



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

June 17, 2020

Call to Order Open Session 5:00 p.m.

This meeting will be held remotely in accordance with Governor Newsom Executive Order N-29-20.
See instructions on page two.

BOARD MEMBERS

Tim Maybee	President
Randy Jenco	Vice President
Linda Butler	Director
John Merchant	Director
Vacant	Director

STAFF

Tom Hennig	General Manager
Richard Shanahan	District General Counsel
Amelia Wilder	District Secretary
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations
Cindy Chao	Controller

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

May 20, 2020

REGULAR BOARD MEETING

Call to Order Open Session 5:00 p.m.

This meeting will be held via ZOOM video conference only pursuant to Governor Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/82331869522>, entering Meeting ID no. 823 3186 9522, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 823 3186 9522. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. **PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.**

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum –President Maybee **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. APPOINTMENT OF NEW DIRECTOR **(Discussion/Action) (Motion) (Roll Call Vote)**

- A. District Secretary Will Administer the Oath of Office to the Appointed Director

4. CONSENT CALENDAR **(Motion) (Roll Call Vote)** (5 min.) All items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.

- A. Approval of Board Meeting and Committee Meeting Minutes
 - 1. May 18, 2020 Special Board Meeting Minutes
 - 2. May 20, 2020 Regular Board Meeting Minutes

3. *June 2, 2020 Finance Committee Meeting Minutes*
4. *June 3, 2020 Improvements Committee Meeting Minutes*
5. *June 4, 2020 Communications and Technology Committee Meeting Minutes*
6. *June 4, 2020 Security Committee Meeting Minutes (No Minutes – Meeting Cancelled)*
7. *June 9, 2020 Special Board Meeting Minutes*

B. Approval of Bills Paid Listing

C. Approval of District Appointments

1. Tom Hennig as Regional Water Authority Board Member Representative
2. Tom Hennig as Sacramento Central Groundwater Authority Board Member Representative
3. Tom Hennig as Designated Labor Negotiator
4. Tom Hennig as Real Property Negotiator

D. Adoption of Resolution R2020-04 Accepting Three Grants of Easement from Murieta Marketplace, LLC

E. Approval of California Waste Recovery Systems Seventh Amendment to the 2013 Contract

5. STAFF REPORTS (Receive and File)

A. General Manager's Report

B. Administration/Financial Report

C. Security Report

D. Utilities Report

6. REVIEW DISTRICT MEETING DATES/TIMES FOR JUNE 2020

A. Security – July 2, 2020 at 10:00 a.m.

B. Personnel – July 7, 2020 at 7:30 a.m.

C. Improvements – July 7, 2020 at 8:00 a.m.

D. Finance – July 7, 2020 at 10:00 a.m.

E. Communications – July 9, 2020 at 8:30 a.m.

F. Regular Board Meeting – July 15, 2020 - Open Session at 5:00 p.m.

7. CORRESPONDENCE

A. Letter from Greg Wheeler

8. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3

minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

9. DISCUSS POSSIBLE SOLUTIONS TO RANCHO MURIETA COUNTRY CLUB AND RANCHO MURIETA PROPERTIES, LLC, SPECIAL TAX APPEAL *(Discussion/Action)*

10. REPORT AND DISCUSSION CONCERNING RESIDENCES EAST PROPERTY REIMBURSEMENT OBLIGATIONS AND RELATED MATTERS AND PLAN TO ADDRESS MURIETA GARDENS/MARKETPLACE CONSTRUCTION INSPECTION BILLINGS AND PROCESS CONCERNS *(Discussion)*

11. 670 FINANCING AND SERVICES AGREEMENT (FSA) REIMBURSEMENT ANALYSIS (INFORMATIONAL ITEM ONLY) *(Discussion)*

12. CONFIRM DISTRICT'S PREFERRED GROUNDWATER SUSTAINABILITY AGENCY (GSA) PREFERENCE FOR SOUTH AMERICAN SUB-BASIN *(Discussion/Action)* ***(Motion)*** ***(Roll Call Vote)***

13. CONSIDER ADOPTION OF RESOLUTION R2020-03 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2020-21, INCLUDING CAPITAL PROJECTS *(5 min.)* *(Discussion/Action)* ***(Motion)*** ***(Roll Call Vote)***

14. CONSIDER ADOPTION OF ORDINANCE O2020-02, AN ORDINANCE AMENDING CHAPTER 14 OF THE DISTRICT CODE, RELATING TO WATER SERVICE CHARGES; AMENDING CHAPTER 15 OF THE DISTRICT CODE RELATING TO SEWER SERVICE CHARGES; AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE SPECIAL TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY SPECIAL TAX; AND AMENDING CHAPTER 31 OF THE DISTRICT CODE RELATING TO SOLID WASTE COLLECTION AND DISPOSAL SERVICE CHARGES *(Discussion/Action)* ***(Motion)*** ***(Roll Call Vote)*** *(5 min.)*

15. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

16. ADJOURNMENT *(Motion)*

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act and Executive Order No. N-29-20, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this

teleconference meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is June 12, 2020. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

Oath of Office

State of California

County of Sacramento

For the office of Director, Rancho Murieta Community Services District.

I, _____, do solemnly swear that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Term Expires: November 2020.

Subscribed and sworn before me, this 17th day of June, 2020.

Amelia Wilder, District Secretary

**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
May 18, 2020 – 2:00 p.m.**



1. CALL TO ORDER/ROLL CALL

Vice President Randy Jenco called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 2:00 p.m. via ZOOM video conference pursuant to Governor Newsom Executive Order N-29-20. Directors present were Randy Jenco, Tim Maybee, Linda Butler, and John Merchant. Also, present were Mark Martin, General Manager; Tom Hennig, Director of Administration; Jeff Werblun, Security Chief; Richard Shanahan, District General Counsel and Amelia Wilder, District Secretary. Director Jenco reviewed ZOOM video conference etiquette.

2. ADOPT AGENDA

Motion/Butler to adopt the agenda. Second/Merchant. Ayes: Jenco, Maybee, Butler, Merchant. Noes: None. Absent: None. Abstain: None.

3. COMMENTS FROM THE PUBLIC

No comments.

4. BOARD ADJOURNED TO CLOSED SESSION AT 2:03 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Closed session for public employee appointment or employment of the General Manager position

Closed session conference with Directors Maybee and Merchant as designated labor negotiators regarding the unrepresented General Manager position

5. BOARD RECONVENED TO OPEN SESSION AT 2:49 P.M. AND REPORTED THE FOLLOWING:

No action to report back.

6. DIRECTOR COMMENTS AND SUGGESTIONS

None.

7. ADJOURNMENT

Motion/Merchant to adjourn at 2:52 p.m. Second/Maybee. Ayes: Jenco, Maybee, Butler, Merchant. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING MINUTES**

May 20, 2020

Call to Order/Closed Session 4:00 p.m. and Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

Vice President Jenco called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. via ZOOM conference per Governor Newsom Executive Order N-29-20. Directors present were Randy Jenco, Linda Butler, Tim Maybee and John Merchant. Also, present were Mark Martin, General Manager; Tom Hennig, Director of Administration; Paul Siebensohn, Director of Field Operations; Jeff Werblun, Security Chief; Richard Shanahan, District General Counsel; Amelia Wilder, District Secretary; Larry Bain, CPA, An Accounting Corporation; Jeanette Hahn, ClearSource Financial, Todd Eising, Sacramento Central Groundwater Authority (SCGA) Chair; John Woodling, SCGA Interim Executive Director.

2. CONSIDER ADOPTION OF AGENDA

Motion/Merchant to adopt the agenda. Second/Butler. Ayes: Jenco, Merchant, Butler, Maybee. Noes: None. Absent: None. Abstain: None.

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:03 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Closed session for public employee appointment or employment of the General Manager position.

Closed session conference with Directors Maybee and Merchant as designated labor negotiators regarding the unrepresented General Manager position.

Closed session conference with legal counsel for anticipated litigation (Government Code section 54956.9(d)(2)) - significant exposure to litigation involving one potential case relating to special tax refund claim filed by MRK Development, Inc.

4. BOARD RECONVENED TO OPEN SESSION AT 5:00 P.M. AND REPORTED THE FOLLOWING:

Nothing to report.

5. SPECIAL ANNOUNCEMENTS

Mark Martin, General Manager, discussed with the Board the vacant seat on the Board of Directors with Mr. Les Clark's resignation. The Board decided to accept letters of interest from residents and appoint a new Board Member. The Notice of Vacancy and additional questions will be posted to www.rmcsd.com on May 22, 2020, and the Board will hold a special meeting to

appoint the new Board member June 9, 2020 at 5:00 p.m. Richard Gehrs asked if we had any reason why President Clark resigned. None was given.

6. ELECTION OF BOARD OFFICERS

Les Clark was formerly the President of the Board. His recent resignation left that position open. John Merchant nominated Tim Maybee to be the President. Tim Maybee was assigned Board president. **Second/Butler. Ayes: Jenco, Merchant, Butler, Maybee. Noes: None. Absent: None. Abstain: None.**

7. APPOINTMENT OF BOARD MEMBER(S) TO SERVE AS ALTERNATE TO GENERAL MANAGER ON REGIONAL WATER AUTHORITY (RWA) AND SACRAMENTO GROUNDWATER AUTHORITY (SCGA) BOARDS

After a brief discussion, the Board decided to discuss this item at the June Board meeting.

8. APPOINT RESERVOIR SIGNAGE AND EDUCATION AD HOC COMMITTEE MEMBERS

Directors Linda Butler and John Merchant volunteered to be on this Committee, along with CSD Director of Field Operations, Paul Siebensohn and resident John Sullivan. Vice President Jenco appointed Directors Butler and Merchant to the Committee. He will leave who is invited to serve on the Committee to the discretion of the appointed Committee members.

9. CONSENT CALENDAR

Motion/Merchant to adopt the consent calendar. Second/Maybee. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Maybee. Noes: None. Absent: None. Abstain: None.

10. STAFF REPORTS

Under Agenda Item 6a, Mark Martin, General Manager, gave a brief summary of activities during the previous month, including an update on the current COVID -19 situation and Administrative Staff continuing to work off site. He continued with an update on the Regional Water Authority (RWA) Water Efficiency Plan (WEP) sponsorship of rebates on Rachio Irrigation Controllers. More information is available at www.rmcsd.com. Mr. Martin also reported to the Board the events of the meeting with Sacramento Central Ground Authority (SCGA) and Sloughhouse Resource Conservation District GSA Boundary MOU Working Group and the District's desire to remain with SCGA. He finished with an update on the 670 FSA.

Under Agenda Item 4b, Tom Hennig, Director of Administration, updated the Board on the status of the District's finances, noting that we have zero lock offs and we are prepared to enter into Pay Agreements with residents who may be affected by COVID-19, although none have been requested by residents. He commented the District's preparations to reopen once the Stay at Home Orders have been lifted, and the sneeze guards the District will be purchasing for the front counter.

Under Agenda Item 4c, Chief Werblun gave a brief overview of the operations updates and incidents of note, stating that there had been several calls last month about juvenile activities and COVID-19 restrictions. He noted that Mario Moreno and James Colas were working in the community when they saw a man in cardiac arrest. Mr. Moreno began CPR and was able to revive the resident and continued CPR until the Fire Department arrived. He thanked Amador Dry Diggins Distillery in El Dorado Hills for the five gallons of hand sanitizer they provided to the District at cost, without being on a long waiting list.

Director Butler brought up the rumors she had heard about a dead swan. Chief Werblun said that the Department had no evidence of this dead swan.

Under Agenda Item 4d, Paul Siebensohn, Director of Field Operations, gave a brief summary of the utilities update including an update that the District's reservoirs are at 99.7% full. He updated the Board with a report that he had submitted a list of District projects as potential projects for possible COVID-19 stimulus funding. He also updated the Board on the addition of a Developments page to the website which will keep residents informed about current projects in Rancho Murieta.

11. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

No Updates

12. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS

Mr. Siebensohn recognized Mario Moreno for his excellent job resuscitating the resident with CPR.

13. REVIEW APRIL 2020 BOARD/COMMITTEE MEETING DATES/TIMES

Director Jenco will not be able to attend the Improvements Committee Meeting June 2, 2020 and asked that the meeting be rescheduled to June 3, 2020. Director Maybee is not able to attend the Finance Committee Meeting June 2, 2020.

14. CORRESPONDENCE

None.

15. COMMENTS FROM THE PUBLIC

Richard Gehrs asked about the details concerning Mr. Ansari's settlement with the District. Mr. Martin and Mr. Shanahan reported they are not at liberty to discuss confidential employee matters.

Diana Weber mentioned there is a discrepancy in tonight's Agenda. The first reading of the Budget will actually be tonight, and it will possibly be adopted at the June 17, 2020 Regular Board Meeting.

16. RECEIVE AND FILE THE 2018-2019 ANNUAL RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUDIT REPORT AND THE COMMUNITY FACILITIES DISTRICT #2014-1 AUDIT REPORT

Tom Hennig introduced Larry Bain, CPA, An Accounting Corporation, the District's auditor, who gave a brief report on the findings of the Audit. Director's Maybee and Merchant thanked Mr. Bain and Staff for their diligent work preparing these documents.

17. DISCUSS RAW WATER RATE STUDY

Mr. Siebensohn introduced Jeanette Hahn, ClearSource Financial, who prepared the Raw Water Rate Study, stating that the information contained therein will be used to help determine the raw water rates introduced in the 2021-2022 Fiscal Year. John Sullivan discussed the end users of the water receiving it through the CIA ditch. Vice President Jenco asked that this item be taken up at the Improvements Committee Meeting. ***This item will be on the June 3, 2020 Special Improvements Committee Meeting agenda.***

18. CONSIDER CLAIM FOR REFUND OF SPECIAL TAXES FILED BY MRK DEVELOPMENT, INC.

Tom Hennig gave a brief review of the claim from MRK Development, stating that when the land located at Residences of Murieta Hills East was subdivided 16 years ago the lot lines were not properly recorded, and the previous owner had been paying Security and Drainage tax on an additional 15 acres of land. Bob Keil recently purchased the land and asked RMCS D to return the entirety of the overpayment. Richard Shanahan, District Legal Counsel advised the District that the statute of limitations was four years. **Motion/Maybee to pay the monies due for four years to Mr. Keil. Second/Butler. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Maybee. Noes: None. Absent: None. Abstain: None.**

19. CONSIDER APPROVAL OF AMENDMENT NO. 2 TO GENERAL MANAGER EMPLOYMENT AGREEMENT WITH MARK MARTIN

Richard Shanahan read the description of the Amended Employment Agreement with Mr. Martin. **Motion/Merchant to approve the amendment per Mr. Shanahan's description. Second/Maybee. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Maybee. Noes: None. Absent: None. Abstain: None.**

20. CONSIDER APPROVAL OF GENERAL MANAGER EMPLOYMENT AGREEMENT WITH TOM HENNIG

Richard Shanahan read the Employment Agreement highlights. President Maybee stated that this isn't intended to be a long-term position, that the Job Description of the General Manager is

a work in progress. **Motion/Merchant to approve the agreement as read by Mr. Shanahan. Second/Butler. Roll Call Vote: Ayes: Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.**

21. CONSIDER APPROVAL OF DISTRICT APPOINTMENTS

Mr. Martin discussed the appropriateness of and recommended Mr. Hennig be appointed as District Treasurer with his new position as General Manager. **Motion/Merchant to appoint Tom Hennig as District Treasurer. Second/Jenco. Roll Call Vote: Ayes: Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.**

22. CONSIDER INTRODUCTION OF RESOLUTION R2020-03 APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2020-21, INCLUDING CAPITAL PROJECTS

Mr. Hennig reviewed the proposed Budget in detail, clarifying this is the first reading of the Resolution. He continued with a look at the proposed CRP/CIP projects. There was a discussion about the new proposed Budget and the Rate increase being minimal. Diana Weber asked for clarification of some of the numbers. Mr. Hennig will follow up. Ms. Weber also commented on the deficit of the Security Budget, that it costs the community more to fund the Security Department than the Security tax brings in. Mr. Jenco commented that this is being discussed, and it is being resolved. Richard Gehrs commented that he disagrees with the use of property tax to fund Security. A discussion followed, and Mr. Merchant assured him that this is being reviewed and will be resolved. Mr. Hennig noted that the practice of using property taxes to fund the Security Department started in FY 2015-16. The District is in the research phase, which is the first step in finding a resolution to the situation. Mr. Jenco continued that we will be taking money from Reserves to make up the loss of revenue that will be suffered due to the reduction of the Budget. He questioned how taking money out of Reserves met the Board's highest goal of funding reserves. If Security was paying for itself, the reserves would be bolstered. **Motion/Merchant to introduce the Budget as proposed by Staff. Second/Maybee. Roll Call Vote: Ayes: Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.**

23. PUBLIC HEARING TO INTRODUCE THE PROPOSED SERVICE CHARGE INCREASES AND SPECIAL TAX ADJUSTMENT

Tom Hennig, Director of Administration gave a brief overview of the proposed rate changes. Only twenty five (26) letters objecting to the rate increase were received.

Vice President Jenco opened the public hearing at 7:57 p.m.

There was one comment from Diana Weber asking if this was attached to the Budget, and if the Budget changes would this change. Mr. Jenco confirmed.

Vice President Jenco closed the public hearing at 7:59 p.m.

Motion/Maybee to introduce Ordinance O2020-02, and waive the full reading and introduce it by title only. **Second/Merchant. Roll Call Vote: Ayes: Jenco, Maybee, Merchant. Noes: None. Absent: Butler. Abstain: None.**

24. CONFIRM DISTRICT'S PREFERRED GROUNDWATER SUSTAINABILITY AGENCY (GSA) PREFERENCE FOR SOUTH AMERICAN SUB-BASIN

Mark Martin gave a review of the decision before the Board of its preferred GSA. He continued with his recommendation that RMCS D remain with the Sacramento Central Groundwater Authority (SCGA). Todd Eising, Chair of SCGA gave background on the SCGA. He mentioned the South American Sub-basin's required Groundwater Sustainability Plan (GSP) that must be completed in 18 months. John Woodling (Interim Executive Director of SCGA) also commented that he thought remaining with SCGA was a good fit. Jay Schneider, Sloughhouse Resource Conservation District (SRC D), recommended that RMCS D form its own GSA, which Mr. Martin advised against. Vice President Jenco stated that the Board would like more time to consider this. ***This item will be on the June 17, 2020 Regular Board Meeting agenda.***

25. CONSIDER ADOPTION OF ORDINANCE 2020-01 AMENDING DISTRICT CODE CHAPTER 21 (SECURITY SERVICES) REGARDING UPDATES AND REVISIONS TO VARIOUS PROVISIONS

Jeff Werblun reviewed the amendments to District Code, Chapter 21, cleaning up old changes that were made in the Code. **Motion/Maybee** to adopt the Code as written. **Second/Merchant. Roll Call Vote: Ayes: Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.**

26. CONSIDER APPROVAL OF ENVIRONMENTAL COMPLIANCE COUNSULTING SERVICES

Paul Siebensohn gave a brief summary of the need for these services. The Board had approved an Environmental Compliance Worker position. Due to a lack of qualified candidates applying for the position, Mr. Siebensohn prepared a Request for Bids packet to solicit for Environmental compliance services, and the lowest qualified bidder was Stratus Environmental, Inc. Funding to support these services would come from the removal of the Environmental Compliance Worker position for the next two years. This contract was approved by the Finance Committee. **Motion/Maybee** to approve the contract with Stratus. **Second/Merchant Roll Call Vote: Ayes: Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.**

27. DIRECTOR COMMENTS/SUGGESTIONS

Director Maybee thanked Mark Martin for everything he has done, to bring the District to where it is, and specifically with what he has done with implantation of technologies to allow for work to continue during COVID-19.

28. ADJOURNMENT

Motion/Maybee to adjourn at 8:53 p.m. **Second/Jenco. Ayes: Jenco, Butler, Merchant, Maybee. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,

Amelia Wilder
District Secretary

DRAFT

MEMORANDUM

Date: June 5, 2020
To: Board of Directors
From: Finance Committee Staff
Subject: June 2, 2020 Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the meeting to order at 10:00 a.m. via ZOOM video conference pursuant to Governor Newsom's Executive Order N-29-20. Present was Director Merchant. Present from District staff were Tom Hennig, General Manager; Mark Martin, Retiring General Manager; Paul Siebensohn, Director of Field Operations; Jeff Werblun, Security Chief; Cindy Chao, District Controller; and Amelia Wilder, District Secretary. Director Maybee was absent.

2. COMMENTS FROM THE PUBLIC

None.

3. UPDATE PROPOSED BUDGET

Tom Hennig, General Manager, gave a brief update on the changes to the Budget. Director Merchant commented that he wished we could accept protest letters via email, but this is prohibited.

4. DISCUSS MURIETA MARKETPLACE FEES RESOLUTION

Mr. Hennig stated that the Bel Air had opened, and the Developer paid their inspection fees. John Sullivan stated that he has not received an invoice for any Coastland fees for ten months. He continued that he has 170 items that he protested when he paid the fees for the completion of the Murieta Gardens II, 78 residential lots. Tom Hennig suggested that a meeting be scheduled so that the Developer and the District can take a closer look at the issue.

5. DISCUSS RMCC & RANCHO MURIETA PROPERTIES, LLC, SPECIAL TAX APPEAL

Mr. Hennig reviewed the letter received from RMCC and Rancho Murieta Properties, LLC, which stated they believe they have been overcharged for District Services. The conversation morphed into a discussion of the Security Tax, and additional monies that are being used to supplement the Security Department.

Diana Weber commented on how the District was carrying out the voter's wishes.

Director Merchant asked that this topic be added to the Board Agenda so the Board can identify problems and how they interrelate. ***This item has been added to the June 17, 2020 Board Meeting Agenda.***

6. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

None.

7. ADJOURNMENT (1:56:46)

The meeting was adjourned at 11:06 a.m.

MEMORANDUM

Date: June 9, 2020
To: Board of Directors
From: Improvements Committee Staff
Subject: June 3, 2020 Special Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 8:00 a.m. via ZOOM video conference pursuant to Governor Newsom's Executive Order N-29-20. Present was Director Jenco. Present from District staff were Tom Hennig, General Manager; Mark Martin, Retiring General Manager; Paul Siebensohn, Director of Field Operations; Jeff Werblun, Security Chief; and Amelia Wilder, District Secretary. Also, in attendance was Laurie Loaiza, Coastland Engineering, the District's Engineer.

2. PUBLIC COMMENT

None.

3. MONTHLY UPDATES

Paul Siebensohn, Director of Field Operations, gave a brief overview of project updates. Director Jenco asked for an update on the Chesbro aeration buoys and Mr. Siebensohn updated him on the aeration system and the testing of manganese.

Les Clark asked if the aeration system should be added to website. Mr. Hennig responded that we will add it to www.rmcsd.com and the Pipeline.

4. CONSIDER APPROVAL OF TRUCK PURCHASE

Mr. Siebensohn informed the Committee of the need to purchase a new truck. This will replace District vehicle #217, a 1997 F-150 truck. The bid from Folsom Lake Ford to purchase a new 2020 F-150 work truck with tool boxes in an amount not to exceed \$27,496.85 with funding to come from Water Replacement Reserves, CIP 20-02-1 was approved by the Committee. Director Jenco agreed with this purchase. ***This will be carried out by the General Manager, as this amount is within his limits.***

5. CONSIDER ADOPTION OF SEWER CODE REVISIONS

Mr. Siebensohn gave a brief synopsis of the updates that will be included in the Sewer Code, mostly clearing up the responsibility of the District and the homeowner.

Richard Gehrs stated that he did not find the existing Code ambiguous.

There was a discussion of the circle lots. Mr. Siebensohn told Mr. Gehrs that the changes did not affect Murieta Village. ***This item will be on the July 15, 2020 Regular Board Meeting agenda.***

6. RMA WOODEN PEDESTRIAN BRIDGE PARCEL CONVEYANCE UPDATE

Laurie Loaiza updated the Committee on the progress of the conveyance, stating they are working with surveyors and a title company to do the title paperwork. Mark Martin, Retiring General Manager, stated that it was very clear RMA intended to take ownership of the land. Ms. Loaiza stated that it is CSD's intention to grant the land to RMA and maintain an easement for utilities. Director Jenco agreed the intent was after construction of the bridge to subsequently convey the parcel to the RMA and instructed Ms. Loaiza to move forward and get this done.

7. DISCUSS RAW WATER RATE STUDY

Mr. Siebensohn updated the Committee on the Raw Water Study, and that the information obtained will be used in the next Prop 218 notice. John Sullivan commented about the amounts charged per acre foot and the travel of the water through the CIA Ditch.

8. DISCUSS EXTENSION OF COASTLAND ENGINEERING CONTRACT

Mr. Siebensohn gave an overview of the situation, stating that the contract with Coastland Engineering had expired in April of 2019, and recommended ratifying the contract for two more years.

John Sullivan brought up his company's issues with the way they have been billed. ***This item will be on the July 7, 2020 Improvements Committee Meeting agenda.***

9. GROUNDWATER SUSTAINABILITY AGENCY SCGA/SRCD UPDATE

Mark Martin updated the Committee on this month's events concerning the Groundwater Sustainability Agency (GSA) MOU, and recommended having Linda Dorn join the June Board Meeting to discuss this further. He also stated that he expects an evaluation from Richard Shanahan, District's Legal Counsel, at the June Board Meeting.

This item will be on the June 17, 2020 Regular Board Meeting agenda.

10. MURIETA MARKETPLACE LOTS 4 & 5 EASEMENTS APPROVAL

Laurie Loaiza gave a brief overview of the Easements that are proposed. Les Clark added that it would be good for the District to classify these as public utilities. Randy Jenco recommended moving this to the Board. ***This item will be on the June 17, 2020 Regular Board Meeting agenda.***

11. RESIDENCES EAST AND 670 FSA UPDATE

General Manager Martin informed the Committee that there has been a resolution to the obligations of the Financing and Servicing Agreement (FSA) with the help of Bartkiewicz, Kronick & Shanahan law firm. Mr. Martin asked that a representative from Bartkiewicz, Kronick & Shanahan law firm present this item. ***This item will be on the June 17, 2020 Regular Board Meeting agenda as a discussion item.***

12. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

None.

13. ADJOURNMENT

Director Jenco adjourned the meeting at 9:11 a.m.

MEMORANDUM

Date: June 5, 2020
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: June 4, 2020 Communication & Technology Committee Meeting Minutes

1. CALL TO ORDER

Director Merchant called the meeting to order at 8:30 a.m via ZOOM video conference pursuant to Governor Newsom's Executive Order N-29-20. Present were Directors Merchant and Butler. Present from District staff were Tom Hennig, General Manager; Mark Martin, Retiring General Manager; Paul Siebensohn, Director of Field Operations; Jeff Werblun, Security Chief; and Amelia Wilder, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. MONTHLY WEBSITE AND SOCIAL MEDIA UPDATE

Amelia Wilder, District Secretary, gave an update of the statistics related to the number of visits per page to Facebook and RMCSO.com.

4. SECURITY DEPARTMENT COMMUNICATIONS ABOUT THE HANDLING OF DUI'S

Director Linda Butler commented on the DUI article that was posted to www.rmcsd.com and Facebook. Director Merchant asked that the Security Department article which is run annually in the Pipeline become a feature of the website.

Richard Gehrs commented that he finds the article misleading to residents of Murieta Gardens and Murieta Village, stating that it is not what happens for them.

There was a discussion about the rotating slide show on the website. The Directors suggested staff add a bulleted list of the services provided for the residents that live outside of the gates and include this in the "Welcome Packet" which is sent to new residents. Tom Hennig, General Manager, offered to send this list as a stuffer in the next bill. ***The "Welcome Packet" has been added to the September 2020 Communication and Technology Committee Agenda.***

5. BUDGET MESSAGE COMMUNICATION DISCUSSION

Tom Hennig updated the Committee on the process for informing the Community about the Budget and Rate increases annually. The District received 26 letters protesting the Rate Increase. There was a discussion about Prop 218 requiring Protest Letters to be mailed or hand delivered to the District, and the weight that we can give to emails received. Director Merchant asked that we revise the Rate Increase Notice that is sent annually to inform residents about an upcoming rate Increase so it is more clear that it is for proposed rates, not rates that have been implemented. ***This item has been added to the December 2020 Finance Committee Agenda.***

6. CONSUMER CONFIDENCE REPORT UPDATE

Paul Siebensohn updated the Committee on his progress on the 2019 Consumer Confidence Report. Director Merchant asked that a note on the monthly statement inform the Community that a copy of

this report can be obtained by requesting a copy be mailed to them. Director Butler asked that the Pipeline reflect this information and have standard sections every month.

7. COVID-19 COMMUNICATION PLAN

Amelia Wilder, District Secretary, updated the Committee on the District's communication during COVID-19. We have been running a standard article in the Pipeline, Facebook, and the website informing the Community that while the District Office is closed to the public, we are running as usual. Sneeze guards, hand sanitizers and facemasks have been ordered to keep staff and the public safe when the District opens. Tom Hennig will ask RMA and the Village to share our information and share links to each other's websites.

8. Update on Reservoir Education and Signage Ad Hoc Committee

Director Butler updated the Committee on the progress for the Ad Hoc Committee. The objectives of the Committee were discussed. The Committee was named REACH (Reservoir Education Ad Hoc Committee).

9. DIRECTOR & STAFF COMMENTS

Amelia Wilder updated the Committee on the feedback received from residents concerning the recent website and Facebook posts about Social Unrest. Residents had questions about "Security Alerts". There was not a "Security Alert" sent to all residents. The District subscribes to CODE Red, which is a voluntary alert system that residents must subscribe to at <https://vimeo.com/274502773>, and enter their information to receive alerts of actual emergencies in the community.

10. Adjournment

The meeting was adjourned at 9:39 a.m.



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
June 9, 2020 – 5:00 p.m.**

1. CALL TO ORDER/ROLL CALL

President Tim Maybee called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. via ZOOM video conference pursuant to Governor Newsom Executive Order N-29-20. Directors present were, Tim Maybee, Randy Jenco, Linda Butler, and John Merchant. Also, present were Tom Hennig, General Manager; Mark Martin, Retiring General Manager; Paul Siebensohn, Director of Field Operations; Jeff Werblun, Security Chief; and Amelia Wilder, District Secretary.

2. ADOPT AGENDA

Motion/Jenco to adopt the agenda. Second/Merchant. Ayes: Maybee, Jenco, Butler, Merchant. Noes: None. Absent: None. Abstain: None.

3. COMMENTS FROM THE PUBLIC

No comments.

4. APPOINTMENT OF NEW DIRECTOR

President Maybee began with a discussion of the actions that can be taken if the Board is unable to make a decision on the new Director, that the County Board of Supervisors will appoint someone.

a. Applicant Statements:

Each applicant was given 3 minutes to make an opening statement. Each applicant gave a summary of their education, experience and why they feel they are the best qualified for the position. The Directors followed up with questions concerning the Candidates background and knowledge with serving on Committees and reserve accounts.

b. Open Public Testimony

Amelia Wilder, District Secretary, opened the meeting to public testimony. There was no testimony.

c. Open Public Testimony

Amelia Wilder, District Secretary, closed the public testimony period.

d. Director Deliberation on Applicants

Each Director thanked the candidates and agreed that all candidates are highly qualified, which makes the decision difficult. A discussion followed, which made it clear who each Director was going to vote for. This would have led to a tie vote. Director Maybee suggested that they move this item to the June 17, 2020 Regular Board Meeting to allow the Directors time to consider

the Applicants. Each Director agreed to table the decision. ***This item will be on the June 17, 2020 Regular Board Meeting agenda.***

5. DIRECTOR COMMENTS AND SUGGESTIONS

None.

6. ADJOURNMENT5

Motion/Maybee to adjourn at 5:38 p.m. Second/Butler. Ayes: Maybee, Jenco, Butler, Merchant. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary

DRAFT

MEMORANDUM

Date: June 08, 2020
 To: Board of Directors
 From: Cindy Chao, Controller
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for May 2020. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items for May:

<u>Vendor</u>	<u>Project / Purpose</u>	<u>Amount</u>	<u>Funding</u>
California Waste Recovery Systems	Solid Waste Contract	\$52,303	Operating Expense
California Public Employees' Retirement System	April Payroll - Medical	\$44,914	Operating Expense
Kirby's Pump & Mechanical	Replace Pumps WTP #1	\$44,775	Water Replacement Reserve
California Public Employees' Retirement System	May Payroll - Medical	\$44,225	Operating Expense
Burlingame Engineers, Inc	Crosslinked Poly Tk CIP18-07-2	\$43,607	Capital Improvement Reserve
Ferguson Enterprises	Fire Hydrant Repl Proj#20-06-1	\$40,719	Water Replacement Reserve
Muniquip, LLC	Capital Improv Proj Sewer	\$38,144	Sewer Replacement Reserve
Coastland Civil Engineering	Engineering Services	\$24,861	Operating Expense
Coastland Civil Engineering	Engineering Services	\$19,988	Operating Expense
MRK Development, Inc	Refund Special Tax	\$19,362	Operating Expense
California Public Employees' Retirement System	April Payroll - PERS UAL	\$18,350	Operating Expense
California Public Employees' Retirement System	May Payroll - PERS UAL	\$18,350	Operating Expense
APS Environmental	Vacuum pumping sludge WW	\$15,671	Operating Expense
S. M. U. D.	Utilities	\$14,131	Operating Expense
California Public Employees' Retirement System	April Payroll - PERS Retirement	\$12,230	Operating Expense
California Public Employees' Retirement System	May Payroll- PRES Retirement	\$12,164	Operating Expense
Domino Solar LTD	April Solar - WTP & WWTP	\$11,709	Operating Expense
Bartkiewicz, Kronick & Shanahan	Legal	\$10,758	Operating Expense
Domino Solar LTD	May Solar - WTP & WWTP	\$10,408	Operating Expense

PREPARED BY: *Cindy Chao, Controller*

REVIEWED BY:  District Treasurer

Rancho Murieta Community Services District
Bills Paid Listing for May 2020

CHECK	Date	Vendor	Amount	Purpose
CHK	5/1/2020	Costco Membership	533.14	Supplies
CHK	5/1/2020	A Leap Ahead IT	2,102.42	IT Support
CHK	5/1/2020	ABS Direct	2,616.33	Monthly Statements Printing
CHK	5/1/2020	Action Cleaning Systems Inc	1,445.00	Janitorial
CHK	5/1/2020	American Family Life Assurance Co.	788.85	Payroll - Aflac
CHK	5/1/2020	APS Enviromental	15,671.25	Vacuum pumping sludge WW
CHK	5/1/2020	Aramark Uniform & Career Apparel, LLC	371.95	Uniforms
CHK	5/1/2020	Backflow Distributors Inc	686.21	Capital Improv Proj #18-07-2
CHK	5/1/2020	Borges & Mahoney	1,863.89	Chemicals
CHK	5/1/2020	California Public Employees' Retirement System	44,224.96	Payroll - Medical
CHK	5/1/2020	California Public Employees' Retirement System	12,164.09	Payroll- PRES Retirement
CHK	5/1/2020	California Public Employees' Retirement System	18,349.75	Payroll - PERS UAL
CHK	5/1/2020	Chrysler Capital	156.80	Patrol Vehicle Lease
CHK	5/1/2020	Clark Pest Control	723.66	District Facilities Pest Control
CHK	5/1/2020	Coastland Civil Engineering	19,988.11	Engineering Services
CHK	5/1/2020	Environmental Resource Associates	930.88	Chemicals
CHK	5/1/2020	Ferguson Enterprises	40,718.76	Fire Hydrant Repl Proj#20-06-1
CHK	5/1/2020	Global Equipment Company, Inc	2,286.23	Locker
CHK	5/1/2020	Guardian Life Insurance	5,118.14	Payroll - Dental/Life
CHK	5/1/2020	Hunt & Sons, Inc	1,520.08	Fuel
CHK	5/1/2020	Lee's Automotive Repair Inc	7,040.80	Service Vehicle #223
CHK	5/1/2020	Legal Shield	11.95	Payroll - Legal
CHK	5/1/2020	Muniquip, LLC	38,143.50	Capital Improv Proj Sewer
CHK	5/1/2020	Nationwide Retirement Solution	3,312.77	Payroll - Deferred Comp
CHK	5/1/2020	NTU Technologies, Inc.	2,944.37	9890 Polymer
CHK	5/1/2020	Operating Engineers Local Union No. 3	365.95	Payroll - Union Dues
CHK	5/1/2020	PDF Tactical	1,680.00	Contract Staffing - Security
CHK	5/1/2020	Porter Scott	75.00	Legal Services
CHK	5/1/2020	PR Diamond Products Inc.	150.00	Rpr & Maint Supplies
CHK	5/1/2020	Prodigy Electric & Controls Inc.	4,126.27	MLS install new pump
CHK	5/1/2020	Public Agency Retirement Services	422.97	Trust Admin Fees
CHK	5/1/2020	Santander Leasing	240.00	Security Vehicle Lease
CHK	5/1/2020	Spec West Concrete	8,057.87	WWRP Hypo Project
CHK	5/1/2020	State Water Resources Control Board	110.00	Certifications
CHK	5/1/2020	U.S. Bank Corp. Payment System	4,495.13	Monthly Gasoline Bill
CHK	5/1/2020	UPS	64.72	Postage return maint supplies
CHK	5/1/2020	USA Blue Book	7,329.89	Supplies
CHK	5/1/2020	Vision Service Plan (CA)	480.64	Payroll - Vision
CHK	5/1/2020	W.W. Grainger Inc.	1,188.14	ARC Flash Safety Supplies
CHK	5/15/2020	A Leap Ahead IT	4,716.65	IT Support

Rancho Murieta Community Services District
Bills Paid Listing for May 2020

CHECK	Date	Vendor	Amount	Purpose
CHK	5/15/2020	ABS Direct	2,400.00	Postage
CHK	5/15/2020	American Family Life Assurance Co.	788.85	Payroll - Aflac
CHK	5/15/2020	Applications By Design, Inc.	1,085.00	Security Barcodes
CHK	5/15/2020	Aramark Uniform & Career Apparel, LLC	123.33	Uniforms
CHK	5/15/2020	AT&T	1,099.81	Telephone
CHK	5/15/2020	AT&T	2,467.52	Telephone
CHK	5/15/2020	Bliss Power Lawn Equipment Co	85.00	Asphalt Saw Service & Rpr
CHK	5/15/2020	Borges & Mahoney	7,805.85	WTP Annual Chlorine Sys Maint.
CHK	5/15/2020	California Laboratory Services	3,655.00	Monthly Lab Tests
CHK	5/15/2020	California Public Employees' Retirement System	18,349.75	Payroll - PERS UAL
CHK	5/15/2020	California Public Employees' Retirement System	12,229.63	Payroll - PERS Retirement
CHK	5/15/2020	California Public Employees' Retirement System	44,914.28	Payroll - Medical
CHK	5/15/2020	California Waste Recovery Systems	52,303.06	Solid Waste Contract
CHK	5/15/2020	Caltronics Business Systems	222.38	Copier - Admin.
CHK	5/15/2020	Cell Energy Inc.	168.32	Battery Vehicle #820
CHK	5/15/2020	Chemtrade Chemicals US LLC	3,121.45	Chemicals
CHK	5/15/2020	Coastland Civil Engineering	24,861.25	Engineering Services
CHK	5/15/2020	County of Sacramento	601.00	N.Gate Hazardous Permit
CHK	5/15/2020	Digital Deployment	300.00	Website Hosting Streamline Mo
CHK	5/15/2020	Domino Solar LTD	10,408.45	Solar - WTP & WWTP
CHK	5/15/2020	Ferguson Enterprises	853.05	Rpr & Maint Supplies
CHK	5/15/2020	Freight Center	252.97	Freight Charge
CHK	5/15/2020	Gempler's, Inc.	694.50	Uniforms
CHK	5/15/2020	Greenfield Communications	448.99	Internet/TV
CHK	5/15/2020	Home Depot	1,527.71	Rpr & Maint Supplies
CHK	5/15/2020	Hunt & Sons, Inc	473.88	Fuel
CHK	5/15/2020	Kirby's Pump & Mechanical	44,775.00	Replace Pumps WTP #1
CHK	5/15/2020	Lee's Automotive Repair Inc	1,176.40	Replace Fuel Pump #216
CHK	5/15/2020	Legal Shield	11.95	Payroll - Legal
CHK	5/15/2020	Marion Leasing	526.90	Copier Lease - Admin
CHK	5/15/2020	Nationwide Retirement Solution	3,309.85	Payroll - Deferred Comp
CHK	5/15/2020	Office Depot, Inc.	563.05	Office Chair
CHK	5/15/2020	Operating Engineers Local Union No. 3	365.95	Payroll - Union Dues
CHK	5/15/2020	PDF Tactical	1,680.00	Contract Staffing - Security
CHK	5/15/2020	Rancho Murieta Association	150.00	Landscaping
CHK	5/15/2020	Romo Landscaping	385.00	Landscaping
CHK	5/15/2020	Rory's Towing and Repair	250.00	Recovery off fire hydrant #522
CHK	5/15/2020	S. M. U. D.	14,131.04	Utilities
CHK	5/15/2020	Sacramento Bee	965.00	Job Posting Acc Asst I/II
CHK	5/15/2020	Spec West Concrete	291.50	CIP 18-07-2, supplies

Rancho Murieta Community Services District
Bills Paid Listing for May 2020

CHECK	Date	Vendor	Amount	Purpose
CHK	5/15/2020	Sprint	189.95	Telephone
CHK	5/15/2020	State of California	556.09	Land Lease Yellow Bridge
CHK	5/15/2020	State Water Resources Control Board	3,289.00	ELAP Annual Fees
CHK	5/15/2020	State Water Resources Control Board	190.00	Certifications
CHK	5/15/2020	Syneco Systems Inc	4,765.75	MLN scrubber media refill
CHK	5/15/2020	Univar Solutions USA Inc	2,699.14	Chemicals
CHK	5/15/2020	USA Blue Book	583.40	Rpr & Maint Supplies
CHK	5/15/2020	W.W. Grainger Inc.	239.47	Rpr & Maint Supplies
CHK	5/15/2020	Walker's Office Supplies, Inc	465.48	Office Supplies
CHK	5/15/2020	WECybr,LLC	6,000.00	SharePoint Consulting
CHK	5/15/2020	Wilbur-Ellis Company	5,487.06	Chemicals
CHK	5/15/2020	Brumfield, Lloyd	653.24	Refund Overpayment
CHK	5/29/2020	A Leap Ahead IT	8,640.84	IT Support
CHK	5/29/2020	A&D Automatic Gate and Access	193.75	South Gate Reader Issues
CHK	5/29/2020	Accounting & Association Software Group	1,732.50	Accounting Consulting
CHK	5/29/2020	Action Cleaning Systems Inc	1,445.00	Janitorial
CHK	5/29/2020	American Family Life Assurance Co.	788.85	Payroll - Aflac
CHK	5/29/2020	Aramark Uniform & Career Apparel, LLC	498.68	Uniforms
CHK	5/29/2020	Arnolds For Awards	35.78	Nameplates
CHK	5/29/2020	Bartkiewicz, Kronick & Shanahan	10,757.88	Legal
CHK	5/29/2020	Burlingame Engineers, Inc	43,606.53	Crosslinked Poly Tk CIP18-07-2
CHK	5/29/2020	California Cut & Core, Inc	1,035.00	Cut box end & 4 inch core hole
CHK	5/29/2020	California Laboratory Services	1,589.95	Monthly Lab Tests
CHK	5/29/2020	Caltronics Business Systems	8,982.08	Sol. Software Maint Ann Renew
CHK	5/29/2020	Chemtrade Chemicals US LLC	3,206.75	Chemicals
CHK	5/29/2020	Concentra DBA Occupational Health Centers of CA, A Medical Corp	132.50	Pre Employment Screening
CHK	5/29/2020	County of Sacramento	2,310.00	Off Duty Sheriff
CHK	5/29/2020	County of Sacramento	84.00	Off Duty Sheriff
CHK	5/29/2020	Domino Solar LTD	11,708.51	Solar - WTP & WWTP
CHK	5/29/2020	Legal Shield	11.95	Payroll - Legal
CHK	5/29/2020	McMaster-Carr Supply Co.	191.70	Strut Channel
CHK	5/29/2020	MRK Development, Inc	19,362.24	Refund Special Tax
CHK	5/29/2020	Nationwide Retirement Solution	3,305.93	Payroll - Deferred Comp
CHK	5/29/2020	Onsolve, LLC	5,000.00	CodeRed 4/8/2020-4/7/2021
CHK	5/29/2020	Operating Engineers Local Union No. 3	365.95	Payroll - Union Dues
CHK	5/29/2020	PDF Tactical	1,680.00	Contract Staffing - Security
CHK	5/29/2020	Public Agency Retirement Services	383.66	Trust Admin. Fees - Mar 2020
CHK	5/29/2020	Rancho Murieta Ace Hardware	126.69	Repairs & Maintenance
CHK	5/29/2020	Rancho Murieta Association	376.67	Smud @North Gate
CHK	5/29/2020	Sacramento For Tractors, Inc.	991.83	Service on Kubota RTV

**Rancho Murieta Community Services District
Bills Paid Listing for May 2020**

CHECK	Date	Vendor	Amount	Purpose
CHK	5/29/2020	USA Blue Book	1,070.51	Chk Valve assembly w/ conn.
CHK	5/29/2020	Walker's Office Supplies, Inc	26.93	Office Supplies
		Total	671,801.03	
		CFD 2014-1 Bank of America Checking		
CHK	5/1/2020	NBS	1,722.45	CFD 2014-1 Admin Cost Qtly Fee
CHK	5/15/2020	Corelogic Solutions, LLC	206.00	CFD 2014-1 Admin Cost Apr 2020
		Total	1,928.45	
		EL DORADO PAYROLL		
Direct Deposits by PayChex:			125,240.77	Payroll
			125,240.77	

PREPARED BY: Cindy Chao, Controller

REVIEWED BY:  _____, District Treasurer

NCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

CASH BALANCE AS OF MAY 31, 2020

INSTITUTION	BALANCE
CSD FUNDS	
EL DORADO SAVINGS BANK	
SAVINGS	\$ 1,774,196.79
CHECKING	\$ 488,237.27
PAYROLL	\$ 18,830.81
BANNER BANK	
EFT	\$ 334,573.56
LOCAL AGENCY INVESTMENT FUND (LAIF)	
UNRESTRICTED	\$ 327,864.58
RESTRICTED RESERVES	\$ 5,922,922.10
CALIFORNIA ASSET MGMT (CAMP)	
OPERATION ACCOUNT	\$639,087.28
US BANK	
PARS GASB75 TRUST	\$2,087,298.24 *
	<u>\$ 11,593,010.63</u>

BOND FUNDS

COMMUNITY FACILITIES DISTRICT NO. 2014-1 (CFD)

BANK OF AMERICA	
CHECKING	\$ 147,696.19
WILMINGTON TRUST - 9/30/19 est.	
BOND SPECIAL TAX FUND	\$ 97,278.28
BOND REDEMPTION ACCOUNT	\$ -
BOND ACQ & CONSTRUCTION	\$ 17,303.85
BOND RESERVE FUND	\$ 391,759.00
BOND SURPLUS	\$ 59.71
BOND ADMIN EXPENSE	\$ 20,550.48
BOND COI	\$ -
	<u>\$ 674,647.51</u>
	<u><u>\$ 12,267,658.14</u></u>

*Investments comply with the CSD adopted investment policy.

* May statement is not ready yet; number is April ending balance

PREPARED BY: Cindy Chao, Controller

REVIEWED BY:  District Treasurer



COASTLAND

CIVIL ENGINEERING - CONSTRUCTION MANAGEMENT - BUILDING DEPARTMENT SERVICES

Date: May 27, 2020

To: Mark Martin, General Manager, Rancho Murieta CSD

From: Laurie Loaiza, Coastland Civil Engineering

cc: Paul Siebensohn, Director of Field Operations, Rancho Murieta CSD
Tom Hennig, Director of Administration, Rancho Murieta CSD
Dane Schilling, Coastland Civil Engineering

Subject: Water Easements – Lots 4 and 5 - Murieta Marketplace

The three easements summarized below are required as part of the approved Murieta Marketplace improvement plans – Lots 4 and 5. The District will require easement rights for the purposes of digging, constructing, reconstructing, repairing and perpetual maintenance of these public utilities.

The easements are an extension of the recently approved easements for the overall Murieta Marketplace project. As District Engineer, Coastland has completed review of the easements and recommends adoption. Note that the attached easements are not signed and notarized as that is being coordinated with the owner. The final easements for Board approval will be signed and notarized as required for recordation.

Attached are plats and legal for three 15-foot wide Water Easements as follows:

- a. Easement 1: Grant of 15-foot Waterline Easement over and across a portion of Lot 4, (Murieta Shopping Center). Portion of APN 073-0890-004
- b. Easement 2: Grant of 15-foot Waterline Easement over and across a portion of Lot 4 and Resultant Parcel 1 (Murieta Shopping Center). Portion of APN 073-0890-004 and 073-0890-028
- c. Easement 3: Grant of 15-foot Waterline Easement over and across a portion of Resultant Parcel 1 (Portion of Lot 5, Murieta Shopping Center). Portion of APN 073-0890-028

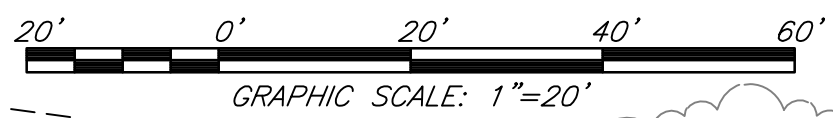
Additionally, attached are two Exhibits for Board review to show the location of the easements relative to the proposed improvements: Exhibit 1: Lot 4 and 5 Water Plan and Exhibit 2: Lot 4 and 5 Utility Plan (Easement Exhibit)

Santa Rosa
1400 Neotomas Avenue
Santa Rosa, CA 95405
Tel: 707.571.8005

Auburn
11641 Blocker Drive, Ste. 170
Auburn, CA 95603
Tel: 530.888.9929

Pleasant Hill
3478 Buskirk Avenue, Ste. 1000
Pleasant Hill, CA 94523
Tel: 925.233.5333

Fairfield
324 Campus Lane, Ste. A
Fairfield, CA 94534
Tel: 707.702.1961



ELECTRICAL/UTILITY CONDUIT NOTE:
CONDUITS FOR ELECTRICAL OR OTHER UTILITIES SHALL BE LOCATED TO AVOID CONFLICTS WITH REQUIRED TREE LOCATIONS.

NOTE:
UTILITIES AND IMPROVEMENTS SHOWN AS EXISTING ARE FROM MURIETA GARDENS INFRASTRUCTURE PLANS AND ARE UNDER CONSTRUCTION.

NOT APPROVED FOR PRIVATE UNDERGROUND FIRE SERVICE INSTALLATION
A SEPARATE PLAN SUBMITTAL IS REQUIRED BY THE INSTALLING CONTRACTOR. SEE THE SACRAMENTO METROPOLITAN FIRE DISTRICT NOTES.

PRIVATE DRAINAGE MAINTENANCE NOTE:
OWNER, AT OWNERS SOLE COST AND EXPENSE, SHALL MAINTAIN THE PRIVATE DRAINAGE PIPELINES IN GOOD WORKING ORDER AND REPAIR COMMENSURATE WITH THE COUNTY'S STANDARDS FOR SIMILAR DRAINAGE PIPELINES SUCH THAT WATER FLOWS FREELY THROUGH THE SYSTEM AS AND WHEN WEATHER EVENTS OR OTHER SOURCES OF SURFACE WATER RUNOFF OCCUR. OWNER SHALL AT ALL TIMES TAKE ALL NECESSARY ACTION TO KEEP THE DRAINAGE PIPELINE FREE FROM DEBRIS, TRASH, FOLIAGE AND ANY OTHER OBSTRUCTION WHICH MAY DISRUPT, ALTER, IMPAIR OR CHANGE THE FLOW OF WATER. OWNER SHALL ALSO PERFORM ANY RELOCATION OF THE DRAINAGE PIPELINE PURSUANT TO THE STANDARD SPECIFICATIONS OF THE COUNTY SHOULD RELOCATION BE NECESSARY DUE TO PIPE FAILURE OR BLOCKAGE, AS DETERMINED NECESSARY BY THE COUNTY.

YARD DRAIN PIPE SCHEDULE:

- ALL YARD DRAIN PIPE SHALL BE 8" PVC, D3034, SDR-35 UNLESS INDICATED OTHERWISE.
 - ALL YARD DRAIN SHALL BE DURA-DRAIN PB WITH GALVANIZED STEEL GRATE PER DETAIL SHEET 4.
 - ALL CLEANOUTS SHALL BE SET TO FINISH GRADE.
- | | |
|------|--|
| YD1 | PLACE 38 LF OF 8" YARD DRAIN @ S=0.0050. |
| YD2 | PLACE 30 LF OF 8" YARD DRAIN @ S=0.0050. |
| YD3 | PLACE 20 LF OF 8" YARD DRAIN @ S=0.0050. |
| YD4 | PLACE 5 LF OF 8" YARD DRAIN @ S=0.0050. |
| YD5 | PLACE 5 LF OF 8" YARD DRAIN @ S=0.0050. |
| YD6 | PLACE 5 LF OF 8" YARD DRAIN @ S=0.0050. |
| YD7 | PLACE 19 LF OF 8" YARD DRAIN @ S=0.0171. |
| YD8 | PLACE 4" FRENCH DRAIN PER DETAIL SHEET 4. |
| YD9 | CONNECT EXISTING FRENCH DRAIN TO DI #9. |
| YD10 | CONNECT PROPOSED FRENCH DRAIN TO DI OR YD. |

UTILITY SCHEDULE:

- | | |
|----|---|
| U1 | EXIST VULT TO REMAIN. |
| U2 | EXIST VULT. ADJUST TO FINISH GRADE AS NECESSARY. |
| U3 | EXIST JOINT TRENCH. |
| U4 | EXIST PROPANE LINE. |
| U5 | EXPOSE UTILITY AND VERIFY ELEVATION TO ENSURE MINIMUM CLEARANCE OR 12". |
| U6 | AVOID EXISTING TELEPHONE CONDUITS. |
| U7 | TRANSFORMER BY OTHERS. |

STORM DRAIN PIPE SCHEDULE:

- ALL STORM DRAIN PIPE SHALL BE PVC, D3034, SDR-35 UNLESS INDICATED OTHERWISE.
- | | |
|------|---|
| SD1 | PLACE 24"x24" DI PER DETAIL SHEET 4. |
| SD2 | PLACE 93 LF OF 8" SD @ S=0.0220. CONNECT TO EXIST DI, VERIFY F/L. |
| SD3 | PLACE 155 LF OF 8" SD @ S=0.0050. |
| SD4 | PLACE 70 LF OF 8" SD @ S=0.0050. |
| SD5 | PLACE 60 LF OF 8" SD @ S=0.0050. |
| SD6 | PLACE 52 LF OF 12" SD @ S=0.0076. CONNECT TO EXIST DI, VERIFY F/L. |
| SD7 | PLACE 57 LF OF 12" SD @ S=0.0295. |
| SD8 | PLACE 94 LF OF 8" SD @ S=0.0076. |
| SD9 | PLACE 7 LF OF 12" SD @ S=0.0157. CONNECT TO EXIST STUB, VERIFY F/L. |
| SD10 | PLACE 42 LF OF 8" SD @ S=0.0419. |
| SD11 | PLACE 63 LF OF 8" SD @ S=0.0050. |
| SD12 | PLACE 77 LF OF 8" SD @ S=0.0050. |
| SD13 | PLACE 58 LF OF 8" SD @ S=0.0284. |
| SD14 | PLACE TYPE G.O. DI PER DETAIL SHEET 4. |
| SD15 | TRENCH PLUG PER DETAIL SHEET 4. |
| SD16 | PLACE 145 LF OF 8" SD @ S=0.0050. |

SEWER PIPE SCHEDULE:

- | | |
|-----|---|
| SS1 | EXPOSE EXISTING 4" STUB & CONNECT CLEANOUT AT EASEMENT LINE. VERIFY INVERT. |
| SS2 | PLACE SEWER CLEANOUT TO GRADE PER DETAIL SHEET 5. |
| SS3 | PLACE 57 LF OF 4" PVC, SDR-26 @ S=0.0853. |
| SS4 | PLACE 44 LF OF 4" PVC, SDR-26 @ S=0.0400. |
| SS5 | PLACE 17 LF OF 4" PVC, SDR-26 @ S=0.1647. CONNECT TO VERTICAL CLEANOUT |

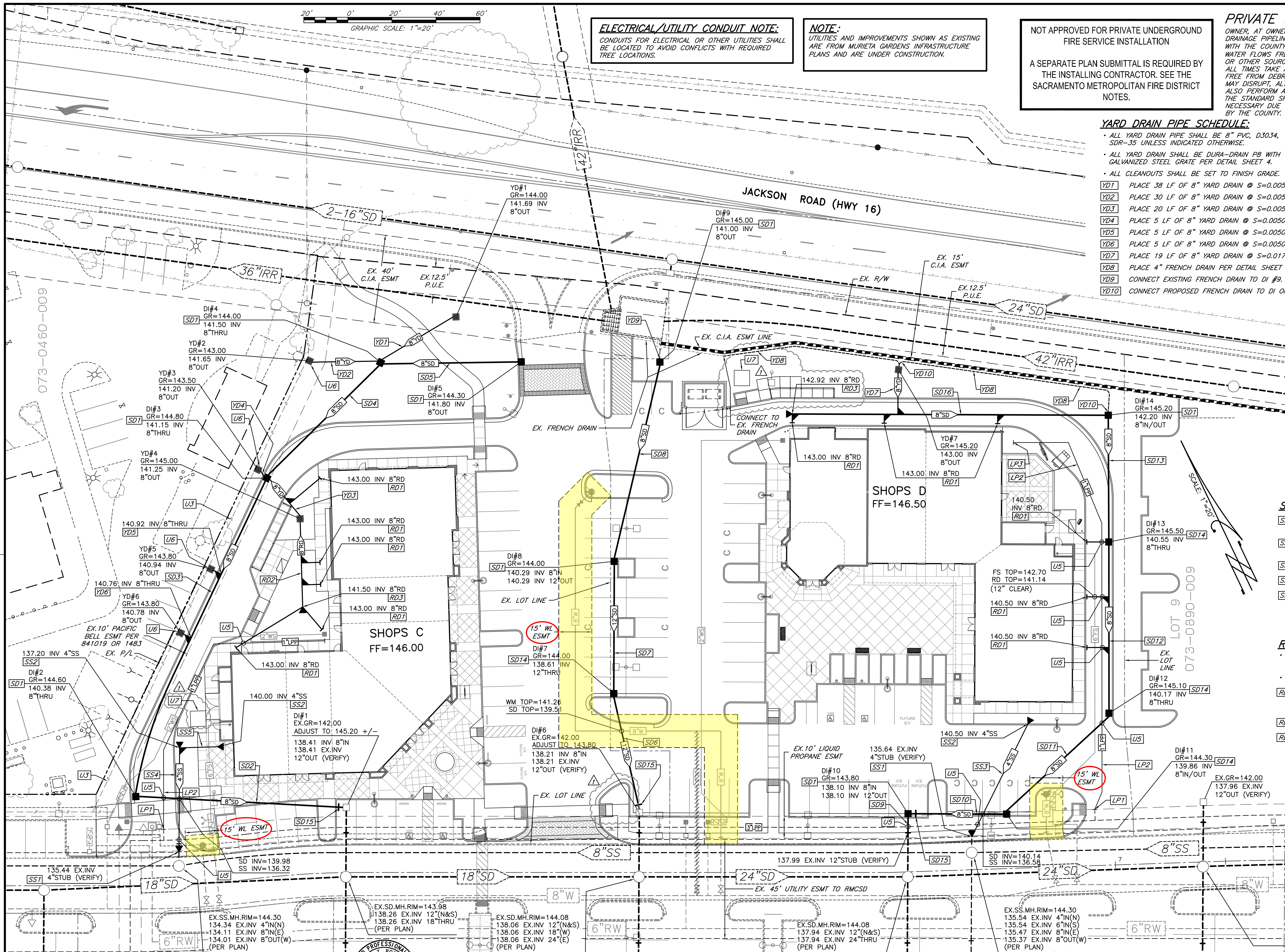
ROOF DRAIN PIPE SCHEDULE:

- ALL ROOF DRAIN PIPE SHALL BE PVC, D3034, SDR-35 UNLESS INDICATED OTHERWISE. MINIMUM SLOPE=0.0050
- ALL CLEANOUTS SHALL BE SET TO FINISH GRADE.
- | | |
|-----|--|
| RD1 | STUB 8" ROOF DRAIN TOWARD BUILDING, COORDINATE WITH BUILDING PLUMBER PRIOR TO TRENCHING. S=0.0050 MINIMUM. |
| RD2 | PLACE 40 LF OF 8" ROOF DRAIN @ S=0.0050. |
| RD3 | PLACE DRAIN CLEANOUT TO GRADE PER DETAIL ON SHEET 5. |

LIQUID PROPANE CONSTRUCTION NOTES:

- | | |
|-----|--|
| LP1 | CONNECT INTO EX. 1" LPP STUB, PER CURRENT EDITION OF NFPA 58 AND CBC. PLACE METER. |
| LP2 | LIQUID PROPANE (LPP) SERVICE LINE, PER CURRENT EDITION OF NFPA 58 AND CBC. |
| LP3 | PROPERLY CAP END OF LPP LINE OR SERVICE AND PLACE A 4"x4" POST MARKED "LPP". |

EX.SD.MH.RIM=144.18
137.81 EX.INV 12"(N&S)
137.81 EX.INV 24"THRU (PER PLAN)



NO.	DESCRIPTION	ENGR. INIT.	COUNTY APPROVAL	APPROVED BY	DATE
1	REVISION SITE & UTILITIES				

benchmark 1B-85 elev. 173.55
(SEE SHEET NO.1)

PROFESSIONAL ENGINEER
MICHAEL T. ROBERTSON RCE 39875
No. 39875
Exp. 12-31-21
CIVIL
STATE OF CALIFORNIA

PREVIOUS PLOT DATE:	SCALE	drafted by: S.F.L.
04-24-19	horiz: 1"=20'	designed by: M.T.R.
08-02-19	vert: N/A	checked by: M.T.R.
08-08-19		
09-16-19		
02-20-20		
04-07-20	9-27-19	502
	date	field book

BW BAKER-WILLIAMS ENGINEERING GROUP
Engineering / Surveying / Land Planning / Entitlement Processing / GPS Services
6020 Rutland Drive, Suite 19 ~ Carmichael, CA. 95608
(916) 331-4336 ~ fax (916) 331-4430 ~ office@bwengineers.com

UTILITY PLAN
MURIETA GARDENS I - LOT 4 & 5
RANCHO MURIETA 7185 & 7195 MURIETA DRIVE SACRAMENTO COUNTY CALIFORNIA

SHEET 6A OF 13 SHEETS
16-07-031 JOB NUMBER

NOT APPROVED FOR PRIVATE UNDERGROUND FIRE SERVICE INSTALLATION

A SEPARATE PLAN SUBMITTAL IS REQUIRED BY THE INSTALLING CONTRACTOR. SEE THE SACRAMENTO METROPOLITAN FIRE DISTRICT NOTES.

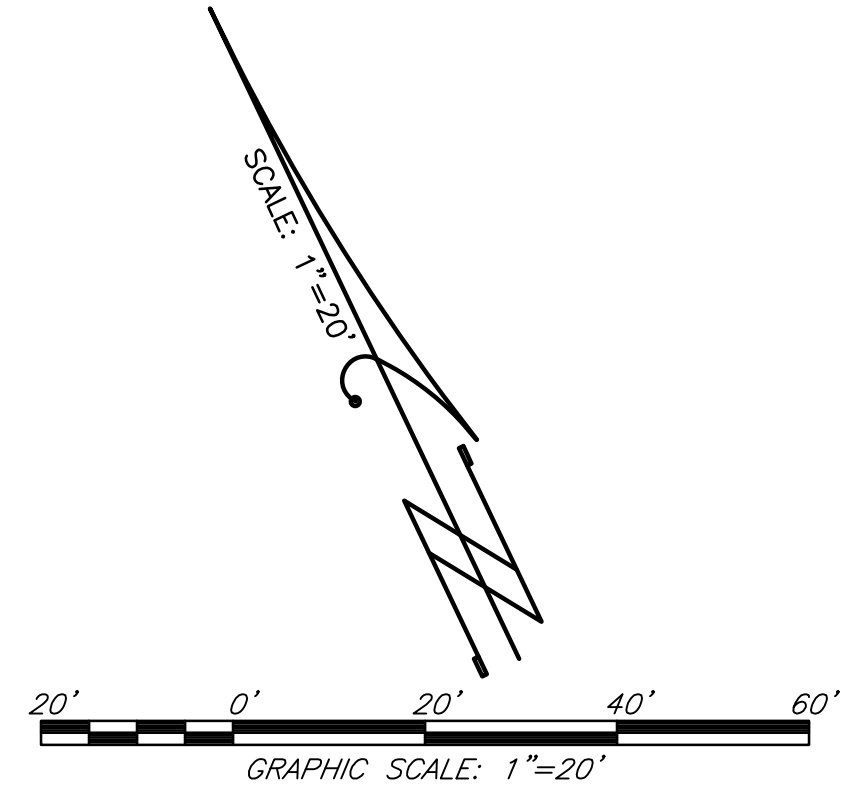
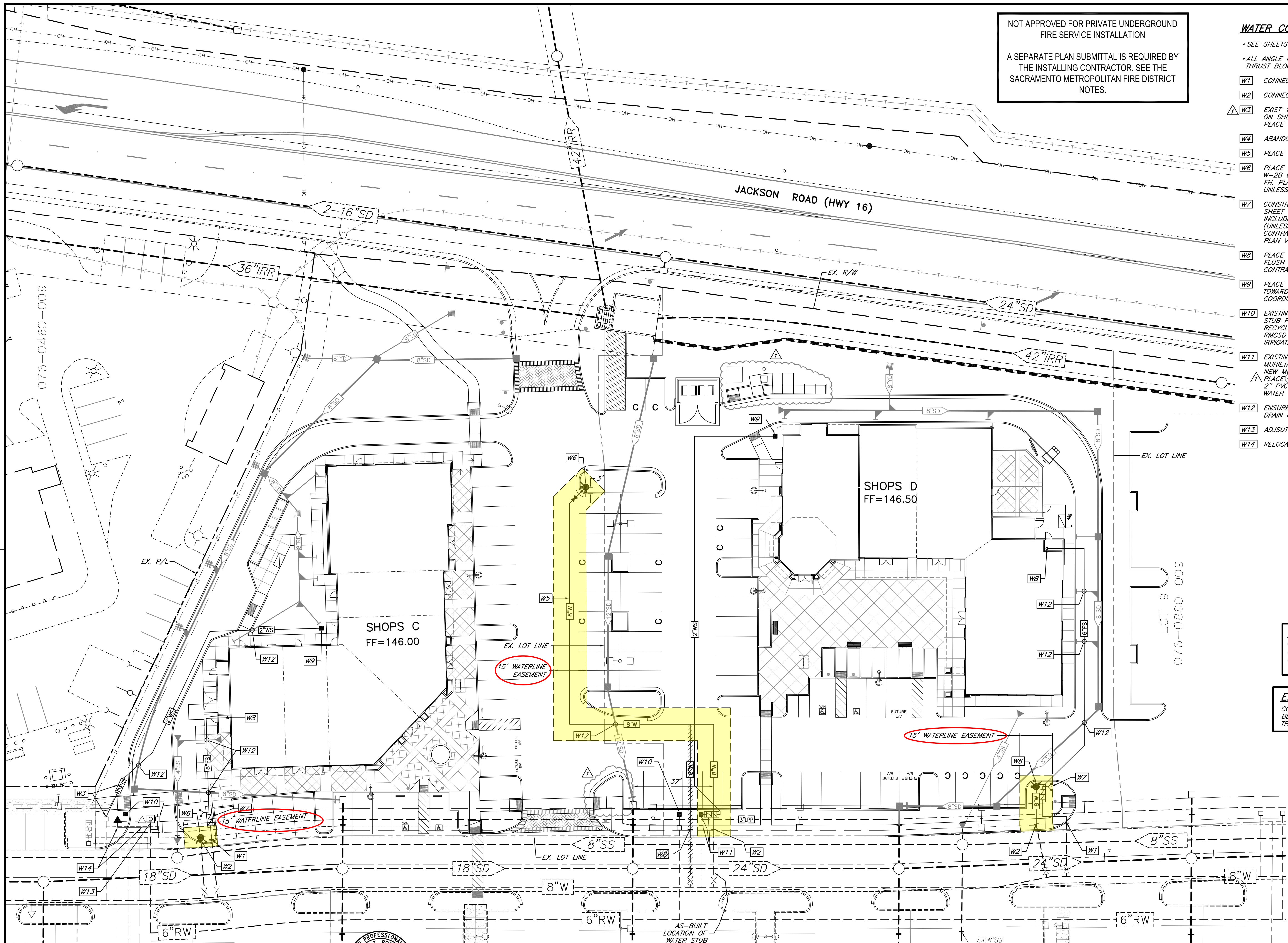
- WATER CONSTRUCTION NOTES:**
- SEE SHEETS 2 & 5 FOR WATER & FIRE SYSTEM NOTES & DETAILS.
 - ALL ANGLE POINTS IN WATER MAIN TO BE RESTRAINED OR HAVE THRUST BLOCKS PER RMCSO STANDARDS.
 - W1 CONNECT 6" FIRE SERVICE TO EXIST 6" WATER STUB.
 - W2 CONNECT TO EXIST 8" WATER STUB.
 - W3 EXIST 1" WATER SERVICE. PLACE (2" x 2") BFP PER DETAIL W-11 ON SHEET 5. CONNECT NEW 2" WATER SERVICE TO (2" x 2") BFP. PLACE 2" PVC SCH-80 WATER LINE TO WITHIN 5' OF BUILDING.
 - W4 ABANDON EXISTING WATER SERVICE.
 - W5 PLACE 8" WATER LINE, PVC, C-900, CL-150.
 - W6 PLACE FIRE HYDRANT 3 FEET FROM BACK OF CURB PER DETAIL W-2B ON SHEET 5. PLACE TWO BOLLARDS 3 FEET CLEAR OF FH. PLACE 6" WATER LINE FROM MAIN TO FIRE HYDRANT UNLESS INDICATED.
 - W7 CONSTRUCT FIRE SERVICE WITH FDC PER DETAIL W10A ON SHEET 5. CONTINUE WITH PVC, C-900, CL-200 FIRE LINE INCLUDING 1" CONDUIT FOR TAMPER SWITCH TO FIRE RISER (UNLESS SHOWN OTHERWISE). COORDINATE WITH SPRINKLER CONTRACTOR FOR SIZE AND LOCATION. PIPE SIZE SHOWN ON PLAN VIEW.
 - W8 PLACE FIRE RISER TO FIRST ABOVE FLOOR FLANGE. TEST & FLUSH SYSTEM. COORDINATE EXACT LOCATION WITH SPRINKLER CONTRACTOR.
 - W9 PLACE CHRISTY WATER BOX WITH 2" CURB STOP AND STUB TOWARDS BUILDING FOR CONTINUATION BY PLUMBER. COORDINATE EXACT LOCATION WITH BUILDING CONTRACTOR.
 - W10 EXISTING METER BOX ON EXIST RECYCLED WATER IRRIGATION STUB PER 7337 MURIETA DRIVE IMPROVEMENT PLANS. EXTEND RECYCLED WATER LINE TO NEW METER BOX LOCATION PER RMCSO STD. DWG. RW-25. LANDSCAPER TO PLACE 1" PRV FOR IRRIGATION SYSTEM.
 - W11 EXISTING 1" WATER SERVICE ON EXIST WATER STUB PER 7337 MURIETA DRIVE IMPROVEMENT PLANS. EXTEND WATER LINE TO NEW METER BOX LOCATION PER RMCSO STD. DWG. W-7B. PLACE (2" x 2") BFP PER DETAIL W-11 ON SHEET 5. PLACE 2" PVC SCH-80 WATER LINE IN THE SAME TRENCH AS 8" WATER LINE WHEN POSSIBLE.
 - W12 ENSURE MINIMUM CLEARANCE OF 12" BETWEEN WATERLINE AND DRAIN OR SEWER PIPE.
 - W13 ADJUST BOV TO GRADE.
 - W14 RELOCATE ARV TO PLANTER.

NOTE:

UTILITIES AND IMPROVEMENTS SHOWN AS EXISTING ARE FROM MURIETA GARDENS INFRASTRUCTURE PLANS AND ARE UNDER CONSTRUCTION.

ELECTRICAL/UTILITY CONDUIT NOTE:

CONDUITS FOR ELECTRICAL OR OTHER UTILITIES SHALL BE LOCATED TO AVOID CONFLICTS WITH REQUIRED TREE LOCATIONS.



NO.	DESCRIPTION	ENGR. INIT.	COUNTY APPROVAL	APPROVED BY	DATE	benchmark	1B-85	elev.	173.55
1	REVISE WATER SERVICE & SITE								

(SEE SHEET NO. 1)

REGISTERED PROFESSIONAL ENGINEER
 MICHAEL T. ROBERTSON RCE 39875
 No. 39875
 Exp. 12-31-23
 CIVIL
 STATE OF CALIFORNIA

PREVIOUS PLOT DATE:	SCALE	drafted by: S.F.L.
04-24-19	horiz: 1"=20'	designed by: M.T.R.
08-02-19	vert: N/A	checked by: M.T.R.
08-08-19		
09-16-19	9-27-19	502
02-20-20	date	field book
04-07-20		

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WATER PLAN
MURIETA GARDENS I - LOT 4 & 5
 RANCHO MURIETA 7185 & 7195 MURIETA DRIVE SACRAMENTO COUNTY CALIFORNIA

SHEET 7A OF 13 SHEETS
 16-07-031 JOB NUMBER

S:\B\EG\Jobs\16-07-031 Murieta Gardens, Lot 4 Improvement Plans\1607031-WAT-PLAN.dwg, Layout1, 4/7/2020 11:03:53 AM, RB, Eir

Recording requested by, and
when recorded return to:

Rancho Murieta Community
Services District
15160 Jackson Road
Rancho Murieta, CA 95683

Portion of APN 073-0890-004, 028

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT OF EASEMENT

Conveyance to government agency -- exempt from recording fees (Government Code sections 6103 & 27383) and documentary transfer tax (Revenue and Taxation Code section 11922).

Murieta Marketplace Associates LLC. , a California limited liability company ("Grantor"), the owner of that certain real property ("Property") located in the unincorporated area of the County of Sacramento, State of California, which is known as County Assessor's Parcels No. 073-0890-004 and 073-0890-028 grants to **Rancho Murieta Community Services District**, a local government agency ("District"), a permanent and non-exclusive easement in gross (the "Easement") over, across and under a strip of the Property as described on the attached Exhibit A and as shown on the attached Exhibit B for the survey, design, installation, construction, excavation, use, operation, maintenance, repair, inspection, expansion, improvement, modification, removal, relocation and replacement of a **Water pipeline** and related valves, fittings, equipment, facilities and appurtenances; together with the following rights: (a) to reasonable ingress to, and egress from, the Easement over and across Grantor's lands for such purposes; (b) to temporarily use Grantor's lands contiguous to the Easement as may be necessary during construction-related activities; (c) to trim, cut down, clear away or remove any trees, brush, roots, other vegetation or other obstructions on the Easement that now or in the future may obstruct or interfere with the use of the Easement or access to the Easement area or pose a hazard to District equipment, facilities, employees or contractors; (d) to use gates on the Property in fences that may cross the Easement or that restrict access to the Easement; and (e) to mark the location of underground utilities by suitable markers set and maintained on the land surface above the utility line.

This Easement shall be subject to the following terms and conditions:

1. District shall have the right to use the Easement at any time without prior notice to Grantor as may be necessary or convenient for the purposes and rights described above. The Easement rights may be exercised by District and any of its employees, officers and authorized agents and contractors.

2. Grantor shall not disturb or tamper with any pipeline, valve, fitting, equipment, facility or appurtenance that District may construct or install within the Easement area. Grantor shall not construct any building, structure, or fence, conduct any excavation, grading, drilling, tree planting or other ground-surface alteration, or install any

other pipelines or underground utilities on or within the Easement area without the prior written consent of District, which consent shall not be withheld unreasonably. In the event that the District needs to access and uncover underground District facilities within the easement area, the District will restore and replace any cut asphalt concrete paving (or similar material) in accordance with District standards; however, the District will not restore or replace in kind any other improvement, structure, or features located in the District easements area that needs to be cut or removed to access the underground facility, including but not limited to: concrete curb, landscaping, irrigation, decorative paving, concrete pavement, walls, fences, signs etc. The District is additionally not responsible for any damages or costs associated with any adjacent business interruption or loss of use or access due to the need to access District facilities.

3. Grantor shall not grant to any third party any easement over, under, upon, across or through the Easement area that would unreasonably interfere with District's use of its Easement.

4. Grantor shall furnish District with keys to all gates that would otherwise restrict District's access to or within the Easement area.

5. The Easement shall run with the Property and bind, and inure to the benefit of, the successors in interest of Grantor and successors in interest and assigns of District.

6. District shall indemnify, defend, protect and hold harmless Grantor, and its officers, employees and agents, from and against any and all liability, claims, damages, expenses, and costs to the extent caused by a negligent act, error or omission, willful misconduct or violation of law of or by District or its officer, employee or authorized agent or contractor in the exercise of rights granted to District by the Easement, except any loss or damage caused by Grantor's sole negligence, gross negligence, active negligence or willful misconduct.

7. Except for the Easement rights granted to District, Grantor shall continue to have the full use, occupancy and enjoyment of the Property.

Dated: 5.26, 2020

GRANTOR

MURIELA HUBBETPLACE ASSOCIATES, INC
"
JOHN M. SULLIVAN
Name
MANA 60K
Title

ACKNOWLEDGMENT BY NOTARY PUBLIC
[Cal. Civ. Code § 1189]

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Sacramento

On May 26, 2020, before me, Josh Bruno, a notary public, personally appeared John M. Sullivan, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Josh Bruno (Seal)



EXHIBIT 'A'
WATERLINE EASEMENTS
RANCHO MURIETA

EASEMENT NO. 1

A 15.00 foot wide Waterline easement over, across, and under a portion of Lot 4 of that certain map entitled "Amended Subdivision No. 06-0514, Murieta Gardens Shopping Center", filed December 18, 2015 in Book 388 of Maps, at Page 01, Sacramento County Official Records. Situated in the County of Sacramento, State of California. The centerline of said easement being more particularly described as follows:

Commencing at the west corner of said Lot 4; thence along the southwest boundary thereof, South $64^{\circ}35'25''$ East, 21.44 feet; thence continuing along said boundary, to the left along the arc of a 387.00 foot radius curve, concave to the northeast, having a central angle of $04^{\circ}01'46''$, and an arc length of 27.22 feet to the true **Point of Beginning**; thence along the centerline of said easement, leaving said boundary, North $21^{\circ}22'49''$ East, 9.32 feet to the **Point of Termination**.

The sidelines of said easement to be lengthened or shortened to terminate on said southwest boundary.

Containing 139 square feet, more or less.

EASEMENT NO. 2

A 15.00 foot wide Waterline easement over, across, and under a portion of Lot 4 of that certain map entitled "Amended Subdivision No. 06-0514, Murieta Gardens Shopping Center", filed December 18, 2015 in Book 388 of Maps, at Page 01, Sacramento County Official Records and a portion of Resultant Parcel 1, as described in Grant Deed recorded July 7, 2019 in Document Number 201907031127, said county records. Situated in the County of Sacramento, State of California. The centerline of said easement being more particularly described as follows:

Commencing at the south corner of said Lot 4; thence along the southwest boundary of said Resultant Parcel 1, South $64^{\circ}34'04''$ East, 23.20 feet to the true **Point of Beginning**; thence leaving said boundary along the centerline of said easement the following 4 courses:

1. North $25^{\circ}29'48''$ East, 51.17 feet;
2. North $64^{\circ}34'04''$ West, 66.13 feet;
3. North $25^{\circ}25'56''$ East, 101.25 feet;
4. North $70^{\circ}25'57''$ East, 15.35 feet to the **Point of Termination**.

The sidelines of said easement to be lengthened or shortened to terminate on said southwest boundary.

Containing 3,508 square feet, more or less.

EASEMENT NO. 3

A 15.00 foot wide Waterline easement over, across, and under a portion of Resultant Parcel 1, as described in Grant Deed recorded July 7, 2019 in Document Number 201907031127, Sacramento County Official Records. Situated in the County of Sacramento, State of California. The centerline of said easement being more particularly described as follows:

Commencing at the south corner of Lot 4 of that certain map entitled “Amended Subdivision No. 06-0514, Murieta Gardens Shopping Center”, filed December 18, 2015 in Book 388 of Maps, at Page 01, said county records; thence along the southwest boundary of said Resultant Parcel 1, South 64°34’04” East, 100.75 feet; thence continuing along said boundary, South 66°29’43” East, 70.78 feet to the true **Point of Beginning**; thence leaving said boundary along the centerline of said easement the following 2 courses:

1. North 14°10’56” East, 3.03 feet;
2. North 25°25’56” East, 22.16 feet to the **Point of Termination**.

The sidelines of said easement to be lengthened or shortened to terminate on said southwest boundary.

Containing 377 square feet, more or less.

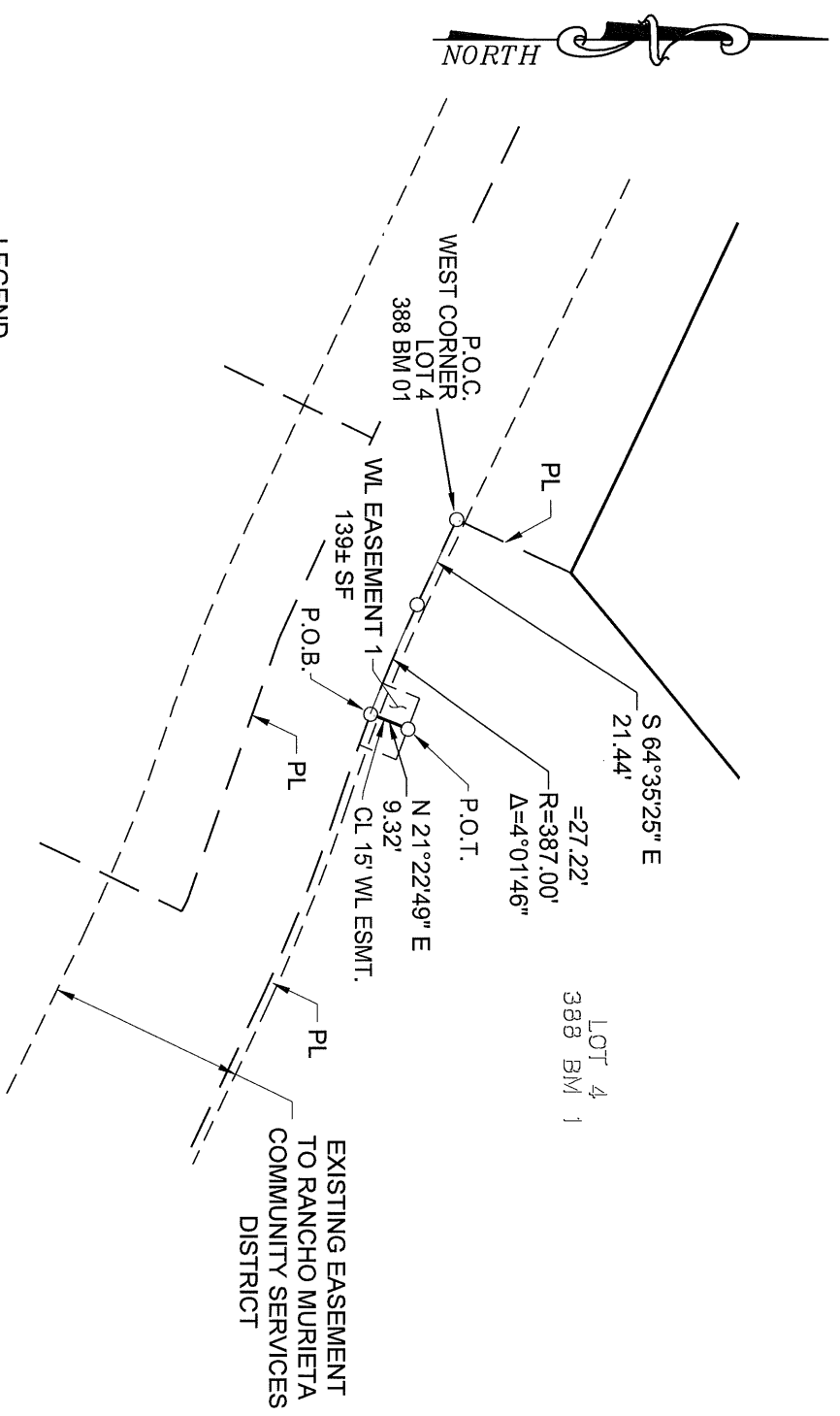
End of Description.



John Karl Jeffries
5/28/20

EXHIBIT 'B'

Page 1 of 2



- LEGEND**
- P.O.C. POINT OF COMMENCEMENT
 - P.O.B. POINT OF BEGINNING
 - P.O.T. POINT OF TERMINATION
 - BM BOOK OF MAPS
 - P.U.E. PUBLIC UTILITY EASEMENT
 - WL WATER LINE
 - PL PROPERTY LINE


 BAKER-WILLIAMS ENGINEERING GROUP Engineering / Surveying / Land Planning / Entitlement Processing / GIS Services 6020 Rutland Drive, Suite 19 ~ Carmichael, CA 95008 (916) 331-4436 ~ Fax (916) 331-4450 ~ office@bwanengineering.com	SCALE: 1"=40'	WL EASEMENT MURIETA GARDENS SHOPPING CENTER RANCHO MURIETA SACRAMENTO COUNTY, CALIFORNIA
	JOB #: 16-07-031 DATE: APRIL 2020	

EXHIBIT 'B'

Page 2 of 2

LOT 4
388 BM 1

N 70°25'57" E
15.35'

N 25°25'56" E
101.25'

N 64°34'04" W
66.13'
WL EASEMENT 2
3,508± SF

RESULTANT PARCEL 1
DOC. #201907031127
PORTION OF LOT 5
388 BM 1



P.O.C.
SOUTH CORNER
LOT 4, 388 BM 01

P.O.B.

S 64°34'04" E
77.55'

N 25°29'48" E
51.17'

EXISTING EASEMENT
TO RANCHO MURIETA
COMMUNITY SERVICES
DISTRICT

WL EASEMENT 3
377± SF

S 66°29'43" E
70.78'

P.O.B.

N 14°10'56" E
3.03'


CL 15' WL ESMT.

- LEGEND**
- P.O.C. POINT OF COMMENCEMENT
 - P.O.B. POINT OF BEGINNING
 - P.O.T. POINT OF TERMINATION
 - BM BOOK OF MAPS
 - P.U.E. PUBLIC UTILITY EASEMENT
 - WL WATER LINE
 - PL PROPERTY LINE

HIGHWAY 16
(JACKSON ROAD)



John Karl Jeffries
5/28/20



BAKER-WILLIAMS ENGINEERING GROUP
Engineering / Surveying / Land Planning / Entitlement Processing / GPS Services
6120 Rutland Drive, Suite 19 ~ Carmichael, CA 95608
(916) 331-4336 ~ Fax: (916) 331-4430 ~ office@bwenr.com

SCALE: 1" = 40'

JOB #: 16-07-031

DATE: APRIL 2020

WL EASEMENT
MURIETA GARDENS SHOPPING CENTER
RANCHO MURIETA
SACRAMENTO COUNTY, CALIFORNIA

RESOLUTION NO. R2020-04

A RESOLUTION OF THE BOARD OF DIRECTORS

OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT

UTILITY EASEMENT ACTIONS

BE IT RESOLVED by the Board of Directors of the Rancho Murieta Community Services District that the District approve the following Grant of Easements from Murieta Marketplace LLC, to Rancho Murieta Community Services District, copies of which are attached

- Easement 1: Accept Grant of 15-foot Waterline Easement over and across a portion of Lot 4, (Murieta Shopping Center). Portion of APN 073-0890-004
- Easement 2: Accept Grant of 15-foot Waterline Easement over and across a portion of Lot 4 and Resultant Parcel 1 (Murieta Shopping Center). Portion of APN 073-0890-004 and 073-0890-028
- Easement 3: Accept Grant of 15-foot Waterline Easement over and across a portion of Resultant Parcel 1 (Portion of Lot 5, Murieta Shopping Center). Portion of APN 073-0890-028

It is hereby accepted by the Board of Directors on behalf of the District, that the Board of Directors does hereby authorize and consent to the recordation of the previously described grant of easements, and that the District Secretary is authorized and directed to record the easements with the Sacramento County Recorder's Office.

PASSED AND ADOPTED this 17th day of June, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

Attest:

Amelia Wilder

District Secretary

MEMORANDUM

Date: June 10, 2020
To: Board of Directors
From: Tom Hennig, General Manager
Subject: Consider Approval of Seventh Amendment to California Waste Recovery Systems (CWRS) 2013 Contract

RECOMMENDED ACTION

Approve the Seventh Amendment to the 2013 Contract between Rancho Murieta Community Services District and California Waste Recovery Systems for solid waste collection and disposal services.

BACKGROUND

California Waste Recovery Systems (CalWaste) has been providing refuse services for Rancho Murieta since November 2005. The current contract amendment for fiscal year 2019-2020 rates expires on June 30, 2020. The CalWaste contract specifies the calculation of any rate increase based on the combination of several industry indices. The rate adjustment for the 2020-2021 fiscal year reflects an increase of 4.8%. The amended contract between Rancho Murieta Community Services District (District) and CWRS will be effective July 1, 2020 through June 30, 2021.

**Seventh Amendment to the
2013 Collection Services Contract for the Provision of Solid Waste,
Recyclables Materials and Green Waste Collection Services
Between
The Rancho Murieta Community Services District
And
California Waste Recovery Systems, LLC**

The Seventh Amendment to the Contract titled above (Collection Services Contract for the provision of Solid Waste, Recyclables, Materials and Green Waste Collection Services), executed as of June 17, 2020 by the between the Rancho Murieta Community Services District (District) and California Waste Recovery Systems, LLC. (Contractor) is made and entered into by the District and the Contractor as of the latter date written below.

Pursuant to Section 40.01 of the contract, the District and the Contractor may change or amend the Agreement upon written agreement duly authorized and executed by both the District and the Contractor.

Now, therefore, in consideration of the mutual promises, covenants, guaranties, and conditions contained in this Sixth Amendment, receipt of which is acknowledged, the District and the Contractor agree as follows:

1. Exhibit 1 (attached), the Contractor Collection Services Rates, effective July 1, 2020 to June 30, 2021, is substituted and amended in this Seventh Amendment.

Except for the amendments and/or additions stated in the First Amendment, effective on July 1, 2014 thru June 30, 2015; the Second Amendment, effective July 1, 2015 thru June 30, 2016; the Third Amendment effective July 1, 2016 thru June 30, 2017, the Fourth Amendment effective July 1, 2017 thru June 2018; the Fifth Amendment July 1, 2018 thru June 30, 2019; the Sixth Amendment July 1, 2019 thru June 30, 2020 all other provisions of the agreement remain in full force and effect, effective July 1, 2020 thru June 30, 2021.

Authority to Execute: The District warrants that the officers listed below have been duly authorized by the District to execute this Seventh Amendment on behalf of the District. The Contractor warrants that the individuals listed below have been duly authorized by the Contractor to execute this Seventh Amendment on behalf of the Contractor.

In Witness, whereof, the Parties to this Seventh Amendment have executed this Seventh Amendment as of the latter date written below.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Tom Hennig, General Manager

Timothy E. Maybee, Board President

Date

Date

CALIFORNIA WASTE RECOVERY SYSTEMS, LLC

Dave Vaccarezza, Owner

Date

Exhibit 1
**CONTRACTOR COLLECTION SERVICE RATES INCLUDING
FRANCHISE FEES**
EFFECTIVE 07/01/2020

A. COLLECTION SERVICES

1	Garbage Cart Sizes (gallons)	38	64	96
2	Disposal Charge Per Ton – Solid Waste	\$30.00		
3	Monthly Per Unit Solid Waste Generation Factor	0.03	0.08	0.2
	Franchise Fee	1.84	1.94	2.23
4	Disposal Element	\$1.02	\$2.22	\$5.23
5	Monthly Collection Element	\$16.87	\$17.35	\$24.54
6	TOTAL MONTHLY COLLECTION RATE (Lines A4 + A5)	\$19.73	\$21.51	\$32.00

B. ADDITIONAL CARTS

1	Garbage Cart Sizes (gallons)	38	64	96
2	MONTHLY COST FOR EACH ADDITIONAL GARBAGE CART	\$8.59	\$10.64	\$22.55
3	MONTHLY COST FOR EACH ADDITIONAL RECYCLING CART IN EXCESS OF ONE(1) RECYCLING CART	N/A	\$6.84	\$6.84
4	MONTHLY COST FOR EACH ADDITIONAL GREEN WASTE CART IN EXCESS OF TWO (2) GREEN WASTE CARTS	N/A	\$6.84	\$6.84

C. DISCOUNT FOR GREEN WASTE EXEMPTION

1	Garbage Cart Sizes (gallons)	38	64	96
2	MONTHLY DISCOUNT FOR GREEN WASTE EXEMPTION	\$2.00		

D. ADDITIONAL LARGE ITEM COLLECTION SERVICE RATE (ON-CALL)				
1	Additional Large Item Size	1 Cu. Yd.		
2	Disposal Charge Per Ton – Large Item	\$30.00		
3	Per Unit Large Item Generation Factor	0.05		
4	Disposal Element (Line D2 multiplied by Line D3)	\$1.50		
5	Collection Element	\$41.47		
6 TOTAL LARGE ITEM COLLECTION RATE (Lines D4 + D5)		\$42.97		
E. EXCESS CART EXCHANGE SERVICE RATE (Each occurrence)				
1	Garbage Cart Sizes (gallons)	38	64	96
2 EXCESS CART DELIVERY SERVICE RATE		\$18.85		
F. EMERGENCY SERVICE RATES				
1	Laborer (per hour)	\$46.33		
2	Automated truck (Heil) with driver (per hour)	\$121.89		
3	Front loader truck (White) with driver (per hour)	\$115.12		
4	Roll off truck (White) with driver (per hour)	\$115.12		
5	Foreman and pickup (GMC) (per hour)	\$67.70		
6	Transfer truck and trailer with driver (White/Wilkins) (per hour)	\$121.89		
G. EXTRAS/SPECIAL RATES FOR DUMPING TRASH CARTS				
1	Garbage Cart Sizes (gallons)	38	64	96
2 Rate for Dumping Extra/Special Trash Cart per Occurrence		\$7.58	\$12.77	\$19.15

MEMORANDUM

Date: June 9, 2020
 To: Board of Directors
 From: Cindy Chao, Controller
 Subject: Administration / Financial Update

Finance Staff presented the Board the annual audited financial report at the May 20, 2020 Board Meeting. We continue working with various financial system vendors to complete system integrations and upgrades as recommended by The Pun Group.

Residential Water Consumption – Residential water usage in May 2020 was approximately 9% over May 2019 and 58% over April 2020. Listed below are year-to-date water consumption numbers using weighted averages. Listed below are the year-to-date water consumption numbers in cubic feet. There are one-hundred (100) more homes receiving water services than May 2019.

												Last FY	Last FY Same Period			
12 month rolling % increase		2020	2020	2020	2020	2020	2019	2019	2019	2019	2019	2019	2019	2019		
		May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May		
Residences	4%	2,647	2,643	2,632	2,620	2,602	2,600	2,594	2,587	2,546	2,549	2,550	2,547	2,547		
Weighted Average												Sep	Aug	Jul	Jun	May
Cubic Feet	1,612	1,668	1,054	1,042	901	688	868	1,618	1,956	2,727	2,668	2,537	2,194	1,528		
Gallons Per Day	402	416	263	260	225	172	217	404	488	680	665	633	547	381		
Same Period Last	372															

Commercial/Other Water Consumption – Commercial water usage in May 2020 was 5 times more compared with last month. Year-to-date commercial water usage was approximately 20% over projections. This increase is mainly due to large user accounts. Listed below are year-to-date water consumption numbers in cubic feet.

													Last FY	Last FY Same Period
YTD		2020	2020	2020	2020	2020	2019	2019	2019	2019	2019	2019	2019	2019
Totals		May	Apr	Mar	Feb	Jan	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May
Commercial	984,799	61,508	31,889	55,829	59,900	40,676	48,201	77,507	112,163	144,774	223,508	128,844	114,939	86,611
Parks	319,237	28,660	1,821	11,799	7,600	501	2,459	24,858	33,020	58,660	83,041	66,818	58,540	36,481
Raw Water	1,613,447	133,548	2,102	49,701	10,949	0	17,599	178,849	191,799	328,901	333,951	366,048	104,751	73,701
CSD	74,919	6,537	2,274	1,492	2,226	1,721	1,464	2,655	7,295	13,981	16,941	18,333	13,255	7,632
Totals	2,992,402	230,253	38,086	118,821	80,675	42,898	69,723	283,869	344,277	546,316	657,441	580,043	291,485	204,425

Lock-Offs – During the month of May 2020, there was zero (0) lock-off.

Connection Fees – There were no connection fees paid in May 2020.

Pay Agreements – There were no pay agreements requested in May 2020.

Aging Report – Amounts past due of more than sixty (60) days totals \$47,825. The majority, \$28,822 of this total is owed by two future development sites.

Summary of Reserve Accounts as of May 31, 2020 – The ending balance of the District’s reserve accounts is \$6,531,999 as of May 31, 2020, this is an increase of \$26,859 compared with last month. Staff adjusted the beginning balance as of July 1, 2019 during the audit prep. Staff continues to validate all reserve contributions and expects there will be additional adjustments as we continue to identify past practices for allocation of monthly interest and sales revenue. Staff continues to work on a detailed analysis of all reserve funds and plans to prepare a report for the Finance Committee review.

Reserve Fund Balances

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance 7/1/2019</i>	<i>Increases</i>	<i>Decreases</i>	<i>Period End Balance 05/31/2020</i>
Water Capital Replacement (200-2505)	1,588,505	279,690	49,673	1,818,522
Sewer Capital Replacement (250-2505)	2,851,863	438,519	197,913	3,092,468
Drainage Capital Replacement (260-2505)	29,165	541	17,297	12,409
Security Capital Replacement (500-2505)	101,341	4,397	21,214	84,523
Admin Capital Replacement (xxx-2505-99)	87,210	0	0	87,210
Sewer Capital Improvement Connection (250-2500)	4,236	99	27	4,308
Capital Improvement (xxx-2510)	390,976	359,539	5,229	745,286
Water Supply Augmentation (200-2511)	1,730,698	408,268	706,663	1,432,303
WTP Construction Fund Reserve (200-2513)	-748,054	196,910	231,714	-782,858
Security Impact Fee Reserves (500-2513)	-7,498	51,222	5,898	37,827
Total Reserves	6,028,442	1,739,184	1,235,627	6,531,999

Inter-fund Borrowing Balances

<i>Inter-fund Borrowing</i>	<i>Fiscal Yr Beg Balance 7/1/2019</i>	<i>YTD Interest</i>	<i>YTD Repayment</i>	<i>Period End Balance 05/31/2020</i>
WTP Construction Loan from Sewer	856,042	14,705	129,199	726,842
WTP Construction Loan from WSA	285,353	4,902	43,066	242,287
Security N. Gate Loan from Drainage Fund	18,341	178	18,341	0
Total Inter-fund Borrowing	1,159,736	19,786	190,607	969,129

*Paid off April 2020

Budget to Actual Comparison Details (year-to-date through May 31, 2020)

Revenues

Water Charges, year-to-date, are **above** budget \$52,784 or 2.5%

Sewer Charges, year-to-date, are **below** budget \$16,335 or **(1.2%)**

Drainage Charges, year-to-date, are **above** budget \$6,579 or 3.8%

Solid Waste Charges, year-to-date, are **above** budget \$10,287 or 1.5%

Security Charges, year-to-date, are **above** budget \$6,468 or 0.6%

Expenses

The District's overall expenditures for FY 2019-20 are \$332,567 below budget through May 2020, after the budgeted \$112,500 contribution the PARS OPEB trust.

Reserve Fund Purchases authorized by the General Manager

- Water Replacement Reserve purchase of budgeted amount \$27,496.85 for F-150 Truck Replacement, CIP 20-02-1
- Water Replacement Reserve purchase of \$44,775 for WTP #1 Replacement Pumps
- Capital Improvement Reserve Purchase of \$43,607 for Crosslinked Poly Pipes. CIP 18-07-2

Finance Committee Update

Staff met with the Finance committee on June 2, 2020.

1. UPDATE PROPOSED BUDGET

Tom Hennig, General Manager, gave a brief update on the changes to the Budget. Director Merchant commented that he wished we could accept protest letters via email, but this is prohibited.

2. DISCUSS MURIETA MARKETPLACE FEES RESOLUTION

Mr. Hennig stated that the Bel Air had opened, and the Developer paid their inspection fees. John Sullivan stated that he has not received an invoice for any Coastland fees for ten months. He continued that he has 170 items that he protested when he paid the fees for the completion of the Murieta Gardens II, 78 residential lots. Tom suggested that a meeting be scheduled so that the Developer and the District can take a closer look at the issue.

3. DISCUSS RMCC & RANCHO MURIETA PROPERTIES, LLC, SPECIAL TAX APPEAL

Mr. Hennig reviewed the letter received from RMCC and Rancho Murieta Properties, LLC, which stated they believe they have been overcharged for District Services. The conversation morphed into a discussion of the Security Tax, and additional monies that are being used to supplement the Security Department. Diana Weber commented on how the District was carrying out the voters' wishes. Director Merchant asked that this topic to be added to the Board Agenda so the Board can identify problems and how they interrelate. ***This item has been added to the June 17, 2020 Board Meeting Agenda.***

RANCHO MURIETA CSD
Summary of All CSD Funds
For the Eleven Months Ending 5/31/2020
Budget to Actual Comparison Detail

Description	Period Budget	Period Actual	YTD Budget	YTD Actual	YTD Budget (Over)/Under	Annual Budget
Charges for Services - Residential	\$464,443	\$469,032	\$5,001,132	\$5,060,915	(\$59,783)	\$5,540,771
Charges for Services - Commercial	51,861	30,297	534,903	530,227	4,676	586,254
Availability Charges	0	0	460	1,698	(1,238)	460
Sales Other	700	725	7,700	8,693	(993)	8,400
CIA Ditch Service Charges	0	0	0	0	0	1,800
Property Taxes	296,723	299,034	660,883	696,219	(35,337)	674,370
Property Taxes (Reserve Alloc)	(36,080)	0	(80,360)	0	(80,360)	(82,000)
Total General Income	777,647	799,088	6,124,718	6,297,752	(173,035)	6,730,055
Interest Income	20	205	8,570	15,261	(6,691)	10,765
Total Earnings Income	20	205	8,570	15,261	(6,691)	10,765
Meter Installation Fee	0	0	4,800	72,795	(67,995)	4,800
Inspection Fees	1,139	0	4,554	26,059	(21,505)	5,693
Telephone Line Contracts	598	0	6,577	4,833	1,744	7,175
Fines/Rule Enforcement	175	175	1,925	1,925	0	2,100
Late Charges	6,450	0	70,950	48,845	22,105	77,400
Title Transfer Fees	1,350	1,650	14,850	35,700	(20,850)	16,200
Security Gate Bar Code Income	650	0	7,150	5,690	1,460	7,800
Project Reimbursement	2,182	1,355	24,002	26,385	(2,383)	26,184
Misc Income	1,208	346	13,292	8,880	4,411	14,500
Total Other Income	13,752	3,526	148,100	231,112	(83,013)	161,852
TOTAL REVENUE	791,419	802,819	6,281,388	6,544,125	(262,739)	6,902,672
Salaries & Wages	272,806	256,321	2,175,877	2,019,966	155,910	2,390,975
Employer Costs	52,574	50,695	556,305	565,654	(9,349)	608,878
Payroll Taxes	18,387	3,774	160,610	125,059	35,551	173,281
Other Employer Costs	28,114	11,469	147,454	244,222	(96,768)	161,318
Pension Expense	39,492	30,985	354,663	295,371	59,291	385,443
Tuition Reimbursement	0	0	1,435	0	1,435	2,870
Total Employee Services	411,373	353,244	3,396,344	3,250,272	146,070	3,722,765
Clerical Services	13,850	3,360	152,500	113,094	39,406	166,350
Recruitment	1,505	1,140	16,555	13,991	2,564	18,060
Travel/Meetings	1,740	90	20,140	9,930	10,210	21,880
Office Supplies	2,470	2,263	27,170	37,356	(10,186)	29,640
CWRS Contract Charges	52,662	105,050	579,287	571,149	8,137	631,949
Mail Machine Lease	700	0	2,800	2,086	714	2,800
Copy Machine Maintenance	1,520	749	16,720	14,823	1,897	18,240
Insurance	12,247	12,281	134,712	131,236	3,476	146,958
Postage	1,500	1,100	16,500	19,535	(3,035)	18,000
Telephones	4,120	3,757	45,320	40,778	4,542	49,439
Memberships	750	190	18,575	12,792	5,783	19,325
Audit	0	0	16,275	0	16,275	16,275
Legal	17,967	9,973	112,984	78,729	34,255	130,950
Training/Safety	5,600	232	50,200	20,026	30,174	53,200
Community Communications	4,100	0	12,200	434	11,766	13,700
Equipment Maint	50	0	3,500	951	2,549	3,550
Consulting	18,033	10,907	172,866	115,384	57,482	187,400
CIA Ditch Operations	250	0	2,750	3,364	(614)	3,000
Total Administrative Services	139,064	151,092	1,401,054	1,185,658	215,395	1,530,716
Uniforms	1,430	1,690	15,930	12,620	3,310	17,560
Equipment Repairs	400	194	4,400	4,391	9	4,800
Building/Grounds Maint/Pest Cntr	2,750	1,980	29,650	39,635	(9,985)	32,315
Bar Codes	0	0	6,900	5,125	1,775	6,900

Description	Period Budget	Period Actual	YTD Budget	YTD Actual	YTD Budget (Over)/Under	Annual Budget
Vehicle Maint	3,750	3,060	41,250	40,524	726	45,000
Vehicle Fuel	3,250	2,727	40,525	37,334	3,191	47,000
Vehicle Lease	397	374	4,365	3,651	714	4,762
Off Duty Sheriff	0	0	8,000	7,907	93	8,000
Power	21,650	35,312	276,020	329,566	(53,546)	297,320
Information System Maint	11,824	17,320	130,065	133,712	(3,647)	141,889
Supplies	2,575	253	28,325	36,052	(7,727)	30,900
Equipment Rental	650	0	10,150	1,196	8,954	13,800
Road Paving	2,000	0	22,000	12,257	9,743	24,000
Maintenance/Repairs	24,900	16,012	265,800	347,399	(81,599)	300,700
Non-routine Maint/Repair	3,000	0	33,000	12,188	20,812	36,000
Permits	0	0	6,000	5,692	308	6,000
Chemicals	17,800	13,702	146,750	93,246	53,504	167,250
Chemicals - T&O	1,500	813	9,500	6,757	2,743	11,000
Lab Tests	2,250	5,245	24,750	38,814	(14,064)	27,000
Removal (Hazardous Waste)	0	0	10,000	8,131	1,869	10,000
Permits	7,000	3,845	73,300	79,155	(5,855)	75,300
Tools	2,300	1,043	13,900	9,750	4,150	14,800
Dam Inspection Costs	0	0	63,500	66,055	(2,555)	63,500
Water Meters/Boxes	3,000	0	33,000	47,261	(14,261)	36,000
Drainage Improvements	1,500	0	5,000	0	5,000	5,150
Total Operational Costs	113,926	103,570	1,302,080	1,378,418	(76,338)	1,426,946
Miscellaneous	7,221	16,126	93,679	77,935	15,744	100,900
Admin Contingency	10,000	0	26,262	18,349	7,913	35,000
Director Exp/Reimbursements	450	0	4,950	3,550	1,400	5,400
Director Meeting Payments	1,500	0	16,500	8,800	7,700	18,000
Conservation	600	0	12,660	8,212	4,448	13,260
SACTO Regional Water Authority	0	0	15,000	9,279	5,721	15,000
SCGA Ground Water Authority	0	0	10,000	11,000	(1,000)	10,000
Interest Expense	2,183	862	22,473	16,958	5,515	24,684
Total Other Expenses	21,954	16,988	201,524	154,083	47,441	222,244
Total Operating Costs	686,317	624,894	6,301,002	5,968,431	332,568	6,902,671

.FY19-20.CSD.BUDGET-ACTUAL MO_YTD
DETAIL BY FUND

MEMORANDUM

Date: June 11, 2020
To: Board of Directors
From: Jeffery Werblun, Security Chief
Subject: Security Update Report for the Month of May 2020

OPERATIONS UPDATES

We had several calls during May related to juvenile activities and Covid 19 restrictions. Juveniles had been out and about causing disturbances, driving golf carts without driver's licenses, in violation of curfew and park hours rules, and more. We had residents calling complaining that others violated Covid 19 restrictions instituted by the Health Department and the Governor. We responded, and if any violations were observed, we offered educational advice on the rules and reminders of the restrictions. If a resident was insistent that more be done, we directed them to the 311 system for a complaint.

Enforcement efforts at the South Beach have been continued for park hours, bon fires, and littering. We have issued citations when we could. Extra patrols at all hours continue for this area and Bermuda Ct.

INCIDENTS OF NOTE

May 18 Rebano Ct., 0718 hours, vandalism to a truck. Both mirrors damaged while vehicle was parked in the driveway overnight.

May 19 Reynosa Dr., 0400 hours, missing elderly dementia resident. Assisted in searching, subject located and returned home.

May 24 Murieta Parkway North, 1924 hours. Hit and run with DUI driver. Occurred on golf course. Driver fled from security during initial contact. Stopped later. CHP investigated.

May 26 Rio Osso Dr, 1530 hours, Hit and run with DUI. Assist CHP with prior hit and run accident occurred outside RM. Suspect lives in RM. While suspect was trying to get home, she collided with a parked car on Rio Osso Dr. She was arrested by CHP for hit and run from prior accident and DUI.

May 26, 1531 hours, Domingo Dr, house fire. Patrol responded to reported house fire. It was small electrical fire in the wall, Metro Fire handled.

May 27, 2120 hours, possible attempted auto burglary, parking lot RM Airport. Victim's car alarm was activated. He saw a suspect trying the door handle on his car which set off the alarm. Suspect fled in a Vehicle. Victim got the license plate of the suspect vehicle. Patrol checked the license plate. The vehicle was registered to a guest. Patrol checked the area for the suspect vehicle. It was not located.

CONTRACT SECURITY

We are still using PDF on a limited basis for the gate.

JOINT SECURITY MEETING

The meeting has been postponed due to the Covid-19 issues. We are going to inquire if it will be acceptable to conduct these meetings via Zoom.

2019 RMA Rule Violations Enforcement by CSD

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Back Area w/o Resident				1	2	1	1		1	1			7
Basketball Standard											1		1
Barking Dog	14	10	9	12	6	5	11	10	16	15	13	8	129
Open Garage Doors		1	6	8	8	8	1	12	3	4	3	9	63
Curfew							1	1					2
Driveway Parking									1				1
Fishing License/Fish & Wildlife				2									2
Guest Parking								1	1				2
Loose/Off Leash Dog	8	4	13	2	3	7	4	6	8	9	3	3	70
Motorcycle North Streets				1									1
Overloaded Golf Cart										1	1		2
Overnight Street Parking			3					1					4
Park Hours	1			3	16	8	4	2	4	10	2	3	53
Speeding	12		5	4	3	1	1	4	6	7		3	46
Stop Sign	3	1	1						1				6
Unauthorized Vehicle											1	1	2
Unlicensed Driver	1	2	1	1		2		1	4		1		13
Unsafe Driving	5	2	5	2	1	4	5		2	2	4	2	34
Intereference									1				1
Gate Refusals	16	47	29	43	66	59	75	39	23	20	59	24	500
Total	60	67	72	79	105	95	103	77	71	69	88	53	939

2020 RMA Rule Violation Citations by CSD

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Back Area w/o Resident			3	1	1								
Basketball Standard		1											1
Commercial Vehicle Signage													
Construction Hours/Days													
Curfew			2	4	1								7
Driveway Parking	31	19	1	2	2								55
Fishing License/Fish & Wildlife													
Guest Parking		5	2	2									9
Loose/Off Leash Dog													
Motorcycle North Streets													
Overloaded Golf Cart													
Overnight Street Parking	6	5	3	2	10								26
Park Hours	5	5	6	15	15								46
Speeding	3	14	16	12	1								46
Stop Sign			4										4
Unauthorized Vehicle	1	5	1	4	4								15
Unlicensed Driver	1	2											3
Unsafe Driving	1												1
Intereference													
Parking Citations					5								5
Warning Notice	3	3	5	1	2								14
Total	48	56	38	42	39								223
Bon Fire													

2019 RMA Rule Violation Citations by CSD

Violation	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Back Area w/o Resident				1			1			3		1	6
Basketball Standard								8	4	1	2	1	16
Commercial Vehicle Signage								2	2				4
Construction Hours/Days													
Curfew						1							1
Driveway Parking	30	5	2		20	24	8	60	30	21	18	18	236
Fishing License/Fish & Wildlife													
Guest Parking											1		1
Loose/Off Leash Dog		1						1					2
Motorcycle North Streets										1			1
Overloaded Golf Cart													
Overnight Street Parking	7	9			4	19	5	29	7	17	13	4	114
Park Hours					2	6	6	8	15	4	4		45
Speeding	39	39	5	4	7	16	17		13	10	5	2	157
Stop Sign	6	7	1	1	1			2	6	3	1	16	44
Unauthorized Vehicle								1			1	2	4
Unlicensed Driver							1	1					2
Unsafe Driving	1				2	2							5
Intereference													
Parking Citations			12	13	3		1		2	7	2	1	41
Warning Notice							2		4				6
Total	83	61	20	19	39	68	41	112	83	67	47	45	685



Rancho Murieta Community Services District

RMA Rule Violation Sections Enforced by RMCS Security Department

RULE I SECTION 5: IDENTIFICATION

RULE I SECTION 6: INTERFERENCE WITH CSD/RMA EMPLOYEE

RULE II SECTION 1: USE OF STREETS

RULE II SECTION 2: UNLICENSED DRIVER

RULE II SECTION 3: SPEED LIMIT VIOLATION

RULE II SECTION 4: ENHANCED SPEED

RULE II SECTION 5: STOP SIGN VIOLATION

RULE II SECTION 6: BUS STOP

RULE II SECTION 8: NO BARCODE

RULE II SECTION 9: TRAILERS AND COMMERCIAL VEHICLE PARKING

RULE II SECTION 10: OVERNIGHT STREET PARKING

RULE II SECTION 11: STORING OF VEHICLES

RULE II SECTION 12: MOTOR VEHICLE REPAIRS

RULE II SECTION 14: CARRYING OF PASSENGERS

RULE II SECTION 15: UNAUTHORIZED VEHICLES, NO 24 HR. PASS

RULE III SECTION 2: UNLEASHED PETS

RULE III SECTION 5: PET NOISE

RULE VI SECTION 1: COMMERCIAL SIGNAGE

RULE VII SECTION 6: BASKET BALL STANDARDS

RULE VII SECTION 9: NOXIOUS ACTIVITIES

RULE IX SECTION 1: GUEST WITHOUT RESIDENT

RULE IX SECTION 2: SWIMMING IN CHESBRO/CALERO

RULE IX SECTION 3: PARK HOURS

RULE IX SECTION 5: FISHING VIOLATIONS

RULE IX SECTION 6: FIREWORKS

RULE IX SECTION 8: SKATEBOARDING/SCOOTERS

RULE IX SECTION 9: CURFEW

RULE IX SECTION 10: VANDALISM

RULE XIII SECTION 1: DRIVEWAY PARKING

ARTICLE VII SECTION 12(B): GUEST PARKING

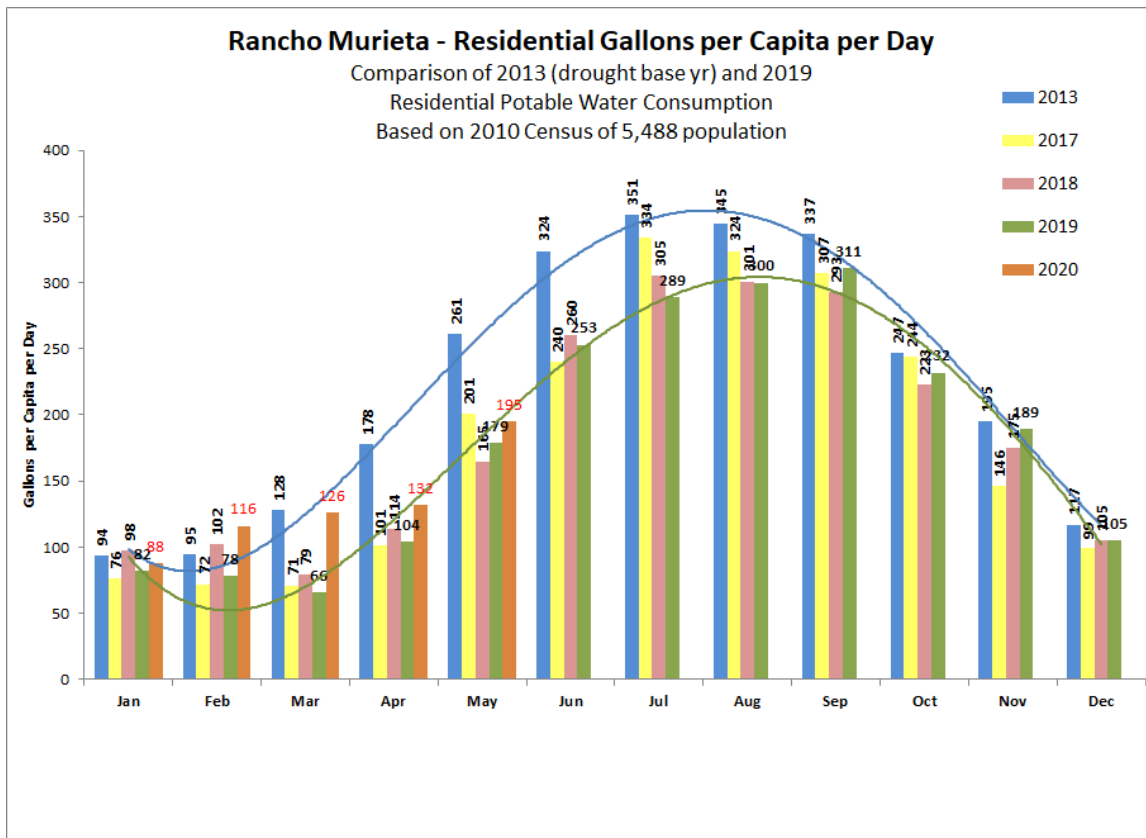
ARTICLE VII SECTION 13: BON FIRE

MEMORANDUM

Date: June 8, 2020
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Utilities Monthly Update

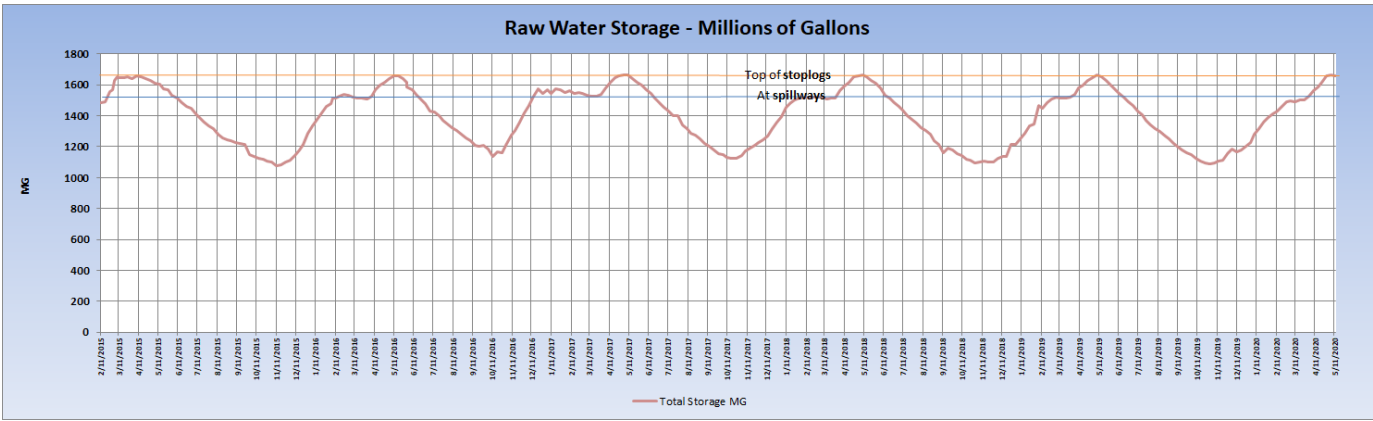
WATER TREATMENT

Water Treatment Plant (WTP) #1, the ultrafiltration membrane plant, is now in operation in conjunction with Plant #2 to meet the community’s water demands. Plant #1 is in operation at a setpoint of 1.44 million gallons per day (MGD) with its average daily production at 1.2 MGD, and Plant #2 is in operation at 0.8 MGD and producing 0.8 MGD. Gallons of production per connection was 585 gallons per connection per day for May. Gallons of water used per capita per day were 195 vs 261 in 2013, a 25.2% decrease in use in the base comparison year of 2013 as shown in the updated graph below.



WATER SOURCE OF SUPPLY

On May 31, 2020, all raw water storage for Calero, Chesbro, and Clementia Reservoirs volume measured 1,664 million gallons (5,107 acre-feet [AF]). In May 0.82 inches of rain was received and evaporation measured at 7.19 inches. A graph of the raw water storage volumes is shown below.



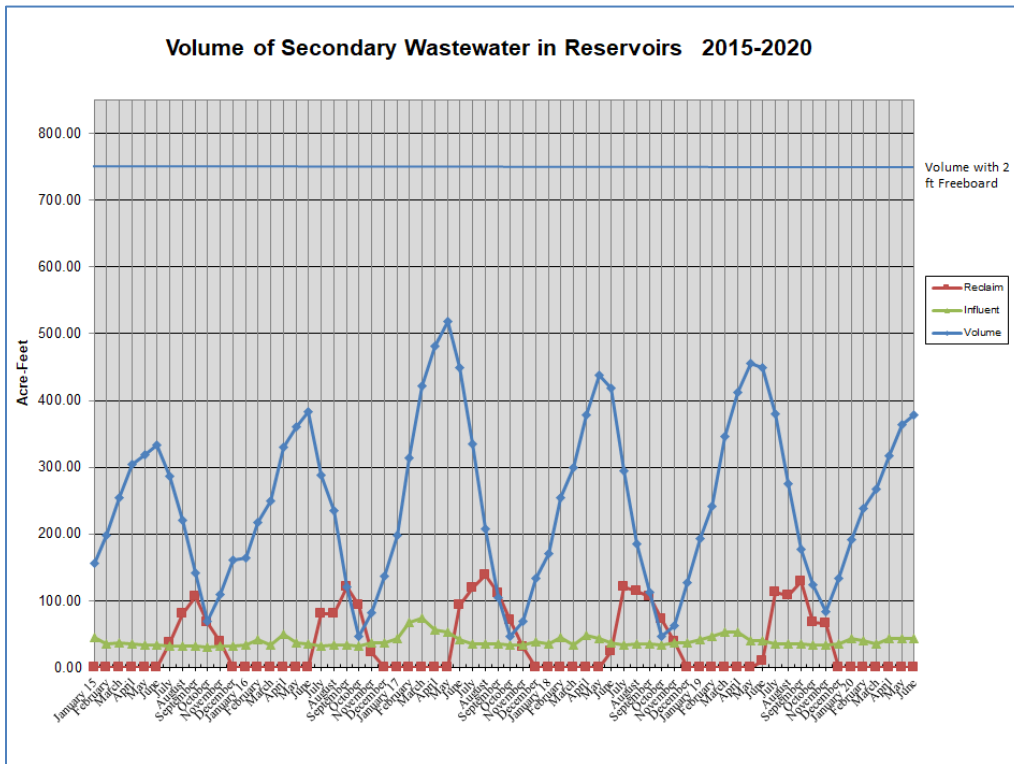
On May 31st the reservoirs all measured 100% full to the top of the stop logs in the reservoir spillways at Calero, Chesbro, and Clementia.

The main compressor motor that aerates the Chesbro reservoir around the water plant intake to oxidize iron & manganese failed on a 102 degree day. Staff worked diligently to replace it, while backup compressors continued to run.

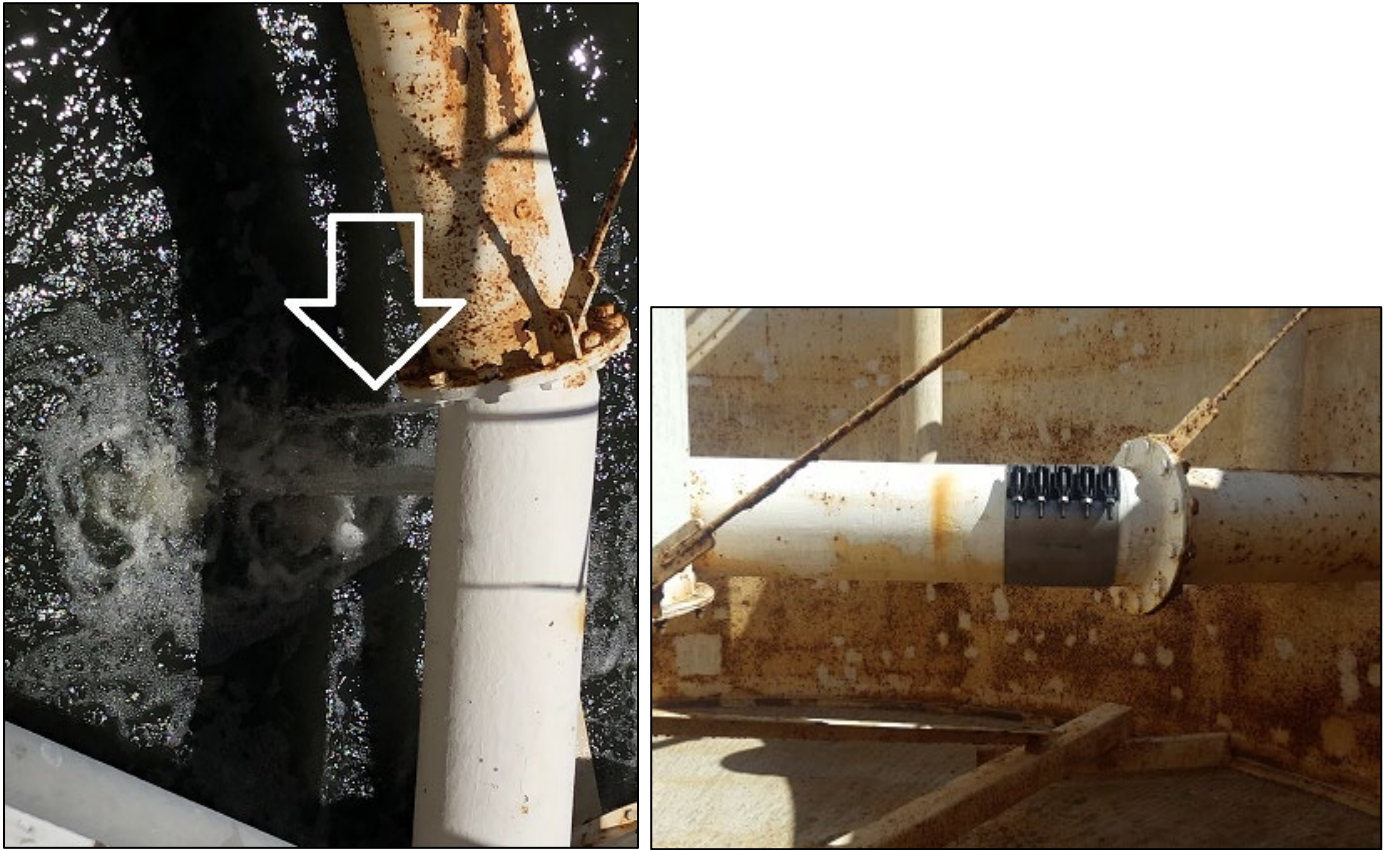
WASTEWATER COLLECTION, TREATMENT, AND RECLAMATION

For April, the influent wastewater flow averaged 475,933 gallons a day, for a total of 14.28 Million Gallons (MG), (43.8 AF). This is approximately 181 gallons per day (gpd) per sewer connection. On April 6, 2020, secondary wastewater storage measured 123.4 MG (378.9 AF), of which 118.6 MG (363.9 AF) is usable for reclamation due to dead storage. The Wastewater Reclamation Plant remains off for the season and is continuing to be readied for operation.

Below is a graph of the recent secondary wastewater storage volumes as of June 1, 2020.



While starting up the plant to test it for the reclamation season, a major feed pipe within the East Dissolved Air Floatation tank ruptured. Staff made a temporary repair and is looking to find a long-term repair solution.



We began supplying recycled water to the RMCC on June 1, coordinating supply deliveries with their superintendent. With our secondary storage reservoir levels not too high and while river water is readily available, the RMCC and I decided its best they also continue to pump some water to Bass Lake to extend out the amount of available water for their irrigation demands.

SEWER COLLECTION

No issues within the District's sewer collection lines occurred this past month. Utility staff only had one call to assist a resident with odors coming from their own lines, most likely due to there not being any water in the P-trap under their sink drain.

DRAINAGE

Utilities staff continued cutting weeds in the drainage system, spending approximately 105 hours in the drainage system in May. In preparation for reported possible flash flooding, on May 18 staff inspected the drainage system. In doing so, they found a lot of residential debris in the drainage systems and removed it prior to predicted rainfall. No issues occurred in the drainage system in May.

WATER METERING AND UTILITY STAFF WORK

In April 2020, five (5) ¾ inch meters and one (1) MXU radio-read transponder were replaced as part of water metering maintenance. Also completed were seven (7) Underground Service Alert markings and six (6) utility star service orders for the administration department.

Staff had five (5) homeowner calls for various water complaints that were called into the Utilities Department this last month. Three (3) of the calls were high usage complaints determined to be from the customers irrigation. For the other two (2) no issues could be found and was believed to be increase water use.

There were three (3) water leaks in the month of May. One in the Village, one on Rio Blanco, and one on Guadalupe Drive, all repaired.

Regional Stimulus Projects

There is no update to the projects submitted to the Regional Water Authority for possible grant funding, only that the information has been compiled and is available for submittal should there be a call for it.

District Projects

District Projects

Water Plant #1 Effluent Pump replacements

This project is now complete.

Water Rights Renewal

I submitted updated information back to our consultant, Wagner & Bonsignore to continue work on the water right extension. A note from Wagner & Bonsignore: *Please let Board and management understand that it is possible that this petition will not be processed and approved prior to its expiration at the end of the year. The SWRCB has over 700 petitions on file and only a handful each year. It is very common for petitions to not be processed by SWRCB staff for 5-10 years after they are submitted. That being said Rancho Murrieta has a huge benefit of being able to prepare its own CEQA document and will be able to require the SWRCB to respond (with timelines) so that will definitely help, however, it still may not be prior to the end of the year. I want to make sure that everyone understands that if the extension is not approved by the end of 2020 that the water right is still valid and there will be no issue with diverting or use of water while the time extension is still pending approval.*

Recycled Water and Untreated Water Fee Study

This item is being tabled until I can coordinate and meet with John Sullivan as part of the Cosumnes Irrigation Association (CIA) to discuss and outline costs associated with transference of waters through the CIA ditch to Laguna Joaquin for the Rancho Murieta Association.

Chlorine Gas to Sodium Hypochlorite (bleach) conversion

We have ordered and received most of the specialty piping materials, non-metallic strut, and valves to plumb the bleach feed system. Once all of the parts arrive and utility staff has time, they will begin the installations.

West DAF Electrical Panel Replacement

TELSTAR requested a one week extension on the completion date citing COVID and panel painting issues. As there were no operation concerns with extending it a week, I provided a change order to document the one week extension which they signed and returned. Shortly after, TELSTAR requested a three week extension saying the Notice to Proceed was not issued soon after their bid was given. I replied that the Notice to Proceed was issued the day following our Board's approval and that there was no written or implied direction it would have been given any sooner and therefore denied and further extension.

Dam Inundation Mapping and Emergency Action Plans

Dominichelli & Associates have provided an email back from the Sacramento County Sheriff department that they have begun review of the Emergency Action Plans (EAPs) that have been submitted, citing delays from COVID and civil unrest.

PROJECTS

Development

The Retreats East and North

No new update.

Rancho Murieta North – Development Project

No update.

The Murieta Gardens – Highway 16 Off-Site Improvements

Coastland is still working with the developer on an agreement for one of the BelAir signs that was installed within the project easement of the CIA. This project has not been accepted by the District along with a list of reasons.

MG - Lot 4&5

Coastland's inspection provided oversight in April for a sewer interceptor and sewer connection installation for Lot 5. There was also a site inspection for irrigation system installations. Coastland also worked with the developers engineer on the site's easements to be conveyed to the District, included later in this packet for discussion and possible acceptance.





Photo of project site

MG - Murieta Marketplace

A letter of acceptance was given by the District to the project to allow the BelAir to open. Coastland and the developer are working with the project and District's Legal Counsel for a bond of outstanding items, which primarily is in regard the completion of the detention basin. An agreement is being worked out between Coastland and the developer regarding the signage that was installed for the BelAir. Items left to be completed mainly are within the drainage detention basin and access around it.

MG -Lot 10 (PDF Office)

Coastland provided submittal plan check comments back to the project and the project plan review is done, but signatures are still pending fees being paid to the District.

MG – Lot 11 (Gas Station/carwash)

No update as of Coastland's last response back to the project regarding site design.

The Murieta Gardens I&II – Infrastructure

This project is looking to get accepted. Record drawings have been submitted to Coastland for review and a punchlist has been provided that needs to be completed before sing-off of the project.

FAA Business Park

General work related to connections to District facilities are complete and awaiting a request for a water meter installation and fees to be paid by the project. The project manager notes they will only request water service once the project is nearing completion. Photo of project site below.



The Residences of Murieta Hills East

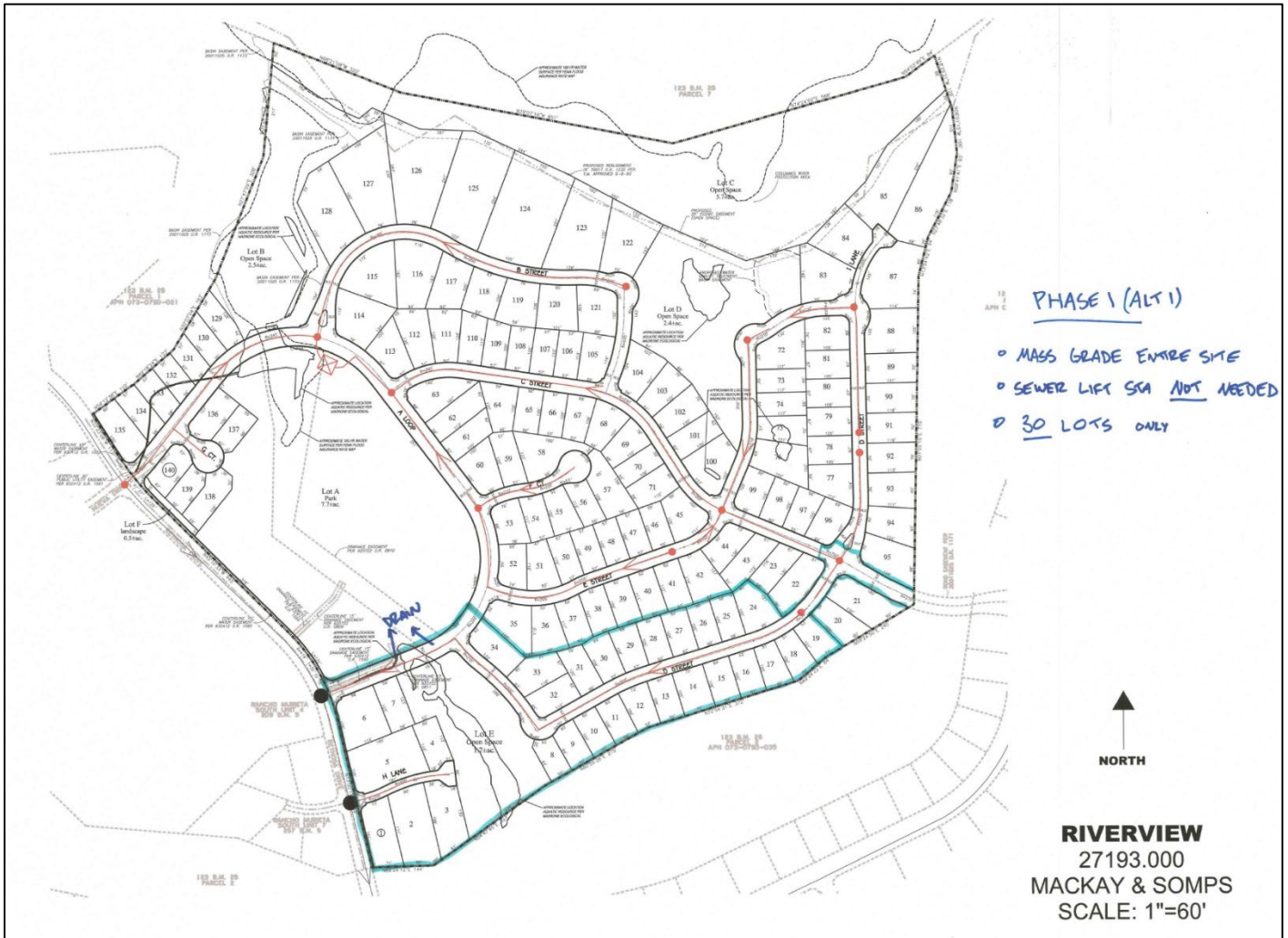
A letter was submitted from Mark Martin to Bob Keil of MRK development to confirm the responsibilities of 670 Financing and Services Agreement (FSA) landowners on May 27.

Riverview

A water study was submitted and is in progress of being reviewed by Coastland.

The project is trying to get a hold of the RMCC and RMA to discuss a proposed street and water main connection from their development to Murieta South Parkway. I provided them contacts at each and forwarded the exhibits they are proposing to Danise Hetland at RMA so she could be aware of their request.

An outline of their proposed next phase of development is shown below. It would develop 30 lots and include a tie-into the water and sewer systems. Drainage would route through their existing basins next to Riverview park.



Rancho Murieta Community Services District

July 2020

Board/Committee Meeting Schedule

July 2, 2020

Security 10:00 a.m.

July 7, 2020

Personnel 7:30 a.m.

Improvements 8:00 a.m.

Finance 10:00 a.m.

July 9, 2020

Communications/Technology 8:30 a.m.

July 15, 2020

Regular Board Meeting - Open Session @ 5:00 p.m.



Dear Rancho Murieta Community Services Board,

My name is Greg Wheeler. I live at 6327 Playa Del Rey. My wife, River, and I are very fortunate to live on Chesbro Lake, the main water source for Rancho Murieta. I have lived in this community for three years, and am retired from California State University, Sacramento. Because I work as a lecturer on cruise ships, we are gone part of every year. Although, I am a PhD geologist and have worked on mine waste, I am not an authority on municipal water supply. My wife and I have concerns about how rigorously our drinking water quality is protected.

- 1) When we came home in March, we discovered that fragmented old road asphalt had been used to fill potholes and ruts in the dirt roads. Clean gravel has been used in past years. The old road material is ground up, giving it a much larger surface area to react with rain falling on it. Because the material is not separated from the lakes by a ditch, the polluted runoff flows directly into our water source. It is true that the west side of the lake has a paved path. This may not be the best idea, but the fact that the asphalt is not fragmented, has no automobile traffic, and that there is a ditch which retains runoff, makes the pollution hazard far less.

I brought my concerns to Mark Martin, in late March. Paul Siebenshon responded to me in early April. I felt his response was inadequate in addressing my research and wrote to both Mark and Paul again, on April 7th. I have received no response.

- 2) A second concern relates to the response of security personnel to an incident on May 24th. My wife and I observed four young people swimming from the dock on Chesbro Lake. River reported the incident to North Gate security at 7:03 AM and was told she would have to call security dispatch herself. She was given the phone number. She called the dispatch at 7:04 and again at 7:14. She was told no person had yet been dispatched. No patrol car was ever observed, but my wife called dispatch again at 8:04, with pictures of the vehicle license plate.

The lack of response prompts several questions. What should we have done? What should security do?

I am very willing to meet with the Board and I offer to help study science issues that may come up.

Sincerely, Greg Wheeler

MEMORANDUM

Date: June 15, 2020
To: Board of Directors
From: Mark Martin, Retiring General Manager
Subject: Report and Discussion Concerning Residences East Property Reimbursement Obligations and Related Matters and Plan to Address Murieta Gardens/Marketplace Construction Inspection Billings And Process Concerns

OVERVIEW

As part of Amendment #2 to my Employment Agreement with the District, I was asked to tie up a few loose ends before my departure and to report on progress on these items at the June 17, 2020 Board meeting. The two development related projects are questions about 1) An inquiry by the Residences East property owner about the 670 Financing and Services Agreement (FSA) reimbursement obligations or balances owed by the Residences East property and others for water treatment plant expansion and Van Vleck Spray field purchase; and, 2) Murieta Gardens/Marketplace construction inspection billings being contested by the developer.

RESIDENCES EAST

We engaged Andrew Ramos of Bartkiewicz, Kronick & Shanahan (BKS), the District's legal counsel, to review the 670 FSA from a legal standpoint and determine a defensible infrastructure reimbursement charge per gallon for peak capacity per day for Residences East and other 670 FSA properties. BKS was also assigned the task to review the prior Van Vleck recycled water spray field purchase accounting as reflected in the 670 FSA (Exhibit H-2) and to determine if we can utilize that table as the foundation to account for landowner obligations for the spray field purchase going forward. Part of the difficulty in following that table on face value is that it is reflected as "For Illustrative Purposes Only," and the detailed accounting behind the purchase was not available to the District as the necessary financial transactions occurred outside of the District's accounting among private properties. A review of this analysis is provided tonight by legal counsel under a separate agenda item, so I will not go into too much detail but provide a higher level summary.

Some of the challenges faced by staff and counsel clarifying the 670 FSA responsibilities of the parties per the agreement were that the document is complex, that the agreement was put in place long before final costs of the water treatment expansion occurred, and that a "Fund Manager" as stipulated in the 2014 agreement was never established to provide regular accounting of the obligations of parties to the agreement. We engaged Economic and Planning Systems (EPS) earlier this year to perform in the role of Fund Manager to fulfill one of the key outstanding obligations of the District under the 670 FSA.

Staff engaged Mr. Ramos and Mr. Shanahan of BKS starting in late January to help determine what the District believes is the appropriate assessment of 670 FSA properties for water treatment plant expansion and the Van Vleck recycled water spray field easement when 670 FSA parcels develop. A great deal of work and a number of internal discussions ensued to arrive at a conclusion. Once the District arrived at what it believes is the proper assessment, a letter was prepared and sent on May 27, 2020 to Mr. Bob Keil of MRK Development who owns

the Residences East property. We believe this addresses Mr. Keil's inquiry about the water treatment plant and spray field obligations of his property under the 670 FSA.

After confirming the water treatment plant expansion and Van Vleck recycled water spray fields easement obligations, staff now has a foundation from which to respond to other questions that relate to the provision of water under various development scenarios of 670 FSA properties. Staff is in the process of preparing a response to other questions, many of which hinged on the findings related to BKS' analysis.

MURIETA GARDENS/MARKETPLACE INSPECTION BILLINGS

RMCS D, due to a lack of staffing availability, has utilized construction inspection staff from Coastland Engineering, the District's engineer, to conduct construction inspections of infrastructure being installed within the Murieta Gardens Project. This project includes Murieta I & II areas, and the Murieta Marketplace including backbone infrastructure to serve those areas. Due to structural organizational issues, RMCS D failed to provide timely monthly invoicing to the Developer for the inspection services rendered. After many months of inspections, the developer received a large bill for inspection services, has contested the cost including a number of line items, disagrees with the District's/Coastland's approach to conducting construction inspections, and argues there is no contractual obligation in place to reimburse the District for these services. In order to proceed with District approvals for the Murieta Gardens II/78 residential component and the opening of the Bel Air, the Developer agreed to pay all outstanding fees but under protest.

My task is to prepare a plan that documents the history that led this issue, develop a framework by which the District can resolve the Developer's concerns agreeable to both parties, and define a path to avoid such issues going forward. This effort will likely continue to be a work in progress and may not be resolved before my departure. A draft plan is expected to be prepared before this meeting for internal review.

MEMORANDUM

Date: June 17, 2020
To: Board of Directors
From: Richard P. Shanahan, General Counsel
Subject: Residences East Property Reimbursement Obligations

RECOMMENDED ACTION

None. Information and discussion only.

BACKGROUND

Introduction

Last year, MRK Development, Inc. purchased developable land in the northwest part of the District known as the Residences East property. Robert Keil is the MRK chief executive officer and a local resident. After acquiring the property, Mr. Keil contacted District staff concerning the property's obligations under a certain financing agreement. In recent months, Mark Martin and my office have evaluated Mr. Keil's request, which culminated in the attached May 27, 2020 letter from Mr. Martin to Mr. Keil. I have been asked to brief the directors about that letter and related background.

FSAs and Water Treatment Plant Expansion

In 2013-14, the District faced the need to expand its water treatment plant (WTP) and to develop a plan for how to fund or finance the design and construction costs. That effort resulted in the negotiation, preparation, and approval of two financing and services agreements (FSAs) among two different groups of District landowners: Financing and Services Agreement dated March 17, 2014 ("670 FSA"); and, Rancho North Properties and Murieta Gardens Financing and Services Agreement dated May 27, 2014 ("Rancho North FSA"). The FSAs are available on the District website at <https://www.ranchohurietacsd.com/financing-and-services-agreements>.

The 670 FSA covers the Residences West, Residences East, Retreats, Riverview, and Lakeview properties. The Rancho North FSA encompasses Rancho North Villages A-G (including the lands around the reservoirs), Murieta Gardens, and other properties. A memorandum of agreement for each FSA was recorded in the County Recorder's Office, putting subsequent landowners on notice of their obligations under the applicable FSA.

Each FSA addresses the FSA landowners' obligations to fund their proportionate share of the 4 million gallon per day (mgd) Water Treatment Plant (WTP) expansion costs. The two FSAs and District funding provided the three funding sources that supported the expansion. The final funding shares are: District - \$5,289,966; 670 FSA - \$4,136,099; and Rancho North FSA - \$4,358,245 (which breaks out to \$3,818,245 for the 4 mgd phase 1 WTP and \$540,000 prepaid for a 1 mgd phase 2

expansion).¹ The 670 FSA group funded its share of the costs through District draws on letters of credit provided by Reynen & Bardis for the Riverview and Lakeview projects. The Rancho North FSA group funded its share of the costs through District formation of a Mello-Roos Community Facilities District on the Rancho North FSA lands and the issuance and sale of special tax bonds that are secured by special taxes levied on those lands.

As a consequence of these arrangements, most FSA landowners directly participated in funding the WTP costs, while some other landowners did not. The nonparticipating landowners include Residences East and Residences West. The FSAs provide for the nonparticipating landowners to reimburse the participating landowners for the nonparticipating landowners' proportionate share of the WTP project costs.

The District completed WTP construction in 2017. There was a \$634,726 cost overrun on the final cost estimate. The Rancho North FSA provides that if the final costs exceed the final estimate, then the District must pay the cost overrun (which it did) and be entitled to reimbursement of 50% of the overrun amount from the Rancho North FSA owners' share of reimbursement due from any nonparticipating landowner.

In addition to WTP funding, the 670 FSA also addresses the obligation of 670 FSA landowners to fund and participate in acquiring a recycled water irrigation easement across the Van Vleck Ranch and recycled water irrigation facilities to be installed in that easement.

Residences East Analysis

As a nonparticipating landowner, the 670 FSA obligates the Residences East property to fund its share of the WTP costs when the property owner records a final map (or prior to District water service if development proceeds without a final map). After MRK acquired Residences East, Mr. Keil asked the District to evaluate and determine its share of the WTP costs based on the final costs of construction.

The FSAs are lengthy and complex agreements. Even though they were approved in 2014, Mr. Keil's recent request triggered the first time when District staff was called upon to thoroughly review, evaluate, and determine the reimbursement obligations under the FSAs. The analysis was complicated because of substantial staff turnover since 2014. Furthermore, the 670 FSA provided for the District to retain a consultant to set up and administer the reimbursement program, but, unfortunately, that consultant was not retained until recently. As a result, the analysis requested by Mr. Keil took an extraordinary amount of time to complete.

District staff completed its analysis last month and provided the May 27, 2020 letter and results to Mr. Keil. In summary, the letter notified Mr. Keil that:

- 670 FSA establishes the Residences East WTP capacity share at 99 single-family lots.
- Residences East water treatment plant share/reimbursement obligation is \$744,478 (subject to annual increases as provided by the 670 FSA).

¹ The District holds the \$540,000 on deposit and the Rancho North FSA obligates the District to install the phase 2 filters and other improvements (which would increase the WTP capacity from 4 to 5 mgd) upon notice given by the Rancho North FSA landowners.

- Residences East is entitled to reimbursement of \$277,411 (subject to annual increases as provided by the 670 FSA) from other 670 FSA landowners for overpayment of its share of the Van Vleck irrigation easement.
- No reimbursement is owed under the 670 FSA for any recycled water irrigation facilities.
- Upon development, there will be other District community facilities fees owed as provided in the District Code.



Rancho Murieta Community Services District

15160 Jackson Road • P.O. Box 1050 Rancho Murieta, CA 95683 • 916-354-3700 • Fax 916-354-2082

Visit our website www.rmcsd.com

May 27, 2020

By Email and U.S. Mail

Bob Keil
14768 Guadalupe Drive
Rancho Murieta, CA 95683
bobkeilmrk@gmail.com

Re: Residences East Property Reimbursement Obligations under Financing and Services Agreement dated March 17, 2014

Dear Mr. Keil:

This letter responds to your request for the Rancho Murieta Community Services District (“District”) to calculate the Residences East property’s (“Residences East”) reimbursement obligations under the Financing and Services Agreement dated March 17, 2014 (“670 FSA”).

District staff and counsel spent significant time to ensure the District has correctly interpreted the 670 FSA and its implementation by the District and signatories. The 670 FSA agreement is complex and there have been changes in key District staff since the agreement was signed. This complicated the District’s efforts. Thank you for your patience as the District prepared this response.

The following sections address three categories of reimbursement obligations under the 670 FSA: water treatment plant improvements; irrigation easement acquisition; and irrigation facilities.

Reimbursement for Water Treatment Plant Improvements

In order to serve anticipated water demands from new development, the District completed construction on a new 4 million gallon per day (“gpd”) water treatment plant on April 11, 2016. Three groups of parties funded and received reserved capacity in the plant. Under the 670 FSA, these parties are owed reimbursement from Residences East when it seeks to obtain permits from the District and receive service from the water treatment plant.

In the 670 FSA, the District, Residences East’s prior owner, and other landowners within the District agreed to allocate funding obligations for water treatment plant improvements. The landowners’ funding allocations are set forth on Exhibit H-1 of the 670 FSA. The agreement states that the funding allocations set forth on Exhibit H-1 are fixed commitments by the landowner parties. (670 FSA, § 1.1(B), (E).) To the extent a landowner’s future development is entitled or develops in a manner that requires less capacity than described on Exhibit H-1, then the landowner may have a right to reimbursement from other future development that utilizes some or all of the landowner’s reserved capacity. (*Id.* at § 1.1(E).)

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Board of Directors: Tim Maybee, *President* • Randy Jenco, *Vice-President* • John Merchant • Linda Butler • Vacant
General Manager • Mark Martin

The first step to determine the Residences East's reimbursement obligation is to determine the 670 FSA landowners' water treatment plant capacity requirements using Exhibit H-1 of the 670 FSA and the District's equivalent dwelling unit ("EDU") standards for new development. The District and the 670 FSA use two metrics when discussing water treatment plant sizing and capacity – a project's average capacity needs and its peak capacity needs. A project's peak capacity requirements are typically approximately 2.2 times greater than its average capacity needs. Because the District's water treatment plant must be sized to serve peak demands, the District utilizes this metric to determine plant sizing to serve a project with reserved capacity.

As shown in Step 1 on page A-1 of the enclosure, applying the District's EDU standard shows that the water treatment capacity reserved to 670 FSA landowners is approximately 1.4 million gpd. This includes the capacity reserved for the landowners and development listed on Exhibit H-1 as well as the public EDUs, borrowed EDUs, former Escuela site EDUs, and future development EDUs described in the 670 FSA. (See 670 FSA, § 1.1(A).)

The second step to determine the Residences East's reimbursement obligation is to determine the 670 FSA landowners' fair share of the 4 million gpd water treatment plant's actual costs. As shown in Step 2 on page A-2 of the enclosure, the reserved capacity in the water treatment plant has been allocated to Rancho Murieta CSD for existing demands (1.5 million gpd), the 670 FSA landowners (1.4 million gpd), the parties to a separate financing and services agreement that partially funded the water treatment plant ("Rancho North FSA parties") (0.5 million gpd), and other anticipated development (0.5 million gpd). The parties who funded the water treatment plant construction paid \$12,947,070 to develop 3.9 million gpd in reserved capacity. Assigning each landowner a pro rata share of the plant's costs according to each party's reserved capacity results in the determination that the 670 FSA parties' fair share of costs is \$4,656,467.

The third step to determine the Residences East's pro rata share of the 670 FSA parties' share of the plant costs. Exhibit H-1 of the 670 FSA provides each landowner's fixed percentage share of the costs. As shown in Step 3 on page A-3 of the enclosure, the Residences East property's fair share is 15.99% of \$4,656,467, or \$744,478. This amount is relatively close to the estimated \$559,499 in estimated costs for Residences East shown on Exhibit H-1. Note that the 670 FSA landowners agreed to split the total plant costs among themselves on Exhibit H-1, but these landowners may also be entitled to reimbursement in the future if other parties develop and utilize this capacity (e.g., the 50 public EDUs or future 140 development EDUs funded by the 670 FSA landowners).

The 670 FSA provides that reimbursement owed for water treatment plant costs are subject to annual increases at the Engineering News-Record Construction Cost Index for San Francisco accruing from the water treatment plant's completion on April 11, 2016 to the date of payment by the 670 FSA party. The reimbursement calculations in this letter do not include these annual increases.

In sum, Residences East is obligated to pay \$744,478 in reimbursement to the District for the water treatment plant, plus annual increases calculated as of the date of

payment, as that property's fair share for reserved capacity in the District's water treatment plant. Once Residences East pays its allocated reimbursement costs to the District, the District will calculate the relative shares of, and reimburse, the parties who over-funded the water treatment plant's construction – the District, the Rancho North FSA parties, and the Winncrest successors, now known as Lakeview and Riverview.

Reimbursement for Irrigation Easement Acquisition

The 670 FSA obligates the Residences East to fund acquisition of an easement for wastewater disposal. (670 FSA, § 2.2.) Exhibit H-2 states that the former owner of Residences East overpaid its fair share of the easement and the other 670 FSA landowners owe Residences East reimbursement.

Page B-1 of the enclosure shows the 670 FSA landowners' reimbursement rights and obligations according to Exhibit H-2. The reimbursement owed to the Residences East property is subject to annual increases at the same rate as the water treatment plant costs discussed above.

The 670 FSA landowners handled funding for the easement acquisition without the District. The District has not verified and does not dispute the amounts set forth on Exhibit H-2.

In sum, the Residences East holds a right to \$277,411, plus any annual increases, from other 670 FSA parties when those parties obtain services from the District.

Reimbursement for Irrigation Facilities

The 670 FSA obligates Residences East to pay for certain irrigation facilities for wastewater disposal. (670 FSA, §§ 2.2-2.3.) The District's current understanding is that the District did not construct oversized irrigation facilities to serve the 670 FSA landowners' development under the terms of the 670 FSA. Therefore, the District currently believes no reimbursement is due from the Residences East under these provisions of the 670 FSA.

Other District Community Facilities Fees

In addition to the reimbursement amounts due under the 670 FSA, note that Residences East would need to pay other fees charged by the District under its Community Facilities Fee Code, including the District's water augmentation fee. More information regarding these fees is available on the District's website.¹ The District would be able to calculate the amount of community facilities fees owed for the Residences East property once a development proposal is presented.

Once again, thank you for your patience while the District prepared this response. Please let me know if you have any questions or would like to discuss this matter further.

¹ See <https://www.ranchomurieta.com/files/81e276ddb/Chap+8-+Fees+amended+04-2017.pdf>

Bob Keil
May 27, 2020
Page 4

Sincerely,



Mark Martin

General Manager

Enclosure

Reimbursement for Water Treatment Plant Improvements

Step 1: Determine the 670 FSA landowners' water treatment plant capacity needs using Exhibit H-1 of the 670 FSA and the District's EDU standard.

670 FSA Parties	Total Lots	> 12,000 SF Lots (750 gpd consumption, 1,667 gpd peak)	< 12,000 SF Lots (650 gpd capacity, 1,449 gpd peak)	1/2 Plex Lots (400 gpd capacity, 883 gpd peak)	Other Lots (750 gpd capacity, 1,667 gpd peak)	Average Capacity GPD	Peak Capacity GPD
Riverview (PCCP)	140	40	100	0	0	95,000	211,580
Residences East (PCCP)	99	49	50	0	0	69,250	154,133
Residences West (BBC)	99	49	50	0	0	69,250	154,133
Lakeview (Village)	99	49	50	0	0	69,250	154,133
Retreats (CK Homes)	84	0	0	84	0	33,600	74,172
Gardens (MDR)	99	0	99	0	0	64,350	143,451
Gardens (Comc'l)	50	0	50	0	0	32,500	72,450
Public EDUs	0	0	0	0	50	37,500	83,350
Borrowed EDUs	0	0	0	0	50	37,500	83,350
Former Escuela	0	0	0	0	15	11,250	25,005
Future Development	0	0	0	0	149	111,750	248,383
Total	670	187	399	84	264	631,200	1,404,140

Step 2: Allocate pro rata costs of the water treatment plant improvements using peak demands from Step 1 and other reserved capacity in the plant.

Reserved Capacity	Peak Capacity GPD	GPD %	Share of Costs	Share of Funding	Reimbursement Right	Reimbursement Obligation	Rate (\$/gpd)
Rancho Murieta CSD	1,500,000	38%	\$4,974,362	\$4,992,726	\$18,364	\$ -	\$3.32
670 FSA Parties	1,404,140	36%	\$4,656,467	\$4,136,099	\$ -	\$520,368	\$3.32
Rancho North FSA Parties ²	500,000	13%	\$1,658,121	\$3,818,245	\$2,160,124	\$ -	\$3.32
Other Future Development	500,000	13%	\$1,658,121	\$ -	\$ -	\$1,658,121	\$3.32
Total	3,904,140	100%	\$12,947,070	\$12,947,070	\$2,178,489	\$2,178,489	

Step 3: Allocate reimbursement rights and obligations among 670 FSA parties using 670 FSA, Exhibit H-1 and the District's EDU standard.

670 FSA Landowners	Peak Capacity GPD	GPD %	Share of Costs	Share of Funding	Reimbursement Right	Reimbursement Obligation
Riverview (PCCP) and Lakeview (Village) ³	365,713	37.93%	\$1,766,430	\$4,136,099	\$2,369,669	\$ -
Residences of Murieta Hills East (PCCP)	154,133	15.99%	\$744,478	\$ -	\$ -	\$744,478
Residences of Murieta Hills West (BBC)	154,133	15.99%	\$744,478	\$ -	\$ -	\$744,478
Murieta Retreats (CK Homes)	74,172	7.69%	\$358,258	\$ -	\$ -	\$358,258
Murieta Gardens (Regency) - MDR	143,451	14.88%	\$692,883	\$ -	\$ -	\$692,883
Murieta Gardens (Regency) - Comc'l	72,450	7.52%	\$349,941	\$ -	\$ -	\$349,941
Rancho North FSA Parties				\$2,178,489	\$2,178,489	
Total	964,052	100.00%	\$4,656,467	\$6,314,588	\$4,548,157	\$2,890,037

² The Rancho North FSA parties are the District and several landowners within the District owned or controlled by Rancho Murieta Properties, LLC.

³ For this analysis, the reimbursement rights of Riverview and Lakeview have been combined. The District will review the proper allocation of reimbursement between those two parties.

Reimbursement for Irrigation Easement Acquisition

670 FSA Landowners	EDUs (lots)	Pro Rata Share	Paid	Fair Share	Reimbursement Right	Reimbursement Obligation
Riverview (PCCP)	140	20.90%	\$ -	\$643,270	\$ -	\$643,270
Residences East (PCCP)	99	14.78%	\$732,295	\$454,884	\$277,411	\$ -
Residences West (BBC)	99	14.78%	\$476,270	\$454,884	\$21,386	\$ -
Lakeview (Village)	99	14.78%	\$242,830	\$454,884	\$ -	\$212,054
Retreats (CK Homes)	84	12.54%	\$563,138	\$385,962	\$177,176	\$ -
Gardens (MDR and Comc'l)	149	22.24%	\$1,063,975	\$684,623	\$379,352	\$ -
Total	670	100.00%	\$3,078,508	\$3,078,508	\$855,324	\$855,324

MEMORANDUM

Date: June 12, 2020
To: Board of Directors
From: Tom Hennig, General Manager
Subject: Determination of District Preference for Groundwater Sustainability Agency (GSA) to regulate groundwater within RMCS D Portion of the South American Sub-basin

BACKGROUND

In 2014, the State of California adopted legislation requiring groundwater management, the Sustainable Groundwater Management Act (SGMA). According to the act, local Groundwater Sustainability Agencies (GSAs) must be formed for all high and medium priority groundwater basins in the state. These GSAs are required to develop and implement Groundwater Sustainability Plans (GSPs) for managing and using groundwater without causing undesirable results: such as significant groundwater-level declines, groundwater-storage reductions, seawater intrusion, water-quality degradation, land subsidence, and surface-water depletions; these are also referred to as sustainability indicators. For the groundwater subbasins in Sacramento County, the GSP or GSPs must be adopted by January 31, 2022.

RMCS D relies on surface water and reclaimed water and does not use groundwater. The District has an excellent water system and reliable non-groundwater water supply. The water supply suffered little during the recent drought. RMCS D has no short or long-term plans to install any groundwater wells. Consequently, the District will not be directly affected by implementation of groundwater regulation by the GSAs in the area. Nevertheless, in order to protect the overall sustainable water supply and the possible future use of groundwater, RMCS D should monitor and be engaged with the area GSAs.

RMCS D lands are situated over three distinct areas. These areas are 1) South American groundwater sub-basin (west/southwest area, and north of the Cosumnes River); 2) Cosumnes groundwater sub-basin (south/southeast area, and south of the Cosumnes River); and 3) the remaining area in the northeast parts of the district that do not overlie a groundwater sub-basin. Please see **Attachment A** for a map of the South American Sub-basin and current groundwater agency boundaries within the South American Sub-basin.

Because the southeast region of Sacramento County is split between two groundwater subbasins and includes several local water agencies, there has been some disagreement among these agencies as to the proper GSA(s) to regulate the groundwater within the South American subbasin. These disagreements have been resolved through a Memorandum of Understanding Establishing a South American Subbasin SGMA Working Group and Identifying Cost Share Provisions for GSP Development among the County of Sacramento, Sacramento Central Groundwater Authority (SCGA), Northern Delta Groundwater Sustainability Agency (NDGSA), Omochochumne-Hartnell Water District (OHWD), and Sloughhouse Resource Conservation District (SRCD). The MOU provides for the MOU parties to cooperate on the preparation and funding of a single GSP for the area with various parties acting as the GSA to implement the GSP within agreed-upon areas.

With regard to the Rancho Murieta area, the MOU provides that "All South American subbasin land within the Rancho Murieta Community Services District will remain a part of the Sacramento County GSA until such time

that the RMCS D Board of Directors makes a formal decision to be included within the boundaries of another GSA.” The decision now before the Board is to determine the preferred GSA to regulate the RMCS D portion of the South America subbasin.

Significantly, there is no dispute that the RMCS D portion of the groundwater in the Cosumnes subbasin (area south of the river) will be regulated by SRCD as the GSA for that area. The pending decision only affects the South American subbasin area (area north of the river).

At the May 20 2020, RMCS D Board meeting, District staff made the recommendation for the District to select SCGA as the preferred GSA. There were several questions from Board members who were concerned over the complexity of the discussion and the lack of time available to research the options for which GSA to support. There were also several comments from the public and a brief presentation from SRCD. The Board agreed to table the discussion to allow staff additional time to research the options and to return to the Board in June with additional information. The Board’s direction included requests for information from SRCD related to the reasons for favoring it as GSA.

In response to this direction, General Manager, Tom Hennig retained Keven Kauffman Consulting, LLC, to research the options available to RMCS D. This agreement was structured for Mr. Kauffman to act as an independent resource for determining the pros & cons for the options available to RMCS D. Please see **Attachment B** for Mr. Kauffman’s information and report and qualifications.

SUMMARY

In his report, Mr. Kauffman identifies four GSA options.

A – Exclusive RMCS D GSA – run our own agency

B – May 20, 2020 Recommendation from staff – select SCGA as GSA

C – Select SRCD as GSA (which would consolidate all RMCS D land within the SRCD/GSA)

D – Hybrid #1 – Split the land in question between SRCD & SCGA¹

Options A & D are not recommended due to the complexity of maintaining each option. Option C is recommended based on review of the pros & cons. Listed below are a few of the primary reasons for selecting SRCD as the GSA for the District portion of the South American subbasin.

- *Splitting the District between two GSA’s creates unneeded complexity and consumption of staff time. A one-stop-shop with SRCD makes good business sense.*
- *The District has relied on surface and recycled water for 100% of water consumption throughout its history. Our need for groundwater is unlikely.*
- *Partnering with SRCD gives the District a greater degree of local control of our potential use of groundwater.*
- *Partnering with SRCD should be less expensive for our residents. As of today, the District has paid no fees to SRCD. We are budgeted to send \$12,900 to SCGA in the upcoming Fiscal Year. We will still maintain our membership with the Regional Water Authority.*
- *SRCD is currently the GSA for the farmland to the West of RMCS D, which is farmland served by the Cosumnes Irrigation Association, a partner with the District for the CIA Ditch.*

¹ The MOU also provides a do-nothing option, in which case “All South American subbasin land within the Rancho Murieta Community Services District will remain a part of the Sacramento County GSA.” The County is not well positioned to act as a GSA and it prefers that the District select a local agency to act as GSA for the area. Therefore, staff does not recommend this option.

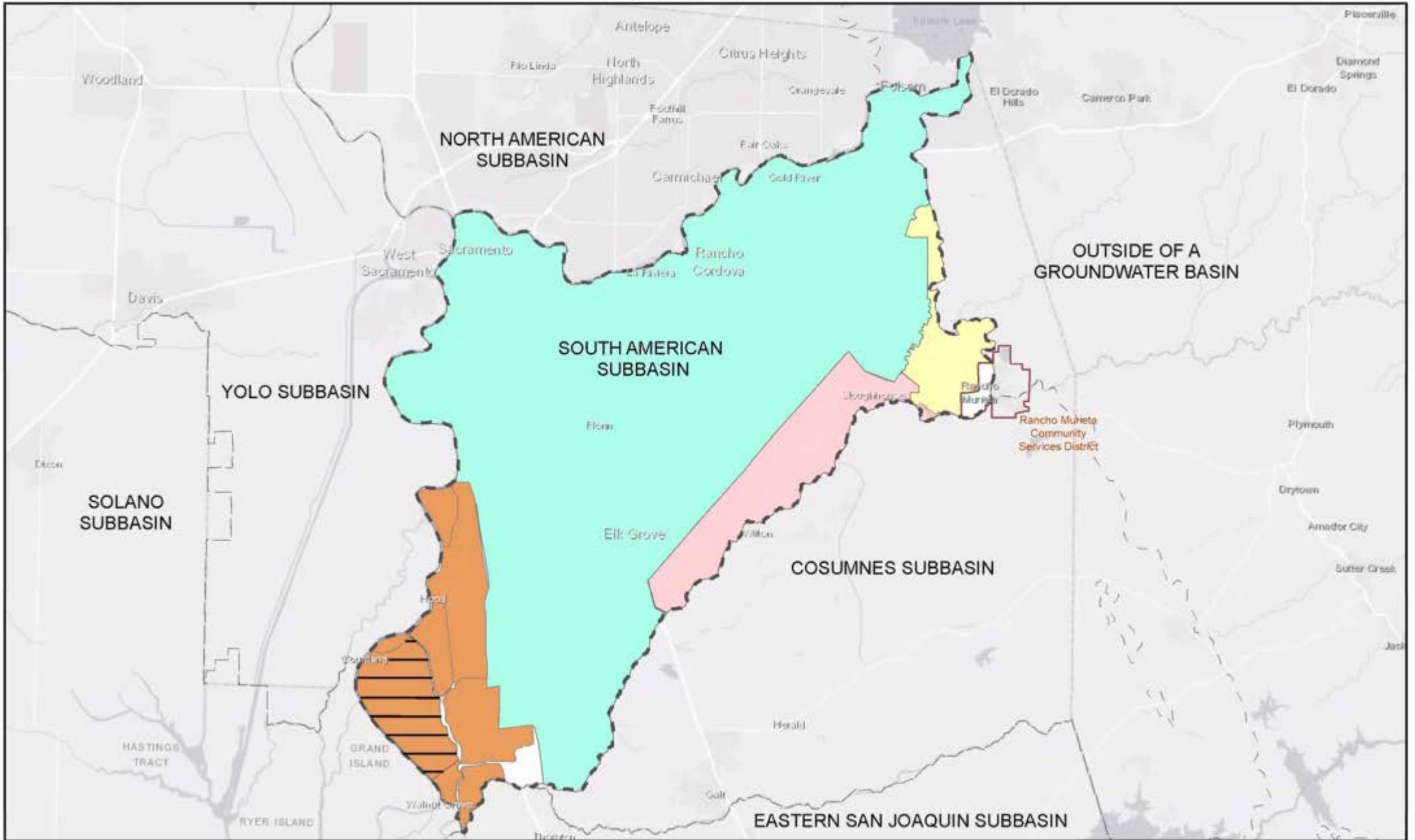
Based on the information provided at the May 20 Board meeting, the documents from SRCD, and the report from Mr. Kauffman, staff is recommending the District select SRCD as the preferred GSA for the RMCSA portion of the South American subbasin and issue letters to SRCD and SCGA to inform them this decision. This action will take place as soon as possible.

STAFF RECOMMENDATION







Staff recommends that the Board:

- Move to select the Sloughhouse Resource Conservation District as the preferred Groundwater Sustainability Agency to regulate the groundwater within the RMCSA portion of the South American subbasin.
- Authorize the General Manager to send a letter to Sloughhouse Resource Conservation District to inform it about the District's decision.
- Authorize the General Manager to send a letter to the Sacramento Central Groundwater Authority to inform its Director of the District's decision.

Map of South American Subbasin - Groundwater Sustainability Agency (GSA) Boundaries



Legend

-  Reclamation District GSAs (RD 551, Northern Delta)
-  County of Sacramento GSA
-  Sacramento Central Groundwater Authority GSA
-  Omochumne Hartnell Water District GSA
-  Sloughouse Resource Conservation District GSA
-  Bulletin 118 Groundwater Basins

Rancho Murieta Community Services District (RMCS D) Groundwater Sustainability Agency (GSA) Options

June 12, 2020
v. 06.10.20

Introduction. On May 20, 2020, the RMCS D Board of Directors was presented with a recommendation from their then General Manager to indicate a preference of belonging to the Sacramento Central Groundwater Authority GSA (SCGA GSA). Prior to accepting this recommendation, the Board of Directors asked its new General Manager (Tom Hennig) to develop additional information about all options available to the RMCS D for the Board of Directors' consideration. Although there is no deadline, the RMCS D is considering making a decision at its June 17, 2020 regular Board Meeting.

Tom set up a meeting with Kevin Kauffman, who is familiar with the Sustainable Groundwater Management Act of 2014 (SGMA) to help him develop this information. Kevin Kauffman's CV is attached to this report establishing his expertise with SGMA and assisting the District with this information.

The decision on which option is recommended for the RMCS D is completely up to the policy makers, the Board of Directors.

The intent of this report is to simply identify the GSA options available to the RMCS D and opine on the pros and cons associated with each. Based on the understanding and objective of the Board of Directors, achieving a consensus conclusion on policy direction should be more obvious than the one they faced at their May 20, 2020 regular Meeting.

Organization of this Report. To assist the reader to quickly digest this report, it has been organized as follows:

1. The four GSA options identified as being available to RMCS D.
2. From the author's perspective the pros and cons of each of these options, including the relative estimated costs involved.
3. A life-cycle cost opinion of these options.
4. A list of County and Agency representatives that were interviewed to develop the GSA options and the pros and cons of each.
5. Final comments and issues that may need further discussion or investigation.

1. GSA Options. Of the eight (8) folks interviewed, the author all but Mr. Gohring mentioned the first three options listed below. His interview added the 'hybrid' option. A 'No Action' alternative is essentially accepting the May 18, 2020 recommendation from the former GM, Mark Martin. After discussing with Sacramento County, if RMCS D takes no action, the county intends to align the North area with the SCGA GSA.

A. Exclusive RMCS D GSA. Form own GSA to have 100% control and responsibility for implementing SGMA.

B. May 18, 2020 Recommendation. Continue current relationships (SRCD GSA in the South & accept SCGA GSA's offer for the North). As stated above, a 'No Action' option would default to this option.

C. All to SRCD GSA. Denying SCGA GSA offer for North and aligning with Sloughouse RCD GSA.

D. Hybrid #1 = option B (above) with North Ag lands portion offered to SRCD GSA instead of SCGA GSA.

All options will require RMCS D engagement to monitor both GSAs to assure understanding of their respective Groundwater Sustainability Plans (GSPs) and acceptance of when they are implemented.

2. Option Pros and Cons (including costs involved). The table below illustrates the pros and cons of each of the four (4) options listed above. Common issues were considered neutral, i.e., the quality of existing GSA administrations and consultants, etc.:

Options	Pro	Con
A. Exclusive RMCSG GSA	<p>Low initial setup costs (\$15,000 to 25,000).</p> <p>Protection from 'outside' taxes.</p> <p>May not pump GW ever, but certainly not in the foreseeable future; so why worry?</p>	<p>May be contested by existing GSAs and/or State DWR.</p> <p>May be difficult to develop separate GSP without being directly involved in the adjacent GSAs.</p> <p>Alone with no alliances.</p> <p>Risk potential high long-term costs for legal and other consultants (\$100,000 to 200,000 per year) in assembling and implementing a GSP.</p>
B. May 18, 2020 Recommendation (= No Action)	<p>Minimal effort to implement</p> <p>Both GSAs willing to accept RMCSG.</p> <p>Delegating this responsibility to the GSAs may be the most efficient option.</p> <p>Suburban area aligned with suburban and urban area of SCGA GSA.</p>	<p>Likely Sacramento County's default option because 'they want out.'</p> <p>Little control over desires, actions, and GSP implementation cost by either GSA.</p> <p>Long-term cost could reach option A levels or higher.</p> <p>Potential internal RMCSG conflict with North and South being represented by different GSAs.</p>
C. All to SRCG GSA	<p>Aligns all RMCSG with SRCG 'upland' neighbors.</p> <p>Able to be directly represented on the SRCG GSA Board and committees.</p> <p>May be best chance to control desires, actions, and GSP implementation costs.</p> <p>Long-term costs are expected to be significantly less than option A.</p>	<p>Potential for Consumes subbasin focus conflicting with upland interests and those of the South American subbasin.</p> <p>Potential conflict of RMCSG suburban area with more rural SRCG.</p> <p>RMCSG will have to trust SRCG GSA ability to engage with SCGA GSA for its North area.</p>
D. Hybrid #1	<p>Aligns portions of RMCSG to the apparent similar GSA, i.e., South with SRCG, suburban North with SCGA, and North Ag with SRCG.</p> <p>Potential better choice for the Ag areas of RMCSG.</p>	<p>For other than the Ag area of the North, exposure to the will of the other GSAs with similar cons as option B.</p> <p>Long-term costs are expected to be less than option B, but greater than option C.</p>

3. A life-cycle cost opinion of the alternatives. This analysis evaluates initial costs, operating and maintenance costs, replacement costs and unanticipated costs over the life of the asset or program. To analyze the implementation of SGMA and the adoption and implementation of a GSP into eternity can be quite involved. An opinion is more efficiently reached in this type of analysis just by considering the relative initial and annual cost anticipated in choosing any of the options above. The pros and cons above attempt to provide all that is needed to complete such an evaluation.

Option A may have reasonable initial costs but includes the potential for the highest annual and long-term costs to adopt and implement a GSP.

Option B has potentially the highest initial, annual, and long-term cost due to the association with the SCGA GSA. Administrating a sixteen (16) member organization is time-consuming and expensive.

Option C costs are expected to be consistently less than Option B in all categories. Initial cost may be lowest of all the alternatives due to a currently funded SRCG GSA. Sloughhouse will likely need to raise taxes for all its constituents to finalize and implement its GSP. SRCG GSA's engaging with SCGA

GSA for RMCS D’s North suburban area should not be any more costly than RMCS D doing the same in Option B and D.

Option D costs are expected to be greater than option C but less than the other two options.

4. Interviews conducted. Kevin Kauffman contacted the following folks in the order in which they appear:

Tom Hennig	General Manager, RMCS D
John Lambie	E-PUR, LLC (GW advisor)
Austin Miller	Resource Manager, Sloughhouse RCD GSA
Herb Garms	Director, Sloughhouse RCD GSA
John Merchant	Director, RMCS D
Jay Schneider	Director, Sloughhouse RCD GSA
Tom Gohring	Executive Director, The Water Forum
Linda Dorn	SGMA Manager, Sacramento County

5. Final comments and issues that may need further discussion or investigation.

SGMA required that a GSA be formed by June 30, 2017, and that the GSA adopt a GSP by January 31, 2022. RMCS D has time to do both if they chose option A. A GSA can still be formed to resolve an overlap between existing GSAs. Electing this option would likely require the consultant hired to complete your GSP to closely cooperate with the consultants of the other two GSAs to assemble a document that would be acceptable to DWR for the 40-year planning horizon. This is not impossible, but it will be difficult and likely very costly due to time constraints and the statutory requirement of SGMA.

All the other options place the burden of completing the GSP for each of the two subbasins onto their respective GSA and consultants. These consultants have been working on these GSPs for over a year to date.

One issue not discussed is what option is best if RMCS D never had to worry about having to pump groundwater? Previous work done by HDR, Brown & Caldwell, and others suggests an emergency well in the North Ag area would help assure long-term drought resiliency. It is my understanding that this has been the case for 20-years and will likely be the case for another 20-years. If there is no concern that the actions of the SCGA GSA or SRCD GSA would prevent the ability to the RMCS D to meet a drought emergency by pumping groundwater, there may not be a need to be all that concerned about any of these options. In this case, selecting the least expensive option would make the most sense.

Should the RMCS D choose the least expensive life-cycle cost option, it is recommended that you hire a SGMA type consultant on a limited basis to assure this and future Board of Directors are aware of changes that could be affected by this decision. Allowing time to react and be more active in the implementation of SGMA would be the benefit of hiring such a person. Kevin Kauffman Consulting, LLC can do this work, but it is recommended that a local consultant would do a better job in keeping their ‘ear’ closer to the actions of these GSAs.

In addition to a CV, the author has attached three (3) pages from Jay Schneider’s May 26, 2020 “Current Situation” paper.

END OF REPORT

MEMORANDUM

Date: June 9, 2020
To: Board of Directors
From: Tom Hennig, General Manager
Subject: Review of the Proposed FY 2020-21 Budget and Capital Projects

RECOMMENDED ACTION

Adopt Resolution R2020-03, a Resolution adopting the proposed budget for FY 2020-21, including Capital Projects.

BACKGROUND

Budgets for Special Districts in California are required to be approved by the Board of Directors prior the beginning of each fiscal year. The process begins with a Proposition 218 Budget Hearing and ends with the Second Reading of the budget at a Board meeting in June. The District is required to submit the Prop 218 budget to the Residents and Commercial Businesses in Rancho Murieta at least forty-five days before the first reading of the budget at a May Board meeting.

Since we presented the Prop-218 budget presented on March 26, 2020, the District has received twenty-six (26) letters objecting the rate increase. Considering the economic concerns from the ratepayers and the unexpected impact of COVID-19 pandemic on local economy, the District staff have prepared a revised budget that lessens the burden on the residents and businesses of Rancho Murieta, proposing a net total of \$165,764 in cuts and re-directed expenses. Most of the proposed non-essential budget items were either eliminated, deferred or moved to reserve-based accounts. To accomplish some of the reductions, contributions to the Drainage and Security reserves have been eliminated for FY 2020-21. Future reserve contributions from property tax will be evaluated as part of the reserve study in FY 2020-21.

This revision will result in an overall rate increase of less than 1% for all the residents of Rancho Murieta. The District staff proposed the approval of the revised budget for the first reading at the Board meeting on May 20, 2020.

Residential property inside the North and South gates

	Current Avg Bill	Proposed Avg Bill	Increased \$	Increased %
March 26	\$185.88	\$193.54	\$7.66	4.12%
May 5	\$185.88	\$187.65	\$1.77	0.95%

Murieta Village & Murieta Gardens II

	Current Avg Bill	Proposed Avg Bill	Increased \$	Increased %
March 26	\$142.67	\$148.40	\$6.73	4.75%
May 5	\$142.67	\$143.61	\$1.28	0.90%

DISCUSSION

Based on the economic concerns from the ratepayers, most of the proposed non-essential budget items were either eliminated, deferred or moved to reserve-based accounts. To accomplish some of the reductions, contributions to the Drainage and Security reserves have been eliminated for FY 2020-21. Future reserve contributions from property tax will be evaluated as part of the reserve study in FY 2020-21.

MAJOR PROPOSED ADJUSTMENTS

DEVELOPMENT:

- Reduction in the number of homes and businesses built due to economic concerns. Eight homes and six commercial properties are estimated to be completed in early 2021.

CIA Ditch: Net \$25,280 expense increase

- Revenues - Per the CIA Ditch owners, set an operations revenue budget of \$7,920 reimbursable to the District for labor and general expenditures.
- Expenses – Per the CIA Ditch owners, set the expense budget to \$38,000. \$6,000 for the regular costs, and \$32,000 for the pipe repair under Lone Pine Drive.

RESERVES: Net \$150,590 decrease

- Property Tax Reserve Contribution: Net \$82,000 – Eliminate the reserve contributions to Drainage - \$33,000 and Security - \$49,000.
- Unrestricted Reserves – Moved Reserve Study \$20,000, and ERP Replacement, \$25,000, from Administration general fund to reserve funding.
- Security Reserves – Moved LPR replacement equipment and camera system storage capacity increase, \$23,590, from the Security general fund to Security reserve funding.

SALARIES: Net \$80,288 decrease

- Reduced Unrep salary increase pool from \$50,000 to \$30,000.
- Freeze the vacant Raw & Recycled Water Compliance Officer position for two years in favor of consultant, \$95,288 in salary cost less \$35,000 in consulting fees.

Budget Overview

A Sample Bill and draft budget summaries for each fund are attached to assist in the review of this draft of the FY 2020-21 budget. The proposed budget results in a 0.95% increase, or \$1.77 per month, on the average monthly bill for a residential metered lot.

REVENUE ASSUMPTIONS USED IN THIS PROPOSED BUDGET

1. Sacramento County property tax allocation is projected to increase approximately \$27,380 due to the change in the appraised value from June 2019 to estimates at June 2020.
2. Growth of 8 new residential connections during the fiscal year.
3. Growth of 6 new commercial connections during the fiscal year.
4. Water consumption is projected to increase slightly over the calendar year 2019 demands.
5. Drainage and Security rates are increased by the legal maximum of 2%.
6. Zero increase in Water and Sewer rates.

BUDGET EXPENSE ASSUMPTIONS

General Assumptions

1. PERS Employer Contribution for Classic Members (10 employees).
 - a. Monthly flat rate increase of \$2,601 (total increase \$31,209).
 - b. Contribution % increase to 11.031% (previous contribution rate of 10.221%); a 0.810% increase; equates to a decrease approximately \$7,462 due to retirements.
2. PERS Employer Contribution for PEPRA Members (22 employees).
 - a. Monthly flat rate increase of \$269 (total increase \$3,225).
 - b. Contribution % increase to 7.732% (previous contribution rate of 6.985%); a 0.143% increase; equates to approximately \$11,638.
3. Unrepresented salary increase pool of 3.6%.
4. Represented salary range increase estimated at 2.5%. Union contract expires 12/31/2020.
5. Health insurance premium increase of 10%.
6. Annual contribution to OPEB Trust will be determined by the new actuarial valuation report.
7. Retiree medical estimate increase of \$4,800.
8. SMUD increase of 9.25%.
9. Development projected to increase 8 residential accounts.

Administration Assumptions (Project 7.4% Operating Expense Increase)

1. Property tax estimate based on Sac County projection as of March 2020.
2. Update CIA Ditch service charge revenue based on estimate from owners.
3. Staffing costs uncertain due to planned administrative vacancy.
4. Liability insurance premium increase of \$6,595, 4.8%
5. Estimated workers comp insurance premium increase of \$31,000, 25%, is related to a high incidence of claims over the past three (3) years
6. Consulting services removed from budget due to COVID-19 reductions. Consulting costs for finance system replacement to come from unrestricted administrative reserves.
7. Election cost of \$10,000 added November election.
8. IT budget includes \$10,000 for streaming of Board meetings and \$6,700 to improve data security for District servers and computers.

Water Department Assumptions (Projected 1.2% Operating Expense Decrease)

1. Water consumption projected to increase 0.5% over calendar year 2019 demand.
2. Residential growth projected at 8 new connections.
3. Commercial growth projected at 6 new connections.
4. Budget \$32,000 to support CIA Ditch repair under Lone Pine Drive.
5. Includes Freeze of Environmental Compliance Worker position, net \$60,288 in savings.
6. Source of Supply:
 - a. Decrease in chemicals based on recent experience.
 - b. Dam inspection decrease from moving costs to Sewer budget.
7. Water Treatment:
 - a. Power budget increased to meet SMUD rates.
 - b. Decrease in chemicals based on recent experience.
 - c. Increase in replacement water meters to meet demand, \$9,000.
 - d. Decrease in maintenance and repairs based on recent trend.
8. Water Transmission & Distribution:
 - a. Power budget increased to meet SMUD rates.
 - b. Increase in lab testing to meet increased standards.
9. Water Administration:
 - a. Overall employee cost increase of \$32,425 or 3.9%.
 - b. Decrease in computer systems purchase based on change in CMMS project plans.

Sewer Department Assumptions (Projected 26.7% Operating Expense Increase)

1. Residential growth projected at 8 new connections.
2. Commercial growth projected at 6 new connections.
3. Sewer Treatment & Disposal.
 - a. Power cost remains stable.
4. Sewer Administration
 - a. Increased legal costs due to recent needs related to sewer operations.
 - b. Increase in consulting services to support 2/3rd share of Compliance Consulting contract.
 - c. Power budget increase to meet SMUD rates.
 - d. Increase in computer maintenance to support existing CMMS.
 - e. Decrease in computer systems purchase based on change in CMMS project plans
 - f. Increase in maintenance & repairs resulting from increased repair issues.
 - g. Added dam inspection costs resulting from transfer from Water expense.

Drainage Department Assumptions (Projected 35.5% Operating Expense Decrease)

1. Increase in consulting to pay for Low Impact Development Consult and to cover 1/3rd share of Environmental Compliance Consulting contract.
2. Chemicals budgeted for herbicides and midge fly treatments.
3. Increase in lab testing services to support Pyrethroid Monitoring requirements.
4. General decreased operational costs based on recent experience.

Solid Waste Department Assumptions (Projected 6.5% Operating Expense Increase)

1. CWRS contract cost and Sacramento County Administration Fee estimated to increase 6.6%
2. Additional properties drive up overall cost.
3. Reduced Administrative cost allocation based on Cost Allocation Plan.

Security Department Assumptions (Projected 3.9% Operating Expense Increase)

1. Security operations contribution from property tax allocation increased from a set amount to the amount based on the recently approved Cost Allocation Plan calculation. Total Property Tax allocation will be \$464,612, which is an increase of \$219,612 over the previous two fiscal years.
2. Security Replacement Contribution from property tax allocation, \$54,000 in FY 2019-20, will be suspended for FY 2020-21 as a result of COVID-19 budget cuts. This contribution will be included in the reserve study planned for in FY 2020-21.
3. Employer costs reflect:
 - a. Increased overall staffing costs due to negotiated salary increases and scheduled merit increases.

- b. Higher cost for medical due to variance in coverage level for new employees (for example, now covering family premium instead of employee only).
- 4. \$20,000 included in IT hardware and software to improve overall operations

Sample Bill

The attached Sample Bill shows the effect of the proposed rate adjustment decreases based on COVID-19 related concerns, as presented in the May 5, 2020 Finance Committee actions.

Sample Bill – Proposed Impact on Average Residential Monthly Bill

The estimated overall maximum increase is projected to be \$1.77 per month or 0.95% for an average residential customer with the proposed service charge increase and special tax adjustment beginning July 1, 2020.

Average Monthly Customer Bill		Current Monthly Rates	Proposed Monthly Rates	\$	%
<i>Residential Metered Lot</i>		July 1, 2019	July 1, 2020	Change	Change
Water	<i>Average Usage in CF</i>	1,426	1,426		
	Residential Base (excluding reserves)	\$37.97	\$37.97	\$0.00	0.0%
	Reserve Contribution	7.75	7.75	-	0.0%
	Total Residential Base	\$45.72	\$45.72	\$0.00	0.0%
old rate	Water Usage \$0.0191 per cubic foot	27.24			
new rate	Water Usage \$0.0191 per cubic foot		27.24	-	0.0%
	Total Water	\$72.96	\$72.96	\$0.00	0.0%
	WTP Debt Service Charge (interfund borrowing)	6.00	6.00	-	0.0%
	Sewer				
	Residential Base (excluding reserves)	42.77	42.77	(0.00)	0.0%
	Reserve Contribution	6.76	6.76	-	0.0%
	Total Residential Base	49.53	\$49.53	(\$0.00)	0.0%
	Solid Waste (avg. 64 Gallon Container)	22.44	23.51	1.07	4.8%
	Security Tax (Maximum Tax Ceiling \$30.32)	29.73	30.32	0.59	2.0%
	Drainage Tax (Maximum Tax Ceiling \$5.22)	5.22	5.32	0.10	2.0%
	Total RMCSD Bill	\$185.88	\$187.65	\$1.77	0.95%

Sample Bill – Proposed Impact on Average Murieta Village Monthly Bill

The estimated overall maximum increase is projected to be \$1.28 per month or 0.90% for an average Murieta Village customer with the proposed service charge increase and special tax adjustment beginning July 1, 2019.

Average Monthly Customer Bill		Current Monthly Rates	Proposed Monthly Rates	\$ Change	% Change
Murieta Village & Murieta Gardens II		July 1, 2019	July 1, 2020		
Water	<i>Average Usage in CF</i>	418	418		
Residential Base		\$37.97	\$37.97	\$0.00	0.0%
Reserve Contribution		7.75	7.75	-	0.0%
Total Residential Base		\$45.72	\$45.72	\$0.00	0.0%
old rate Water Usage \$0.0191 per cubic foot		7.98			
new rate Water Usage \$0.0191 per cubic foot			7.98	-	0.0%
Total Water		\$53.70	\$53.70	\$0.00	0.0%
*WTP Debt Service Charge (interfund borrowing)		6.00	6.00	-	0.0%
Sewer					
Residential Base (excluding reserves)		42.77	42.77	(0.00)	0.0%
Reserve Contribution		6.76	6.76	-	0.0%
Total Residential Base		\$ 49.53	\$ 49.53	\$ (0.00)	0.0%
Solid Waste (avg. 64 Gallon Container)		22.44	23.51	1.07	4.8%
Security Tax (Maximum Tax Ceiling \$7.31)		7.17	7.31	0.14	2.0%
Drainage Tax (Maximum Tax Ceiling \$3.56)		3.49	3.56	0.07	2.0%
Total RMCSD Bill		\$ 142.33	\$ 143.61	\$ 1.28	0.90%
Vacant or Unmetered Lot					
Security Tax (Maximum Tax Ceiling \$23.79)		\$23.32	\$23.79		2.0%
** Water Standby \$10.00 PER YEAR		\$0.83	\$0.83		0.0%
** Sewer Standby \$10.00 PER YEAR		\$0.83	\$0.83		0.0%
Drainage Tax (Maximum Tax Ceiling \$5.22)		\$5.12	\$5.22		2.0%
		\$30.10	\$30.67		
% Change over prior year			1.89%		
* This fee is billed annually at \$10.00 and is shown as a monthly rate for comparison purposes only.					
** This fee is not billed for the Murieta Gardens II properties due to not being part of the debt service customer base.					

RANCHO MURIETA CSD
Summary of All CSD Funds
For the Twelve Months Ending Wednesday, June 30, 2021
RMCSO Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Sales Residential	\$5,123,215	\$5,540,771	\$5,701,410	\$160,639	2.90%
Sales Commercial	577,002	586,254	652,196	65,942	11.25%
Availability Charges	540	460	420	(40)	(8.70%)
Sales Other	9,473	8,400	8,400		0.00%
CIA Ditch Service Charges		1,800	7,920	6,120	340.00%
Property Taxes	682,880	674,370	701,750	27,380	4.06%
Property Tax Allocation		(345,000)	(528,498)	(183,498)	53.19%
Drainage - Property Tax Alloc		67,000	63,886	(3,114)	(4.65%)
Security - Property Tax Alloc		196,000	464,612	268,612	137.05%
Total General Income	6,393,110	6,730,055	7,072,096	342,042	5.08%
Interest Income	19,367	10,765	8,840	(1,925)	(17.88%)
Total Earnings Income	19,367	10,765	8,840	(1,925)	(17.88%)
Meter Installation Fee	3,200	4,800	6,800	2,000	41.67%
Inspection Fees	1,771	5,693	4,807	(886)	(15.56%)
Telephone Line Contracts	6,866	7,175	7,200	25	0.35%
Fines/Rule Enforcement	2,100	2,100	2,100		0.00%
Late Charges	81,898	77,400	57,600	(19,800)	(25.58%)
Title Transfer Fees	12,650	16,200	16,200		0.00%
Security Gate Bar Code Income	9,410	7,800	7,800		0.00%
Project Reimbursement	24,243	26,184	26,184		0.00%
Misc Income	26,582	14,500	12,900	(1,600)	(11.03%)
Total Other Income	168,720	161,851	141,591	(20,260)	(12.52%)
TOTAL REVENUE	6,581,197	6,902,671	7,222,527	319,856	4.63%
Salaries & Wages	2,103,086	2,495,475	2,486,091	(9,384)	(0.38%)
Wages - Contra Account	(155)				0.00%
Employer Costs	464,881	608,878	668,226	59,348	9.75%
Payroll Taxes	127,702	173,281	200,314	27,033	15.60%
Other Employer Costs	155,247	161,318	182,438	21,120	13.09%
Pension Expense	322,127	445,443	491,733	46,290	10.39%
Tuition Reimbursement		2,870	2,870		0.00%
Total Employee Services	3,172,888	3,887,266	4,031,672	144,407	3.71%
Clerical Services	185,519	61,350	61,350		0.00%
Recruitment	12,887	18,060	18,060		0.00%
Travel/Meetings	6,004	21,880	21,880		0.00%
Office Supplies	37,913	29,640	31,640	2,000	6.75%
CWRS Contract Charges	590,162	631,949	673,947	41,998	6.65%
Mail Machine Lease	3,005	2,800	2,800		0.00%
Copy Machine Maintenance	18,517	18,240	17,590	(650)	(3.56%)
Insurance	123,938	146,958	153,553	6,595	4.49%
Postage	20,293	18,000	18,000		0.00%
Telephones	59,708	49,439	54,339	4,900	9.91%
Memberships	12,088	19,325	17,370	(1,955)	(10.12%)
Audit	17,000	16,275	25,000	8,725	53.61%
Legal	57,125	155,950	98,550	(57,400)	(36.81%)
Training/Safety	16,757	53,200	47,800	(5,400)	(10.15%)
Community Communications	3,040	13,700	13,700		0.00%
Equipment Maint	11,284	3,550	5,950	2,400	67.61%
Consulting	85,858	102,400	145,750	43,350	42.33%
CIA Ditch Operations	48,541	3,000	38,000	35,000	1166.67%
Total Administrative Services	1,309,638	1,365,716	1,445,279	79,563	5.83%

RANCHO MURIETA CSD
Summary of All CSD Funds
For the Twelve Months Ending Wednesday, June 30, 2021
RMCSO Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Election	5,934		10,000	10,000	0.00%
Uniforms	16,487	17,560	13,100	(4,460)	(25.40%)
Equipment Repairs	4,009	4,800	4,800		0.00%
Building/Grounds Maint/Pest Cntr	35,917	32,315	31,122	(1,193)	(3.69%)
Bar Codes	4,625	6,900	6,900		0.00%
Vehicle Maint	47,648	45,000	45,000		0.00%
Vehicle Fuel	39,286	47,000	51,000	4,000	8.51%
Vehicle Lease		4,762	4,762		0.00%
Off Duty Sheriff	3,051	8,000	8,000		0.00%
Power	313,957	297,320	329,812	32,492	10.93%
Information System Maint	131,881	141,889	177,099	35,210	24.81%
Supplies	43,756	30,900	19,900	(11,000)	(35.60%)
Equipment Rental	1,706	13,800	11,400	(2,400)	(17.39%)
Road Paving	22,547	24,000	18,000	(6,000)	(25.00%)
Maintenance/Repairs	315,777	300,700	329,450	28,750	9.56%
Non-routine Maint/Repair	1,242	36,000	39,000	3,000	8.33%
Permits	5,865	6,000	5,750	(250)	(4.17%)
Chemicals	108,797	167,750	148,000	(19,750)	(11.77%)
Chemicals - T&O	5,488	11,000	3,000	(8,000)	(72.73%)
Lab Tests	33,331	27,000	41,000	14,000	51.85%
Removal (Hazardous Waste)	6,537	10,000	24,000	14,000	140.00%
Permits	70,066	75,300	81,550	6,250	8.30%
Tools	12,008	14,800	11,200	(3,600)	(24.32%)
Dam Inspection Costs	52,877	63,500	65,000	1,500	2.36%
Water Meters/Boxes	23,766	36,000	45,000	9,000	25.00%
Drainage Improvements		5,150	1,700	(3,450)	(66.99%)
Total Operational Costs	1,306,558	1,427,446	1,525,544	98,099	6.87%
Miscellaneous	54,717	100,900	92,061	(8,839)	(8.76%)
Admin Contingency	25,000	35,000	35,000		0.00%
Director Exp/Reimbursements	4,749	5,400	5,400		0.00%
Director Meeting Payments	11,800	18,000	18,000		0.00%
Conservation	11,348	13,260	13,260		0.00%
Sacto Water Authority	9,555	15,000	18,000	3,000	20.00%
CGWA/SE Area Water	12,000	10,000	13,980	3,980	39.80%
Interest Expense	22,308	24,684	24,330	(354)	(1.43%)
Total Other Expenses	151,477	222,244	220,031	(2,213)	(1.00%)
Total Operating Costs	5,940,560	6,902,671	7,222,527	319,856	4.63%
Surplus/(Deficit)	640,637	0	0		
Net of Allocated Costs	640,637	0	0		

RANCHO MURIETA CSD
Administration
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
CIA Ditch Service Charges		\$1,800	\$7,920	\$6,120	340.00%
Property Taxes	682,880	674,370	701,750	27,380	4.06%
Property Tax Allocation		(345,000)	(528,498)	(183,498)	53.19%
Total General Income	682,880	331,170	181,172	(149,998)	(45.29%)
Interest Income	3,320	240	240		0.00%
Total Earnings Income	3,320	240	240		0.00%
Title Transfer Fees	8,433	10,800	10,800		0.00%
Misc Income	16,778	1,500	1,500		0.00%
Total Other Income	25,211	12,300	12,300		0.00%
TOTAL REVENUE	711,411	343,710	193,712	(149,998)	(43.64%)
Salaries & Wages	573,294	738,300	710,300	(28,000)	(3.79%)
Employer Costs	122,882	146,511	186,509	39,998	27.30%
Payroll Taxes	34,445	46,627	53,787	7,160	15.36%
Other Employer Costs	54,573	60,548	81,668	21,120	34.88%
Pension Expense	87,772	109,148	148,944	39,796	36.46%
Total Employee Services	872,966	1,101,134	1,181,208	80,073	7.27%
Clerical Services	103,371	51,000	51,000		0.00%
Recruitment	7,085	9,600	9,600		0.00%
Travel/Meetings	3,581	18,000	18,000		0.00%
Office Supplies	25,622	16,800	19,400	2,600	15.48%
Mail Machine Lease	3,005	2,800	2,800		0.00%
Copy Machine Maintenance	18,315	18,000	17,350	(650)	(3.61%)
Insurance	112,938	135,958	142,553	6,595	4.85%
Postage	20,293	18,000	18,000		0.00%
Telephones	10,246	9,299	9,299		0.00%
Memberships	5,938	10,750	10,750		0.00%
Audit	17,000	16,275	25,000	8,725	53.61%
Legal	36,357	60,000	60,000		0.00%
Training/Safety	6,114	15,000	15,000		0.00%
Community Communications	3,040	5,700	5,700		0.00%
Equipment Maint	2,910	2,950	2,950		0.00%
Consulting	1,290	15,400		(15,400)	(100.00%)
Total Administrative Services	377,104	405,532	407,402	1,870	0.46%
Election	5,934		10,000	10,000	0.00%
Building/Grounds Maint/Pest Cntr	20,612	20,560	19,122	(1,438)	(6.99%)
Power	1,262	925	1,900	975	105.41%
Information System Maint	107,773	96,822	123,773	26,951	27.84%
Total Operational Costs	135,581	118,307	154,795	36,488	30.84%
Miscellaneous	11,611	16,100	24,100	8,000	49.69%
Admin Contingency	25,000	35,000	35,000		0.00%
Director Exp/Reimbursements	4,749	5,400	5,400		0.00%
Director Meeting Payments	11,800	18,000	18,000		0.00%
Total Other Expenses	53,160	74,500	82,500	8,000	10.74%
Total Operating Costs	1,438,811	1,699,473	1,825,904	126,431	7.44%
Surplus/(Deficit)	(727,400)	(1,355,763)	(1,632,192)		

RANCHO MURIETA CSD
Administration
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Administration Cost Allocation		(1,185,500)	(1,825,904)		
Net of Allocated Costs	<u>(727,400)</u>	<u>(170,263)</u>	<u>193,712</u>		

RANCHO MURIETA CSD
Water
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Sales Residential	\$1,895,972	\$2,156,395	\$2,167,231	\$10,836	0.50%
Sales Commercial	214,849	205,493	264,262	58,769	28.60%
Availability Charges	230	230	200	(30)	(13.04%)
Sales Other	9,473	8,400	8,400		0.00%
Total General Income	2,120,524	2,370,518	2,440,093	69,575	2.94%
Interest Income	1,953	5,725	3,800	(1,925)	(33.62%)
Total Earnings Income	1,953	5,725	3,800	(1,925)	(33.62%)
Meter Installation Fee	2,400	4,800	6,800	2,000	41.67%
Inspection Fees	759	1,518	3,036	1,518	100.00%
Telephone Line Contracts	6,866	7,175	7,200	25	0.35%
Late Charges	20,474	20,400	15,600	(4,800)	(23.53%)
Project Reimbursement	22,059	24,000	24,000		0.00%
Misc Income	5,656	7,200	7,200		0.00%
Total Other Income	58,214	65,093	63,836	(1,257)	(1.93%)
TOTAL REVENUE	2,180,691	2,441,336	2,507,729	66,393	2.72%
Salaries & Wages	516,744	570,177	582,794	12,617	2.21%
Wages - Contra Account	(155)				0.00%
Employer Costs	50,987	97,256	102,863	5,607	5.77%
Payroll Taxes	29,922	41,110	46,110	5,000	12.16%
Other Employer Costs	23,510	22,182	22,182		0.00%
Pension Expense	97,195	101,060	110,261	9,201	9.10%
Tuition Reimbursement		810	810		0.00%
Total Employee Services	718,204	832,595	865,020	32,425	3.89%
Clerical Services	5,564	9,150	9,150		0.00%
Recruitment	992	2,580	2,580		0.00%
Travel/Meetings	1,163	1,680	1,680		0.00%
Office Supplies	3,036	3,600	3,000	(600)	(16.67%)
Copy Machine Maintenance	101	120	120		0.00%
Insurance	11,000	11,000	11,000		0.00%
Telephones	20,147	15,600	20,500	4,900	31.41%
Memberships	4,597	5,395	5,395		0.00%
Legal	6,016	85,200	20,000	(65,200)	(76.53%)
Training/Safety	3,568	13,200	13,200		0.00%
Consulting	67,084	50,000	50,000		0.00%
CIA Ditch Operations	48,541	3,000	38,000	35,000	1166.67%
Total Administrative Services	171,809	200,525	174,625	(25,900)	(12.92%)
Uniforms	4,902	4,800	4,800		0.00%
Building/Grounds Maint/Pest Cntr	4,092	2,100	2,100		0.00%
Vehicle Maint	15,688	21,000	21,000		0.00%
Vehicle Fuel	7,483	11,400	11,400		0.00%
Power	172,477	168,200	169,685	1,485	0.88%
Information System Maint	6,140	23,303	24,655	1,352	5.80%
Supplies	15,483	15,900	12,700	(3,200)	(20.13%)
Equipment Rental	1,706	6,000	6,000		0.00%
Road Paving	22,547	24,000	18,000	(6,000)	(25.00%)
Maintenance/Repairs	158,350	156,400	143,200	(13,200)	(8.44%)
Non-routine Maint/Repair	1,242	24,000	24,000		0.00%
Chemicals	63,837	107,500	82,000	(25,500)	(23.72%)
Chemicals - T&O	5,488	11,000	3,000	(8,000)	(72.73%)
Lab Tests	19,873	12,000	23,000	11,000	91.67%

RANCHO MURIETA CSD
Water
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Removal (Hazardous Waste)			16,000	16,000	0.00%
Permits	27,371	30,300	30,300		0.00%
Tools	3,506	6,000	6,000		0.00%
Dam Inspection Costs	52,877	63,500	51,300	(12,200)	(19.21%)
Water Meters/Boxes	23,766	36,000	45,000	9,000	25.00%
Total Operational Costs	606,828	723,403	694,140	(29,263)	(4.05%)
Miscellaneous	3,617	20,050	14,350	(5,700)	(28.43%)
Conservation	11,348	13,260	13,260		0.00%
Sacto Water Authority	9,555	15,000	18,000	3,000	20.00%
CGWA/SE Area Water	12,000	10,000	13,980	3,980	39.80%
Interest Expense	21,026	23,580	23,580		0.00%
Total Other Expenses	57,545	81,890	83,170	1,280	1.56%
Total Operating Costs	1,554,386	1,838,413	1,816,956	(21,457)	(1.17%)
Surplus/(Deficit)	626,306	602,923	690,773		
Administration Cost Allocation		461,160	679,974		
Net of Allocated Costs	626,306	141,763	10,799		

RANCHO MURIETA CSD
Sewer
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Sales Residential	\$1,228,186	\$1,335,327	\$1,347,259	\$11,932	0.89%
Sales Commercial	132,276	139,992	141,636	1,644	1.17%
Availability Charges	310	230	220	(10)	(4.35%)
Total General Income	1,360,773	1,475,549	1,489,115	13,566	0.92%
Interest Income	6,590	2,500	2,500		0.00%
Total Earnings Income	6,590	2,500	2,500		0.00%
Inspection Fees	759	4,175	1,771	(2,404)	(57.58%)
Late Charges	20,474	18,000	18,000		0.00%
Project Reimbursement	2,184	2,184	2,184		0.00%
Total Other Income	23,417	24,359	21,955	(2,404)	(9.87%)
TOTAL REVENUE	1,390,780	1,502,408	1,513,570	11,162	0.74%
Salaries & Wages	352,546	413,657	393,925	(19,732)	(4.77%)
Employer Costs	32,410	63,689	67,845	4,156	6.53%
Payroll Taxes	20,662	28,398	31,855	3,457	12.17%
Other Employer Costs	16,290	16,015	16,015		0.00%
Pension Expense	38,550	69,949	76,338	6,389	9.13%
Tuition Reimbursement		560	560		0.00%
Total Employee Services	460,458	592,268	586,538	(5,730)	(0.97%)
Clerical Services	5,564				0.00%
Recruitment	802	2,400	2,400		0.00%
Travel/Meetings	1,163	1,200	1,200		0.00%
Office Supplies	2,921	3,000	3,000		0.00%
Copy Machine Maintenance	101	120	120		0.00%
Telephones	20,145	18,300	21,000	2,700	14.75%
Memberships	1,552	3,180	1,225	(1,955)	(61.48%)
Legal	6,037	3,000	12,000	9,000	300.00%
Training/Safety	5,379	15,000	15,000		0.00%
Consulting	15,752	36,000	53,300	17,300	48.06%
Total Administrative Services	59,414	82,200	109,245	27,045	32.90%
Uniforms	4,745	4,800	4,800		0.00%
Building/Grounds Maint/Pest Cntr	2,091	1,855	2,100	245	13.21%
Vehicle Maint	17,052	15,000	15,000		0.00%
Vehicle Fuel	20,041	20,000	24,000	4,000	20.00%
Power	124,028	110,550	139,998	29,448	26.64%
Information System Maint	3,314	2,400	9,617	7,217	300.71%
Supplies	28,273	15,000	7,200	(7,800)	(52.00%)
Equipment Rental		4,800	2,400	(2,400)	(50.00%)
Maintenance/Repairs	155,638	128,800	184,000	55,200	42.86%
Non-routine Maint/Repair		12,000	15,000	3,000	25.00%
Chemicals	36,785	45,000	54,000	9,000	20.00%
Lab Tests	12,351	15,000	15,000		0.00%
Removal (Hazardous Waste)	6,537	10,000	8,000	(2,000)	(20.00%)
Permits	42,695	45,000	51,250	6,250	13.89%
Tools	6,445	3,600	3,600		0.00%
Dam Inspection Costs			13,700	13,700	0.00%
Total Operational Costs	459,995	433,805	549,665	115,860	26.71%
Miscellaneous	(4,389)	15,750	3,400	(12,350)	(78.41%)
Total Other Expenses	(4,389)	15,750	3,400	(12,350)	(78.41%)

RANCHO MURIETA CSD
Sewer
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Total Operating Costs	975,478	1,124,023	1,248,848	124,825	11.11%
Surplus/(Deficit)	415,302	378,385	264,722		
Administration Cost Allocation		352,090	452,787		
Net of Allocated Costs	415,302	26,295	(188,065)		

RANCHO MURIETA CSD
Drainage
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Sales Residential	\$167,968	\$171,127	\$180,846	\$9,720	5.68%
Sales Commercial	32,257	34,874	36,345	1,471	4.22%
Drainage - Property Tax Alloc		67,000	63,886	(3,114)	(4.65%)
Total General Income	200,225	273,001	281,078	8,077	2.96%
Interest Income	414				0.00%
Total Earnings Income	414				0.00%
Meter Installation Fee	800				0.00%
Inspection Fees	253				0.00%
Total Other Income	1,053				0.00%
TOTAL REVENUE	201,692	273,001	281,078	8,077	2.96%
Salaries & Wages	70,936	96,485	91,882	(4,603)	(4.77%)
Employer Costs	6,744	15,666	16,572	906	5.78%
Payroll Taxes	4,448	6,622	7,429	807	12.19%
Other Employer Costs	3,524	3,528	3,528		0.00%
Pension Expense	8,103	16,316	17,805	1,489	9.13%
Total Employee Services	93,754	138,617	137,216	(1,401)	(1.01%)
Legal	1,440	1,750	1,750		0.00%
Training/Safety	229	1,000	1,000		0.00%
Community Communications		8,000	8,000		0.00%
Consulting	160	1,000	17,450	16,450	1645.00%
Total Administrative Services	1,828	11,750	28,200	16,450	140.00%
Uniforms	430	400	400		0.00%
Power	9,150	10,545	9,662	(883)	(8.37%)
Equipment Rental		3,000	3,000		0.00%
Maintenance/Repairs	1,789	15,500	2,250	(13,250)	(85.48%)
Permits	5,865	6,000	5,750	(250)	(4.17%)
Chemicals	8,174	15,250	12,000	(3,250)	(21.31%)
Lab Tests	1,107		3,000	3,000	0.00%
Tools	2,058	5,200	1,600	(3,600)	(69.23%)
Drainage Improvements		5,150	1,700	(3,450)	(66.99%)
Total Operational Costs	28,573	61,045	39,362	(21,683)	(35.52%)
Miscellaneous	450				0.00%
Total Other Expenses	450				0.00%
Total Operating Costs	124,606	211,412	204,778	(6,634)	(3.14%)
Surplus/(Deficit)	77,086	61,589	76,300		
Administration Cost Allocation		72,320	76,299		
Net of Allocated Costs	77,086	(10,731)	0		

RANCHO MURIETA CSD
Solid Waste
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Sales Residential	\$680,682	\$705,716	\$734,379	\$28,663	4.06%
Total General Income	680,682	705,716	734,379	28,663	4.06%
Interest Income	4,464	1,100	1,100		0.00%
Total Earnings Income	4,464	1,100	1,100		0.00%
TOTAL REVENUE	685,146	706,816	735,479	28,663	4.06%
Salaries & Wages	164				0.00%
Employer Costs	(9,800)				0.00%
Total Employee Services	(9,636)				0.00%
CWRS Contract Charges	590,162	631,949	673,947	41,998	6.65%
Total Administrative Services	590,162	631,949	673,947	41,998	6.65%
Miscellaneous	37,191	40,000	41,761	1,761	4.40%
Total Other Expenses	37,191	40,000	41,761	1,761	4.40%
Total Operating Costs	617,718	671,949	715,708	43,759	6.51%
Surplus/(Deficit)	67,428	34,867	19,771		
Administration Cost Allocation		59,270	36,216		
Net of Allocated Costs	67,428	(24,403)	(16,445)		

RANCHO MURIETA CSD
Security
For the Twelve Months Ending Wednesday, June 30, 2021
RMCSO Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Sales Residential	\$1,150,408	\$1,172,205	\$1,271,694	\$99,489	8.49%
Sales Commercial	197,619	205,895	209,953	4,058	1.97%
Security - Property Tax Alloc		196,000	464,612	268,612	137.05%
Total General Income	1,348,027	1,574,100	1,946,259	372,159	23.64%
Interest Income	2,626	1,200	1,200		0.00%
Total Earnings Income	2,626	1,200	1,200		0.00%
Fines/Rule Enforcement	2,100	2,100	2,100		0.00%
Late Charges	40,949	39,000	24,000	(15,000)	(38.46%)
Title Transfer Fees	4,217	5,400	5,400		0.00%
Security Gate Bar Code Income	9,410	7,800	7,800		0.00%
Misc Income	4,148	5,800	4,200	(1,600)	(27.59%)
Total Other Income	60,824	60,100	43,500	(16,600)	(27.62%)
TOTAL REVENUE	1,411,477	1,635,400	1,990,959	355,559	21.74%
Salaries & Wages	589,402	676,856	707,190	30,333	4.48%
Employer Costs	261,657	285,756	294,437	8,681	3.04%
Payroll Taxes	38,225	50,524	61,133	10,609	21.00%
Other Employer Costs	57,351	59,045	59,045		0.00%
Pension Expense	90,506	148,970	138,385	(10,585)	(7.11%)
Tuition Reimbursement		1,500	1,500		0.00%
Total Employee Services	1,037,141	1,222,652	1,261,690	39,039	3.19%
Clerical Services	71,020	1,200	1,200		0.00%
Recruitment	4,009	3,480	3,480		0.00%
Travel/Meetings	98	1,000	1,000		0.00%
Office Supplies	6,334	6,240	6,240		0.00%
Telephones	9,171	6,240	3,540	(2,700)	(43.27%)
Legal	7,275	6,000	4,800	(1,200)	(20.00%)
Training/Safety	1,468	9,000	3,600	(5,400)	(60.00%)
Equipment Maint	8,375	600	3,000	2,400	400.00%
Consulting	1,572		25,000	25,000	0.00%
Total Administrative Services	109,322	33,760	51,860	18,100	53.61%
Uniforms	6,410	7,560	3,100	(4,460)	(59.00%)
Equipment Repairs	4,009	4,800	4,800		0.00%
Building/Grounds Maint/Pest Cntr	9,122	7,800	7,800		0.00%
Bar Codes	4,625	6,900	6,900		0.00%
Vehicle Maint	14,907	9,000	9,000		0.00%
Vehicle Fuel	11,763	15,600	15,600		0.00%
Vehicle Lease		4,762	4,762		0.00%
Off Duty Sheriff	3,051	8,000	8,000		0.00%
Power	7,040	7,100	8,567	1,467	20.66%
Information System Maint	14,653	19,364	19,054	(310)	(1.60%)
Total Operational Costs	75,580	90,886	87,582	(3,303)	(3.63%)
Miscellaneous	6,237	9,000	8,450	(550)	(6.11%)
Interest Expense	1,282	1,104	750	(354)	(32.07%)
Total Other Expenses	7,519	10,104	9,200	(904)	(8.95%)
Total Operating Costs	1,229,562	1,357,401	1,410,332	52,931	3.90%
Surplus/(Deficit)	181,915	277,999	580,627		

RANCHO MURIETA CSD
Security
For the Twelve Months Ending Wednesday, June 30, 2021
RMCS D Proposed Fiscal Year 2020-21 Annual Budget

Description	FY 2018-19	FY 2019-20	Budget FY 2020-21		
	Audited Actual	Budget	Proposed	\$ Inc/Dec	% Inc/Dec
Administration Cost Allocation		240,660	580,627		
Net of Allocated Costs	<u>181,915</u>	<u>37,339</u>	<u>0</u>		

Project Number	Project Description	Budget Amount	Funding Source	Status	Bid Date
Water (1) / Sewer Department (2)					
1	18-01-2 Cantova Pump Station Repairs - Generator	\$ 35,000	Replacement Reserves - Sewer	Approved	
2	18-12-1 Rio Oso Booster Pump Replacement	\$ 50,000	Replacement Reserves - Water	Approved	
3	20-01-1 Replace Calero subdrain panels (3 total)	\$ 25,000	Replacement Reserves - Water	Approved	
4	20-02-1 Replace Truck 217	\$ 25,000	Replacement Reserves - Water	Approved	
5	20-04-1/2 Create Water Right to Capture Stormwater at WWRP	\$ 30,000	Water Augmentation Reserves	Approved	
NEW					
21-01-1	Murieta Village Distribution System Replacement	\$ 877,000	Water Replacement Reserves	proposed	
21-02-1	WTP Chlorine Gas to Bleach Conversion	\$ 352,940	Capital Improvement Reserves	proposed	
21-03-1	Rio Oso Pump Station - Generator	\$ 65,000	Replacement Reserves - Water	proposed	
21-04-1	Rio Oso Pump Station - VFD Replacements	\$ 60,000	Replacement Reserves - Water	proposed	
21-05-1	WTP Compressor replacements	\$ 25,000	Replacement Reserves - Water	proposed	
21-06-1	Water Meter replacements	\$ 60,000	Replacement Reserves - Water	proposed	
21-07-1	Granlees Diversion Intake piping	\$ 85,000	Replacement Reserves - Water	proposed	
21-08-2	Main Lift North Generator replacement	\$ 125,000	Replacement Reserves - Sewer	proposed	
	new projects total	\$ 1,649,940			
Department Subtotal		\$ 1,814,940			
Drainage Department					
11	20-07-2 North Course - Hole 14 Culvert Replacement	\$ 32,000	Drainage Replacement Reserves	Approved	
Department Subtotal		\$ 32,000			
Security Department					
	No CIP item for Security planned for FY 20-21	\$ -	Capital Improvement Reserves		
Department Subtotal		\$ -			
Admin Department					
	No CIP item for Administration planned for FY 20-21	\$ -	Capital Improvement Reserves		
Department Subtotal		\$ -			
2020-21 Grand Totals		\$ 1,846,940			
Ongoing Projects					
17-03-1	Dam Inundation Study	\$ 60,000	Replacement Reserves - Water	In process	
		\$ 12,580	Board approved ammendment - Domicelli and Associates		
20-05-1	WTP #1 Effluent pump rehabilitations (3 total)	\$ 60,000	Water Replacement Reserves	In process	
08-07-1	Bobcat Compact Track Loader	\$ 65,000	Replacement Reserves - Water & Sewer	In process	
18-07-2	WWRP Chlorine Gas to Bleach Conversion	\$ 266,140	Capital Improvement Reserves	In process	
20-06-1	Distribution system dry-barrel fire hydrant replacements (10)	\$ 90,000	Replacement Reserves - Water	In process	
Ongoing Projects Total		\$ 626,300			
Other Optional Projects					
TBD	MLN Generator	\$ 125,000	Replacement Reserves - Sewer	On-hold	
TBD	Reservoir Monitoring - Water	\$ 65,000	Capital Improvement Reserves	On-hold	
TBD	Reservoir Monitoring - Sewer	\$ 65,000	Capital Improvement Reserves	On-hold	
20-03-2	Repower Sewer Jetter	\$ 25,000	Replacement Reserves - Sewer	On-hold	
Other Optional Projects Total		\$ 255,000			

RESOLUTION NO. R2020-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
APPROVING THE BUDGET FOR FISCAL YEAR 2020-21**

WHEREAS, District departments have submitted estimates of budget requirements for Fiscal Year 2020-21 and those estimates have been reviewed by the General Manager and Finance Committee; and

WHEREAS, the General Manager has submitted a proposed budget with the tabulations of the estimates together with proposed revisions to the Board of Directors; and

WHEREAS, the Board of Directors has reviewed and considered the proposed budget for Fiscal Year 2020-21; and

WHEREAS, a public presentation and hearing were conducted for the budget for the Fiscal Year 2020-21 on May 20, 2020 at 6:00 p.m. via ZOOM video conference only pursuant to Governor Newsom Executive Order N-29-20.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that (1) the proposed budget for Fiscal Year 2020-21, as submitted by the District General Manager and as reviewed by the Board of Directors is a proper financial program for the budget period and constitutes the budget for 2020-21; and (2) the District's 2020-21 Budget is hereby adopted in the form as presented at this meeting and ordered filed with the County Auditor of Sacramento County in accordance with Sections 53901 and 61110 of the Government Code.

INTRODUCED by the Board of Directors on the 20th day of May 2020.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on the 17th day of June 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:

Amelia Wilder, District Secretary

MEMORANDUM

Date: June 11, 2020
To: Board of Directors
From: Cindy Chao, Controller
Subject: Public Hearing – Adopt Ordinance O2020-02, Proposed Services Charge Increases and Special Tax Adjustments

RECOMMENDED ACTION

1. Acknowledge the Second Reading of Ordinance O2020-02; and
2. Adopt Ordinance O2020-02, an Ordinance adopting the proposed service charge increase and Special Tax adjustments.

BACKGROUND

At last month's Board Meeting, staff presented the proposed rate increases necessary to support funding for the 2020/21 fiscal year budget.

A Public Hearing was held at the District's May 20, 2020 Regular Board Meeting, following staff's presentation of the proposed rate increases. There was one comment from Diana Weber asking if this was attached to the Budget, and if the Budget changes would this change. Mr. Jenco confirmed. The District received twenty-six (26) letters of protest against the proposed rate increase.

The first reading of Ordinance O2020-02 was waived last month. Once published, no increase to the rates and maximum special taxes is allowed without republishing the Ordinance. There have been no changes in the proposed rate increase since the last Board Meeting on May 20, 2020.

The budget previewed in March was the basis for the rate adjustment notices to the community. To formally adopt new rates, various Chapters of the District Code will be changed by approval of the attached Ordinance 2019-01.

The following information is provided as a brief recap of the proposed rate increase.

Rate Adjustment Overview

The effect of the proposed rate changes on the average monthly bill for a residential metered lot is 0.95%, or an average increase of \$1.77 per month. The effect of the proposed rate changes on the average monthly bill for a the Village and Murieta Gardens II metered lot is 0.95%, or an average increase of \$1.77 per month. Impacts to individual customer bills will vary depending on the monthly amount of water used by each customer. For the District, operational costs are anticipated to increase 4.63%, or \$319,856, for fiscal year 2020-21, versus the prior year's budget. This is largely due to increases in the items listed below:

- Wages and employer costs – 3.71%
- Medical premiums – 5%

- SMUD electric rates – 9.25%
- Solid waste contract rates – 4.8%
- Liability and Workers Comp Insurance – 15%
- Increases in Dam Inspection fees – 26%

The proposed rate increase also includes Capital Replacement Reserve contributions of \$507,213, which is an increase of 1.09%, or \$5,491 over the prior year’s budget. This increase is due to the addition of the Murieta Gardens II subdivision and a slight increase in commercial rate payors.

District Maintaining Focus on Cost Efficiency

The District remains committed to providing superior community services efficiently and professionally at a reasonable cost. The District is working diligently to identify cost savings where possible to reduce the rate increase impact on all residential and non-residential customers.

Revenue estimates for the overall budget are largely driven by water use. For the FY 2020-21 budget, staff recommends the Board approve the budget based on the FY 2019-20 use estimates. This approach has allowed staff to develop this budget with information consistent with historical projections. The effect of the proposed rate changes on the average monthly bill for a residential metered lot is based on the setting of the average monthly water use at 1,426 Cubic Feet which equates to 10,700 gallons per month. The effect of the proposed rate changes on the average monthly bill for a Murieta Village lot is based on the setting the average monthly water use at 418 cubic feet which equates to 3,130 gallons per month. We will establish the average monthly use for the Murieta Gardens II lots before the FY 2021-22 budget. For this budget, the MGII homes were considered the same as the Murieta Village lots. The current year average for residential lots ranges from 2,200 CF for the larger estate lots to 945 cubic feet for the half-plex lots. The average water consumption for Murieta Village lots is 424 cubic feet. Impacts to individual customer bills will vary depending on the monthly amount of water used by each customer. Customers that use more than the monthly average of 1,426 cubic feet will see an increase in their monthly bill; those that use less than the monthly average usage will see a decrease in their monthly bill.

A summary of the proposed rate changes by Service Change and Special Tax area follows on the next page:

WATER

The proposed FY 2020-21 monthly bill increase for an average consumption residential metered lot is projected to be \$0.00 or 0.0%.

	Current Rate 2019-20	Proposed 2020-21
Base Charge (w/o reserve contribution)	\$37.97	\$37.97
Reserve Contribution	\$7.75	\$7.75
Total Base Charge	\$45.72	\$45.72
Debt Service Charge (repay internal borrowing)	\$6.00	\$6.00
Usage Charge (per cf)	\$.0191	\$.0191
<ul style="list-style-type: none"> • Non-residential customers are charged one base charge per month per meter plus the reserve contribution times their Water EDU (equivalent dwelling unit) value plus usage 		

SEWER

The proposed FY 2020-21 monthly bill increase for a residential metered lot is projected to be \$0.00 or 0.0%.

	Current Rate 2019-20	Proposed 2020-21
Base Charge (w/o reserve contribution)	\$42.77	\$42.77
Reserve Contribution	\$6.76	\$6.76
Total Base Charge	\$49.53	\$49.53
<ul style="list-style-type: none"> • Non-residential customers are charged the base charge plus the reserve contribution times their Sewer EDU (equivalent dwelling unit) value 		

DRAINAGE

The proposed FY 2020-21 monthly bill increase for an average consumption residential metered lot is projected to be \$0.10 or 2.0%.

Developed Property	Current 2019-20	Proposed 2020-21	Max Rate 2020-21
Residential (per lot)			
Metered	\$5.22	\$5.32	\$5.32
Unmetered	\$5.22	\$5.32	\$5.32
The Villas	\$3.49	\$3.56	\$3.56
Murieta Village	\$3.49	\$3.56	\$3.56
Non-Residential (per acre)			
1 Retail	\$26.10	\$26.62	\$26.62
2 Industrial/Whse	\$27.73	\$28.29	\$28.29
3 Light Industrial	\$21.21	\$21.63	\$21.63
4 Office	\$24.47	\$24.96	\$24.96
5 Landscape (golf course/park sites)	\$4.89	\$4.99	\$4.99
6 Murieta Equestrian Center	\$1.89	\$1.93	\$1.93

7 RMCC (club house and parking)	\$0.000	\$0.000	\$0.000
8 Airport	\$2.17	\$2.22	\$2.22
9 Geyer Property	\$16.31	\$16.64	\$16.64
10 Hotel/Ext Stay	\$26.10	\$26.62	\$26.62
Undeveloped Property			
Residential & Non-Residential	\$3.08	\$3.14	\$3.14

SOLID WASTE

The proposed 2020-21 monthly bill increase for a 64 gallon container is projected to be \$ (\$0.32 for the container and \$0.05 for the Sacramento County Surcharge) or 1.51%. This increase is due to operational cost increases per contract with California Waste Recovery Services and anticipated increases in Sacramento County's landfill surcharges.

	Current Rate 2019-20	Proposed 2020-21
38 gallon container (T38)	\$19.40	\$19.73
64 gallon container (T64)	\$21.19	\$21.51
96 gallon container (T96)	\$31.52	\$32.00
Extra Cart (38 gallon)	\$8.62	\$8.59
Extra Cart (64 gallon)	\$10.67	\$10.64
Extra Cart (96 gallon)	\$22.55	\$22.55
Extra Recycle Cart	\$6.89	\$6.84
Extra Yard Waste Cart	\$6.89	\$6.84
Yard Waste Exemption	(\$2.00)	(\$2.00)
Sac County Surcharge	\$1.25	\$1.30

SECURITY

The proposed 2020-21 monthly bill increase for a residential metered lot inside the RMA gates is projected to be \$0.59 or 2.0%.

Developed Property	Current 2019-20	Proposed 2020-21	Max Rate 2020-21
Residential (per lot)			
Inside Gates			
Metered	\$29.73	\$30.32	\$30.32
Unmetered	\$23.32	\$23.79	\$23.79
Outside Gates	\$7.17	\$7.31	\$7.31
Non-Residential (per Building square foot)			
1 Highway Retail	\$.2681	\$.2734	\$.2734
2 Other Retail/Comm	\$.0289	\$.0294	\$.0294
3 Industrial/Whse/Lt Industrial	\$.0630	\$.0643	\$.0643
4 Office	\$.0152	\$.0155	\$.0155
5 Institutional	\$.0152	\$.0155	\$.0155
6 Public Utility	\$.0480	\$.0490	\$.0490
7 Equestrian Center	\$.0045	\$.0046	\$.0046
8 RMCC	\$.0755	\$.0770	\$.0770
9 Airport	\$.0192	\$.0196	\$.0196
10 Hotel/Ext Stay	\$.0289	\$.0294	\$.0294
Undeveloped Property (per acre)			
Inside Gates	\$25.1494	\$25.6524	\$25.6524
Outside Gates	\$3.7477	\$3.8226	\$3.8226

ORDINANCE NO. O2020-02

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT, AMENDING CHAPTER 14 OF THE DISTRICT CODE, RELATING TO WATER SERVICE CHARGES; AMENDING CHAPTER 15 OF THE DISTRICT CODE RELATING TO SEWER SERVICE CHARGES; AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE SPECIAL TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY SPECIAL TAX; AND AMENDING CHAPTER 31 OF THE DISTRICT CODE RELATING TO SOLID WASTE COLLECTION AND DISPOSAL SERVICE CHARGES AND LEAF COLLECTION

The Board of Directors of the Rancho Murieta Community Services District ordains as follows:

SECTION 1. Purpose and Authority. The purposes of this ordinance are to (a) increase the District water, sewer and solid waste collection and disposal service charges in order to reflect and provide for operation, maintenance and other cost increases due to inflation, increased regulatory costs, increased costs of supplies, services, labor and benefits, and other factors, and (b) increase the District drainage special tax and security special tax to implement the voter-authorized annual adjustments. This ordinance is adopted pursuant to California Constitution articles XIII C, section 2, and XIII D, section 6, Government Code sections 61115, 61121 and 61123, District Ordinances Nos. 98-1 and 98-2, and other applicable law.

SECTION 2. Findings. The Board of Directors finds and determines as follows:

- (a) As calculated and demonstrated in the FY 2020-21 District budget, the increased service charges implemented by this ordinance have been fixed in amounts sufficient to pay the operating expenses of the District's water, sewer and solid waste operations, provide for and fund repairs and replacement of utility system works and equipment, provide for increased costs of regulatory compliance, fund financial reserves, and pay debt service and other costs.
- (b) The increased service charges are reasonably related to, and do not exceed, the District's cost of providing each of the services.
- (c) The revenues derived from the service charges do not exceed the funds required to provide the services and will not be used for any purpose other than the listed services.
- (d) The amount of the service charges imposed on each customer's parcel does not exceed the proportional cost of the particular service attributable to that parcel.
- (e) The District water, sewer and solid waste services are services that are actually used by and immediately available to the owner of each customer parcel.
- (f) No portion of these service charge increases are imposed for general governmental services.
- (g) As calculated and demonstrated in the FY 2020-21 District budget, the increased drainage and security special taxes implemented by this ordinance have been fixed in amounts as calculated and determined consistent with the annual tax adjustments as set forth in District Code chapters 16A and 21 and as authorized by the voters at the time of the approval of the special taxes.

- (h) The establishment, modification, structuring, restructuring and approval of the service charges and taxes as set forth in this ordinance are necessary and appropriate to continue to meet the District's costs for operation and maintenance, supplies and equipment, financial reserves, and capital replacement needs, and to maintain a satisfactory level of services within the District service area.
- (i) The District Board of Directors has conducted a duly noticed public hearing on the proposed service charge increases in accordance with California Constitution article XIII D, section 6, and the Board did not receive a majority protest against any of the proposed service charge increases.

SECTION 3. Service Charge and Tax Adjustments; District Code Amendments

- I) The Water Code, Chapter 14, Section 7.00 Rates and Charges is amended as follows:
Section 7.05 Rates for Metered Service.

- (a) General metered service shall be as follows:

MONTHLY CHARGES

Base Charge	\$ 37.97
Reserve Charge	<u>\$ 7.75</u>
Total Basic Service Charge	\$ 45.72/mo

Usage charge per cubic foot:

Basic volumetric rate per cubic foot	\$ 0.0191/cu. ft.
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- (b) Metered service to residential lots at Murieta Village shall be as follows:

MONTHLY CHARGES

Base Charge	\$ 37.97
Reserve Charge	<u>\$ 7.75</u>
Total Basic Service Charge	\$ 45.72/mo

Usage charge per cubic foot:

Basic volumetric rate per cubic foot	\$ 0.0191/cu. ft.
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- (c) Non-Residential metered service shall be as follows:

MONTHLY CHARGES

Basic Service Charge for non-residential shall be calculated on an EDU basis

Monthly Charges

Basic Service Charge for non-residential metered service shall be calculated on number of meters and an EDU basis for each customer multiplied by the Basic Service Charge reflected in Section 7.05(a) above.

Usage charge per cubic foot:

Basic volumetric rate per cubic foot	\$ 0.0191/cu. ft.
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- II) The Sewer Code, Chapter 15, Section 7.00 Rates and Charges is amended as follows:

Section 7.03 Rates and Charges for Service. The monthly service charge for each premise receiving sewer service from the District shall be:

Residential or other premises, each unit	
Base rate	\$ 42.77 per month
Reserve contribution	<u>\$ 6.76 per month</u>
Total monthly service charge	\$ 49.53 per month

Murieta Village, per unit	
Base rate	\$ 42.77 per month
Reserve contribution	<u>\$ 6.76 per month</u>
Total monthly service charge	\$ 49.53 per month

Non-Residential

Monthly service charge for non-residential sewer service shall be calculated on an EDU basis for each customer multiplied by the residential service charge.

III) The Drainage Code, Chapter 16, Section 7.00 Rates and Charges is amended as follows:

Section 7.01 Rates and Charges: Drainage charges for operation and maintenance of the District's system shall be as set forth in Chapter 16A, Section 3.00.

The Drainage Code, Chapter 16A, Section 3.00 Drainage Tax, is amended as follows:

Section 3.00 Rates and Charges for Operation and Maintenance of the District's system shall be: Commencing July 1, 2020, property within the District shall be assessed a monthly drainage tax as follows. The maximum monthly tax rates shown reflect annual adjustments, per Section 5.00.

LAND USE		Monthly Special Tax Rates Fiscal Year 2020-21	Monthly Special Tax Rates Maximum Ceiling Rate Year 2020-21
DEVELOPED PROPERTY			
Residential			
-Metered Developed	Per Lot	\$ 5.32	5.32
-Unmetered Developed	Per Lot	\$ 5.32	5.32
-The Villas	Per Lot	\$ 3.56	3.56
-Murieta Village	Per Lot	\$ 3.56	3.56
Non-Residential			
-Retail	Per Acre	\$ 26.62	26.62
-Industrial/Warehouse	"	\$ 28.29	28.29
-Light Industrial	"	\$ 21.63	21.63
-Office	"	\$ 24.96	24.96
-Landscaped Areas (golf course & park site)	"	\$ 4.99	4.99
-Murieta Equestrian Center	"	\$ 1.93	1.93
-RMCC (club house & parking)	"	\$ 0.00	0.00
-Airport	"	\$ 2.22	2.22
-Geyer Property	"	\$ 16.64	16.64
-Hotel/Ext. Stay		\$ 26.62	26.62

UNDEVELOPED PROPERTY

Uses Drainage System

-Residential and Non-Residential Per Acre \$ 3.14 3.14

IV) The Security Code, Chapter 21, Section 5.00 Security Tax, is amended as follows:

Commencing July 1, 2020, property within the District shall be assessed a monthly security tax as follows. The maximum tax rates shown reflect annual adjustments, per Section 5.00:

<u>LAND USE</u>		<u>Monthly Special Tax Rates Fiscal Year 2020-21</u>	<u>Monthly Special Tax Rates Maximum Ceiling Rate Year 2020-21</u>
DEVELOPED PROPERTY			
Residential			
Inside Gates			
- Metered	Per Lot	\$ 30.32	30.32
- Unmetered	Per Lot	\$ 23.79	23.79
Outside Gate	Per Lot	\$ 7.31	7.31
Non-Residential			
- Highway Retail	Per Building Sq. Ft.	\$ 0.2734	0.2734
- Other Retail/Commercial	"	\$ 0.0294	0.0294
- Industrial/Warehouse/Lt Industrial	"	\$ 0.0643	0.0643
- Office	"	\$ 0.0155	0.0155
- Institutional	"	\$ 0.0155	0.0155
- Public Utility	"	\$ 0.0490	0.0490
- Equine Complex	"	\$ 0.0046	0.0046
- RMCC	"	\$ 0.0770	0.0770
- Airport	"	\$ 0.0196	0.0196
- Hotel/Ext. Stay	"	\$ 0.0294	0.0294
UNDEVELOPED PROPERTY			
- Inside Gates	Per Acre	\$ 25.6524	25.6524
- Outside Gates	Per Acre	\$ 3.8226	3.8226

V) The Solid Waste Collection and Disposal Code, Chapter 31, Section 4.0 Collection Rates, is amended as follows:

Section 4.03 Collections Rates. The monthly service charge shall be:

(1) Garbage Collection Services

38-gallon cart	\$ 19.73
64-gallon cart	\$ 21.51
96-gallon cart	\$ 32.00

(2) Additional Garbage Carts

38-gallon cart	\$ 8.59
64-gallon cart	\$ 10.64
96-gallon cart	\$ 22.55

(3) Additional Recycling Cart (in excess of 1 recycled cart)

38-gallon cart	N/A
64-gallon cart	\$ 6.84
96-gallon cart	\$ 6.84

(4) Additional Green Waste Cart (in excess of 2 green waste carts)

38-gallon cart	N/A
64-gallon cart	\$ 6.84
96-gallon cart	\$ 6.84
Yard Waste Exemption	(\$ 2.00)

(5) Sacramento County Surcharge \$ 1.30

SECTION 4. Superseder. This ordinance supersedes prior inconsistent District ordinances, resolutions, policies, rules, and regulations concerning the subject matter of this ordinance.

SECTION 5. Effective Date. This ordinance shall take effect on July 1, 2020.

SECTION 6. Severability. If any section or provision of this ordinance or the application of it to any person, transaction or circumstance is held invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this ordinance that can be given effect without the invalid or unenforceable provision, and to this end the provisions of this ordinance are declared to be severable.

SECTION 7. Publication. The District Secretary is directed to publish this ordinance once in a newspaper of general circulation published in the District within 15 days after the adoption of the ordinance.

INTRODUCED by the Board of Directors on the 20th day of May 2020.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on the 17th day of June 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[seal]

ATTEST:

Amelia Wilder, District Secretary