



# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683  
916-354-3700  
FAX – 916-354-2082

## AGENDA

*“Your Independent Local Government Agency Providing  
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

### REGULAR BOARD MEETING

**July 15, 2020**

Call to Order/Closed Session 4:30 p.m. and Open Session 5:00 p.m.

This meeting will be held remotely in accordance with Governor Newsom Executive Order N-29-20.

See instructions on page two.

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#### BOARD MEMBERS

|               |                |
|---------------|----------------|
| Tim Maybee    | President      |
| Randy Jenco   | Vice President |
| Linda Butler  | Director       |
| John Merchant | Director       |
| Vacant        | Director       |

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#### STAFF

|                  |                              |
|------------------|------------------------------|
| Tom Hennig       | General Manager              |
| Richard Shanahan | District General Counsel     |
| Amelia Wilder    | District Secretary           |
| Jeff Werblun     | Security Chief               |
| Paul Siebensohn  | Director of Field Operations |
| Cindy Chao       | Controller                   |

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

July 15, 2020

## REGULAR BOARD MEETING

Call to Order/Closed Session 4:30 p.m. and Open Session 5:00 p.m.

**This meeting will be held via ZOOM** video conference only pursuant to Governor Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/84919276143>, entering Meeting ID no. 849 1927 6143, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 849 1927 6143. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing \*67 from their phone. **PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.**

## AGENDA

ESTIMATED RUNNING TIME 5:00

### 1. CALL TO ORDER - Determination of Quorum –President Maybee **(Roll Call)**

### 2. CONSIDER ADOPTION OF AGENDA **(Motion)**

*The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.*

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

### 3. CLOSED SESSION

*Closed session conference with District General Manager as designated labor negotiator regarding International Union of Operating Engineers Union Local No. 3, AFL-CIO.*

### 4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

**5. CONSENT CALENDAR (Motion) (Roll Call Vote)** (5 min.) All items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.

**A. Approval of Board Meeting and Committee Meeting Minutes**

1. *June 15, 2020 Regular Board Meeting Minutes*
2. *July 7, 2020 Finance Committee Meeting Minutes (No Minutes – Meeting Cancelled)*
3. *July 7, 2020 Improvements Committee Meeting Minutes*
4. *July 9, 2020 Communications and Technology Committee Meeting Minutes*
5. *July 2, 2020 Security Committee Meeting Minutes (No Minutes – Meeting Cancelled)*

**B. Approval of Bills Paid Listing**

**6. STAFF REPORTS** (Receive and File)

**A. General Manager’s Report**

**B. Administration/Financial Report**

**C. Security Report**

**D. Utilities Report**

**7. REVIEW DISTRICT MEETING DATES/TIMES FOR AUGUST 2020**

**A. Personnel – August 4, 2020 at 7:30 a.m.**

**B. Improvements – August 4, 2020 at 8:00 a.m.**

**C. Finance – August 4, 2020 at 10:00 a.m.**

**D. Communications – August 6, 2020 at 8:30 a.m.**

**E. Security – August 6, 2020 at 10:00 a.m.**

**F. Regular Board Meeting – August 19, 2020 - Open Session at 5:00 p.m.**

**8. CORRESPONDENCE**

**9. COMMENTS FROM THE PUBLIC**

*Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*

*If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*

**10. DISCUSS EXTENSION OF COASTLAND ENGINEERING CONTRACT** (Discussion/Action)  
**(Motion) (Roll Call Vote)**

**11. DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

## **12. ADJOURNMENT (Motion)**

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act and Executive Order No. N-29-20, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or [awilder@rmcsd.com](mailto:awilder@rmcsd.com). Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is July 10, 2020. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.