



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

December 20, 2017

Call to Order and Closed Session 4:00 p.m. / Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Mark Pecotich	President
Morrison Graf	Vice President
Les Clark	Director
John Merchant	Director
Gerald Pasek	Director

STAFF

Mark Martin	General Manager
Jeff Werblun	Acting Security Chief
Paul Siebensohn	Director of Field Operations
Eric Thompson	Controller
Suzanne Lindenfeld	District Secretary
Richard Shanahan	District General Counsel

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All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME

1. **CALL TO ORDER** - Determination of Quorum – President Pecotich (**Roll Call**) 4:00

2. **CONSIDER ADOPTION OF AGENDA** (**Motion**)

The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order.

3. **CLOSED SESSION**

Under Government Code 54957: Public Employee Performance Evaluation of the General Manager.

Under Government Code 54957.6: Conference with designated Labor Negotiator Mark Martin, regarding negotiations with the International Union of Operating Engineers, Local 3, AFL-CIO.

4. **OPEN SESSION/REPORT ACTION FROM CLOSED SESSION** 5:00

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

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***TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

5. **EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS**

6. **COMMENTS FROM THE PUBLIC**

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agendized item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

7. **CONSENT CALENDAR (Motion) (Roll Call Vote)** (5 min.) All items in Agenda Item 7 will be approved as one item if they are not excluded from the motion adopting the consent calendar.
 - A. Approval of Board and Committee Meeting Minutes
 1. November 15, 2017 Regular Board Meeting Minutes
 2. December 5, 2017 Improvements Committee Meeting Minutes
 3. December 5, 2017 Finance Committee Meeting Minutes
 - B. Approval of Bills Paid Listing
8. **STAFF REPORTS** (Receive and File)
 - A. General Manager's Report
 - B. Administration/Financial Report
 - C. Security Report
 - D. Water/Wastewater/Drainage Report
9. **CORRESPONDENCE**
10. **RECEIVE AND FILE THE 2016-2017 ANNUAL RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUDIT REPORT AND THE COMMUNITY FACILITIES DISTRICT #2014-1 AUDIT REPORT** (Receive and File) (10 min.)
11. **CONSIDER APPROVAL OF THE REVISED RANCHO MURIETA MASTER TRAIL PLAN** (Discussion/Action) (Motion) (5 min.)
12. **CONTINUE DISCUSSION AND CONSIDERATION OF POTENTIAL ACQUISITION OF RANCHO MURIETA COUNTRY CLUB GOLF COURSE AND OTHER ASSETS, OPEN SPACE AND TRAIL AREAS, AND NEW COMMUNITY RECREATIONAL AMENITIES – RECREATION GOALS AND OBJECTIVES, PROJECT VISION, AND STAKEHOLDER OUTREACH** (Discussion/ Action) (Motion) (30 min.)
13. **CONSIDER ADOPTION OF ORDINANCE O2017-02 AMENDING DISTRICT CODE CHAPTER 8 CONCERNING COMMUNITY FACILITIES FEE** (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
14. **CONSIDER PAYMENT OF ADDITIONAL COSTS TO N.J. MCCUTCHEN, INC., FOR BONDING COSTS RELATED TO THE WASTEWATER HYDROPNEUMATIC TANK REPLACEMENT PROJECT** (Discussion/Action) (Motion) (5 min.)
15. **CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion) (5 min.)
16. **CONSIDER COMMITTEE ASSIGNMENTS** (Discussion) (5 min.)

17. REVIEW DISTRICT MEETING DATES/TIMES FOR JANUARY 2018

- A. Improvements – January 2, 2018 at 8:30 a.m.
- B. Finance – January 2, 2018 at 9:30 a.m.
- C. Personnel – January 2, 2018 at 10:00 a.m.
- D. Security – January 4, 2018 at 4:00 p.m.
- E. Communications – January 4, 2018 at 4:30 p.m.
- F. Board Goal Workshop – January 15, 2018 at 2:00 p.m. to 5:00 p.m.
- G. Regular Board Meeting – January 17, 2018 - open session at 5:00 p.m.

18. DIRECTOR COMMENTS/SUGGESTIONS

*In accordance with Government Code 54954.2(a), **Directors and staff** may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

19. ADJOURNMENT (Motion)

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is December 15, 2017. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.