



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD
3rd Wednesday of Each Month

REGULAR BOARD MEETING

OCTOBER 21, 2015

Open Session 5:00 p.m.

RMCS D Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Gerald Pasek	President
Betty Ferraro	Vice President
Morrison Graf	Director
Michael Martel	Director
Mark Pecotich	Director

STAFF

Darlene J. Gillum	General Manager
Greg Remson	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary

**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
OCTOBER 21, 2015**

Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing/sound of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

RUNNING TIME

1. **CALL TO ORDER** - Determination of Quorum - President Pasek **(Roll Call)** 5:00

2. **ADOPT AGENDA** **(Motion)**

3. **SPECIAL ANNOUNCEMENTS AND ACTIVITIES**
 - a. Certificate of Transparency - California Special Districts Association (CSDA)

4. **COMMENTS FROM THE PUBLIC** 5:05

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

5. **CONSENT CALENDAR** **(Motion)** **(Roll Call Vote)** **(5 min.)** 5:10

All the following items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.

 - a. Approval of October 7, 2015 Board Meeting Minutes
 - b. Bills Paid Listing

6. **STAFF REPORTS** (Receive and File)
 - a. General Manager's Report
 - b. Administration/Financial Report
 - c. Security Report
 - d. Water/Wastewater/Drainage Report

7. **CORRESPONDENCE**

8. **CONSIDER APPROVAL OF REGIONAL WATER AUTHORITY PROJECT AGREEMENT FOR CASH FOR GRASS REBATE PROGRAM** (Discussion/Action) **(Motion)** (10 min.) 5:15
9. **DISCUSS PARKS COMMITTEE AGENDA ITEMS** (Discussion/Action) **(Motion)** (15 min.) 5:25
 - a. Memorandum of Understanding Regarding the Committee’s Operating Policy
 - b. LAFCo Authority Over District’s Right to Exercise Parks and Recreation Related Powers
10. **RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE** (Discussion/Action) (5 min.) 5:40
11. **RECEIVE WATER CONSERVATION UPDATE** (Discussion/Action) (5 min.) 5:45
12. **REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) **(Motion)** (5 min.) 5:50
13. **REVIEW MEETING DATES/TIMES:**
 - Parks Committee Meeting:** October 22, 2015 @ 4:00 p.m. at RMA
 - Special Board Meeting:** November 4, 2015 - open session at 6:00 p.m.
 - Regular Board Meeting:** November 18, 2015 - open session at 5:00 p.m.
 - Regular Board Meeting:** December 16, 2015 - open session at 5:00 p.m.
14. **COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF** 5:55

In accordance with Government Code 54954.2(a), Directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
15. **ADJOURNMENT** **(Motion)** 6:00

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is October 16, 2015. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Regular Meeting

MINUTES

October 7, 2015

6:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the special meeting of the Board of Directors of Rancho Murieta Community Services District to order at 6:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Betty Ferraro, Michael Martel, and Mark Pecotich. Also present were Darlene J. Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. ADOPT AGENDA

Motion/Ferraro to adopt the agenda. **Second/Pecotich. Ayes: Pasek, Ferraro, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

None.

4. COMMENTS FROM THE PUBLIC

None.

5. CONSENT CALENDAR

Motion/Ferraro to adopt the consent calendar. **Second/Martel. Roll Call Vote: Ayes: Pasek, Ferraro, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

6. CORRESPONDENCE

No discussion.

7. APPOINTMENT OF NEW DIRECTOR

a. Applicant Statements:

Each applicant was given 3 minutes to make an opening statement. Each applicant gave a summary of their education, experience and why they feel they are the best qualified for the position. Each applicant was asked about their view on improving communication with the community, if they have any conflict of interest with the District, their knowledge and/or experience with recycled water, suggestions on working collaboratively with other community entities, and any suggestions on things the Board could improve upon.

b. Open Public Testimony

President Pasek opened the meeting to public testimony. Ted Hart stated that all of the candidates were highly qualified and recommended Les Clark.

c. Close Public Testimony

President Pasek closed the public testimony period.

d. Director Deliberations on Applicant

Each Director thanked the candidates and agreed that all candidates are highly qualified, which makes the decision difficult. A discussion followed.

e. Appointment of New Director

Motion/Pecotich to appoint Morrison Graf as the new Director. **Second/Ferraro. Roll Call Vote: Ayes: Pecotich, Ferraro. Noes: Pasek, Martel. Absent: None. Abstain: None.**

Motion/Martel to appoint Stephen Murphy as the new Director. **Motion died due to lack of a Second.**

Motion/Pasek to appoint Les Clark as the new Director. **Second/Martel. Roll Call Vote: Ayes: Pasek. Noes: Ferraro, Martel. Absent: None. Abstain: Pecotich.**

Motion/Martel to appoint Larry Shelton as the new Director. **Motion died due to a lack of a Second.**

Motion/Pasek to appoint Les Clark as the new Director. **Motion died due to a lack of a Second.**

Motion/Pecotich to appoint Morrison Graf as the new Director. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

The Board thanked all the prospective candidates for their interest and praised their unique and impressive qualifications.

f. Oath of Office

The District Secretary administered the Oath of Office to Morrison Graf.

8. CONSIDER APPROVAL OF RECYCLED WATER PROGRAM IMPLEMENTATION PLAN PROPOSAL

Paul Siebensohn, Director of Field Operations and Kevin Kennedy, AECOM, gave a PowerPoint presentation regarding the recommendation to approve the proposal from AECOM to support the implementation of the District's Recycled Water Program. The presentation covered what has already been done up to this point, the next steps, and a brief overview of each of the five (5) tasks. A question and answer period followed.

Director Martel commented on his concern regarding the amount of money that the District spends on engineering services and that he does not feel there is any benefit to the residents.

Motion/Pecotich to approve proposal from AECOM for development of a Recycled Water Program Implementation Plan, in an amount not to exceed \$52,889, which includes a 5% contingency. Funding for Tasks 1, 2, 4, and 5 in the amount of \$42,638 to come from Water Supply Augmentation Reserves and Task 3 in the amount of \$10,251 to be paid from Developer Facility Extension funds. **Second/Ferraro. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

9. CONSIDER APPROVAL OF WATER TREATMENT PLANT BIRD NETTING PROPOSAL

Paul Siebensohn gave a brief summary of the recommendation to approve the proposal from Nationwide Bird Control for bird netting at the water treatment plant.

Motion/Ferraro to approve proposal from Nationwide Bird Control for bird netting at the water treatment plant in an amount not to exceed \$26,901, which includes a 5% contingency of \$1,281. Funding to come from Water Treatment Plant Construction Fund Reserve, Reynen & Bardis Letters of Credit and CFD 2015-1 Bond Funds. **Second/Martel. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

10. RECEIVE UPDATE ON SECURITY AD HOC COMMITTEE

Gate Policy

Director Martel gave a brief summary and update of the Security Ad Hoc Committee. At the September 3, 2015 Ad Hoc Committee meeting, Rancho Murieta Association representatives recommended that non-RMA members/residents and other property owners who do not pay full RMA dues no longer be issued barcodes. Existing Murieta Village residents and existing non-RMA member Country Club members who have barcodes would retain them. Since the meeting, RMA is considering a sunset clause for these barcode holders.

John Nichols, Murieta Village, commented on his position that any member of the community should be allowed to access all the amenities in the community and his concern that there could be a class action suit over this matter.

Director Martel stated that this matter is RMA's decision, not the District's. The District has given the position that all residents should be treated equally.

Carol Hyde, Murieta Village, commented on her objection to RMA taking away the bar codes from Murieta Village residents. Murieta Village does not charge RMA to attend their events, including the weekly bookmobile. Ms. Hyde also commented on the comment made by a community public figure: "Some folks look at people living in Murieta Village as living on the wrong side of the tracks."

John Sullivan commented on a September 2005 legal opinion that RMA received from their legal counsel stating that per the 1974 CC&R's, RMA does not have exclusive right to use.

Lew Parkinson, Murieta Village, commented on his objection to this policy.

Video Surveillance Camera Plan

Darlene Gillum stated that the Security Ad Hoc Committee is now recommending something different from the Video Surveillance Camera Plan that the Board adopted in May of 2015. Darlene stated the Board needs to decide on the District's position and scope regarding the proposed video surveillance cameras in the community. Once that has been decided, staff can move forward with the various draft policies.

The Board agreed to provide Darlene with their comments on the draft plan and policies no later than Friday, October 23, 2015. Those comments will be compiled and brought to the Board for discussion at a future Board meeting.

11. REVIEW MEETING DATES AND TIMES

No comments.

12. COMMENTS FROM THE PUBLIC

Paul Siebensohn reminded everyone that due to the cooler weather and shorter days, they should cut back on their irrigation times.

Chief Remson stated that the Security Department is fully staffed.

Director Martel commended the Security Department on their services at the community events over the last few months. Chief Remson stated that he will be sure to pass that message along to staff. Director Martel suggested the Board again look at alternative vehicles for the Security Department.

President Pasek commented on a letter received regarding Escuela Park and the need for staff to pursue collecting the Parks Fees from RMA. This item will be on the October 21, 2015 Board meeting agenda for discussion. President Pasek asked about the status of the dump truck and backhoe purchases. Paul stated that the backhoe the District was going to purchase was actually stolen so a different one will be on site on Tuesday. The dump truck is currently being fitted for the bed and should be completed by the first week of November, 2015.

Director Ferraro commended the Water Department staff on all their work on repairing broken lines and suggested adding a position to that Department. She also commended Security for all their work at the recent community events.

Director Pecotich stated that next Parks Committee meeting is October 22, 2015 and he is still working on developing some ad hoc committees.

Darlene Gillum stated that the next President's meeting is scheduled for Tuesday, October 13, 2015.

13. ADJOURNMENT

Motion/Ferraro to adjourn at 9:27 p.m. **Second/Pecotich. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: October 14, 2015
To: Board of Directors
From: Eric Thompson, Controller
Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **September 2015**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll-related items) are listed *in order as they appear* on the Bills Paid Listing Report:

Vendor	Project/Purpose	Amount	Funding
S. M. U. D.	Monthly Bill	\$30,755.77	Operating Expense
Roebbelen Construction Management	WTP Expansion	\$421,496.95	Construction Acct Funding, Bonds, Letter of Credit
GE Mobile Water Inc	WTP Expansion Temp Filtration	\$91,505.39	Operating Expense
Bartkiewicz, Kronick & Shanahan	Legal Services	\$11,523.45	Operating Expense
USA Blue Book	Tools	\$8,128.73	Operating Expense
PDF Tactical	Contract Security Guard	\$11,415.18	Operating Expense
Dunbar Comfort Solutions, Inc	Warehouse AC Replacement	\$5,141.16	Operating Expense
California Waste Recovery Systems	Solid Waste Monthly Contract	\$46,375.54	Operating Expense
Bay Area Coating Consultant Services, Inc	WTP Expansion	\$9,702.00	Construction Acct Funding, Bonds, Letter of Credit

Rancho Murieta Community Services District

Bills Paid Listing for September 2015

Ck Number	Date	Vendor	Amount	Purpose
CM29933	9/1/2015	California Public Employees' Retirement Sys	\$33,695.78	Payroll
CM29934	9/1/2015	Guardian Life Insurance	\$4,988.99	Payroll
CM29935	9/1/2015	Vision Service Plan (CA)	\$497.92	Payroll
CM29936	9/11/2015	A Leap Ahead IT	\$4,306.18	Monthly IT Service
CM29937	9/11/2015	Accounting & Association Software Group	\$41.25	Consulting Support
CM29938	9/11/2015	American Family Life Assurance Co.	\$544.11	Payroll
CM29939	9/11/2015	Applications By Design, Inc.	\$125.00	Security data backup
CM29940	9/11/2015	Aramark Uniform & Career Apparel, LLC	\$205.91	Uniform Service - Water
CM29941	9/11/2015	Baldwin Cooke Company	\$205.51	2016 Monthly Schedule Planners
CM29942	9/11/2015	Bay Area Coating Consultant Services. Inc.,	\$9,702.00	WTP #1 Expansion
CM29943	9/11/2015	BlueLine Rental, LLC	\$2,754.00	Backhoe rental 7/30-8/27/15
CM29944	9/11/2015	California Public Employees' Retirement Sys	\$8,579.00	Payroll
CM29945	9/11/2015	California Public Employees' Retirement Sys	\$10,140.16	Payroll
CM29946	9/11/2015	California Waste Recovery Systems	\$46,375.54	Solid Waste Monthly Contract
CM29947	9/11/2015	Capital One Commercial	\$835.66	Monthly Supplies
CM29948	9/11/2015	Dunbar Comfort Solutions Inc.	\$5,141.16	Warehouse AC Replacement
CM29949	9/11/2015	Employment Development Department	\$2,118.12	Payroll
CM29950	9/11/2015	Eurofins Eaton Analytical, Inc.	\$250.00	Geosmin & MIB analysis (Aug)
CM29951	9/11/2015	Groeniger & Company	\$1,242.00	Maints & Rpr: supplies
CM29952	9/11/2015	Hach Company	\$910.33	Maints & Rpr Supplies
CM29953	9/11/2015	Hastie's Capitol Sand and Gravel Co.	\$1,137.05	Asphalt cutback (4) ton
CM29954	9/11/2015	Bernard Kalscheuer	\$100.00	Hot Water Recirculating Pump Rebate
CM29955	9/11/2015	Legal Shield	\$55.63	Payroll
CM29956	9/11/2015	Nationwide Retirement Solution	\$3,936.00	Payroll
CM29957	9/11/2015	Operating Engineers Local Union No. 3	\$576.00	Payroll
CM29958	9/11/2015	Operator Certification Training, Inc.	\$80.00	Water Distribution Review Course
CM29959	9/11/2015	PDF Tactical	\$11,415.18	Contract Security Guard
CM29960	9/11/2015	Ramos Environmental Services	\$65.00	Removal of Waste Oil
CM29961	9/11/2015	Rancho Murieta Ace Hardware	\$623.18	Monthly Supplies
CM29962	9/11/2015	Sierra Chemical Co.	\$2,326.62	Chlorine
CM29963	9/11/2015	Signal Service, Inc.	\$306.28	Replace Smoke Detector
CM29964	9/11/2015	TASC	\$122.69	Payroll
CM29965	9/11/2015	TelePacific Communications	\$537.57	Monthly Phone Bill
CM29966	9/11/2015	U.S. Bank Corp. Payment System	\$4,060.64	Monthly Gasoline Bill
CM29967	9/11/2015	U.S. HealthWorks Medical Group, PC	\$457.00	Pre Employment Screening
CM29968	9/11/2015	U.S. Jetting, LLC	\$1,113.20	Deutz Alternator
CM29969	9/11/2015	USA Blue Book	\$8,128.73	Tools
CM29970	9/11/2015	W.W. Grainger Inc.	\$439.09	Backpack Blower
CM29971	9/11/2015	Watchdogs Surveillance	\$769.70	IP camera vandal proof dome
EFT	9/11/2015	EFTPS	\$95.21	Payroll

Rancho Murieta Community Services District

Bills Paid Listing for September 2015

Ck Number	Date	Vendor	Amount	Purpose
EFT	9/14/2015	EFTPS	\$8,995.89	Payroll
CM29972	9/16/2015	Applications By Design, Inc.	\$2,365.20	Barcode decal 50% deposit
EFT	9/23/2015	EFTPS	\$93.01	Payroll
CM29973	9/25/2015	Action Cleaning Systems	\$1,172.00	Monthly Cleaning Service
CM29974	9/25/2015	AECOM Technical Services, Inc.	\$4,404.00	Capacity Certificatioin Letter
CM29975	9/25/2015	American Family Life Assurance Co.	\$544.11	Payroll
CM29976	9/25/2015	Applications By Design, Inc.	\$125.00	Security data backup
CM29977	9/25/2015	Aramark Uniform & Career Apparel, LLC	\$215.86	Uniform Service - Water
CM29978	9/25/2015	AT&T	\$118.90	Monthly Internet Bill - Admin
CM29979	9/25/2015	AT&T	\$90.79	Monthly Phone Bill
CM29980	9/25/2015	AT&T	\$1,010.68	Monthly Phone Bill
CM29981	9/25/2015	Bartkiewicz, Kronick & Shanahan	\$11,523.45	Legal services Aug. 2015
CM29982	9/25/2015	BurdgeCooper	\$2,395.37	RMCS D Statements
CM29983	9/25/2015	California Laboratory Services	\$2,866.50	Monthly Lab Tests
CM29984	9/25/2015	California Public Employees' Retirement Sys	\$10,110.32	Payroll
CM29985	9/25/2015	Caltronics Business Systems	\$1,564.68	Copier - Admin.
CM29986	9/25/2015	Chemtrade Chemicals US LLC	\$4,415.54	Liquid alum 52,000 lbs
CM29987	9/25/2015	Ditch Witch Equipment Company, Inc.	\$779.41	R&M - Vactor hose
CM29988	9/25/2015	Employment Development Department	\$2,374.18	Payroll
CM29989	9/25/2015	Fastsigns #60601	\$994.84	Alum. recycled water signage
CM29990	9/25/2015	Folsom Lake Fleet Services	\$2,997.92	Service & Repair #519
CM29991	9/25/2015	Ford Motor Credit Company LLC	\$234.78	2012 Ford Escape Lease Pmt.
CM29992	9/25/2015	GE Mobile Water Inc.	\$91,505.39	WTP Expansion Temp Filtration
CM29993	9/25/2015	Greenfield Communications	\$142.97	Internet/TV
CM29994	9/25/2015	Groeniger & Company	\$2,352.67	Maint & Rpr: Supplies
CM29995	9/25/2015	HDR Engineering, Inc	\$4,919.36	WTP #1 expansion
CM29996	9/25/2015	Home Depot Credit Services	\$159.13	Air compressor / hose /kit
CM29997	9/25/2015	Legal Shield	\$55.63	Payroll
CM29998	9/25/2015	Murieta Equestrian Center	\$950.00	Hydrant refund
CM29999	9/25/2015	Nationwide Retirement Solution	\$3,854.00	Payroll
CM30000	9/25/2015	NORMAC	\$1,424.74	Maints & Rpr supplies
CM30001	9/25/2015	NTU Technologies, Inc.	\$2,777.60	(4) Drums Polymer
CM30002	9/25/2015	Operating Engineers Local Union No. 3	\$624.00	Payroll
CM30003	9/25/2015	Public Agency Retirement Services	\$300.00	Trust Admin. Fees - JULY 2015
CM30004	9/25/2015	Rancho Murieta Association	\$150.00	Landscaping
CM30005	9/25/2015	Rancho Murieta Association	\$427.95	SMUD @ N. Gate 7/11-8/10/15
CM30006	9/25/2015	Roebbelen Construction Management Services	\$421,496.95	WTP# 1 Expansion
CM30007	9/25/2015	S. M. U. D.	\$30,755.77	Monthly Bill
CM30008	9/25/2015	Sarott Construction	\$849.23	Hydrant Refund
CM30009	9/25/2015	Sierra Chemical Co.	\$775.54	Ton Containers Chlorine

Rancho Murieta Community Services District
Bills Paid Listing for September 2015

Ck Number	Date	Vendor	Amount	Purpose
CM30010	9/25/2015	Spartan Race, Inc.	\$950.00	Hydrant Refund
CM30011	9/25/2015	Sprint	\$1,269.05	Monthly Cell Phone Bill
CM30012	9/25/2015	T&T Valve and Instrument, Inc.	\$1,140.73	Maint & Rpr: Supplies
CM30013	9/25/2015	TASC	\$62.75	Payroll
CM30014	9/25/2015	TASC	\$122.69	Payroll
CM30015	9/25/2015	U.S. Jetting, LLC	\$234.49	(2) Reel Swivel joints rpr jet
CM30016	9/25/2015	USA Blue Book	\$469.63	Maint & Rpr: Supplies
CM30017	9/25/2015	W.W. Grainger Inc.	\$382.13	Maint & Rpr: Supplies
CM30018	9/25/2015	Western Exterminator Co.	\$470.00	Mthly Srv & Rodent Control
EFT	9/28/2015	Pitney Bowes	\$1,500.00	Postage Machine Refill
EFT	9/28/2015	EFTPS	\$9,970.55	Payroll
		TOTAL	\$808,488.77	
		<u>CFD#1 Bank of America Checking</u>		
CM2753	9/25/2015	Bank of America	\$74.81	CFD #1 Admin Cost
CM2754	9/25/2015	Bank of America	\$128.37	Admin Cost
		TOTAL	\$203.18	
		<u>CFD 2014-1 Bank of America Checking</u>		
CM2009	9/25/2015	Corelogic Solutions, LLC	\$165.00	CFD 2014-1 Admin Cost
		TOTAL	\$165.00	
		<u>EL DORADO PAYROLL</u>		
Checks: # CM11351 to CM11364 and Direct Deposits: DD08317 to DD08378			\$ 114,014.47	Payroll
EFT	9/30/2015	National Payment Corp	\$131.54	Payroll
		TOTAL	\$114,146.01	

MEMORANDUM

Date: October 16, 2015
To: Board of Directors
From: Darlene J. Gillum, General Manager
Subject: General Manager's Report

Following are highlights since our last Board Meeting.

FINANCE/IT

Larry Bain is finalizing the draft audit reports and expects to have them ready by the end of October. I am preparing the annual Special Districts Financial Transactions Report and Government Compensation Report, which are due to the State Controller's Office on October 19, 2015.

As of the Water Treatment Plant Expansion Project billings through September, we have expended 100% of the Reynen and Bardis Letters of Credit. As per the Financing and Services Agreement (FSA) with Rancho North Properties, the remaining costs are to be shared equally up to the remaining amount available in the CFD 2014-1 bond funding.

SECURITY

Early next week I will be sending a decision tree of sorts to each Director to aid in providing comments to District staff regarding the Security Ad Hoc Committee's recommended changes to the Security Surveillance Camera Plan. At the last Board meeting, the due date for comments was set as October 23, 2015.

WATER

In September, the community's residential gallons per capita per day (R-GPCD) usage was 218 gallons; a reduction of 8.8% over August R-GPCD. Calendar year to date residential conservation through September as compared to the same period in 2013 is 32%.

The Water Treatment Plant Expansion Project is nearing completion. The membrane cassettes are scheduled for installation early next week. The production of effluent is on schedule for early November.

WASTEWATER

Tom Guinn, AECOM, reports that the Bureau of Reclamation (BOR) Title XVI Funding Opportunity Announcement (FOA) should be posted in the next couple of weeks based on information he received from the BOR. We will have 45 – 60 days following the FOA to complete the application; making our deadline early to mid-December. Paul is working with Kevin Kennedy on identifying and prioritizing recycled water projects for consideration in our Title XVI application.

AUGMENTATION WELLS

I met with Rob Swartz, RWA, on October 16, 2015 to discuss the status of the Prop 84 grant. Recall that this grant currently expires in June 2016. Rob feels very confident that the State will approve a one-year extension for the grant making the projected expiration date June 2017. There are at least three (3) other projects participating in this grant that also need an extension of time to complete their work effort.

Paul is working on a revised draft of the Request for Proposal for the drilling of the production wells.

DRAINAGE

Paul is working on the proposal to replace the fish in Laguna Joaquin with Mosquito Fish in an attempt to control the Midge population. This method of control has proven successful at the Waste Water Treatment ponds.

SOLAR POWER PROJECT

The contract with SolarCity was executed on September 28, 2015. Since then, Michael Carpol, SolarCity, has been transitioning the project to the SolarCity Project Engineering team. Paul is working on the Draft Request for Proposal for preparation of the required CEQA study/assessment.

DEVELOPMENT

Maddaus Water Management is working on the Water Supply Assessment (WSA) requested by the County and required by SB610. Lisa Maddaus and I are refining the input data for the WSA and have been working with Shelby Maples, Sacramento County Planning. The County has not yet released the Notice of Preparation for the CEQA/EIR for the project.

The District's Request for Proposal for consulting assistance in reviewing the EIR findings will be released no later than November 1, 2015.

The notification of the initial distribution of the Rancho Murieta North development proposal, project number PLNP2014-00206, has been released by Sacramento County. Shelby Maples has extended the due date for comments on this project. She has not yet set a firm date.

STONEHOUSE ROAD/ESCUELA IMPROVEMENTS

Paul is working with the Sacramento County, Department of Transportation, project engineer regarding our comments and input for the County's preliminary plans for Stonehouse at Escuela Drive project. The project is tentatively planned to start in July 2016 and will take approximately two (2) months to complete. The County anticipates that Stonehouse Road will be closed approximately 2 – 3 weeks during project construction. Paul is ensuring that our 12" force main that runs parallel with Stonehouse Road is accurately reflected in the County's plans.

ESCUELA SECURITY GATE

Greg Remson and I have scheduled a meeting with RMA, Greg Vorster, to begin discussions on the Escuela Gate. We will discuss and refine our recommendations of how the gate should function and bring draft recommendations to our respective Boards in early 2016.

MEMORANDUM

Date: October 14, 2015
 To: Board of Directors
 From: Eric Thompson, Controller
 Subject: Administration / Financial Reports

Enclosed is a combined financial summary report for **September 2015**. Following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other informational items of interest are included.

Water Consumption - Listed below are year-to-date water consumption numbers using weighted averages:

	12 month rolling % increase	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Residences	0.1%	2,517	2,517	2,517									
	Weighted average	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cubic Feet	1,932	1,854	2,068	1,873									
Gallons per day	482	462	516	467									
Planning Usage GPD	583												

Lock-Offs – For the month of September, there were 17 lock-offs.

Aging Report – Delinquent accounts totaled \$36,583 which was 6.63% of the total accounts receivable balance of \$551,815. Past due receivables decreased approximately 27.3% or \$13,738.

Summary of Reserve Accounts as of September 30, 2015 – The District’s reserve accounts have increased \$333,057 since the beginning of the fiscal year. The District received \$1,036,793 from the developer in September to cover their share of Water Treatment Plant Expansion Project project-to-date expenses. Total Water Treatment Plant Expansion Project costs, as of September 30, 2015, were just under \$12.0m. This spending amount (prorated by funding source) exhausted the total expenditure amount (\$4,136,099) attributable to the Reynen & Bardis Lines of Credit. Staff is currently preparing a final demand to the Reynen & Bardis Lines of Credit, in the amount \$453,786. Future Water Treatment Plant Expansion Project costs will be allocated between the District and CFD 2014-01 as provided for in the Financing and Services Agreement (FSA). The total amount of reserves held by the District on September 30, 2015 was \$4,885,824. See the Reserve Fund Balances table below for information by specific reserve account.

Reserve Fund Balances

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance July 1, 2015</i>	<i>YTD Collected & Interest Earned</i>	<i>YTD Spent</i>	<i>Period End Balance Sept 30, 2015</i>
Water Capital Replacement (200-2505)	671,239	53,057	(0)	724,296
Sewer Capital Replacement (250-2505)	1,475,914	88,436	(0)	1,564,350
Drainage Capital Replacement (260-2505)	46,370	0	(0)	46,370
Security Capital Replacement (500-2505)	20,602	10,051	(4,039)	26,614
Admin Capital Replacement (xxx-2505-99)	38,386	0	(0)	38,386
Sewer Capital Improvement Connection (250-2500)	4,028	0	(0)	4,028
Capital Improvement (xxx-2510)	291,453	6,999	(0)	298,452
Water Supply Augmentation (200-2511)	1,751,059	12,026	(0)	1,763,085
WTP Construction Fund Reserve (200-2513)	253,716	1,083,565	(917,038)	420,243
Total Reserves	4,552,767	1,254,134	(921,077)	4,885,824

Inter-fund Borrowing Balances

<i>Inter-fund Borrowing</i>	<i>Fiscal Yr Beg Balance July 1, 2015</i>	<i>YTD Interest</i>	<i>YTD Repayment</i>	<i>Period End Balance Sept 30, 2015</i>
Sewer Loan to WTP Construction Fund	1,418,143	1,156	(36,242)	1,383,057
WSA Loan to WTP Construction Fund	472,714	386	(12,081)	461,019
N. Gate Security Loan from Drainage Fund	108,875	88	(5,797)	103,166
Total Inter-fund Borrowing	1,999,732	1,630	(54,120)	1,947,242

PARS GASB 45 Trust - The PARS GASB 45 Trust, which is the investment trust established to fund Other Post Employment Benefits, had the following returns:

Period ended August 31, 2015		
1-Month	3-Months	1-Year
-3.86%	-4.41%	-1.38%

Financial Summary Report (year-to-date through September 30, 2015)

Revenues:

Water Charges, year-to-date, are **below** budget \$69,538 or (11.1%)

Sewer Charges, year-to-date, are **above** budget \$500 or 0.2%

Drainage Charges, year-to-date, are **below budget \$45 or (0.1%)**

Security Charges, year-to-date, are **above budget \$576 or 0.2%**

Solid Waste Charges, year-to-date, are **below budget \$56 or (0.0%)**

Total Revenues, which includes other income, property taxes, and interest income year-to-date, are **below budget \$32,484 or (2.0%)** (Water Conservation Efforts - YTD residential water usage is down 14.4% compared to budget).

Expenses: **Year-to-date total operating expenses are above budget \$40,957 or 2.9%**. There have been no operational reserve expenditures so far this year. Operational reserve expenditures cover projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses, year-to-date, are **above budget \$126,422 or 28.6%**. Savings were seen in the following categories: repairs & maintenance, chemicals, memberships, and conservation. These savings were more than offset by the temporary filtration expenses related to the Water Treatment Plant Expansion Project. Project-to-date, the District has paid \$265,603 for temporary filtration (\$224,590 in the current fiscal year).

Sewer Expenses, year-to-date, are **below budget by \$71,488 or (26.8%)**. Savings were seen across most sewer expense categories, with the largest savings being seen in salaries and wages, repairs & maintenance, chemicals, consulting, and training.

Drainage Expenses, year-to-date, are **below budget by \$5,830 or (19.4%)**. Savings were seen across all drainage expense categories except Chemicals, which was over budget \$1,407 year-to-date.

Security Expenses, year-to-date, are **below budget by \$18,734 or (7.0%)**. Security was under budget by \$24K in wages and employer costs through the end of September. This savings is related to a vacancy in the patrol department during the first part of the fiscal year. These savings are offset by roughly \$8K paid to PDF Tactical, which provided contract patrol personnel during the vacancy.

Solid Waste Expenses, year-to-date, are **above budget by \$65 or 0.0%**.

General Expenses, year-to-date, are **above budget by \$10,521 or 3.9%**. The District paid the annual support fees for its utility software in September, but these expenses weren't budgeted until October. The effects of this timing issue will be corrected on the October financial statements.

Net Income: Year-to-date unadjusted net income, before depreciation, is \$140,533 versus a budget of \$213,974. Net income/(Loss) adjusted for estimated depreciation expense is (\$128,876). The full-year expected net operating income before depreciation, per the 2015-2016 budget, is \$44,782.

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH SEPTEMBER 2015

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
REVENUES								
Water Charges	33.1%	\$2,009,940	38.3%	\$625,868	\$556,330	34.7%	(\$69,538)	(11.1%)
Sewer Charges	22.0%	1,331,590	20.2%	330,816	331,316	20.7%	500	0.2%
Drainage Charges	3.1%	187,130	2.9%	46,785	46,740	2.9%	(45)	(0.1%)
Security Charges	20.7%	1,253,900	19.2%	313,473	314,049	19.6%	576	0.2%
Solid Waste Charges	10.5%	636,658	9.7%	159,165	159,109	9.9%	(56)	0.0%
Other Income	1.9%	116,750	1.6%	25,560	59,698	3.7%	34,138	133.6%
Interest Earnings	0.0%	1,090	0.0%	271	2,212	0.1%	1,941	716.2%
Property Taxes	8.7%	528,480	8.1%	132,120	132,120	8.2%		0.0%
Total Revenues	100.0%	6,065,538	100.0%	1,634,058	1,601,574	100.0%	(32,484)	(2.0%)
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	14.7%	887,710	13.7%	195,100	196,036	13.4%	936	0.5%
Employer Costs	7.2%	430,690	7.2%	101,800	99,757	6.8%	(2,043)	(2.0%)
Capital Project Labor Alloc	0.0%		0.0%		(36,427)	-2.5%	(36,427)	0.0%
Power	7.5%	453,900	5.4%	77,059	68,508	4.7%	(8,551)	(11.1%)
Chemicals	3.4%	204,400	4.8%	68,245	33,838	2.3%	(34,407)	(50.4%)
Maint & Repair	6.0%	359,220	6.7%	95,505	45,318	3.1%	(50,187)	(52.5%)
Meters/Boxes	0.9%	54,000	0.8%	11,750	6,105	0.4%	(5,645)	(48.0%)
Lab Tests	0.7%	44,200	0.7%	10,050	9,773	0.7%	(277)	(2.8%)
Permits	1.2%	73,100	1.3%	18,087	19,239	1.3%	1,152	6.4%
Training/Safety	0.4%	21,500	0.5%	7,500	859	0.1%	(6,641)	(88.5%)
Equipment Rental	1.0%	57,500	1.0%	13,900	235,047	16.1%	221,147	1,591.0%
Other	7.5%	454,166	9.8%	139,571	109,618	7.5%	(29,953)	(21.5%)
Subtotal Water/Sewer/Drainage	50.5%	3,040,386	52.0%	738,567	787,671	53.9%	49,104	6.6%
Security								
Wages	11.1%	671,100	10.4%	147,700	131,608	9.0%	(16,092)	(10.9%)
Employer Costs	6.4%	386,400	6.4%	91,100	83,143	5.7%	(7,957)	(8.7%)
Off Duty Sheriff Patrol	0.1%	4,000	0.2%	2,700	2,575	0.2%	(125)	(4.6%)
Other	1.9%	113,360	1.7%	24,353	29,793	2.0%	5,440	22.3%
Subtotal Security	19.5%	1,174,860	18.7%	265,853	247,119	16.9%	(18,734)	(7.0%)
Solid Waste								
CWRS Contract	9.2%	556,740	9.8%	139,185	139,181	9.5%	(4)	0.0%
Sacramento County Admin Fee	0.6%	34,740	0.6%	8,685	8,754	0.6%	69	0.8%
HHW Event	0.1%	9,000	0.0%			0.0%		0.0%
Subtotal Solid Waste	10.0%	600,480	10.4%	147,870	147,935	10.1%	65	0.0%
General / Admin								
Wages	8.4%	505,100	7.5%	107,000	107,936	7.4%	936	0.9%
Employer Costs	5.0%	302,200	5.0%	70,700	64,603	4.4%	(6,097)	(8.6%)
Insurance	1.4%	86,400	1.5%	21,600	21,759	1.5%	159	0.7%
Legal	0.7%	42,000	0.7%	10,500	27,246	1.9%	16,746	159.5%
Office Supplies	0.4%	22,800	0.4%	5,700	4,754	0.3%	(946)	(16.6%)
Director Meetings	0.3%	18,000	0.3%	4,500	2,700	0.2%	(1,800)	(40.0%)
Telephones	0.1%	6,000	0.1%	1,500	1,495	0.1%	(5)	(0.3%)
Information Systems	1.3%	79,400	1.1%	15,504	24,481	1.7%	8,977	57.9%
Community Communications	0.1%	5,900	0.1%	1,350	222	0.0%	(1,128)	(83.6%)
Postage	0.4%	22,200	0.4%	5,550	4,590	0.3%	(960)	(17.3%)
Janitorial/Landscape Maint	0.3%	17,820	0.3%	4,455	4,586	0.3%	131	2.9%
Other	1.6%	97,210	1.4%	19,435	13,944	1.0%	(5,491)	(28.3%)
Subtotal General / Admin	20.0%	1,205,030	18.9%	267,794	278,316	19.0%	10,522	3.9%
Total Operating Expenses	100.0%	6,020,756	100.0%	1,420,084	1,461,041	100.0%	40,957	2.9%
Operating Income (Loss)	100.0%	44,782	100.0%	213,974	140,533	100.0%	(73,441)	(34.3%)
Non-Operating Expenses								
Net Income (Loss)	100.0%	44,782	100.0%	213,974	140,533	100.0%	(73,441)	(34.3%)

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH SEPTEMBER 2015

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
WATER								
REVENUES								
Water Charges	98.3%	\$2,009,940	99.0%	\$625,868	\$556,330	93.6%	(\$69,538)	(11.1%)
Interest Earnings	0.0%	80	0.0%	20	25	0.0%	5	25.0%
Other Income	1.7%	34,850	1.0%	6,276	37,724	6.3%	31,448	501.1%
Total Water Revenues	100.0%	2,044,870	100.0%	632,164	594,079	100.0%	(38,085)	(6.0%)
EXPENSES (excluding depreciation)								
Wages	27.2%	479,360	23.9%	105,354	125,332	22.1%	19,978	19.0%
Employer Costs	13.2%	232,890	12.5%	54,972	61,564	10.8%	6,592	12.0%
Capital Project Labor Alloc	0.0%		0.0%		(36,427)	-6.4%	(36,427)	0.0%
Power	17.2%	303,400	9.5%	41,859	38,135	6.7%	(3,724)	(8.9%)
Chemicals	7.1%	124,500	8.6%	37,885	14,133	2.5%	(23,752)	(62.7%)
T&O - Chemicals/Treatment	0.4%	7,200	0.8%	3,600	4,608	0.8%	1,008	28.0%
Maint & Repair	9.1%	161,070	11.2%	49,505	23,138	4.1%	(26,367)	(53.3%)
Meters/Boxes	3.1%	54,000	2.7%	11,750	6,105	1.1%	(5,645)	(48.0%)
Lab Tests	1.6%	28,000	1.4%	6,000	2,320	0.4%	(3,680)	(61.3%)
Permits	1.8%	32,000	1.7%	7,500	8,996	1.6%	1,496	19.9%
Training/Safety	0.5%	9,300	0.4%	1,850	605	0.1%	(1,245)	(67.3%)
Equipment Rental	2.1%	37,000	2.1%	9,400	230,819	40.7%	221,419	2,355.5%
Other Direct Costs	16.6%	292,906	25.3%	111,684	88,453	15.6%	(23,231)	(20.8%)
Operational Expenses	100.0%	1,761,626	100.0%	441,359	567,781	100.0%	126,422	28.6%
Water Income (Loss)	16.1%	283,244	43.2%	190,805	26,298	4.6%	(164,507)	(86.2%)
38.9% Net Admin Alloc	16.1%	283,529	13.1%	57,930	60,726	10.7%	2,796	4.8%
Total Net Income (Loss)	0.0%	(285)	30.1%	132,875	(34,428)	-6.1%	(167,303)	(125.9%)
SEWER								
REVENUES								
Sewer Charges	98.5%	1,331,590	98.7%	330,816	331,316	98.8%	500	0.2%
Interest Earnings	0.0%	140	0.0%	30	42	0.0%	12	40.0%
Other Income	1.5%	20,140	1.3%	4,296	3,972	1.2%	(324)	(7.5%)
Total Sewer Revenues	100.0%	1,351,870	100.0%	335,142	335,330	100.0%	188	0.1%
EXPENSES (excluding depreciation)								
Wages	30.5%	346,210	28.5%	76,089	57,156	29.2%	(18,933)	(24.9%)
Employer Costs	14.8%	167,700	14.9%	39,702	31,247	16.0%	(8,455)	(21.3%)
Power	12.4%	140,700	12.6%	33,600	29,075	14.9%	(4,525)	(13.5%)
Chemicals	6.2%	70,300	9.8%	26,160	13,090	6.7%	(13,070)	(50.0%)
Maint & Repair	16.4%	186,250	16.1%	43,000	22,180	11.3%	(20,820)	(48.4%)
Lab Tests	1.4%	16,200	1.5%	4,050	7,453	3.8%	3,403	84.0%
Permits	3.1%	35,100	4.0%	10,587	10,243	5.2%	(344)	(3.2%)
Training/Safety	1.1%	12,200	2.1%	5,650	254	0.1%	(5,396)	(95.5%)
Equipment Rental	1.4%	16,000	1.5%	4,000	4,228	2.2%	228	5.7%
Other Direct Costs	12.8%	145,270	9.1%	24,352	20,776	10.6%	(3,576)	(14.7%)
Operational Expenses	100.0%	1,135,930	100.0%	267,190	195,702	100.0%	(71,488)	(26.8%)
Sewer Income (Loss)	19.0%	215,940	25.4%	67,952	139,628	71.3%	71,676	105.5%
29.7% Net Admin Alloc	19.1%	216,475	16.6%	44,229	46,364	23.7%	2,135	4.8%
Total Net Income (Loss)	0.0%	(535)	8.9%	23,723	93,264	47.7%	69,541	293.1%
DRAINAGE								
REVENUES								
Drainage Charges	100.0%	187,130	100.0%	46,785	46,740	100.0%	(45)	(0.1%)
Interest Earnings	0.0%	50	0.0%	15		0.0%	(15)	(100.0%)
Total Drainage Revenues	100.0%	187,180	100.0%	46,800	46,740	100.0%	(60)	(0.1%)
EXPENSES (excluding depreciation)								
Wages	43.5%	62,140	45.5%	13,657	13,548	56.0%	(109)	(0.8%)
Employer Costs	21.1%	30,100	23.7%	7,126	6,946	28.7%	(180)	(2.5%)
Power	6.9%	9,800	5.3%	1,600	1,298	5.4%	(302)	(18.9%)
Chemicals	1.7%	2,400	2.0%	600	2,007	8.3%	1,407	234.5%
Maint & Repair	8.3%	11,900	10.0%	3,000		0.0%	(3,000)	(100.0%)
Permits	4.2%	6,000	0.0%			0.0%		0.0%
Equipment Rental	3.2%	4,500	1.7%	500		0.0%	(500)	(100.0%)
Other Direct Costs	11.2%	15,990	11.8%	3,535	389	1.6%	(3,146)	(89.0%)
Operational Expenses	100.0%	142,830	100.0%	30,018	24,188	100.0%	(5,830)	(19.4%)
Drainage Income (Loss)	31.1%	44,350	55.9%	16,782	22,552	93.2%	5,770	34.4%
6.1% Net Admin Alloc	31.1%	44,461	30.3%	9,084	9,523	39.4%	439	4.8%
Total Net Income (Loss)	-0.1%	(111)	25.6%	7,698	13,029	53.9%	5,331	69.3%
SECURITY								
REVENUES								
Security Charges	91.6%	1,253,900	91.6%	313,473	314,049	91.3%	576	0.2%
Interest Earnings	0.0%	400	0.0%	100	(6)	0.0%	(106)	(106.0%)
Property Tax	4.8%	65,040	4.8%	16,260	16,260	4.7%		0.0%
Other Income	3.6%	49,160	3.6%	12,288	13,807	4.0%	1,519	12.4%

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH SEPTEMBER 2015

	% of Annual		% of YTD		YTD		YTD VARIANCE	
	Total	Budget	Total	Budget	Actuals	Total	Amount	%
Total Security Revenues	100.0%	\$1,368,500	100.0%	\$342,121	\$344,110	100.0%	\$1,989	0.6%
EXPENSES (excluding depreciation)								
Wages	57.1%	671,100	55.6%	147,700	131,608	53.3%	(16,092)	(10.9%)
Employer Costs	32.9%	386,400	34.3%	91,100	83,143	33.6%	(7,957)	(8.7%)
Equipment Repairs	0.4%	4,900	0.4%	1,101	408	0.2%	(693)	(62.9%)
Vehicle Maintenance	0.8%	9,600	0.9%	2,400	2,943	1.2%	543	22.6%
Vehicle Fuel	1.7%	19,390	2.0%	5,400	4,545	1.8%	(855)	(15.8%)
Off Duty Sheriff Patrol	0.3%	4,000	1.0%	2,700	2,575	1.0%	(125)	(4.6%)
Other	6.8%	79,470	5.8%	15,452	21,897	8.9%	6,445	41.7%
Operational Expenses	100.0%	1,174,860	100.0%	265,853	247,119	100.0%	(18,734)	(7.0%)
Security Income (Loss)	16.5%	193,640	28.7%	76,268	96,991	39.2%	20,723	27.2%
20.3% Net Admin Alloc	12.6%	147,961	11.5%	30,515	31,690	12.8%	1,175	3.9%
Total Net Income (Loss)	3.9%	45,679	17.2%	45,753	65,301	26.4%	19,548	42.7%
SOLID WASTE REVENUES								
Solid Waste Charges	100.0%	636,658	100.0%	159,165	159,109	100.0%	(56)	0.0%
Interest Earnings	0.0%	300	0.0%	75	(2)	0.0%	(77)	(102.7%)
Total Solid Waste Revenues	100.0%	636,958	100.0%	159,240	159,107	100.0%	(133)	(0.1%)
EXPENSES (excluding depreciation)								
CWRS Contract	92.7%	556,740	94.1%	139,185	139,181	94.1%	(4)	0.0%
Sacramento County Admin Fee	5.8%	34,740	5.9%	8,685	8,754	5.9%	69	0.8%
HHW Event	1.5%	9,000	0.0%			0.0%		0.0%
Operational Expenses	100.0%	600,480	100.0%	147,870	147,935	100.0%	65	0.0%
Solid Waste Income (Loss)	6.1%	36,478	7.7%	11,370	11,172	7.6%	(198)	(1.7%)
5.0% Net Admin Alloc	6.1%	36,444	5.0%	7,446	7,805	5.3%	359	4.8%
Total Net Income (Loss)	0.0%	34	2.7%	3,924	3,367	2.3%	(557)	(14.2%)
OVERALL NET INCOME(LOSS)	100.0%	44,782	100.0%	213,973	140,533	100.0%	(73,440)	(34.3%)

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

CASH BALANCE AS OF SEPTEMBER 30, 2015

<i>INSTITUTION</i>	<i>YIELD</i>	<i>BALANCE</i>
CSD FUNDS		
EL DORADO SAVINGS BANK		
SAVINGS	0.03%	\$ 476,985.37
CHECKING	0.02%	\$ 18,911.44
PAYROLL	0.02%	\$ 5,145.14
AMERICAN WEST BANK		
EFT	0.05%	\$ 4,234.73
LOCAL AGENCY INVESTMENT FUND (LAIF)		
UNRESTRICTED		\$ 1,397,009.19
RESTRICTED RESERVES	0.34%	\$ 4,260,853.86
CALIFORNIA ASSET MGMT (CAMP)		
OPERATION ACCOUNT	0.10%	\$ 598,693.06
UNION BANK		
PARS GASB45 TRUST (balance as of 8/31/15)		\$ 889,332.95
TOTAL		\$ 7,651,165.74
BOND FUNDS		
COMMUNITY FACILITIES DISTRICT NO. 1 (CFD)		
BANK OF AMERICA		
CHECKING	0.00%	\$ 21,516.19
CALIFORNIA ASSET MGMT (CAMP)		
SPECIAL TAX	0.12%	\$ 8,311.43
COMMUNITY FACILITIES DISTRICT NO. 2014-1 (CFD)		
BANK OF AMERICA		
CHECKING	0.00%	\$ 901,249.05
WILMINGTON TRUST (balances as of 9/30/15)		
BOND RESERVE FUND	0.02%	\$ 391,566.71
BOND ADMIN EXPENSE	0.02%	\$ 40,403.80
BOND SPECIAL TAX FUND	0.02%	\$ 369,144.32
BOND ACQ & CONSTRUCTION	0.02%	\$ 837.96
BOND REDEMPTION ACCOUNT	0.00%	\$ -
BOND COI	0.00%	\$ -
BOND SURPLUS	0.00%	\$ -
		\$ 1,733,029.46
TOTAL ALL FUNDS		\$ 9,384,195.20

MEMORANDUM

Date: October 12, 2015
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Security Report for the Month of September 2015

OPERATIONS

On September 14, 2015, I attended the Murieta Village Board meeting at the Murieta Village Clubhouse. I discussed the Security Department's role and responsibilities and answered questions from the Board and others in attendance.

Our new Patrol Officer, Kyle Karr, has completed gate training and has begun patrol training.

The second Patrol Officer, Branden Arino, is finishing his gate training and will begin patrol training soon.

INCIDENTS OF NOTE

September 1, Tuesday, reported at 8:51 a.m. Vandalism on the 13th green, North course. Unknown subjects drove a golf cart on the green, causing damage.

September 4, Friday, reported at 11:37 p.m. on De La Pena. Public intoxication. Resident reported a subject at his front door acting strange. The subject appeared intoxicated and said he crashed his golf cart. California Highway Patrol (CHP) responded and the cart could not be located. CHP took the subject into custody for public intoxication. The cart was located down the street the next day.

September 7, Monday, reported at 5:07 a.m. at the Country Club tennis courts. Vandalism. Damage was done to the potted plants and water containers, and human waste was found on a tennis court.

September 8, Tuesday, reported at 11:28 p.m. on Lago Drive. Family disturbance. Adult son arrested by Sacramento Sheriff's Department (SSD).

September 12, Saturday, reported at 12:58 p.m. at Lake Chesbro. Vandalism. Graffiti and carving was done to a picnic table. SSD report filed.

September 14, Monday, reported at 9:45 a.m. at Clementia Park. Theft. Victim left his golf cart and cell phone overnight at the park. Will file a SSD report.

September 14, Monday, reported at 4:55 p.m. on Jackson Road. Report of a DUI driver westbound. CHP notified.

September 15, Tuesday, reported at 1:38 p.m. on Rio Circle. Theft of landscaping decorative rocks.

September 21, Monday, reported at 11:13 a.m. on Terreno Drive. Damage to American flag on house.

September 24, Thursday, reported at 8:32 a.m. on Lindero Lane. Hit and run to landscaping tree.

September 24, Thursday, reported at 10:48 a.m. at the Country Store. Theft of a power washer from an outside storage locker.

September 27, Sunday, reported at 8:40 p.m. at the Country Store. Possible DUI. Driver had blood on his face; reporting person thought he was DUI. CHP notified that vehicle was last observed driving east bound on Jackson Road.

During September Security Officers responded to calls including toilet papering vehicles, knocked over garbage cans, loud music, and parties.

RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

The meeting was held on September 14, 2015 at the Rancho Murieta Association (RMA) office. There were hearings regarding barking dogs, loud parties, parking, and stop signs. The next meeting is scheduled for October 5, 2015.

MEMORANDUM

Date: October 15, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Water/Wastewater/Drainage Report

The following is District Field Operations information and projects staff has worked on since the last Board meeting.

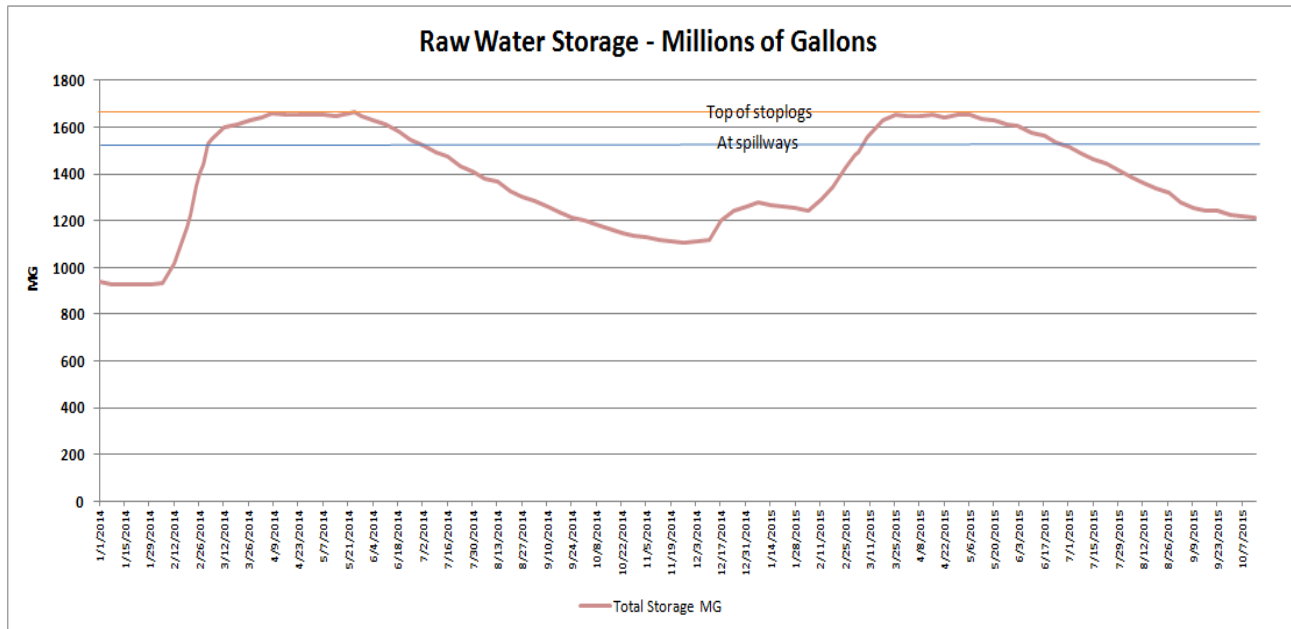
WATER

Plant #2 is providing the water for the community. It is set at 1.8 mgd, producing an average of 1.29 mgd, for a total production flow average demand of 1.52 mgd. Water treatment plant production flow for September was 51,726,000 gallons.

WATER SOURCE OF SUPPLY

On October 14, 2015, the combined raw water storage for Calero, Chesbro, and Clementia Reservoirs measured approximately 1,212 MG (3,722.4 AF) of which 1,049 MG (3,219.3 AF) is usable due to dead storage. For Calero and Chesbro Reservoirs alone, the storage measured 949 MG (2,912.4 AF) or 899.5 MG (2,459 AF) usable.

For reference, a recent average year's production has been 580.1 MG (1,781 AF). The reservoirs are at 80 percent capacity as measured to their spillways. Below is a graphical representation of the storage reservoir levels year to date.



WASTEWATER TREATMENT, COLLECTION, AND RECLAMATION

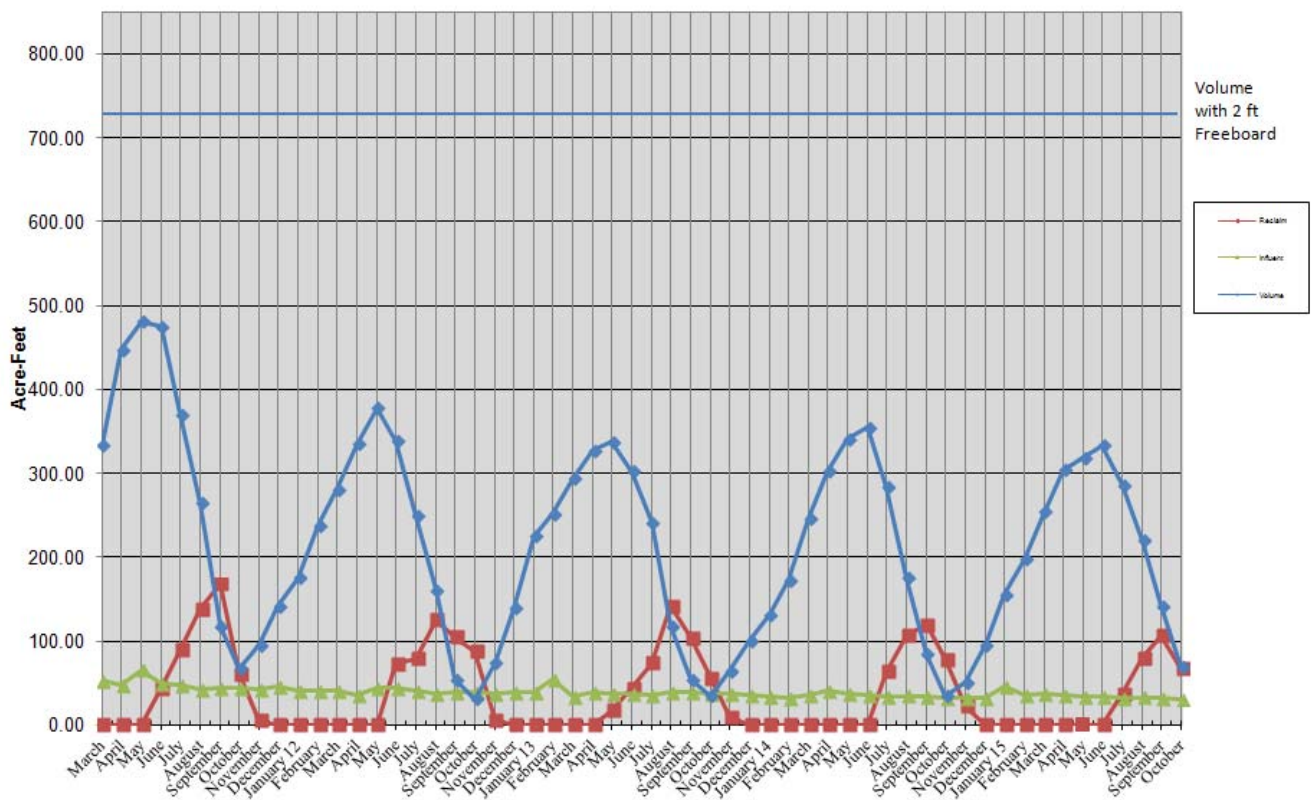
Influent wastewater flow averaged 0.336 million gallons a day, for a total around 10.08 MG, (30.9 AF). This is approximately 132 gpd per sewer connection. On October 14, 2015, secondary wastewater storage measured 22.4 MG (68.7 AF) of which 17.5 MG (53.8 acre-feet) is usable volume.

We delivered 21,763,000 gallons of recycled water to Rancho Murieta Country Club (RMCC) and 2,650,000 gallons of recycled water to the Van Vleck ranch as part of the easement agreement we maintain with the Ranch and to draw down our secondary storage levels to accommodate winter inflows.

Maintenance in the collection system included hydro jetting the lateral B sewer main which is located between Lindero Lane and Laguna Joaquin, down to Lago Drive. There was 3,100 feet of sewer main cleaned.

The graph below shows where our secondary storage is comparable to previous years, measured on the first Wednesday of each month.

Volume of Secondary Wastewater in Reservoirs 2011-2015



DRAINAGE / CIA DITCH

Utility staff has been inspecting drainage culverts and ditch flow lines to prepare for the upcoming winter season which may provide higher than average rainfall. Repairs and maintenance are taking place as time permits between making water leak repairs. Maintenance included going through storm drain ditches in North zone #2 section B, zone #3 sections A and F with the backhoe to remove build up of silt and high areas that were caused by sides of ditch eroding to improve the drainage this winter; removal of debris from in front of drain pipe A in Unit #2 then hydro cleaned culvert pipe line to give better flow; and removal of a fallen tree in drainage Zone 3 section A. Staff sprayed the aquatic primrose along the shoreline of Laguna Joaquin for vegetation control.

WATER METERING AND UTILITY STAFF WORK

Utility staff replaced sixteen (16) $\frac{3}{4}$ ", five (5) 1" water meters, and nine (9) MXU radio read units; completed thirteen (13) underground service alerts (USAs), nine (9) water service restores, seven (7) final reads, and one (1) toilet rebate inspection.

Staff repaired five (5) water leaks this past month. Four (4) were service lines and one (1) was a blow off on a water main. The 2" blow-off on Cozumel Drive was installed with galvanized piping that had corroded over time. We replaced it with brass piping wrapped in 10 mil pipe tape.

MEMORANDUM

Date: October 15, 2015
To: Board of Directors
From: Darlene J. Gillum, General Manager
Subject: Consider Approval of the Regional Water Authority Project Agreement for Cash for Grass Rebate Program

RECOMMENDED ACTION

Approve the Regional Water Authority Project Agreement for Cash for Grass Rebate Program.

BACKGROUND

In early August 2015, the District was notified by the Regional Water Authority (RWA) that we had been awarded \$30,590 to participate in the Prop 84 Drought Grant Irrigation Efficiency project. The District had submitted a request for \$50,000 to be used for a "Cash for Grass" turf replacement rebate program. The Prop 84 grant requires the District to pay a 25% match (\$7,647) in the form of water surveys provided to each participant. The District's 25% match will be paid out of the 2015 Water Conservation Operational Budget.

The terms of the rebate program are defined in the Agreement as up to \$500 per single family residential account and up to \$1,500 for large commercial, industrial, or institutional accounts. The rebate is applicable only to the installation of recommended irrigation system upgrades as a result of the water survey, including turf replacement. As part of the application process, the District will require that the applicant comply with the RMA's landscape review process. RMA has agreed to waive their \$100 fee for drought tolerant landscape changes. Applications must be submitted no later than December 31, 2016. The rebate is applicable only to improve existing irrigation systems (new installations are not eligible). Also, the project cannot be started prior to the Pre-Qualification Evaluation (the initial water survey).

The total award for this grant initiative is \$773,750 and it was awarded to 12 agencies in amounts as large as \$194,000 to as low as \$10,000. The goal of the initiative is to provide an estimated 1,400 incentives for landscape upgrades and is projected to conserve an estimated 145 acre-feet of water per year across the Sacramento region.

**REGIONAL WATER AUTHORITY
PROJECT AGREEMENT**

REGIONAL WATER EFFICIENCY DROUGHT MEASURES PROJECT

This Agreement is made and entered into as of the __ day of _____, 2015, by and between the Regional Water Authority (“RWA”), a joint exercise of powers authority formed under California Government Code section 6500, and following, and the Members and Contracting Entities of RWA listed in **Exhibit 1** to this Agreement, upon their execution of this Agreement (who are collectively referred to in this Agreement as “Participants”), to provide for carrying out a project or program that is within the authorized purposes of RWA, and sharing in the cost and benefits by the Participants.

RECITALS

A. RWA is a joint powers authority, formed to serve and represent regional water supply interests and to assist its members in protecting and enhancing the reliability, availability, affordability and quality of water resources.

B. The joint powers agreement (“RWA JPA”) pursuant to which RWA was formed and operates, authorizes RWA to enter into a “Project or Program Agreement,” which is defined in the RWA JPA as an agreement between RWA and two or more of its Members or Contracting Entities to provide for carrying out a project or program that is within the authorized purposes of RWA, and sharing in the cost and benefits by the parties to the Project or Program Agreement.

C. Article 21 of the RWA JPA states: “The Regional Authority’s projects are intended to facilitate and coordinate the development, design, construction, rehabilitation, acquisition or financing of water-related facilities (including sharing in the cost of federal, State or local projects) on behalf of Members and/or Contracting Entities. The Regional Authority may undertake the development, design, construction, rehabilitation, acquisition or funding of all or any portion of such projects on behalf of Members and/or Contracting Entities in the manner and to the extent authorized by such Members and/or Contracting Entities as provided in this Agreement, but shall not accomplish these functions, nor acquire or own water-related facilities in its own name.”

D. Article 22 of the RWA JPA states: “Prior to undertaking a project or program, the Members and/or Contracting Entities who elect to participate in a project or program shall enter into a Project or Program Agreement. Thereafter, all assets, benefits and obligations attributable to the project shall be assets, benefits and obligations of those Members and/or Contracting Entities that have entered into the Project or Program Agreement. Any debts, liabilities, obligations or indebtedness incurred by the Regional Authority in regard to a particular project or program, including startup costs advanced by the Regional Authority, shall be obligations of the participating Members and/or Contracting Entities, and shall not be the debts, liabilities, obligations and indebtedness of those Members and/or Contracting Entities who have not executed the Project or Program Agreement.”

E. RWA and the Participants desire to carry out a project and share in the costs and benefits

of the project, as a Project or Program Agreement as provided for in Articles 21 and 22 of the RWA JPA.

F. The RWA Regional Water Efficiency Program (“RWEF”) is an integral part to achieving RWA’s mission and provides a valuable service to RWA and RWEF members.

In consideration of the promises, terms, conditions and covenants contained herein, the parties to this Agreement hereby agree as follows:

1. Recitals Incorporated. The foregoing recitals are hereby incorporated by reference.

2. Defined Terms. Terms defined in the RWA JPA will have the same meaning in this Agreement.

3. Description of the Project. A key element of the RWA RWEF is to support the water conservation programs of the 20 member agencies. As signatories of the Water Forum Agreement (www.waterforum.org), members participating in the RWEF have committed to implementing a number of Best Management Practices for urban water conservation. In addition, 14 RWA members also have committed to the Memorandum of Understanding Regarding Urban Water Conservation as supported by the California Urban Water Conservation Council (www.cuwcc.org) with similar BMPs.

The Regional Water Efficiency Drought Measures Project (“Project”) will accelerate the water conservation goals and programs of the Participants. The primary goal of the Project is to utilize \$773,750 in funding awarded to the RWEF through the California Department of Water Resources’ (“DWR”) Proposition 84 Drought Grant to improve the reliability of water supply systems in the state. To work towards accomplishing this goal, the RWEF identified landscape irrigation efficiencies incentives such as rebates to replace lawns with low-water use plants, irrigation system upgrades and the purchase and installation of weather-based "smart" irrigation controllers as one effective strategy. Participants will conduct water use surveys and provide customers with landscape equipment upgrade recommendations and incentive funding with the goal of increasing onsite irrigation water efficiency. Project Participants are listed in **Exhibit 1**.

Exhibit 2 outlines DWR contractual obligations that all Participants must adhere to if they are to receive any funding for this Project. Grant reimbursable expenses are for the period beginning January 17, 2014 and ending June 30, 2018 per the funding agreement with DWR. A description of the grant project statement of work including reimbursement procedures is included as **Exhibit 3**. Project Participants agree to submit information associated with fulfilling the statement of work in a timely fashion to allow RWA to meet reporting requirements. Additionally all project Participants will calculate and report water savings based on a standard methodology developed by the RWEF project manager.

4. Sharing in Project Costs and Benefits. Subject to the provisions of Articles 8 and 10 of this Agreement, it is anticipated that up to 12 RWA members, contracting agencies and other local agencies will participate in the Project as listed in **Exhibit 1**. Non-RWA members may participate in the Project, but may be subject to a 20% surcharge for any fees collected for the

Project. Agencies that are both non-RWA members and non-RWEP members may be subject to a total 40% surcharge. Surcharges collected are to be designated to the RWA Operating Fund. Each Participant will pay an apportioned share for the project costs, based on their relative estimated benefit received from the grant program, for any fees that need to be collected for the Project.

Exhibit 4 provides an estimate of the benefit for each of the Participants. Note that the grant provides a total of \$773,750 for the Project. **Exhibit 4** serves to identify the grant-reimbursable funds requested by the Participant that have been reserved for its use, unless it requests to release these funds due to non-use. The remaining funds that have not been released as outlined in **Exhibit 4** will be available to Participants on a first-come, first-served basis. Finally, Participants not currently identified in **Exhibit 1** or **Exhibit 4** may be added to this Agreement following its execution subject to availability of funds and approval of the RWA RWEP Program Manager.

In accordance with the provisions of Articles 21 and 22 of the RWA JPA, any debts, liabilities, obligations or indebtedness incurred by RWA in regard to the Project will be the obligations of the Participants, and will not be the debts, liabilities, obligations and indebtedness of those Members and/or Contracting Entities who have not executed this Agreement.

6. Role of RWA. The Executive Director of RWA will: (a) ensure that the interests of Members and Contracting Entities of RWA who do not participate in this Project are not adversely affected in performing this Agreement, (b) provide information to the Participants on the status of implementation of the Project, and (c) administer the grant on behalf of RWA and the Participants consistent with the provisions of this Agreement.

7. RWA Project Management Fee. The management fee to administer the Project has an estimated budget of \$7,040, which is funded in part by the Proposition 84 Drought grant. RWA does not anticipate the need to collect project management fees from Participants for this project. Project management activities include development of project agreements, project guidance, project meetings, quarterly reporting, preparation and submittal of final project reports and ten annual post-project reports as required by the DWR funding agreement. Project management expenses may be incurred by a combination of RWA staff and consulting support as determined by RWA.

8. Authorization to Proceed with the Project. Upon execution of this Agreement, each Participant will be authorized to conduct water use surveys and administer associated incentives up to the amount defined in **Exhibit 4** for each respective Participant.

9. Term. This Agreement will remain in effect for so long as any obligations under this Agreement remain outstanding.

10. Withdrawal. A Participant may withdraw from this Agreement without requiring termination of this Agreement, effective upon ninety days' notice to RWA and the other Participants, provided that, the withdrawing Participant will remain responsible for any indebtedness incurred by the Participant under this Agreement prior to the effective date of withdrawal.

11. Amendments. This Agreement may be amended from time to time with the approval of all of the Participants and RWA.

12. General Provisions. The provisions of Articles 37 through 41, inclusive, of the RWA JPA, and the provisions of Article 10 (“General Provisions”) of any Participation Agreement entered into between RWA and a Participant, will apply to this Agreement.

The foregoing Regional Water Efficiency Drought Measures Project Agreement is hereby consented to and authorized by RWA and the Participants.

Dated: _____, 2015

Dated: _____, 2015

Signature

Signature

Name

Name

Regional Water Authority

Provider

EXHIBIT 1

REGIONAL WATER AUTHORITY

REGIONAL WATER EFFICIENCY DROUGHT MEASURES

PROJECT PARTICIPANTS

Provider

Citrus Heights Water District

City of Folsom

City of Lincoln

City of Roseville

City of Sacramento

City of West Sacramento

Orange Vale Water Company

Placer County Water Agency

Rancho Murieta Community Services District

Rio Linda / Elverta Community Water District

Sacramento Suburban Water District

San Juan Water District

EXHIBIT 2

REGIONAL WATER AUTHORITY

REGIONAL WATER EFFICIENCY DROUGHT MEASURES

DWR CONTRACTUAL OBLIGATIONS FOR PARTICIPANTS

1. State Audit Document Requirements

The list below details the documents/records that State Auditors typically reviewed in the event of a Grant Agreement being audited. Grantees (includes all Participants) should ensure that such records are maintained for each State funded Program/Project. Where applicable, this list of documents also includes documents relating to the Grantee's funding match which will be required for audit purposes.

Internal Controls:

1. Organization chart (e.g., Agency's overall organization chart and organization chart for this Grant Agreement's funded project).
2. Written internal procedures and flowcharts for the following:
 - a. Receipts and deposits
 - b. Disbursements
 - c. State reimbursement requests
 - d. State funding expenditure tracking
 - e. Guidelines, policy(ies), and procedures on State funded Program/Project
3. Audit reports of the Grantee's internal control structure and/or financial statements within the last two years.
4. Prior audit reports on State funded Program/Project.

State Funding:

1. Original Grant Agreement, any amendment(s) and budget modification documents.
2. A list of all bond-funded grants, loans or subventions received from the State.
3. A list of all other funding sources for each Program/Project.

Contracts:

1. All subcontractor and consultant contracts and related, if applicable.
2. Contracts between the Grantee, member agencies, and project partners as related to the State funded Program/Project.

Invoices:

1. Invoices from vendors and subcontractors for expenditures submitted to the State for payments under the Grant Agreement.
2. Documentation linking subcontractor invoices to State reimbursement requests and related Grant Agreement budget line items.
3. Reimbursement requests submitted to the State for the Grant Agreement.

Cash Documents:

1. Receipts (copies of warrants) showing payments received from the State.
2. Deposit slips or bank statements showing deposit of the payments received from the State.
3. Cancelled checks or disbursement documents showing payments made to vendors, subcontractors, consultants, and/or agents under the Grant Agreement.

Accounting Records:

1. Ledgers showing receipts and cash disbursement entries for State funding.
2. Ledgers showing receipts and cash disbursement entries of other funding sources.

3. Bridging documents that tie the general ledger to reimbursement requests submitted to the State for the Grant Agreement

Administration Costs:

1. Supporting documents showing the calculation of administration costs.

Personnel:

1. List of all contractors and Grantee staff that worked on the State funded Program/Project.
2. Payroll records including timesheets for contractor staff and the Grantee's

Project Files:

1. All supporting documentation maintained in the Program/Project files.
2. All Grant Agreement related correspondence.

2. Retention. DWR will withhold five percent (5.0%) until January 1, 2018 and ten percent (10.0%) until the grant terminates on June 30, 2018, of the funds requested by RWA for reimbursement of project costs until after all projects are completed and RWA has complied with its obligation to submit all required reports. Upon receipt of the retained funds held by DWR, RWA will distribute those funds to each Participant in accordance with the previously agreed amount due.

3. Acknowledgement of Credit. Participants shall include appropriate acknowledgement of the State and any cost-sharing partners for their support when promoting their projects or using any data or information developed under the Grant.

4. Child Support Obligations. Each Participant acknowledges and agrees that by participating in the grant, it recognizes the importance of child and family support obligations and will fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code. Each Participant also will fully comply with the earnings assignment orders of all employees and will provide the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

5. Drug-Free Workplace. Each Participant certifies, under penalty of perjury under the laws of State of California, its compliance with the requirements of the Drug-Free Workplace Act of 1990 (Government Code 8350 et seq.) and have or will provide a drug-free workplace by taking all of the actions:

- a) Publish a statement notifying employees, contractors, and subcontractors that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees, contractors, or subcontractors for violations, as required by Government Code Section 8355(a).
- b) Establish a Drug-Free Awareness Program, as required by Government Code Section 8355(b) to inform employees, contractors, or subcontractors about all of the following:
 1. The dangers of drug abuse in the workplace,
 2. Grantee's policy of maintaining a drug-free workplace,
 3. Any available counseling, rehabilitation, and employee assistance programs, and
 4. Penalties that may be imposed upon employees, contractors, and subcontractors for drug abuse violations.
- c) Provide as required by Government Code Sections 8355(c), that every employee, contractor, and/or subcontractor who works under this Grant Agreement:
 1. Will receive a copy of Grantee's drug-free policy statement, and
 2. Will agree to abide by terms of Grantee's condition of employment, contract or subcontract.

6. Nondiscrimination. Each Participant acknowledges and agrees that it shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because

of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, and denial of family care leave or pregnancy disability leave. Participants shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). Each Participant shall give written notice of its obligations under this paragraph to labor organizations with which they have a collective bargaining or other agreement.

7. Americans With Disabilities Act. Each Participant certifies that it complies with the Americans with Disabilities Act (ADA) of 1990, (42 U.S.C., 12101 et seq.), and all applicable regulations and guidelines issued pursuant to the ADA.

8. Submission of Reports. Each Participant will provide all reports, data, information, and certifications necessary for RWA to comply with all DWR reporting requirements, including the reports described in Exhibit 3. RWA will provide Participants with template report forms, reporting and instructions and related assistance to ensure the timely preparation and submittal of all reports in the necessary formats required under the Grant Agreement. Participants will timely respond to any RWA requests for additional information and work on required reports.

9. Accounting and Return of Grant Disbursement. Each Participant is obligated to account for the expenditure of all grant funds received. Participant's obligations for accounting, disclosure and return of funds include:

- a) **SEPARATE ACCOUNTING OF GRANT DISBURSEMENT AND INTEREST RECORDS:** Grantee shall account for the money disbursed pursuant to this Grant Agreement separately from all other Grantee funds. Grantee shall maintain audit and accounting procedures that are in accordance with generally accepted accounting principles and practices, consistently applied. Grantee shall keep complete and accurate records of all receipts, disbursements, and interest earned on expenditures of such funds. Grantee shall require its contractors or subcontractors to maintain books, records, and other documents pertinent to their work in accordance with generally accepted accounting principles and practices. Records are subject to inspection by State at any and all reasonable times.
- b) **FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:** The Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of state law or this Grant Agreement.
- c) **REMITTANCE OF UNEXPENDED FUNDS:** Grantee, within a period of sixty (60) calendar days from the final disbursement from State to Grantee of grant funds, shall remit to State any unexpended funds that were disbursed to Grantee under this Grant Agreement and were not needed to pay Eligible Project Costs.

10. State Indemnification. To the extent permitted by law, each Participant agrees to indemnify, defend and hold harmless the State against any loss or liability arising out of any claim or action brought against the State, and against any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from, or in any way connected with: (1) the project or the conditions, occupancy, use, possession, conduct or management of, work done in or about, or the planning, design, acquisition, installation, or construction, of the Project or any part thereof; (2) performing any of the terms contained in the Grant Agreement or any related document; (3) any violation of any applicable law, rule or regulation, any environmental law (including, without limitation, the federal Comprehensive Environmental Response, Compensation and Liability Act, Resource Conservation and Recovery Act, Water Pollution Control Act, and Clean Air Act, and the California Hazardous Substance Account Act, Hazardous Waste Control Law and Water Code section 13304, and any successors to said laws), rule or regulation or the release of any toxic substance on or near the System; or (4) any untrue statement or alleged untrue statement of any material fact or omission or alleged omission to state a material fact necessary to make the statements required to be stated therein,

in light of the circumstances under which they were made, not misleading with respect to any information provided by the Grantee for use in any disclosure document utilized in connection with any of the transactions contemplated by the Grant Agreement. Grantee agrees to pay and discharge any judgment or award entered or made against the State with respect to any such claim or action, and any settlement, compromise or other voluntary resolution. The provisions of this indemnification shall survive the term of the Grant Agreement.

EXHIBIT 3
REGIONAL WATER AUTHORITY
REGIONAL WATER EFFICIENCY DROUGHT MEASURES
PROJECT STATEMENT OF WORK

Regional Water Authority

Regional Water Efficiency Drought Measures Project Procedures and FAQs

Table of Contents

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General Background and Funding Information

The Regional Water Authority (“RWA”) serves as the local administrative agent for the State of California’s Integrated Regional Water Management Program. State funding for the Integrated Regional Water Management Program was approved, by voters, in November 2006 through the passage of Proposition 84. Funding for the Regional Water Efficiency Drought Measures Project (“Project”) totaling \$1,000,000 was awarded to RWA’s Regional Water Efficiency Program (“RWEF”) through the California Department of Water Resources’ (“DWR”) Proposition 84 Drought Grant Project as part of the larger Regional Water Efficiency Project.

Regional Water Efficiency Drought Measures are designed to educate and incentivize the Sacramento region's 1.9 million customers to increase water efficiency outdoors where 65 percent of household water use occurs. The project includes three related components: increased public outreach through advertising, media outreach and event participation; irrigation efficiencies such as rebates to replace lawns with low-water use plants, irrigation system upgrades, and the purchase and installation of weather-based "smart" irrigation controllers; and sponsoring the purchasing and installation of irrigation system upgrades and signage at The CapRadio Garden. Capital Public Radio is converting the resource intensive lawn outside their building to a productive, water efficient, edible garden. The Garden will provide a hands-on curriculum that will teach students about healthy food, how it grows and where it comes from through experiential, place based garden activities. The interpretive signs will illustrate the ease of replicating the irrigation system in a residential environment. The rebate program will provide an estimated 1,400 incentives for landscape upgrades and is projected to conserve an estimated 145 acre-feet of water per year (or 1,450 acre-feet over the project's 10-year lifespan). More information about each component is provided below.

1. **Public Outreach** - This effort will provide funding for additional public outreach prioritizing current outdoor drought messaging, selecting desired messages, securing media ad buys, facilitating media outreach activities, and hosting public outreach events to further deliver desired messages to customers.
2. **Irrigation Efficiencies** - Provide 1,400 water use surveys (outdoor water audit) and up to \$500 for single family residential or \$1,500 for large commercial, industrial, or institutional accounts; for each completed survey in irrigation system upgrades including turf replacement. This agreement focuses on this component. Agreements are not applicable for Public Outreach and the CapRadio Garden.
3. **The CapRadio Garden** – This effort will provide funding for the purchasing and installation of drip irrigation and signage in the educational garden.

Table 1 Grant Distribution by Project

Tasks	Project Component	Grant Share
1.	Public Outreach	\$200,000.00
2.	Irrigation Efficiencies	\$773,750.00
3.	The CapRadio Garden	\$10,000.00
	Total	\$983,750.00

Regional Water Authority will manage Task 1. Public Outreach and Task 3. The CapRadio Garden. The participating water providers will manage their own Irrigation Efficiencies programs and submit data to RWA for reimbursement.

The funds for the Irrigation Efficiencies project are proportionally allocated based on each water provider’s initial request and are only applicable to incentives. Water providers will supply local cost share through the water surveys it provides to each participant. Table 2 displays the distribution of Irrigation Efficiencies project funds.

Table 2 – Distribution of project funds

Water Provider	Incentives	Water Surveys	Total
Citrus Heights Water District	\$10,000.00	\$2,500.00	\$12,500.00
City of Folsom	\$91,939.50	\$22,984.88	\$114,924.38
City of Lincoln	\$51,039.50	\$12,759.88	\$63,799.38
City of Roseville	\$194,189.50	\$48,547.38	\$242,736.88
City of Sacramento	\$132,839.50	\$33,209.88	\$166,049.38
City of West Sacramento	\$40,814.50	\$10,203.63	\$51,018.13
Orange Vale Water Company	\$18,319.50	\$4,579.88	\$22,899.38
Placer County Water Agency	\$75,579.50	\$18,894.88	\$94,474.38
Rancho Murieta Community Services District	\$30,589.50	\$7,647.38	\$38,236.88
Rio Linda / Elverta Community Water District	\$10,000.00	\$2,500.00	\$12,500.00
Sacramento Suburban Water District	\$91,939.50	\$22,984.88	\$114,924.38
San Juan Water District	\$26,499.50	\$6,624.88	\$33,124.38
Total	\$773,750.00	\$193,437.50	\$967,187.50

Project Overview

Why Irrigation Efficiencies?

In the Sacramento region, 65% of all household water use is used outdoors. Aside from overwatering and evaporation, water can also be wasted by inefficient, leaking, or broken irrigation systems. This project aims to increase irrigation efficiency for a selection of single family residential and commercial, industrial, and institutional (CII) properties within the RWA region.

Irrigation Efficiency (IE) is a critical measure of irrigation performance in terms of the water required to irrigate a landscape. It can be defined in terms of 1) the irrigation system performance, 2) the uniformity of the water application and 3) the response of the landscape to irrigation. Having an efficient irrigation system is better for the landscape and saves water. Irrigation systems and/or equipment that were inadequately designed, inefficient, or poorly maintained reduce the irrigator's degree of control over the way water is applied.

What is the Irrigation Efficiencies Project?

The Project was developed to help residential and CII customers upgrade and increase the efficiency of their irrigation systems. The Project will provide customers with a free water use survey (outdoor water audit) from their water provider and a list of various recommended irrigation system upgrades to increase efficiency. Examples of efficiency upgrades include: replacing sprayers in non-turf areas

with low volume drip irrigation systems, removing pop-up spray heads in turf areas and replacing them with low precipitation, high distribution uniformity or multi-stream nozzles with an inches per hour (In/h) flow rate of 1.10, installing a pressure regulator on the irrigation system to reduce the pressure to an appropriate level for proper system performance, and installing check valves in low-lying sprinklers to stop excess drainage from seeping from the sprinkler head. Participants may also recommend turf removal to their customers to reduce outdoor water use.

To provide an incentive to the customer to implement the recommended landscape upgrades to their property, the Project offers a rebate of up to \$500 per residential survey/meter and \$1,500 per CII survey/meter. The rebate only covers the recommended turf removal and/or irrigation system upgrades provided to the customer during the initial water use survey. The rebate may also be used to cover labor costs to install the recommended efficient irrigation and pressure regulating equipment. Labor costs are limited to \$150 for residential survey/meter and \$500 for CII survey/meter. Itemized receipts for equipment are required to receive a rebate. If a participant requests reimbursement for labor, a detailed invoice from a licensed landscape contractor (contractor must have a current State of California C27, D12, or C36 license) must be submitted with labor and equipment costs listed individually, see Attachment A for an example. Rebates will only be administered to the property owner of record for each participating site. The unit cost of irrigation equipment installed must not exceed the manufacturer's suggested retail price.

What irrigation and pressure regulating equipment does the rebate cover?

Participating water provider staff will determine site appropriate equipment based on the efficiency needs of an individual property. Eligible equipment includes:

- Smart Irrigation Controllers (Controller must be on the SWAT-tested list, which can be found at www.irrigation.org/swat/)
- Drip irrigation systems
- Replacing mis-matched sprinkler heads with like-kind heads.
- Water pressure-regulating devices
- Check valves
- Low precipitation, high distribution, uniformity or multi stream rotating nozzles
- Rain shut off devices and/or moisture sensors

Equipment installation is covered by the rebate. Who is responsible for installation?

The residential or CII customer is ultimately responsible for equipment installation. However the customer may choose to hire a third party or landscape contractor for equipment installation and may be reimbursed through the Program, up to the limits described above. If the customer chooses to hire a landscape contractor and wants to be reimbursed by the Program, the work must be performed by a State of California licensed landscape contractor that holds a C27 or D12 specialty license (or a C36 plumbing license for pressure regulation equipment installation) and a business license. Although customers should be reminded to check the licensing status of any contractor they hire and that rebates will only be provided for work by licensed contractors, it is the water provider's responsibility to confirm that the contractor has a valid license. The application provides helpful tips so that the customer can also check to verify their own contractor as well. Additionally Green Gardener Trained Professionals may meet the above qualifications. To find a Green Gardener and check their qualifications, customers may visit BeWaterSmart.info.

What about Turf Replacement?

The Irrigation Efficiencies Project includes reimbursement to the water provider for paying customers to remove turf. Guidelines for this component are the same as other irrigation efficiency components. A pre-project inspection is required as is a post-project inspection. Water providers with Turf Replacement programs will follow their agency's rules and guidelines for turf replacement.

What are the basic steps for this project?

1. Customers submit completed application to their water provider.
2. Application is received, rebate funds are confirmed, and the water provider contacts and schedules a water use survey (referred to as a "Pre-Qualification Evaluation" on the Program application).
3. The on-site Pre- Qualification Evaluation is completed. Both the applicant and the water provider must sign and date the Pre- Qualification Evaluation form.
4. Customers receive a list of water provider/consultant-recommended irrigation system upgrades. Upgrades must be made using items from eligible equipment list to receive a rebate (see above) and may include removal of turf.
5. Customer purchases and installs recommended upgrades as well as schedules Post-Installation Inspection.
6. An onsite Post-Installation Inspection is completed by the water provider/consultant. Water provider/consultant collects the Pre-Qualification Evaluation form and receipts for recommended irrigation system upgrades. Submission of the receipts and form are required to be eligible for a rebate under this Program. If the contractor purchased the materials on behalf of the customer, a detailed invoice showing separate line-items for materials and labor is required. Rebates will not be processed until a Post-Installation Inspection has occurred.
7. Once-approved, a rebate will be issued by the water provider to the customer within 90 days from the date of Post-Installation Inspection.
8. Water provider will submit rebate reporting data and invoices for reimbursement to RWA on a quarterly basis.

What is required of the customer to receive the rebate?

- Fill out Project application and submit to water provider.
- Schedule and complete a Pre-Qualification Evaluation administered by water provider or consultant.
- Purchase irrigation system equipment upgrades specifically recommended on the Pre-Qualification Evaluation form.
- Install recommended irrigation system equipment.
- Schedule and complete a Post-Installation Inspection administered by water provider or consultant.
- Submit recommended irrigation system equipment receipts and Pre-Qualification Evaluation form to water provider.

What is required from the water provider or consultant?

- Outreach to the water provider's customers about the Project through bill inserts, website, phone "on hold" messages, newsletters, etc.

- Process customer application.
- Schedule and complete Pre-Qualification Evaluation and associated form.
- Provide instructions to customer on how to schedule the Post-Installation Inspection after the customer has installed equipment.
- When requested by customer, schedule and complete Post-Installation Inspection.
- Collect Pre-Qualification Evaluation form and customer receipts and retain all documentation from Project in case of audit from DWR.
- If approved, issue rebate check or account credit to customer.
- Complete reporting requirements and submit to RWA according to the schedule provided in Table E of this document.

How will outreach be handled by each water provider?

Program outreach is the responsibility of each water provider. The phrase “This Program is financed under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84, Chapter 2), administered by State of California, Department of Water Resources.” must be present on all outreach materials including websites.

Can a water provider give multiple rebates to a site with multiple dedicated landscape meters?

Yes, if a CII property has multiple dedicated landscape meters a water provider can choose to provide multiple rebates to a property given that water savings are not compromised. In summary, a water provider can choose to provide one rebate per property or one rebate per meter for CII. These sites must be clearly identified in the quarterly reporting documents. For residential rebates, only one rebate per household is permitted.

Reporting Requirements

Each participating water provider needs to complete a Pre-Qualification Evaluation (water use survey) and Post-Installation Inspection. The water use survey components will be determined by each participating water provider but should be in line with industry standards. As part of the Pre-Qualification Evaluation, the water provider must provide the customer with a list of recommended irrigation upgrades that are appropriate for the site and that are eligible to receive rebate money through this grant. During the Post-Installation Inspection, the water provider must confirm that recommended irrigation upgrades were installed and are properly functioning. This ensures the changes made by the customer will result in water savings for the water provider.

The water provider also needs to complete the Irrigation Efficiency Data Collection worksheet for each survey, which contains three tabs: Water Surveys (Table C), Irrigation Efficiencies (Table D) and Post-Project Reporting.

Table C

Water Surveys	
Employee Name	Name of Employee
Position	Position held by the employee
Task	Task done by the employee or contractor: i.e. Pre or Post Inspection, data entry, etc.

Date	Date task accomplished
Labor (hrs)	This is the amount of time spent on the task; do not enter any time less than 15 minutes.
Loaded Hourly Rate	Hourly rate with Benefits does not include overhead.
Total	Labor Hours multiplied by Loaded Hourly Rate

Water Surveys may be conducted by water provider staff or by a consultant. Water providers are required to comply with all applicable laws and regulations regarding securing competitive bids and undertaking competitive negotiations. Consultant invoices must be itemized (example in **Exhibit 5**).

Table D

Irrigation Efficiencies	
CUSTOMER DATA	
Customer Name	Name of customer receiving survey & incentives
Address	Site street address-physical property location not the mailing address.
Street Name	Street name
City	City
Zip	Zip Code
Parcel Number	Assessor's Parcel Number from County records
Water Provider Acct	Customer water provider account number
PRE-INSTALL WATER USAGE (1 year)	
Jan-Dec	Enter usage data by billing cycle
Units	Units of measure for the usage data (af, ccf, etc...)
INCENTIVES	
Application ID	Application number (provider provided tracking number)
Size of Landscape Area in Sq Ft	Square feet of landscape area
Controller	Amount rebated for SWAT-tested Controller
Pressure Regulator Equipment	Amount rebated for Pressure Regulator Equipment
Drip or Low Volume Equipment	Amount rebated for Drip or Low Volume Equipment
Sprinkler Heads or Nozzles	Amount rebated for Sprinkler heads or nozzles
Pipe & Pipe Fittings	Amount rebated for Pipe & Pipe Fittings
Turf Replaced Area in Sq Ft)	Square feet of turf removed
Turf Rebate	Amount rebated for turf replacement
Total amount customer spent	
Total Amount paid to customer	Total amount paid to the customer
Controller Manufacturer	Manufacturer of Irrigation Controller
Controller Model	Model of Irrigation Controller
Business Name	Name of business, if applicable
Business Type	Type of business, use drop down menu

POST-INSTALL WATER USAGE (1 year)

Jan-Dec

Enter usage data by billing cycle

Units

Units of measure for the usage data (af, ccf, etc...)

Please note the project requires pre- and post-meter data for each survey. Monthly or bimonthly billing cycle data is required for one year prior to irrigation upgrade installations and one year after irrigation upgrade installations. After initial post-installation data (in coordination with billing cycles) reporting for one year, data reporting to RWA is still required on an annual basis (not by billing cycle) for all accounts that received a rebate/irrigation upgrade installation until 2025. Annual account water use data will be collected in the Post Project Reporting Tab and will include customer data as defined in Table D and will include annual account water use.

DWR has also requested the number of items included in the rebate. For example if the customer purchased 50 sprinkler heads enter that data in the reporting spreadsheet.

The above information will be used by RWA to invoice the Department of Water Resources on a quarterly basis and provide Program participants with updates. Table E displays the reporting schedule. Water providers must submit data to the RWA by the deadlines provided below.

Table E

Quarter 1	Quarter 2	Quarter 3	Quarter 4
	7/1/2015	10/1/2015	1/1/2016
4/1/2016	7/1/2016	10/1/2016	1/1/2017
4/1/2017	7/1/2017	10/1/2017	1/1/2018
4/1/2018	6/1/2018		


Attachment A

EXAMPLE OF ITEMIZED EQUIPMENT AND LABOR INVOICE

INVOICE

Date: August 4, 2015
Invoice # [100]

PC Landscaping]
1536 Grimm St
Stonybrook, CA 9432
619-222-6425
Fax 619-999-6425
N5etes@PCLandscape.com

PC Landscaping 

TO: Steve Reeves:
4536 Nursery Ln.
Stonybrook, CA 94545
619-464-4663
Customer ID: Reeves

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
N. Bates	Irrigation Upgrades	Due on receipt	2/30/13

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
5	Rotary Spray Nozzle - R-13 Rainbird Full Circle	3.98	19.90
1	Controller - PCC 1200 Hunter - 12 Station	142.99	142.99
1	Solar Sync - Hunter Solar Sync - ET Sensor	67.88	67.88
1	Drip Lateral Line - Dig 1/4" Polyethylene Tubing (100 ft)	3.85	3.85
30	Drip Emitter - Rainbird XB 10 PC	.32	9.60
2	Labor - Norman Bates 2 hours	75.00	150.00
SUBTOTAL			394.22
SALES TAX			19.54
TOTAL			413.76

Make all checks payable to PC Landscaping
Thank you for your business!

Attachment B.

PROGRAM APPLICATION



Regional Water Authority Irrigation Efficiency Rebate Program



Instructions: Completely fill in Sections 1-7 of the application and submit to water provider.

1. Name and Address:

2. Application Date:

Applicant Name (Rebate Check/Credit Payable To)

Mailing Address

City

State

Zip

Company Name (if different than Applicant Name)

Daytime Phone No.

Email

Site Name and Site Address (For Commercial, Industrial, and Institutional properties or if different from Mailing Address above)

City

State

Zip

Water Account Number

Site Assessor's Parcel Number (APN)*

*APN can be found online by County. Sacramento County: assessorparcelviewer.saccounty.net/ and Placer County: lis.placer.ca.gov/gis.asp

3. Who is your water provider? (See list of participating water providers below.)

Participating Water Providers:

Citrus Heights Water District	City of Sacramento	Rancho Murieta CSD
City of Folsom	City of West Sacramento	Rio Linda / Elverta CWD
City of Lincoln	Orange Vale Water Company	Sacramento Suburban Water District
City of Roseville	Placer County Water Agency	San Juan Water District

4. Which of the following best describes your property? (Please circle one)

Single Family Residential	Multi Family Residential	Commercial: Small or Large	Industrial/ Manufacturer	Institutional: School, Health Care, Government, other
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5. Terms and Conditions

- The applicant applying for the rebate must be a water service customer of one of the above participating water providers and the site where the equipment is to be installed must receive water service from one of the those providers.
- The site must currently be metered and have a minimum of 12 months of metered usage data.
- Rebates are only available to improve existing in-ground irrigation systems and/or automatic timers. New irrigation system installations are not eligible.
- The maximum rebate for irrigation system efficiency upgrades is \$500 per residential meter and \$1,500 per Commercial, Institutional, and Industrial (CII) meter. Rebate may include materials and labor (installation) costs. Material cost per unit must not exceed manufacturer's suggested retail price. Installation is the sole responsibility of the applicant. However the applicant can choose to hire a licensed (State of California C27, D12, or C36 license) landscape contractor. To confirm that a contractor holds a valid license visit www.cslb.ca.gov. Installation costs from a licensed landscape contractor can be reimbursed through this Program for up to \$150 per residential meter and \$500 per CII meter, for a total rebate not to exceed above

limits. In order to receive reimbursement for installation costs, a detailed invoice from a licensed landscape contractor with itemized material and labor costs must be submitted to the water provider. Self installation by a residential or CII property owner/staff may not receive reimbursement for installation costs.

5. Rebates may be given for water efficient equipment and labor for installation of water efficient equipment. Incidental supplies such as couplings, wiring, electrical tape, etc. are excluded from rebate funding. Participants are eligible for one rebate per meter.
6. Eligible irrigation equipment upgrades include equipment that improves irrigation efficiencies as determined by the staff of the applicant's water provider. Itemized receipts and/or invoices are required. Efficiencies may include:
 - a) Matched precipitation rate sprinkler heads equipped with pressure reducing devices or check valves: to standardize all equipment within systems.
 - b) Drip irrigation equipment: converting existing non-turf area spray equipment to low volume drip. Note: Microspray systems do not meet the terms of the Program. Drip systems must be separated from overhead spray heads with an independent valve.
 - c) Convert standard spray type nozzles to low precipitation, high distribution uniformity or multistream nozzles.
 - d) Pressure regulation equipment for irrigation system.
 - e) Smart Irrigation Controllers or related equipment that upgrades standard irrigation timers to smart timers (i.e., rain sensor, moisture sensors, weather stations etc.).
7. Any project that is started before the Pre-Qualification Evaluation is performed is not eligible for a rebate.
8. All applications for rebates under the RWA Irrigation Efficiency Rebate Program must be submitted by applicants no later than December 31, 2016.
9. Rebate program is subject to available funding. Rebates will be distributed on a first-come, first-served basis until funding is depleted. Submission of an application does not guarantee a rebate.
10. Applicant must be in "good" standing with their water provider. Applicant should contact their water provider if they are unsure of their current standing.
11. Water providers are entitled to fully review all reported labor and materials costs and reserve the right to deny reimbursement to any applicant for extraneous costs.

6. Instructions

1. Submit a completed application to your water provider. Once the application has been received and rebate funds have been identified, a water provider representative will contact you to schedule a Pre-Qualification Evaluation, which includes a site visit and audit of your outdoor irrigation system.
2. Once the Evaluation has been completed, the water provider will provide you with a list of the irrigation efficiency upgrade equipment/materials that are approved for purchase and eligible for a rebate. Both you and the water provider's representative must sign and date the Pre- Qualification Evaluation form.
3. The purchase and installation of all approved equipment must be completed and a Post-Installation Inspection (will include site visit) must be scheduled within 120 days from the date of the Pre-Qualification Evaluation. Your water provider will give you instructions on how to schedule the Post-Installation Inspection.
4. At the time of the Post-Installation Inspection, you must provide the Pre-Qualification Evaluation form and original receipts to the water provider's representative. Submission of the receipts and form are required to be eligible for a rebate under this Program. If a contractor purchased the materials, you must request a detailed invoice showing separate line-items for materials and labor. Rebates will not be processed until a Post-Installation Inspection has occurred.
5. Once a Post-Installation Inspection is complete and the appropriate receipts are submitted, a rebate will be issued by your water provider within 90 days from the date of the Post-Installation Inspection. In most cases, rebate checks will be made payable to the applicant and mailed to the address provided on the application. However, Placer County Water Agency and San Juan Water District will issue rebate credits on eligible customers' water service accounts.

7. Agreement

I irrevocably authorize the water provider, or anyone authorized/designated by the water provider, to use or reproduce any and all photographs which have been taken of my landscape as part of the Irrigation Efficiency Rebate Program by the water provider or the water provider's authorized agent(s) for any purpose determined by the water provider without compensation or further notice to me.

I have read and understand the program information as stated in the attached application materials including Program Terms and Conditions in Section 5 and Instructions in Section 6 of this application. I understand that by signing below, I agree to allow an official from my water provider to verify the installation of the equipment at said property. I agree to indemnify and hold the Regional Water Authority, my water provider, and their respective directors, officers, employees and agents, harmless from any and all liability or claims for damage, including any attorneys' fees and costs, connected to or in any way arising from the Irrigation Efficiency Rebate Program, the inspection of the premises to verify proper installation, and any other activity related to this program.

AUTHORIZED SIGNATURE AND TITLE (IF APPLICANT IS A BUSINESS)

DATE



This Program is financed under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84, Chapter 2), administered by State of California, Department of Water Resources.

EXHIBIT 4

**REGIONAL WATER AUTHORITY
REGIONAL WATER EFFICIENCY DROUGHT MEASURES PROJECT**

ESTIMATED BENEFITS

Water Provider	Surveys	Grant Share
Citrus Heights Water District	18	\$10,000.00
City of Folsom	166	\$91,939.50
City of Lincoln	92	\$51,039.50
City of Roseville	351	\$194,189.50
City of Sacramento	240	\$132,839.50
City of West Sacramento	74	\$40,814.50
Orange Vale Water Company	33	\$18,319.50
Placer County Water Agency	137	\$75,579.50
Rancho Murieta Community Services District	55	\$30,589.50
Rio Linda / Elverta Community Water District	18	\$10,000.00
Sacramento Suburban Water District	166	\$91,939.50
San Juan Water District	48	\$26,499.50
Total	1,400	\$773,750.00

MEMORANDUM

Date: October 16, 2015
To: Board of Directors
From: Darlene J. Gillum, General Manager
Subject: Discuss Parks Committee Agenda Items

RECOMMENDED ACTION

No action, receive update only.

BACKGROUND

Director Pecotich, the District's representative on the Parks Committee, and I have drafted a framework for a Memorandum of Understanding to better identify the roles, responsibilities, and methods of operation for the Parks Committee. The draft framework is attached for your review and comment. This draft framework has been provided to Rancho Murieta Association (RMA) and will be on the Parks Committee agenda for the October 22, 2015 meeting.

I will have a verbal update on the LAFCo authority over the District's right to exercise Parks and Recreation related powers at the October 21, 2015 Board meeting.

Creation of Framework for Parks MOU

Goal: Define sources and process for income ('cash in') and allocation ('cash out') of funds under the Parks Committee purview to effectively and appropriately enhance current and future Rancho Murieta parks.

1. The following Memorandum of Understanding (MOU) is in effect from **(date)** to **(date)** **(determine term – 1 year, 3 years, 5 years?)**. The MOU can be renewed or terminated upon agreement of all Parks Committee voting members.
2. Community Park Fees are received through RMA contributions **(need to define what these contributions encompass – Parks assessments on current residents? And?)** and landowner payment of fees per dwelling unit. Per Section 7.Bii of the Parks Agreement (as adjusted by the Engineering News-Record Index), landowner Community Park Fees are \$1,983.96 per dwelling unit as of July 2014. The RMA Community Park Fee is \$878.74 per dwelling unit as of July 2014.
 - **(Add a statement that identifies when current RMA residents are paid in full/obligation completed on Park Fees owed for their contribution.)**
3. Examples of Community Parks are **(insert parks currently identified as Community Parks or refer to how they are currently defined on Parks Matrix)**
4. Neighborhood funds are received through landowner payment of fees per dwelling unit. Per Section 7.Bi of the Parks Agreement, (as adjusted by the Engineering News-Record Index), landowner Neighborhood Park Fees are \$1,043.96 per dwelling unit as of July 2014.
5. Examples of Neighborhood Parks are **(insert parks currently identified as Neighborhood Parks or refer to how they are currently defined on Parks Matrix)**
6. CSD can sponsor a Community Facilities District (CFD) bond if desired by the community but no monies would be contributed by the District.
7. Community and Neighborhood Park Fees are payable upon issuance of a water permit per CSD District code.
8. The RMA Park Development Reserve Fund is the accumulation of Community and Neighborhood Parks funds. **(Is this statement correct and complete? Clearly define what the fund represents and all funds sources that are stored in the 'RMA Park Development Reserve Fund')**
 - In addition, the County of Sacramento owes the RMA Park Development Reserve Fund \$178,500 for bridge expenses. As development on the North progresses, the County will collect fees from the North Developer and remit payments to the RMA Park Development Reserve Fund. **(This statement taken from footnote on most recent 'Park Fund' balance sheet. Should we add it here if relevant?)**
9. The RMA Parks Development Reserve Fund receives interest income through **(be specific of all interest income details to include purchase of CDs, terms and interest received annually.)**
 - Investment income is net of fees and is prorated based on year end cash balances. **(This statement taken from footnote on last Community and Neighborhood balance sheet. Should we add it here if relevant? Define 'fees' in total relative to items above. 'Prorated' how?)**
10. RMA will be responsible for maintaining Park funds in a separately identifiable account audited annually. RMA is also responsible for paying any income taxes on Parks Funds as part of their accountability for maintaining Parks funds.

11. RMA Parks Development Reserve fund accounts will be reviewed at each Parks Meeting. RMA will provide detailed accounting denoting cash in and cash out, as well as taxes paid and interest accrued for Community and Neighborhood Parks individually and in summary for the RMA Parks Development Reserve funds at each Parks Meeting.
12. Community and Neighborhood park funds were combined under the Parks Committee and treated as a single fund for Parks spending. Per the Parks Agreement and District Code, the Community and Neighborhood funds have to be used for Community and Neighborhood Parks respectively. The comingling of the funds was incorrect relative to these rules. Therefore, we request that Parks Committee begin to spend and report the funds separately to the Community and Neighborhood Parks for which they are assigned. ***(Need to discuss this statement relative to prior decision of Parks Committee to commingle funds – reporting combined funds versus how funds are spent.)***
13. Any allocation of Parks Committee funds will be reviewed and agreed upon by majority vote of the Parks Committee.
14. Parks Committee members are defined in Section 5A of the Parks Agreement. Two RMA and one CSD representatives are continual members of the Parks Committee as defined in Section 5A. Developers will be eligible to be on the committee so long as their project is active. As Developers properties are built and corresponding Park facilities are identified from their funding provided to RMA, the Developer representative's term on the Parks Committee will be completed and their voting position vacated. This position will be replaced when subsequent development occurs of undeveloped lands in Rancho Murieta.
15. The Rancho Murieta Parks Facility Matrix (referenced in Section 1 and Section 9 of the Parks Agreement) defines existing parks, proposed parks, physical characteristics, funding, and features/improvements. As a result, the Parks Matrix will be reviewed and updated at each Parks Meeting to reflect current state of projects and new parks proposed.
16. Funding of maintenance for current and future park facilities are not allocated from Park funds. Maintenance is funded through RMA Maintenance funding or other sources (e.g., RMA dues assessment). Maintenance projects (e.g., repaving parking lots, procurement of new play structures, resurfacing playing surfaces, sod/grass, and other expenditures as identified by RMA Maintenance Committee and agreed to by RMA Board) will be appropriately identified by RMA and not considered under Parks Committee funding.
17. Parks related items identified by either the RMA or CSD Boards or the Developer will be brought to the Parks Committee for identification and prioritization for potential park funding and development.
18. Parks are subject to the Community Services District's Water Supply Augmentation Fees as identified in Section 4 of the Parks Agreement.
19. ***Need to define the Sacramento County's role in dedication of park land, payment of park development fees, and approval of the location and design of park improvements within the District should be clarified in the MOU.***
 - ***Need to also address potential park sites outside of the HOAs (e.g., 136 acre County Park along river, 'passive use' detention basin at end of airport runway to replace Anderson Fields) and how those might be viewed within this MOU since they are still within the Rancho Murieta district.***

20. *Does the Committee believe we need to reference anything about annexation or non-annexation and guidance under either scenario?*

DRAFT

MEMORANDUM

Date: October 15, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Receive Water Treatment Plant Expansion Project Update

RECOMMENDED ACTION

No action - receive update for September 2015.

UPDATE

Recently completed and continuing work includes: painting of equipment, piping and siding replacement; GE's & TESCO Controls commissioning activities with loop checking of instrumentation and equipment control; installation of canopy and ancillary room lighting; equipment commissioning including pumps and neutralization tank. Work on the immediate horizon includes: commissioning of and swapping over to the disinfection system, installation of the cassettes and membranes, flushing glycerin from the membranes, fire sprinkler installation, continuing dry rot repairs in siding, PLC/SCADA acceptance testing while running the system through an internal circulation loop, 5-day staff training, Division of Drinking Water (DDW) inspection to issue an Authorization to Operate, putting into operation for a 30-day test, site paving, and completing final punch list items.

As of this update the project is holding to schedule, barring any commissioning issues that may arise. I have also been in contact with HDR and the DDW for our future permitting of the new facility which is in the works.

Change Order Detail

Shared Cost Change Orders (Split between CSD/CFD#1/CFD2014-1):

Completed (Shared) Change Orders:

<u>#</u>	<u>Status</u>	<u>Description</u>	<u>Amt</u>	<u>Remaining</u>
0.028	COMPLETE	Bid Div 28 SCADA console Allowance	\$ 1,738	\$ -
1	COMPLETE	Remove proj contingency from trade contr	\$ -	
2	COMPLETE	JDP - Drying bed extension shotcrete	\$ 5,648	\$ -
3	COMPLETE	KGW/JDP - FM change of material	\$ 2,888	\$ -
4	COMPLETE	JDP - 2" Conduit for Fiber	\$ 26,264	\$ -
5	COMPLETE	JDP - CLSM trench at lower yard	\$ 3,300	\$ -
6	COMPLETE	JDP - drying bed clean out	\$ 1,882	\$ -
7	COMPLETE	Boring of 2" FM (IBA)	\$ -	\$ -
8	COMPLETE	RFI #024, replace corroded FCA	\$ 6,623	\$ -
9	COMPLETE	RFI #009, TW Booster pump station slab	\$ 6,029	\$ -
10	COMPLETE	ASI #01, check valve/concrete fillet	\$ 7,018	\$ -
11	COMPLETE	NAOH added slab at tank yard	\$ 4,091	\$ -
14	COMPLETE	RFI #28, conduit & chem trench vault conflict	\$ 11,700	\$ -
15	COMPLETE	SWPPP Maintenance	\$ -	\$ -
16	COMPLETE	16" Water Main Repair	\$ 7,000	\$ -
17	COMPLETE	Addl gunite for drying bed extension	\$ 2,946	\$ -
18	COMPLETE	KGW - Door 302 added lockset	\$ 345	\$ -
19	COMPLETE	Zenon - GE dimension Clar.Support Grate	\$ 2,815	\$ -
21	COMPLETE	RFI #19, Transformer Relocation	\$ 1,542	\$ -
23	COMPLETE	Temp Power Switchover	\$ 3,070	\$ -
24	DELETION	RFI #024, deleted ARV at sta 227+47	\$ (5,008)	\$ -
26	COMPLETE	SWPPP Maintenance	\$ -	\$ -
27	DELETION	Upper Tank Yard Pad Prep	\$ (492)	\$ -
30	COMPLETE	RFI #060, relocate 12" line for stair conflt	\$ 1,725	\$ -
35	COMPLETE	RFI #041, CIP Line Relocation	\$ 5,561	\$ -
36	COMPLETE	GE Upgraded Maintenance Table	\$ 5,013	\$ -
38	COMPLETE	CIP Heater Control MCC	\$ 4,415	\$ -
39	COMPLETE	FS Structural Consulting	\$ 1,093	\$ -
40	COMPLETE	Additional Spare Parts	\$ 2,600	\$ -
42	COMPLETE	RFI#043.1 Flocculation covers	\$ 29,745	\$ -
43	COMPLETE	RCMS Trailer Power Hookup	\$ -	\$ -
45	COMPLETE	1" Motorized ball valves for chlorination equip	\$ 5,306	\$ -
46	COMPLETE	Temp Lab Water Connection (Operations Expense)	\$ 4,501	\$ -
47	COMPLETE	Generator Pad Size Changes	\$ 8,317	\$ -
57	COMPLETE	SWPPP Maintenance	\$ -	\$ -
58	COMPLETE	Temp Filter Trailer Connections (Operations Expense)	\$ 90,894	\$ -
60	COMPLETE	AER (E) Fan Demo and Plywood Vents	\$ 5,860	\$ -
61	COMPLETE	Clay Pipe at pump station	\$ 6,487	\$ -
62	COMPLETE	Unsuitable material under pump station	\$ 6,124	\$ -
63	COMPLETE	R&R Siding at West Side Plant 1	\$ 2,120	\$ -
64	COMPLETE	Additional Painting Control Room Ceiling & Walls	\$ 2,230	\$ -
65	DELETION	Delete control panels & VFD for KGW pumps	\$ (9,300)	\$ -
69	COMPLETE	RFI #084, Pump Station Bar Beams	\$ 286	\$ -
70	DELETION	Paint (E) Chlorine Room	\$ 3,280	\$ -
72	COMPLETE	Modify Crane Stops	\$ 4,700	\$ -
75	COMPLETE	RFI#037, chemical conduit trench pathway	\$ 38,430	\$ -
81	COMPLETE	Lightpole at Pump Station	\$ 4,104	\$ -
83	COMPLETE	Wall opening at backwash basins	\$ 4,939	\$ -
86	COMPLETE	Pipe gallery valves and bolts replacement	\$ 5,360	\$ -
87	DELETION	Reverse CE#70 paint (E) chlorine room	\$ (3,280)	\$ -
89	COMPLETE	RFI#102 Underdrain wall elevation descrcpncy	\$ 1,240	\$ -
90	COMPLETE	2" FM ARV at septic tank	\$ 1,483	\$ -

93	COMPLETE	Concrete fillet at backwash basin conflict with ladder	\$	659	\$	-
94	COMPLETE	RFI#081 Waterstop at wet well	\$	1,185	\$	-
95	COMPLETE	TW bell restrain	\$	549	\$	-
97	COMPLETE	Slide Gates at flocc basin	\$	10,328	\$	-
98	COMPLETE	Clean CCT basin	\$	9,946	\$	-
99	COMPLETE	Grating at overflow channel	\$	4,976	\$	-
100	COMPLETE	Cable Tray rack in basin (power & signal)	\$	1,823	\$	-
102	COMPLETE	IP camera upgrade	\$	456	\$	-
106	COMPLETE	Flocculator surrounding concrete uneven	\$	3,966	\$	-
107	COMPLETE	Modify flocculation covers for relocated slide gates	\$	4,025	\$	-
115	COMPLETE	Phone line from (e) termination board to (N) PLC	\$	3,417	\$	-
116	COMPLETE	Generator Slab duck bank conflict	\$	425	\$	-
117	COMPLETE	RFI#122 Chemical injectors	\$	2,829	\$	-
120	COMPLETE	Generator control peripheral module	\$	2,791	\$	-
121	COMPLETE	RFI#110 safety air exhaust valves	\$	1,724	\$	-
122	COMPLETE	Plug holes at feed channel pvc	\$	2,142	\$	-
125	COMPLETE	RFI#145 gable end canopy supports	\$	11,425	\$	-
129	COMPLETE	RFI#139 ACH & CLS chemical diffusers	\$	1,612	\$	-
132	COMPLETE	Replace siding ancillary room & flocc basin	\$	3,680	\$	-
133	COMPLETE	RFI#133 RW sample pump	\$	4,119	\$	-
134	COMPLETE	Retaining Wall at pipe gallery	\$	1,467	\$	-
135	COMPLETE	ASI#03 HCL acid fume scrubber	\$	1,701	\$	-
136	COMPLETE	RFI#144 Neutralization tank LIT connection	\$	916	\$	-
138	COMPLETE	Future pump pad	\$	1,349	\$	-
139	COMPLETE	TWPS hatch drain relocation	\$	516	\$	-
140	COMPLETE	Membrane covers modify attachment	\$	2,504	\$	-
144	COMPLETE	Collapsed shoring hole at TWBPS	\$	3,209	\$	-
151	COMPLETE	RFI#130.1 Modify control room ductwork	\$	2,024	\$	-
155	COMPLETE	Air compressor switching panel	\$	3,664	\$	-
159	COMPLETE	Replacement of 12" FCA in pipe gallery	\$	8,129	\$	-
				\$ 420,188		\$ -

Non-Completed (Shared) Change Orders:

<u>#</u>	<u>Status</u>	<u>Description</u>		<u>Amt</u>		<u>Remaining</u>
52	APPROVED	BWW & reject Flow Meters	\$	26,653	\$	26,653
148	PENDING	Replace lamps of (E) light poles with LED	\$	2,531	\$	2,531
154	APPROVED	Plant 1 siding dryrot at roof line & control room window	\$	6,005	\$	6,005
157	APPROVED	Ancillary room (E) soffit opening infill	\$	2,390	\$	2,390
				\$ 37,579		\$ 37,579

CSD-Only Change Orders:

Completed (CSD-Only) Change Orders:

<u>#</u>	<u>Status</u>	<u>Description</u>		<u>Amt</u>		<u>Remaining</u>
25	COMPLETE	Drying Bed cleanout and sand infill (CSD only)	\$	13,482	\$	-
34	COMPLETE	Plant 2 SLC Ethernet connection (CSD only)	\$	8,527	\$	-
				\$ 22,009		\$ -

Non-Completed (CSD-Only) Change Orders:

<u>#</u>	<u>Status</u>	<u>Description</u>		<u>Amt</u>		<u>Remaining</u>
12	APPROVED	Siding Replacement-Hardie Board (CSD only)	\$	91,466	\$	18,293

HARD CONSTRUCTION COSTS (via Roebbelen)

Project Construction Summary								Source of Funding		
Contractor	Work Type	Contract Amount	% Billed to Date	Amount Billed to Date	Amount Billed This Month	Contract Amount Remaining	CSD \$4.358 million	R&B LOC \$4.136 million	CFD 2014 \$3.818m Ph 1 \$0.540m Ph 2	
Roebbelen Construction Management Services	General Conditions	781,205	95%	742,145	23,436	39,060	262,719	249,361	230,065	
River City Painting	Painting	291,000	86%	251,350	27,609	39,650	88,978	84,454	77,919	
GE Technology	Membrane Supplier	2,173,800	98%	2,124,306	-	49,494	752,004	713,767	658,535	
JD Pasquetti	Sitework	555,659	63%	349,625	-	206,034	123,767	117,474	108,384	
Roebbelen Construction	Fencing	53,640	30%	16,078	-	37,562	5,692	5,402	4,984	
KG Walters Construction	Mechanical & Plumbing	4,893,000	100%	4,874,500	8,425	18,500	1,755,015	1,578,949	1,540,537	
Bockmon & Woody Electric	Electrical	2,370,266	98%	2,327,889	39,006	42,377	824,073	782,171	721,646	
Marquee	Fire Protection	42,500	15%	6,375	-	36,125	2,257	2,142	1,976	
Total Initial Construction Contracts (with 534,318 Contingency = 11,695,388)		11,161,070	96%	10,692,268	98,477	468,802	3,814,504	3,533,719	3,344,045	
Change Order Summary										
APPROVED CHANGE ORDERS:										
Max Contract Change Order Amount		534,318								
Shared Completed Change Orders (Invoiced/Paid)		324,793					114,977	109,130	100,686	
CSD Only Completed Change Orders (Invoiced/Paid)*		95,182					95,182			
Approved Change Orders (Not Invoiced)		53,341								
Total Completed/Approved CO		473,316								
Amount CO remaining		61,002								
PROPOSED CHANGE ORDERS:		2,531								
Amount CO remaining (if Proposed COs are approved)		58,471								
OTHER:										
Bay Area Coating Consulting Services	**Contingency amt outside of Roebbelen contract (approved BOD 11/19/15)	15,000	91%	13,622	-	1,378	4,822	4,577	4,223	
Sholl Construction	**Membrane Sealing contingency amt outside of Roebbelen contract	4,576	100%	4,576	-	0	1,620	1,538	1,419	
* CSD Only Change Orders are in addition to the CSD share of \$4.358m										
Total Adjusted Construction Contracts (hard costs + CO's)		11,540,487					4,031,105	3,648,964	3,450,372	

SOFT CONSTRUCTION COSTS (CSD Direct Expenses to be shared equally)

Service Cost Summary							Source of Funding		
Item	Company/Agency	Estimated Soft Cost	Contract/Actual Soft Cost	Amount Billed to Date	Amount Billed This Month	Contract Amount Remaining	CSD	R&B LOC	CFD 2014
							\$4.358 million	\$4.136 million	\$3.818m Ph 1 \$0.540m Ph 2
Preconstruction CM Assistance	Roebbelen CMS	49,049	49,049	49,049		-	17,363	16,480	15,205
Design Engineering	HDR Engineering	240,000	239,982	239,982		-		239,982	
CEQA NOI/MND	HDR Engineering	40,000	71,070	63,559		7,511	5,583	53,088	4,889
Design Geotech	Youngdahl and Associates	3,000	2,600	2,600		-	920	874	806
Construction Engineering Assistance	HDR Engineering	150,000	276,328	232,866		43,462	82,435	78,243	72,188
Special Construction Inspection	Youngdahl and Associates	50,000	45,511	45,511		-	16,111	15,292	14,108
Misc Fees				709		-	251	238	220
SMUD Service	SMUD	5,000	31,632	31,632		-	11,198	10,628	9,806
Generator Permit	Sac County Air Quality Mgmt	5,000	5,000	-		5,000	-	-	-
State Clearinghouse for CEQA	State of CA	3,000	3,000	-		3,000	-	-	-
Fish & Wildlife Agency Permits	State of CA	2,000	2,000	921		1,079	326	310	286
Ca Dept Health Review	State of CA	5,000	5,000	-		5,000	-	-	-
Road Mitigation	RMA	8,000	12,000	12,000		-	4,248	4,032	3,720
CSD Admin, Legal and Engineering (CFD 2014 Max per FSA = \$50K)	CSD	50,000	50,000	187,304		-	69,336	67,968	50,000
Total		610,049	793,172	866,133	-	65,052	207,770	487,135	171,228

Grand Total (Construction and soft costs)

12,488,560

11,996,574

Additional Info	
Total Retainage to Date:	454,416
Note: As of September 30, 2015, R&B LOC funding cap had been reached. No further expenditures will be allocated to this funding source	

Total Hard/Soft Costs	4,238,875	*See Note 4,136,099	3,621,600
Less: Funds Received		(3,682,313)	(3,455,475)
Pending Draw Request			0
Total Outstanding Amount		453,786	166,125

**CFD 2014-1 Draw Amount Based on Cashflow per FSA

MEMORANDUM

Date: October 15, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Receive Conservation Update for September 2015

RECOMMENDED ACTION

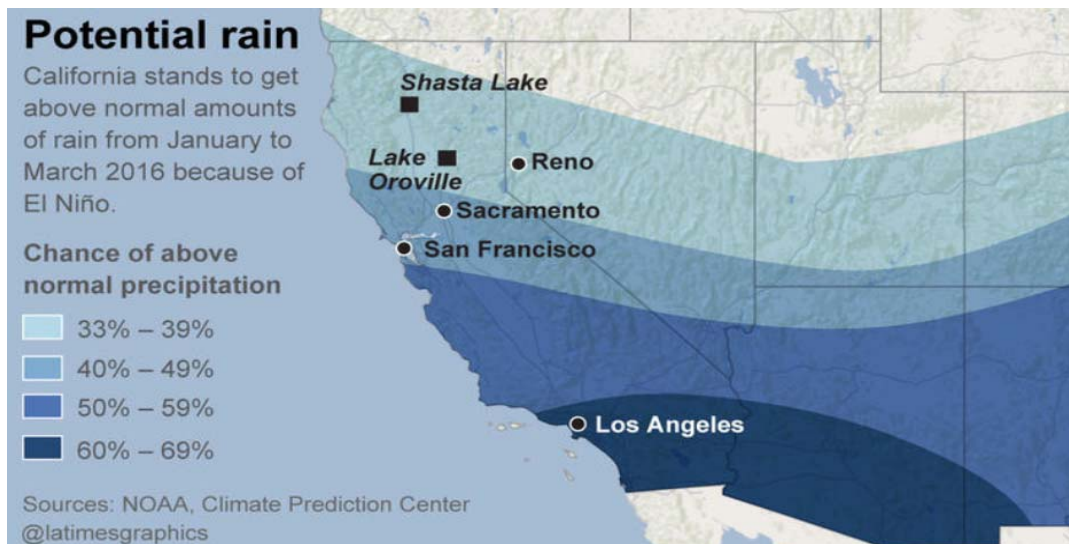
No action - receive update for September 2015.

UPDATE

NOAA continues to show that drought persists or intensifies for our region (refer to the graphics below that reflect the US Drought Monitor and US Seasonal Drought Outlook through December 31, 2015). A recent graphic from the Los Angeles Time regarding El Niño is shown below noting a potential of over 40% normal precipitation for our area in the January through March 2016 timeframe.

The State drought mandates and our water conservation schedule are still in effect. Staff is continuing to monitor for compliance. Calendar year to date, three hundred forty-two (342) conservation tags have been issued and five (5) fines levied to gain compliance with the District's water conservation program.

Water treatment plant current average effluent production is at 1.52 million gallons per day. September's water production was 51,726,172 gallons, 34.4 less than in 2013, showing that the community continues to do an excellent job conserving water. The gallons per capita per day usage were at 218.

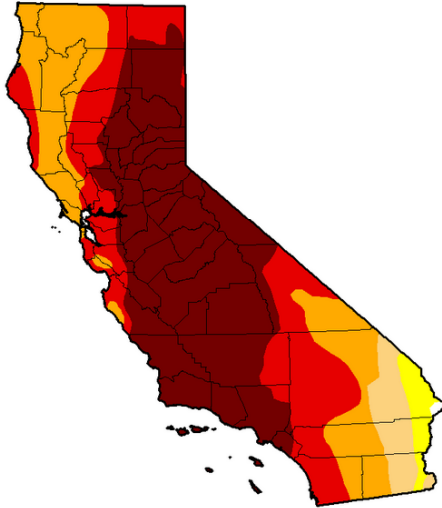


U.S. Drought Monitor

California

October 6, 2015
 (Released Thursday October 8, 2015)
 Valid 8 a.m. EDT

Statistics type: **Traditional Percent Area** Export table: [PNG](#) [CSV](#) [XLS](#)



Week	None	D0-D4	D1-D4	D2-D4	D3-D4	D4
Current 2015-10-06	0.14	99.86	97.33	92.36	71.08	46.00
Last Week 2015-09-29	0.14	99.86	97.33	92.36	71.08	46.00
3 Months Ago 2015-07-07	0.14	99.86	98.71	94.59	71.08	46.73
Start of Calendar Year 2014-12-30	0.00	100.00	98.12	94.34	77.94	32.21
Start of Water Year 2015-09-29	0.14	99.86	97.33	92.36	71.08	46.00
One Year Ago 2014-10-07	0.00	100.00	100.00	95.04	81.92	58.41

Estimated Population in Drought Areas: **36,660,393**

[View More Statistics](#)

Intensity:

- D0 (Abnormally Dry)
- D2 (Severe Drought)
- D4 (Exceptional Drought)
- D1 (Moderate Drought)
- D3 (Extreme Drought)

The Drought Monitor focuses on broad-scale conditions. Local conditions may vary. See accompanying [text summary](#) for forecast statements.

Author(s):

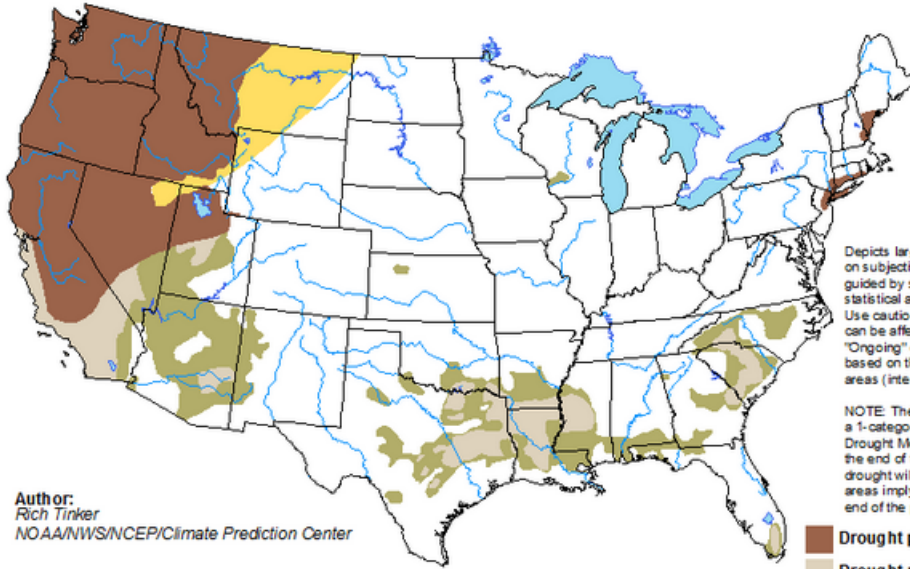
David Miskus, NOAA/NWS/NCEP/CPC

Download: [PNG](#) [PDF](#) [JPG](#)

[View drought planning resources](#)

U.S. Seasonal Drought Outlook

valid for September 17 - December 31, 2015
 Released September 17, 2015



Depicts large-scale trends based on subjectively derived probabilities guided by short- and long-range statistical and dynamical forecasts. Use caution for applications that can be affected by short lived events. "Ongoing" drought areas are based on the U.S. Drought Monitor areas (intensities of D1 to D4).

NOTE: The tan areas imply at least a 1-category improvement in the Drought Monitor intensity levels by the end of the period, although drought will remain. The green areas imply drought removal by the end of the period (D0 or none).

- Drought persists/intensifies
- Drought remains but improves
- Drought removal likely
- Drought development likely

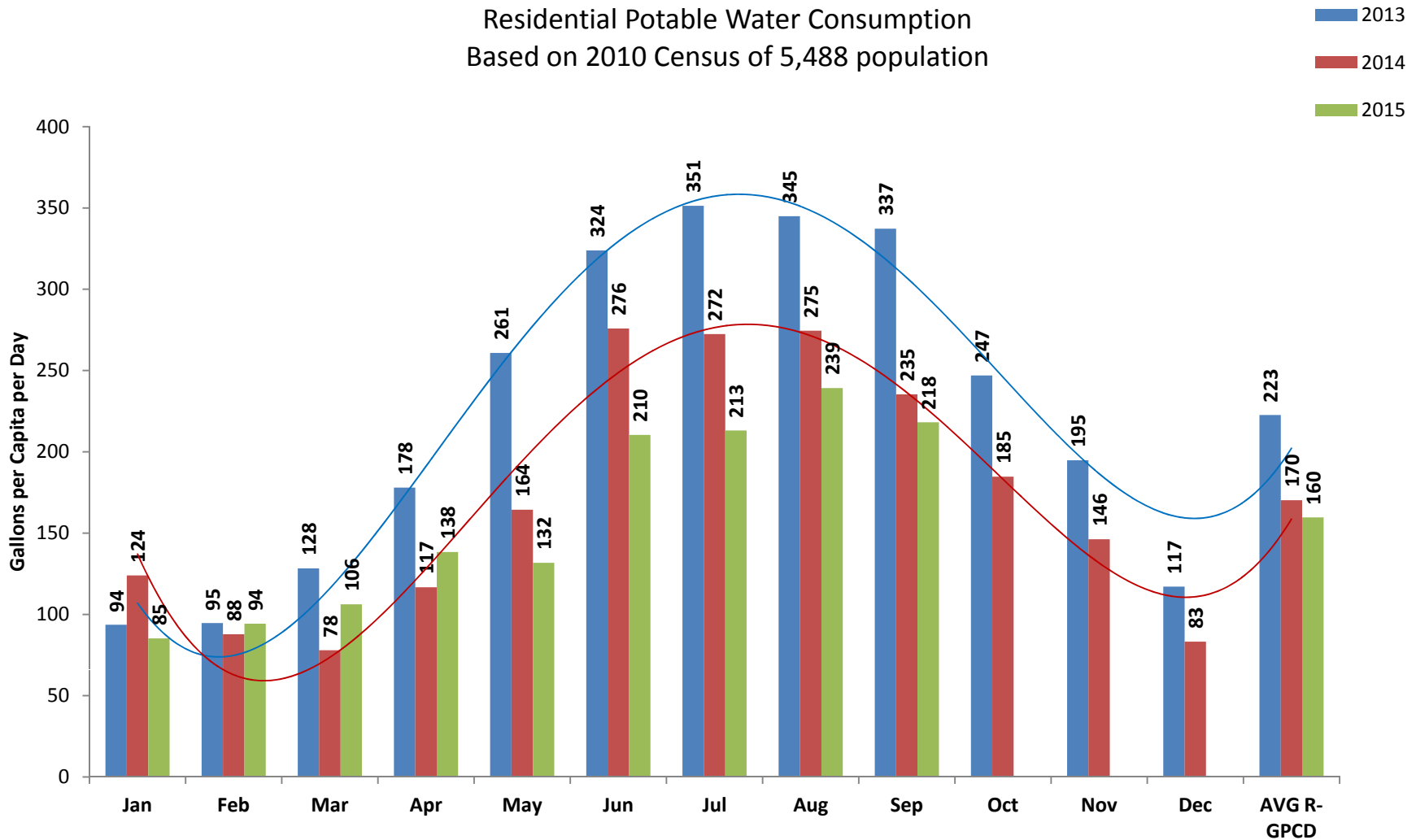
Author:
 Rich Tinker
 NOAA/NWS/NCEP/Climate Prediction Center



<http://go.usa.gov/3eZ73>

Rancho Murieta - Residential Gallons per Capita per Day

Comparison of 2013, 2014 and 2015
 Residential Potable Water Consumption
 Based on 2010 Census of 5,488 population



YTD Conservation achieved Sep 2014 versus 2013: 23% 2014 versus 2013 annual conservation: 24%

YTD Conservation achieved Sep 2015 versus 2013: 32%

CONFERENCE/EDUCATION SCHEDULE

Date: October 16, 2015
To: Board of Directors
From: Suzanne Lindenfeld, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes. The Board will discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234).

The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

Best Practices- Managing Special District Investments	November 10, 2015	Webinar
Harassment Prevention Training AB1825	November 17, 2015	Webinar
Required Ethics Compliance Training AB1234	November 18, 2015	Webinar

GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

No Information Currently Available on Upcoming Conferences.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

2015 Annual Fall Conference	December 1-4, 2015	Indian Wells
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AMERICAN WATER WORKS ASSOCIATION (AWWA)

No Information Currently Available on Upcoming Conferences.