



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD
3rd Wednesday of Each Month

REGULAR BOARD MEETING

APRIL 15, 2015

Open Session 5:00 p.m.
RMCS D Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Gerald Pasek	President
Betty Ferraro	Vice President
Paul Gumbinger	Director
Michael Martel	Director
Mark Pecotich	Director

STAFF

Darlene J. Gillum	General Manager
Greg Remson	Security Chief
Paul Siebensohn	Director of Field Operations
Suzanne Lindenfeld	District Secretary



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
APRIL 15, 2015**

Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

	RUNNING TIME
1. CALL TO ORDER - Determination of Quorum - President Pasek (Roll Call)	5:00
2. ADOPT AGENDA (Motion)	5:05
3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES <i>(5 min.)</i>	5:10
4. COMMENTS FROM THE PUBLIC	5:15
<i>Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.</i>	
<i>If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address, and reserve your comments to no more than 3 minutes so that others may be allowed to speak.</i>	
5. CONSENT CALENDAR (Motion) (Roll Call Vote) <i>(5 min.)</i>	5:20
<i>All the following items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i>	
a. Approval of Board Meeting Minutes	
1. March 18, 2015 Special Board Meeting	
2. March 18, 2015 Regular Board Meeting	
3. May 21, 2014 Regular Board Meeting - Amend Agenda Item 20	
b. Committee Meeting Minutes (Receive and File)	
1. April 1, 2015 Communication & Technology Committee Meeting	
2. April 1, 2015 Personnel Committee Meeting	
3. April 3, 2015 Improvements Committee Meeting	
4. April 3, 2015 Finance Committee Meeting	
5. April 3, 2015 Security Committee Meeting	






- c. **Approval of Bills Paid Listing**
6. **STAFF REPORTS** (Receive and File) (5 min.) 5:25
 - a. General Manager's Report
 - b. Administration/Financial Report
 - c. Security Report
 - d. Water/Wastewater/Drainage Report
 7. **CORRESPONDENCE** (5 min.) 5:30
 8. **RECEIVE 2014 DIVERSION REPORT – Presentation by Jack Fiori, California Waste Recovery Systems** (Discussion/Action) (20 min.) 5:35
 9. **CONSIDER ADOPTION OF DISTRICT POLICY NUMBER P2015-06, DISTRICT INVESTMENT POLICY** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.) 5:55
 10. **CONSIDER RATIFICATION AND EXTENSION OF DISABILITY LEAVE OF DISTRICT EMPLOYEE** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.) 6:00
 11. **CONSIDER ADOPTION OF DISTRICT RESOLUTION R2015-04, AMENDING THE AMOUNT OF EMPLOYER PAID MEMBER CONTRIBUTIONS TO THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) FOR REPRESENTED EMPLOYEES FROM FOUR PERCENT (4%) TO TWO PERCENT (2%)** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.) 6:05
 12. **CONSIDER ADOPTION OF DISTRICT RESOLUTION R2015-05, AMENDING THE AMOUNT OF EMPLOYER PAID MEMBER CONTRIBUTIONS TO THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) FOR NON-REPRESENTED EMPLOYEES FROM FOUR PERCENT (4%) TO TWO PERCENT (2%)** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.) 6:10
 13. **CONSIDER ADOPTION OF DISTRICT RESOLUTION R2015-03, ACCEPTING EASEMENT RIGHTS RELATED TO THE RETREATS WEST PROJECT** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.) 6:15
 14. **RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE** (Discussion/Action) (5 min.) 6:20
 15. **RECEIVE WATER CONSERVATION UPDATE** (Discussion/Action) (5 min.) 6:25
 16. **REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion) (5 min.) 6:30

17. REVIEW MEETING DATES/TIMES FOR THE FOLLOWING: (5 min.)

6:35

Next Regular Board Meeting: May 20, 2015

Committee Meeting Schedule:

 Communications	May 6, 2015 @ 4:00 p.m.
 Personnel	May 6, 2015 @ 4:30 p.m.
 Improvements	May 8, 2015 @ 8:30 a.m.
 Finance	May 8, 2015 @ 9:30 a.m.
 Security	May 8, 2015 @ 10:30 a.m.

18. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

6:40

In accordance with Government Code 54954.2(a), Directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

19. ADJOURNMENT (Motion)

6:45

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is April 10, 2015. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Special Meeting

MINUTES

March 18, 2015

6:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the special meeting of the Board of Directors of Rancho Murieta Community Services District to order at 6:56 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Betty Ferraro, and Paul Gumbinger. Also present were Darlene J. Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Suzanne Lindenfeld, District Secretary, and Richard Shanahan, General Counsel. Directors Michael Martel and Mark Pecotich were absent.

2. ADOPT AGENDA

Motion/Gumbinger to adopt the agenda. **Second/Ferraro. Ayes: Pasek, Ferraro, Gumbinger. Noes: None. Absent: Martel and Pecotich.**

3. COMMENTS FROM THE PUBLIC

None.

4. CONSIDER APPROVAL OF NORTH SECURITY GATE IRRIGATION WATER METER

Darlene Gillum gave a brief summary of the recommendation to approve the water permit application from Rancho Murieta Association for a new irrigation meter at the North Security Gate. Since this connection is a new, unplanned use of potable water, the Board needs to approve the permit application.

Motion/Gumbinger to approve the water permit application from Rancho Murieta Association for a new irrigation meter at the North Security Gate. **Second/Ferraro. ROLL CALL VOTE. Ayes: Pasek, Ferraro, Gumbinger. Noes: None. Absent: Martel and Pecotich.**

5. ADJOURNMENT

Motion/Gumbinger to adjourn at 7:01 p.m. **Second/Ferraro. Ayes: Pasek, Ferraro, Gumbinger. Noes: None. Absent: Martel and Pecotich.**

Respectfully submitted,

Suzanne Lindenfeld
District Secretary



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Regular Meeting

MINUTES

March 18, 2015

5:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Betty Ferraro, and Paul Gumbinger. Also present were Darlene J. Gillum, General Manger; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, General Counsel. Directors Michael Martel and Mark Pecotich were absent.

2. ADOPT AGENDA

President Pasek stated that Agenda Item 12 is being pulled from the agenda.

Motion/Gumbinger to adopt the agenda with Agenda Item 12 pulled. **Second/Ferraro. Ayes: Pasek, Ferraro, Gumbinger. Noes: None. Absent: Martel, Pecotich.**

3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

Darlene Gillum introduced Eric Thompson, the District's new Controller.

4. COMMENTS FROM THE PUBLIC

No comments.

5. CONSENT CALENDAR

Motion/Gumbinger to adopt the consent calendar. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger. Noes: None. Absent: Martel, Pecotich.**

6. STAFF REPORTS

No comments.

7. CORRESPONDENCE

None.

9. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 3, AFL-CIO AND RANCHO MURIETA COMMUNITY SERVICES DISTRICT (taken out of order)

Darlene Gillum gave an overview of the new Memorandum of Understanding (MOU), noting the changes from the last MOU.

Motion/Gumbinger to approve the Memorandum of Understanding (MOU) between the International Union of Operating Engineers, Local 3, AFL-CIO and Rancho Murieta Community

Services District. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger. Noes: None. Absent: Martel, Pecotich.**

8. RECEIVE PRESENTATION OF THE RESERVE STUDY BY ASSOCIATION RESERVES

Derek Eckert, President, Association Reserves-SF, LLC. gave a brief overview of the reserve study report. A question and answer period followed. Mr. Eckert stated that the report should be updated every three (3) years.

President Pasek and Director Gumbinger thanked Mr. Eckert and stated that they feel the report was well done.

10. REVIEW 2015/2016 DRAFT BUDGET

Darlene Gillum gave a brief summary of the 2015/16 draft budget. The proposed budget is a “worst case scenario”. Two scenarios were presented: one with the property tax allocation to the Security Fund and one without.

Motion/Gumbinger to authorize staff to mail the Prop 218 proposed worst case rate increase based on the draft 2 budgeting approach, (i.e., with allocating property taxes to the Security Fund) and the Notice of Hearing by April 1, 2015. **Second/ Ferraro. Ayes: Pasek, Ferraro, Gumbinger. Noes: None. Absent: Martel, Pecotich.**

11. RECEIVE REPORT BACK ON ESCUELA PARK WATER FEES

Darlene Gillum gave a brief summary of the status of the Escuela Park water fees. The Park is currently being used as temporary La Crosse play fields. Greg Vorster, General Manager, Rancho Murieta Association (RMA), stated that permanent use designation for the Escuela Park site will not be made until it has been determined whether or not a Community Center will be built on that site. RMA is currently paying for the water used at the site through the Stonehouse Park metered connection.

Director Ferraro commented on her concerns regarding this information conflicting with information RMA previously provided to the Parks Committee.

12. ADOPT DISTRICT POLICY 2015-05, IN-CAR/BODY-WORN VIDEO SYSTEM

This item has been pulled from the agenda and will come back to the Board in May 2015.

13. REVIEW DRAFT SURVEILLANCE CAMERA IMPLEMENTATION, INTEGRATION, AND EXPANSION PLAN

Chief Remson gave a brief summary of the draft Surveillance Camera Implementation, Integration and Expansion Plan. A more detailed plan will be presented to the Board in May 2015.

Darlene Gillum and Chief Remson will be speaking with Murieta Village Board of Directors on March 24, 2015 regarding the camera plan.

14. REVIEW DISTRICT SECURITY PATROL OFFICER DUTY BELT EQUIPMENT

Chief Remson gave a brief summary of the equipment and purpose for the equipment Patrol Officers wear on their duty belt.

15. REVIEW DISTRICT SECURITY PATROL AND GATE OFFICER TRAINING

Chief Remson gave a brief summary of the training that Security Patrol and Gate Officers have.

President Pasek suggested staff look into any training for the use of the body cameras.

16. NOMINATIONS FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS

No nominations.

17. RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE AND DISCUSS CURRENT SCHEDULE

Paul Siebensohn gave a brief update on the Water Treatment Plant Expansion Project. Work completed includes: forming and pouring cement for the final pilasters for support of the canopy and crane I-beams; installation and wiring of the motor control center; forming and pouring cement for the discharge pump station; electrical and piping for bulk chemical tanks; installation of raw water screening system.

The most recent schedule provided by Roebbelen CMAR shows commissioning – process startup/acceptance testing to begin on September 14, 2015. GE will be bringing in a temporary filtration system on May 11, 2015 and in service by May 18, 2015.

Darlene Gillum gave a brief summary of the current schedule changes. The original start date was for February 13, 2014 with contracts to be awarded February 27, 2014. Since the Project could not go forward until all the financing was in place, the actual start date was May 29, 2014 with contracts being awarded June 5, 2014.

The original shutdown and demolition was scheduled for July 15, 2014 but actually occurred on September 11, 2014. The original completion of GE Commissioning, Testing, and Performance Testing was originally scheduled for April 29, 2015 and giving it a 48 day period. This was changed to June 11, 2015 and takes 69-80 days to perform.

The original completion date was scheduled for May 15, 2015 but has been changed to October 16, 2015.

Mr. Fields commented on his concerns with the project not being managed correctly by the Roebbelen CMAR and suggested the Board consider taking the matter to court. President Pasek stated that the matter is being looked into.

Steve Murphy commented on his feeling that the project has been mismanaged and feels it is the District's fault.

18. RECEIVE WATER CONSERVATION UPDATE

Paul Siebensohn gave a brief update on water conservation in the community. Water treatment plant production for February 2015 was up 4.3% vs. the past five (5) year average and increased 9% vs. February of last year. This past month we received 3.61” of rain. The Water Conservation schedule is still in effect and staff is monitoring the community for compliance. The community is doing a good job conserving water.

19. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

No comments.

20. REVIEW MEETING DATES/TIMES

No comments.

21. COMMENTS/SUGGESTIONS

Chief Remson gave a brief update on the North Gate project. President Pasek commented on a need for a speed limit sign to be placed closer to the entry into the North.

Director Gumbinger stated that Darlene Gillum will be speaking at the Kiwanis meeting Thursday, March 19, 2015 at 7:00 p.m.

22. ADJOURNMENT

Motion/Ferraro to adjourn at 6:56 p.m. Second/Gumbinger. Ayes: Pasek, Ferraro, Gumbinger. Noes: None. Absent: Martel, Pecotich.

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

MINUTES

May 21, 2014

(*Amended April 15, 2015)

4:00 p.m. Closed Session * 5:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Roberta Belton, Betty Ferraro, and Paul Gumbinger. Also present were Edward R. Crouse, General Manager; Darlene Gillum, Assistant General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. Director Martel was absent.

2. BOARD ADJOURNED TO CLOSED SESSION AT 4:03 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Conference with Legal Counsel – Anticipated Litigation involving significant exposure to litigation in one (1) potential case, an April 29, 2014 property damage claim filed by R. Weaver. (Government Code Section 54956.9(d)(2)).

Under Government Code 54957: Public Employee Employment: Title: General Manager.

Director Martel arrived at 4:03 p.m.

3/4. BOARD RECONVENED TO OPEN SESSION AT 5:03 P.M. AND REPORTED THE FOLLOWING:

Conference with Legal Counsel – Anticipated Litigation involving significant exposure to litigation in one (1) potential case, an April 29, 2014 property damage claim filed by R. Weaver. (Government Code Section 54956.9(d)(2)). Nothing to report back.

Under Government Code 54957: Public Employee Employment: Title: General Manager. President Pasek stated once contract negotiations are completed, an announcement will be made.

5. COMMENTS FROM THE PUBLIC

Ted Hart commented on Stonehouse Park being watered more than 3 days a week.

Phil Neff commented on Lake Guadalupe being filled, body contact, and why boats are allowed. Director Martel commented that the District needs to formally address Mr. Neff's concerns and get Rancho Murieta Association to have this matter addressed at one of their Board meetings. President Pasek suggested staff re-visit body contact rules in the lakes.

6. ADOPT AGENDA

Motion/Gumbinger to adopt the agenda. **Second/Belton. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

7. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

None.

8. CONSENT CALENDAR

Under Agenda Item 8b1, Director Martel gave a brief summary of the goal of the Security Ad Hoc Committee. The Committee is looking at surveillance cameras being placed throughout the community. The cameras will not deter but will help convict suspects and help Security Patrol Officers.

Motion/Belton to adopt the consent calendar. **Second/Gumbinger. Roll Call Vote: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

9. STAFF REPORTS

Under Agenda Item 9d, Director Ferraro asked about the status of the Utilities Supervisor position. Paul Siebensohn stated that about 20 applications were received. The first round of interviews have been conducted. A second round will be scheduled.

Director Martel stated that he heard someone ran over a dog. Chief Remson stated that there has not been any report of such an incident.

10. CORRESPONDENCE

None.

11. RECEIVE 2013 DIVERSION REPORT - Presentation by Jack Fiori, California Waste Recovery Systems

Jack Fiori, California Waste Recovery Systems (CWRS), gave a presentation regarding the 2013 Diversion Report for Rancho Murieta. The items covered in the report included the consolidated tons collected in Rancho Murieta: 1,963 tons of solid waste, 1,085 tons of green-waste and 601 tons of recycled materials for a total of 3,649 tons. A question and answer period followed.

12. PUBLIC HEARING - TO ADOPT RESOLUTION 2014-07, A RESOLUTION ADOPTING A MITIGATED NEGATIVE DECLARATION FOR GROUNDWATER WELL AUGMENTATION PROJECT AND APPROVING THE PROJECT

Paul Siebensohn gave a summary of the recommendation to adopt Resolution 2014-07, a resolution adopting a mitigated negative Declaration for the Groundwater Well Augmentation Project and approving the project.

President Pasek opened the hearing at 6:04 p.m.

There were no comments.

President Pasek closed the hearing at 6:05 p.m.

Motion Gumbinger to adopt Resolution 2014-07, a Resolution Adopting the Groundwater Augmentation Well Environmental Initial Study and Proposed Mitigated Negative Declaration, authorize the filing of a Notice of Determination under the California Environmental Quality Act (CEQA), and approve the Project. **Second/Martel. Roll Call Vote: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

13. APPROVE AUGMENTATION WELL CEQA COSTS

Paul Siebensohn gave a brief summary of the recommendation to approve payment to Atkins for Groundwater Augmentation Well Project CEQA Completion and CVFPB Permit Application and approve the proposal from Atkins for Groundwater Augmentation Well Project - Out of Scope Task 1 - Cost Estimate.

Motion/Belton to approve payment to Atkins for Groundwater Augmentation Well Project CEQA Completion and CVFPB Permit Application, in an amount not to exceed \$10,971.22. Funding to come from Water Supply Augmentation Reserves.

Approve proposal from Atkins for Groundwater Augmentation Well Project - Out of Scope Task 1 - Cost Estimate, in an amount not to exceed \$9,540.00. Funding to come from Water Supply Augmentation Reserves. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

14. REVIEW OF THE PROPOSED 2014/2015 BUDGET AND CAPITAL PROJECTS

Darlene Gillum gave a brief summary of the 2014/2015 budget and Capital Project. Darlene stated that she will give a more detailed presentation at the Budget Workshop on June 7, 2014.

Motion/Gumbinger to Introduce Resolution 2014-08, waive the first reading and continue to the June 18, 2014 Board meeting for adoption. **Second/Pasek. Roll Call: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

15. PUBLIC HEARING - CONSIDER APPROVAL OF THE PROPOSED SERVICE CHARGE INCREASES AND SPECIAL TAX ADJUSTMENTS

Darlene Gillum gave a brief overview of the proposed rate increase for water, sewer, drainage, solid waste, and security, followed by a question and answer period. With the Board's decision to go to a Stage 1- Water Alert, tiered pricing rates have been removed from the budget.

President Pasek opened the public hearing at 6:33 p.m. and asked for public comments.

No public comments.

President Pasek closed the public hearing at 6:34 p.m.

Motion/Belton to introduce Ordinance 2014-01, waive the first reading and continue to the June 18, 2014 Board meeting for adoption. **Second/Ferraro. Roll Call: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

16. RECEIVE DROUGHT UPDATE

Paul Siebensohn gave a brief update on the drought. On April 25, 2014, Governor Jerry Brown issued an executive order to reaffirm the Stat's need to continue to conserve water. The Order is a recommendation not a mandate. Director Ferraro stated that the Order also states that homeowner associations cannot fine residents for having brown grass.

17. RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE

a. Review, Consider, and Possible Approval of Financing and Services Agreement with Various Landowners Concerning Funding for Water Treatment Plant Expansion Project and Related Matters.

Darlene Gillum gave a brief summary of the recommendation to approve the Financing and Services Agreement with Cosumnes River Land, Rancho Murieta Properties, Murieta Industrial Park, Murieta Lakeside Properties, and Murieta Highlands. There has only been a few clean up changes to the language since the last review by the Board.

Director Belton commented on her concerns with the having such little time to review the agreement.

Motion/Gumbinger to Approve the Financing and Services Agreement with Cosumnes River Land, Rancho Murieta Properties, Murieta Industrial Park, Murieta Lakeside Properties, and Murieta Highlands in substantially the form as presented at this meeting and authorize the Board President to approve and sign the final Agreement together with any minor additions or changes deemed necessary or advisable by the Board President in consultation with the Agency General Manager and General Counsel. **Second/Ferraro. ROLL CALL VOTE: Ayes: Pasek, Ferraro, Gumbinger, Martel. Noes: Belton.**

Director Gumbinger commended Darlene for all her work on getting this Financing and Services Agreement completed. Directors Ferraro and Belton agreed.

b. Authorize General Manager to Award Bids and Enter Into Contracts with Contractors for the Water Treatment Plant Expansion Project and Authorize General Manager to Assign Contracts to Roebbelen

Darlene Gillum gave a brief summary of the recommendation to authorize the General Manager to award bids and enter into contact with contractors for the Water Treatment Plant Expansion Project.

Motion/Gumbinger to authorize the General Manager to award construction bids for the Water Treatment Plant Expansion Project as listed in the Agenda, approve and sign the construction contracts, and assign those contracts to Roebbelen Construction Management Services, Inc., under the terms of the Professional Services Agreement dated September 18, 2013, but only after (1) the Financing and Services Agreement has been finalized and signed, and 2) the District has received from the Financing and Services Agreement owners the \$4 million Letter of Credit and an additional cash deposit of \$178,245. **Second/Ferraro. ROLL CALL VOTE: Ayes: Pasek, Ferraro, Gumbinger, Martel. Noes: Belton.**

c. Consider Adoption of Resolution Approving Inter-Fund Borrowing to Finance Portion of District's Share of Water Treatment Plant Expansion Project

Darlene Gillum gave a brief summary of the recommendation to approve Resolution 2014-10, approving inter-fund borrowing to finance the District's share of the Water Treatment Plant Expansion Project.

Motion/Gumbinger Adopt Resolution 2014-10, a resolution approving inter-fund borrowing to finance portion of District's share of Water Treatment Plant Expansion Project. **Second/Martel.**
ROLL CALL VOTE: Ayes: Pasek, Ferraro, Gumbinger, Martel. Noes: Belton.

18. ADOPT REVISED UTILITIES SUPERVISOR JOB DESCRIPTION

Paul Siebensohn gave a brief summary of the recommended changes to the Utilities Supervisor job description.

Motion/Gumbinger to adopt the revised Utilities Supervisor job description. **Second/Belton. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

President Pasek suggested all job descriptions include a requirement to be able to speak English.

19. ADOPT REVISED DIRECTOR OF FIELD OPERATIONS JOB DESCRIPTION

Paul Siebensohn gave a brief summary of the recommended changes to the Director of Field Operations job description.

Motion/Gumbinger to adopt the revised Director of Field Operations job description. **Second/Ferraro. ROLL CALL VOTE: Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

20. APPROVE FINANCIAL RESERVE STUDY PROPOSAL

Darlene Gillum gave a brief summary of the recommendation to approve the proposal from Association reserves to conduct a financial reserve study for the District. President Pasek requested that the Finance Committee meet with them for a kick-off meeting.

Motion/Martel to approve the proposal from Association Reserves to conduct a financial reserve study of the District, in an amount not to exceed ~~\$12,900~~ \$14,835. Funding to come from Water, Sewer, Drainage and Security Operating Budgets. **Second/Gumbinger. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

21. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES

No discussion.

22. REVIEW MEETING DATES/TIMES

No discussion.

23. COMMENTS/SUGGESTIONS-BOARD MEMBERS AND STAFF

Director Martel stated that the ad hoc Security Committee should have a report to the Board in September 2014.

Paul Siebensohn gave a brief summary of the California Rural Water Association 2014 Expo he attended in Lake Tahoe.

Director Gumbinger commented on what a good job David Herrmann and Travis Bohannon did on the water presentation to the Kiwanis club.

Director Ferraro commented on the need for banners regarding the watering schedule. Director Ferraro also commented on what a fine job James Colas did on replacing her meter.

Ed Crouse thanked Darlene for all the hard work she has been doing regarding the Financing and Services Agreement, the budget and all other projects she has been working on.

Director Martel commented on his concern with the airport not complying with what was agreed to with the District.

24. ADJOURNMENT

Motion/Belton to adjourn at 8:04 p.m. **Second/Ferraro. Ayes: Pasek, Belton, Ferraro, Gumbinger, Martel. Noes: None.**

Respectfully submitted as amended,

Suzanne Lindenfeld
District Secretary

DRAFT

MEMORANDUM

Date: April 2, 2015
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: April 1, 2015 Communication & Technology Committee Meeting

1. CALL TO ORDER

Director Ferraro called the meeting to order at 4:00 p.m. Present were Directors Ferraro and Pecotich. Present from District staff were Darlene Gillum, General Manager; Greg Remson, Security Chief; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. PUBLIC OUTREACH

COMMUNITY MEETINGS

Director Ferraro commented on the need for Darlene Gillum to continue to meet with the various community organizations to answer questions the community may have.

John Merchant commented on the town hall meetings that he and Ed Crouse did regarding water and future development. Mr. Merchant stated that the District should consider holding town hall meetings updating the community on water supply, the impact of the groundwater supply, and the impact the new development is having on the water supply. After a discussion, the Committee agreed that holding the town hall meetings would be beneficial.

4. DIRECTOR & STAFF COMMENTS/SUGGESTIONS

Director Pecotich asked if John Sullivan was still planning on sending out a mailing to the community providing a status on the development. Darlene Gillum stated that she has not seen anything yet.

Director Pecotich asked if any type of opening ceremony was going to be held for the opening of the new North Gate. Chief Remson stated that Rancho Murieta Association is planning a ribbon cutting ceremony.

Director Pecotich asked about the use of recirculating fountains. Darlene Gillum stated that with the new State mandates that just came out today, the community will be notified of the conservation mandates that affect Rancho Murieta.

5. ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

MEMORANDUM

Date: April 2, 2015
To: Board of Directors
From: Personnel Committee Staff
Subject: April 1, 2015 Personnel Committee Meeting

1. CALL TO ORDER

Director Gumbinger called the meeting to order at 4:44 p.m. Present were Directors Gumbinger and Pecotich. Present from District staff was Darlene Gillum, General Manager; Greg Remson, Security Chief; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. RESOLUTION - PERS EMPLOYER PAID MEMBER CONTRIBUTIONS

Darlene Gillum gave a brief summary of the recommendation to adopt Resolution 2015-04 amending the amount of employer paid member contributions to PERS for represented employees and Resolution 2015-05 amending the amount of employer paid member contributions to PERS for unrepresented employees. With these changes, the District's employer paid member contribution is lowered to 2%, effective January 1, 2015 for represented and effective May 1, 2015 for unrepresented employees. **This item will be on the April 15, 2015 Board of Directors meeting agenda.**

4. DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Director Pecotich asked if the District will be granting time off as an incentive to employees. Darlene Gillum stated that she will look into it.

Director Gumbinger thanked Darlene for the weekly updates and said that he finds them very helpful.

5. ADJOURNMENT

The meeting was adjourned at 5:00 p.m.

MEMORANDUM

Date: April 3, 2015
To: Board of Directors
From: Improvements Committee Staff
Subject: April 3, 2015 Committee Meeting Minutes

1. CALL TO ORDER

Director Pasek called the meeting to order at 8:30 a.m. Present were Directors Pasek and Gumbinger. Present from District staff were Darlene Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. UPDATES

Augmentation Well

This project is on hold.

Water Treatment Plant Expansion Project

The project is continuing. Completed work includes: removal of the remainder of the old 12" raw water line and installation of a new 18" line; forming of the effluent pump station and effluent pumps will be installed this week; installation of the effluent discharge line, installation of 16" membrane filtrate line, completion of the generator, neutralization, and plate settler concrete pads, installation of electrical conduits to and in each pad, and installation of decking supports.

A meeting was held onsite with the GE Water representative, TESCO/Bockman Woody Electrical, and Roebbelen to discuss what is needed to make the temporary filtration system operational. No major issues were discovered and it seems to be fairly straight forward to put it in operation. All necessary information for the permitting of the temporary filtration has been submitted to the Department of Drinking Water (DDW). Now they need to review it and issue us a temporary permit for operation.

Conservation

We received a variance from the Department of Safety of Dams to install stop logs in our reservoir spillways early this year. We managed to top off the reservoirs just as the Cosumnes River flow dropped below our eligible flow rate for pumping. We remain in the worst possible drought categories. The Water Conservation schedule is still in effect and staff is continuing to monitor the community for compliance.

Darlene Gillum stated that the District is not affected by the new State mandates since they apply to urban water providers.

John Merchant commented on his concern that the monthly water consumption report may be incorrect. Darlene stated that staff will look into it.

Director Gumbinger stated that Rancho Murieta Association (RMA) needs to cut their water usage.

3. EASEMENT FOR RECYCLED WATER AT RETREATS WEST

Paul Siebensohn gave a brief summary of the recommendation to adopt the resolution accepting the easement for recycled water at the Retreats West. Darlene stated that our legal counsel has provided an easement template that he suggests the District use. **This item, in the corrected format, will be added to the April 15, 2015 Board of Directors meeting agenda.**

4. DIRECTORS & STAFF COMMENTS/SUGGESTIONS

Paul Siebensohn stated that the membranes for the new water treatment plant have been received. The District has pumped over 1800 acre feet of water so far this year.

Director Pasek asked when the North Gate destruction will be taking place. Chief Remson stated that goal is to start in the next two (2) weeks.

Director Gumbinger asked about the status of the contract for the water filtration system. Darlene stated that legal counsel has forwarded his comments and the goal is to have the contract finalized next week. Director Gumbinger commented on his concerns regarding the short timeline.

5. ADJOURNMENT

The meeting was adjourned at 9:12 a.m.

MEMORANDUM

Date: April 3, 2015
To: Board of Directors
From: Finance Committee Staff
Subject: April 3, 2015 Finance Committee Meeting

1. CALL TO ORDER

Director Pasek called the meeting to order at 9:30 a.m. Present were Directors Pasek and Martel. Present from District staff were Darlene Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

4. ANNUAL INVESTMENT POLICY REVIEW (taken out of order)

Allison Kaune, PFM Asset Management, LLC, gave a brief presentation regarding the District's current investments. A question and answer period followed.

Ms. Kaune recommended three (3) changes to the District's Investment Policy: commercial paper maximum maturity be extended from 180 days to 270 days; negotiable certificates of deposit maximum maturity be extended from 180 days to 2 years; and add language to permit investment in debt of select supranational organizations. **This item will be on the District's April 15, 2015 Regular Board meeting agenda.**

3. UPDATES

Water Treatment Plant Expansion Project Financing Update

Darlene Gillum and Eric Thompson gave a brief summary of the Project Construction Summary sheet. Next month, the summary will include District employee time spent on the project.

John Merchant commented on the need for the filtration system and who is paying for it. Director Pasek stated that the filtration system would have been required no matter what due to the length of time the construction of the water plant takes. Director Martel commented on the delay in the project starting due to the Sullivan group not having their financing in place as promised, Roebbelen not allowing enough time for the project to be done, and the District for not drawing against the Sullivan group's letter of credit sooner. A discussion followed.

5. 2015-2016 BUDGET UPDATE

Darlene Gillum reported that the Prop. 218 notices are being mailed today. Darlene also stated that the District should be receiving an increase in the property tax received from the County.

John Merchant commented on the need to look into going out to vote for an increase in the amount allowed on the Security Tax. Mr. Merchant also commented on the need to look at the amount of revenue lost due to conservation.

6. DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Director Martel asked if the District has any equipment that uses diesel fuel. Paul Siebensohn stated that the forklift runs on diesel.

7. ADJOURNMENT

The meeting was adjourned at 10:25 a.m.

DRAFT

MEMORANDUM

Date: April 3, 2015
To: Board of Directors
From: Security Committee Staff
Subject: April 3, 2015 Security Committee Meeting

1. CALL TO ORDER

Director Ferraro called the meeting to order at 10:32 a.m. Present were Directors Ferraro and Martel. Present from District staff were Darlene Gillum, General Manager; Greg Remson, Security Chief; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. MONTHLY UPDATES

Operations

Chief Remson report that with the dry and warmer weather, rattlesnakes are back.

About 30 applications have been received for the vacant Gate Officer position. Interviews will be held soon.

The Security Patrol Officer is still out on medical leave. There is no tentative return date.

Incidents of Note

Chief Remson gave a brief overview of the incidents of note for March 2015.

RMA Citations/Admonishments

Chief Remson reported on the following Rancho Murieta Association (RMA) rule violation citations for the month of March 2015 included 18 stop sign and 8-driveway parking. Rule violation admonishments and/or complaints for the month of February, included 47 open garage door, 46 loose/off lease dogs/ 19 park hours, 16 barking dogs, and 15 speeding.

Rancho Murieta Association Compliance/Grievance/Safety Committee Meeting

The meeting was held on March 2, 2015 at the Rancho Murieta Association (RMA) office. There were no hearings. The next meeting is scheduled for April 6, 2015.

New North Gate

The power was turned on to the gate building last Friday. This allowed the electricians to complete their hook ups, lighting installation and testing. The barcode readers and gate operators have been installed and are being calibrated. The intercoms have been installed. The DSX vendor should be here Friday to install the new DSX panels. This will allow testing of the system. If all goes as planned, the gate building and gates should be operable early next week.

Director Martel suggested any non- property owners be required to pay a fee for a bar code and stated that with the new gate going in, it would be a great time to reissue all the bar codes. Chief Remson suggested that this can be done by providing each residence a print out of their information and have them update the information. If not turned in within a certain period, the bar codes issued to that residence would be shut off, which would get the resident to come in to update their information. Director Martel stated that was a good idea.

Chief Remson stated that Rancho Murieta Association will be sending out notices to the community, sports groups, etc., regarding the changes that will take place with the new North Gate.

John Merchant commented on the need to increase the special tax limit for security. Director Ferraro stated that the Board started to address that issue 3 years ago. Darlene Gillum stated that it has to be done correctly or it could back fire on the District and cause the Security Department to be eliminated.

Director Martel commented on his feeling that Security should be doing only security issues, not helping RMA with their compliance issues.

Chief Remson commented on the new bar codes not working possibly due to the new product the printers are using. Chief Remson is working with the vendor to resolve this issue.

Director Martel commented on his feeling that if the District is paying for the bar codes, then the District should be the one that sets the bar code policy. If RMA wants to set the policy, they should supply the bar codes. Director Martel stated that he would not have voted for the District to help pay for the North Gate if he had known that the District pays for the bar codes. A discussion followed.

Director Martel commented that RMA needs to follow the MBA that they signed.

At this point Suzanne stated that the discussion needed to come to an end as this discussion has changed into something that is not on the agenda.

4. DIRECTOR & STAFF COMMENTS

Director Ferraro requested that the bar code issue be placed on the agenda for the May meeting. Director Martel agreed. Darlene Gillum stated that the goal is to have a draft lease agreement, gate policy that includes the bar code policy, and draft camera policy for the Security Committee to review in May.

5. ADJOURNMENT

The meeting adjourned at 11:27 a.m.

MEMORANDUM

Date: April 9, 2015
 To: Board of Directors
 From: Eric Thompson, Controller
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **March 2015**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll related items) are listed *in order as they appear* on the Bills Paid Listing Report:

Vendor	Project/Purpose	Amount	Funding
Apple One Employment Services	Admin - Hays / Perry	\$11,765.70	Operating Expense
Bartkiewicz, Kronick & Shanahan	Legal Services	\$17,200.72	\$4,218.40 Reserve Funding; \$12,982.32 Operating
California Waste Recovery Systems	Solid Waste Monthly Contract	\$46,080.31	Operating Expense
HDR Engineering, Inc	WTPE #1	\$11,693.11	Reserve Funding, Bonds, Letter of Credit
Larry Bain, CPA	Audit – June 30, 2014	\$13,500.00	Operating Expense
Roebbelen	WTPE #1	\$2,022,033.92	Reserve Funding, Bonds, Letter of Credit
A&D Automatic Gate and Access	North Gate Arms & Barcodes	\$43,407.00	Reserve Funding
Apple One Employment Services	Admin - Hays / Perry	\$6,359.40	Operating Expense
County of Sacramento	Quarterly Waste Disposal	\$8,757.21	Operating Expense
Dunn Environmental	Well Augmentation	\$6,357.50	Reserve Funding
T&T Valve and Instrument	Electric Actuator (120V)	\$6,158.61	Operating Expense
Association Reserves-San Francisco, LLC	Reserve Study	\$14,835.00	Operating Expense

Rancho Murieta Community Services District

Bills Paid Listing for March 2015

Ck Number	Date	Vendor	Amount	Purpose
CM29291	3/2/2015	California Public Employees' Retirement Sys	\$36,645.30	Monthly Medical
CM29292	3/2/2015	Guardian Life Insurance	\$5,270.09	Monthly Dental/Life
CM29293	3/2/2015	Vision Service Plan (CA)	\$497.92	Monthly Vision
EFT	3/2/2015	EFTPS	\$9,780.79	Payroll Taxes
CM29294	3/13/2015	A Leap Ahead IT	\$4,055.32	Monthly IT Service - FEB 2015
CM29295	3/13/2015	Aestiva Software, Inc.	\$740.00	Support (move program-srv-1)
CM29296	3/13/2015	American Family Life Assurance Co.	\$506.89	Payroll
CM29297	3/13/2015	American Red Cross	\$1,700.00	Adult FirstAid/CPR(20) 2/25/15
CM29298	3/13/2015	Apple One Employment Services	\$11,765.70	Temp-Hays/Perry
CM29299	3/13/2015	Aramark Uniform & Career Apparel, LLC	\$307.64	Uniform Service - Water
CM29300	3/13/2015	Bartkiewicz, Kronick & Shanahan	\$17,200.72	Legal Services Feb 2015
CM29301	3/13/2015	Bay Area Coating Consultant Services. Inc.,	\$196.00	WTP #1 Expansion
CM29302	3/13/2015	Bay Area Process, Inc.	\$512.92	Submersible pump
CM29303	3/13/2015	BlueLine Rental, LLC	\$136.45	Maint & Rpr:Concrete
CM29304	3/13/2015	California Waste Recovery Systems	\$46,080.31	Solid Waste Monthly Contract
CM29305	3/13/2015	CWEA	\$79.00	Collection System Maintenance
CM29306	3/13/2015	Capital One Commercial	\$840.02	Monthly Supplies
CM29307	3/13/2015	County of Sacramento	\$424.56	Off Duty Sheriff's Program
CM29308	3/13/2015	County of Sacramento	\$213.00	WWRP Plan/map review
CM29309	3/13/2015	Fuller Cowell	\$100.00	Hot water recirculating rebate
CM29310	3/13/2015	Employment Development Department	\$2,095.38	Payroll - SWT/SDI
CM29311	3/13/2015	Express Office Products, Inc.	\$335.53	Office Supplies
CM29312	3/13/2015	Folsom Lake Fleet Services	\$2,106.66	Service:214
CM29313	3/13/2015	Franchise Tax Board	\$75.00	Payroll ~ Garnishment
CM29314	3/13/2015	Galls/Quartermaster	\$62.94	Jacket (Ansaric)
CM29315	3/13/2015	Greenfield Communications	\$136.98	Internet/TV
CM29316	3/13/2015	Groeniger & Company	\$1,286.77	Main & Rpr: Supplies
CM29317	3/13/2015	HDR Engineering, Inc	\$11,693.11	WTP1 Expansion
CM29318	3/13/2015	Michael and Arlis Himmelmann	\$285.00	Claim/Himmelmann #2015-01
CM29319	3/13/2015	Kjeldsen, Sinnock & Neudeck, Inc.	\$4,511.25	Dam Monument Survey
CM29320	3/13/2015	Larry Bain, CPA, An Accounting Corporation	\$13,500.00	Audit June 30, 2014 CSD
CM29321	3/13/2015	Legal Shield	\$72.64	Payroll - Legal
CM29322	3/13/2015	Nationwide Retirement Solution	\$394.00	Payroll - Deferred Comp
CM29323	3/13/2015	NTU Technologies, Inc.	\$3,897.60	Polymer (6) drums
CM29324	3/13/2015	Operating Engineers Local Union No. 3	\$576.00	Payroll - Union Dues
CM29325	3/13/2015	P. E. R. S.	\$12,013.27	Payroll-PERS Retirement
CM29326	3/13/2015	Timothy Quincy	\$294.33	Toilet Rebate (3)
CM29327	3/13/2015	Rancho Murieta Ace Hardware	\$238.92	Monthly Supplies
CM29328	3/13/2015	Roebbelen Construction Management Services	\$2,022,033.92	WTP #1 Expansion
CM29329	3/13/2015	Romo Landscaping	\$385.00	Landscaping
CM29330	3/13/2015	Roto Rooter Service & Plumbing	\$1,300.00	Cut roots out/18" storm drain
CM29331	3/13/2015	Sacramento Bee	\$886.28	AD#448/449/Gate Officer
CM29332	3/13/2015	Sprint	\$1,270.46	Monthly Cell Phone Bill
CM29333	3/13/2015	State of California	\$32.00	Fingerprint (Thompson)
CM29334	3/13/2015	TASC	\$122.69	Payroll - Beneflex
CM29335	3/13/2015	TelePacific Communications	\$521.77	Monthly Phone Bill

Rancho Murieta Community Services District

Bills Paid Listing for March 2015

Ck Number	Date	Vendor	Amount	Purpose
CM29336	3/13/2015	U.S. Bank Corp. Payment System	\$4,832.80	Monthly Gasoline Bill
CM29337	3/13/2015	U.S. HealthWorks Medical Group, PC	\$100.00	Pre emp-Thompson
CM29338	3/13/2015	W.W. Grainger Inc.	\$513.99	Locks (36)
CM29339	3/20/2015	C.S.T.A.	\$170.00	14 hr.Firearm Class T.Coyle
EFT	3/23/2015	EFTPS	\$9,594.73	Payroll Taxes
EFT	3/26/2015	Pitney Bowes	\$1,500.00	Postage Refill
CM29340	3/27/2015	A&D Automatic Gate and Access	\$43,407.00	North Gate arm/barcode
CM29341	3/27/2015	Action Cleaning Systems	\$1,172.00	Monthly Cleaning Service
CM29342	3/27/2015	American Family Life Assurance Co.	\$506.89	Payroll - Aflac
CM29343	3/27/2015	Apple One Employment Services	\$6,359.40	Temp-Hays/Perry
CM29344	3/27/2015	Applications By Design, Inc.	\$125.00	Security data backup-Jan 2015
CM29345	3/27/2015	Aramark Uniform & Career Apparel, LLC	\$202.39	Uniform Service - Water
CM29346	3/27/2015	Arnolds For Awards	\$31.83	Name Plates (Thompson)
CM29348	3/27/2015	AT&T	\$100.00	Monthly Internet Bill - Admin
CM29349	3/27/2015	AT&T	\$88.41	Cell Phone GM 3/2015
CM29350	3/27/2015	AT&T	\$1,044.92	Monthly Phone Bill
CM29351	3/27/2015	BlueLine Rental, LLC	\$2,727.00	Backhoe rental 2/12/15-3/12/15
CM29352	3/27/2015	Brainfiller, Inc	\$95.00	Arc flash hazard Training/Dill
CM29353	3/27/2015	California Laboratory Services	\$4,106.20	Monthly Lab Tests
CM29354	3/27/2015	Caltronics Business Systems	\$1,782.55	Copier - Admin.
CM29355	3/27/2015	County of Sacramento	\$8,757.21	Qtr Waste Disp: Oct-Dec 2014
CM29356	3/27/2015	County of Sacramento	\$27.00	Livescan Thompson
CM29357	3/27/2015	Courtney, William	\$100.00	Toilet rebate (1)
CM29358	3/27/2015	Dunn Environmental, Inc.	\$6,357.50	Well Augmentation Reserves
CM29359	3/27/2015	Edward R. Bacon Company, Inc.	\$150.00	Gas saw service/repair
CM29360	3/27/2015	Employment Development Department	\$2,410.77	Payroll - SWT/SDI
CM29361	3/27/2015	Express Office Products, Inc.	\$486.32	Office Supplies
CM29362	3/27/2015	Betty Ferraro	\$100.00	Hot water recirculating rebate
CM29363	3/27/2015	Ford Motor Credit Company LLC	\$234.78	2012 Ford Escape Lease Pmt.
CM29364	3/27/2015	Franchise Tax Board	\$75.00	Payroll ~ Garnishment
CM29365	3/27/2015	Golden State Flow Measurement	\$752.49	2" water meter sensus
CM29366	3/27/2015	Goodwin Cole Co.,Inc.	\$265.96	Flags (2)
CM29367	3/27/2015	Mildred Hansen	\$100.00	Toilet rebate
CM29368	3/27/2015	Gerald Harris	\$100.00	Toilet rebate (1)
CM29369	3/27/2015	Home Depot Credit Services	\$31.69	Maint & Rpr: Supplies
CM29370	3/27/2015	Jeanne Jackson	\$100.00	Toilet rebate (1)
CM29371	3/27/2015	Judy Leezer	\$100.00	Toilet rebate (1)
CM29372	3/27/2015	Legal Shield	\$72.64	Payroll - Legal
CM29373	3/27/2015	Municipal Maintenance Equipment, Inc.	\$847.88	Repair sewer camera
CM29374	3/27/2015	Nationwide Retirement Solution	\$394.00	Payroll - Deferred Comp
CM29375	3/27/2015	Operating Engineers Local Union No. 3	\$576.00	Payroll - Union Dues
CM29376	3/27/2015	P. E. R. S.	\$12,377.98	Payroll-PERS Retirement
CM29377	3/27/2015	Chris Pilkington	\$100.00	Toilet rebate (1)
CM29378	3/27/2015	Pirtek Power Inn	\$147.78	Jetter emergency hose repair
CM29379	3/27/2015	Pollardwater.com	\$2,185.50	2 Meters
CM29380	3/27/2015	Robert Pritchard	\$100.00	Toilet rebate (1)

Rancho Murieta Community Services District

Bills Paid Listing for March 2015

Ck Number	Date	Vendor	Amount	Purpose
CM29381	3/27/2015	Public Agency Retirement Services	\$300.00	Trust Admin. Fees - Jan 2015
CM29382	3/27/2015	Rancho Murieta Association	\$440.80	SMUD @ Northgate 1/10-2/10-15
CM29383	3/27/2015	Rancho Murieta Association	\$150.00	Landscaping
CM29384	3/27/2015	Romo Landscaping	\$385.00	Lanscaping March 2015
CM29385	3/27/2015	Rubacon	\$1,000.00	Main & Rpr: Camino Del Lago
CM29386	3/27/2015	Norman Paul Morgan, (DBA) Sierra Foothill F	\$551.97	Annual fire extinguisher serv
CM29387	3/27/2015	Sweet Septic, Inc.	\$562.50	Pumper truck service
CM29388	3/27/2015	T&T Valve and Instrument, Inc.	\$6,158.61	Electric Actuator (120V)
CM29389	3/27/2015	TASC	\$63.25	FlexSystem Plan Admin. Fee/Ann
CM29390	3/27/2015	TASC	\$122.69	Payroll - Beneflex
CM29391	3/27/2015	U.S. HealthWorks Medical Group, PC	\$52.00	Annual PFT testing (water)
CM29392	3/27/2015	U.S. Jetting, LLC	\$69.95	Alternator belt
CM29393	3/27/2015	W.W. Grainger Inc.	\$2,074.95	Main & Rpr: Supplies
CM29394	3/27/2015	Western Exterminator Co.	\$453.50	Mthly Srv & Rodent Control
CM29395	3/27/2015	Wilbur-Ellis Company	\$586.66	SeClear 2.5 gallon containers
CM29396	3/27/2015	Association Reserves-San Francisco, LLC	\$14,835.00	Reserve Study
EFT	3/31/2015	Pitney Bowes	\$1,250.00	Postage Refill
		TOTAL	\$2,361,647.62	
		CFD#1 Bank of America Checking		
CM2746	3/10/2015	Rancho Murieta CSD	\$1,424,994.54	Developer Share of WTP Expense
CM2747	3/13/2015	Larry Bain, CPA, An Accounting Corporation	\$2,000.00	Audit June 30, 2014 CFD#1
CM2748	3/27/2015	Corelogic Solutions, LLC	\$165.00	CFD #1 Admin Costs
		TOTAL	\$1,427,159.54	
		CFD 2014-1 Bank of America Checking		
CM2000	3/13/2015	Deluxe Business Checks and Solutions	\$189.94	Laser checks 2014-1
CM2001	3/13/2015	NBS	\$1,437.50	CFD 2014-1 Admin.Qtr Fee
CM2002	3/13/2015	Rancho Murieta CSD	\$54,179.70	Reimb CFD 2014-1 Formation Exp
CM2003	3/27/2015	NBS	\$1,476.65	CFD 2014-1 Admin Costs
		TOTAL	\$57,283.79	
		EL DORADO PAYROLL		
Payroll (El Dorado)				
Checks: # CM11281 to CM11290 and Direct Deposits: DD07838 to DD07901			\$ 110,253.57	Payroll
EFT	1/31/2015	National Payment Corp	\$132.68	Payroll
		TOTAL	\$110,386.25	

MEMORANDUM

Date: April 10, 2015
To: Board of Directors
From: Darlene J. Gillum, General Manager
Subject: General Manager's Report

Following are highlights since our last Board Meeting:

Community Relations and Communication

Suzanne attended a social media training class to learn about how to incorporate social media into our communications with the community and other interested parties. She feels the class was interesting and she has some new ideas on developing the District's Internet presence.

Debby is working with our billing software provider on developing an e-billing process and module. This will allow residents to receive their monthly billing statements by email. As more and more residents sign up for the service printing and mailing costs will be reduced. We need a quote from the provider to determine the feasibility of adding this to our system before we move forward.

Employee Relations

Suzanne is working with our website contractor to create an employee intra-net, which will allow employees to access information, such as the Personnel Manual and Memorandum of Understanding, by logging in with a username and password. The goal is to eventually incorporate online timesheets and related approvals.

Finance/IT

To date we have received two letters of protest against the proposed rate increase.

Security

The open Gate Officer position is being covered by bringing the contract security officer back to fill in for patrol while our patrol officers back-fill for gate operations. Greg received approximately 25 applications and will soon begin interviews.

Gate Officers will move into the new North Gate guardhouse on Monday morning. Greg has coordinated with the needed contractors to begin the transition at 7:00 a.m. Demolition of the old guardhouse is scheduled to begin on Tuesday, April 14th.

Greg is working with the barcode reader manufacturer and the barcode supplier on resolving the failure of the new batch of barcodes at the North Gate. An upgrade to the barcode reader will be installed early next week, which is expected to resolve the issue.

Water

We have not word back from Peter Brundage, Sacramento LAFCO Executive Officer, regarding the approval request for the Out of Service Area Emergency Public Health Water Service Connection for the ranch at 15020 Jackson Road, which is adjacent to the District's service area.

With the weather system that came through earlier this week, Paul's staff began pumping from the river Calero and Chesbro with two 125 hp pumps. As of Wednesday morning (4/8/15) Calero was 4.5" from the top of the splashboards and Chesbro was 7.5" to the top of the splashboards.

I have signed the contract with GE Power & Water for the provision of the temporary filtration trailer and issued a Purchase Order. GE accepted our requested changes to the proposal terms and conditions, with a couple of slight modifications. The temporary filtration trailer will be here the end of April and will be operational by mid-May.

Wastewater

The Wastewater Treatment Plant is offline for the winter season. As of April 1, the secondary wastewater storage contained 262.8 acre-feet of usable volume.

Drainage

The summer temporary employee is on board and is working on weed-eating in the drainage ditches.

Solid Waste

Jack Fiori will be attending the April Board Meeting to present the annual diversion report.

Engineering

Murieta Gardens – hotel construction was expected to begin this past week but rain received early in the week has delayed the start.

MEMORANDUM

Date: April 9, 2015
 To: Board of Directors
 From: Eric Thompson, Controller
 Subject: Administration/Financial Reports

Enclosed is a combined financial summary report for **March 2015**. Following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other informational items of interest are included.

Water Consumption - Listed below are year-to-date water consumption numbers using weighted averages:

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	12 month rolling % increase												
Residences	0.2%	2,513	2514	2514	2515	2516	2516	2515	2516	2517			
	Weighted average	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cubic Feet	1397	2383	2403	2037	1573	1215	656	678	756	873			
Gallons per day	348	594	599	508	392	303	163	169	189	218			
Planning Usage GPD	583												

Lock-Offs - For the month of March, there were 22 lock-offs.

Aging Report – Delinquent accounts total \$59,044 which is 12.03% of the total accounts receivable balance of \$490,666. Past due receivables, as a percent of total receivables, have decreased approximately 2.14% or \$1,249 since February.

Summary of Reserve Accounts as of March 31, 2015 – The District’s reserve accounts have decreased \$5,416,263 year to date, since July 1, 2014. The decrease is primarily due to the reserve expenditures on WTP1. The District submitted a Letter of Credit (LOC) draw request to CFD#1 in the amount of \$1,099,653 at the end of March. Due to the timing of the receipt of the LOC draw mentioned above plus pending reimbursements from CFD 2014-1, the WTP1 reserve balance was a negative \$1,280,173 at the end of March. However, once these funds are received in April, the WTP1 reserve balance will be approximately \$1,300,000. The total amount of reserves held by the District as of March 31, 2015 is \$3,261,082. WTP #1 internal borrowing repayment totals to date are \$46,773 for sewer replacement reserves and \$15,591 for water augmentation reserves. Please see the Reserve Fund Balances table below for information by specific reserve account.

Reserve Fund Balances (beginning balances adjusted for WTP1 Construction Fund)

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance July 1, 2014</i>	<i>YTD Collected & Interest Earned</i>	<i>YTD Spent</i>	<i>Period End Balance Mar 31, 2015</i>
Water Capital Replacement (200-2505)	754,022	159,150	(7,610)	905,562
Sewer Capital Replacement (250-2505)	1,210,881	214,609	(42,295)	1,383,195
Drainage Capital Replacement (260-2505)	58,010	78	(2,348)	55,740
Security Capital Replacement (500-2505)	101,509	36,065	(137,403)	171
Admin Capital Replacement (xxx-2505-99)	38,381	0	(1)	38,380
Sewer Capital Improvement Connection (250-2500)	4,018	7	(2)	4,023
Capital Improvement (xxx-2510)	393,624	6,231	(0)	399,855
Water Supply Augmentation (200-2511)	1,756,479	41,066	(45,394)	1,752,150
WTP Construction Fund Reserve (200-2513)	4,358,245	3,861,480	(9,499,899)	(1,280,173)
Rate Stabilization (200/250/500-2515)	2,176	3	(0)	2,179
<i>Total Reserves</i>	<i>8,677,345</i>	<i>4,318,690</i>	<i>(9,734,953)</i>	<i>3,261,082</i>

Inter-fund Borrowing Balances

<i>Inter-fund Borrowing</i>	<i>Fiscal Yr Beg Balance July 1, 2014</i>	<i>YTD Interest</i>	<i>YTD Repayment</i>	<i>Period End Balance Mar 31, 2015</i>
Sewer Loan to WTP Construction Fund	1,500,000	2,890	(46,773)	1,453,227
WSA Loan to WTP Construction Fund	500,000	963	(15,591)	484,409
<i>Total Inter-fund Borrowing</i>	<i>2,000,000</i>	<i>3,853</i>	<i>(62,364)</i>	<i>1,937,636</i>

PARS GASB 45 Trust - The PARS GASB 45 Trust, which is the investment trust established to fund Other Post Employment Benefits, had the following returns:

Period ended February 28, 2015		
1-Month	3-Months	1-Year
3.07%	1.87%	7.39%

Financial Summary Report (year to date through March 31, 2015)

Revenues:

Water Charges, year-to-date, are **below** budget \$101,519 or (7.1%)

Sewer Charges, year-to-date, are **above** budget \$298 or 0.0%

Drainage Charges, year-to-date, are **above** budget \$7 or 0.0%

Security Charges, year-to-date, are **above budget \$472 or 0.1%**

Solid Waste Charges, year-to-date, are **above budget \$1,529 or 0.3%**

Total Revenues, which includes other income, property taxes and interest income year-to-date, are **below budget \$108,520 or (2.5%)** (due mostly to water conservation efforts).

Expenses: **Year-to-date total operating expenses are below budget \$234,754 or (5.5) %.** **Year-to-date operational reserve expenditures total \$20,249.** Operational reserve expenditures cover projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses, year-to-date, are **below budget \$56,750 or (4.6%), prior to reserve expenditures.** Most of the operating expense accounts are currently under budget with the largest variances occurring in chemicals, meters and lab tests, and maintenance and repair. These reductions are offset by increased wages and employer costs. Year-to-date \$12,384 of expenses have been incurred from reserves expenditures.

Sewer Expenses, year-to-date, are **below budget by \$131,416 or (17.3%), prior to reserve expenditures.** Reductions in labor charges (payroll + employer costs) make up the bulk of this variance (roughly \$98K), which is the result of the reallocation of labor during the WTP1 construction. Additional savings were seen in maintenance and repairs as well as lab testing. Year-to-date \$5,513 of expenses have been incurred from reserves expenditures.

Drainage Expenses, year-to-date, are **above budget by \$1,402 or 1.4%.** This variance to the budget is due mostly to increased wages, employer costs, and equipment rental. Year-to-date \$2,352 of expenses have been incurred from reserves expenditures.

Security Expenses, year-to-date, are **below budget by \$10,479 or (1.3%).** This reduction is due mostly to staffing gaps in the patrol and gate personnel.

Solid Waste Expenses, year-to-date, are **above budget by \$2,550 or 0.6%.** This increase in the expenses is related to the mix of service (i.e., size of collection cart) versus the assumed mix used for budget development. There is also a corresponding overage in Solid Waste revenues.

General Expenses, year-to-date, are **below budget by \$40,063 or (4.4%).** The variance to the budget is due primarily to the vacancy of the Director of Administration position, affecting both wages and employer costs. This variance is offset by legal and clerical services.

Net Income: Year-to-date unadjusted net income, before depreciation, is \$217,572. Net income/(Loss) adjusted for estimated depreciation expense is (\$597,389).

The YTD expected net operating income before depreciation, per the 2014-2015 budget is \$111,587.

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH MARCH 2015

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
REVENUES								
Water Charges	33.3%	\$1,963,040	32.7%	\$1,433,172	\$1,331,653	31.2%	(\$101,519)	(7.1%)
Sewer Charges	21.8%	1,286,784	22.1%	965,191	965,489	22.6%	298	0.0%
Drainage Charges	3.1%	183,456	3.1%	137,592	137,599	3.2%	7	0.0%
Security Charges	20.1%	1,183,210	20.3%	887,400	887,872	20.8%	472	0.1%
Solid Waste Charges	10.7%	631,830	10.8%	473,868	475,397	11.1%	1,529	0.3%
Other Income	2.0%	119,810	2.0%	88,497	78,624	1.8%	(9,873)	(11.2%)
Interest Earnings	0.0%	1,190	0.0%	875	1,441	0.0%	566	64.7%
Property Taxes	8.8%	519,960	8.9%	389,970	389,970	9.1%		0.0%
Total Revenues	100.0%	5,889,280	100.0%	4,376,565	4,268,045	100.0%	(108,520)	(2.5%)
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	13.8%	810,420	13.8%	586,902	594,987	14.8%	8,085	1.4%
Employer Costs	7.0%	412,790	7.2%	305,599	293,540	7.3%	(12,059)	(3.9%)
Power	6.9%	406,913	6.7%	285,625	262,456	6.5%	(23,169)	(8.1%)
Chemicals	4.1%	240,200	3.6%	153,475	93,392	2.3%	(60,083)	(39.1%)
Maint & Repair	5.9%	345,470	5.8%	248,970	191,985	4.8%	(56,985)	(22.9%)
Meters/Boxes	0.9%	54,000	0.9%	37,250	21,560	0.5%	(15,690)	(42.1%)
Lab Tests	1.3%	74,250	1.1%	48,750	56,946	1.4%	8,196	16.8%
Permits	1.1%	65,600	1.3%	56,100	61,840	1.5%	5,740	10.2%
Training/Safety	0.3%	19,752	0.3%	14,617	9,380	0.2%	(5,237)	(35.8%)
Equipment Rental	0.9%	50,500	0.7%	31,000	46,427	1.2%	15,427	49.8%
Other	8.1%	474,144	7.9%	337,499	286,513	7.1%	(50,986)	(15.1%)
Subtotal Water/Sewer/Drainage	50.2%	2,954,039	49.4%	2,105,787	1,919,026	47.6%	(186,761)	(8.9%)
Security								
Wages	10.8%	637,600	10.9%	464,400	452,975	11.2%	(11,425)	(2.5%)
Employer Costs	6.1%	357,500	6.3%	266,650	256,869	6.4%	(9,781)	(3.7%)
Off Duty Sheriff Patrol	0.1%	6,000	0.1%	4,500	6,262	0.2%	1,762	39.2%
Other	1.6%	93,910	1.5%	64,837	73,802	1.8%	8,965	13.8%
Subtotal Security	18.6%	1,095,010	18.8%	800,387	789,908	19.6%	(10,479)	(1.3%)
Solid Waste								
CWRS Contract	9.3%	549,840	9.7%	412,380	414,858	10.3%	2,478	0.6%
Sacramento County Admin Fee	0.6%	34,920	0.6%	26,190	26,262	0.7%	72	0.3%
HHW Event	0.2%	12,000	0.0%			0.0%		0.0%
Subtotal Solid Waste	10.1%	596,760	10.3%	438,570	441,120	10.9%	2,550	0.6%
General / Admin								
Wages	9.4%	552,900	9.4%	402,900	299,599	7.4%	(103,301)	(25.6%)
Employer Costs	5.2%	305,000	5.3%	226,650	164,294	4.1%	(62,356)	(27.5%)
Insurance	1.3%	77,290	1.4%	57,964	61,235	1.5%	3,271	5.6%
Legal	0.5%	30,000	0.5%	22,500	60,778	1.5%	38,278	170.1%
Office Supplies	0.4%	22,800	0.4%	17,100	15,158	0.4%	(1,942)	(11.4%)
Director Meetings	0.3%	18,000	0.3%	13,500	11,400	0.3%	(2,100)	(15.6%)
Telephones	0.1%	4,800	0.1%	3,600	4,163	0.1%	563	15.6%
Information Systems	1.3%	79,400	1.5%	63,626	63,933	1.6%	307	0.5%
Community Communications	0.1%	5,900	0.1%	4,050	1,346	0.0%	(2,704)	(66.8%)
Postage	0.4%	22,202	0.4%	16,652	15,635	0.4%	(1,017)	(6.1%)
Janitorial/Landscape Maint	0.3%	17,820	0.3%	13,365	15,748	0.4%	2,383	17.8%
Other	1.8%	107,171	1.8%	78,327	166,881	4.1%	88,554	113.1%
Subtotal General / Admin	21.1%	1,243,283	21.6%	920,234	880,170	21.8%	(40,064)	(4.4%)
Total Operating Expenses	100.0%	5,889,092	100.0%	4,264,978	4,030,224	100.0%	(234,754)	(5.5%)
Operating Income (Loss)	100.0%	188	100.0%	111,587	237,821	100.0%	126,234	113.1%
Non-Operating Expenses								
Water Reserve Expenditure	0.0%		0.0%		12,384	61.2%	12,384	0.0%
Sewer Reserve Expenditure	0.0%		0.0%		5,513	27.2%	5,513	0.0%
Drainage Reserve Expenditure	0.0%		0.0%		2,352	11.6%	2,352	0.0%
Total Non-Operating Expenses	0.0%		0.0%		20,249	100.0%	20,249	0.0%
Net Income (Loss)	100.0%	188	100.0%	111,587	217,572	100.0%	105,985	95.0%

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH MARCH 2015

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
WATER								
REVENUES								
Water Charges	98.5%	\$1,963,040	98.5%	\$1,433,172	\$1,331,653	97.9%	(\$101,519)	(7.1%)
Interest Earnings	0.0%	80	0.0%	60	821	0.1%	761	1,268.3%
Other Income	1.5%	29,460	1.5%	22,095	27,554	2.0%	5,459	24.7%
Total Water Revenues	100.0%	1,992,580	100.0%	1,455,327	1,360,028	100.0%	(95,299)	(6.5%)
EXPENSES (excluding depreciation)								
Wages	25.5%	437,630	25.5%	316,928	378,521	31.9%	61,593	19.4%
Employer Costs	13.0%	223,220	13.3%	165,183	184,791	15.6%	19,608	11.9%
Power	14.7%	252,702	14.3%	177,159	174,076	14.7%	(3,083)	(1.7%)
Chemicals	7.3%	124,500	7.0%	87,275	56,972	4.8%	(30,303)	(34.7%)
T&O - Chemicals/Treatment	3.0%	51,000	2.6%	31,900	14,997	1.3%	(16,903)	(53.0%)
Maint & Repair	9.4%	161,070	9.8%	122,220	103,965	8.8%	(18,255)	(14.9%)
Meters/Boxes	3.1%	54,000	3.0%	37,250	21,560	1.8%	(15,690)	(42.1%)
Lab Tests	2.1%	36,000	1.8%	22,500	7,359	0.6%	(15,141)	(67.3%)
Permits	1.9%	32,000	1.8%	22,500	20,823	1.8%	(1,677)	(7.5%)
Training/Safety	0.4%	7,500	0.4%	5,475	3,710	0.3%	(1,765)	(32.2%)
Equipment Rental	1.7%	30,000	1.2%	15,000	22,940	1.9%	7,940	52.9%
Other Direct Costs	17.9%	307,364	19.2%	238,579	195,504	16.5%	(43,075)	(18.1%)
Operational Expenses	100.0%	1,716,986	100.0%	1,241,969	1,185,218	100.0%	(56,751)	(4.6%)
Water Income (Loss)	16.1%	275,594	17.2%	213,358	174,810	14.7%	(38,548)	(18.1%)
38.9% Net Admin Alloc	16.0%	275,492	16.3%	202,387	187,684	15.8%	(14,703)	(7.3%)
Reserve Expenditures	0.0%		0.0%		12,384	1.0%	12,384	0.0%
Total Net Income (Loss)	0.0%	102	0.9%	10,971	(25,258)	-2.1%	(36,229)	(330.2%)
SEWER								
REVENUES								
Sewer Charges	98.4%	1,286,784	98.4%	965,191	965,489	98.8%	298	0.0%
Interest Earnings	0.0%	140	0.0%	90	39	0.0%	(51)	(56.7%)
Other Income	1.5%	20,190	1.5%	15,138	11,238	1.2%	(3,900)	(25.8%)
Total Sewer Revenues	100.0%	1,307,114	100.0%	980,419	976,766	100.0%	(3,653)	(0.4%)
EXPENSES (excluding depreciation)								
Wages	28.8%	316,060	30.1%	228,891	164,424	26.2%	(64,467)	(28.2%)
Employer Costs	14.7%	160,720	15.7%	119,048	85,526	13.6%	(33,522)	(28.2%)
Power	12.9%	141,021	13.1%	99,321	83,740	13.3%	(15,581)	(15.7%)
Chemicals	6.4%	70,300	4.7%	35,750	31,830	5.1%	(3,920)	(11.0%)
Maint & Repair	15.7%	172,500	15.5%	117,750	81,873	13.0%	(35,877)	(30.5%)
Lab Tests	3.5%	38,250	3.5%	26,250	49,587	7.9%	23,337	88.9%
Permits	2.6%	28,600	3.8%	28,600	35,191	5.6%	6,591	23.0%
Training/Safety	1.1%	12,200	1.2%	9,090	5,670	0.9%	(3,420)	(37.6%)
Equipment Rental	1.5%	16,000	1.6%	12,000	14,413	2.3%	2,413	20.1%
Other Direct Costs	12.9%	141,040	11.0%	83,315	76,347	12.1%	(6,968)	(8.4%)
Operational Expenses	100.0%	1,096,691	100.0%	760,015	628,601	100.0%	(131,414)	(17.3%)
Sewer Income (Loss)	19.2%	210,423	29.0%	220,404	348,165	55.4%	127,761	58.0%
29.7% Net Admin Alloc	19.2%	210,336	20.3%	154,521	143,296	22.8%	(11,225)	(7.3%)
Reserve Expenditures	0.0%		0.0%		5,513	0.9%	5,513	0.0%
Total Net Income (Loss)	0.0%	87	8.7%	65,883	199,356	31.7%	133,473	202.6%
DRAINAGE								
REVENUES								
Drainage Charges	100.0%	183,456	100.0%	137,592	137,599	100.0%	7	0.0%
Interest Earnings	0.0%	50	0.0%	35	(12)	0.0%	(47)	(134.3%)
Total Drainage Revenues	100.0%	183,506	100.0%	137,627	137,587	100.0%	(40)	0.0%
EXPENSES (excluding depreciation)								
Wages	40.4%	56,730	39.6%	41,083	52,042	49.5%	10,959	26.7%
Employer Costs	20.6%	28,850	20.6%	21,368	23,223	22.1%	1,855	8.7%
Power	9.4%	13,190	8.8%	9,145	4,640	4.4%	(4,505)	(49.3%)
Chemicals	3.8%	5,400	3.9%	4,050	1,763	1.7%	(2,287)	(56.5%)
Maint & Repair	8.5%	11,900	8.7%	9,000	6,147	5.8%	(2,853)	(31.7%)
Permits	3.6%	5,000	4.8%	5,000	5,826	5.5%	826	16.5%
Equipment Rental	3.2%	4,500	3.9%	4,000	9,074	8.6%	5,074	126.9%
Other Direct Costs	10.5%	14,792	9.8%	10,157	2,491	2.4%	(7,666)	(75.5%)
Operational Expenses	100.0%	140,362	100.0%	103,803	105,206	100.0%	1,403	1.4%
Drainage Income (Loss)	30.7%	43,144	32.6%	33,824	32,381	30.8%	(1,443)	(4.3%)
6.1% Net Admin Alloc	30.8%	43,200	30.6%	31,737	29,431	28.0%	(2,306)	(7.3%)
Reserve Expenditures	0.0%		0.0%		2,352	2.2%	2,352	0.0%
Total Net Income (Loss)	0.0%	(56)	2.0%	2,087	598	0.6%	(1,489)	(71.3%)
SECURITY								
REVENUES								
Security Charges	95.5%	1,183,210	95.5%	887,400	887,872	96.5%	472	0.1%
Interest Earnings	0.0%	400	0.0%	300	217	0.0%	(83)	(27.7%)

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH MARCH 2015

	% of Annual		% of YTD		YTD		YTD VARIANCE	
	Total	Budget	Total	Budget	Actuals	Total	Amount	%
Other Income	4.5%	\$55,160	4.5%	\$41,364	\$32,328	3.5%	(\$9,036)	(21.8%)
Total Security Revenues	100.0%	1,238,770	100.0%	929,064	920,417	100.0%	(8,647)	(0.9%)
EXPENSES (excluding depreciation)								
Wages	58.2%	637,600	58.0%	464,400	452,975	57.3%	(11,425)	(2.5%)
Employer Costs	32.6%	357,500	33.3%	266,650	256,869	32.5%	(9,781)	(3.7%)
Equipment Repairs	0.4%	4,400	0.4%	3,303	1,435	0.2%	(1,868)	(56.6%)
Vehicle Maintenance	0.6%	6,700	0.6%	5,025	7,473	0.9%	2,448	48.7%
Vehicle Fuel	1.9%	20,550	2.0%	15,695	14,871	1.9%	(824)	(5.3%)
Off Duty Sheriff Patrol	0.5%	6,000	0.6%	4,500	6,262	0.8%	1,762	39.2%
Other	5.7%	62,260	5.1%	40,814	50,023	6.3%	9,209	22.6%
Operational Expenses	100.0%	1,095,010	100.0%	800,387	789,908	100.0%	(10,479)	(1.3%)
Security Income (Loss)	13.1%	143,760	16.1%	128,677	130,509	16.5%	1,832	1.4%
20.3% Net Admin Alloc	13.1%	143,765	13.2%	105,615	97,982	12.4%	(7,633)	(7.2%)
Total Net Income (Loss)	0.0%	(5)	2.9%	23,062	32,527	4.1%	9,465	41.0%
SOLID WASTE REVENUES								
Solid Waste Charges	99.9%	631,830	99.9%	473,868	475,397	100.0%	1,529	0.3%
Interest Earnings	0.1%	400	0.1%	300	197	0.0%	(103)	(34.3%)
Total Solid Waste Revenues	100.0%	632,230	100.0%	474,168	475,594	100.0%	1,426	0.3%
EXPENSES (excluding depreciation)								
CWRS Contract	92.1%	549,840	94.0%	412,380	414,858	94.0%	2,478	0.6%
Sacramento County Admin Fee	5.9%	34,920	6.0%	26,190	26,262	6.0%	72	0.3%
HHW Event	2.0%	12,000	0.0%			0.0%		0.0%
Operational Expenses	100.0%	596,760	100.0%	438,570	441,120	100.0%	2,550	0.6%
Solid Waste Income (Loss)	5.9%	35,470	8.1%	35,598	34,474	7.8%	(1,124)	(3.2%)
5.0% Net Admin Alloc	5.9%	35,410	5.9%	26,014	24,124	5.5%	(1,890)	(7.3%)
Total Net Income (Loss)	0.0%	60	2.2%	9,584	10,350	2.3%	766	8.0%
OVERALL NET INCOME(LOSS)	100.0%	188	100.0%	111,587	217,573	100.0%	105,986	95.0%

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH MARCH 2015

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
REVENUES								
Water Charges	33.3%	\$1,963,040	32.7%	\$1,433,172	\$1,331,653	31.2%	(\$101,519)	(7.1%)
Sewer Charges	21.8%	1,286,784	22.1%	965,191	965,489	22.6%	298	0.0%
Drainage Charges	3.1%	183,456	3.1%	137,592	137,599	3.2%	7	0.0%
Security Charges	20.1%	1,183,210	20.3%	887,400	887,872	20.8%	472	0.1%
Solid Waste Charges	10.7%	631,830	10.8%	473,868	475,397	11.1%	1,529	0.3%
Other Income	2.0%	119,810	2.0%	88,497	78,624	1.8%	(9,873)	(11.2%)
Interest Earnings	0.0%	1,190	0.0%	875	1,441	0.0%	566	64.7%
Property Taxes	8.8%	519,960	8.9%	389,970	389,970	9.1%		0.0%
Total Revenues	100.0%	5,889,280	100.0%	4,376,565	4,268,045	100.0%	(108,520)	(2.5%)
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	13.8%	810,420	13.8%	586,902	594,987	14.8%	8,085	1.4%
Employer Costs	7.0%	412,790	7.2%	305,599	293,540	7.3%	(12,059)	(3.9%)
Power	6.9%	406,913	6.7%	285,625	262,456	6.5%	(23,169)	(8.1%)
Chemicals	4.1%	240,200	3.6%	153,475	93,392	2.3%	(60,083)	(39.1%)
Maint & Repair	5.9%	345,470	5.8%	248,970	191,985	4.8%	(56,985)	(22.9%)
Meters/Boxes	0.9%	54,000	0.9%	37,250	21,560	0.5%	(15,690)	(42.1%)
Lab Tests	1.3%	74,250	1.1%	48,750	56,946	1.4%	8,196	16.8%
Permits	1.1%	65,600	1.3%	56,100	61,840	1.5%	5,740	10.2%
Training/Safety	0.3%	19,752	0.3%	14,617	9,380	0.2%	(5,237)	(35.8%)
Equipment Rental	0.9%	50,500	0.7%	31,000	46,427	1.2%	15,427	49.8%
Other	8.1%	474,144	7.9%	337,499	286,513	7.1%	(50,986)	(15.1%)
Subtotal Water/Sewer/Drainage	50.2%	2,954,039	49.4%	2,105,787	1,919,026	47.6%	(186,761)	(8.9%)
Security								
Wages	10.8%	637,600	10.9%	464,400	452,975	11.2%	(11,425)	(2.5%)
Employer Costs	6.1%	357,500	6.3%	266,650	256,869	6.4%	(9,781)	(3.7%)
Off Duty Sheriff Patrol	0.1%	6,000	0.1%	4,500	6,262	0.2%	1,762	39.2%
Other	1.6%	93,910	1.5%	64,837	73,802	1.8%	8,965	13.8%
Subtotal Security	18.6%	1,095,010	18.8%	800,387	789,908	19.6%	(10,479)	(1.3%)
Solid Waste								
CWRS Contract	9.3%	549,840	9.7%	412,380	414,858	10.3%	2,478	0.6%
Sacramento County Admin Fee	0.6%	34,920	0.6%	26,190	26,262	0.7%	72	0.3%
HHW Event	0.2%	12,000	0.0%			0.0%		0.0%
Subtotal Solid Waste	10.1%	596,760	10.3%	438,570	441,120	10.9%	2,550	0.6%
General / Admin								
Wages	9.4%	552,900	9.4%	402,900	299,599	7.4%	(103,301)	(25.6%)
Employer Costs	5.2%	305,000	5.3%	226,650	164,294	4.1%	(62,356)	(27.5%)
Insurance	1.3%	77,290	1.4%	57,964	61,235	1.5%	3,271	5.6%
Legal	0.5%	30,000	0.5%	22,500	60,778	1.5%	38,278	170.1%
Office Supplies	0.4%	22,800	0.4%	17,100	15,158	0.4%	(1,942)	(11.4%)
Director Meetings	0.3%	18,000	0.3%	13,500	11,400	0.3%	(2,100)	(15.6%)
Telephones	0.1%	4,800	0.1%	3,600	4,163	0.1%	563	15.6%
Information Systems	1.3%	79,400	1.5%	63,626	63,933	1.6%	307	0.5%
Community Communications	0.1%	5,900	0.1%	4,050	1,346	0.0%	(2,704)	(66.8%)
Postage	0.4%	22,202	0.4%	16,652	15,635	0.4%	(1,017)	(6.1%)
Janitorial/Landscape Maint	0.3%	17,820	0.3%	13,365	15,748	0.4%	2,383	17.8%
Other	1.8%	107,171	1.8%	78,327	166,881	4.1%	88,554	113.1%
Subtotal General / Admin	21.1%	1,243,283	21.6%	920,234	880,170	21.8%	(40,064)	(4.4%)
Total Operating Expenses	100.0%	5,889,092	100.0%	4,264,978	4,030,224	100.0%	(234,754)	(5.5%)
Operating Income (Loss)	100.0%	188	100.0%	111,587	237,821	100.0%	126,234	113.1%
Non-Operating Expenses								
Water Reserve Expenditure	0.0%		0.0%		12,384	61.2%	12,384	0.0%
Sewer Reserve Expenditure	0.0%		0.0%		5,513	27.2%	5,513	0.0%
Drainage Reserve Expenditure	0.0%		0.0%		2,352	11.6%	2,352	0.0%
Total Non-Operating Expenses	0.0%		0.0%		20,249	100.0%	20,249	0.0%
Net Income (Loss)	100.0%	188	100.0%	111,587	217,572	100.0%	105,985	95.0%

MEMORANDUM

Date: April 9, 2015
To: Security Committee
From: Greg Remson, Security Chief
Subject: Security Report for the Month of March 2015

OPERATIONS

With the dry and warmer weather, rattlesnakes are back.

I have received about 25 applications for the vacant Security Gate Officer position and hope to hold interviews soon.

The Security Patrol Officer is still out on medical leave. There is no tentative return date.

INCIDENTS OF NOTE

March 2, Monday, reported at 9:40 a.m. on Domingo Drive. Burglary. Property removed from the house during an open house that occurred on March 1. Referred to Sacramento Sheriff's Department (SSD) for a report.

March 2, Monday, reported at 10:18 a.m. on Poncho Conde Circle. Theft of a brown rabbit yard statue from the front yard. Referred to SSD for a report.

March 2, Monday, reported at 4:20 p.m. on Guadalupe Drive. Burglary. Property removed from the house during an open house that occurred on March 1. Referred to SSD for a report.

March 3, Tuesday, reported at 7:38 p.m. on Via De Robles. Burglary. Theft of prescription medication and cash. No forced entry. Referred to SSD for a report.

March 4, Wednesday, reported at 5:37 p.m. in the parking lot near El Gallo Restaurant. Theft. The victim had parked his motorcycle near the restaurant and went into the restaurant. He cable locked his helmet and jacket to the motorcycle. When he returned about an hour later the helmet, jacket and saddlebags were gone. The cable had been cut. Referred to SSD for a report.

March 8, Sunday, reported at 1:41 p.m. at the Gazebo playground. Graffiti written on table. Rancho Murieta Association (RMA) maintenance notified.

March 10, Tuesday, reported at 9:36 a.m. on Sonora Drive. Theft of a decorative landscape rock from the front yard. Referred to SSD for a report.

March 10, Tuesday, reported at 9:52 p.m. on Camino De Luna. Theft of hubcaps from a vehicle that was parked in the driveway. Referred to SSD for a report.

March 15, Sunday, reported at 10:00 p.m. at the Country Store. DUI arrest. Report of a vehicle driving on Jackson Road that was unable to maintain their lane and was driving into oncoming traffic. Located at Country Store w/driver slumped over the steering wheel. Held for California Highway Patrol (CHP) who arrested the driver for DUI.

March 20, Friday, reported at 6:30 p.m. at North Gate. Public intoxication. Adult resident daughter was under the influence and unable to walk the rest of the way home. Mother was contacted and retrieved daughter.

March 25, Wednesday, reported at 8:40 a.m. on the Pedestrian Bridge. Black spray paint on underside of bridge. Unable to decipher. RMA maintenance notified.

March 25, Wednesday, reported at 6:56 p.m. on Puerto Drive. Theft of rubber mats that were left near the curb. Referred to SSD for report.

During the month of March, District Security Patrol Officers also responded to complaints of loud parties, disturbances, and trespassing.

RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

The meeting was held on March 2, 2015 at the Rancho Murieta Association (RMA) office. There were no hearings. The next meeting was scheduled for April 6, 2015.

NEW NORTH GATE

The power was turned on to the gate building last Friday. This allowed the electricians to complete their hook ups, lighting installation, and testing. They finished yesterday. The barcode readers and gate operators at the gate building have been installed and are being calibrated. The intercoms have been installed. The DSX vendor should be here today or Friday to install the new DSX panels, which communicate with the barcode readers and gate software to open the gates. This will allow testing of the system. If all goes as planned, the gate building and gates should be operable early next week.

The new North Gate building and lanes will be made operational on Monday April 13. This will involve vendors from the gate operator/barcode reader, DSX, fiber (cable), software, and the District's IT team. If all works out it should be a seamless changeover with minor down time.

Demolition of the old North Gate is scheduled to begin on Tuesday, April 14, 2015.

MEMORANDUM

Date: April 10, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Water/Wastewater/Drainage Report

The following is District Field Operations information and projects staff has worked on since the last Board meeting.

WATER

Water Treatment Plant #1 is offline and under rehabilitation. Water Treatment Plant #2 was set as high as 1.75 MGD, but is currently at 1.3 million gallons per day (MGD). Total potable water production for March 2015 was approximately 31.01 (MG) or 95.2 acre-feet (AF). This is approximately 382 gallons per day of production per connection, or 139 gallon per resident based on potable water usage.

WATER SOURCE OF SUPPLY

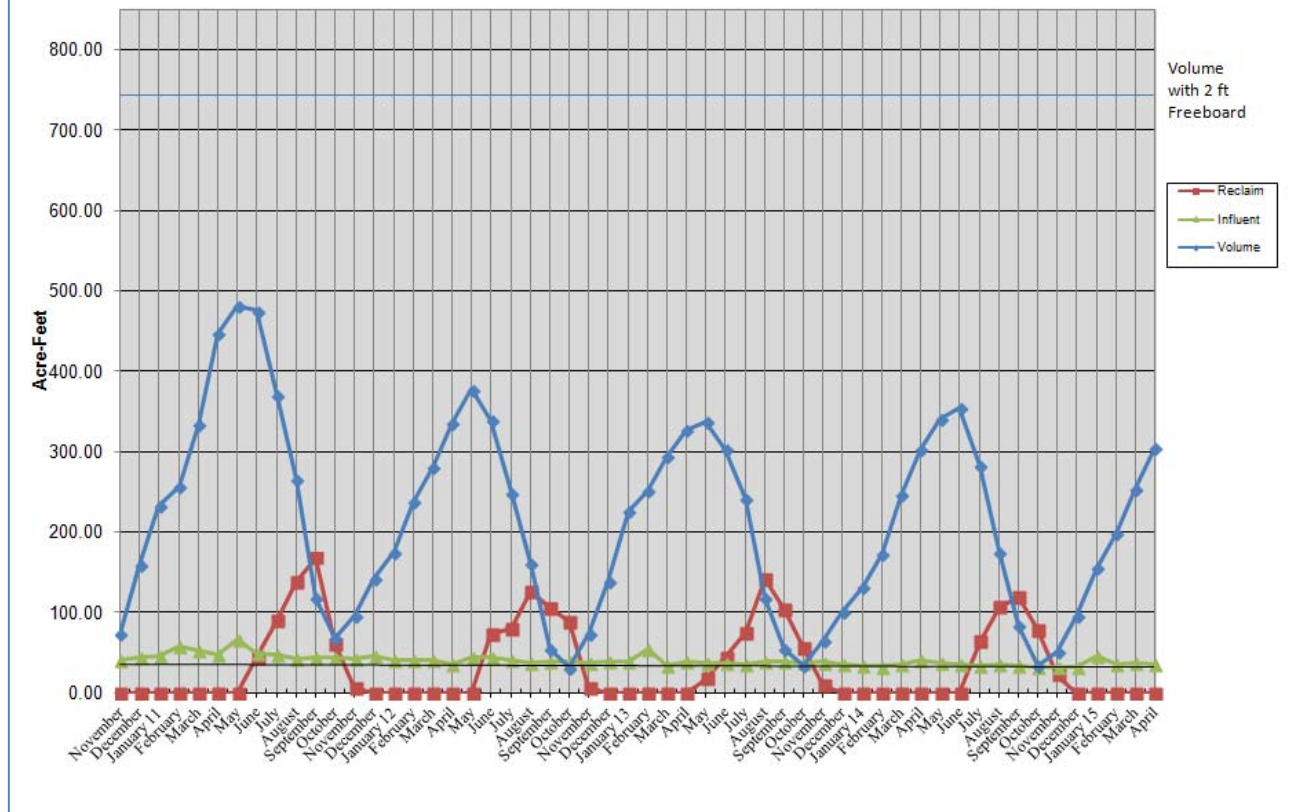
On March 4, 2015, the combined raw water storage for Calero, Chesbro, and Clementia Reservoirs measured approximately 1,493 MG (4,584 AF) of which 1,330 MG (4,081 AF) was usable due to dead storage. For Calero and Chesbro Reservoirs alone, the storage measured 988.5 MG (3,033 AF), or 939.1 MG (2,580.8 AF) usable. For reference, an average year's production has been 580.1 MG (1,781 AF). The reservoirs are at 98.4 percent capacity as measured to the reservoir spillways.

We received a variance from the Division of Safety of Dams to install stop logs in our reservoir spillways early this year. As luck would have it, we managed to top off the reservoirs just as the Cosumnes River flow dropped off below our eligible flow of 70 cubic feet per second for pumping. We received 0.19" of rain in March. So far this diversion season, we have pumped around 588 MG (1,805 AF) from the Cosumnes River to our storage reservoirs. As of this report, the river flow is at 50 cfs. California remains in the worst possible drought category.

WASTEWATER TREATMENT, COLLECTION AND RECLAMATION

Influent wastewater flow averaged 0.372 million gallons a day, for a total of 11.5 MG, (35.4 AF) for March. This is approximately 146 gpd per sewer connection. Secondary wastewater storage measured 90.5 MG (277.7 AF) on April 1, 2015 of which 85.6 MG (262.8 acre-feet) is usable volume. No tertiary recycled water was delivered the Rancho Murieta Country Club (RMCC) in March as the tertiary recycling plant is off for the winter season. The graph below shows where our secondary storage is comparable to previous years, measured on the first Wednesday of each month.

Volume of Secondary Wastewater in Reservoirs 2011-2014



Utility staff maintenance this past month included treating roots in manholes and raising a manhole behind De La Pena that had been buried by a foot of dirt.

DRAINAGE / CIA DITCH

Staff conducted pre-, during, and post stormwater inspections prior to the heavy rain received in March to ensure that there were no blockages or potential for debris to block culvert pipes and to ensure drainage flow. Many residents and staff reported that that rain event was the heaviest they had ever seen here in Rancho Murieta in that short period of time. As the weather is warming up, staff has begun making repairs and cutting vegetation in the CIA ditch to make it operational for the upcoming irrigation season.

WATER METERING AND UTILITY STAFF WORK

Utility staff replaced ten (10) ¾" water meters, one (1) 1" water meter, and one (1) MXU. Staff repaired five (5) water service leaks. Staff also completed seventeen (17) underground service alerts (USAs), seven (7) toilet rebate inspections, and thirty-four (34) Utility Star service orders.

AUGMENTATION WELL

Again, no bids were received for our project even with our revised bid packet. Even with the Federal government announcement this past week that drillers are allowed to work without specifications or bonding, the booked schedule of well drillers does not leave us in a good situation

to receive interest in drilling a well here. The June schedule finish date and bonding requirements has become a problem for the few drillers. Despite these aforementioned issues, we will put the project out to bid again and do what we can to attract interest in our project.

We are still working on obtaining Right-of-Entry agreements from the property owners for the potential well sites.

THE INN AT MURIETA, MURIETA GARDENS INFRASTRUCTURE, AND RETREATS WEST

We attended a preconstruction conference held by Poelman Construction. Currently, no master project schedule is available for any of the projects. The District will inspect installation of water, sewer, and drainage underground utilities as well as enforce the Storm Water Pollution Prevention Plan – Best Management Practices during the project.



2014 DIVERSION REPORT

Presentation by

Jack Fiori, Vice President
Cal-Waste Recovery Systems

MEMORANDUM

Date: April 9, 2015
To: Board of Directors
From: Finance Committee Staff
Subject: Consider Adoption of District Policy #P2015-06, District Investment Policy

RECOMMENDED ACTION

Adopt District Policy #P2015-06, District Investment Policy. This policy supersedes District Policy 2010-04.

BACKGROUND

The District is required by law to annually review its investment policy. As in the past, the District has requested Lauren Brant, PFM Asset Management LLC, to review the Investment Policy to ensure it is in compliance with applicable California Government Code statutes regulating the investment of public funds. While the Investment Policy is in compliance, PFM Asset Management is recommending two (2) revisions and one (1) addition to the policy.

The only two (2) revisions are recommended to Exhibit "A" Permitted Investments: commercial paper extending the maximum maturity from 180 days to 270 days and negotiable certificates of deposit extending maximum maturity from 180 days to 2 years.

The one (1) addition is to add language to permit investment in debt of select supranational organizations.

Allison Kaune, PFM Asset Management, LLC, attended the April 3, 2015 Finance Committee meeting. PFM is the Investment Advisor to the California Asset Management Program (CAMP), in which we have a portion of our investments (i.e., the portion of our investments which are invested outside of LAIF).

The Finance Committee recommends approval.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Financial	Policy # P2015-06
Title:	District Investment Policy	

PURPOSE

This statement is intended to provide policy and direction to the Finance Officer of the District for the prudent and beneficial use of all funds and monies of the District without regard to source or restrictions. Any reference to portfolio shall mean the total of District cash and securities under management by the Finance Officer. Permitted investments shall be listed in Exhibit A.

AUTHORITY

The Government Code of the State of California (Government Code), primarily section 53601 and related subsections authorizes the types of investment vehicles allowed in a California local agency's portfolio. The investment vehicles emphasize preservation of capital and are a conservative set of investments. The authority to invest (as defined in the Government Code) is delegated to the local agency's legislative body for re-delegation to its finance officer. Under no circumstances is the local agency finance officer permitted to purchase an investment that is not specifically authorized by law and within the scope of investments delegated by the local agency's governing Board.

BASIC POLICY AND OBJECTIVES

The Rancho Murieta Community Services District investment policy is a conservative policy guided by three principles of public fund management. In specific order of importance the three principles are:

- 1) Safety of Principal. Investments shall be undertaken in a manner which first seeks to preserve portfolio principal.
- 2) Liquidity. Investments shall be made with maturity dates that are compatible with cash flow requirements and which will permit easy and rapid conversion into cash, at all times, without a substantial loss of value.
- 3) Return on Investment. Investments shall be undertaken to produce an acceptable rate of return after first consideration for principal and liquidity.

Approved by Rancho Murieta Community Services District Board of Directors	
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FOLLOWING ARE OBJECTIVES:

DIVERSIFICATION The District shall maintain a portfolio of authorized investments with diversified maturities, issuers and security types to avoid the risk inherent in over investing in any one sector. The Finance Officer shall evaluate or cause to have evaluated each potential investment, seeking quality of issuer, underlying security or collateral, potential negative effects of market volatility on the investment and shall diversify the portfolio to reduce exposure and assure adherence to the Basic Policy and Objectives paragraph of this policy.

PRUDENT INVESTOR STANDARD Investments will be made with the same standard of care that persons of prudence, discretion and intelligence exercise when managing their own affairs, not for speculation, but for investment with particular consideration for safety of capital as well as probable income derived.

REPORTING REQUIREMENTS Each month the Finance Officer shall prepare and submit a report of investment transactions to the Board of Directors. This report will be sufficiently detailed to provide information for investment evaluation.

PERFORMANCE REVIEW An annual appraisal of the investment portfolio shall be conducted to evaluate the effectiveness of the District's investment program. The purpose of this review, in addition to evaluation of performance, is to provide the platform for recommendations of change and improvements to the portfolio to the Board of Directors.

GRANDFATHER CLAUSE Any investment held by the District at the time of this policy is adopted shall not be sold to conform to any part of this policy unless its sale is judged to be prudent by the Finance Officer.

CONFLICTS OF INTEREST The Finance Officer shall perform his/her duties under this Investment Policy in accordance with the provisions of Section 1126 of the Government Code as well as any other state law referred to in this policy.

EXCEPTIONS When the Finance Officer determines that an exception to one of the numerical limits is in the best interest of the District, such exception is permitted as long as it is consistent with applicable State and Federal laws. Exceptions to this policy shall be reported to the Board of Directors within five working days along with a detailed explanation for the variance.

CONFLICTS In the event any provision of this Statement of Investment Policy is in conflict with any of the statutes referred to herein or any other State or Federal statute, the provisions of each statute shall govern.

SAFEKEEPING All securities purchased may be delivered against payment and held in safekeeping pursuant to a safekeeping agreement. All financial institutions shall be instructed to mail confirmations and safekeeping receipts directly to the Finance Officer of the District.

EXHIBIT “A”

PERMITTED INVESTMENTS

	<u>Investment Type</u>	<u>Maximum Investment</u>	<u>Maximum Maturity</u>
1)	Investment pool authorized under CA Account Statutes governed by Government Code Sections 16429.1-16429.4	\$50 million ¹	Liquid
2.	California Asset Management Program (CAMP)	Unlimited	Liquid Account
3)	U.S. Treasury Obligations	Unlimited	5 Years
4)	Bank Savings Account	25%	Liquid Account
5)	Federal Agencies	75%	5 Years
6)	Commercial Paper	20%	180 <u>270</u> Days
7)	Negotiable Certificates of Deposit	20%	180 Days <u>2 Years</u>
8)	Re-purchase Agreements	20%	180 Days
9)	Corporate Debt	25%	5 Years
<u>10)</u>	<u>Supranational Debt</u>	<u>30%</u>	<u>5 Years</u>

ADDITIONAL LIMITS ON INVESTMENTS:

- 1) No notes.
- 3) U.S. Treasury Obligations are limited to Treasury Bills, Treasury Notes, and Treasury Bonds.
- 4) Bank Savings Accounts must be collateralized at 110% of account balance.
- 5) Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- 6) Must be a U.S. corporation with over \$500 million in assets. The commercial paper must be of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization. The District may purchase no more than 10 percent of the outstanding commercial paper of any single issuer. Additionally, District purchases may not exceed 10% per issuer.
- 7) Negotiable certificates of deposit must be issued by a nationally or state-chartered bank, a savings association, or a federal association (as defined by Section 5102 of the Financial Code), or a state or federal credit union, or by a state-licensed branch of a foreign bank. Purchases are limited to institutions which have long-term debt rated in the “A: category or higher, or the equivalent, by a nationally recognized rating organization.

- 8) The District will enter into repurchase agreements only with primary government securities dealers as designated by the Federal Reserve Bank of New York. Repurchase agreements shall be governed by a master repurchase agreement adopted by the Public Securities Association. All securities underlying repurchase agreements shall be delivered to the District's custodial bank, or be handled under a properly executed "tri-party" custodial arrangement. Collateral for repurchase agreements is restricted to U.S. Treasury issues or Federal Agency issues.

The underlying collateral must be at least 102% of the repurchase agreement amount. If the value of securities held as collateral slips below 102% of the value of the cash transferred, then additional cash or acceptable securities must be delivered to the third party custodian. Market value shall be recalculated each time there is a substitution of collateral. For repurchase agreements with terms to maturity of greater than three days, the value of the collateral securities shall be marked to market weekly by the custodian, and if additional collateral securities is required, then that collateral must be delivered within two business days. If a collateral deficiency is not corrected within two days, the collateral securities will be liquefied.

A perfect first security interest in the collateral securities, under the Uniform Commercial Code, shall be created for the benefit of the District. Collateral securities shall be held free and clear of any lien and shall be an independent third party acting solely as an agent for the District, and such third party shall be (i) a Federal Reserve Bank, or (ii) a bank which is a member of the Federal Deposit Insurance Corporation and which has combined capital, surplus, and undivided profits of not less than \$50 million.

- 9) Purchases are limited to corporate and depository institution debt securities issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment shall be rated "A" or better by a nationally recognized rating service. District purchases may not exceed 10% per issuer.

10) Must be United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank. Investments under this subdivision shall be rated "AA" or better by an NRSRO.

¹Limits subject to change; established by State Treasurer.

March 26, 2015

Memorandum

To: Darlene Gillum, General Manager
Suzanne Lindenfeld, District Secretary
Rancho Murieta Community Services District

From: Lauren Brant, Managing Director
Allison Kaune, Sr. Managing Consultant
PFM Asset Management, LLC

Re: Rancho Murieta 2015 Investment Policy Review

We have reviewed the District's Investment Policy (Policy). The Policy is in compliance with all applicable California Government Code statutes regulating the investment of public funds. There are no changes that need to be made at this time; however, we are recommending two changes and one addition that may increase investment opportunities.

Policy Recommendations

We recommend the following changes to the Permitted Investments section of the Policy:

- *Commercial paper:* Extend maximum maturity from 180 days to 270 days.
- *Negotiable Certificates of Deposit (NCDs):* Extend maximum maturity from 180 days to 2 years.
- Add language to permit investment in debt of select *supranational organizations*.

Allowing for investment in longer maturity commercial paper and negotiable CDs may create additional investment opportunities in two sectors that are currently offering value. With the potential for additional return there is also the possibility of increased credit and interest rate risk. These risks are mitigated through PFM's thorough credit process, maximum sector limits that are currently more restrictive than the California Government Code, and ensuring the District's operational and liquidity requirements are being met.

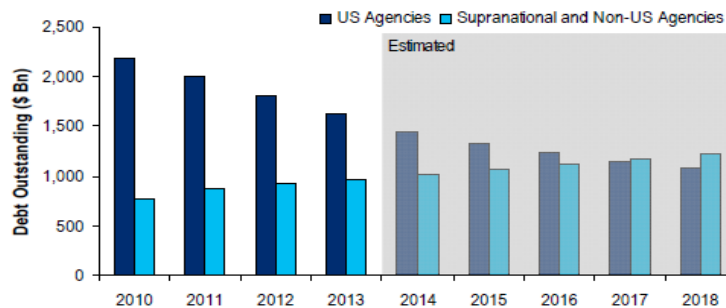
We also recommend language be added to the Permitted Investments section, allowing investment in the debt of certain Supranational organizations, as permitted by California Government Code 53601(q) effective January 1, 2015. AB 1933, which added subsection (q) to Government Code §53601, now allows local agencies to invest in the senior debt obligations of three "supranational issuers", specifically the International Bank for Reconstruction and Development (e.g., World Bank), International Finance Corporation, and Inter-American Development Bank. LAIF already had the ability to invest in supranational issuers.



Supranational debt is the term for debt of an international or multi-lateral financial agency; the debt is used to finance economic and infrastructure development, environmental protection, poverty reduction and renewable energy around the globe. Large supranational debt is rated AAA by most Nationally Recognized Statistical Rating Organizations (NRSRO) as these entities are well-capitalized, have significant capital commitments from a diverse capital base, conservative lending and risk management practices, and strong supervision. In addition, the debt is highly liquid and issued in a wide range of maturities that frequently include 2-5 year maturities.

One of the primary reasons we recommend adding this sector is to open up a new asset class for the City's portfolios. Having a broader opportunity set is important as the mandated winding down of Federal Home Loan Mortgage Corporation (FHLMC) and the Federal National Mortgage Association (FNMA) will result in reduced Agency supply going forward. In contrast, as evidenced in the chart below, supranational debt is expected to grow over the same time period.

Figure 3. Market Size Projection



Source: Citi Research

PFM recommends that the District mirror the language in California Government Code, which is included in the blue-lined version of the Policy, and includes the following restrictions on investment in this asset class:

- Credit rating of 'AA' or its equivalent or better by a NRSRO
- Maximum remaining maturity of 5 years or less
- Maximum allocation to the sector of 30%

As always, please contact us if you have any questions.

MEMORANDUM

Date: April 9, 2015
To: Board of Directors
From: Darlene J. Gillum, General Manager
Subject: Consider Ratification and Extension of Disability Leave of District Employee

RECOMMENDED ACTION

Ratify and extend the medical leave of District employee Joyce Czerwinsky to May 22, 2015.

BACKGROUND

At the 2015 Board Goal Workshop, the Board approved a 45-day disability leave for Joyce Czerwinsky that expired on March 27, 2015. As Joyce has not yet been released for return to duty, her disability leave is requested to be extended through May 22, 2015. This extension will allow for further consideration by the Board at the May 20, 2015 Board Meeting if needed.

MEMORANDUM

Date: April 3, 2015
To: Board of Directors
From: Personnel Committee Staff
Subject: Consider Adoption of Resolution R2015-04, CalPERS Employer Paid Member Contribution for Represented Employees

RECOMMENDED ACTION

Adopt Resolution R2015-04, amending the amount of Employer Paid Member Contributions (EPMC) to Public Employees Retirement System (PERS) for represented employees from four percent (4%) to two percent (2%), effective January 1, 2015.

BACKGROUND

An agreement was reached between the District and Operating Engineers Local 3 (OE-3) during recent labor negotiations for the represented employees to increase their member contribution to 5% of the employee's PERS retirement contribution effective January 1, 2015; 6% of the employee's PERS retirement contribution effective January 1, 2016; and 7% of the employee's PERS retirement contribution effective January 1, 2017.

With these changes, the District's Employer Paid Member Contribution (EPMC) is reduced to 2% effective January 1, 2015, 1% effective on January 1, 2016, and 0% effective January 1, 2017.

CalPERS requires this change to be documented by resolution. This resolution covers calendar year 2015. Separate resolutions will be required for 2016 and 2017.

RESOLUTION R2015-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF RANCHO MURIETA COMMUNITY SERVICES DISTRICT AMENDING THE AMOUNT OF EMPLOYER PAID TAX DEFERRING MEMBER CONTRIBUTIONS TO THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

WHEREAS, the governing body of the Rancho Murieta Community Services District has the authority to implement Government Code Section 20691;

WHEREAS, the governing body of the Rancho Murieta Community Services District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the Rancho Murieta Community Services District of a Resolution to commence said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the Rancho Murieta Community Services District has identified the following conditions for the purpose of its election to pay EPMC:

- ❖ This benefit shall apply to all employees of Group One (Represented)
- ❖ This benefit shall consist of paying two percent (2%) of the normal member contributions as EPMC.

WHEREAS, the effective date of this Resolution shall be January 1, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Rancho Murieta Community Services District elects to pay EPMC, as set forth above.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District at their regular meeting held on this 14th day of December 2011 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Gerald Pasek, President of the Board
Rancho Murieta Community Services District

[seal]

Attest:

Suzanne Lindenfeld, District Secretary

MEMORANDUM

Date: April 3, 2015
To: Board of Directors
From: Personnel Committee Staff
Subject: Consider Adoption of Resolution R2015-05, CalPERS Employer Paid Member Contribution for Unrepresented Employees

RECOMMENDED ACTION

Adopt Resolution R2015-05, amending the amount of Employer Paid Member Contributions (EPMC) to Public Employees Retirement System (PERS) for unrepresented employees from four percent (4%) to two percent (2%), effective May 1, 2015.

BACKGROUND

An agreement was reached between the District and Operating Engineers Local 3 (OE-3) during recent labor negotiations for the represented employees to increase their member contribution to 5% of the employee's PERS retirement contribution effective January 1, 2015; 6% of the employee's PERS retirement contribution effective January 1, 2016; and 7% of the employee's PERS retirement contribution effective January 1, 2017.

With these changes, the District's Employer Paid Member Contribution (EPMC) is reduced to 2% effective January 1, 2015, 1% effective on January 1, 2016, and 0% effective January 1, 2017.

CalPERS requires this change to be documented by resolution. This resolution covers calendar year 2015. Separate resolutions will be required for 2016 and 2017.

Resolution 2015-05 applies the same EPMC reduction to 2% for unrepresented employees effective May 1, 2015.

RESOLUTION R2015-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF RANCHO MURIETA COMMUNITY SERVICES DISTRICT AMENDING THE AMOUNT OF EMPLOYER PAID TAX DEFERRING MEMBER CONTRIBUTIONS TO THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

WHEREAS, the governing body of the Rancho Murieta Community Services District has the authority to implement Government Code Section 20691;

WHEREAS, the governing body of the Rancho Murieta Community Services District has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the Rancho Murieta Community Services District of a Resolution to commence said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the Rancho Murieta Community Services District has identified the following conditions for the purpose of its election to pay EPMC:

- ❖ This benefit shall apply to all employees of Group Two (Unrepresented)
- ❖ This benefit shall consist of paying two percent (2%) of the normal member contributions as EPMC.

WHEREAS, the effective date of this Resolution shall be May 1, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Rancho Murieta Community Services District elects to pay EPMC, as set forth above.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District at their regular meeting held on this 15th day of April, 2015 by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Gerald Pasek, President of the Board
Rancho Murieta Community Services District

[seal]

Attest:

Suzanne Lindenfeld, District Secretary

MEMORANDUM

Date: April 3, 2015
To: Board of Directors
From: Improvements Committee Staff
Subject: Consider Adoption of the Easement for Recycled Water at Retreats West

RECOMMENDED ACTION

Adopt Resolution R2015-03, accepting easement for recycled water at Retreats West.

BACKGROUND

The attached easement is required for the approval of the Final Map and Improvement Plans for the Retreats West subdivision. It is a Recycled Water Line Easement from Murieta Club Properties, LLC, which grants the Recycled Water Line Easement rights for the purposes of digging, constructing, reconstructing, repairing and forever maintaining recycled water line.

The Improvements Committee recommends adoption.

RESOLUTION NO. R2015-03

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
ACCEPTING OF EASEMENTS**

BE IT RESOLVED by the Board of Directors of the Rancho Murieta Community Services District that the District accept the Assignment of Easement Rights from William Geyer and Naida West, dated December 15, 2014, a copy of which is attached (Attachment A); and

The Recycled Water Line Easement from Murieta Club Properties. LLC, which grants the Recycled Water Line Easement rights for the purposes of digging, constructing, reconstructing, repairing and forever maintaining recycled water line, a copy of which is attached (Attachment A).

It is hereby accepted by the Board of Directors on behalf of the District, that the Board of Directors does hereby authorize and consent to the recordation of the Easements, and that the District Secretary is authorized and directed to record the Easements with the Sacramento County Recorder's Office.

PASSED AND ADOPTED this 15th day of April, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Gerald Pasek, President of the Board
Rancho Murieta Community Services District

Attest:

Suzanne Lindenfeld
District Secretary

Recording requested by, and
when recorded return to:

Rancho Murieta Community Services District
P.O. Box 1050
15160 Jackson Road
Rancho Murieta, CA 95683

Portion APN 073-0190-108

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT OF EASEMENT
Recycled Water Line Easement

Conveyance to government agency -- exempt from recording fees (Government Code sections 6103 & 27383) and documentary transfer tax (Revenue and Taxation Code section 11922).

MURIETA CLUB PROPERTIES, LLC, a Delaware Limited Liability Company ("Grantor"), the owner of that certain real property ("Property") located in the unincorporated area of the County of Sacramento, State of California, which is known as a portion of County Assessor's Parcel No.3 and Parcel 6, as shown in Exhibit B, grants to Rancho Murieta Community Services District, a local government agency ("District"), a permanent and non-exclusive easement in gross (the "Easement") over, across and under a strip of the Property as described on the attached Exhibit A and as shown on the attached Exhibit B for the survey, design, installation, construction, excavation, use, operation, maintenance, repair, inspection, expansion, improvement, modification, removal, relocation and replacement of a recycled water line and related valves, fittings, equipment, facilities and appurtenances; together with the following rights: (a) to reasonable ingress to, and egress from, the Easement over and across Grantor's lands for such purposes; (b) to temporarily use Grantor's lands contiguous to the Easement as may be necessary during construction-related activities; (c) to trim, cut down, clear away or remove any trees, brush, roots, other vegetation or other obstructions on the Easement that now or in the future may obstruct or interfere with the use of the Easement or access to the Easement area or pose a hazard to District equipment, facilities, employees or contractors; (d) to use gates on the Property in fences that may cross the Easement or that restrict access to the Easement; and (e) to mark the location of underground utilities by suitable markers set and maintained on the land surface above the utility line.

This Easement shall be subject to the following terms and conditions:

1. District shall have the right to use the Easement at any time without prior notice to Grantor as may be necessary or convenient for the purposes and rights described above. The Easement rights may be exercised by District and any of its employees, officers and authorized agents and contractors.

2. Grantor shall not disturb or tamper with any pipeline, valve, fitting, equipment, facility or appurtenance that District may construct or install within the Easement area. Grantor shall not construct any building, structure, or fence, conduct any excavation, grading, drilling, tree planting or other ground-surface alteration, or install any

other pipelines or underground utilities on or within the Easement area without the prior written consent of District, which consent shall not be withheld unreasonably.

3. Grantor shall not grant to any third party any easement over, under, upon, across or through the Easement area that would interfere with District's use of its Easement.

4. Grantor shall furnish District with keys to all gates that would otherwise restrict District's access to or within the Easement area.

5. The Easement shall run with the Property and bind, and inure to the benefit of, the successors in interest of Grantor and successors in interest and assigns of District.

6. District shall indemnify, defend, protect and hold harmless Grantor, and its officers, employees and agents, from and against any and all liability, claims, damages, expenses, and costs to the extent caused by a negligent act, error or omission, willful misconduct or violation of law of or by District or its officer, employee or authorized agent or contractor in the exercise of rights granted to District by the Easement, except any loss or damage caused by Grantor's sole negligence, gross negligence, active negligence or willful misconduct.

7. Except for the Easement rights granted to District, Grantor shall continue to have the full use, occupancy and enjoyment of the Property.

Dated: _____, 20__ GRANTOR

_____ [name]

_____ [title, if applicable]

ALL SIGNATURES MUST BE NOTARIZED

ACKNOWLEDGMENT BY NOTARY PUBLIC
[Cal. Civ. Code § 1189]

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of ____)

On _____, 20__, before me, _____, a notary public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

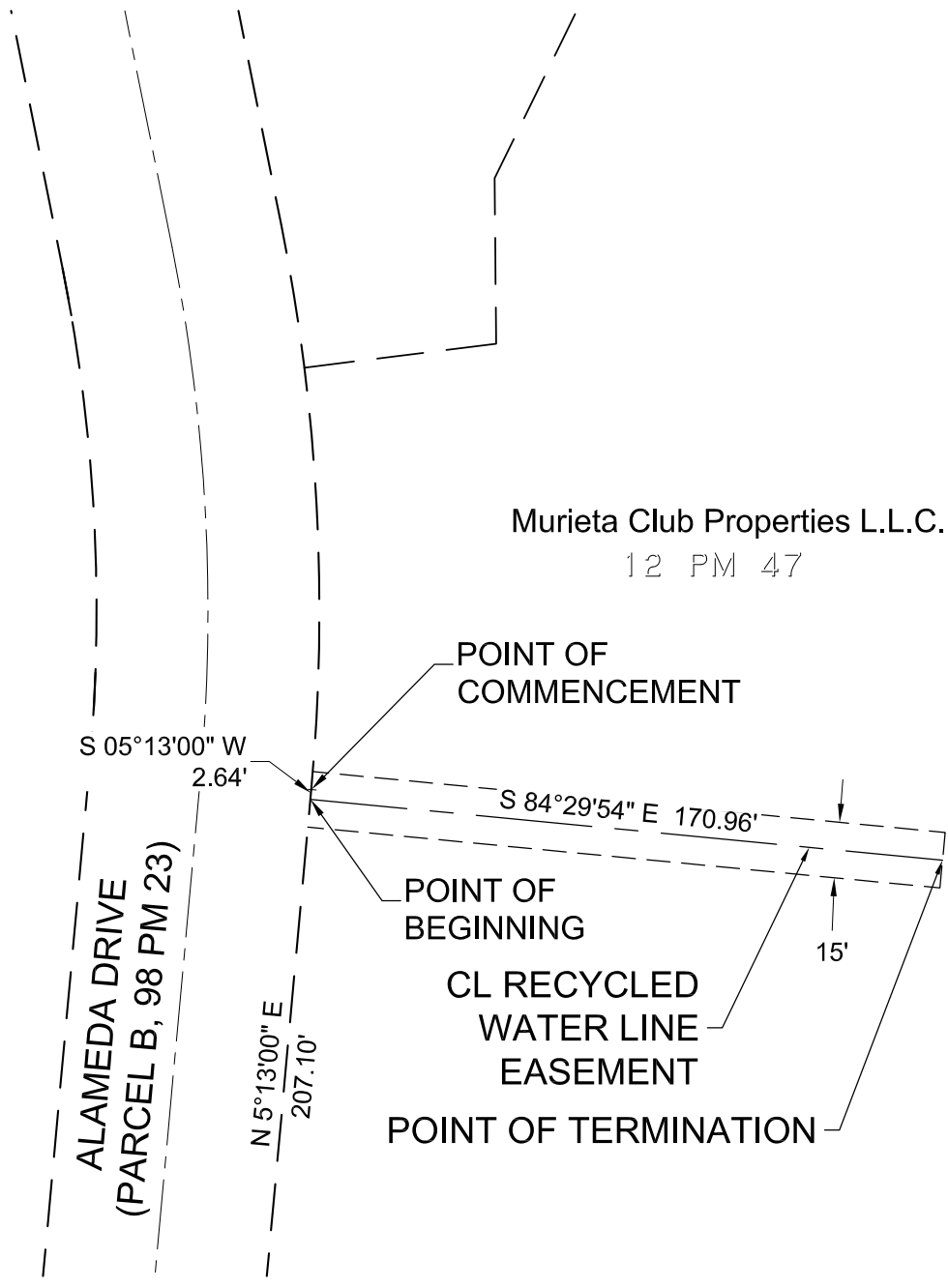
**EXHIBIT A
RECYCLED WATER LINE EASEMENT
LEGAL DESCRIPTION**

A fifteen (15) foot wide strip of land, the centerline of which is described as follows:

All that real property situated in the County of Sacramento, State of California and being a portion of Parcel 3 and Parcel 6 as shown on that certain "Parcel Map", filed for record June 11, 1973 in Book 12 of Parcel Maps, at Page 47, Sacramento County Official Records, more particularly described as follows:

COMMENCING at a point on the east right of way of Alameda Drive, shown as Parcel B, on that certain map filed for record February 10, 1987 in Book 98 of Parcel Maps at Page 23, Sacramento County Records, being the northerly terminus of a course shown as North 05°13'00" East 207.10 feet on said map; thence along said east right of way, South 05°13'00" West 2.64 feet to the true Point of Beginning; Thence leaving said right of way along said centerline South 84°29'54" East 170.96 feet to the Point of Termination.

The side lines of said 15.00 foot wide strip to be lengthened or shortened to terminate at said east right of way.



Murieta Club Properties L.L.C.

12 PM 47

POINT OF COMMENCEMENT

S 05°13'00" W
2.64'

POINT OF BEGINNING

S 84°29'54" E 170.96'

CL RECYCLED
WATER LINE
EASEMENT

15'

POINT OF TERMINATION

N 5°13'00" E
207.10'

ALAMEDA DRIVE
(PARCEL B, 98 PM 23)



BAKER-WILLIAMS ENGINEERING GROUP

Engineering / Surveying / Land Planning / Entitlement Processing / GPS Services
8020 Rutland Drive, Suite 19 ~ Carmichael CA 95608
(916) 331-4336 ~ fax (916) 331-4430 ~ office@bwengineers.com

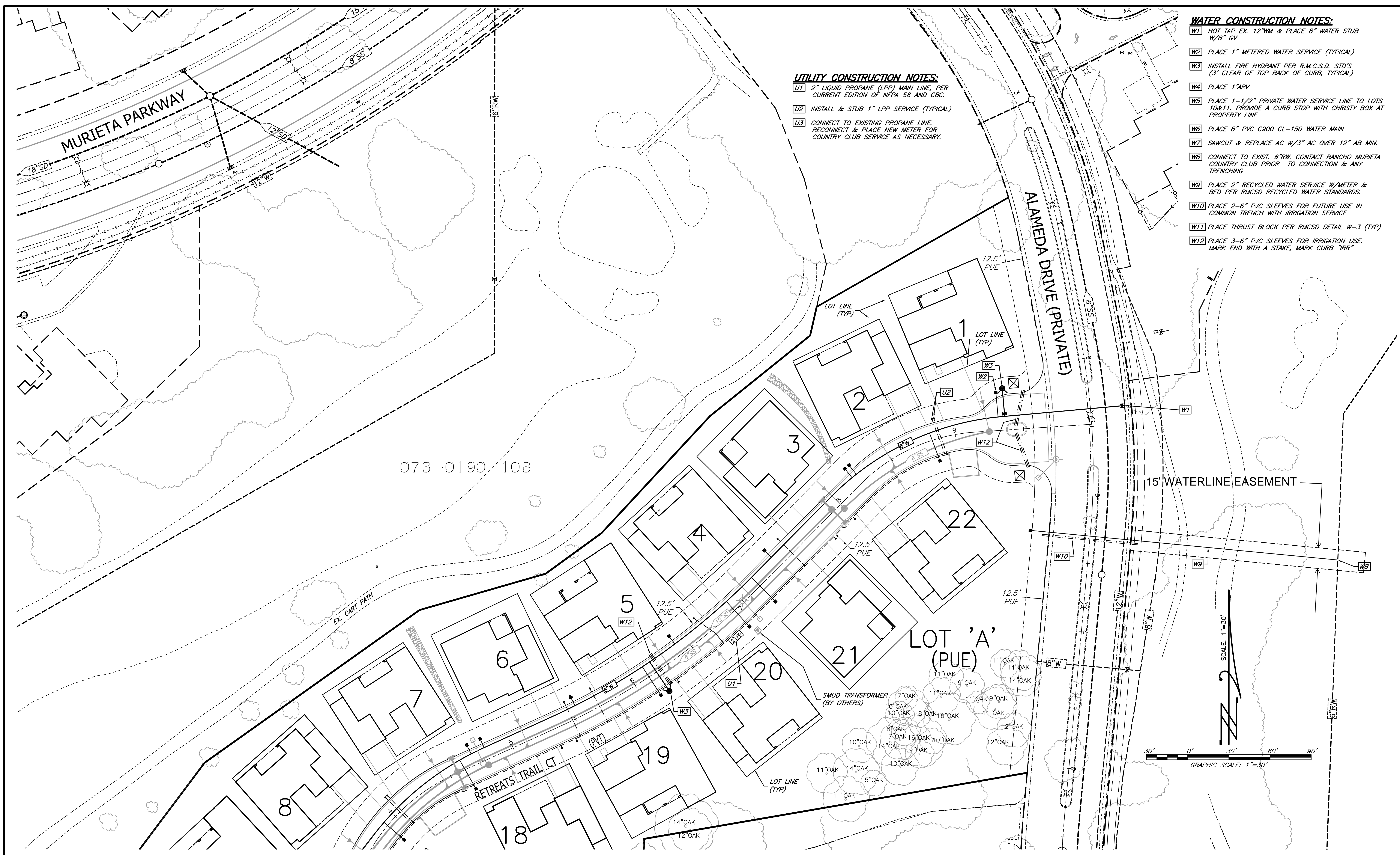
SCALE: 1"=50'

JOB #: 13-10-049

DATE: March 2015

**Recycled Water Line Easement
THE RETREATS - WEST**

SACRAMENTO COUNTY, CALIFORNIA

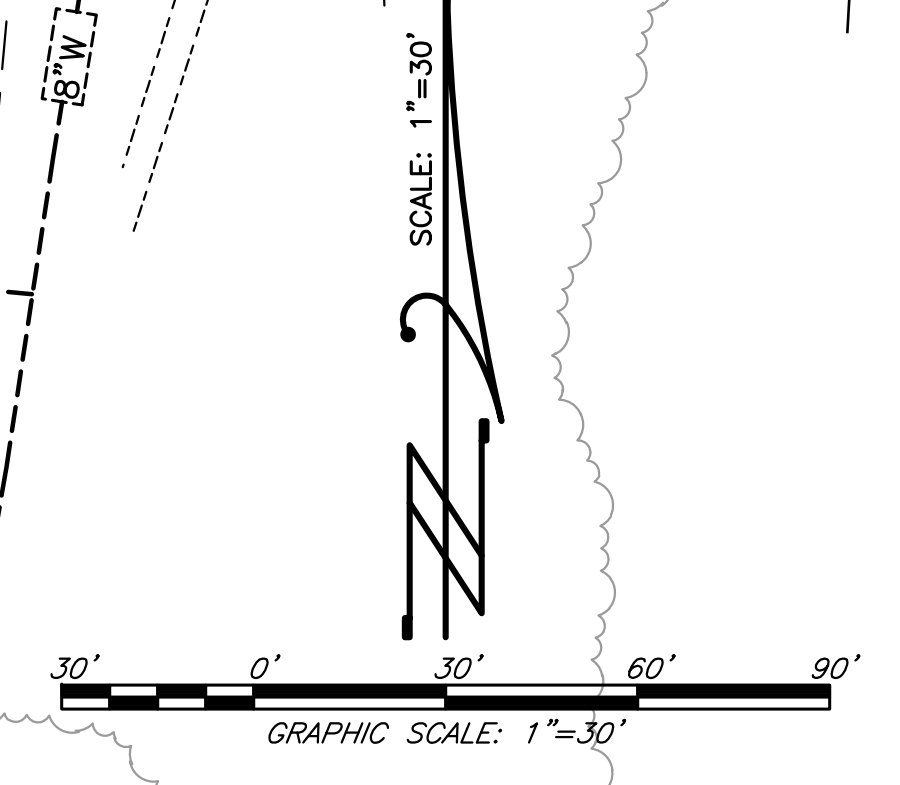


UTILITY CONSTRUCTION NOTES:

- U1 2" LIQUID PROPANE (LPP) MAIN LINE, PER CURRENT EDITION OF NFPA 58 AND CBC.
- U2 INSTALL & STUB 1" LPP SERVICE (TYPICAL)
- U3 CONNECT TO EXISTING PROPANE LINE, RECONNECT & PLACE NEW METER FOR COUNTRY CLUB SERVICE AS NECESSARY.

WATER CONSTRUCTION NOTES:

- W1 HOT TAP EX. 12" WM & PLACE 8" WATER STUB W/8" GV
- W2 PLACE 1" METERED WATER SERVICE (TYPICAL)
- W3 INSTALL FIRE HYDRANT PER R.M.C.S.D. STD'S (3' CLEAR OF TOP BACK OF CURB, TYPICAL)
- W4 PLACE 1" ARV
- W5 PLACE 1-1/2" PRIVATE WATER SERVICE LINE TO LOTS 10&11. PROVIDE A CURB STOP WITH CHRISTY BOX AT PROPERTY LINE
- W6 PLACE 8" PVC C900 CL-150 WATER MAIN
- W7 SAWCUT & REPLACE AC W/3" AC OVER 12" AB MIN.
- W8 CONNECT TO EXIST. 6" RW. CONTACT RANCHO MURIETA COUNTRY CLUB PRIOR TO CONNECTION & ANY TRENCHING
- W9 PLACE 2" RECYCLED WATER SERVICE W/METER & BFD PER RMCSO RECYCLED WATER STANDARDS.
- W10 PLACE 2-6" PVC SLEEVES FOR FUTURE USE IN COMMON TRENCH WITH IRRIGATION SERVICE
- W11 PLACE THRUST BLOCK PER RMCSO DETAIL W-3 (TYP)
- W12 PLACE 3-6" PVC SLEEVES FOR IRRIGATION USE. MARK END WITH A STAKE, MARK CURB "IRR"



073-0190-108

073-0190-098

SEE SHEET NO.11

NO.	DESCRIPTION	ENGR. INIT.	COUNTY APPROVAL	APPROVED BY	DATE	benchmark	elev.
	2" BRONZE DISC STAMPED "SACRAMENTO CO. DEPT. OF PUBLIC WORKS B.M. 18-85 UMBERGER-PETERS 1978" LOCATED IN TOP OF EAST CONCRETE RAILING, EAST END OF SOUTH ABUTMENT OF CONCRETE BRIDGE ON SCOTT RD. @ CREEKS CR. & APPROXIMATE 0.10 MILE NORTH OF LATROBE RD. SEE LL S-122 LEVELS RUN FROM CO. B.M. 18-23 NAVD 88 DATUM.					18-85	173.55

MICHAEL T. ROBERTSON RCE 39875

PLOT DATE: 03-31-14 07-07-14 09-22-14 12-02-14	SCALE horiz: 1"=30' vert: N/A	drafted by: S.F.L. designed by: M.T.R. checked by: S.F.L.
01/16/15	715	date field book

BAKER-WILLIAMS ENGINEERING GROUP
 Engineering / Surveying / Land Planning / Entitlement Processing / GPS Services
 6020 Rutland Drive, Suite 19 ~ Carmichael, CA. 95608
 (916) 331-4336 ~ fax (916) 331-4430 ~ office@bwengineers.com

WATER & UTILITY PLAN
THE RETREATS - WEST
 RANCHO MURIETA SACRAMENTO COUNTY CALIFORNIA

SHEET 12 OF 20
 SHEETS
13-10-049
 JOB NUMBER

S:\B\EG Jobs\2013 Jobs\13-10-049 The Retreats-Rancho Murieta\Improvement Plans\1310049-WAT-PLAN2.dwg, Layout1, 3/11/2015 2:28:14 PM, Mike Robertson

1310049-WAT-PLAN2

MEMORANDUM

Date: April 3, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Receive Water Treatment Plant Expansion Project Update

RECOMMENDED ACTION

No action required - receive update.

UPDATE

The project is continuing. Completed work includes: removal of the remainder of the old 12" raw water line and installation of a new 18" line; forming of the effluent pump station and effluent pumps will be installed this week; installation of the effluent discharge line, installation of 16" membrane filtrate line, completion of the generator, neutralization, and plate settler concrete pads, installation of electrical conduits to and in each pad, and installation of decking supports.

At this point, there have been no further issues causing the project schedule to extend. Contractors have been working from sunup to sundown keeping recent work on schedule. KG Walters submitted a no cost change order to request a schedule extension due to delay associated with actual date of contract award and the delay in shut down of Plant #1 until mid-September. Currently, the schedule is as compressed as it can be without creating cost adders to the project. Darlene and I also met with the developer representatives to discuss the project.

We held a meeting onsite with the GE Water representative who will be supplying the temporary filtration system, TESCO/Bockman Woody Electrical, and Roebbelen to discuss what would be needed for making the temporary filtration system operational. No major issues were discovered and it seems to be fairly straight forward to put it in operation. All necessary information for the permitting of the temporary filtration has been submitted to the Department of Drinking Water (DDW). Now they need to review it and issue us a temporary permit for operation. Recent project photos are shown below.



Forming of Effluent Pump station



Effluent meter vault in foreground and completed Effluent Pump station in background



Membrane motor control center



Membrane permeate pumps and beginning of piping installations



Concrete pads for Plate Settler in foreground and Neutralization tank in background



Installation of new 16" Raw Water line



Installation of decking supports on Backwash basins

HARD CONSTRUCTION COSTS (via Roebbelen)

Project Construction Summary								Source of Funding		
Contractor	Work Type	Contract Amount	% Billed to Date	Amount Billed to Date	Amount Billed This Month	Contract Amount Remaining	CSD \$4.358 million	R&B LOC \$4.136 million	CFD 2014 \$3.818m Ph 1 \$0.540m Ph 2	
Roebbelen Construction Management Services	General Conditions	781,205	70%	546,844	39,060	234,362	193,583	183,739	169,521	
River City Painting	Painting	291,000	6%	17,820	10,000	273,180	6,308	5,988	5,524	
GE Technology	Membrane Supplier	2,173,800	90%	1,949,043	878,934	224,757	689,961	654,878	604,203	
JD Pasquetti	Sitework	555,659	60%	332,914	-	222,745	117,851	111,859	103,203	
Roebbelen Construction	Fencing	53,640	30%	16,078	-	37,562	5,692	5,402	4,984	
KG Walters Construction	Mechanical & Plumbing	4,893,000	75%	3,677,735	603,952	1,215,265	1,301,918	1,235,719	1,140,098	
Bockmon & Woody Electric	Electrical	2,370,266	82%	1,951,350	4,000	418,916	690,778	655,654	604,919	
Marquee	Fire Protection	42,500	15%	6,375	-	36,125	2,257	2,142	1,976	
Total Initial Construction Contracts (with 534,318 Contingency = 11,695,388)		11,161,070	76%	8,498,158	1,535,947	2,662,912	3,008,348	2,855,381	2,634,429	
Change Order Summary										
APPROVED CHANGE ORDERS:										
Max Contract Change Order Amount		534,318								
Shared Completed Change Orders (Invoiced/Paid)		80,485					(28,492)	(27,043)	(24,950)	
CSD Only Completed Change Orders (Invoiced/Paid)*		5,816					(5,816)			
Approved Change Orders (Not Invoiced)		155,907					(55,191)	(52,385)	(48,331)	
Total Completed/Approved CO		242,208								
Amount CO remaining		292,110								
PROPOSED CHANGE ORDERS:		40,821								
Amount CO remaining (if Proposed COs are approved)		251,289								
OTHER:										
Bay Area Coating Consulting Services	**Contingency amt outside of Roebbelen contract (approved BOD 11/19/15)	15,000	7%	980	588	14,020	347	329	304	
Total Adjusted Construction Contracts (hard costs + CO's)							11,418,278			
Total Billed to Date							2,919,196	2,776,283	2,561,451	

* CSD Only Change Orders are in addition to the CSD share of \$4.358m

Change Orders - Detailed Contract Billings

ITEM NO	CO#	STATUS	DESCRIPTION OF WORK	APPROVAL DATE	SCHEDULED VALUE	CSD ONLY
	1	COMPLETE	Remove proj contingency from trade contr		-	
258	2	COMPLETE	JDP - Drying bed extension shotcrete		5,648	
259	3	COMPLETE	KGW/JDP - FM change of material		2,888	
263	4	COMPLETE	JDP - 2" Conduit for Fiber		26,264	
260	5	COMPLETE	JDP - CLSM trench at lower yard		3,300	
261	6	COMPLETE	JDP - drying bed clean out		1,882	
	7	COMPLETE	Boring of 2" FM (IBA)		-	
266	8	APPROVED	RFI #024, replace corroded FCA		6,623	
267	9	COMPLETE	RFI #009, TW Booster pump station slab		6,029	
268	10	APPROVED	ASI #01, check valve/concrete fillet		7,018	
269	11	COMPLETE	NAOH added slab at tank yard		4,091	
TBD	12	APPROVED	Siding Replacement-Harie Board (CSD only)	02/18/15	91,466	X
282	14	APPROVED	RFI #28, conduit & chem trench vault conflict		11,700	
	15	COMPLETE	SWPPP Maintenance		-	
283	16	COMPLETE	16" Water Main Repair		7,000	
270	17	COMPLETE	Addl gunite for drying bed extension		2,946	
264	18	COMPLETE	KGW - Door 302 added lockset		345	
271	19	APPROVED	Zenon - GE dimension Clar.Support Grate		2,815	
272	21	COMPLETE	RFI #19, Transformer Relocation		1,542	
284	23	COMPLETE	Temp Power Switchover		3,070	
273	24	DELETION	RFI #024, deleted ARV at sta 227+47		(5,008)	
274	25	COMPLETE	Drying Bed cleanout and sand infill (CSD only)		13,482	X
	26	COMPLETE	SWPPP Maintenance		-	
277	27	DELETION	Upper Tank Yard Pad Prep		(492)	
TBD	29	PENDING	RFI #070 Pnuematic Valve Buyout		2,700	
275	30	COMPLETE	RFI #060, relocate 12" line for stair conflt		1,725	
278	34	APPROVED	Plant 2 SLC Ethernet connection (CSD only)		8,527	X
285	35	APPROVED	RFI #041, CIP Line Relocation		5,561	
279	36	APPROVED	GE Upgraded Maintenance Table		5,013	
TBD	37	PENDING	1 1/2" LIT at Membrane Basin		1,345	
286	38	APPROVED	CIP Heater Control MCC		4,415	
287	39	COMPLETE	FS Structural Consulting		1,093	
280	40	APPROVED	Additional Spare Parts		2,600	
	43	COMPLETE	RCMS Trailer Power Hookup		-	
TBD	45	PENDING	1" Motorized Ball Valves for Chlorination Equip		10,123	
288	47	APPROVED	Generator Pad Size Changes		8,317	
289	52	PENDING	BWW & reject Flow Meters		26,653	
	56	PENDING	Damaged Bollards During Excavation (IBA)		-	
290	57	COMPLETE	SWPPP Maintenance		-	
291	59	APPROVED	RFI #75, Added Cable Tray		1,852	
292	60	COMPLETE	AER (E) Fan Demo and Plywood Vents		5,860	
293	63	COMPLETE	R&R Siding at West Side Plant 1		2,120	
294	64	COMPLETE	Additional Painting Control Room Ceiling & Walls		2,230	
295	69	COMPLETE	RFI #084, Pump Station Bar Beams		286	
					283,029	

MEMORANDUM

Date: April 3, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Receive Conservation Update

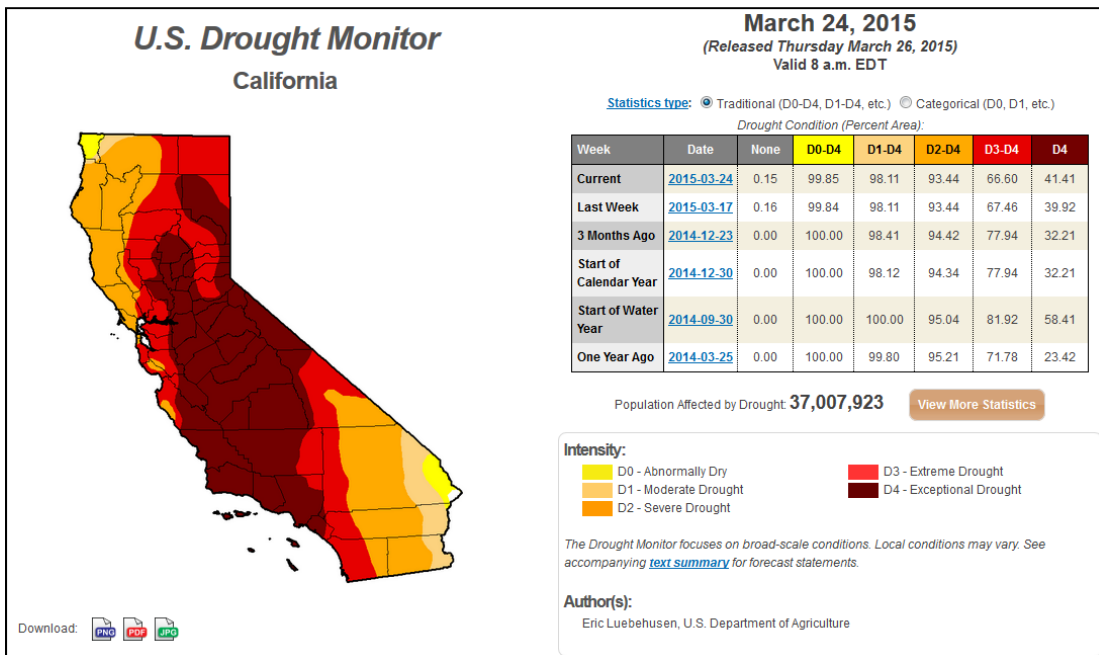
RECOMMENDED ACTION

No action required - receive update.

UPDATE

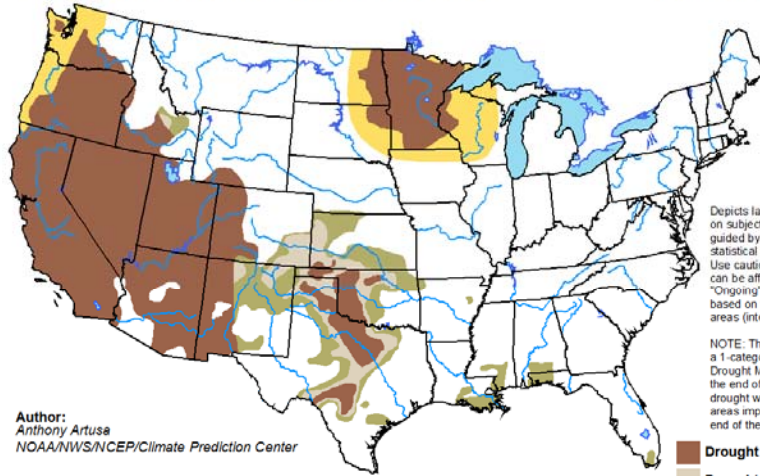
We received a variance from the Department of Safety of Dams to install stop logs in our reservoir spillways early this year. As luck would have it, we managed to top off the reservoirs just as the Cosumnes River flow dropped below our eligible flow of 70 cubic feet per second for pumping. The drought outlook remains horrible, shown by the US Drought Monitor and US Seasonal Drought Outlook below. We remain in the worst possible drought categories.

The Water Conservation schedule is still in effect and staff is continuing to monitor the community for compliance.



U.S. Seasonal Drought Outlook
Drought Tendency During the Valid Period

Valid for March 19 - June 30, 2015
Released March 19, 2015

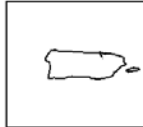


Depicts large-scale trends based on subjectively derived probabilities guided by short- and long-range statistical and dynamical forecasts. Use caution for applications that can be affected by short lived events. "Ongoing" drought areas are based on the U.S. Drought Monitor areas (intensities of D1 to D4).

NOTE: The tan areas imply at least a 1-category improvement in the Drought Monitor intensity levels by the end of the period, although drought will remain. The green areas imply drought removal by the end of the period (D0 or none).

Author:
Anthony Artusa
NOAA/NWS/NCEP/Climate Prediction Center

- Drought persists/intensifies
- Drought remains but improves
- Drought removal likely
- Drought development likely



<http://go.usa.gov/hHTe>

CONFERENCE/EDUCATION SCHEDULE

Date: April 3, 2015
To: Board of Directors
From: Suzanne Lindenfeld, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes. The Board will discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234).

The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

Special Districts Legislative Days	May 19-20, 2015	Sacramento
General Manager Leadership Summit	July 12-14, 2015	TBA
Board Secretary/Clerk Conference	October 18-20, 2015	Lake Tahoe, CA

GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

No Information Currently Available on Upcoming Conferences.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

2015 Spring Conference & Exhibition	May 5-8, 2015	Sacramento
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AMERICAN WATER WORKS ASSOCIATION (AWWA)

No Information Currently Available on Upcoming Conferences.