



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
916-354-3700
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

JULY 20, 2016

Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Gerald Pasek	President
Betty Ferraro	Vice President
Morrison Graf	Director
Michael Martel	Director
Mark Pecotich	Director

STAFF

Darlene J. Thiel Gillum	General Manager
Greg Remson	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

JULY 20, 2016

REGULAR BOARD MEETING

Open Session: 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME

1. **CALL TO ORDER** - Determination of Quorum - President Pasek **(Roll Call)** 5:00

2. **ADOPT AGENDA** **(Motion)**

The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.

3. **SPECIAL ANNOUNCEMENTS AND ACTIVITIES**

4. **COMMENTS FROM THE PUBLIC**

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

5. **CONSENT CALENDAR** **(Motion)** **(Roll Call Vote)** (5 min.)

All the following items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.

a. **Approval of Board Meeting Minutes**

1. June 15, 2016 Regular Board Meeting

b. **Committee Meeting Minutes** (Receive and File)

1. July 1, 2016 Security Committee Meeting

c. **Approval of Bills Paid Listing**

6. **STAFF REPORTS** (Receive and File)

a. General Manager's Report

b. Administration/Financial Report

c. Security Report

d. Water/Wastewater/Drainage Report

- 7. CORRESPONDENCE**
- 8. CONSIDER ADOPTION OF RESOLUTION 2016-08, IN HONOR OF JACK GREGORY REMSON, JR., SECURITY CHIEF** (Discussion/Action) **(Motion) (Roll Call Vote)** (5 min.)
- 9. RECEIVE AND CONSIDER LEGAL OPINION REGARDING PAYMENT OF COMMUNITY FACILITIES FEES BY DEVELOPER, COSUMNES RIVER LAND, LLC** (Discussion/Action) (5 min.)
- 10. CONSIDER ADOPTION OF DISTRICT RESOLUTION 2016-09, GRANTING EASEMENT RIGHTS TO SACRAMENTO MUNICIPAL UTILITY DISTRICT (SMUD)** (Discussion/Action) **(Motion) (Roll Call Vote)** (5 min.)
- 11. DISCUSS PARKS COMMITTEE ITEMS** (Discussion/Action) (15 min.)
 - a. District Parks Role Position Statement
 - b. Parks Operating Guideline
 - c. Updating Financing and Services Agreements (FSA) Regarding Parks Fees
- 12. RECEIVE AND CONSIDER UPDATES** (Discussion/Action) (15 min.)
 - a. Escuela Gate
 - b. Solar Power Installation
 - c. Pending and Proposed Land Development Projects
 - d. Midge Fly Ad Hoc Committee
- 13. RECEIVE QUARTERLY UPDATE ON 2016 BOARD GOALS** (Discussion/Action) (5 min.)
- 14. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) **(Motion)**
- 15. REVIEW MEETING DATES/TIMES**
 - a. Stakeholder Meeting – July 22, 2016 at 10:00 a.m.
 - b. Communications – August 1, 2016 at 4:00 p.m.
 - c. Personnel – August 1, 2016 at 4:30 p.m.
 - d. Security – August 5, 2016 at 8:30 a.m.
 - e. Finance – August 5, 2016 at 9:00 a.m.
 - f. Improvements – August 5, 2016 at 9:30 a.m.
 - g. Regular Board Meeting – August 17, 2016 - open session at 5:00 p.m.
- 16. DIRECTOR COMMENTS/SUGGESTIONS**

In accordance with Government Code 54954.2(a), Directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- 17. ADJOURNMENT** **(Motion)**

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is July 15, 2016. Posting locations are: 1) District Office; 2) Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

MINUTES

June 15, 2016 – Open Session at 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Betty Ferraro, Morrison Graf, Michael Martel, and Mark Pecotich. Also present were Darlene J. Thiel Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Eric Thompson, Controller; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel.

2. ADOPT AGENDA

Motion/Ferraro to adopt the agenda. **Second/Graf. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

None.

4. COMMENTS FROM THE PUBLIC

Richard Brandt commented on the District's role and involvement in the Parks, that Murieta Gardens and the Greens are not included in the Parks Agreements, and his feeling that having a Nexus Study done could have a negative impact.

5. CONSENT CALENDAR

Motion/Ferraro to adopt the consent calendar. **Second/Martel. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

6. STAFF REPORTS

Under Agenda Item 6a, President Pasek asked about the status on sharing gas with Rancho Murieta Association (RMA). Darlene stated that Greg Vorster, RMA General Manager, stated that RMA does not get the gasoline tax rebate.

Under Agenda Item 6c, Director Pecotich asked about the status of the pin map. Chief Remson stated that it will be up before he retires.

7. CORRESPONDENCE

None.

8. CONSIDER ADOPTION OF RESOLUTION R2016-07, IN HONOR OF MELISSA REHUREK-BENNETT

Motion/Pasek to adopt Resolution R2016-07 in honor of Melissa Rehurek-Bennett. **Second/Martel. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

9. CONSIDER DEVELOPER, COSUMNES RIVER LAND, LLC, CONTESTING PAYMENT OF COMMUNITIES FACILITIES FEES AS CALCULATED BY THE DISTRICT

Darlene Thiel Gillum gave a brief summary of John Sullivan's, Cosumnes River Land, LLC, disagreement of the District's calculation of the fees due upon water permit issue for the Murieta Inn. Mr. Sullivan believes the

Water Supply Augmentation Fee and the Capital Improvement Fee should be calculated on an EDU basis; similar to the calculation methodology for residential permits.

The Financing and Services Agreement specifies in Article 3.3, Standard District Fees, that “...fees are documented and established in the District Code and will be charged according to the fees in place at the time of water permit issuance.” District Code, Chapter 8, Communities Facilities Fees, clearly identifies the hotel as a commercial property and the District has calculated the fees accordingly.

Motion/Pasek to have the District collect all fees due, minus the Water Supply Augmentation and Capital Improvement Fee, at this time and have the District’s legal counsel provide a legal opinion at the July 20, 2016 Board meeting. **Second/Ferraro. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

10. CONSIDER REQUEST FROM ROEBBELEN CONSTRUCTION, CONSTRUCTION MANAGER AT RISK, FOR AN ADJUSTMENT TO THE GUARANTEED MAXIMUM BUDGET FOR THE WATER TREATMENT PLANT EXPANSION PROJECT

Darlene Thiel Gillum gave a brief summary of the recommendation to deny the request to increase the Guaranteed Maximum Budget (GMB) for the Water Treatment Plant Expansion Project. Staff contends that Roebbelen failed to identify the change orders as outside of the original project scope.

Bob Kjome, Roebbelen Management, Inc. stated that the work performed was outside the original project scope and not included in the GMB. The total amount requested puts the project 1% over budget. Roebbelen held weekly meetings with District staff and all change orders were approved by District staff.

Director Martel commented that all parties to the project should share in the cost. Director Graf agreed.

Director Ferraro commented on her concern that Paul Siebensohn was too involved in the project, parts received had to be sent back at District expense, no presentation was made to the Board during the construction, and suggested staff go back and review each item requested to be reimbursed.

Director Pecotich stated that the District needs to make things right and asked for Paul Siebensohn’s input on the project. Paul stated that Roebbelen did perform as contracted; he is happy with the project, and was surprised it didn’t cost more.

President Pasek suggested staff meet with Roebbelen to work out an agreement to bring back to the Board at the July 20, 2016 Board meeting for approval. By consensus, the Board agreed.

11. CONSIDER APPROVAL OF SALES TAX PAYMENT ON THE GE PORTION OF THE WATER TREATMENT PLANT EXPANSION PROJECT

Darlene Thiel Gillum gave a brief summary of the recommendation to approve payment of the sales tax due on the GE portion of the Water Treatment Plant Expansion Project. The agreement between the District and GE specifies the District is to pay California sales tax directly to the State. However, throughout the project GE has included sales tax in their project invoicing and has paid the sales taxes collected to the State of California. The amount of \$116,575.95 is the sales tax amount on the taxable portion of the GE contract and since GE remitted sales tax directly to the State it is the District’s obligation to reimburse GE for the sales tax.

Motion/Ferraro to approve payment of \$116,575.95 to GE Zenon Environmental Corporation for the sales tax due on the GE portion of the Water Treatment plant Expansion Project. Funding to come from the Water Capital Replacement Reserves. **Second/Graf. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

12. CONSIDER APPROVAL OF THE COSTS FOR THE SMUD POWER PANEL UPGRADE FOR THE WASTEWATER TREATMENT PLANT SOLAR ARRAY

Paul Siebensohn gave a brief summary of the recommendation to approve payment for SMUD power panel upgrades to the wastewater treatment plant. SMUD's engineering review of the solar system integration into the wastewater treatment plant requires a new power panel, power lines, and transformer.

Motion/Graf to approve up to \$164,000 to Solar City for cost reimbursement for SMUD power panel upgrades to the wastewater treatment plant. Funding to come from Sewer Capital Replacement Reserves. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

13. DISCUSS SACRAMENTO CENTRAL GROUNDWATER AUTHORITY MEMBERSHIP

Darlene Thiel Gillum gave a brief background of the District's participation on the Sacramento Central Groundwater Authority (SCGA). The purpose of the SCGA is to manage the Central Basin (now commonly referred to as the South American Basin), which underlies the SCGA service area, and implement the Groundwater Management Plan (GMP) developed by the Sacramento County Groundwater Forum.

At the June 8, 2016 Board meeting of the SCGA, action was taken to approve increasing in annual contributions for all members. The District's annual contribution will increase from \$6,000 to \$18,000.

There is a pending basin boundary adjustment request by the Sloughhouse Resource Conservation District (SRCD), which would place the majority of the District in the Cosumnes Sub-basin. District staff has reservations about continuing to participate in the SCGA and paying the sizable increase in SCGA annual contributions, when the District may be under a different basin for compliance in the near future.

Motion/Martel to have the District get out of the SCGA at this time. **Second/Ferraro. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

14. CONSIDER ADOPTION OF ORDINANCE 02016-02 AMENDING DISTRICT CODE CHAPTER 2, BOARD OF DIRECTORS RULES AND PROCEDURES AND REVISING BOARD GUIDELINES AND POLICIES

Motion/Pecotich to adopt District Ordinance 02016-02 amending District Code Chapter 2, Board of Directions Rules and Procedures and revising Board Guidelines and Policies. **Second/Martel. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

15. CONSIDER ADOPTION OF RESOLUTION R2016-04, FISCAL YEAR 2016-2017 BUDGET AND CAPITAL PROJECTS

Motion/Graf to adopt Resolution 2016-04, a Resolution adopting the proposed budget for fiscal year 2016-2017, including Capital Projects. **Second/Martel. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

16. CONSIDER ADOPTION OF ORDINANCE O2016-03, AN ORDINANCE AMENDING CHAPTER 14 OF THE DISTRICT CODE RELATING TO WATER SERVICE CHARGES; AMENDING CHAPTER 15 OF THE DISTRICT CODE

RELATING TO SEWER SERVICE CHARGES; AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE SPECIAL TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY SPECIAL TAX; AND AMENDING CHAPTER 31 OF THE DISTRICT CODE RELATING TO SOLID WASTE COLLECTION AND DISPOSAL SERVICE CHARGES

Motion/Graf to acknowledge the Second Reading of Ordinance O2016-03 and adopt Ordinance O2016-03 an Ordinance adopting the proposed service charge increases and Special Tax adjustments for fiscal year 2016-2017. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

17. CONSIDER APPROVAL OF CALIFORNIA WASTE RECOVERY SYSTEMS THIRD AMENDMENT TO THE 2013 CONTACT

Motion/Ferraro to approve the Third Amendment to the 2013 Contract between Rancho Murieta Community Services District and California Waste Recovery Systems for solid waste collection and disposal. **Second/Graf. Roll Call Vote: Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

18. CONSIDER APPROVAL OF ANNUAL AUDIT ENGAGEMENT LETTER

Darlene Thiel Gillum gave a brief summary of the recommendation to approve the annual audit engagement letter for the 2015-2016 fiscal year.

Motion/Pecotich to approve the annual audit engagement letter with Larry Bain, CPA, for the 2015-2016 audit. **Second/Ferraro. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

19. CONSIDER APPROVAL OF MASTER LEASE/PURCHASE AGREEMENT WITH HOBLIT CHRYSLER JEEP DODGE FOR SECURITY VEHICLE

Darlene Thiel Gillum gave a brief summary of the recommendation to approve the lease with Hoblit Chrysler Jeep Dodge for a security patrol vehicle. Since there is no pre-payment penalty, staff will research getting a loan from another lender at a lower interest rate.

Motion/Pecotich to (1) Approve the Master Lease with Option to Purchase Agreement with Hoblit Chrysler Jeep Dodge for a security patrol vehicle, in an amount not to exceed \$240 a month, for 48 months, for a total of \$11,520; (2) Determine that the agreement is in the best interest of the District; and (3) Authorize and direct General Manager to sign the agreement and related documents on behalf of the District. Funding to come from Security Operating Budget. **Second/Ferraro. Ayes: Pasek, Ferraro, Graf, Martel, Pecotich. Noes: None. Absent: None. Abstain: None.**

20. RECEIVE AND CONSIDER UPDATES

Midge Fly Ad Hoc Committee

Director Ferraro reported that since the meeting last month, fish have been put in Laguna Joaquin and the Committee is looking at pumps.

Members of the Committee submitted a Midge Fly Insecticide Application Petition, with approximately 84 signatures, requesting the District switch from liquid insecticide to granular insecticide which they believe will bring better results. This type of treatment is more expensive. Larry Sheldon, Committee Co-Chair, stated that the Committee recommends treating only the target areas, which will help in keeping the costs down.

Darlene Thiel Gillum stated that the District could order about \$3,000 worth of granular out of the current year's budget, to be used for next week's treatment. The treatment after that would be the remaining liquid insecticide the District has on-hand. Depending on how effective the granular product is, the District will determine whether to purchase granular or liquid BTI out of the 2016-2017 budget funds, for future treatments as needed. By consensus, the Board agreed.

Solar Power Installation

Paul Siebensohn gave an update on the Solar Power Project. Staff is continuing to work with SMUD and Solar City to revise the solar array layout by the water plant. SMUD recommendations are for a 10' horizontal clearance to be kept from the center of a power pole and lines in order to maintain a safe working clearance for their line crews. Staff asked SMUD to provide documentation showing this requirement. They provided a drawing from SMUD that shows that this is a recommendation. Paul is continuing to work on the issue. The Wastewater Treatment Facility project completion is anticipated to be October 20, 2016.

Escuela Gate

Darlene Thiel Gillum stated she sent a letter to Supervisor MacGlashan last week requesting that the County look for a source of funding to support the construction of the left turn lane from Stonehouse Road onto Escuela Drive. The project was on the Board of Supervisors' agenda this week for approval to send out for bid.

Pending and Proposed Land Development Projects

Darlene Thiel Gillum reported that an additional seven (7) water permits were issued for The Retreats West in May 2016 (a total of 11 have been issued to date) and Paul and Kevin Kennedy are continuing to work with Mike Robertson and John Sullivan on the sewer study for The Retreats North and East.

Stakeholder Meetings

The first of the Rancho North Stakeholder Group meetings held June 3, 2016 was to discuss the purpose and role of the group and the rules of engagement. The primary purpose of the meetings is for information sharing to generate ideas, not resolutions, regarding the proposed Rancho North development. The group consists of representatives from the District, Rancho Murieta Country Club, Rancho Murieta Association, SOLOS, Development/Applicant team, Murieta Trails Stewardship, adjacent landowner, Sacramento County staff, and Sacramento County Board of Supervisors. The District's engineers, John Griffin (Coastland) and Kevin Kennedy (Kennedy/Jenks), will attend the next meeting on June 23 as observers in order for them to hear first-hand the discussion surrounding water/sewer/drainage/reclaimed water.

Director Martel commented on his concern regarding the meetings not being open to the public, not trusting the County's agenda and that a sign in sheet should be provided for each meeting. Director Martel also feels the District's engineers should not be attending the meetings. Darlene Thiel Gillum stated that she will check with the County to see if it is possible for the local media to attend.

Parks

District Parks Role Position Statement

Director Pecotich gave a brief summary of the draft District Parks Role Position Statement and asked the Board to review and provide any comments to Darlene. Director Martel stated that 36 residents have not paid anything in park fees. John Sullivan stated that is because they are not a party to the Parks Agreement.

John Sullivan suggested the District amend the FSA with the developers to include Park Fees. By consensus, the Board agreed to have District Legal Counsel look into this. Mr. Sullivan also suggested the District form a separate Parks Ad Hoc Committee to discuss forming a JPA with Sacramento County.

Director Martel left at 8:16 p.m.

Les Clark stated that the District needs to make it clear to the community what their role is regarding community parks.

Parks Operating Guideline

Director Pecotich requested the Board review the guidelines and submit their comments to Darlene who will consolidate them into one document to be presented to the Parks Committee for discussion.

Fees

Darlene Thiel Gillum stated that at the Parks Committee meeting, it was mentioned that the nexus study could result in a conflict with the PDA. Also, there was concern as to how the District is going to pay for the study.

Richard Shanahan, District Legal Counsel, suggested staff send the project out for bid and then bring it back to the Board for a decision.

President Pasek suggested modifying the FSA. By consensus, the Board agreed. Staff and Legal Counsel will work with the developers on modifying the FSA. The board agreed by consensus to have staff postpone seeking quotes for the nexus study at this time.

21. CONSIDER CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2016 BOARD ELECTIONS REPRESENTATIVE

Motion/Graf to submit the District's ballot for Gil Albiani. **Second/Ferraro. Ayes: Pasek, Ferraro, Graf, Pecotich. Noes: None. Absent: Martel. Abstain: None.**

22. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

No discussion.

23. REVIEW MEETING DATES/TIMES

No discussion.

24. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

Paul Siebensohn stated that he will be on vacation the last week of June 2016.

President Pasek stated that at the Presidents meeting, a complaint was made regarding drainage from the Retreats onto the golf course. John Sullivan stated that the Retreats has an easement and that he is owner of both parties so it is not an issue.

Director Ferraro thanked Security Patrol for their assistance on Sunday.

25. ADJOURNMENT

Motion/Ferraro to adjourn at 9:07 p.m. **Second/Graf. Ayes: Pasek, Ferraro, Graf, Pecotich. Noes: None. Absent: Martel. Abstain: None.**

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: July 1, 2016
To: Board of Directors
From: Security Committee Staff
Subject: July 1, 2016 Security Committee Meeting

1. CALL TO ORDER

Director Ferraro called the meeting to order at 8:31 a.m. Present were Directors Ferraro and Martel. Present from District staff were Darlene Thiel Gillum, General Manager; Greg Remson, Security Chief; Eric Thompson, Controller; and Suzanne Lindenfeld, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. MONTHLY UPDATES

Operations

Security Sergeant Mike Scarzella attended the Fishing Club meeting at Lake Clementia. Various topics relating to back area use and fishing were discussed.

Security Patrol Officer Rick Tompkins attended the Law Enforcement and Emergency Services Open House at Deer Creek Hills. Discussion included criminal issues in the area including thefts, vandalism, and unsafe shooting.

Off-duty Sacramento Sheriff's Deputies (SSD) and private security officers have been confirmed to work the 4th of July.

Donna Edwards has started Gate Officer training at the South Gate. An offer has been made for the Temporary Gate Officer position. Interviews are being held for the vacant full-time Gate Officer position.

The Patrol Officer that has been out on a workers' comp injury has been released to full duty.

Director Martel suggested staff notify the District's insurance carrier regarding the injury sustained by the patrol officer during the DUI incident a few weeks ago in hopes of recouping some of the money from the workers' comp injury.

Incidents of Note

Chief Remson gave a brief overview of the incidents of note for June 2016.

Director Ferraro asked if the District was going to provide SSD with a list of names of the frequent offenders in the community. Chief Remson said that there is no list to provide but staff will be meeting with SSD to discuss some of the issues in Rancho Murieta.

RMA Citations/Admonishments

Chief Remson reported that the Rancho Murieta Association (RMA) rule violation citations for the month of June 2016 included 18 driveway and 15 stop sign. Rule violation admonishments and/or complaints for the month of June 2016 included 34 loose/off leash dog and 19 barking dog, 18 park hours, and 17 open garage doors.

Rancho Murieta Association Compliance/Grievance/Safety Committee Meeting

The meeting was held on June 6, 2016 at the Rancho Murieta Association (RMA) office. There were appearances regarding property maintenance, speeding, and failure to stop. There were letters submitted regarding property maintenance, parking and speeding. The next meeting is scheduled for July 11, 2016.

Security Data Update

The forms continue to go out. The information in the Security Department computer system is updated as the completed forms are received.

Incident Map and Emergency Exit Map

This update has been delayed, but is still planned to add an Incident Map and Emergency Exit Map to the District website. The Incident Map will show locations of incidents of note, such as thefts and vandalism. This will help track any patterns of incidents to help direct patrol resources to those areas. The Emergency Exit Map will show additional exit locations, such as locked gates, that could allow vehicle traffic out of the North and South residential areas in the event of an emergency.

4. DIRECTOR & STAFF COMMENTS

Director Martel commented on his concern regarding the bike path by Stonehouse Park being at risk for someone on a bike getting hit by a car. Chief Remson will contact Rancho Murieta Association regarding his concern. Director Martel also suggested that it be discussed at the next Stakeholders Meeting on July 8th since the topic of discussion for that meeting is Open Space, Parks, and Trails.

Darlene Gillum stated that interviews for the Security Chief position have been conducted. An offer will be made to the top candidate if the reference checks are positive.

Eric Thompson stated that he has checked into getting a lower interest rate on the loan for the security vehicle. The only bank that would give the District a loan at a lower interest rate requires a personal guarantee. That loan would only give the District a savings of around \$370 over the 4 year loan.

5. ADJOURNMENT

The meeting adjourned at 9:05 a.m.

MEMORANDUM

Date: July 5, 2016
 To: Board of Directors
 From: Eric Thompson, Controller
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **June 2016**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll-related items) are listed *in order as they appear* on the Bills Paid Listing Report:

<u>Vendor</u>	<u>Project/Purpose</u>	<u>Amount</u>	<u>Funding</u>
AECOM Technical Services, Inc	Capacity Certification Letter	\$ 5,117.50	Operating Expense & Developer Deposit
Aspen Environmental Group	Solar CEQA	\$ 14,639.39	Operating Expense
Borges & Mahoney	Repairs & Maintenance	\$ 6,368.54	Operating Expense
California Waste Recovery Systems	Solid Waste Monthly Contract	\$ 46,547.36	Operating Expense
State of California	16/17 Annual Dam Fees	\$ 37,402.00	Operating Expense
State Water Resources Control Board	Large Water System Permit	\$ 11,652.48	Operating Expense
Sweet Septic, Inc	Sludge Removal	\$ 6,600.00	Operating Expense
Bartkiewicz, Kronick & Shanahan	Legal Services	\$ 5,592.65	Operating Expense
NTU Technologies, Inc	Chemicals	\$ 10,393.60	Operating Expense
Prodigy Electric & Controls, Inc	Repairs & Maintenance	\$ 9,652.14	Operating Expense
S. M. U. D.	Monthly Bill	\$ 27,516.05	Operating Expense
Zenon Environmental Corporation	WTP#1 Taxes	\$ 116,575.95	Construction Account Funding
Hoblit Chrysler Jeep Dodge	Down Payment - Security Vehicle	\$ 8,951.09	Capital Replacement Reserves

PREPARED BY: Eric Thompson, Controller

REVIEWED BY:  , District Treasurer

Rancho Murieta Community Services District
Bills Paid Listing for June 2016

Ck Number	Date	Vendor	Amount	Purpose
CM30804	6/3/2016	A Leap Ahead IT	\$3,479.15	Monthly IT Service
CM30805	6/3/2016	AECOM Technical Services, Inc.	\$5,117.50	Capacity Certification Letter
CM30806	6/3/2016	American Family Life Assurance Co.	\$585.39	Payroll
CM30807	6/3/2016	Aspen Environmental Group	\$14,639.39	Solar CEQA
CM30808	6/3/2016	AT&T	\$57.00	Monthly Internet Bill
CM30809	6/3/2016	Wendell Baker	\$100.00	Toilet Rebate
CM30810	6/3/2016	Borges & Mahoney	\$6,368.54	Repairs & Maintenance
CM30811	6/3/2016	California Public Employees' Retirement Sys	\$36,747.40	Payroll
CM30812	6/3/2016	California Waste Recovery Systems	\$46,547.36	Solid Waste Monthly Contract
CM30813	6/3/2016	CWEA	\$81.00	Employee Certification
CM30814	6/3/2016	Cummins Pacific LLC	\$4,312.59	Equipment Repairs
CM30815	6/3/2016	Daily Journal Corporation	\$1,521.00	Notice of Public Hearing
CM30816	6/3/2016	Dave Bunfill (DBA) Dave Bunfill Blacktop S	\$1,880.00	Repairs & Maintenance
CM30817	6/3/2016	Employment Development Department	\$2,787.01	Payroll
CM30818	6/3/2016	Fastsigns #60601	\$730.24	Bar Codes
CM30819	6/3/2016	Franchise Tax Board	\$100.00	Payroll
CM30820	6/3/2016	Guardian Life Insurance	\$5,192.63	Payroll
CM30821	6/3/2016	Hach Company	\$1,314.12	Repairs & Maintenance
CM30822	6/3/2016	HDR Engineering, Inc	\$2,196.02	WTP #1 Expansion
CM30823	6/3/2016	Jobs Available, Inc.	\$1,123.20	Employment Ads
CM30824	6/3/2016	Legal Shield	\$55.16	Payroll
CM30825	6/3/2016	McMaster-Carr Supply Co.	\$441.57	Repairs & Maintenance
CM30826	6/3/2016	Angel Morrison	\$200.00	Toilet Rebate
CM30827	6/3/2016	National Notary Association	\$98.00	Errors & Omissions Insurance
CM30828	6/3/2016	Nationwide Retirement Solution	\$1,867.00	Payroll
CM30829	6/3/2016	Kenneth Newton	\$100.00	Toilet Rebate
CM30830	6/3/2016	Operating Engineers Local Union No. 3	\$598.08	Payroll
CM30831	6/3/2016	Pac Machine Co., Inc.	\$1,975.85	Equipment Rental
CM30832	6/3/2016	Pace Supply Corp	\$560.70	Repairs & Maintenance
CM30833	6/3/2016	Bridget O. Tarzwell (DBA) Print Infinite	\$281.56	WTP #1 Expansion
CM30834	6/3/2016	Quincy Compressor LLC	\$1,371.54	Repairs & Maintenance
CM30835	6/3/2016	Rancho Murieta Association	\$528.92	Smud at North Gate
CM30836	6/3/2016	Rory's Towing & Repair	\$80.00	Vehicle Repairs #517
CM30837	6/3/2016	Robert Schultz	\$100.00	Toilet Rebate
CM30838	6/3/2016	Kathleen Sellers	\$100.00	Toilet Rebate
CM30839	6/3/2016	State of California	\$37,402.00	16/17 Annual Dam Fees
CM30840	6/3/2016	State Water Resources Control Board	\$11,652.48	Large Water System Permit
CM30841	6/3/2016	Sweet Septic, Inc.	\$6,600.00	Sludge Removal
CM30842	6/3/2016	TASC	\$315.37	Payroll
CM30843	6/3/2016	Teichert Aggregates	\$96.77	Repairs & Maintenance

Rancho Murieta Community Services District
Bills Paid Listing for June 2016

Ck Number	Date	Vendor	Amount	Purpose
CM30844	6/3/2016	Tesco Controls, Inc.	\$3,920.40	WTP #1 Expansion
CM30845	6/3/2016	U.S. Bank Corp. Payment System	\$3,507.40	Monthly Gasoline Bill
CM30846	6/3/2016	Univar USA Inc.	\$2,039.00	Chemicals
CM30847	6/3/2016	Vision Service Plan (CA)	\$471.36	Payroll
CM30848	6/3/2016	W.W. Grainger Inc.	\$1,494.24	Repairs & Maintenance
CM30849	6/3/2016	Waterwise Consulting, INC	\$280.00	Waterwise House Calls
CM30850	6/3/2016	Michael West	\$200.00	Toilet Rebate
CM30851	6/3/2016	Western Exterminator Co.	\$546.50	Monthly Service & Rodent Control
EFT	6/3/2016	EFTPS	\$11,079.14	Payroll
CM30852	6/7/2016	Employment Development Department	\$274.19	Payroll
CM30853	6/17/2016	Aestiva Software, Inc.	\$1,146.75	Annual Software Support
CM30854	6/17/2016	American Family Life Assurance Co.	\$585.39	Payroll
CM30855	6/17/2016	Applications By Design, Inc.	\$275.00	Security Data Backup
CM30856	6/17/2016	Aramark Uniform & Career Apparel, LLC	\$641.32	Uniform Service - Water
CM30857	6/17/2016	AT&T	\$57.00	Monthly Internet Bill
CM30858	6/17/2016	Bartkiewicz, Kronick & Shanahan	\$5,592.65	Legal Services
CM30859	6/17/2016	California Laboratory Services	\$1,729.70	Monthly Lab Tests
CM30860	6/17/2016	California Public Employees' Retirement Sys	\$8,579.00	Payroll
CM30861	6/17/2016	California Public Employees' Retirement Sys	\$21,593.11	Payroll
CM30862	6/17/2016	Caltronics Business Systems	\$959.14	Copier - Admin.
CM30863	6/17/2016	Cell Energy Inc.	\$423.15	Supplies
CM30864	6/17/2016	CIA Ditch	\$938.10	CIA Ditch expenses
CM30865	6/17/2016	Capital One Commercial	\$888.11	Monthly Supplies
CM30866	6/17/2016	County of Sacramento	\$1,450.00	Radio Backbone Fees
CM30867	6/17/2016	Employment Development Department	\$3,712.13	Payroll
CM30868	6/17/2016	Express Office Products, Inc.	\$759.28	Office Supplies
CM30869	6/17/2016	Folsom Lake Fleet Services	\$1,272.19	Vehicle Service #214
CM30870	6/17/2016	Franchise Tax Board	\$100.00	Payroll
CM30871	6/17/2016	Golden State Flow Measurement	\$3,781.89	Water Meters
CM30872	6/17/2016	Greenfield Communications	\$142.97	Internet/TV
CM30873	6/17/2016	Hach Company	\$59.73	Repairs & Maintenance
CM30874	6/17/2016	Hastie's Capitol Sand and Gravel Co.	\$607.28	Repairs & Maintenance
CM30875	6/17/2016	Home Depot Credit Services	\$251.12	Repairs & Maintenance
CM30876	6/17/2016	Legal Shield	\$55.16	Payroll
CM30877	6/17/2016	Anne H Long (DBA) Marion Leasing	\$528.13	Copier Lease - Admin
CM30878	6/17/2016	Nationwide Retirement Solution	\$1,904.50	Payroll
CM30879	6/17/2016	NTU Technologies, Inc.	\$10,393.60	Chemicals
CM30880	6/17/2016	Operating Engineers Local Union No. 3	\$598.08	Payroll
CM30881	6/17/2016	Prodigy Electric & Controls Inc.	\$9,652.14	Repairs & Maintenance
CM30882	6/17/2016	Public Agency Retirement Services	\$300.00	Payroll

Rancho Murieta Community Services District

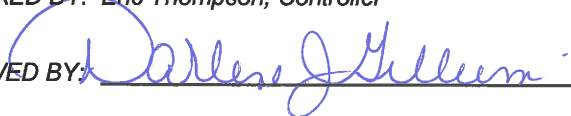
Bills Paid Listing for June 2016

Ck Number	Date	Vendor	Amount	Purpose
CM30883	6/17/2016	Ramos Environmental Services	\$371.02	Repairs & Maintenance
CM30884	6/17/2016	Rancho Murieta Ace Hardware	\$194.08	Monthly Supplies
CM30885	6/17/2016	Rancho Murieta Association	\$150.00	Landscaping
CM30886	6/17/2016	River City Rentals	\$187.33	Repairs & Maintenance
CM30887	6/17/2016	S. M. U. D.	\$27,516.05	Monthly Bill
CM30888	6/17/2016	Sacramento Bee	\$591.76	Annual Subscription
CM30889	6/17/2016	Sacramento Bee	\$1,123.32	Employment Ads
CM30890	6/17/2016	Sensus USA Inc.	\$1,736.78	Annual Software Support
CM30891	6/17/2016	Sierra Chemical Co.	\$775.54	Chemicals
CM30892	6/17/2016	Sierra Office Supplies	\$829.44	Office Supplies
CM30893	6/17/2016	Sprint	\$151.96	Monthly Internet Bill
CM30894	6/17/2016	Streamline	\$300.00	Website Hosting
CM30895	6/17/2016	Sweet Septic, Inc.	\$3,300.00	Repairs & Maintenance
CM30896	6/17/2016	Syneco Systems Inc.,	\$4,813.00	Repairs & Maintenance
CM30897	6/17/2016	TASC	\$64.91	Payroll
CM30898	6/17/2016	TASC	\$315.37	Payroll
CM30899	6/17/2016	Taser International	\$500.00	Equipment Repairs
CM30900	6/17/2016	TelePacific Communications	\$650.55	Monthly Phone Bill
CM30901	6/17/2016	Tesco Controls, Inc.	\$2,143.81	WTP #1 Expansion
CM30902	6/17/2016	U.S. HealthWorks Medical Group, PC	\$214.00	Pre-Employment Testing
CM30903	6/17/2016	Univar USA Inc.	\$1,007.31	Chemicals
CM30904	6/17/2016	USA Blue Book	\$4,987.44	WTP #1 Expansion
CM30905	6/17/2016	Vision Autoglass	\$272.80	Vehicle Service #220
CM30906	6/17/2016	W.W. Grainger Inc.	\$947.14	Repairs & Maintenance
CM30907	6/17/2016	Western Exterminator Co.	\$470.00	Monthly Service & Rodent Control
EFT	6/17/2016	EFTPS	\$12,477.35	Payroll
EFT	6/17/2016	EFTPS	\$1,252.95	Payroll
CM30908	6/21/2016	Aramark Uniform & Career Apparel, LLC	\$529.66	Uniform Service - Water
CM30909	6/21/2016	Janis Davis	\$1,000.00	Refund Credit Balance
CM30910	6/21/2016	Zenon Environmental Corporation	\$116,575.95	WTP#1 Taxes
EFT	6/24/2016	EFTPS	\$318.31	Payroll
EFT	6/26/2013	Pitney Bowes	\$1,500.00	Postage Machine Refill
CM30911	6/27/2016	Hoblit Chrysler Jeep Dodge	\$8,951.09	Down Payment - Security Vehicle
		TOTAL	\$498,312.31	

Rancho Murieta Community Services District
Bills Paid Listing for June 2016

Ck Number	Date	Vendor	Amount	Purpose
		<u>CFD#1 Bank of America Checking</u>		
CM2764	6/3/2016	Bank of America	\$76.16	CFD #1 Admin Fee
		TOTAL	\$76.16	
		<u>CFD 2014-1 Bank of America Checking</u>		
CM2024	6/17/2016	Corelogic Solutions, LLC	\$165.00	CFD 2014-1 Admin Fee
		TOTAL	\$165.00	
		<u>EL DORADO PAYROLL</u>		
Checks: # CM11472 to CM11481 and Direct Deposits: DD08902 to DD08965			\$ 127,179.05	Payroll
EFT	6/30/2016	National Payment Corp	\$152.68	Payroll
		TOTAL	\$127,331.73	

PREPARED BY: *Eric Thompson, Controller*

REVIEWED BY:  *Darlene J. Gellman*, District Treasurer

MEMORANDUM

Date: July 15, 2016
To: Board of Directors
From: Darlene J. Thiel Gillum, General Manager
Subject: General Manager's Report

Following are highlights since our last Board Meeting.

WATERSMART GRANT AWARD UPDATE

AECOM received notice from the Bureau of Reclamation that our project titled "Expansion of Existing Recycled Water Program to Serve Future Residential Developments, Existing Parks and Commercial Landscaping" was not selected for grant award under the WaterSMART program, Water and Energy Efficiency Grant. The Bureau received 121 applications and, due to funding limitations, only identified the 53 highest-rated applications for award. The 53 projects selected for award are located across the western United States. California received awards for 19 projects for a total grant award of \$ 10,722,990 (38.8% of the total funding awarded).

PERSONNEL / SECURITY

I am happy to announce that Paul Wagner will be joining the District as our new Security Chief on July 25, 2016. Paul comes to the District with 19 years of combined law enforcement and private security experience. Please join me in welcoming Paul to the District when you meet him.

FINANCE

The District received a rebate of \$16,853 from Golden State Risk Management for our Loss Prevention Incentive Program participation during the period of March 1, 2015 through February 29, 2016.

WTP GUARANTEED MAXIMUM BUDGET – ROEBBELEN REQUEST

Paul and I met with Jeff Dees and Joel Gallion, Roebbelen, on June 24, 2016 to review and discuss Roebbelen's request to increase the WTP#1 Guaranteed Maximum Budget (as presented and discussed at the June 15, 2016 Board of Directors meeting). We anticipated a follow-up meeting prior to the July 20, 2016 Board of Directors meeting but that did not occur. Joel has apologized for their delay in getting information back to the District and intends to have information available for the August 17, 2016 Board of Directors meeting. In addition, and prior to the August meeting, as required by the terms of the Rancho North Finance and Services Agreement I will schedule a meeting with Roebbelen and Rancho North representatives to review Roebbelen's request.

COUNTY STAKEHOLDER MEETINGS

The second County Stakeholder Meeting regarding the proposed Rancho North development was held on Thursday, June 23, 2016 at the District office. Representatives from Coastland Engineering and Kennedy/Jenks also attended at my request. Their time will be charged against the developer deposit as it is an expenditure related to and a benefit to the review of the water, sewer, and drainage studies and plans submitted to the District for review and approval. The topics covered were project constraints related to topography/slope, trees, soils, and cultural resources. Services such as roads (access and circulation), water and sewer infrastructure, and drainage system and lake shed management were also discussed.

The third meeting was held on Friday, July 8, 2016 at the District office. The topics covered were parks, open space and trails, Parks Development Agreements, the role of the MBA in the county process, and safety and crime. The developer provided each stakeholder group with a set of proposed maps as of July 2016 and requested that each group identify areas of concern and to bring those back to the next meeting on July 22, 2016 for discussion.

MEMORANDUM

Date: July 15, 2016
 To: Board of Directors
 From: Eric Thompson, Controller
 Subject: Administration / Financial Reports

Enclosed is a combined financial summary report for **June 2016 & Fiscal Year 2015/16**. Following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other informational items of interest are included.

Water Consumption - Listed below are water consumption numbers for the year using weighted averages:

	12 month rolling % increase	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Residences	0.3%	2,517	2,517	2,517	2,517	2,517	2,518	2,519	2,519	2,520	2,520	2,524	2,524
	Weighted average	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cubic Feet	1,279	1,854	2,068	1,873	1,475	1,156	682	636	606	611	982	1,296	2,111
Gallons per day	319	462	516	467	368	288	170	159	151	152	245	323	526
Planning Usage GPD	583												

Lock-Offs – For the month of June, there were 22 lock-offs.

Connection Fees – The District received no new connection fees during the month of June.

Aging Report – Delinquent accounts totaled \$73,046 which was 12.1% of the total accounts receivable balance of \$604,852. Past due receivables decreased approximately 23.7% or \$22,716 from the prior month.

Summary of Reserve Accounts as of June 30, 2016 – The District’s reserve accounts increased \$177,900 during the month of June and have increased \$463,436 since the beginning of the fiscal year. As approved at the May 18, 2016 Board meeting, \$250,000 of excess working capital was transferred from operating funds into the District’s reserve accounts. There was \$124,437 in Water Treatment Plant (WTP) construction-related reserve expenditures during the month. \$116,576 of this amount was for the payment of sales tax on the project, which was outside of the original contract, which caused the WTP Construction Fund Reserve balance to go negative during the month. The total amount of reserves held by the District on June 30, 2016 was \$5,016,203. See the table below for information by specific reserve account.

Reserve Fund Balances

Reserve Descriptions	Fiscal Yr Beg Balance July 1, 2015	YTD Collected & Interest Earned	YTD Spent	Period End Balance June 30, 2016
Water Capital Replacement (200-2505)	671,239	213,226	(58,661)	825,804
Sewer Capital Replacement (250-2505)	1,475,914	508,428	(70,232)	1,914,110
Drainage Capital Replacement (260-2505)	46,370	25,149	(0)	71,519
Security Capital Replacement (500-2505)	20,602	93,886	(23,604)	90,884
Admin Capital Replacement (xxx-2505-99)	38,386	25,000	(6,213)	57,173
Sewer Capital Improvement Connection (250-2500)	4,028	12	(0)	4,040
Capital Improvement (xxx-2510)	291,453	39,548	(0)	331,001
Water Supply Augmentation (200-2511)	1,751,059	78,439	(73,199)	1,756,299
WTP Construction Fund Reserve (200-2513)	253,716	2,040,828	(2,342,371)	(47,827)
Security Impact Fee Reserves (500-2513)	0	13,200	(0)	13,200
Total Reserves	4,552,767	3,037,715	(2,574,280)	5,016,203

Inter-fund Borrowing Balances

Inter-fund Borrowing	Fiscal Yr Beg Balance July 1, 2015	YTD Interest	YTD Repayment	Period End Balance June 30, 2016
Sewer Loan to WTP Construction Fund	1,418,143	5,820	(146,254)	1,277,709
WSA Loan to WTP Construction Fund	472,714	1,940	(48,751)	425,903
N. Gate Security Loan from Drainage Fund	108,875	420	(23,256)	86,039
Total Inter-fund Borrowing	1,999,732	8,180	(218,261)	1,789,651

PARS GASB 45 Trust - The PARS GASB 45 Trust, which is the investment trust established to fund Other Post Employment Benefits, had the following returns:

Period ended May 31, 2016		
1-Month	3-Months	1-Year
0.68%	6.02%	-0.92%

Financial Summary Report (for Fiscal Year 2015/16)

Revenues:

Water Charges, for the year, were **below** budget \$175,684 or (8.7%)

Sewer Charges, for the year, were **below** budget \$5,441 or (0.4%)

Drainage Charges, for the year, were **above** budget \$255 or 0.1%

Security Charges, for the year, were **above** budget \$4,245 or 0.3%

Solid Waste Charges, for the year, were **above budget \$1,317 or 0.2%**

Total Revenue, which includes other income, property taxes, and interest income for the year, was **below budget \$67,623 or (1.1%)** (Water Conservation Efforts - YTD residential water usage was down 19.6% compared to budget).

Expenses: Fiscal year total operating expenses were **below budget \$520,815 or (8.7%)**. The District spent \$23,750 in operational reserve expenditures this past year on a Title XVI grant application. Operational reserve expenditures cover projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses, for the year, were **below budget \$41,629 or (2.4%)**. Overages in labor costs and unbudgeted temporary filtration costs for the WTP Expansion project were more than offset by savings in purchased electricity, chemicals, meters/boxes, repairs & maintenance, consulting and conservation. Extensive training associated with the new WTP#1 was the primary cause of the over-budget wages and employer costs for the year.

Sewer Expenses, for the year, were **below budget by \$378,993 or (33.4%)**. Savings were seen across most sewer expense categories so far this past year, with the largest savings being seen in salaries & wages, chemicals, repairs & maintenance, consulting, permits, power and equipment rental. Total Sewer wages for the year were under budget 36.0%.

Drainage Expenses, for the year, were **above budget by \$2,022 or 1.4%**. Wages & employer costs were over budget \$20,963, but were offset by savings in consulting, repairs & maintenance, consulting, permits and equipment rental.

Combined Water/Sewer/Drainage Wages & Employer Costs, for the year, were **above budget by \$75,280 or 10.6%**. Utility personnel at the District allocate their time between the Water, Sewer and Drainage departments as needed and as directed. This section is being reported to help gauge overall utility personnel expenses versus budget.

Security Expenses, for the year, were **below budget by \$44,716 or (3.8%)**. Security saw savings in wages and employer costs throughout the year and was under budget by \$45K on these expenses at the end of the year. The department was also under budget \$5,580 in vehicle fuel thanks to favorable prices at the pump.

Solid Waste Expenses, as reported for the year, were **below budget by \$7,779 or (1.3%)**. This amount will change however once the costs for the hazardous waste collection event are recorded. Since charges are directly tied to contracted services, expenses for this department should be over by roughly 0.2%.

General Expenses, for the year, were **below budget by \$49,719 or (4.1%)**. Legal expenses were the largest over-budget expenditure in the Administration department. These overages were offset by savings in employer and director-related costs as well as consulting and travel. The District received a \$16,853 loss-prevention rebate check from Golden State Risk Management, its liability and workers comp insurer, which helped reduce insurance costs for the year.

Net Income: Full fiscal year unadjusted net income, before depreciation, was \$428,544 versus a budgeted loss of (\$898). Net income/(Loss) adjusted for estimated depreciation expense was (\$700,960).

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH JUNE 2016

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
WATER								
REVENUES								
Water Charges	98.3%	\$2,009,940	98.3%	\$2,009,940	\$1,834,256	95.4%	(\$175,684)	(8.7%)
Interest Earnings	0.0%	80	0.0%	80	3,988	0.2%	3,908	4,885.0%
Other Income	1.7%	34,850	1.7%	34,850	84,644	4.4%	49,794	142.9%
Total Water Revenues	100.0%	2,044,870	100.0%	2,044,870	1,922,888	100.0%	(121,982)	(6.0%)
EXPENSES (excluding depreciation)								
Wages	27.2%	479,360	27.2%	479,360	605,242	35.2%	125,882	26.3%
Employer Costs	13.2%	232,890	13.2%	232,890	268,660	15.6%	35,770	15.4%
Capital Project Labor Alloc	0.0%		0.0%		(87,767)	-5.1%	(87,767)	0.0%
Power	17.2%	303,400	17.2%	303,400	190,803	11.1%	(112,597)	(37.1%)
Chemicals	7.1%	124,500	7.1%	124,500	59,763	3.5%	(64,737)	(52.0%)
T&O - Chemicals/Treatment	0.4%	7,200	0.4%	7,200	14,972	0.9%	7,772	107.9%
Maint & Repair	9.1%	161,070	9.1%	161,070	110,315	6.4%	(50,755)	(31.5%)
Meters/Boxes	3.1%	54,000	3.1%	54,000	29,561	1.7%	(24,439)	(45.3%)
Lab Tests	1.6%	28,000	1.6%	28,000	11,318	0.7%	(16,682)	(59.6%)
Permits	1.8%	32,000	1.8%	32,000	41,910	2.4%	9,910	31.0%
Training/Safety	0.5%	9,300	0.5%	9,300	4,510	0.3%	(4,790)	(51.5%)
Equipment Rental	2.1%	37,000	2.1%	37,000	266,391	15.5%	229,391	620.0%
Other Direct Costs	16.6%	292,906	16.6%	292,906	204,319	11.9%	(88,587)	(30.2%)
Operational Expenses	100.0%	1,761,626	100.0%	1,761,626	1,719,997	100.0%	(41,629)	(2.4%)
Water Income (Loss)	16.1%	283,244	16.1%	283,244	202,891	11.8%	(80,353)	(28.4%)
38.9% Net Admin Alloc	16.1%	283,529	16.1%	283,529	247,820	14.4%	(35,709)	(12.6%)
Reserve Expenditures	0.0%		0.0%		23,750	1.4%	23,750	0.0%
Total Net Income (Loss)	0.0%	(285)	0.0%	(285)	(68,679)	-4.0%	(68,394)	23,997.9%
SEWER								
REVENUES								
Sewer Charges	98.5%	1,331,590	98.5%	1,331,590	1,326,149	98.6%	(5,441)	(0.4%)
Interest Earnings	0.0%	140	0.0%	140	538	0.0%	398	284.3%
Other Income	1.5%	20,140	1.5%	20,140	18,615	1.4%	(1,525)	(7.6%)
Total Sewer Revenues	100.0%	1,351,870	100.0%	1,351,870	1,345,302	100.0%	(6,568)	(0.5%)
EXPENSES (excluding depreciation)								
Wages	30.5%	346,210	30.5%	346,210	221,741	29.3%	(124,469)	(36.0%)
Employer Costs	14.8%	167,700	14.8%	167,700	112,537	14.9%	(55,163)	(32.9%)
Power	12.4%	140,700	12.4%	140,700	108,681	14.4%	(32,019)	(22.8%)
Chemicals	6.2%	70,300	6.2%	70,300	24,980	3.3%	(45,320)	(64.5%)
Maint & Repair	16.4%	186,250	16.4%	186,250	162,049	21.4%	(24,201)	(13.0%)
Lab Tests	1.4%	16,200	1.4%	16,200	14,983	2.0%	(1,217)	(7.5%)
Permits	3.1%	35,100	3.1%	35,100	29,245	3.9%	(5,855)	(16.7%)
Training/Safety	1.1%	12,200	1.1%	12,200	7,590	1.0%	(4,610)	(37.8%)
Equipment Rental	1.4%	16,000	1.4%	16,000	8,359	1.1%	(7,641)	(47.8%)
Other Direct Costs	12.8%	145,270	12.8%	145,270	66,772	8.8%	(78,498)	(54.0%)
Operational Expenses	100.0%	1,135,930	100.0%	1,135,930	756,937	100.0%	(378,993)	(33.4%)
Sewer Income (Loss)	19.0%	215,940	19.0%	215,940	588,365	77.7%	372,425	172.5%
29.7% Net Admin Alloc	19.1%	216,475	19.1%	216,475	189,210	25.0%	(27,265)	(12.6%)
Total Net Income (Loss)	0.0%	(535)	0.0%	(535)	399,155	52.7%	399,690	(74,708.4%)
DRAINAGE								
REVENUES								
Drainage Charges	100.0%	187,130	100.0%	187,130	187,385	100.0%	255	0.1%
Interest Earnings	0.0%	50	0.0%	50	52	0.0%	2	4.0%
Total Drainage Revenues	100.0%	187,180	100.0%	187,180	187,437	100.0%	257	0.1%
EXPENSES (excluding depreciation)								
Wages	43.5%	62,140	43.5%	62,140	78,827	54.4%	16,687	26.9%
Employer Costs	21.1%	30,100	21.1%	30,100	34,376	23.7%	4,276	14.2%
Power	6.9%	9,800	6.9%	9,800	8,995	6.2%	(805)	(8.2%)
Chemicals	1.7%	2,400	1.7%	2,400	5,984	4.1%	3,584	149.3%
Maint & Repair	8.3%	11,900	8.3%	11,900	7,495	5.2%	(4,405)	(37.0%)
Permits	4.2%	6,000	4.2%	6,000	5,223	3.6%	(777)	(13.0%)
Equipment Rental	3.2%	4,500	3.2%	4,500	0	0.0%	(4,500)	(100.0%)
Other Direct Costs	11.2%	15,990	11.2%	15,990	3,952	2.7%	(12,038)	(75.3%)
Operational Expenses	100.0%	142,830	100.0%	142,830	144,852	100.0%	2,022	1.4%
Drainage Income (Loss)	31.1%	44,350	31.1%	44,350	42,585	29.4%	(1,765)	(4.0%)
6.1% Net Admin Alloc	31.1%	44,461	31.1%	44,461	38,861	26.8%	(5,600)	(12.6%)
Total Net Income (Loss)	-0.1%	(111)	-0.1%	(111)	3,724	2.6%	3,835	(3,455.0%)
SECURITY								
REVENUES								
Security Charges	94.8%	1,253,900	94.8%	1,253,900	1,258,145	93.9%	4,245	0.3%
Interest Earnings	0.0%	400	0.0%	400	1,044	0.1%	644	161.0%
Property Tax	4.9%	65,040	4.9%	65,040	69,984	5.2%	4,944	7.6%

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH JUNE 2016

	% of	Annual	% of	YTD	YTD	% of	YTD VARIANCE	
	Total	Budget	Total	Budget	Actuals	Total	Amount	%
Property Tax (Reserve Alloc)	-3.5%	(\$45,680)	-3.5%	(\$45,680)	(\$45,684)	-3.4%	(\$4)	0.0%
Other Income	3.7%	49,160	3.7%	49,160	56,465	4.2%	7,305	14.9%
Total Security Revenues	100.0%	1,322,820	100.0%	1,322,820	1,339,954	100.0%	17,134	1.3%
EXPENSES (excluding depreciation)								
Wages	57.1%	671,100	57.1%	671,100	651,080	57.6%	(20,020)	(3.0%)
Employer Costs	32.9%	386,400	32.9%	386,400	360,124	31.9%	(26,276)	(6.8%)
Equipment Repairs	0.4%	4,900	0.4%	4,900	3,684	0.3%	(1,216)	(24.8%)
Vehicle Maintenance	0.8%	9,600	0.8%	9,600	9,586	0.8%	(14)	(0.1%)
Vehicle Fuel	1.7%	19,390	1.7%	19,390	13,810	1.2%	(5,580)	(28.8%)
Off Duty Sheriff Patrol	0.3%	4,000	0.3%	4,000	6,286	0.6%	2,286	57.2%
Other	6.8%	79,470	6.8%	79,470	85,574	7.6%	6,104	7.7%
Operational Expenses	100.0%	1,174,860	100.0%	1,174,860	1,130,144	100.0%	(44,716)	(3.8%)
Security Income (Loss)	12.6%	147,960	12.6%	147,960	209,810	18.6%	61,850	41.8%
20.3% Net Admin Alloc	12.6%	147,961	12.6%	147,961	129,325	11.4%	(18,636)	(12.6%)
Total Net Income (Loss)	0.0%	(1)	0.0%	(1)	80,485	7.1%	80,486	(8,048,600.0%)
SOLID WASTE REVENUES								
Solid Waste Charges	100.0%	636,658	100.0%	636,658	637,975	99.9%	1,317	0.2%
Interest Earnings	0.0%	300	0.0%	300	437	0.1%	137	45.7%
Total Solid Waste Revenues	100.0%	636,958	100.0%	636,958	638,412	100.0%	1,454	0.2%
EXPENSES (excluding depreciation)								
CWRS Contract	92.7%	556,740	92.7%	556,740	557,748	94.1%	1,008	0.2%
Sacramento County Admin Fee	5.8%	34,740	5.8%	34,740	34,953	5.9%	213	0.6%
HHW Event	1.5%	9,000	1.5%	9,000		0.0%	(9,000)	(100.0%)
Operational Expenses	100.0%	600,480	100.0%	600,480	592,701	100.0%	(7,779)	(1.3%)
Solid Waste Income (Loss)	6.1%	36,478	6.1%	36,478	45,711	7.7%	9,233	25.3%
5.0% Net Admin Alloc	6.1%	36,444	6.1%	36,444	31,854	5.4%	(4,590)	(12.6%)
Total Net Income (Loss)	0.0%	34	0.0%	34	13,857	2.3%	13,823	40,655.9%
OVERALL NET INCOME(LOSS)	100.0%	(898)	100.0%	(898)	428,542	100.0%	429,440	(47,821.8%)

PREPARED BY: Eric Thompson, Controller

REVIEWED BY:  District Treasurer

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH JUNE 2016

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE Amount %	
REVENUES								
Water Charges	33.4%	\$2,009,940	33.4%	\$2,009,940	\$1,834,256	30.8%	(\$175,684)	(8.7%)
Sewer Charges	22.1%	1,331,590	22.1%	1,331,590	1,326,149	22.3%	(5,441)	(0.4%)
Drainage Charges	3.1%	187,130	3.1%	187,130	187,385	3.1%	255	0.1%
Security Charges	20.8%	1,253,900	20.8%	1,253,900	1,258,145	21.1%	4,245	0.3%
Solid Waste Charges	10.6%	636,658	10.6%	636,658	637,975	10.7%	1,317	0.2%
Other Income	1.9%	116,750	1.9%	116,750	176,691	3.0%	59,941	51.3%
Interest Earnings	0.0%	1,090	0.0%	1,090	8,345	0.1%	7,255	665.6%
Property Taxes	8.8%	528,480	8.8%	528,480	568,973	9.6%	40,493	7.7%
Property Taxes (Reserve Alloc)	-0.8%	(45,680)	-0.8%	(45,680)	(45,684)	-0.8%	(4)	0.0%
Total Revenues	100.0%	6,019,858	100.0%	6,019,858	5,952,235	100.0%	(67,623)	(1.1%)
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	14.7%	887,710	14.7%	887,710	905,810	16.5%	18,100	2.0%
Employer Costs	7.2%	430,690	7.2%	430,690	415,573	7.6%	(15,117)	(3.5%)
Capital Project Labor Alloc	0.0%		0.0%		(87,767)	-1.6%	(87,767)	0.0%
Power	7.5%	453,900	7.5%	453,900	308,479	5.6%	(145,421)	(32.0%)
Chemicals	3.4%	204,400	3.4%	204,400	104,563	1.9%	(99,837)	(48.8%)
Maint & Repair	6.0%	359,220	6.0%	359,220	279,859	5.1%	(79,361)	(22.1%)
Meters/Boxes	0.9%	54,000	0.9%	54,000	29,561	0.5%	(24,439)	(45.3%)
Lab Tests	0.7%	44,200	0.7%	44,200	26,301	0.5%	(17,899)	(40.5%)
Permits	1.2%	73,100	1.2%	73,100	76,378	1.4%	3,278	4.5%
Training/Safety	0.4%	21,500	0.4%	21,500	12,716	0.2%	(8,784)	(40.9%)
Equipment Rental	1.0%	57,500	1.0%	57,500	274,750	5.0%	217,250	377.8%
Other	7.5%	454,166	7.5%	454,166	275,563	5.0%	(178,603)	(39.3%)
Subtotal Water/Sewer/Drainage	50.5%	3,040,386	50.5%	3,040,386	2,621,786	47.7%	(418,600)	(13.8%)
Security								
Wages	11.1%	671,100	11.1%	671,100	651,080	11.8%	(20,020)	(3.0%)
Employer Costs	6.4%	386,400	6.4%	386,400	360,124	6.5%	(26,276)	(6.8%)
Off Duty Sheriff Patrol	0.1%	4,000	0.1%	4,000	6,286	0.1%	2,286	57.2%
Other	1.9%	113,360	1.9%	113,360	112,653	2.0%	(707)	(0.6%)
Subtotal Security	19.5%	1,174,860	19.5%	1,174,860	1,130,143	20.5%	(44,717)	(3.8%)
Solid Waste								
CWRS Contract	9.2%	556,740	9.2%	556,740	557,748	10.1%	1,008	0.2%
Sacramento County Admin Fee	0.6%	34,740	0.6%	34,740	34,953	0.6%	213	0.6%
HHW Event	0.1%	9,000	0.1%	9,000		0.0%	(9,000)	(100.0%)
Subtotal Solid Waste	10.0%	600,480	10.0%	600,480	592,701	10.8%	(7,779)	(1.3%)
General / Admin								
Wages	8.4%	505,100	8.4%	505,100	515,159	9.4%	10,059	2.0%
Employer Costs	5.0%	302,200	5.0%	302,200	259,362	4.7%	(42,838)	(14.2%)
Insurance	1.4%	86,400	1.4%	86,400	77,900	1.4%	(8,500)	(9.8%)
Legal	0.7%	42,000	0.7%	42,000	66,374	1.2%	24,374	58.0%
Office Supplies	0.4%	22,800	0.4%	22,800	20,881	0.4%	(1,919)	(8.4%)
Director Meetings	0.3%	18,000	0.3%	18,000	11,400	0.2%	(6,600)	(36.7%)
Telephones	0.1%	6,000	0.1%	6,000	6,740	0.1%	740	12.3%
Information Systems	1.3%	79,400	1.3%	79,400	83,283	1.5%	3,883	4.9%
Community Communications	0.1%	5,900	0.1%	5,900	3,557	0.1%	(2,343)	(39.7%)
Postage	0.4%	22,200	0.4%	22,200	20,048	0.4%	(2,152)	(9.7%)
Janitorial/Landscape Maint	0.3%	17,820	0.3%	17,820	20,106	0.4%	2,286	12.8%
Other	1.6%	97,210	1.6%	97,210	70,501	1.3%	(26,709)	(27.5%)
Subtotal General / Admin	20.0%	1,205,030	20.0%	1,205,030	1,155,311	21.0%	(49,719)	(4.1%)
Total Operating Expenses	100.0%	6,020,756	100.0%	6,020,756	5,499,941	100.0%	(520,815)	(8.7%)
Operating Income (Loss)	100.0%	(898)	100.0%	(898)	452,294	100.0%	453,192	(50,466.8%)
Non-Operating Expenses								
Water Reserve Expenditure	0.0%		0.0%		23,750	100.0%	23,750	0.0%
Total Non-Operating Expenses	0.0%		0.0%		23,750	100.0%	23,750	0.0%
Net Income (Loss)	100.0%	(898)	100.0%	(898)	428,544	100.0%	429,442	(47,822.0%)

PREPARED BY: Eric Thompson, Controller

REVIEWED BY:  , District Treasurer

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

INSTITUTION	CASH BALANCE AS OF JUNE 30, 2016	YIELD	BALANCE
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CSD FUNDS

EL DORADO SAVINGS BANK			
SAVINGS	0.03%	\$	668,793.79
CHECKING	0.02%	\$	200,959.79
PAYROLL	0.02%	\$	14,026.24
BANNER BANK			
EFT	0.00%	\$	61,706.33
LOCAL AGENCY INVESTMENT FUND (LAIF)			
UNRESTRICTED	0.58%	\$	1,242,938.75
RESTRICTED RESERVES	0.58%	\$	4,167,700.36
CALIFORNIA ASSET MGMT (CAMP)			
OPERATION ACCOUNT	0.51%	\$	600,346.41
UNION BANK			
PARS GASB45 TRUST (balance as of 5/31/16)		\$	1,066,197.81
TOTAL			\$ 8,022,669.48

BOND FUNDS

COMMUNITY FACILITIES DISTRICT NO. 1 (CFD)

BANK OF AMERICA			
CHECKING	0.00%	\$	18,777.44
CALIFORNIA ASSET MGMT (CAMP)			
SPECIAL TAX	0.51%	\$	8,334.38

COMMUNITY FACILITIES DISTRICT NO. 2014-1 (CFD)

BANK OF AMERICA			
CHECKING	0.00%	\$	527,769.13
WILMINGTON TRUST (balance as of 3/31/16)			
BOND RESERVE FUND	0.01%	\$	391,602.27
BOND ADMIN EXPENSE	0.01%	\$	40,410.08
BOND SPECIAL TAX FUND	0.01%	\$	238,409.88
BOND ACQ & CONSTRUCTION	0.01%	\$	862.64
BOND REDEMPTION ACCOUNT	0.01%	\$	-
BOND COI	0.01%	\$	-
BOND SURPLUS	0.01%	\$	-
TOTAL			\$ 1,226,165.82

TOTAL ALL FUNDS

\$ 9,248,835.30

The investments comply with the CSD adopted investment policy.

PREPARED BY: Eric Thompson, Controller

REVIEWED BY:  , District Treasurer

MEMORANDUM

Date: July 11, 2016
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Security Report for the Month of June 2016

OPERATIONS

Security Sergeant Mike Scarzella attended the Fishing Club meeting at Lake Clementia. Various topics relating to back area use and fishing were discussed.

Security Patrol Officer Rick Tompkins attended the Law Enforcement and Emergency Services Open House at Deer Creek Hills. Discussion included criminal issues in the area including thefts, vandalism, and unsafe shooting.

Off-duty Sacramento Sheriff's Deputies (SSD) and private security officers have been requested and confirmed for the 4th of July.

Our new Gate Officer, Donna Edwards has started training at the South Gate. An offer has been made for the Temporary Gate Officer position. Interviews are being held for the vacant full-time Gate Officer position.

The Patrol Officer that had been out on a workers' comp injury has been released to full duty.

The new patrol vehicle was picked up on June 28, 2016 and will be available for use during the 4th of July activities. It will have temporary magnetic District Security signage until decals and striping can be applied.

INCIDENTS OF NOTE

June 3, Friday, reported at 7:45 a.m. at the Murieta Village mailboxes. Multiple mailboxes were forcibly entered with property taken. Video surveillance showed a female suspect. SSD and the Post Office were notified for a report.

June 19, Sunday, reported at 3:21 p.m. at the South River Beach. Golf cart theft. Four (4) local juveniles were suspected in taking a golf cart without permission. Subjects ran from the area and were caught by the victim. Parents were contacted by Security and the victim.

June 20, Monday, reported at 2:29 p.m. behind the Country Store. Stolen vehicle. Video surveillance showed a passenger get out of a white Cadillac and get into the victim's unoccupied car. Both vehicles then drove off west bound on Jackson Road. California Highway Patrol (CHP) responded for a report.

June 29, Wednesday, reported at 7:16 p.m. at Riverview Park. Assault and battery. Suspect resident possibly had been drinking alcohol, demanded money that was owed to him from resident victim and repeatedly

assaulted him. Suspect fled the area in a vehicle almost striking patrol vehicle. SSD notified, told victim it was mutual combat, no report, suspects parents were advised.

During the month of June, District Security Patrol Officers also responded to complaints of trespassing and loud music.

RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

The meeting was held on June 6, 2016 at the Rancho Murieta Association (RMA) office. There were appearances regarding property maintenance, speeding, and failure to stop. There were letters submitted regarding property maintenance, parking and speeding. The next meeting is scheduled for July 11, 2016.

SECURITY DATA UPDATE

The update forms continue to be sent out weekly, by streets. The information in the Security Department computer system is updated as the completed forms are received. This will give us updated information including occupants, phone numbers, vehicles, barcodes, permanent guests and pets. We are down to a handful of the longer streets. We will then check for those who have not returned their forms or who have "Return to Sender" forms that have been returned.

INCIDENT MAP AND EMERGENCY EXIT MAP

This update has been delayed, but is still planned to add an Incident Map and Emergency Exit Map to the District website. The Incident Map will show locations of incidents of note, such as thefts and vandalism. This will help track any patterns of incidents to help direct patrol resources to those areas. The Emergency Exit Map will show additional exit locations, such as locked gates, that could allow vehicle traffic out of the North and South residential areas in the event of an emergency.

MEMORANDUM

Date: July 12, 2016
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Water/Wastewater/Drainage Report

The following is District Field Operations information and projects staff has worked on since the last Board meeting.

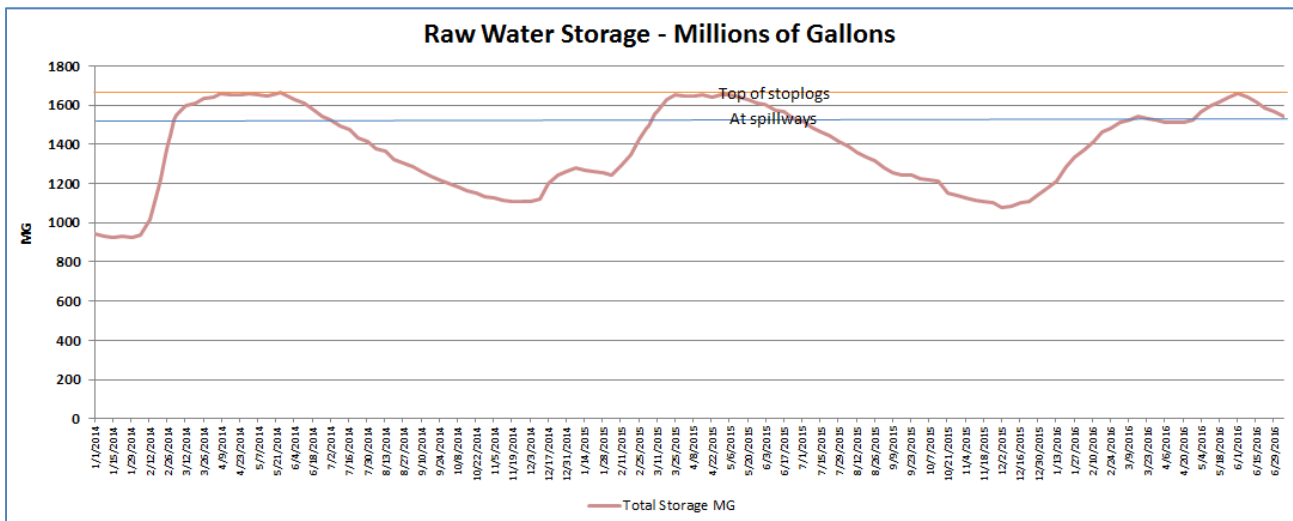
WATER

The new membrane ultra-filtration plant, water treatment plant #1 (WTP#1), is solely providing the District's water needs, which recently average around 2.2 million gallons per day, peaking around 2.8 mgd on north community irrigation days. Water treatment plant production flow for this past June was 57,809,000 gallons (177.42 acre-feet).

WATER SOURCE OF SUPPLY

The combined raw water storage for Calero, Chesbro, and Clementia Reservoirs on July 7, 2016 measured approximately 1,540.1 MG (4,726.7 AF) of which 1,376.2 MG (4,223.6 AF) is usable due to dead storage. For Calero and Chesbro Reservoirs alone, the storage measured 1,216.8 MG (3,734.3 AF), or 1,167.4 MG (3,281.3 AF) usable. Rainfall totaled 0.0" and evaporation measured 9.83" for June.

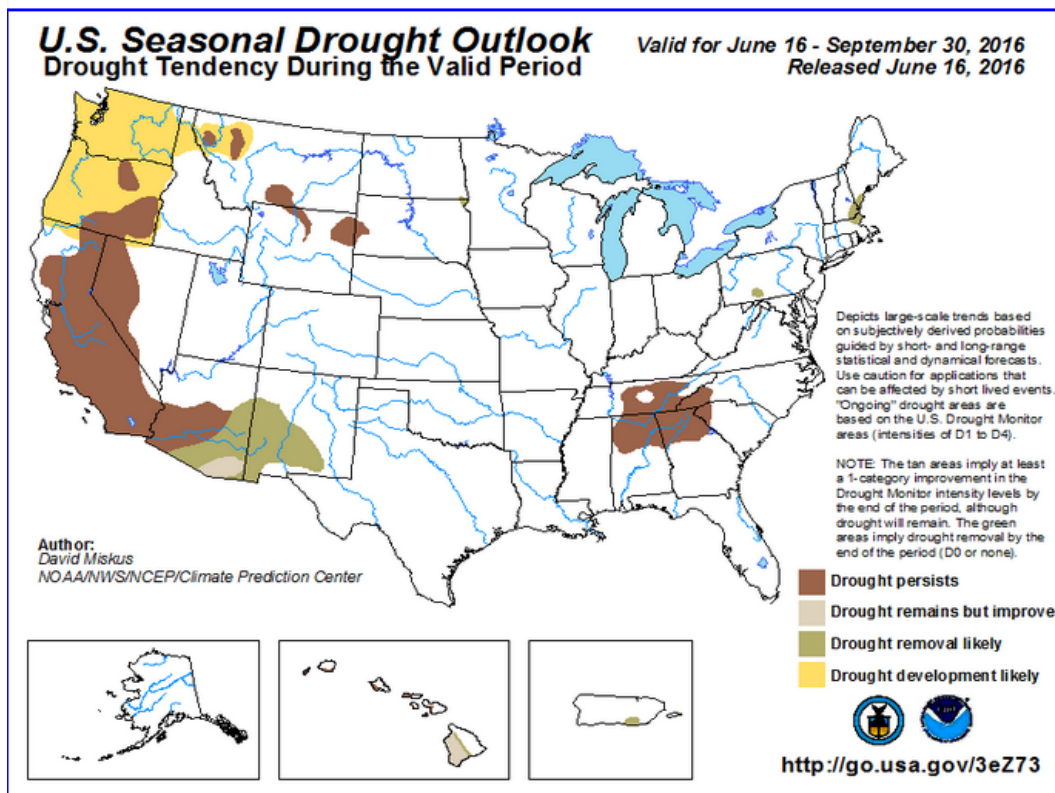
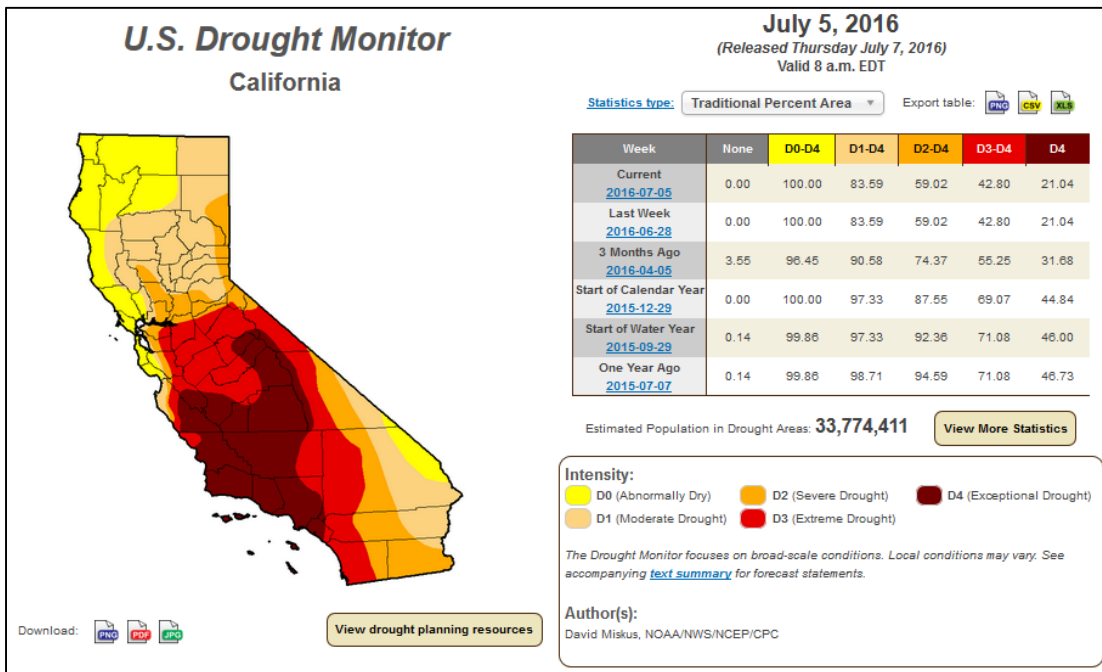
Below is a graphical representation of the storage reservoir levels this year to date.



CONSERVATION

For June, water consumption was approximately 24% less than in 2013. The residential gallon per capita per day usage was at 245.

The US Drought Monitor graphic for California and our area, depicted below, shows we're in a severe drought. The US Seasonal Drought outlook, depicted on the following page, continues to show that the drought in our region persists.

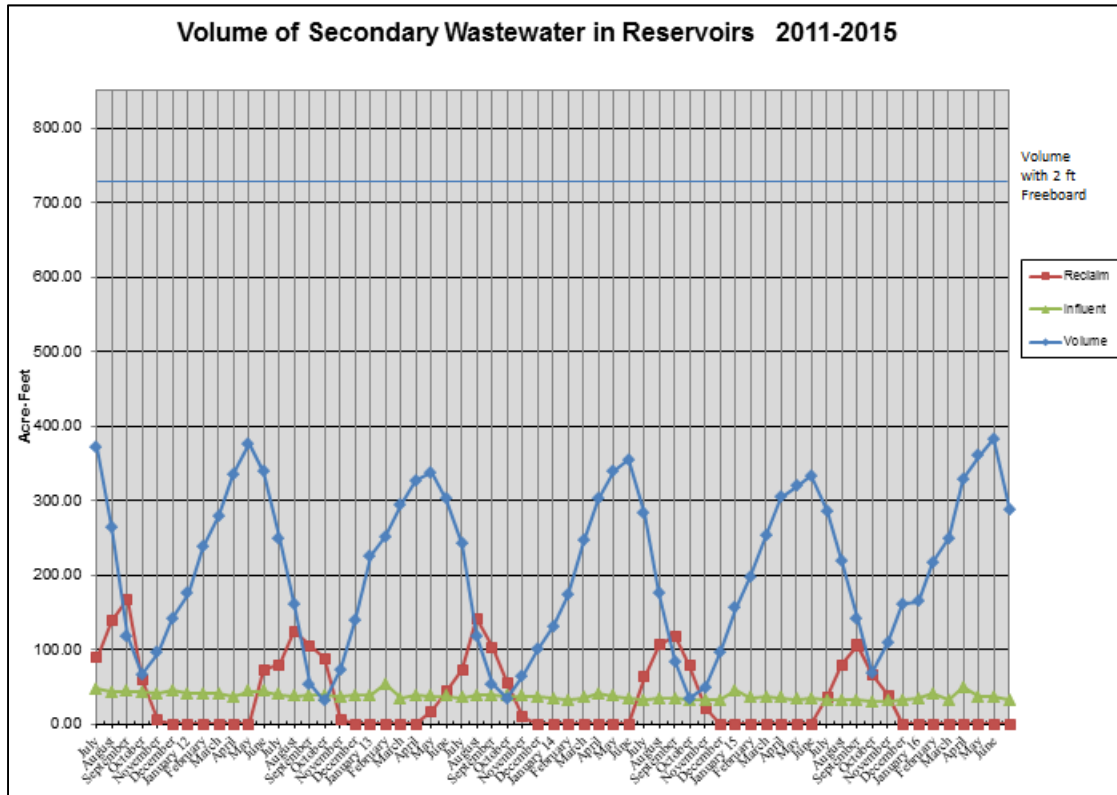


WASTEWATER TREATMENT, COLLECTION AND RECLAMATION

Influent wastewater flow averaged 0.379 million gallons a day, for a total of 11.74 MG, (36 AF) for the month of June. This is approximately 148 gpd per sewer connection. Secondary wastewater storage measured 94 MG (288.6 AF) on July 6, 2016 of which 89.2 MG (273.7 acre-feet) is usable volume.

We are continuing to supply recycled water to Rancho Murieta Country Club (RMCC) for their irrigation needs. So far, less recycled water has been used by RMCC than had been anticipated, prompting me to let them know they can use as much recycled water as they want so we may draw our secondary wastewater storage down by this fall.

The graph below shows where our secondary storage is comparable to previous years, measured on the first Wednesday of each month.



SEWER COLLECTION

No sewer issues this past month in the District’s system.

DRAINAGE

Staff is continuing to cut vegetation in the drainage system. They completed 55 hours in June weed-eating drainage areas in North Zone 1 section I and H, Zone 2 section A, B, F and G along with more work the basin #5 in South Murieta. They also spent several days cleaning up and cutting vines growing in the concrete ditch from Laguna Joaquin to Jackson Road prior to the 4th of July.

CIA DITCH

The CIA is continuing to flow water from the Cosumnes River to the Anderson Ranch.

WATER METERING AND UTILITY STAFF WORK

Utility staff replaced four (4) ¾” and rebuilt one (1) two inch (2”) meter this past month. Staff was also called out for seven (7) water leaks which were all homeowner issues to repair. Staff replaced six (6) service lines and one blow-off valve. Also completed were fourteen (14) Utility Star work orders, twenty-two (22) underground service alerts (USAs), primarily from Greenfield Communications, four (4) water service restores, and one (1) toilet rebate inspections.

RESOLUTION 2016-08

IN HONOR OF JACK GREGORY REMSON, JR.



WHEREAS, Jack Gregory (Greg) Remson, Jr. began his career with the Rancho Murieta Community Services District as a Security Department Patrol Officer on November 19, 1984; and

WHEREAS, Greg promoted to Security Sergeant on March 16, 1991; and

WHEREAS, Greg promoted to Security Chief on October 30, 2004; and

WHEREAS, Greg has been a part of the success of the Security Department and the Community Services District; and

WHEREAS, Greg, has endeared himself with many friends and acquaintances in the District and Community; and

WHEREAS, Greg leaves us, after 32 years of service to the residents, fellow employees, and Board of Directors of the Rancho Murieta Community Services District.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Rancho Murieta Community Services District commends Jack Gregory Remson, Jr., for his years of service to the community and the District and wishes Greg a happy and fruitful future.

Gerald Pasek, President

Betty Ferraro, Vice President

Morrison Graf, Director

Michael Martel, Director

Mark Pecotich, Director

MEMORANDUM

Date: July 15, 2016
To: Board of Directors
From: Darlene J. Thiel Gillum, General Manager
Subject: Legal Opinion Regarding Payment of Community Facilities Fees by Developer, Cosumnes River Land, LLC

Richard Shanahan, District General Counsel, has reviewed and evaluated the June 15, 2016 memo from Cosumnes River Land LLC concerning a protest against District staff's calculation of the Capital Improvement fee and Water Supply Augmentation fee for the Murieta Inn project.

Mr. Shanahan's opinion is that District staff calculated the fees based on District Code Chapter 8, which was proper. Chapter 8, Section 3.03(a) addresses the amount and calculation of the capital improvement fee levied on new development and section 3.03(c) addresses the same for the water supply augmentation fee. Both fees differentiate between residential projects and commercial/nonresidential projects. The fees for residential projects are based on the number of lots and the fees for commercial/nonresidential projects are based on a combination of square footage, hotel room numbers, and acreage factors. Both commercial/nonresidential project subsections expressly refer to hotel and motel projects. Therefore, the fees for the Murieta Inn project were properly calculated under the commercial/nonresidential subsections.

Further, the Rancho North Financing and Services Agreement, dated May 27, 2014, establishes the scope of the District's obligation to provide water service to the project. Specifically in that Agreement, Exhibit D allocates 49,980 gallons per day of water to the project, which is 66.64 EDUs. While this allocation is based on peak day demand, and not average daily demand, the District's contractual and utility service obligations require it to plan so as to be able to meet peak day demands.

MEMORANDUM

Date: July 18, 2016
To: Board of Directors
From: Darlene J. Thiel Gillum, General Manager
Subject: Consider Adoption of District Resolution 2016-09, Granting Easement Rights to Sacramento Municipal Utility District (SMUD)

RECOMMENDED ACTION

Adopt Resolution 2016-09, a resolution granting easement rights to Sacramento Municipal Utility District (SMUD).

BACKGROUND

This easement applies to the Wastewater Treatment Facility's solar power installation. SMUD's standard process is to request the grant of easement early in the construction cycle before the completion of construction and identification of the final easement area is known. After construction is completed, the final description of the easement will be documented and, with the District's approval, it will be recorded with the county. SMUD has found this process works well to keep the project on schedule and allows some flexibility to the contractor during construction.

RESOLUTION NO. 2016-09

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
GRANTING EASEMENT**

BE IT RESOLVED by the Board of Directors of the Rancho Murieta Community Services District that the District approve the Grant of Easement to Sacramento Municipal Utility District (SMUD) a municipal utility district, a copy of which is attached (Attachment A).

PASSED AND ADOPTED this 20th day of July, 2016 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Gerald Pasek, President of the Board
Rancho Murieta Community Services District

Attest:

Suzanne Lindenfeld
District Secretary

No fee for recordation
Govt. Code Sec 6103
RECORD AT REQUEST OF AND RETURN TO:
Sacramento Municipal Utility District
Attention: Real Estate Services MS K222
PO Box 15830
Sacramento, CA 95852-1830
NO COUNTY TRANSFER TAX DUE
PER R & T Code 11922

SMUD BY:

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

A.P.N. 073-0180-030

R/W: U-2016/127
SO: 30127953

GRANT OF EASEMENT

Rancho Murieta Community Services District, Grantor, is the owner of record of that certain real property located in Sacramento County, California, designated by the above referenced Assessor's Parcel Number and more fully described as follows:

As described in that certain Grant Deed from Rancho North Properties, LLC, a California limited liability company, to Rancho Murieta Community Services District, dated May 6, 2003 and recorded in the office of the Recorder of Sacramento County on September 24, 2004 in Book 20040924 of Official Records at Page 1242.

Grantor hereby grants to SACRAMENTO MUNICIPAL UTILITY DISTRICT (SMUD), a municipal utility district, Grantee, and its successors and assigns, the right from time to time to construct, place, inspect, remove, replace, maintain and use electrical and communication facilities consisting of underground conduits, wires and cables, with associated, above-ground or below-ground transformers, transformer pads, pedestals, service equipment, terminals, splicing, switching and pull boxes, switch and fuse cubicles, cubicle pads, riser poles, and all other necessary fixtures and appurtenances (Facilities), within the following Easement Area described in EXHIBIT A attached hereto and made a part hereof.

Said right includes the trimming and removal by Grantee of any trees or foliage along the Easement Area considered necessary for the complete enjoyment thereof and the right of ingress to and egress from said Easement Area for the purpose of exercising and performing all rights and privileges granted herein. In addition, the Easement Area shall be kept clear of any building or other structure and Grantor will not drill or operate any well within the Easement Area.

Grantor understands and acknowledges that the Facilities will be installed within the Easement Area based on Grantee's design and actual site conditions. Upon completion of the installation, SMUD shall obtain a survey by a licensed land surveyor setting forth a legal description of the area actually occupied by the Facilities and required for complete enjoyment of the rights granted herein. SMUD will, within a reasonable period of time, record a Notice of Final Description of Easement Area referencing this document and setting forth the legal description of the surveyed area, which will thereupon become the Easement Area. The Notice of Final Description of Easement Area will be subject to Grantor's review and approval (which will not be unreasonably withheld) prior to being recorded. Upon recordation of the Notice of Final Description, the scope of the easement granted by this document shall be limited to the property described in the Notice of Final Description plus the rights of ingress and egress.

Dated: _____

Rancho Murieta Community Services District

BY: _____
Darlene J. Thiel Gillum

ITS: _____
General Manager

EXHIBIT A

The centerline of the 5 foot Easement Area shall be coincidental with the centerline of the said Facilities constructed in, on, over, under, across and along the Grantors property. Additionally, the Easement Area will include the area occupied by the SMUD Facilities and appurtenances.

The legal description herein, or the map attached hereto, defining the location of this utility easement, was prepared by Grantee pursuant to Section 8730 (c) of the Business and Professions Code.

MEMORANDUM

Date: July 15, 2016
To: Board of Directors
From: Darlene J. Thiel Gillum, General Manager
Subject: Discuss Parks Committee Updates

DISTRICT PARKS ROLE POSITION STATEMENT AND PARKS COMMITTEE OPERATING GUIDELINES

Revised drafts of the District's Parks Role Position statement and the Parks Committee Operating Guidelines are attached for review and discussion. The comments received during the June Board of Directors meeting were taken into consideration and included in the revisions.

UPDATING FINANCING AND SERVICES AGREEMENTS FOR PARKS FEES

Richard Shanahan, District General Counsel, has analyzed the potential of amending the Financing and Services Agreements (FSA) to include language regarding the payment of park development fees as an alternate to a District fee nexus study and updated District park development fee.

Mr. Shanahan's opinion is that it could be a legally effective option and satisfactorily address his concerns about the staleness of the current District fee if: (1) each FSA amendment is approved by all parties to each underlying FSA; (2) the properties covered by the two (2) FSAs include all or substantially all of the remaining developable land within the District and including the undeveloped lands subject to the fee obligation in the 1990 and 1991 park development agreements; and (3) the FSA amendments are properly written as covenants running with the land and recorded.

However, Mr. Shanahan raises several policy and business issues associated with this alternate approach that should be considered by District staff and Directors:

- Are there developable lands outside of the two (2) FSA property areas that would not be subject to payment of any park development fees, but that should be? Those lands would be excluded from any fee obligation under this approach.
- The alternate approach effectively would reaffirm and endorse the 1990 and 1991 park development agreements as the primary basis for the park development fee and park development (including the parks committee and matrix) and the District's participation under those agreements. It would render it more difficult for the District to terminate its participation in those agreements because of the long passage of time since they were approved.
- The alternate approach would create a contract-based obligation instead of an obligation based on District ordinance. Generally, the District's rights and remedies are better under an ordinance-based approach. Furthermore, any future changes to the park development fee would require a further FSA amendment requiring the approval of all parties.
- A fee nexus study would inform the District and Rancho Murieta Association about the adequacy of the existing fee amount. Other than inflation-based adjustments, the fee amount has not been adjusted or re-evaluated since 1991. It is uncertain whether collection of that fee amount from the

remaining developable lands will be sufficient to fully fund and complete the community's park development plans. Under the alternate approach, there would be no fee study and the parties would continue to not know whether the existing fee amount is adequate.

CSD Parks Committee Role Position Statement

Rancho Murieta Community Services District (CSD) serves as a single vote member of the Rancho Murieta Parks Committee. The Committee oversees parks and recreation needs necessary to support our current and future community residents following the governance established by the Parks Development Agreements. CSD will participate in the Parks Committee to support the following goals, adapted from the Rancho Murieta Parks and Recreation Master Plan, that was created in 1988 as the original Rancho Murieta parks planning document developed in conjunction with Sacramento County:

- To preserve open space for present and future recreational needs utilizing the natural resources available*
- To protect and preserve the natural habitats, including the oak woodlands and riparian areas, unique to Rancho Murieta for the enjoyment and use of existing and future residents*
- To require the dedication of sufficient park lands and open space corridors associated with new development in an orderly manner*
- To coordinate existing open space and parks with future open space and parks, maintaining both active and passive recreation opportunities*
- To plan for a park system which will serve the needs of all ages and interest groups within the community*
- To establish a multi-use trail and parkway system that incorporates both paved and natural surface trails along with sidewalks on at least one side of the street in all newly developed areas*
- To retain the existing quality of life at Rancho Murieta through the proper preservation, planning, and development of park and recreation facilities*
- To provide adequate park facilities within walking distance of each resident of the community*
- To meet the acceptable park and recreation standards by providing at least five acres of developed (neighborhood and community) parks for every 1,000 residents of the community*
- To collect Community Parks Fees prior to issuing water permits for any parcels on which the developer is in breach of the applicable Parks Development Agreement.*

RMCS D's Draft Parks *Committee* Operating Guidelines

January 27, 2016

RMA comments in red

March 16, 2016

CSD comments/revisions in blue

July 12, 2016

The purpose of the Parks Operating Guidelines is to provide a general understanding of how the Parks Committee conducts business related to the development of parks and collection of parks fees.

There are three Parks Development Agreements (PDAs) currently in place today. These agreements govern the parties' obligations in developing, funding and constructing both Neighborhood Parks and Community Parks, which are identified on the Park Facilities Matrix. Maintenance of these parks is not covered by the Parks Fees or the PDAs. RMA is responsible for the maintenance of these parks.

- Sept. 19, 1990 RMA, CSD, Winncrest Homes, F.N. Projects, and N.T. Hill (Rancho Murieta South)
- Feb. 20, 1991 RMA, CSD, Rancho Murieta Properties Inc, CBC Builders, SHF Acquisitions (Rancho Murieta North)
- June 28, 1991 RMA, CSD, PTF (Rancho Murieta North)

1. Section 5A of the PDAs establishes the Parks Committee (five members) comprised of two RMA appointees, one CSD appointee, and two developer appointees (in general, one RMPI appointee, and one appointee from Landowners other than RMPI when available). Upon completion of the Community Park facilities described in Ex. D, Park Funding, Program, the Landowner members shall be replaced by RMA appointees. ~~Since the PDAs are silent regarding transfer of property ownership, it is assumed that the Landowner seats on the Parks Committee are transferred to successors in interest.~~

~~The PDAs are not silent on the issue of successors in interest and they don't all say one RMPI and one non-RMPI.~~

- ~~Sept 19, 1990 "Two reps appointed by the landowners or their successors in interest" (South)~~
- ~~Feb 20, 1991 "One rep appointed by RMPI and one rep appointed by landowners other than RMPI or their successors in interest" (North)~~
- ~~June 28, 1991 "One rep appointed by RMPI and one rep appointed by landowners other than RMPI or their successors in interest" (North)~~

2. The Parks Committee is responsible for the review and approval of construction plans, and the quality of the plans, for consistency with the PDAs. Inconsistent plans may be approved by the Parks Committee provided implementation of the inconsistent plans will not disrupt the overall implementation of the Parks and quality of the Park Development Plan.
3. Exhibit C of the PDAs, the Park Facilities Matrix, defines existing parks, proposed parks, physical characteristics, funding, and features/improvements. The Park Facilities Matrix will be reviewed at each Parks Meeting to reflect the current status of park projects. The Park Facilities Matrix may be updated for relocation of parks or changes in park size upon the mutual written consent of the Parks Committee and the landowner, or its successor in interest, of the undeveloped property subject to the change. **Only parks that are on land subject to an existing PDA (i.e., Rancho Murieta North and Rancho Murieta South) may be added to the Matrix.** However, any such change is subject to Sacramento County approval.
4. Exhibit D of the PDAs identifies the original Park Financing Plan, which outlines the initial parks budget ~~by~~ for Neighborhood Parks and Community Parks. Exhibit D also identifies the financial obligation of developers and RMA.
 - Landowners are responsible for financing Neighborhood Parks and Facilities.
 - RMA and Landowners are jointly responsible for financing Community Parks and Facilities.

Additional language to be added: If park fees aren't paid to the Parks Fund within 30 days from when the funds are due, that entity (developer or RMA) will have its voting rights suspended until all fees are paid. (Comment: As this language is not in the existing PDAs, adding this condition requires modification to the PDAs requiring all parties to resign)

5. The PDAs require that the developer must develop a system of pedestrian and bike trails, constructed to the standards and specifications approved by the Parks Committee, and upon completion deed the trails to RMA as separate parcels or easements. Exhibit E of the PDAs identifies the pedestrian and bike trail system that is to be developed by Landowners. The locations identified in the original Exhibit E are conceptual only. The final pedestrian and bike trail configuration shall be identified on final residential maps approved by Sacramento County. In addition, any changes to Exhibit E are subject to Parks Committee consent, which shall not be unreasonably withheld. (Comment: CSD would like for the Parks Committee to consider both paved paths and natural surface multiuse trails as part of the standards of trail construction moving forward.)

The Parks Committee adopted an addendum to the PDAs on April 16, 2004 (new location for river crossing) and a standard for trail construction on Feb 28, 2003:

M/S/C to adopt the Sacramento County trail specifications for the trail system, with the ability to be modify the standards. The standard calls for a 12' wide path with 2' shoulders. The path is to be constructed with 2" of asphalt and 6" of base rock.

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~~Additional language: The PDAs say that the developer must develop a system of pedestrian and bike trails, constructed to the standards and specifications approved by the Parks Committee, and deed the trails to RMA as separate parcels or easements~~

6. RMA is responsible for the collection of Park related fees (both Neighborhood and Community park fees). RMA ~~determines~~ **calculates** the annual escalation for the Park Fees ~~per~~ **based on the escalation factor specified in** the PDAs.
7. Per the PDAs, properties that annex into RMA pay their Park Fees at the time of annexation into RMA. The Mutual Benefit Agreement addresses the payment of Park Fees for properties that do not annex into RMA, **specifically, that the fees are due and payable upon recordation of the final subdivision map for the subdivision phase.**
8. RMA ~~will be~~ **is** responsible for maintaining the Parks Development funds in a separately identifiable account which is audited ~~or reviewed~~ annually. Taxes on related interest income will be paid from the Park Development Fund **and will appear on the monthly accounting for the Parks Committee.**
9. RMA will provide detailed accounting of the Parks Development Fund, denoting cash in and cash out, taxes paid, and interest accrued for Neighborhood and Community Parks' contributions individually and in **a summary of credits approved by the Parks Committee for RMA's future obligations under the PDAs for the RMA Parks Development funds at each Parks Meeting. RMA, to meet its obligations, has the option of using credits, if approved by the Parks Committee, or by remitting funds to the Park Development Fund.**
10. The use of Parks Development funds will be reviewed and agreed upon by majority vote of the Parks Committee effectively determining the identification and prioritization of park development for those Park Facilities identified in the Park Facilities Matrix.
11. For clarification purposes, the RMA Parks Development Reserves ~~Fund~~ is unrelated to the **any** fees collected pursuant to the PDAs. ~~This Reserve Fund represents monies~~ **These funds are owned by RMA and have been** collected by RMA since 2004 to fund RMA's future obligations under the PDAs. ~~These Reserve Funds will be transferred to the Park Development Fund from time to time to satisfy RMA's obligation toward the construction of Community Parks, unless the Parks Committee has approved an 'in lieu' credit~~ **See number 9 above.**
12. The obligation for bridge project reimbursements, owed to the Parks Committee by Rancho Murieta North developers, of \$178,500 is memorialized in Sacramento County documentation. As development on the North progresses, the County will collect fees from the North Developer and remit payments to the ~~RMA Park Development Reserve Fund~~ **Park Development Fund.**

13. The PDAs expressly limit the use of Park Development Funds for the construction of Park Facilities identified on the Park Facilities Matrix. RMA provides for the maintenance of parks through separate funding sources. Maintenance issues or expenses are not under the purview of the Parks Committee **nor are Parks Funds to be used for park maintenance.**
14. Parks construction related items, **to be funded by Parks Funds**, identified by the RMA Board, the CSD Board, or the Landowner will be brought to the Parks Committee for consideration of inclusion on the Park Facilities Matrix. **These items are limited only for to properties identified in the PDAs as land subject to the agreements.**

*****Most of the items are redundant as the language is already contained in the PDAs*****

Agreed – the purpose of this guideline document is to provide a quick read and understanding of the basic PDA terms and conditions and the operation of the Parks Committee for anyone unfamiliar with the process.

BOARD GOALS 2016

07/20/16 Update

Color Key: Goal Objective Update

GOAL	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
#1	Ensure District maintains a focus on future vision for successful delivery of services to the Rancho Murieta community					
	a. Update the 2011 Strategic Plan by January 1, 2017	2015 Carry-over	1/1/17			
#2	Successfully manage water supply to meet the Rancho Murieta community needs.					
	a. Complete water Treatment Plant Expansion Project and bring plant operational no later than March 1, 2016	2015 Carry-over	3/1/16	100%	Plant construction substantially complete – pending 30 day test period; DDW inspection 1/11/16; Test Period commenced 2/4/16; completed 4/11/16; WTP brought on-line 4/11/16	
	b. Complete Augmentation Well Project before grant performance period ends, anticipated to be extended to June 2017	2015 Carry-over	6/1/16	30%	Test wells drilled RWA working with DWR for 1 yr extension; DWR extended grant through December 2017	2 nd bid release in February 2015, did not attract any bidders; Release of RFP pending Right of Entry Agreements;
	c. Closely monitor number of connections as we near qualifying as an Urban Water Supplier (3,000 connections) in the next few years to ensure Urban Water Management Plan is prepared and submitted timely.	2015 Carry-over	On-going		# of connections as of June 30, 2016: <div style="display: flex; justify-content: flex-end; align-items: flex-start; margin-left: 20px;"> <div style="margin-right: 10px;">Commercial</div> <div style="text-align: right;">85</div> </div> <div style="display: flex; justify-content: flex-end; align-items: flex-start; margin-left: 20px;"> <div style="margin-right: 10px;">CSD</div> <div style="text-align: right;">16</div> </div> <div style="display: flex; justify-content: flex-end; align-items: flex-start; margin-left: 20px;"> <div style="margin-right: 10px;">Residential</div> <div style="text-align: right;">2,524</div> </div> <div style="display: flex; justify-content: flex-end; align-items: flex-start; margin-left: 20px;"> <div style="margin-right: 10px;">Total</div> <div style="text-align: right;">2,625</div> </div>	
	d. Develop plan for submitting water right permit request to extend beyond December 2020		12/31/16			

BOARD GOALS 2016

07/20/16 Update

Color Key: Goal Objective Update

GOAL	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
#3	Successfully manage recycled water supply to comply with Master Reclamation Permit and State regulations regarding use of reclaimed water.					
	a. Develop facility update/expansion schedule and plan accordingly; leveraging existing recycled water system. This task is currently part of Phase 1 projects submitted to Board of Reclamation for WaterSMART grant funds.	2015 Carry-over	On-going	20%	Master Reclamation Permit rec'd 12/14; Working with AECOM and developers to re-evaluate phases identified in the Title XVI Feasibility Study; application for WaterSMART 2016 funding submitted; received notice that WaterSMART grant application not awarded	Pre-design report proposal from Kennedy/Jenks approved by Board on May 18, 2016; estimated schedule is 6 months
	b. Finalize agreement with Rancho Murieta Country Club and the property owners regarding raw and reclaimed water use and need by December 31, 2016.	2015 Carry-over	12/31/16	10%	Meeting between RMCC and CSD held on 3/24/16 to discuss reclaimed water	Impact of potential RMCC sale
	c. Develop process/ procedure for recycled water permit issuance	2015 Carry-over	1/1/17	30%	Paul created "User Reclamation Plan" for recycled water users and has coordinated partnership with EID for landscape contractor orientation; Paul and Ron attended training at EID	Recycled Water System Implementation Process (Task 5 in AECOM 8/3/15 proposal)
	d. Evaluate alternative methods of using reclaimed water such as indirect potable reuse	2015 Carry-over	3/31/16	100%	IPR letter completed	

BOARD GOALS 2016

07/20/16 Update

Color Key: **Goal** Objective Update

GOAL	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
#4	Manage aging infrastructure to ensure on-going provision of services to the Rancho Murieta community					
	a. Prepare 5-year Capital Replacement Plan (water, sewer, drainage, security, and administration) based on 2015 Reserve Study, by May 15, 2016	2015 Carry-over	5/15/16	60%		Compiling assets for 5 year plan
	b. Update long-term plan for infrastructure (water, sewer, drainage) inspection, repair or replacement.		12/31/16			
#5	Effectively Manage District Finances					
	a. Achieve cost savings through the completion of the solar power arrays at the Wastewater Treatment Plant by December 31, 2016		12/31/16	60%	IS/MND completed; Swainson Hawk and Nesting Bird surveys completed;	WWTP solar array construction near completion – SMUD upgrades pending but in progress WTP design modification pending SMUD approval – construction on hold
	b. Seek cost savings through efficiencies gained by shared services and other opportunities with other agencies.		12/31/16	50%	Shared gas tank/fueling system with RMA evaluated – with Federal and state tax rebates received by CSD it is more economical to purchase through Country Store	Researching availability of gas tax refund for CSD if gasoline purchased through shared fueling station; working on cost of upgrades to RMA fueling area for card reader system
	c. Review 2009 Ad Hoc Governance Committee report for shared service opportunities with RMA and RMCC that have not yet been implemented.		12/31/16			
	d. Increase participation in electronic billing service by 20% before December 31, 2016 to achieve cost savings		12/31/16			

BOARD GOALS 2016

07/20/16 Update

Color Key: **Goal** Objective Update

GOAL	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
	e. Formalize Security Impact Fee Policy by April 30, 2016		4/30/16	15%	Met for preliminary policy discussion with John Sullivan, Greg Remson and Darlene Gillum on 4/4/16	Plan to take policy draft to Security Committee in August
	f. Complete recycled water rate study by December 31, 2016	2015 Carry-over	12/31/16			
	g. Investigate Security Tax Initiative for increase cap on Security Tax escalation for November 2016 General Election Ballots.	2015 Carry-over	5/31/16	85%		General discussions held – current thought is when/if a new initiative is pursued it is better to conduct during off year elections; continue evaluation for possible study to be conducted in 17/18 fiscal year
	h. Address RMA financial obligation for water permit fees and related charges		12/31/16			Bring plan/information forward to board in September 2016
#6	Provide Security Services to the community at a level that meets community needs and expectations					
	a. Develop long term Security Master Plan by December 31, 2016 to address how to effectively provide security services as the Rancho Murieta community grows in development of residential and commercial properties.	2015 Carry-over	12/31/16			Plan to engage new Security Chief in the process of RFP preparation and selecting consulting firm for study
	a-1 Evaluate strategy to improve/change public perception of Security to a positive experience.		12/31/16			Will engage new Security Chief for input/ideas
	b. Complete Security Surveillance Camera Policy by May 31, 2016		5/31/16			Will engage new Security Chief in the process, which will also be included in the RFP for Security Master Plan

BOARD GOALS 2016

07/20/16 Update

Color Key: **Goal** Objective Update

GOAL	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
	c. Formulate plan for use and operation of Escuela Gate, both long term and short term, with RMA by July 1, 2016		7/1/16	75%	Chief Remson and Darlene Gillum met with RMA GM, Greg Vorster, on 1/12/16 to discuss planned use of Escuela Gate. RMA board proposing a passive gate with 4 gate arms, 2 license plate readers, and 2 intercoms; open for 12 hours during daytime.	CSD and RMA considering town hall meeting format, Darlene provided rough cost estimate for a single gate operation to RMA on 4/14/16; Stonehouse Road improvements scheduled for construction in Sept 2016
#7	Provide solid waste services to the community at a level that meets community needs and expectations					
	a. Research providing commercial solid waste collection and disposal services through contract with California Waste Recovery Systems by May 31, 2016	2015 Carry-over	5/31/16	100% 2/12/16	Initial contact made with CWRS - next step is to conduct rate comparison Telecon with Jack Fiori on 2/12/16 confirmed that CWRS is already in contact with RM commercial entities (nothing further for CSD to do)	
	b. Research and evaluate feasibility of organic waste/compost project by July 1, 2016.		7/1/16	100%	Jack Fiori will present update to Board with annual diversion report in April. RM does not currently have enough food waste to implement a collection program.	Meeting with Jack Fiori, Mike Martel and me to discuss RM potential is pending
#8	Effectively monitor and manage development impacts to the provision of District services					
	a. Successfully complete the Operating Agreement regarding the Parks Committee and each entity's role and responsibility by March 31, 2016	2015 Carry-over	3/31/16	60%	Draft Operating Guidelines prepared 1/27/16; RMA comments received 4/12/16	Third draft presented to board at July board mtg

BOARD GOALS 2016

07/20/16 Update

Color Key: **Goal** Objective Update

GOAL	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
	b. Monitor and participate in the County planning process for the Rancho Murieta North proposed development projects representing and protecting the District's interests and responsibilities.		On-going		Stakeholder meetings organized by County Planning	
	c. Keep community informed of the planning process as it relates to the Rancho Murieta North proposed development and District involvement		On-going		Stakeholder meetings opened to media and observers	
#9	Maintain community relationships by effective communication and responding to the needs of the community					
	a. Conduct community outreach events on various District services throughout the year (target quarterly but no less than semi-annual events)		12/31/16			
	b. Address community concerns of midge fly nuisance (especially around Laguna Joaquin) before next hatching season (May 1, 2016)		5/1/16	90%	Midge Fly adhoc committee formed by RMA, Betty F. and Paul S. appointed to committee on 2/17; Committee meets bi-weekly and has a draft flyer prepared for distribution; Purchased granular BTI in June 2016	Evaluation of granular BTI effectiveness
	c. Water Treatment Plant Expansion Project publicity event/ announcement in March or April 2016		4/30/16	100%	Draft memo of plans/ideas sent to Board on 2/12/16. Event tentatively scheduled for June 2; Conference call with Elmets Communications on 4/18/16; plans to mail event invitations in early May; Ribbon Cutting Ceremony held June 2	

BOARD GOALS 2016

07/20/16 Update

Color Key: **Goal** Objective Update

GOAL	District Goal	Start Date	Due Date	% Comp	Major Accomplishments	Outstanding Issues, Questions
	d. Publish information regarding Augmentation Well Project purpose and plans by Feb 28 th		2/28/16	100% 4/7/16	FAQs published to the District web site 4/7/16	
	e. Communicate with the community in lay-person terminology (i.e., translate technical information in understandable terminology)		On-going			
	f. Review potential of televising District Board meetings.		12/31/16			
	g. Launch new and improved District website by March 31, 2016, continue evaluation of social media use and benefit	2015 Carry-over	3/31/16	100%	Suzanne attending classes and developing ideas for use at District New website launched 2/1/16	Suzanne continues to monitor other social media opportunities
	h. Develop strategy to improve timeliness of District response to resident communications		12/31/16			
#10	Foster a working environment that develops employee strengths, encourages employee growth, and makes the district a highly desired place of employment.					
	a. Seek out training and education opportunities for employees		12/31/16		Supervisor training for Sgt Scarzella (Feb 2016) Communication seminar for Sgt Scarzella (Feb 2016); Customer Service training conducted for all District employees (May 2016)	
	b. Value employees' ideas and suggestions regarding District processes and procedures. Encourage employee participating to provide their ideas to management		On-going			

CONFERENCE/EDUCATION SCHEDULE

Date: July 14, 2016
To: Board of Directors
From: Suzanne Lindendorf, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes. The Board will discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234).

The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

Annual Conference	October 10-13, 2016	San Diego
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GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

No Information Currently Available on Upcoming Conferences.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

No Information Currently Available on Upcoming Conferences.