



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683  
916-354-3700  
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### AGENDA

*“Your Independent Local Government Agency Providing  
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

#### REGULAR BOARD MEETING

**October 17, 2018**

Call to Order/Closed Session 4:00 p.m. and Open Session 5:00 p.m.  
District Administration Building – Board Room  
15160 Jackson Road  
Rancho Murieta, CA 95683

**President Mark Pecotich will participate in the Closed Session by teleconference from 1135 NW Galveston Avenue, Bend, Oregon, pursuant to Government Code Section 54953.**

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#### BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

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#### STAFF

Mark Martin	General Manager
Jeff Werblun	Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary
Richard Shanahan	District General Counsel

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OCTOBER 17, 2018

## REGULAR BOARD MEETING

Call to Order and Closed Session 4:00 p.m. and Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

## AGENDA

- |   | ESTIMATED RUNNING TIME |
|---|------------------------|
| <b>1. CALL TO ORDER</b> - Determination of Quorum – President Pecotich ( <b>Roll Call</b> )   | 4:00                   |
| <b>2. CONSIDER ADOPTION OF AGENDA</b> ( <i>Motion</i> )<br><i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.</i>  |                        |
| <b>3. CLOSED SESSION</b><br><i>Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.</i><br><br><i>Under Government Code 54956.9(a): Conference with Legal Counsel – Anticipated Litigation - Significant Exposure to Litigation Pursuant to 54956.9: One Potential Case.</i>   |                        |
| <b>4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION</b><br><i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i><br><br><i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. <b>TIMED ITEMS</b> as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i> | 5:00                   |
| <b>5. EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS</b>  |                        |
| <b>6. CONSENT CALENDAR</b> ( <i>Motion</i> ) ( <b>Roll Call Vote</b> ) ( <i>5 min.</i> ) <i>All items in Agenda Item 6 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i>   |                        |
| <b>A.</b> Approval of Board and Committee Meeting Minutes   |                        |
| 1. <i>August 15, 2018 Regular Board Meeting Minutes</i>   |                        |
| 2. <i>October 2, 2018 Improvements Committee Meeting Minutes</i>  |                        |
| <b>B.</b> Approval of Bills Paid Listings for August and September 2018   |                        |

**7. STAFF REPORTS FOR AUGUST AND SEPTEMBER** (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

**8. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion)

**9. REVIEW DISTRICT NOVEMBER MEETING DATES/TIMES**

- A. Townhall Meeting – October 24, 2018 at 6:00 p.m. @ Rancho Murieta Association
- B. Security – November 1, 2018 at 4:00 p.m.
- C. Communications – November 1, 2018 at 4:30 p.m.
- D. Finance – November 6, 2018 at 8:30 a.m.
- E. Improvements – November 6, 2018 at 9:30 a.m.
- F. Personnel – November 6, 2018 at 10:30 a.m.
- G. Special Board Meeting – November 14, 2018 – Open Session at 5:00 p.m.
- ~~H. Regular Board Meeting – November 21, 2018 – CANCELED~~

**10. COMMENTS FROM THE PUBLIC**

*Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*

*If you wish to address the Board at this time or at the time of an agendaized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*

**11. CORRESPONDENCE**

- A. Email from Roberta Belton, Dated August 16, 2018

**12. CONSIDER ADOPTION OF RESOLUTION R2018-09 DECLARING 2003 F-150, VEHICLE NUMBER 215, AS DISTRICT SURPLUS EQUIPMENT** (Discussion/ Action) (Motion) (Roll Call Vote) (5 min.)

**13. CONSIDER APPROVAL OF PROPOSAL FROM DELTA PUMP COMPANY FOR MAIN LIFT SOUTH STORMWATER PUMP REPAIRS** (Discussion/ Action) (Motion) (Roll Call Vote) (5 min.)

**14. CONSIDER APPROVAL OF PROPOSAL FROM KIRBY PUMP & MECHANICAL, INC. FOR CANTOVA PUMP AND RAIL STATION INSTALLATION** (Discussion/ Action) (Motion) (Roll Call Vote) (5 min.)

**15. CONSIDER APPROVAL OF PROPOSAL FROM HERCRENTALS FOR INSTALLATION OF CANTOVA SEWER PUMP STATION BYPASS** (Discussion/ Action) (Motion) (Roll Call Vote) (5 min.)

16. **DISCUSS LAGUNA JOAQUIN WATER FLOW MEASUREMENT SYSTEM** (Discussion/ Action)  
(Motion) **(Roll Call Vote)** (15 min.)
17. **CONSIDER APPROVAL OF PAYMENT OF ADDITIONAL COSTS TO AMERICAN CRANE FOR CRANE RENTAL FOR WATER PLANT BOX CULVERT OFFLOADING AND PLACEMENT**  
(Discussion/ Action) (Motion) **(Roll Call Vote)** (5 min.)
18. **CONSIDER ADOPTION OF POLICY P2018-01 DRESS AND UNIFORM GUIDELINES** (Discussion/  
Action) (Motion) **(Roll Call Vote)** (5 min.)
19. **CONSIDER ADOPTION OF POLICY P2018-02 HARASSMENT OF ANY NATURE (INCLUDING SEXUAL HARASSMENT) UPDATE** (Discussion/ Action) (Motion) **(Roll Call Vote)** (5 min.)
20. **DIRECTOR COMMENTS/SUGGESTIONS**  
*In accordance with Government Code 54954.2(a), **Directors** may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*
21. **ADJOURNMENT** (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is October 12, 2018. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.