



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

July 15, 2020

Call to Order/Closed Session 4:30 p.m. and Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:30 p.m. via ZOOM conference per Governor Newsom Executive Order N-29-20. Directors present were Tim Maybee, Randy Jenco, Linda Butler, and John Merchant. Also, present were Tom Hennig, General Manager; Paul Siebensohn, Director of Field Operations; Jeff Werblun, Security Chief; Richard Shanahan, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the agenda. Second/Merchant. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler. Noes: None. Absent: None. Abstain: None.

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:32 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Closed session conference with District General Manager as designated labor negotiator regarding International Union of Operating Engineers Union Local No. 3, AFL-CIO.

4. BOARD RECONVENED TO OPEN SESSION AT 5:00 P.M. AND REPORTED THE FOLLOWING:

Nothing to report.

5. CONSENT CALENDAR

Motion/Maybee to adopt the consent calendar. Second/Jenco. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler. Noes: None. Absent: None. Abstain: None.

6. STAFF REPORTS

Under Agenda Item 6a, Tom Hennig, General Manager, gave a brief summary of activities during the previous month, including an update on the current COVID-19 situation and reported one case of the virus confirmed in Staff. Potentially exposed Staff have been tested. The reopening situation remains the same, Staff is waiting for State and County guidelines to be updated. He continued with an update on the Regional Water Authority (RWA) Water Efficiency Plan (WEP) sponsorship of rebates on Rachio Irrigation Controllers. More information is available at www.rmcsd.com. Mr. Hennig also reported to the meetings with RMA. He then gave an update on development projects, including Residences East, and the District's capacity to hook up a few meters. The Riverview project is trying to get the grading done before October and has requested Coastland to do a drainage review. A discussion followed including Director Merchant's request to memorialize the agreement in writing with a detailed list of costs. Director Butler discussed her concerns with allowing Coastland to review the plans prior to the County. Dane Schilling, Coastland Engineering explained that they would be reviewing the plans in lieu of the County. When they are done, they will submit their work to the County for final review. Mr. Hennig noted that any work performed by District Staff would be charged against the Developer's deposit. Director Butler continued with a question on RMA's position on the proposal and Director Jenco let her know that it was being discussed. Mr. Hennig offered to reach out to RMA for more information. Mr. Jenco clarified that the County has approved Coastland's participation and the final product will go back to the County for

final approval. He asked if the District is comfortable that we have received enough funds to cover the cost to Coastland, and Mr. Hennig assured him that we are. Bob Keil, MRK Developments asked if the grading would spark the repayment by Riverview on the 670 FSA. A discussion followed, with Director Butler expressing her concerns about beginning work on the project without all the information. Mr. Hennig said that a meeting was being planned, and he would discuss the concerns. Director Merchant felt like there is more control managing the review of the plans with Coastland looking at the plans first. Mr. Hennig congratulated Mark Martin on his retirement as General Manager, and Cindy Chao, Controller, for having her baby July 9th.

Under Agenda Item 6b, Michelle Ammond, Interim Controller, updated the Board on the status of the District's finances, noting that we are working on closing Fiscal Year 2019-20, and anticipate having it complete by the August 19, 2020 Board Meeting. She also reported the District has zero lock offs and we have had zero Pay Agreements requested by residents who may be affected by the Corona Virus. District Staff will be reaching out to customers with past due accounts to see if there is anything the District can do to help with payments.

Under Agenda Item 6c, Chief Werblun gave a brief overview of the operations updates and incidents of note, stating we purchased an additional iPad to use at the gate to check in July 4th FastPass visitors. There were some parties on the holiday. Resident Coco Baker commented on concerns about Riverview Park, noting that juveniles had been vandalizing property, throwing rocks at homes, and blaring profane music. President Tim Maybee shared her frustration and assured her that the Presidents of CSD, RMA and RMCC are trying to implement impact actions that will help ameliorate these situations.

Under Agenda Item 5d, Paul Siebensohn, Director of Field Operations, gave a brief summary of the utilities update including an update about vandalism to the buoys at Chesbro Reservoir. He reminded the audience that there was a significant cost to the District to install the buoys, and their purpose is to protect the aeration system which runs on the bottom of the Reservoir around the water plant's intake. This aeration system is in place to oxidize the iron and manganese out of the water., As this Reservoir provides the drinking water for the community, it is essential to leave the system intact. The Chlorine Gas to Sodium Hypochlorite conversion is going well and will hopefully be complete by November. The Hold Harmless Agreement with Murieta Gardens is being updated. He noted that the developer of Riverview had submitted deposit funds to cover phase one improvement plans, for water, sewer and drainage infrastructure for their phase 1. Director Jenco thought it was just grading plans. Director Merchant asked if we would have any comments on RMA's infrastructure and Mr. Siebensohn stated that we would not look at that. Director Butler felt as if this is a whole project and stressed that in all parts of this development, CSD and RMA need to work in unison.

7. REVIEW AUGUST 2020 BOARD/COMMITTEE MEETING DATES/TIMES

No Update.

8. CORRESPONDENCE

None

9. COMMENTS FROM THE PUBLIC

None.

10. DISCUSS EXTENSION OF COASTLAND ENGINEERING CONTRACT

Motion/Maybee to approve the extension of the Coastland Engineering contract through April 21, 2021.
Second/Jenco. Roll Call Vote: Ayes: Maybee, Jenco, Merchant, Butler. Noes: None. Absent: None. Abstain: None.

11. DIRECTOR COMMENTS/SUGGESTIONS

Director Jenco noted that the Finance Committee didn't meet this month and that we have spent a lot of time talking about the Security budget, and his concerns that we did not meet to discuss solving the problem. President Maybee informed Mr. Jenco that he and Mr. Hennig had met to speak about other issues, and that this was still on the forefront of issues to be resolved. At this point Staff is still doing some background work. Mr. Hennig added that we are looking at variable costs, the biggest of which is staffing. We are trying to streamline staffing. He mentioned the role of CSD Security and that there will be an article in the August edition of the Pipeline discussing that role. President Maybee added that staffing is not going to get us out of this financial issue that was implemented Boards ago. Director Merchant mentioned that there was a lot of data that was collected over the last month, that would be brought out soon.

President Maybee commented on the President's meeting with CSD, RMA and RMCC there will be some impact action taking place in the next few weeks. We will advise the community of the actions, then take those actions. He also thanked staff for keeping projects on time and getting stuff done.

12. ADJOURNMENT

Motion/Maybee to adjourn at 6:18 p.m. **Second/Butler. Ayes: Maybee, Jenco, Butler, Merchant. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,

Amelia Wilder
Recording Secretary