



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

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FINANCE COMMITTEE

(Directors John Merchant and Martin Pohl)

Regular Meeting

December 1, 2020 at 10:00 a.m.

This meeting will be held via ZOOM video conference only pursuant to Gov. Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/81158634711>, entering Meeting ID no. 811 5863 4711, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 811 5863 4711. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. Please refer to your telephone service provider for specific instructions. **PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.**

AGENDA

1. Call to Order
2. Comments from the Public
3. Review/Discuss Reserve Study RFP
4. Update Security Service Opinion Survey RFQ
5. Update on Monthly Delinquent and Reinstatement of Late Fees and Interest on Delinquent Accounts
6. Directors and Staff Comments/Suggestions
7. Adjournment

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act and Executive Order No. N-29-20, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is November 25, 2020. Posting locations are: 1) District Office; 2) Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

Date: November 25, 2020
To: Finance Committee
From: Tom Hennig, General Manager
Subject: Late Fees and Interest on Delinquent Accounts

RECOMMENDED ACTIONS

District Finance Staff recommends reinstating late fees on all new delinquent accounts beginning with the January 25, 2021 billing cycle. We are also recommending that we resume charging interest on all outstanding accounts with a past due balance as of the meter read on January 25, 2021.

DISCUSSION

At the beginning of the pandemic, the Governor issued an order which prohibited the District from shutting off water service for non-payment. At the time, the District also instituted not charging the ten-percent late fees and one-percent interest on delinquent accounts. Beginning with the March 25, 2020 billing cycle, the District discontinued water meter shutoff's and charging late fees and interest on delinquent accounts. We are now nine months into the pandemic, and we are continuing to see an influx of accounts becoming delinquent. As of November 25, 2020, the District has 72 delinquent accounts with a current outstanding balance of \$55,916.

- Six (6) properties last made a payment before November 2019 (total past due \$18,073)
- Three (3) properties last made a payment in February 2020. (total past due \$4,900)
- Six (6) properties last made a payment in March 2020. (total past due \$8,160)
- Two (2) properties last made a payment in April 2020. (total past due \$1,483)
- Four (4) properties last made a payment in June 2020. (total past due \$3,609)
- Nine (9) properties last made a payment in July 2020. (total past due \$5,496)
- Thirteen (13) properties last made a payment in August 2020. (total past due \$4,652)
- Twenty-nine (29) properties last made a payment in September 2020. (total past due \$9,543)

To avoid creating a situation of mounting debt, which eventually may require placing the account balances on the County Tax Roll in August 2021, we recommended the reinstatement of charging the late fees and interest to the Finance Committee and the Board in October. At that time, the Finance Committee felt the decision to reinstate the practice of charging late fees and interest was best made by the entire Board. The Board decided it would be prudent to hold off on this action until after the Holidays. We are now bringing this back to the Finance Committee, for a recommendation to return to the Board for approval to reinstate this practice in the January billing cycle.

SUMMARY

Based on the discussion and possible direction from the Finance Committee, the staff is prepared to present this discussion to the Board for approval at the December 16, 2020 Board meeting.