

MEMORANDUM

Date: January 18, 2022
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

The Sacramento County Health Officer issued a new public health order January 6, 2021. The order is [linked here](#). Relevant to RMCSD, section 3 requires the District Board and all committees to suspend in-person meetings and to go back to meeting remotely effective immediately and until the order is rescinding or modified. Below is a snippet of section 3:

All public boards, councils, commissions, and other similar bodies shall suspend in-person public meetings and conduct all meetings virtually. Affected bodies shall ensure opportunities for virtual public participation and compliance with the Brown Act and all other relevant statutes.

Additionally, Sacramento County directs that face coverings shall be worn, regardless of vaccination status, over the mouth and nose, in all indoor public settings, venues, gatherings, and workplaces, such as, but not limited to:

- Offices
- Retail stores
- Restaurants and bars
- Theaters
- Family entertainment centers
- Conference centers
- State and local government offices serving the public.

In accordance with that plan, the District offices remain open for business. All Board and Committee Meetings will continue to be conducted via Zoom going forward.

EMERGENCY VALVE REPLACEMENT

The emergency replacement of the water valve on De La Cruz is completed. M3 Construction has finished most of their work and is currently in the final cleanup and road repairs. Overall, we are satisfied with the work and the timing of the project. During this repair we experienced a brown water event when we recharged the system by re-opening the valves which were turned for the repair. When we discovered the brown water issue, we contacted as many of the residents as possible. We are planning to modify our notification processes to include information for the potential that brown water may become a short-term problem as the aged pipes are recharged. We are also planning to confirm our notifications will include all the customers who may experience brown water at their property when we are working on the main water lines.

PRA REQUEST UPDATE

There were three PRA requests since the last Board meeting. The first was from Mr. Martel, relating to historical District/golf course activity. The second was from CCS Global Tech – Government Division, requesting information related to the ERP purchase. The third was to Janice Eckard, resident, requesting a copy of the Board meeting information from January 2010. As we complete the training of new employees, we plan to address the remaining items requested by Ms. Matter.

RIVERVIEW TREE MITIGATION

We are planning to meet with the Sacramento Tree Foundation in the next few weeks to solidify our plans.

RANCHO MURIETA NORTH UPDATE

- There is no update on the project.

RESIDENCES EAST AND NORTH UPDATE

- There has been no change since the last Board meeting, I will provide updates as needed.

Retreats East and North

I met twice with Country Club, District Utility staff and Developer representatives to discuss the tie-in of our water main at the Country Club to the Retreats East subdivision.

LAGUNA JOAQUIN UPDATE

We are communicating on a regular basis with RMA on this topic. Meetings are currently underway with representatives of the CSD and RMA.

POTENTIAL INFRASTRUCTURE PROJECT FUNDING

We are currently working with our vendor for upgrading the monitoring of our entire water delivery system, reviewing options for creating additional water and wastewater storage capacity, and reducing the District's impact on air quality. Other projects will be developed from previously produced studies.

OUTREACH/ADVOCACY

CSD/MVA (Murieta Village) – I did not meet with the Village management since the last Board meeting.

CSD/RMA– During the past month, I have met several times with the RMA GM on issues detailed below.

- Expanding our collaboration for Security services.
- Upgrading the ABDI Security gate system. (Kelly Benitez has an update on this subject)
- Issues related to the RMA's planned distribution of electrical vehicle decals.
- Laguna Joaquin issues and the potential for meeting with a biologist to review options.
- Discussed access times to reservoirs.

- Reviewed the status of surveillance cameras and how we are working together to coordinate data storage and review.
- Discussed progress related to the planned RMA Community Center. Agreed to meet monthly as this project evolves.

Sacramento Regional Water Authority (RWA) – I attended a virtual meeting last week which addressed contracting with Jim Phiefer, as the General Manager.

Sloughhouse Resource Conservation District (SRCD) Board Meeting – I did not attend this meeting last month, which was held at the District office.

OTHER DISTRICT BUSINESS

Change in the District Office Hours

Beginning this January, The District implemented the 9/80 schedule, which was approved by the Board in October. This results in the District office being closed to the public every Friday. We will be in the office every other Friday to allow for training, staff development and general workload. We are now open during the lunch hour, and remain open until 5:30 PM, Monday through Thursday. When the District office is closed the public will be directed to contact the South Gate to address any urgent issues. We have posted this information on the District web page as well as other District social media outlets.

General Staffing Update

We continue to recruit for Gate Officer, and Accounting Technicians to support Accounts Payable and Accounts Receivable.

Conference/Education Opportunities:

SDRMA Spring Education Day	March 22, 2022	Sacramento, CA
Special District Legislative Days	May 17 & 18, 2022	Sacramento, CA

EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS:

- The Holiday Breakfast was a huge success with a great turnout by our Staff and Directors. Michael, Paula, and I cooked omelets and breakfast burritos. The setting was relaxed, and everyone felt like a team as we talked about our families and holiday plans! We hope to have Quarterly Employee Appreciation Events to recognize District staff for all their outstanding work and commitment to the Community.
- Introducing Alejandra Narvaez-Mendoza as our new Accounting Technician/Payroll Specialist.