers. We are working with our Utility Billing software company to implement their interactive website for viewing their account information and potentially paying their bills. Our struggle is the need to move to a new online payment system. Based on our findings, we may need to take a request to the Board for approval to move to a new bill payment scenario.	April 2021	October 2021
4.	Automated HR & Payroll	Planned for integration with the finance system replacement	The PayChex project is completed and staff have embraced the automated timesheet program. The new system has allowed office and management staff manage timesheets and payroll remotely during the current Covid19 crisis.	April 2021	October 2021
5.	Maintenance Management and Work Order System	Project on hold	A maintenance management and work order system lets an agency manage work orders and maintenance activities by tracking staff, materials and equipment related to activities. The District is evaluating the feasibility for expanding the use of the current system.	TBA	TBA

	Initiative	Status	Short Description	Start Date	Completion Date
6.	Land Management/Permit System	Researching	The District manages services for every parcel within the District. What is missing is a computerized land management system that allows staff to track all activities related to a parcel or address. Such a system would improve historical records related to each parcel/address improving operations and customer service. Our escrow files now being made electronic is just one resource that could be tied to a computerized land management system. Additionally, we could tie all permits to such a system to ensure that all actions related to an address or parcel are properly recorded. Such a system is composed of tabular and map-based information.	TBA	TBA
7.	Asset Management System (GIS/Data)	Researching	An asset management system is used to manage all infrastructure. This system would contain information for every type of public infrastructure the District manages such as pipes, pump stations, lift stations, basins, etc. The key inputs and metrics of such a system are: What infrastructure do we have, what are the physical properties of the infrastructure, where is it, what condition is it in, when has it been replaced or maintained, and what do we project for maintenance or replacement schedule, and finally, what are the costs for maintenance, rehabilitation or replacement given various funding scenarios? GIS mapping is key as a component tool to produce graphical representations of network condition, maintenance/rehab histories, or project planned improvements based on funding strategies.	TBA	TBA
8.	Customer Management System	Researching	Although a work order system tracks customer maintenance requests, the District is in need of a way to better track customer issues/complaints that may not be related to maintenance activities. We are researching tools for this. It is possible a Land Management System could function in this manner as complaints issues would be tied to a parcel or address and have reporting capabilities to remind staff of outstanding complaints/matters.	Summer 2021	TBA
9.	District Intranet	Completed	This project is now in maintenance mode as part of the SharePoint Cloud File and Collaboration Site	Fall 2019	Summer 2020

	Initiative	Status	Short Description	Start Date	Completion Date
10.	Cyber Security	Ongoing	Cybersecurity experts can protect the District from Cyber terrorists who would attempt to harm the District through the infiltration of our data systems. This form of terrorism is becoming a reality for small governmental entities such as RMCSO. At the request of the Communications and Technology Committee, the General Manager has approved an agreement with WECybr Inc., an Idaho-based Cyber Security company with roots in the Sacramento region, to partner with the District's Information Technology Managed Services Provider, A Leap Ahead IT. WECybr specializes in small business cybersecurity and has identified many of our risks, developed an action plan to address these risks and is helping upskill our staff on how to recognize cyber-attacks.	Fall 2020	Spring 2021
11.	Establish a process to post District messages to NextDoor	Completed	The District has developed a working agreement with the Sacramento County Public Information Office that allows us to post onto NextDoor. This agreement is basic at this time. We are working to formalize this relationship through continued communications with the County. In general, there are three distinct NextDoor Neighborhoods within the Rancho Murieta CSD. This includes the residences and businesses in the area South of Highway 16 (155 subscribers), RM North (1,963 subscribers), and Rancho Murieta South (909 Subscribers). We will currently develop a written practice for determining the conditions whereby we request the Sac PIO to post a message.	Fall 2020	Spring 2021

RMCS D FIELD OPERATIONS TECHNOLOGY PROJECTS

5/13/2021

	Initiative	Status	Short Description	Start Date	Completion Date	Comments
Existing						
1.	Maintenance Management and Work Order System	Researching	A maintenance management and work order system lets an agency manage work orders and maintenance activities by tracking staff, materials and equipment related to activities. The District maintains an outdated rudimentary software system that could be improved.	July 2019	TBA	We have brought in a vendor says they are capable of providing a system that would meet the goals of these items. Due to costs we need to solicit other vendors in and that process. Maintenance Management System upgrade is on hold. Systems are complex and would require specialized training and oversight. More research into user friendly systems is required.
2.	Customer Management System	Researching	Although a work order system tracks customer maintenance requests, the District is in need of a way to better track customer issues/complaints that may not be related to maintenance activities. We are researching tools for this. It is possible a Land Management System could function in this manner as complaints issues would be tied to a parcel or address and have reporting capabilities to remind staff of outstanding complaints/matters.	Fall 2019	TBA	We have brought in a vendor who is capable of providing a system that would meet the goals of these items. Due to costs we need to solicit other vendors in a bidding process. Potentially same as above. Ideally it would coincide with updated billing/customer file software.
Proposed:						
1.	Network District facilities	Proposing	The goal of this would be too connect all of the district's sewer lift stations, Rio Oso tank & potable water pump station, MainLift South & FAA stormwater pump stations, and Granlees raw water pumping stations to the main network.	TBD	TBA	Having a hard-lined system would add to internal network security for facilities. This item will be added to 2021-22 CIP list.
2.	Wastewater plant and warehouse	Research in process	I'm having staff research the viability of a conduit that would run from the wastewater plant gate back to the wastewater control building that could be utilized for installation of a fiber optic line. Additional network and cable would have to be treched and installed back to the warehouse.	On Hold		On hold as ALA has wireless systems in place.

3.	Sewer Lift Station PLCs	Research in process	Would start with getting connectivity - possibly through Greenfield fiberoptic system or ATT phone lines.	Winter 2019-2020		Considering wireless systems for connectivity of liftstation. Also followed up with Greenfield Communications and waiting on reply.
4.	Pump Stations	Research in process	Would start with getting connectivity - possibly through Greenfield fiberoptic system or ATT phone lines.	Winter 2019-2020		Same as above
5.	Centralized SCADA system	Proposing	The goal of this project would be to utilize the wastewater plant SCADA system as a centralized for the remaining district facilities. Due to security concerns the water plant would remain on its own system.	TBD	TBA	In process: West DAF electrical panel project is complete and integrated. Additional Reclamation plant chemical feed systems being tied-in as part of chlorine gas to bleach conversion project.
6.	WWRP Automation	Proposing	This would require the installation of automated valve systems that could be controlled through SCADA, as well as flow metering systems with feedback loops to regulate and control flows.	TBD	TBA	This would create efficiencies for staff to be able to respond and control systems remotely. See above.
7.	Lake Level Monitoring system	Approved but on Hold	This project was proposed and approved by the board as it was assumed it was a legal requirement by the department of water resources. We found out we did not meet the threshold to have to comply with this at this time.	TBD	TBA	On hold per Board decision. Note: District received quote \$34k for Laguna level back to Main Lift North chart recorder.
8.	And sewer lift station upgrades		Control systems at several of the sewer line stations are coming due for replacement. We need to upgrade two systems that allow networking and control of the facilities remotely.	TBD	TBA	6B sewer lift station panel updated. Others like 3B, 6A would be updated with development.



RANCHO MURIETA

EMERGENCY PREPAREDNESS PLAN

CREATED BY THE RANCHO MURIETA
ASSOCIATION (RMA) EMERGENCY PREPAREDNESS
COMMITTEE
FALL 2019



A GUIDE FOR RESIDENTS & VISITORS IN THE
RANCHO MURIETA COMMUNITY



RMA Emergency Preparedness Committee

John Long

Betty Ferraro

Lou Blouw

Cheryl McElhany, Chair

Rob Schultz

Rancho Murieta Fire Safe Council

Greg Pryor

Bob Lucas

Rob Schultz

Jerry Spencer

Karen Hoberg

Cheryl McElhany

Wendy Mazzoni

Kelly Hopkins

Capt. Chris Vestal

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AN EMERGENCY PREPAREDNESS GUIDE FOR RANCHO MURIETA

INTRODUCTION

The following guide has been prepared by the members of the Rancho Murieta Emergency Preparedness Committee to identify emergency management issues, to develop specific plans for emergencies and disasters in our community, and to enhance communication and collaboration in the event of a disaster. The committee is working with local agencies to develop a unified community approach to emergency management.

PURPOSE OF THIS GUIDE

Each resident in Rancho Murieta can benefit from this guide. It is intended to assist you in making emergency preparedness a part of your daily life. Recent events in California and around the country demonstrate the need for all of us to be better prepared for emergencies and disasters that may arise without warning. This guide is designed to serve as a single source of emergency preparedness information that families and individuals may use to keep themselves ready for any kind of disaster. Information from various sources has been gathered to assist you in preparing for emergencies at home and in our community.

It is hoped that residents of Rancho Murieta will familiarize themselves with the material contained in this guide, take the necessary steps to protect themselves, and retain the guide as a reference.

The guide includes:

- Instructions for preparing a home disaster supply kit as well a “go kit” in the event of an evacuation,
- instructions on reporting emergencies, actions to take in case of fire or flood, and steps to take to protect yourself & family,
- phone numbers and internet addresses where you can obtain updates and detailed information about emergencies ,
- recommendations for pre-emergency planning at home, prevention strategies , & suggestions for preserving documents, photos, and important files,

Also, ideas for planning family communication strategies
in advance of an emergency.

Lastly, you will also find evacuation routes from each area of the community
in case of fire or flood.

IMPORTANT CONTACTS

**Residents of Rancho Murieta, please join the new RMA website at rma.nabrnetwork.com
To get important information and connect with your Association.**

Multiple ways to join:

- Text “RMA” to 59248 and receive a text back with a mobile app download link.
- Search for the mobile app “RMA Nabr” in Google Play store.
- Go to rma.nabrnetwork.com

Police/Fire/Rescue.....911

CSD Security.....916-354-2273 After Hours 916-354-3743

Highway Patrol.....916-861-1300 (Dispatch) 916-464-1450 (Office)

Sac. Co. Sheriff Service Center.....916-876-8309

RMA.....916-354-3500 (Main # and for after hours emergencies)



CHECKLIST



BE PREPARED AT WORK , AT HOME, OR ON THE ROAD.

This Emergency Preparedness Plan includes information about a number of natural disasters that you should be aware of and prepared for. Wildland fire is clearly the number one potential problem. However, a variety of emergencies including wind storms, extreme heat, flooding, earthquakes, pandemic flu or act of terrorism might necessitate an emergency response. This emergency preparedness guide is being provided to you so that you are informed and can prepare to care for yourself and your family. Emergency services may be overtaxed in most of these scenarios and it may take days to mitigate the situation. In other words, you may need to be prepared to stand alone, potentially for days. Emergency preparations require planning and coordination amongst families, neighborhoods, communities and agencies. We encourage you to plan now for possible emergencies in the future.

ANNUAL PRE-EMERGENCY PLANNING

- Clear leaves and pine needles from gutters and roofs.
- Create and maintain 100 feet of defensible space around your home.
- Stack firewood at least 10 feet from house.
- Service (top off gas) and test emergency backup generator and water pump regularly.
- Check garden hoses and store near water faucets.
- Check and restock emergency supplies (see storm survival kit for 4-day event.)
- Identify important files and personal documents for evacuation such as wills, insurance policies, stocks and bonds, passports, social security cards, immunization records, family photos, bank account numbers, or irreplaceable heirlooms.
- Check portable water and fire extinguishers.
- Update household inventory with a video/photograph of house/personal effects for insurance annually.
- Copy important computer files to a CD or flash drive and store a copy in a safety deposit box or with a friend.
- Check flashlights and replace batteries often.
- Affix wrench to propane tank for quick access to shut off gas in the event of an emergency.
- During fire season, maintain more than a half a tank of gasoline in all vehicles.
- Agree in advance what family members should do if they are away from home when the emergency strikes. Establish a meeting place away from your neighborhood to reconnect.

Our meeting place is:

PRE-EMERGENCY PLANNING (CONTINUED)

- If underage children will be in residence without access to transportation, create an emergency exit strategy and arrange for a trusted neighbor to care for them.
- Ask an out-of-state friend or relative to be your family contact. During a disaster, it is often easier to call long distance. Family members should be instructed to call this person with their location. In the event of a disaster we will call:

- Plan how you will care for your pets and livestock.
- Check to ensure you have adequate insurance coverage. (Contact your insurance agent with any questions.)

- Two escape routes from our home are:

Important questions to consider:

- Do the roads on which you would evacuate have adequate clearance for two vehicles to pass?
- Are streets clearly marked in order to provide easy access for fire crews?
- Do you have a reflective number sign posted on your home, that's easy to read, to direct emergency crews to your home?

Replace stored water and food at least every six months. Test your smoke detectors and carbon monoxide detectors monthly, and change batteries at least once a year. Hold a family meeting to review your emergency plan on an annual basis.

IF AN EVACUATION IS ANNOUNCED

DON'T BECOME A STATISTIC!

People die when trying to evacuate too late. Wildland fires, significant winter storms, hazardous material releases or terrorism could affect us. This checklist is provided so you may prepare to evacuate, or in the event you become cut off from evacuation by fire or other circumstances, to shelter in place. Since emergency conditions can change rapidly, it is important that you remain informed as information may be your best tool to react to the situation present.

HOW TO STAY INFORMED

- Tune into local radio & TV stations: **KFBK 1530 AM; TV, KCRA Channel 3**
- Check for Texts alerts or Internet messages at **RMA.NABRNETWORK.COM** or CSD at **www.ranchomurietacsd.com**
- Sign up for the Sacramento Co. Emergency Alerts Notification System at www.Sacramento-Alert.org

STAY CALM. FOLLOW DIRECTIONS & STAY BEHIND ROADBLOCKS

- This Emergency Preparedness Guide and Evacuation Plan cannot predict all possible scenarios. Each incident is unique, presents different problems and requires different evacuation routes.
- You may be directed into green zones, such as irrigated pastures, golf courses, or the airport as a temporary measure for your protection. This makes it imperative that you listen to and follow directions. If you think it is time to evacuate, you are probably correct.
- **HOW YOU MAY BE NOTIFIED** Fire and law enforcement will do what they can to notify you of when to leave and where to go, but there is no possible way they can reach everyone. That is why it is imperative that you tune into local media for up to the minute information.

REMEMBER, once out, you will not be allowed back into your home until the evacuation order is lifted. This is for your safety and the safety of firefighters and emergency personnel, as well as reducing the chance of looting.

There are countless hazards during a fire or other emergency. A few to be aware of are:

- Downed power lines, falling trees and limbs or rolling rocks on steep slopes.
- Reduced visibility from smoke and fire equipment in mop-up stages.

ANIMAL EVACUATIONS

Again, listen to local media for the location to which animals are being evacuated. Pets/animals are not allowed at shelters except for official disabled persons' assistance animals. Owners are responsible for locating placement for pets/animals during an evacuation. For animal specific evacuation planning visit the FEMA Ready.Gov website at <http://www.ready.gov/animals>

EVACUATION DESTINATION

- Follow instructions and cooperate with emergency personnel. There are multiple community evacuation destinations to which you may be directed and the location may not be the closest to your home.
- Notify an out of area contact person to inform them of your location and status.
- Leave a note with your emergency contact information and out of area contact on your refrigerator or kitchen table in the event emergency crews need to contact you.
- Take only essential vehicles – the more vehicles, the more congestion on the road. Larger vehicles such as horse trailers and RV's clog evacuation routes and endanger everyone's life.
- Put on long trousers, heavy shoes, cotton long sleeve shirts, gloves and scarf (no polyester/synthetics – it melts.)
- Stay clear of any downed power lines and poles. (Assume they are live.)
- History has shown that individuals who chose to stay and fight decided way too late that they were not prepared to be a firefighter.
- **Early evacuation in the face of a life-threatening wildfire is the single most important thing a homeowner can do to protect lives.**

POSSIBLE EVACUATION CENTERS/SHELTERS

The Sac. Co. Office of Emergency Service will designate the Evacuation Shelters, and possible locations might be:

- Cosumnes River Elementary School, 13580 Jackson Rd., Sloughouse, CA
- C.W. Dillard Elementary School, 9721 Dillard Rd., Wilton, CA
- Albiani Middle School, 9140 Bradshaw Rd., Elk Grove, CA.
- Pleasanton Grove High School, 9531 Bond Rd. , Elk Grove, CA
- Stonehouse Park, Escuela Drive, Rancho Murieta

4-DAY HOME SURVIVAL KIT

In a large plastic container with a lid, store the following items:

- A good first aid kit
- Large box of wooden matches
- One gallon supply of drinking water per person and pets, per day (4 days)
- Barbecue grill or camping stove with fuel (cook only in well ventilated areas!)
- Freeze-dried and/or canned food – make it a variety, with a hand can opener
- Flashlights, candles, oil lamps with lamp oil or lanterns
- Battery operated radio with extra batteries
- Non-electronic telephone (old style phones without power cord will operate without electricity)
- Items required for infants or small children such as diapers, bottles, etc.
- Home generators should be professionally installed to avoid danger of back feeding into electric grid.
- Cards, games, books and other things to keep your mind busy – it can get very boring! Remember, you will still have all the amenities of your home such as warm clothes and blankets. Just think of it as “Camping at Home.”

EVACUATION LIST

Emergency Evacuation Items to Grab & Go.

Each person must decide what items to gather according to any list depending upon the time given to evacuate.

Emergency Items

- Cell phones and chargers
- Flashlights and extra batteries
- Portable radio and extra batteries
- Cameras and extra batteries

Family

- Photographs of all family members
- Pets & ID tags, meds, leashes, food

Documents

- House deed
- Marriage license
- Insurance papers , house & health
- Tax papers and legal documents
- Birth certificates/passports
- Drivers License
- Computers *if time and space allow*

Money

- Checking & savings books
- Credit cards & cash
- Purse or wallet

Medications

- Prescriptions, Analgesics
- First-aid kit
- Prescription glasses, contact lenses, dentures, hearing aids & batteries

Jewelry

- Gold, silver, other valuables.
- Family heirlooms
- Military decorations

Sentimental

- Photos, albums, family Bible, irreplaceable keepsakes.

Food & Water for 3-7 days (1 gal. per person per day)

- Non-perishable food, ready to use
- Manual can opener

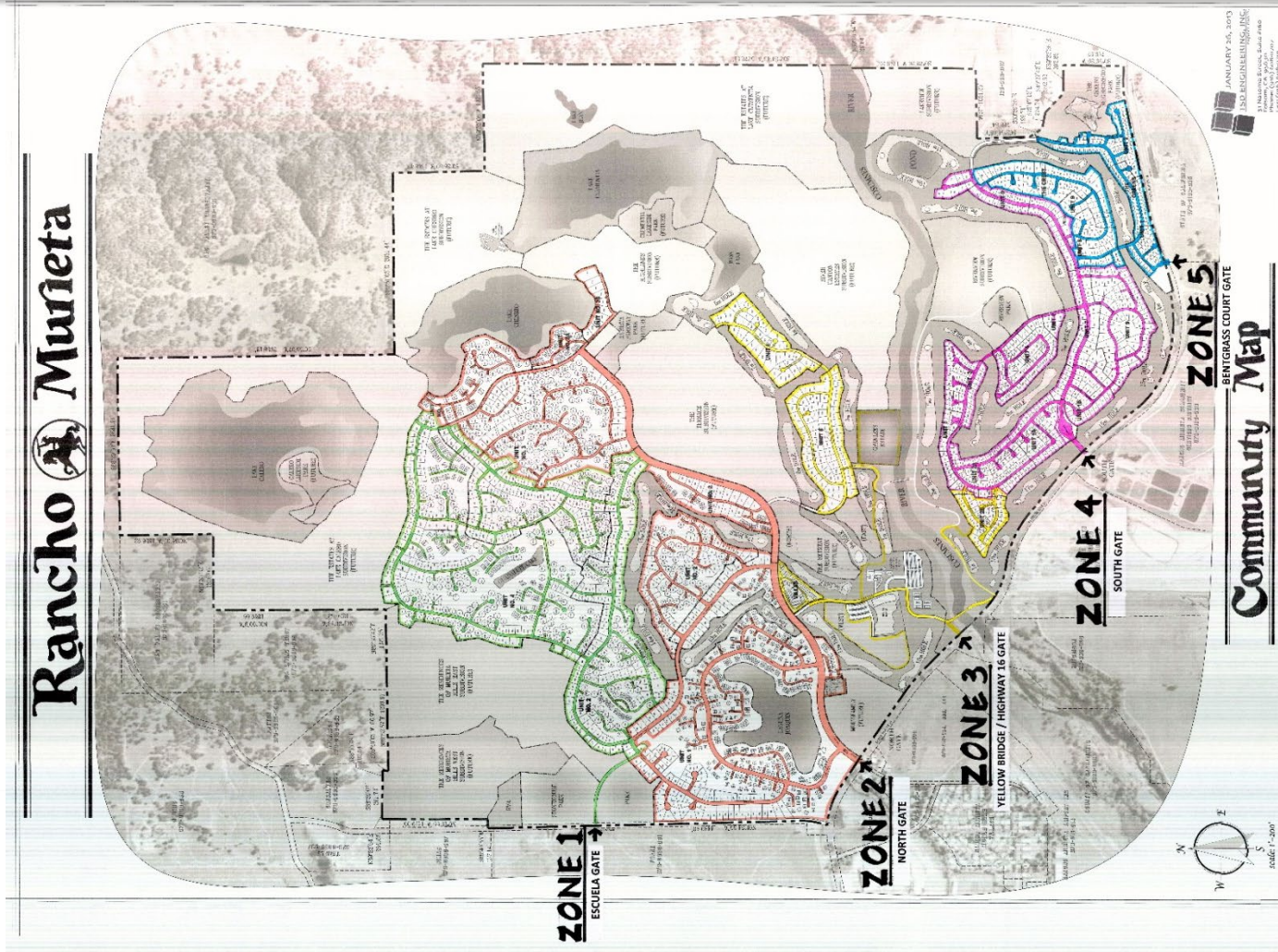
Toiletries

- Soap, toothbrushes, shaving & sanitary products. Towels, Infant supplies.

Clothing for 1-7 days

- Plenty of warm and outer clothing.
- Reading material if time allows

EVACUATION MAP



Once you are evacuated out of Rancho Murieta, follow directed traffic to an evacuation shelter or out of the area.

APPENDIX B

13

STREET ASSIGNMENTS FOR EVACUATION

Unless otherwise instructed by an emergency message or emergency personnel, you should proceed to the assigned evacuation exit for your street's zone.

Zone 1 – Escuela Gate

Upper Guadalupe Drive
Camino Del Sol Drive
Ventana Drive
Trinidad Drive
Fuente De Paz
Puerto Drive
Rio Blanco
Buho Court
Conejo Drive
Venado Drive
Rio Circle
Robles Grandes
Cazador
Via De Robles

Zone 2 – North Gate

Lower Guadalupe Drive
Pera Drive
Nevan Court
Cayo Court
Lindero Lane
Carreta Lane
Colina Lane
Pescado Circle
Marr Drive
Anillo Way
Terreno Drive
Domingo Drive/Court
Via Del Cerrito
Camino De Luna
Orilla Drive
Clementia Circle

Playa Del Rey
Agua Vista
Lago Circle
Chesbro Circle

Zone 3 – Hwy 16 to Yellow Bridge

De La Pena Circle
De La Cruz Drive
Villa's
Retreats
Magno Court
Cozumel Drive
Belleza Court
Seguridad Drive

STREET ASSIGNMENTS FOR EVACUATION, Continued

Unless otherwise instructed by an emergency message or emergency personnel, you should proceed to the assigned evacuation exit for your street’s zone.

Zone 4 – South Gate

- Reynosa Drive
- Respeto Court
- Neblina Court
- Leyenda Court
- Zancada Court
- Celebrar Street
- Pequeno Court
- Brillar Court
- Lindo Court
- Acaso Court
- Dulzura Court
- Rebano Court

- Medella Circle
- Nueva Drive
- Labranza Street
- Abierto Drive
- Verona Drive
- Murieta South Parkway
- Bermuda Court

Zone 5 – Hwy 16

- At Bent Grass Court**
- Callaway Drive
 - Boundary Court
 - Feathery Court

- Surlyn Court
- Mashie Court
- Wadkins Court
- Colbert Drive
- Jigger Court
- Stableford Way
- Topspin Way
- Fescue Court
- Bent Grass Court
- Linksman Court

Please be advised that in an emergency, the Rancho Murieta Association (RMA) does not operate the locks on these gates; instead, the gates are the responsibility of other agencies, including Sac-Metro Fire, Cal-Fire, and RMCSD. RMA is advised that as of February 23, 2021, these agencies plan to install Knox Boxes on the gates, special locks that can be opened by “First Responders.” RMA has no authority to operate these boxes and no responsibility if they do not open. Before an emergency event occurs, we strongly recommend that each resident sign up for Emergency Alerts, such as www.sacramento-alert.org. If an event occurs, residents should be prepared to check with local radio stations for updates relevant to exit strategies from the development.

Residents of Rancho Murieta

Welcome!

Your Association has created **RMA Nabr**, a mobile app and website for your community.

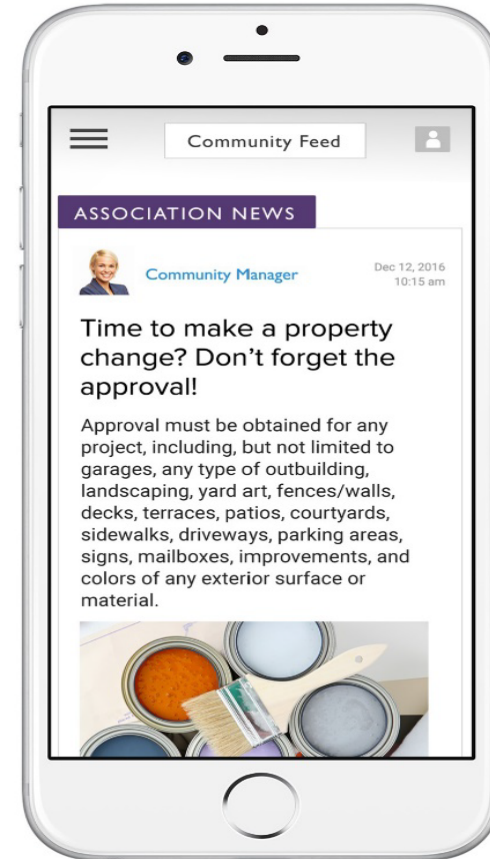
Get important information and connect with your Association:

- Receive notifications, messages and reminders from your Association
- Find Association documents, forms and events information
- Find contact information for Association management
- Make a payment
- Connect with your neighbors

Multiple ways to join:

- Text "**RMA**" to 59248 and receive a text back with a mobile app download link
- Search for the mobile app "RMA Nabr" in Google Play store
- Go to rma.nabrnetwork.com

If you haven't received a welcome email, use the new registration button and follow the instructions. If you are a new resident to the community, it may take a few days for the management company to confirm your residency. An email notification with login credentials will be sent to you once you are authorized. If you have any issues or need login support, please contact Nabr Network support (support@nabrnetwork.com).



BE PREPARED

PREPARE YOUR HOME

Wildfire Risk Reduction Steps That Can Make Your Home Safer

- Learn the following from Firewise.org
- Learn about Home Ignition Zones.
- Learn what to do about your landscaping and maintenance.
- Learn about the safest roofing and vents, such as Class A fire-rated roofing products, decks and porches, siding and windows, etc.
- Learn about Emergency Responder Access, a family disaster plan, and an annual insurance policy check-up.
- All and more at Firewise.org

MAKE A FAMILY PLAN

- Develop, discuss, and practice an emergency action plan with everyone in your home and immediate family.
- Be sure all know the designated evacuation route out of your community and a designated meeting place.
- Important phone #s:

Police/Fire/Rescue.....911

CSD Security.....916-354-2273

After Hours 916-354-3743

Highway Patrol.....916-861-1300 (Dispatch) 916-464-1450 (Office)

Sac. Co. Sheriff Service Center.....916-876-8309

RMA.....916-354-3500 (Main # and for after hours emergencies)

Register on RMA website at rma.nabrnetwork.com

Family or other important #s:

Sacramento County Emergency Alerts Notification System

Sign Up!
To Receive Emergency Alerts



www.Sacramento-Alert.org

Sacramento-Alert.org

[Download the .vcf card for Sacramento Alert and add it to your contacts](#)