



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
FAX – 916-354-2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

September 20, 2023

Closed Session 4:00 p.m./Open Session 5:00 p.m.
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Martin Pohll	Vice President
Linda Butler	Director
Randy Jenco	Director
Stephen Booth	Director

STAFF

Mimi Morris	General Manager
Michael Fritschi	Director of Operations
Susan Wren	Interim Director of Administration
Andrew Ramos	District General Counsel
Amelia Wilder	District Secretary
Kelly Benitez	Security Supervisor

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

September 20, 2023

REGULAR BOARD MEETING

Call to Order

Closed Session 4:00 p.m./Open Session 5:00 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum – President Maybee **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CLOSED SESSION

- A. Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)
- B. Conference with Legal Counsel – Existing Litigation (Gov. Code, § 54956.9(d)(1)) – *Tompkins v. Rancho Murieta CSD*
- C. Conference with General Manager as real property negotiator concerning price and terms of payment (Gov. Code 54956.7). Property: APN 073-0790-046. Negotiating Party: Elk Grove Bilby Partners, LP.

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

5. CONSENT CALENDAR (Motion) **(Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

- A. Approval of Board Meeting and Committee Meeting Minutes
 - 1. August 15, 2023 Special Board Meeting Minutes
 - 2. August 16, 2023 Regular Board Meeting Minutes
 - 3. August 23, 2023 Special Board Meeting Minutes
 - 4. September 5, 2023 Improvements Committee Meeting Minutes
- B. Bills Paid Listing
- C. Adopt Ordinance O2023-04 Updating District Code Chapter 3 Conflict of Interest Code

6. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Security Report
- C. Utilities Report

7. REVIEW DISTRICT MEETING DATES/TIMES FOR OCTOBER 2023

- A. Improvements – October 3, 2023 at 8:00 a.m.
- B. Finance – October 3, 2023 at 10:00 a.m.
- C. Communications – Postponed until October 5, 2023
- D. Security – Committee will meet as needed
- E. Regular Board Meeting – October 18, 2023 - Open Session at 5:00 p.m.

8. CORRESPONDENCE

9. Action Item CONSIDER AND ACT ON GOVERNMENT CLAIMS ACT CLAIM BY C. MCCORMICK (Discussion/Action) (Motion) **(Roll Call Vote)**

10. Action Item CONSIDER APPROVAL OF RESOLUTION R2023-16, CHANGING AUTHORIZED USER TITLES TO LOCAL AREA INVESTMENT FUND (Discussion/Action) (Motion) **(Roll Call Vote)**

11. Action Item CONSIDER VOTING FOR SPECIAL DISTRICT REPRESENTATIVE TO LAFCo REGULAR SEAT #7 ELECTION (Discussion/Action) (Motion) **(Roll Call Vote)**

12. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to the point in the meeting at which the item is called. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

13. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

14. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is September 14, 2023. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING MINUTES**

August 15, 2023
Open Session 2:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 2:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present at the District office were Tim Maybee, Martin Pohll, Randy Jenco and Stephen Booth. Also present were Mimi Morris, General Manager, Michael Fritschi, Operations Director Andrew Ramos, District General Counsel and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the Agenda. Second/Butler. Roll Call Vote: Ayes: Maybee, Pohll, Jenco Butler Booth. Noes: None. Absent: None. Abstain: None.

3. CLOSED SESSION

- a. *Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)*
- b. *Public employee performance evaluation of the General Manager (Gov. Code section 54957).*

The Board adjourned to Closed session at 2:03 p.m.

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

The Board returned to Open Session at 5:11 p.m. Director Maybee reported that no decisions were made, direction was given to legal counsel for item 3a. Item 3b was not discussed.

5. COMMENTS FROM THE PUBLIC

None.

6. DIRECTOR COMMENTS/SUGGESTIONS

Director Maybee thanked Mr. Ramos.

7. ADJOURNMENT

Motion/Maybee to adjourn at 5:12 p.m. Second/Butler. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

August 16, 2023

Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Director's present at the District office were Timothy Maybee, Martin Pohll, Randy Jenco, Linda Butler, and Stephen Booth. Also present at the District office were Mimi Morris, General Manager; Michael Fritschi, Director of Operations; Kelly Benitez, Security Supervisor; Andrew Ramos, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the Agenda with Item #8 following Item #12. Second/Butler. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.

Richard Gehrs commented on Item #10, noting that it should have read, "RECEIVE AND FILE THE 2020-2021 ANNUAL RANCHO MURIETA COMMUNITY FACILITIES DISTRICT #2014-1 AUDIT REPORT."

3. CONSENT CALENDAR

Motion/Maybee to approve Consent Calendar. Second/Jenco. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.

4. STAFF REPORTS

Under Agenda Item 6A, Mimi Morris, General Manager, gave a summary of activities during the previous month, highlighting the following topics:

- Administration
 - General Staffing Update
 - Financial Update
 - Employee Development
- Operations
 - IWMP
- Development
- Security
- Outreach & Regional Communication
 - Kiwanis Event
- Committee Changes
 - Communications Committee

There was a discussion about disruptive customers visiting the Admin Office.

Under Agenda Item 6B, Kelly Benitez, Security Supervisor, updated the Board with a summary of August's activities in the Security Department, including:

- Operations Update
- Rancho Murieta Association Activity

- RMA Violation Report
- Gate Entries Denied Reports
- Cases by Breakdown Report
- Incidents of Note

There was a discussion about CSD and RMA Cameras.

Under Agenda Item 6C, Michael Fritschi, Director of Operations, gave a summary of the utility update, including:

- Water Treatment Facility
- Water Consumption
- Raw Water Storage & Delivery
- Wastewater Facility
- Utility Crew Report
- Capital Projects
 - Lumos & Associates
 - Granlees Safety Project
 - Water Treatment Facility
 - Integrated Water Master Plan
 - Wastewater Facility Chlorine Gas to Sodium Hypochlorite and Contact Tank Project
 - Lift Stations
 - 3B
 - Alameda & Starter Shack
 - Cantova & FAA
 - 6B
- Development
 - Retreats North
 - Residences of Murieta Hills East & West
 - Riverview Phase 2
 - Murieta Gardens Commercial

5. REVIEW DISTRICT MEETING DATES/TIMES FOR SEPTEMBER 2023

Director Maybee asked that a Special Board Meeting be held in early October for closed session item *Public employee performance evaluation of the General Manager (Gov. Code section 54957)*.

6. CORRESPONDENCE

Director Maybee acknowledged the correspondence in the packet.

7. APPROVE AMENDMENT #2 TO CONTRACT WITH MADDAUS FOR INTEGRATED WATER MASTER PLAN AND APPROVE RESOLUTION R2023-14 TO APPROPRIATE FUNDS

The Board engaged in a discussion about the Amendment. Directors Booth and Butler questioned the scope of work and the charges. **Motion/Jenco** to approve Amendment #2 to Contract with Maddaus for Integrated Water Master Plan and Approve Resolution R2023-14 and amend it to read, "1. Authorize the General Manager to execute Task Order #2 with Adkins Engineering & Surveying for Public Outreach and unforeseen Technical Costs in the amount of \$72,631. **Second/Pohll. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler. Noes: Booth. Absent: None. Abstain: None.**

ITEM #8 WAS MOVED TO AFTER ITEM 12.

9. CONSIDER APPROVAL OF DISTRICT APPOINTMENTS

Ms. Morris discussed the following District Appointments:

- a. Melinda Morris as Regional Water Authority (RWA) Board Member Representative (Director Maybee is currently the second RWA Board Member Representative)
- b. Melinda Morris as Designated Labor Negotiator
- c. Melinda Morris as Real Property Negotiator

Motion/Maybee to approve District Appointments A, B and C. **Second/Jenco. Roll Call Vote: Ayes: Maybee, Pohll, Jenco. Noes: Butler, Booth. Absent: None. Abstain: None.**

10. RECEIVE AND FILE THE 2020-2021 ANNUAL COMMUNITY FACILITIES DISTRICT #2014-1 AUDIT REPORT

The Board received the 2020-2021 Annual Community Facilities District #2014-1 Audit Report.

11. APPROVE OFFICE OF EMERGENCY SERVICES (OES) "DESIGNATION OF APPLICANT'S AGENT RESOLUTION" THROUGH CSD RESOLUTION R2023-13

Motion/Booth to approve Resolution R2023-13 Designation of Applicant's Agent Resolution. **Second/Maybee. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.**

12. INTRODUCE ORDINANCE O2023-04 UPDATING DISTRICT CODE CHAPTER 3 CONFLICT OF INTEREST CODE

Motion/Booth to introduce Ordinance O2023-04 updating District Code Chapter 3 Conflict of Interest Code. **Second/Maybee. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.**

8. REVIEW WATER AND RECYCLED WATER SYSTEM AND PHASE 1 OF THE IWMP STORY MAP

Dan Scalas, Adkins Engineering and Surveying and Lisa Maddaus, Maddaus Water Management, joined the Board and gave a detailed presentation on phase 1 of the Story Map. There was a robust discussion between the Board and presenters.

13. COMMENTS FROM THE PUBLIC

None.

14. DIRECTOR COMMENTS/SUGGESTIONS

Director Maybee thanked Staff.

15. ADJOURNMENT

Motion/Maybee to adjourn at 7:16 p.m. **Second/Pohll. Roll Call Vote: Ayes: Maybee, Pohll, Jenco, Butler, Booth. Noes: None. Absent: None. Abstain: None.**

Respectfully submitted,

Amelia Wilder
District Secretary

DRAFT



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING MINUTES**

August 23, 2023

Open Session 3:30 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 3:30 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present at the District office were Tim Maybee, Martin Pohll, and Stephen Booth. Directors Jenco and Linda Butler were absent. Also present was Amelia Wilder, District Secretary. Mimi Morris, General Manager and Andrew Ramos, District General Counsel were present via video conference.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the Agenda. Second/Booth. Roll Call Vote: Ayes: Maybee, Pohll, Booth. Noes: None. Absent: Jenco and Butler. Abstain: None.

3. CONSIDER ADOPTING RESOLUTION R2023-15 APPOINTING SUSAN WREN TO THE POSITION OF INTERIM DIRECTOR OF ADMINISTRATION

Mimi Morris, General Manager, informed the Board of the need to adopt a resolution appointing Susan Wren to the position of Interim Director of Administration. **Motion/Booth to approve Resolution R2023-15 appointing Susan Wren to the position Interim Director of Administration per the amendments made to the Resolution. Second/Maybee. Roll Call Vote: Ayes: Maybee, Pohll, Booth. Noes: None. Absent: Jenco, Butler. Abstain: None.**

4. COMMENTS FROM THE PUBLIC

None.

5. DIRECTOR COMMENTS/SUGGESTIONS

None.

6. ADJOURNMENT

Motion/Maybee to adjourn at 3:38 p.m. Second/Pohll. Roll Call Vote: Ayes: Maybee, Pohll, Booth. Noes: None. Absent: Jenco, Butler. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary

MEMORANDUM

Date: September 12, 2023
To: Board of Directors
From: Improvements Committee Staff
Subject: September 5, 2023 Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 8:00 a.m. Present was Directors Jenco. Director Pohll was absent. Present from District staff were Michael Fritschi, Director of Operations; Travis Bohannon, Chief Plant Operator; and Amelia Wilder, District Secretary.

2. MONTHLY UPDATE

Mr. Fritschi gave a summary of the Utilities Department Update with a discussion on the following topics:

- a. Proposal for Clementia Water Supply Source Feasibility Assessment
Kathryn Gies, West Yost, joined via teleconference and discussed the Districts water rights as they relate to Clementia. The Committee concurred that a study should be conducted by West Yost for an estimated \$15,400.
- b. SB170 Project Update
 - Granlees Forebay Safety Improvements
 - Water Facility Chlorine as to NaOCl Improvements
 - Wastewater Facility Chlorine Gas to NaOCl and Contact Tank Improvements
- c. Electrical Quote – Lost Lake
Mr. Fritschi discussed the need to upgrade the electrical system. The Committee concurred with the need to perform this work and reviewed the contract with Prodigy Electric.
- d. Biosolids at the Wastewater Treatment Facility
Mr. Fritschi discussed the upcoming removal of sludge from the drying beds at the wastewater treatment facility.
- e. Lift Station 3B Upgrade
- f. Process Hazard Analysis
Mr. Fritschi discussed the District's need to update its process hazard analysis for chlorine gas at the water treatment plant and the wastewater treatment plant.
- g. GIS Sewer Inspection Update

3. PUBLIC COMMENT

None.

4. DIRECTOR AND STAFF COMMENTS/SUGGESTIONS

Director Jenco had comments on the recycled water pipes to Murieta Gardens.

5. ADJOURNMENT

The meeting was adjourned at 8:48 a.m.

MEMORANDUM

DATE: September 14, 2023
TO: Board of Directors
FROM: Susan Wren, Interim Director of Administration *MM*
SUBJECT: Receive and File Check Journal

Attached is a list of checks numbered 11337 through 11446 issued between July 1, 2023 and July 31, 2023. Invoices were presented by departments, reviewed by administration staff and subsequent checks were issued. All checks were in conformity with the District's policies and procedures. Monies were available to pay the amounts listed.

The Board is asked to receive and file this information.

FISCAL ANALYSIS

One hundred ten checks totaling \$478,834.75 were issued and three checks were voided between August 1, 2023 and August 31, 2023.

ATTACHMENT

Accounts Payable Vendor Check Register Report from August 1, 2023 through August 31, 2023.

Reviewed by:

Melinda (Mimi) Morris
General Manager

System: 9/14/2023
User Date: 9/14/2023

11:15:21 AM RANCHO MURIETA CSD
VENDOR CHECK REGISTER REPORT
Payables Management

Page: 1
User ID: CHRIS

Ranges: From: To:
Check Number First Last
Vendor ID First Last
Vendor Name First Last
Sorted By: Checkbook ID

From: To:
8/1/2023 8/31/2023
First Last

* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
11337	8/2/2023	A&D Automatic Gate and Access	CSD CHECKING	\$1,342.81
11338	8/2/2023	Applications By Design, Inc.	CSD CHECKING	\$1,260.00
11339	8/2/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$349.90
11340	8/2/2023	California CAD Solutions inc.	CSD CHECKING	\$6,450.00
11341	8/2/2023	California Laboratory Services	CSD CHECKING	\$1,186.00
11342	8/2/2023	Chemtrade Chemicals US LLC	CSD CHECKING	\$3,641.79
11343	8/2/2023	FIDELITY NATIONAL TITLE	CSD CHECKING	\$99.35
11344	8/2/2023	Fidelity National Title	CSD CHECKING	\$185.89
11345	8/2/2023	FIRST AMERICAN TITLE CO	CSD CHECKING	\$203.78
11346	8/2/2023	GM Crane Services, Inc	CSD CHECKING	\$475.00
11347	8/2/2023	GSRMA	CSD CHECKING	\$11,000.00
11348	8/2/2023	HDR Engineering, Inc	CSD CHECKING	\$18,381.42
11349	8/2/2023	Les Schwab Tires	CSD CHECKING	\$377.11
11350	8/2/2023	NBS	CSD CHECKING	\$3,713.56
11351	8/2/2023	N.J McCutchen, Inc.,	CSD CHECKING	\$2,110.54
11352	8/2/2023	Pace Supply Corp	CSD CHECKING	\$2,055.49
11353	8/2/2023	Public Agency Retirement Services	CSD CHECKING	\$516.91
11354	8/2/2023	State of California	CSD CHECKING	\$32.00
11355	8/2/2023	Stuntcams LLC	CSD CHECKING	\$80.00
11356	8/2/2023	Tyler Technologies, INC	CSD CHECKING	\$845.00
11357	8/2/2023	Univar Solutions USA Inc	CSD CHECKING	\$1,770.17
11358	8/9/2023	Accounting & Association Software Group	CSD CHECKING	\$41.25
11359	8/9/2023	California Waste Recovery Systems	CSD CHECKING	\$105,081.23
11360	8/9/2023	Camberos Landscaping	CSD CHECKING	\$385.00
11361	8/9/2023	Clark Pest Control	CSD CHECKING	\$1,478.00
11362	8/9/2023	Compressed Air Services	CSD CHECKING	\$630.00
11363	8/9/2023	Corelogic Solutions, LLC	CSD CHECKING	\$231.85
11364	8/9/2023	Dewberry Engineers Inc.	CSD CHECKING	\$3,172.50
11365	8/9/2023	FIDELITY NATIONAL TITLE	CSD CHECKING	\$322.99
11366	8/9/2023	KWA Safety & Hazmat Consultants, Inc.	CSD CHECKING	\$1,500.00
11367	8/9/2023	LUXURY CLEANING SERVICE	CSD CHECKING	\$2,000.00
11368	8/9/2023	Municipal Resource Group, LLC	CSD CHECKING	\$1,293.75
11369	8/9/2023	Public Agency Retirement Services	CSD CHECKING	\$515.71
11370	8/9/2023	S. M. U. D.	CSD CHECKING	\$18,038.37
11371	8/9/2023	Streamline	CSD CHECKING	\$375.00
11372	8/9/2023	Tyler Technologies, INC	CSD CHECKING	\$631.47
11373	8/9/2023	Zenon Environmental Corporation	CSD CHECKING	\$239.70
11374	8/10/2023	A&D Automatic Gate and Access	CSD CHECKING	\$267.50
11375	8/10/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$479.42
11376	8/10/2023	Brower Mechanical, Inc	CSD CHECKING	\$3,477.00
11377	8/10/2023	California Laboratory Services	CSD CHECKING	\$746.00
11378	8/10/2023	California Waste Recovery Systems	CSD CHECKING	\$1,529.48
11379	8/10/2023	Chemtrade Chemicals US LLC	CSD CHECKING	\$3,824.76
11380	8/10/2023	Cisco Air Systems, Inc	CSD CHECKING	\$3,033.55
11381	8/10/2023	Clark Pest Control	CSD CHECKING	\$739.00
11382	8/10/2023	Domino Solar LTD	CSD CHECKING	\$18,094.79
11383	8/10/2023	FIDELITY NATIONAL TITLE	CSD CHECKING	\$185.89
11384	8/10/2023	Folsom Lake Ford, Inc.	CSD CHECKING	\$4,974.57
11385	8/10/2023	Kelly Benitez	CSD CHECKING	\$189.74
11386	8/10/2023	Melinda Morris	CSD CHECKING	\$185.85
11387	8/10/2023	Pace Supply Corp	CSD CHECKING	\$11,177.96
11388	8/10/2023	Pape Machinery	CSD CHECKING	\$843.10
11389	8/10/2023	Sally Mello	CSD CHECKING	\$977.54
11390	8/10/2023	Syneco Systems Inc	CSD CHECKING	\$4,775.35

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11391	8/10/2023	Thatcher Company	CSD CHECKING	\$6,980.00
11392	8/10/2023	USA Blue Book	CSD CHECKING	\$1,193.88
11393	8/10/2023	Vitaliy Perepelka	CSD CHECKING	\$98.56
11394	8/10/2023	Wagner & Bonsignore Consulting Civil Engine	CSD CHECKING	\$5,252.80

System: 9/14/2023 11:15:21 AM RANCHO MURIETA CSD Page: 2
 User Date: 9/14/2023 VENDOR CHECK REGISTEF User ID: CHRIS

Payables Management

* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount	
11395	8/10/2023	Walker's Office Supplies, Inc	CSD CHECKING	\$994.00	
11396	8/10/2023	W.W. Grainger Inc.	CSD CHECKING	\$2,009.20	
11397	8/17/2023	Applications By Design, Inc.	CSD CHECKING	\$2,575.00	
11398	8/17/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$213.32	
11399	8/17/2023	Brower Mechanical, Inc	CSD CHECKING	\$18,866.00	
11400	8/17/2023	California Laboratory Services	CSD CHECKING	\$4,759.60	
11401	8/17/2023	Caltronics	CSD CHECKING	\$122.58	
11402	8/17/2023	Chemtrade Chemicals US LLC	CSD CHECKING	\$3,861.67	
11403	8/17/2023	Compressed Air Services	CSD CHECKING	\$420.00	
11404	8/17/2023	County of Sacramento	CSD CHECKING	\$15,729.00	
11405	8/17/2023	Galls/Quartermaster	CSD CHECKING	\$135.49	
11406	8/17/2023	Greenfield Communications	CSD CHECKING	\$437.01	
11407	8/17/2023	Carol Gustafson	CSD CHECKING	\$837.09	
11408	8/17/2023	Melinda Morris	CSD CHECKING	\$44.50	
11409	8/17/2023	Mobile Mini Solutions	CSD CHECKING	\$322.20	
11410	8/17/2023	OCT Water Quality Academy	CSD CHECKING	\$375.00	
11411	8/17/2023	Pape Machinery	CSD CHECKING	\$5,921.82	
11412	8/17/2023	Rancho Murieta Association	CSD CHECKING	\$476.80	
11413	8/17/2023	Solitude Lake Management LLC	CSD CHECKING	\$2,275.00	
11414	8/17/2023	Thatcher Company	CSD CHECKING	\$13,394.00	
11415	8/17/2023	USA Blue Book	CSD CHECKING	\$9,285.50	
11416	8/17/2023	Zenon Environmental Corporation	CSD CHECKING	\$28,664.44	
11417	8/24/2023	APS Environmental	CSD CHECKING	\$17,068.00	
11418	8/24/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$213.32	
*	11419	8/24/2023	Bartkiewicz, Kronick & Shanahan	CSD CHECKING	\$24,457.38
11420	8/24/2023	Best Best & Krieger	CSD CHECKING	\$3,476.00	
11421	8/24/2023	California CAD Solutions inc.	CSD CHECKING	\$5,940.00	
11422	8/24/2023	Camberos Landscaping	CSD CHECKING	\$193.00	
11423	8/24/2023	Corelogic Solutions, LLC	CSD CHECKING	\$231.85	
11424	8/24/2023	County of Sacramento	CSD CHECKING	\$11,348.04	
11425	8/24/2023	Kelly Benitez	CSD CHECKING	\$237.76	
11426	8/24/2023	Mel Outram	CSD CHECKING	\$40.00	
11427	8/24/2023	Municipal Resource Group, LLC	CSD CHECKING	\$2,700.00	
11428	8/24/2023	State of California	CSD CHECKING	\$79.00	
11429	8/24/2023	Wagner & Bonsignore Consulting Civil Engine	CSD CHECKING	\$2,662.55	
11430	8/31/2023	Accounting & Association Software Group	CSD CHECKING	\$123.75	
*	11431	8/31/2023	Adkins Consulting Engineering, LLP	CSD CHECKING	\$10,072.50
11432	8/31/2023	Applications By Design, Inc.	CSD CHECKING	\$5,150.00	
11433	8/31/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$34.46	
11434	8/31/2023	Aramark Uniform & Career Apparel, LLC	CSD CHECKING	\$422.60	
11435	8/31/2023	California Laboratory Services	CSD CHECKING	\$2,776.35	
11436	8/31/2023	Clark Pest Control	CSD CHECKING	\$739.00	
11437	8/31/2023	Dewberry Engineers Inc.	CSD CHECKING	\$10,005.00	
11438	8/31/2023	Domenichelli and Associates, Inc	CSD CHECKING	\$35,042.50	
11439	8/31/2023	Gabriel DeVault	CSD CHECKING	\$400.00	
11440	8/31/2023	Hach Company	CSD CHECKING	\$1,964.83	
11441	8/31/2023	Mario Moreno	CSD CHECKING	\$400.00	
11442	8/31/2023	Mobile Mini Solutions	CSD CHECKING	\$911.47	
11443	8/31/2023	R&S Overhead Doors and Gates of Sacramento	CSD CHECKING	\$300.00	
11444	8/31/2023	Univar Solutions USA Inc	CSD CHECKING	\$3,525.58	
11445	8/31/2023	USA Blue Book	CSD CHECKING	\$685.73	
11446	8/31/2023	Zep Sales & Service	CSD CHECKING	\$143.46	

 Total Checks: 110 Total Amount of Checks: \$478,834.75

ORDINANCE NO. O2023-04

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
AMENDING DISTRICT CODE CHAPTER 3 (CONFLICT OF INTEREST)**

The Board of Directors of the Rancho Murieta Community Services District hereby ordains as follows:

SECTION 1. PURPOSE AND AUTHORITY. The purpose of this ordinance is to update the provisions of the District Code relating to Conflict of Interest to account for changes in the titles of designated positions. This ordinance is adopted pursuant to Government Code section 87300 and the California Code of Regulations, Title 2, section 87300 and other applicable law.

SECTION 2. CODE AMENDMENTS

B. District Code chapter 3 (Conflict of Interest Code), Designated Positions and Disclosure Categories, subparagraph “Designated Positions” deleted and replaced as follows:

Designated Positions: The officer and employees listed below are designated as a person who are deemed to make or participate in the making of decisions that may have a material effect on financial interest. Persons holding designated positions listed below will disclose interests and investments in accordance with the corresponding disclosure categories as defined below:

<u>Designated Position</u>	<u>Disclosure Category</u>
Director of Finance and Administration	1
Director of Operations	1
Security Supervisor	1
District Engineer	1
District Legal Counsel	1
Consultants	1

Officials who manage public investments are deemed to be “statutory filers” within the meaning of Government Code Section 87200 and California Code of Regulations, Title 2, Section 18720 because they must file Statement of Economic Interest (FPPC Form 700) pursuant to the State Political Reform Act instead of the District’s Conflict of Interest Code. The District’s statutory filers are members of the Board of Directors, the District (General) Manager, and the District Treasurer. As a result, such persons are not designated in this Code and are listed here for information only.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect 30 days after its adoption.

SECTION 4. SEVERABILITY. If any section or provision of this ordinance or the application of it to any person, transaction or circumstance is held invalid or unenforceable, such invalidity or unenforceability

shall not affect the other provisions of this ordinance that can be given effect without the invalid or unenforceable provision, and to this end the provisions of this ordinance are declared to be severable.

SECTION 5. PUBLICATION. The District Secretary is directed to publish this ordinance once in a newspaper of general circulation published in the District within 15 days after the adoption of the ordinance.

INTRODUCED by the Board of Directors on the 16th day of August, 2023.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District at a regular meeting on the 20th day of September, 2023 by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Tim Maybee
President, Board of Directors

Attest:

Amelia Wilder, District Secretary

MEMORANDUM

Date: September 20, 2023
To: Board of Directors
From: Melinda Morris, General Manager
Subject: General Manager's Report

ADMINISTRATION **GENERAL UPDATE**

Staff are hosting nine training sessions on September 26-28th to demonstrate the new billing website and to assist customers with the transition to automated "Bank Draft" bill payment. The new website allows customers to see bill history, track payments, and see water usage.

The new website also includes a new credit card payment approach that is \$4 per transaction, regardless of bill amount. This is a savings for customers with bills over \$300 because the prior system resulted in credit card fees of \$4.95 per \$300 in utility costs. Despite this savings, the District encourages customers to utilize the Bank Draft approach rather than credit card, because it saves customers almost \$50 per year.

Staff has had to devote considerable time over the last month to gathering financial information related to government compensation to finalize a report that was not prepared by the April 2023 deadline. The report was finished on the September 18th.

The District is still working on filling the position of Finance and Administration Director.

Staff have not yet fully reconciled all Sick Leave Credits due to other obligations.

FINANCIAL UPDATE

The 2020-2021 CSD Audit has a few outstanding items that are taking longer than expected to finalize. Staff is working with the auditors to address these issues in the next few weeks.

EXAMS PASSED

Robert Miller passed his Water Treatment 1 exam!

OPERATIONS

Operations Staff have reserved the Murieta room at the Country Club for a Town Hall meeting to discuss the IWMP November 2nd at 6:00 p.m.

DEVELOPMENT and SECURITY

These topics will be addressed at the Board Meeting by Michael Fritschi and Kelly Benitez, respectively.

OUTREACH & REGIONAL COMMUNICATION

The Kiwanis Club of Rancho Murieta held the Kids' Open House/Fair/Expo on Sunday, September 10th, at Stonehouse Park along with many other community groups, including RMA. District staff Kelly Benitez, Travis Bohannon and Michael Fritschi represented the District and shared many water meters and water saving and safety tips with Fair attendees.

The camera subcontractor Ojo Technologies visited the Murieta Gardens with their drone to scope out a suitable location for a receiver. A proposal is expected soon.

COMMITTEE CHANGES

COMMUNICATIONS COMMITTEE

As discussed in the July Board Meeting, the Communications Committee was postponed until early October. Staff will meet with the Committee members next week to establish the October agenda.

#

MEMORANDUM

Date: September 20, 2023
To: Board of Directors
From: Kelly Benitez, Security Supervisor
Subject: Security Update Report for the Month of August

OPERATIONS UPDATES

The Department is currently working on the following projects:

- Currently we have 8 full-time gate officers and 3 part-time gate officers.
- 3 full-time patrol officers 3 vacant positions.
- We had 90 Patrol shifts in June 35 were not covered.
- Toyota Truck awaiting parts for lights and sound system.
- Dash Camera for truck waiting on delivery.
- Camera System update in the wash by North Gate.
- South Gate Repairs (10K).

Rancho Murieta Association activity:

We continue to work with the RMA Leadership on a regular basis. Our focus is to improve our level of service and have positive contact with residents. The following list is the current focus of our meetings.

- General non-arch rules enforcement (see Violation Summary Report): continued to attend RMA Compliance meetings.
- Attended the Security RMA meeting.
- Extra Patrol for the new LDAR security cameras

Rancho Murieta Commercial Owners Association activity:

- Ongoing communications with Metro-Fire Arson Unit.

Rancho Murieta Association
Violation Item Summary Report -- 2023
(This report includes RMA & CSD issued violations)

	Jan		Feb		March		April		May		June		July	
Violation Item Summary Report	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:														
Motorcycle														
No drivers license			0	1					1	0	0	1	1	1
Speeding	0	37	16	70	19	47	29	48	25	27	7	9	6	3
Speeding - twice speed limit														
Stop signs	17	7	35	18	11	9	29	1	18	9	9	3	5	4
Bus stop signs														
Use of streets							0	1	1	0				
Parking:														
Driveway parking	0	3			10	16	4	7	0	13			1	2
Guest parking					3	0	2	4	1	4			1	1
Overnight street parking	0	1			2	13	12	4	27	7	18	1	9	0
Unauthorized Vehicle (24 hr pass)			1	0	1	6	0	3	0	1			0	4
Accumulation/dumping of debris			0	2			0	1	0	1			1	0
Boat Usage					1	0	2	0	3	0	3	0	3	0
Barbeques, open fires, bonfires														
Carrying passengers/overloaded cart									0	1				
Clothes lines														
Commercial vehicle lettering	0	1							0	1				
Construction overnight parking														
Park hours / curfew			2	0			1	0			3	0	5	0
Decorative lights														
Discharge of firearm														
Chickens					0	1	0	1	0	3				
Dwelling exterior alterations														
Failure to identify														
Golf Cart Decals													6	0
Guest w/o resident in comm areas			1	0					0	1			1	0
Home business activities														
Noxious activities									1	0			1	1
Open garage doors									9	0				
Pets - off leash / teathered / noise	0	1	1	0	0	1	1	0					1	0
Property maintenance			0	4	0	3	0	28	0	22	0	9	0	22
Sign rules					0	1								
Sports equip/trampoline/basketball	0	2	0	2	0	6	0	5	0	8	0	5	0	1
Storage of building materials														
Stored vehicles							0	1	0	5	0	2	0	4
Trash containers			0	2	0	3	0	1	0	4				
Use of common areas & facilities	0	2	0	2							0	1		
Use of Fireworks													2	3
Vandalism														
Vehicle repair or maintenance														
Interference-Identification RMA/RMCSD													0	1
Working days & hours														
Total Violations	17	54	56	101	47	106	80	105	86	107	40	31	43	47
Citations written by RMCS		17		56		47		80		86		40		43
Citations written by RMA		54		101		106		105		107		31		47
Total Violations		71		157		153		185		193		71		90

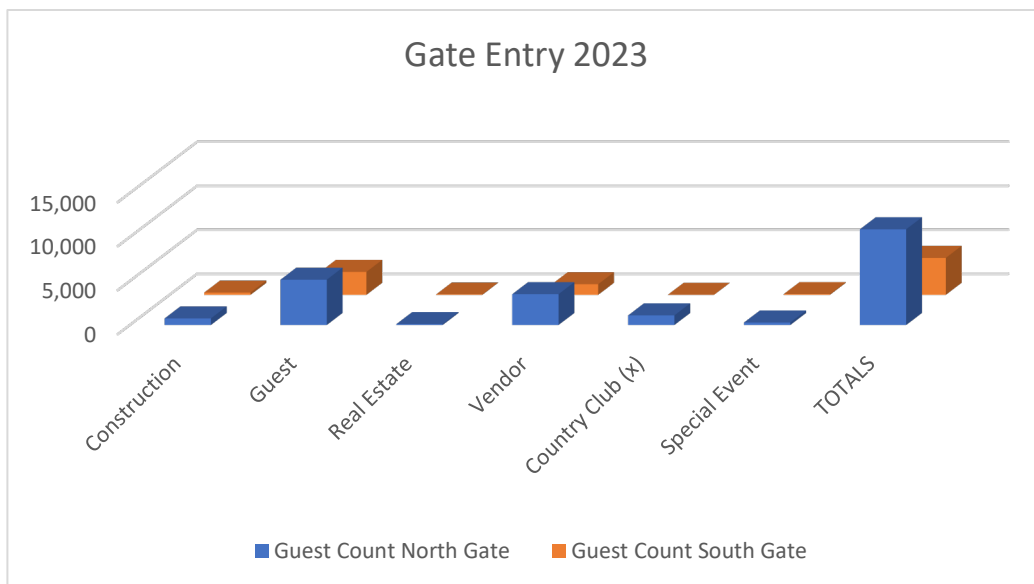
Violation Item Summary Report	August		September		October		November		December		Totals	
	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA	CSD	RMA
Motor vehicle violations:												
Motorcycle											0	0
No drivers license	1	1									3	4
Speeding	0	16									102	257
Speeding - twice speed limit											0	0
Stop signs	48	0									172	51
Bus stop signs											0	0
Use of streets	1	0									2	1
Parking:												
Driveway parking	0	2									15	43
Guest parking	1	2									8	11
Overnight street parking	9	1									77	27
Unauthorized Vehicle (24 hr pass)	0	4									2	18
Accumulation/dumping of debris											1	4
Boat Usage	3	0									15	0
Barbeques, open fires, bonfires											0	0
Carrying passengers/overloaded cart	1	0									1	1
Clothes lines											0	0
Commercial vehicle lettering											0	2
Construction overnight parking											0	0
Park hours / curfew	3	0									14	0
Decorative lights											0	0
Discharge of firearm											0	0
Chickens											0	5
Dwelling exterior alterations											0	0
Failure to identify											0	0
Golf Cart Decals											6	0
Guest w/o resident in comm areas											2	1
Home business activities											0	0
Noxious activities											2	1
Open garage doors	0	2									9	2
Pets - off leash / teathered / noise											3	2
Property maintenance	0	5									0	93
Sign rules											0	1
Sports equip/trampoline/basketball											0	29
Storage of building materials	0	1									0	1
Stored vehicles	0	3									0	15
Trash containers											0	10
Use of common areas & facilities	0	1									0	6
Use of Fireworks											2	3
Vandalism											0	0
Vehicle repair or maintenance											0	0
Interference-Identification RMA/RMCSD	0	1									0	2
Working days & hours											0	0
Total Violations	67	40	0	0	0	0	0	0	0	0	436	590
Citations written by RMCS		67		0		0		0		0		436
Citations written by RMA		40		0		0		0		0		591
Total Violations		107		0		0		0		0		1027

Gate Entries by Type

August 1-31, 2023

Pass Type	Guest Count North Gate	Guest Count South Gate	Count by Pass Type
Construction	749	263	1,012
Guest	5,150	2,610	7,760
Real Estate	102	40	142
Vendor	3,501	1,210	4,711
Country Club (x)	1,093	0	1,093
Special Event	281	77	358
TOTALS	10,876	4,200	15,076

Prior Month Totals: 11,713 4,570 16,283

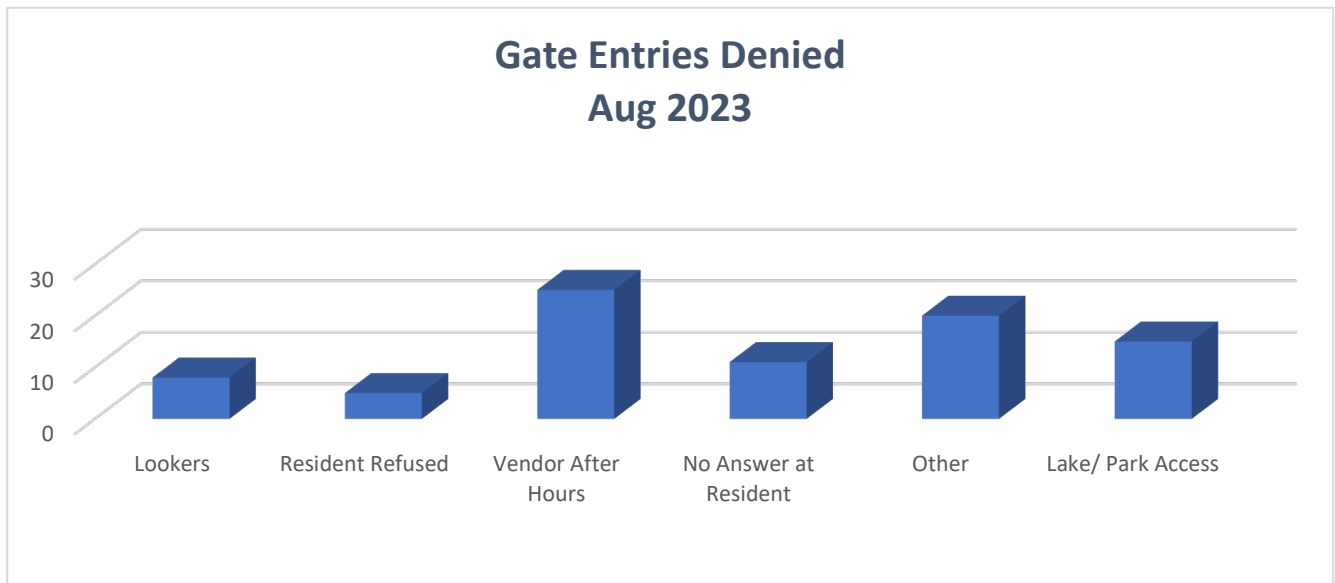


Gate Entries Denied

August 1-30th 2023

	Lookers	Resident Refused	Vendor After Hours	No Answer at Resident	Other	Lake/ Park Access	TOTAL
All Gates	8	5	25	11	20	15	84

Prior Month Totals: 12 14 40 5 0 14 85





Rancho Murieta CSD Security

15160 Jackson Rd
Rancho Murieta, CA 95662

Cases - Breakdown by Type

911 HANG UP	1
ABANDONED DISABLED VEH	2
ALARM	4
ANIMAL COMPLAINT	10
ASSIST OTHER AGENCY	1
BURGLARY	1
CITATION	46
DISTURBANCE	4
ESCORT	2
EXTRA PATROL	27
FOLLOW UP	1
JUVENILE DELIQUENCY	4
LOST/FOUND PROPERTY	7
MISCELLANEOUS	16
OPEN DOOR	1
PARKING	3
REFUSED ENTRY	84
RESIDENT COMPLAINT	21
RMA RULE VIOLATION	11
STOP SIGN VIOLATION	9
SUSPICIOUS ACTIVITY	2
SUSPICIOUS PERSON	2
SUSPICIOUS VEHICLE	3
TRAFFIC ENFORCEMENT	1
TRESPASSING	5

VANDALISM	7
VEHICLE ACCIDENT	6
WATER LEAK	6
WEATHER RELATED	1
WELFARE CHECK	3
Total	291



August Notes 2023

On Friday, August 4, 2023, at 1721 hours, CSD Security was dispatched to a female who was heard screaming for help in the area surrounding Lake Clementia. The Reporting Party (RP) walked back to Lake Jean and contacted an unknown female and formed the opinion that she was possibly under the influence of an unknown substance or in need of mental help, the female was partially clothed and covered in mud and screaming. The female then fled from the RP deeper into the back area behind Lake Jean.

The RP returned to Lake Clemntia and met with CSD security who contacted the Sacramento County Sheriff's Department (SSD) and Metro Fire 59. Metro Fire 59 was unable to respond due to the terrain and without knowing the specific location of the female. SSD responded approximately 3 hours after the incident and could not locate the female. The female was eventually discovered and reported to the SSD the next morning off-site from RMA property.

On Saturday, August 26, 2023, at 2115 hours, CSD was dispatched to a burglary in progress at a residence in the South. Upon the arrival of CSD Security, the officer contacted both victims who were husband and wife. The victims stated that an unknown male wearing only shorts had physically broken down their front door and started yelling and screaming various statements and was still inside their house.

The Security Officer observed and heard the suspect banging on the garage door. The officer advised the suspect that the Sheriff's Department was responding and attempted to calm the suspect down. The Officer then stayed with the victims until the Sheriff's Department arrived. The SSD took approximately 15 minutes to arrive on the scene. The Deputies entered the residence and utilized nonlethal force to take the suspect into custody.

MEMORANDUM

Date: September 20, 2023
To: Board of Directors
From: Michael Fritschi, Director of Operations
Subject: August Utility Report

WATER

Water Treatment Facility

Plant 1 and Plant 2 are both in operation and are currently producing potable water at a rate of 2.45 million gallons a day.

Water Consumption

As of August 31, 2023, cumulative potable water production for the current year is 341 million gallons, with 69.9 million gallons used in the month of August.

Raw Water Storage & Delivery

As September 6, 2023, the Clementia reservoir level was still within the stop log zone. The total water currently stored between Clementia, Chesbro, and Calero totaled 3471.9 acre-ft.

Lake Chesbro was found to have grown mats of Cyanobacteria (blue green algae) in areas north of the lake. Cyanobacteria has the potential to cause drinking water complications and can be toxic when bodily contact is made. The District has contracted with Solitude Lake Management to treat the north section of Lake Chesbro. The contractor will be out on the 21st to apply SeClear algicide.



Table 1. Current water and wastewater storage as of the end of August 2023

	acre-ft August 2023	acre-ft full	%full
Clementia Storage	943.6	907.1	104%
Chesbro Storage	762.7	1027.0	74%
Calero Storage	1765.6	2323.3	76%
Total of all Raw Water Reservoirs	3471.9	4257.4	82%
Wastewater Storage Reservoir available for production	123.8	796.3	16%

Figure 1. Five-year Chesbro / Calero Storage Curves

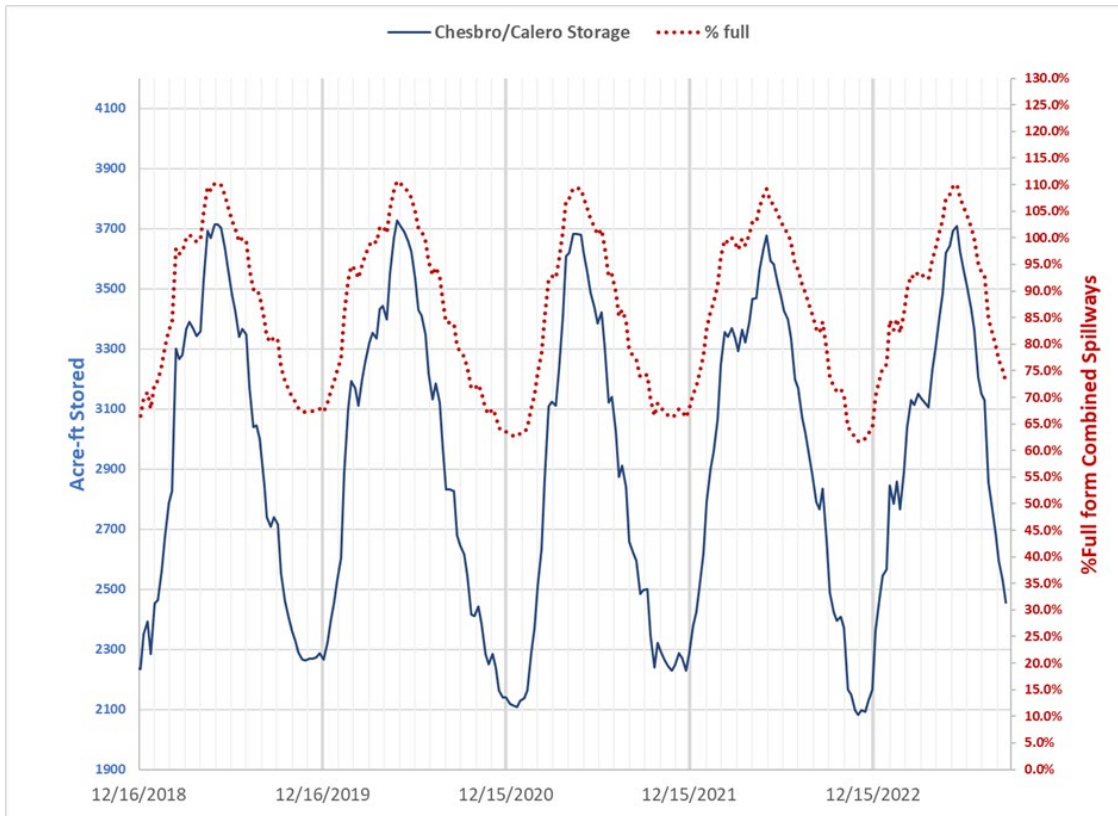
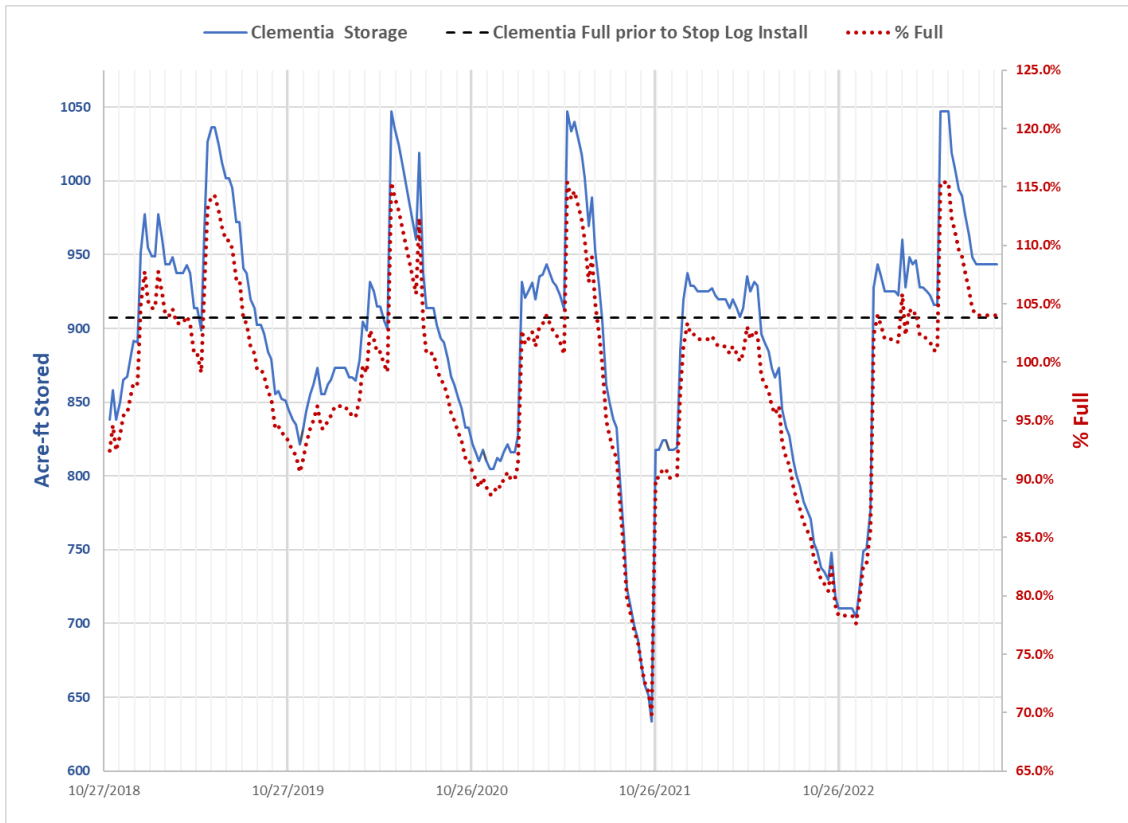


Figure 2. Five-year Clementia Storage Curves



SEWER

Wastewater Facility

The tertiary process of the wastewater facility is currently on-line and producing about 1.0 MGD. The current average dry weather influent to the wastewater facility for August was 0.38 MGD. As of September 6, 2023, the facility had 118 acre-ft of treated wastewater available for recycled water production.

	Recycled Water Delivered - May through July 31st				Stored and available million gallons WWRP Reservoir July 31	Total million gallons delivered and stored
	South Course million gallons delivered	North Course million gallons delivered	Van Vleck million gallons	Total Recycled Water delivered million gallons		
2023	43.8	51.8	2.2	97.8	65.5	163.4
2022	22.1	40.9	3.2	66.1	73.9	140.0
2021	47.3	35.0	0.0	82.3	60.3	142.6
2020	29.1	35.9	8.2	73.2	87.4	160.6
2019	34.6	40.0	7.8	82.4	89.2	171.6

UTILITY CREW WORK

Utility Crew Report August 2023

- 1) Utility crew will be short-staffed for the next six weeks as it stands right now due to one utility worker out on medical leave.
- 2) USA North, staff had 5 field markings for 811 USA locations completed.
- 3) The utility crew had one homeowner call for water related issues from homeowner that was a water leak on their end and they were notified.
- 4) Murieta Plaza needs to upgrade the fire service backflow device due to being out of compliance with new regulations. They are preparing to start with one that services the building by the Day Care. No progress on this yet. Staff will follow up soon.
- 5) Staff had one water leak in the month of August. Utilities staff installed an end of line blow-off on Colina where one should have been installed at build. One valve was exercised, and 800 gallons of water were flushed through the new blow-off installed on Colina.
- 6) A total of 24 water meters were replaced and four new water meters added to the system in the month of August. A total of 13 meter sending units (MXU's) were replaced with smart point MXU's, along with four new smart point MXU's added to the system. A lot of time was spent this month working on water meter issues.
- 7) The District will be contracting with the California Conservation Corps (CCC) to start on weed abatement on September 19th.
- 8) Work planned for September.
 - a) One water leak.
 - b) Electrical work at basin 5 (Lost Lake)
 - c) Finish up restoration work at Granlees forebay.
 - d) Working with CCC to come in and do the weed abatement in drainage areas.
 - e) Install water main line meter at the airport. Scheduled for October 3rd and 4th with water shut down on the 4th with the FAA building being affected. FAA building property management PDF notified on 9/11/2023 of the planned water shut down.
 - f) Excavate and seal concrete storm drain open end on Cantova.

CAPITAL PROJECTS

Capital Improvement & Rate Study

Staff met with the Lumos & Associates Team for a project site visit on August 17 and 18 where the existing District infrastructure was inspected, and data collected for the capital infrastructure evaluation as part of the capital improvement plan effort.

Granlees Safety Project

This project has been reviewed at the 75% level and comments have been provided to the Engineer.

Water Treatment Facility Chlorine Gas to Sodium Hypochlorite

This project is at the 100% design completion level and the resulting updated opinion of probable construction cost is estimated between \$580,000 to \$670,000.

Integrated Water Master Plan

The consultant team is currently working on the water demand portion of the project. The team has selected Saturday the 4th of November for the Water Demand Townhall presentation.

Wastewater Facility Chlorine Gas to Sodium Hypochlorite and Contact Tank Project

The District met with Dewberry & Associates to review chlorine contact tank requirements as provided in the preliminary design technical memorandum. The Engineer will provide some additional investigations and provide the District with an update prior to commencing design of the contact tank.

Lift Stations

Lift 3B – The project has been awarded and the District has attended a kick off meeting on the 10th of August. Electrical construction has currently begun, and civil/mechanical construction has started as of September 12. The project will likely continue through September with no expected sewer service disruptions.

Alameda & Starter Shack Stations – This project is currently in the design phase.

Cantova & FAA Stations – This project is now in the design phase. The District has requested an easement needed for facility access from the representative of the property bordering Cantova Way.

Lift 6B – The work is expected to be completed by December 2023.

DEVELOPMENT

Retreats North - The District is in the process of investigating storm drain related issues relayed by the Country Club.

Residence of Murieta Hills East & West – The District has reviewed the drainage study and the rough grading plans for Unit 1 of Residence East which consists of 61 out of 99 planned lots located in the south east portion of the proposed development, just east of Stonehouse park.

Riverview Phase 2 – No Update

Murieta Gardens Commercial – No Update

Rancho Murieta Community Services District

October 2023

Board/Committee Meeting Schedule

October 3, 2023

Improvements	8:00 a.m.
Finance	10:00 a.m.

October 5, 2023

Communications & Technology	8:30 a.m.
Security	Canceled

October 18, 2023

Regular Board Meeting - Open Session	5:00 p.m.
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All meetings will be held in person at the District Office: 15160 Jackson Rd.

MEMORANDUM

Date: September 20, 2023
To: Board of Directors
From: Andrew Ramos, General Counsel
Subject: McCormick Claim Documents

Recommended Action:

Ratify the General Manager's action to send the Notice of Insufficiency of Claim and deny the claim.

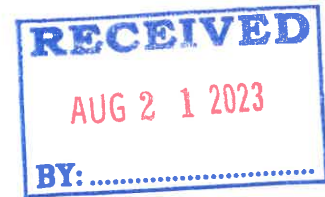
Discussion:

The District received the attached claim from an attorney representing Cari McCormick. McCormick is a former Lake County employee. McCormick seeks to file a class action lawsuit against CalPERS and its contracting agencies concerning the formula used by CalPERS for disability retirement benefits. As a precursor to filing the lawsuit, she has filed Government Claims Act claims with many California agencies, including RMCSD.

McCormick was never a District employee and alleges no wrongdoing by the District.

District general counsel has concluded that the claim should be returned as insufficient and be subsequently denied. Consistent with this direction, the District's general manager returned the claim as insufficient. District general counsel now recommends the Board take action to ratify the notice of insufficiency and formally deny the claim.

June 28, 2023



To Whom It May Concern:

My firm represents Cari McCormick. Enclosed you will find an administrative charge, with exhibits, filed by Ms McCormick with the California Civil Rights Department, naming as respondents the California Public Employees' Retirement System, Lake County, and the State of California.

As the charge explains, Ms McCormick's claims concern how certain pension benefits are calculated and paid through CalPERS. Those claims are brought *on behalf of* a putative class of California public employees ("Plaintiff Class"). Those claims are brought *against* a putative class of California public entity employers who employed one or more members of the proposed plaintiff class ("Defendant Class"). Ms McCormick will propose that the State of California, as represented by the California Attorney General's Office, serve as class representative for the proposed Defendant Class.

We have reason to believe your public entity may have employed one or more members of the proposed Plaintiff Class, because your public entity contracts to pay pension benefits through CalPERS. For that reason, we are serving Ms McCormick's FEHA charge on your public entity pursuant to Government Code section 12962(b). In addition, to the extent the government claim presentation requirements may apply, we hereby present the enclosed charge as a government claim.

For more information, please see the enclosed charge.

Regards,

AIMAN-SMITH & MARCY
PROFESSIONAL CORPORATION

/s/ Brent A. Robinson

Counsel for Plaintiff Cari McCormick
bar@asmlawyers.com

Enclosures



Civil Rights Department

KEVIN KISH, DIRECTOR

2218 Kausen Drive, Suite 100 | Elk Grove | CA | 95758
800-884-1684 (voice) | 800-700-2320 (TTY) | California's Relay Service at 711
calcivilrights.ca.gov | contact.center@calcivilrights.ca.gov

June 8, 2023

Brent Robinson
Aiman-Smith & Marcy, 7677 Oakport Street, Suite 1150
Oakland, California 94621

RE: **Notice to Complainant's Attorney**
CRD Matter Number: 202306-20925508
Right to Sue: McCormick / California Public Employees' Retirement System et al.

Dear Brent Robinson:

Attached is a copy of your complaint of discrimination filed with the Civil Rights Department (CRD) pursuant to the California Fair Employment and Housing Act, Government Code section 12900 et seq. Also attached is a copy of your Notice of Case Closure and Right to Sue.

Pursuant to Government Code section 12962, CRD will not serve these documents on the employer. You must serve the complaint separately, to all named respondents. Please refer to the attached Notice of Case Closure and Right to Sue for information regarding filing a private lawsuit in the State of California. A courtesy "Notice of Filing of Discrimination Complaint" is attached for your convenience.

Be advised that the CRD does not review or edit the complaint form to ensure that it meets procedural or statutory requirements.

Sincerely,

Civil Rights Department



Civil Rights Department

KEVIN KISH, DIRECTOR

2218 Kausen Drive, Suite 100 | Elk Grove | CA | 95758
800-884-1684 (voice) | 800-700-2320 (TTY) | California's Relay Service at 711
calcivilrights.ca.gov | contact.center@calcivilrights.ca.gov

June 8, 2023

RE: **Notice of Filing of Discrimination Complaint**

CRD Matter Number: 202306-20925508

Right to Sue: McCormick / California Public Employees' Retirement System et al.

To All Respondent(s):

Enclosed is a copy of a complaint of discrimination that has been filed with the Civil Rights Department (CRD) in accordance with Government Code section 12960. This constitutes service of the complaint pursuant to Government Code section 12962. The complainant has requested an authorization to file a lawsuit. A copy of the Notice of Case Closure and Right to Sue is enclosed for your records.

Please refer to the attached complaint for a list of all respondent(s) and their contact information.

No response to CRD is requested or required.

Sincerely,

Civil Rights Department



Civil Rights Department

2218 Kausen Drive, Suite 100 | Elk Grove | CA | 95758
800-884-1684 (voice) | 800-700-2320 (TTY) | California's Relay Service at 711
calcivilrights.ca.gov | contact.center@calcivilrights.ca.gov

KEVIN KISH, DIRECTOR

June 8, 2023

Cari McCormick

RE: **Notice of Case Closure and Right to Sue**

CRD Matter Number: 202306-20925508

Right to Sue: McCormick / California Public Employees' Retirement System et al.

Dear Cari McCormick:

This letter informs you that the above-referenced complaint filed with the Civil Rights Department (CRD) has been closed effective June 8, 2023 because an immediate Right to Sue notice was requested.

This letter is also your Right to Sue notice. According to Government Code section 12965, subdivision (b), a civil action may be brought under the provisions of the Fair Employment and Housing Act against the person, employer, labor organization or employment agency named in the above-referenced complaint. The civil action must be filed within one year from the date of this letter.

To obtain a federal Right to Sue notice, you must contact the U.S. Equal Employment Opportunity Commission (EEOC) to file a complaint within 30 days of receipt of this CRD Notice of Case Closure or within 300 days of the alleged discriminatory act, whichever is earlier.

Sincerely,

Civil Rights Department

1 **COMPLAINT OF EMPLOYMENT DISCRIMINATION**
2 **BEFORE THE STATE OF CALIFORNIA**
3 **Civil Rights Department**
4 **Under the California Fair Employment and Housing Act**
5 **(Gov. Code, § 12900 et seq.)**

6 **In the Matter of the Complaint of**

7 Cari McCormick

CRD No. 202306-20925508

8 Complainant,

9 vs.

10 California Public Employees' Retirement System
11 Lincoln Plaza East 400 Q Street Room 1820
12 Sacramento, CA 95811

13 Lake County
14 255 North Forbes Street
15 Lakeport, CA 95453

16 State of California
17 c/o Attorney General Rob Bonta, Department of
18 Justice, P.O. Box 944255
19 Sacramento, CA 94244-2550

20 Respondents

21

22 **1.** Respondent **California Public Employees' Retirement System** is an **employer** subject to
23 suit under the California Fair Employment and Housing Act (FEHA) (Gov. Code, § 12900 et
24 seq.).

25 **2.** Complainant is naming **Lake County** business as Co-Respondent(s).
26 Complainant is naming **State of California** business as Co-Respondent(s).

27 **3.** Complainant **Cari McCormick**, resides in the City of , State of .

28 **4.** Complainant alleges that on or about **June 1, 2023**, respondent took the following
adverse actions:

Complainant was discriminated against because of complainant's age (40 and over) and
as a result of the discrimination was denied equal pay, other.

1 **Additional Complaint Details:** See Exhibits A, B, and C attached hereto.

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1 VERIFICATION

2 I, **Brent A. Robinson**, am the **Attorney** in the above-entitled complaint. I have read
3 the foregoing complaint and know the contents thereof. The matters alleged are
4 based on information and belief, which I believe to be true.

5 On June 8, 2023, I declare under penalty of perjury under the laws of the State of
6 California that the foregoing is true and correct.

7 **San Francisco, CA**

EXHIBIT A

Exhibit A – Claim Narrative

Plaintiff Cari McCormick is an individual.

Defendants California Public Employees' Retirement System ("CalPERS"), State of California, and County of Lake are California governmental entities.

Plaintiff is ignorant of the true names or capacities of defendants named herein as Does 1 through 3,000, inclusive, and therefore identifies these defendants by these fictitious names. Each of the defendants named herein or designated as a Doe, is liable or in some manner legally responsible for the events alleged herein.

Plaintiff seeks to have the State of California, represented by the California Attorney General's Office, appointed to represent a defendant class, which includes all public entities that both employed one or more Plaintiffs, and are liable for employer-side retirement contributions for one or more Plaintiffs. A list of public entities believed to potentially be included within that defendant class, based on their listing as employers within the 2021-2022 Annual Comprehensive Financial Report published by CalPERS, is attached as Exhibit C.

Plaintiff refers to all defendants here collectively as "Defendants."

Plaintiff seeks to represent a plaintiff class of similarly situated persons. The class includes all persons who were employed by Defendants; who were at or over age 40 at the time they became members of the CalPERS system; who applied for and were granted ordinary disability retirement; whose retirement benefits are administered by CalPERS; and either (1) who have ever received disability retirement benefit payments pursuant to Government Code section 21423, who were over age 41 at membership in CalPERS, and who at retirement were credited with 18.518 or fewer years of actual service; or (2) who have ever received disability retirement benefit payments pursuant to Government Code section 21098, and who at retirement were credited with 24.691 or fewer years of actual service; or (3) who have ever received disability retirement benefit payments pursuant to Government Code section 21424, and who at retirement were credited with 29.629 or fewer years of actual service.

Plaintiff was employed by County of Lake; was over age 40 at membership in CalPERS; applied for and was granted ordinary disability retirement; receives benefits administered by CalPERS; and presently receives monthly disability benefit payments pursuant to one of the sections listed above. *See, generally, McCormick v. Public Employees' Retirement System* (2019) 41 Cal.App.5th 428.

Plaintiff refers to herself and the proposed plaintiff class collectively as "Plaintiffs."

At all relevant times, each of the Defendants was the agent of each of the remaining Defendants and, in doing the things alleged herein, was acting with the course and scope of such agency.

Each of the Defendants' actions or omissions as alleged herein was ratified by each of the remaining Defendants. Each of the acts or omissions of a Defendant's agents as alleged herein was ratified by that Defendant, as well as by each of the remaining Defendants. Each of the Defendants had knowledge of unlawful discrimination practiced upon its employees by the other Defendants, and failed to thereafter take all reasonable steps to prevent further discrimination against its employees. Each of the Defendants provided substantial assistance or encouragement to the other Defendants in the discrimination alleged here, and thereby caused harm to Plaintiff and the proposed class. Each of the Defendants had knowledge of the discrimination alleged here, and cooperated in that discrimination. For purposes of the discrimination alleged here, each of the Defendants was a joint employer and engaged in a joint venture, including by engaging in a combination of resources to carry out a single undertaking, with each having separate ownership interests in the joint undertaking, joint control, and an agreement to share profits and losses of that joint undertaking.

California law governs Plaintiffs' retirement benefits, and provides for ordinary disability retirement benefits for certain public employees such as Plaintiff who are rendered unable to do their job by any non-industrial long-term disability.

California law calculates such ordinary disability retirement benefits in a way that discriminates based on advanced age at membership. Government Code sections 21098, 21424, and 21423 each provides for younger employees to receive an ordinary disability retirement benefit equal to at least 33.333% of their final compensation. By contrast, older employees receive significantly reduced benefits, because those benefits are based on imputed years of service through age 60. For example, assume two state miscellaneous first-tier employees are otherwise identical, except that one was hired at age 18, the other at age 49. Each puts in 10 years of actual credited service, and each is forced to retire due to disabilities. The 18-year-old-at-hire will receive a benefit equal to 33.333% of his final compensation, because the formula gives him service credit as if he had worked without interruption through age 60. By contrast, the 49-year-old-at-hire will receive a benefit equal to just 19.8% under section 21423, with the difference in benefit amounts solely due to the older employee's advanced age.

Defendants are liable for disparate treatment. Defendants are qualifying employers, and employed Plaintiffs. Plaintiffs were over age 40 at membership. Defendants paid Plaintiffs reduced retirement benefits compared to employees younger at membership. Plaintiffs' age over 40 at membership was a substantial motivating factor in Defendants' determination and payment of the amount of Plaintiffs' disability retirement benefits. Plaintiffs have been harmed. Defendants' payment of reduced benefits to Plaintiffs is a substantial factor in causing them harm.

Defendants are also liable for pattern-or-practice of intentional discrimination. Discrimination is Defendants' standard operating procedure, rather than an unusual practice, and that standard operating procedure is a substantial factor in harming Plaintiffs.

Defendants are also liable for disparate impact. Defendants are qualifying employers, and employed Plaintiffs. Plaintiffs were over age 40 at membership. Defendants maintained a common policy or practice that has a disproportionate adverse effect on persons over age 40 at membership. Plaintiffs have been harmed. Defendants' policy or practice was a substantial factor in causing Plaintiffs' harm.

Defendants are also liable for their failure to prevent discrimination against Plaintiffs. Defendants knew or should have known of the above-alleged discrimination, and failed to take all reasonable steps necessary to prevent the same from occurring, thereby causing harm to Plaintiffs.

Defendants are also liable for breach of contract. At hiring, Defendants promised Plaintiffs future pay in exchange for present work, and Defendants' monthly retirement benefit payments are wages paid after the fact for Plaintiffs' years of labor. *See, e.g., Kern v. Long Beach* (1947) 29 Cal.2d 848, 850-852. The retirement benefit provisions at issue are contractual terms of class members' employment agreements: by those retirement provisions, Defendants promised class members future pay in exchange for present work, and once class members began performance, class members obtained a vested contractual right to the benefits Defendants had promised. *See, e.g., McGlynn v. State of California* (2018) 21 Cal.App.5th 548, 559.

Defendants maintained express written contractual terms of employment that provided for class members to be paid reduced retirement benefits based on their advanced ages at hiring. *See, Gov. Code §§ 21098, 21424, 21423.* Those terms of employment violate or are contrary to overriding state laws (*i.e.*, Gov. Code § 12940, subd. (a)) regulating such terms of employment, by providing for reduced compensation based solely on an employees' advanced age at hiring. To that extent, those terms of employment are contrary to superseding state law, they are illegal contractual terms, they are contrary to public policy, and they are therefore void. *See, Civil Code § 1667.* The unlawful terms of Plaintiffs' contracts with Defendants are severable, such that the illegal contract terms should be severed, and the balance of the contracts enforced. *Armendariz v. Found. Health Psychcare Servs., Inc.* (2000) 24 Cal.4th 83, 124. With illegal contractual terms severed, class members' contracts with the Defendants provide for class members to receive equal retirement benefits.

Alternately, FEHA's prohibition on age discrimination constitutes a contractual term of employment implied by operation of law into Plaintiffs' employment agreements with Defendants, such that Defendants were subject to a contractual duty to pay nondiscriminatory retirement benefits. *See, Castillo v. Express Escrow Company* (2007) 146 Cal.App.4th 1301, 1308 ("all laws in existence when the agreement was made become part of the contract"); *Anderson v. Time Warner Telecom of California* (2005) 129 Cal.App.4th 411, 418 ("All applicable laws are presumed to be known by the parties and to form a part of the agreement as if those laws were expressly referred to and incorporated."); *Coral Farms, L.P. v. Mahony* (2021) 63 Cal.App.5th 719, 731 ("The incorporation of current law into a contract is presumed and does not require a deliberate expression by the parties.").

The terms of Plaintiffs' employment contracts were sufficiently clear that the parties could understand what each was required to do, the parties exchanged consideration, and the parties agreed to terms. Plaintiffs did all, or substantially all, of the significant things their contracts required of them. Defendants failed to pay non-discriminatory benefits under the contracts, or paid discriminatory benefits in violation of the contracts. Plaintiffs were harmed. Defendants' breaches of contract were a substantial factor in causing Plaintiffs' harm.

The harm to Plaintiffs includes the loss of retirement benefits, the loss of additional amounts of money each would have received had he or she not suffered such unlawful discrimination, and harm in the form of humiliation, mental anguish, and emotional distress.

Defendants are also liable for prospective relief for violations of California's Equal Protection clause. Such relief includes declaratory relief, injunctive relief, and issuance of writs of mandamus and/or prohibition.

Thus, Defendants' unlawful policies and practices as alleged adversely affect, in a similar manner, a class of persons of which Plaintiff is a member, and raise substantial questions of law and fact that are common to that class. For those reasons, Plaintiff files this charge on behalf of a class of all others similarly situated, and seeks to represent the same.

EXHIBIT B

Exhibit B – Required Claim Information (Gov. Code § 910)

Name of Claimant:	Cari McCormick
Address of Claimant, and Address Where Notices re Claim Should Be Sent:	Cari McCormick c/o Brent A. Robinson Aiman-Smith & Marcy, PC 7677 Oakport Street, Suite 1150 Oakland, CA 94621
Date, Place, and Other Circumstances of the Occurrence or Transaction which Gave Rise to the Claim Asserted:	Following a decision in favor of Ms McCormick by the First District Court of Appeal in 2019, CalPERS granted Ms McCormick ordinary disability retirement. For additional information about facts giving rise to claim asserted, see Exhibit A.
A General Description of the Loss Incurred:	See Exhibit A for detailed factual narrative.
The Name or Names of the Public Employees Causing the Injury, Damage, or Loss, if Known:	Unknown.
The Amount Claimed If Less than \$10k:	The amount claimed exceeds \$10k.

Note: This Claim is presented on behalf of a class of similarly situated persons. Claimant is the proposed representative claimant. The class description is provided in Exhibit A.

EXHIBIT C

Exhibit C – List of Potential Defendants

1. South San Joaquin County Fire Authority
2. Central Fire Protection District of Santa Cruz County
3. California Intergovernmental Risk Authority
4. State of California
5. Alameda County Office of Education
6. Alpine County Office of Education
7. Amador County Office of Education
8. Butte County Office of Education
9. Calaveras County Office of Education
10. Colusa County Office of Education
11. Contra Costa County Office of Education
12. Del Norte County Office of Education
13. El Dorado County Office of Education
14. Fresno County Office of Education
15. Glenn County Office of Education
16. Humboldt County Office of Education
17. Imperial County Office of Education
18. Inyo County Office of Education
19. Kern County Office of Education
20. Kings County Office of Education
21. Lake County Office of Education
22. Lassen County Office of Education
23. Los Angeles County Office of Education
24. Madera County Office of Education
25. Marin County Office of Education
26. Mariposa County Office of Education
27. Mendocino County Office of Education
28. Merced County Office of Education
29. Modoc County Office of Education
30. Mono County Office of Education
31. Monterey County Office of Education
32. Napa County Office of Education
33. Nevada County Office of Education
34. Los Angeles Unified School District
35. Los Angeles Community College District
36. San Diego County Office of Education
37. Alpine County
38. Amador County
39. Butte County
40. Calaveras County
41. Colusa County

Exhibit C

Page 2

42. Del Norte County
43. El Dorado County
44. Glenn County
45. Humboldt County
46. Inyo County
47. Kings County
48. Lake County
49. Lassen County
50. Madera County
51. Mariposa County
52. Modoc County
53. Mono County
54. Monterey County
55. Napa County
56. Nevada County
57. Placer County
58. Plumas County
59. Riverside County
60. San Benito County
61. San Joaquin County
62. Santa Clara County
63. Santa Cruz County
64. Shasta County
65. Sierra County
66. Siskiyou County
67. Solano County
68. Sutter County
69. Tehama County
70. Trinity County
71. Tuolumne County
72. Yolo County
73. Yuba County
74. Adelanto
75. Agoura Hills
76. Alameda
77. Albany
78. Alhambra
79. Aliso Viejo
80. Alturas
81. American Canyon
82. Anaheim
83. Anderson
84. Angels

Exhibit C

Page 3

85. Antioch
86. Apple Valley
87. Arcadia
88. Arcata
89. Arroyo Grande
90. Artesia
91. Arvin
92. Atascadero
93. Atherton
94. Atwater
95. Auburn
96. Avalon
97. Avenal
98. Azusa
99. Bakersfield
100. Baldwin Park
101. Banning
102. Barstow
103. Beaumont
104. Bell
105. Bell Gardens
106. Bellflower
107. Belmont
108. Belvedere
109. Benicia
110. Berkeley
111. Beverly Hills
112. Biggs
113. Bishop
114. Blue Lake
115. Blythe
116. Bradbury
117. Brawley
118. Brea
119. Brentwood
120. Brisbane
121. Buellton
122. Buena Park
123. Burbank
124. Burlingame
125. Calabasas
126. Calexico
127. California City

Exhibit C

Page 4

- 128. Calimesa
- 129. Calipatria
- 130. Calistoga
- 131. Camarillo
- 132. Campbell
- 133. Canyon Lake
- 134. Capitola
- 135. Carlsbad
- 136. Carmel-By-The-Sea
- 137. Carpinteria
- 138. Carson
- 139. Cathedral City
- 140. Cerritos
- 141. Chico
- 142. Chino
- 143. Chowchilla
- 144. Chula Vista
- 145. Citrus Heights
- 146. Claremont
- 147. Clayton
- 148. Clearlake
- 149. Cloverdale
- 150. Clovis
- 151. Coachella City
- 152. Coalinga
- 153. Colfax
- 154. Colma
- 155. Colton
- 156. Colusa
- 157. Commerce
- 158. Compton
- 159. Concord
- 160. Corcoran
- 161. Corning
- 162. Corona
- 163. Coronado
- 164. Corte Madera
- 165. Costa Mesa
- 166. Cotati
- 167. Covina
- 168. Crescent City
- 169. Cudahy
- 170. Culver City

Exhibit C

Page 5

- 171. Cupertino
- 172. Cypress
- 173. Daly City
- 174. Dana Point
- 175. Davis
- 176. Del Mar
- 177. Del Rey Oaks
- 178. Delano
- 179. Desert Hot Springs
- 180. Diamond Bar
- 181. Dinuba
- 182. Dixon
- 183. Dos Palos
- 184. Downey
- 185. Duarte
- 186. Dublin
- 187. Dunsmuir
- 188. East Palo Alto
- 189. Eastvale
- 190. El Cajon
- 191. El Centro
- 192. El Cerrito
- 193. El Monte
- 194. El Segundo
- 195. Elk Grove
- 196. Emeryville
- 197. Encinitas
- 198. Escalon
- 199. Escondido
- 200. Etna
- 201. Eureka
- 202. Exeter
- 203. Fairfax
- 204. Fairfield
- 205. Farmersville
- 206. Fillmore
- 207. Firebaugh
- 208. Folsom
- 209. Fontana
- 210. Fort Bragg
- 211. Fortuna
- 212. Foster City
- 213. Fountain Valley

Exhibit C

Page 6

- 214. Fowler
- 215. Fremont
- 216. Fullerton
- 217. Galt
- 218. Garden Grove
- 219. Gardena
- 220. Gilroy
- 221. Glendale
- 222. Glendora
- 223. Goleta
- 224. Gonzales
- 225. Grand Terrace
- 226. Grass Valley
- 227. Greenfield
- 228. Gridley
- 229. Grover Beach
- 230. Guadalupe
- 231. Gustine
- 232. Half Moon Bay
- 233. Hanford
- 234. Hawaiian Gardens
- 235. Hawthorne
- 236. Hayward
- 237. Healdsburg
- 238. Hemet
- 239. Hercules
- 240. Hermosa Beach
- 241. Hesperia
- 242. Hidden Hills
- 243. Highland
- 244. Hillsborough
- 245. Hollister
- 246. Hughson
- 247. Huntington Beach
- 248. Huntington Park
- 249. Imperial
- 250. Imperial Beach
- 251. Indian Wells
- 252. Indio
- 253. Industry
- 254. Inglewood
- 255. Ione
- 256. Irvine

Exhibit C

Page 7

- 257. Irwindale
- 258. Jackson
- 259. Kerman
- 260. King City
- 261. Kingsburg
- 262. La Canada Flintridge
- 263. La Habra
- 264. La Habra Heights
- 265. La Mesa
- 266. La Mirada
- 267. La Palma
- 268. La Puente
- 269. La Quinta
- 270. La Verne
- 271. Laguna Beach
- 272. Laguna Hills
- 273. Laguna Niguel
- 274. Laguna Woods
- 275. Lake Elsinore
- 276. Lake Forest
- 277. Lakeport
- 278. Lakewood
- 279. Lancaster
- 280. Larkspur
- 281. Lathrop
- 282. Lawndale
- 283. Lemon Grove
- 284. Lemoore
- 285. Lincoln
- 286. Lindsay
- 287. Live Oak
- 288. Livermore
- 289. Livingston
- 290. Lodi
- 291. Loma Linda
- 292. Lomita
- 293. Lompoc
- 294. Long Beach
- 295. Loomis
- 296. Los Alamitos
- 297. Los Altos
- 298. Los Altos Hills
- 299. Los Banos

Exhibit C

Page 8

- 300. Los Gatos
- 301. Lynwood
- 302. Madera
- 303. Malibu
- 304. Mammoth Lakes
- 305. Manhattan Beach
- 306. Manteca
- 307. Marina
- 308. Martinez
- 309. Marysville
- 310. Maywood
- 311. Mendota
- 312. Menifee
- 313. Menlo Park
- 314. Merced
- 315. Mill Valley
- 316. Millbrae
- 317. Milpitas
- 318. Mission Viejo
- 319. Modesto
- 320. Monrovia
- 321. Montague
- 322. Montclair
- 323. Monte Sereno
- 324. Montebello
- 325. Monterey
- 326. Monterey Park
- 327. Moorpark
- 328. Moraga
- 329. Moreno Valley
- 330. Morgan Hill
- 331. Morro Bay
- 332. Mountain View
- 333. Mt. Shasta
- 334. Murrieta
- 335. Napa
- 336. National City
- 337. Needles
- 338. Nevada City
- 339. Newark
- 340. Newman
- 341. Newport Beach
- 342. Norco

Exhibit C

Page 9

- 343. Norwalk
- 344. Novato
- 345. Oakdale
- 346. Oakland
- 347. Oakley
- 348. Oceanside
- 349. Ojai
- 350. Ontario
- 351. Orange
- 352. Orange Cove
- 353. Orland
- 354. Oroville
- 355. Oxnard
- 356. Pacific Grove
- 357. Pacifica
- 358. Palm Desert
- 359. Palm Springs
- 360. Palmdale
- 361. Palo Alto
- 362. Palos Verdes Estates
- 363. Paradise
- 364. Paramount
- 365. Parlier
- 366. Pasadena
- 367. Paso Robles
- 368. Patterson
- 369. Perris
- 370. Petaluma
- 371. Pico Rivera
- 372. Piedmont
- 373. Pinole
- 374. Pismo Beach
- 375. Pittsburg
- 376. Placentia
- 377. Placerville
- 378. Pleasant Hill
- 379. Pleasanton
- 380. Pomona
- 381. Port Hueneme
- 382. Porterville
- 383. Portola
- 384. Portola Valley
- 385. Poway

Exhibit C

Page 10

- 386. Rancho Cordova
- 387. Rancho Cucamonga
- 388.
- 389. Rancho Mirage
- 390. Rancho Palos Verdes
- 391. Rancho Santa Margarita
- 392. Red Bluff
- 393. Redding
- 394. Redlands
- 395. Redondo Beach
- 396. Redwood City
- 397. Reedley
- 398. Rialto
- 399. Richmond
- 400. Ridgecrest
- 401. Rio Vista
- 402. Ripon
- 403. Riverbank
- 404. Riverside
- 405. Rocklin
- 406. Rohnert Park
- 407. Rolling Hills
- 408. Rolling Hills Estates
- 409. Rosemead
- 410. Roseville
- 411. Ross
- 412. Sacramento
- 413. Salinas
- 414. San Anselmo
- 415. San Bernardino
- 416. San Bruno
- 417. San Buenaventura
- 418. San Carlos
- 419. San Clemente
- 420. San Dimas
- 421. San Fernando
- 422. San Francisco 1
- 423. San Gabriel
- 424. San Jacinto
- 425. San Joaquin
- 426. San Jose
- 427. San Leandro
- 428. San Luis Obispo

Exhibit C

Page 11

- 429. San Marcos
- 430. San Marino
- 431. San Mateo
- 432. San Pablo
- 433. San Ramon
- 434. Sand City
- 435. Sanger
- 436. Santa Ana
- 437. Santa Barbara
- 438. Santa Clara
- 439. Santa Clarita
- 440. Santa Cruz
- 441. Santa Fe Springs
- 442. Santa Maria
- 443. Santa Monica
- 444. Santa Paula
- 445. Santa Rosa
- 446. Santee
- 447. Saratoga
- 448. Sausalito
- 449. Scotts Valley
- 450. Seal Beach
- 451. Seaside
- 452. Sebastopol
- 453. Selma
- 454. Shafter
- 455. Shasta Lake
- 456. Sierra Madre
- 457. Signal Hill
- 458. Simi Valley
- 459. Solana Beach
- 460. Soledad
- 461. Solvang
- 462. Sonoma
- 463. Sonora
- 464. South El Monte
- 465. South Gate
- 466. South Lake Tahoe
- 467. South Pasadena
- 468. South San Francisco
- 469. St. Helena
- 470. Stanton
- 471. Stockton

Exhibit C
Page 12

- 472. Suisun City
- 473. Sunnyvale
- 474. Susanville
- 475. Sutter Creek
- 476. Taft
- 477. Tehachapi
- 478. Temecula
- 479. Temple City
- 480. Thousand Oaks
- 481. Tiburon
- 482. Torrance
- 483. Tracy
- 484. Truckee
- 485. Tulare
- 486. Tulelake
- 487. Turlock
- 488. Tustin
- 489. Twentynine Palms
- 490. Ukiah
- 491. Union City
- 492. Upland
- 493. Vacaville
- 494. Vallejo
- 495. Vernon
- 496. Victorville
- 497. Villa Park
- 498. Visalia
- 499. Vista
- 500. Walnut
- 501. Walnut Creek
- 502. Wasco
- 503. Waterford
- 504. Watsonville
- 505. Weed
- 506. West Covina
- 507. West Hollywood
- 508. West Sacramento
- 509. Westlake Village
- 510. Westminster
- 511. Whittier
- 512. Wildomar
- 513. Williams
- 514. Willits

Exhibit C

Page 13

- 515. Willows
- 516. Windsor
- 517. Winters
- 518. Woodlake
- 519. Woodland
- 520. Woodside
- 521. Yorba Linda
- 522. Yountville
- 523. Yreka
- 524. Yuba City
- 525. Yucaipa
- 526. Yucca Valley
- 527. Academic Senate for California Community Colleges
- 528. Access Services Incorporated
- 529. Agoura Hills and Calabasas Community Center
- 530. Alameda Alliance for Health
- 531. Alameda Corridor Transportation Authority
- 532. Alameda County Fire Department
- 533. Alameda County Law Library
- 534. Alameda County Mosquito Abatement District
- 535. Alameda County Schools Insurance Group
- 536. Alameda County Transportation Commission
- 537. Alameda County Waste Management Authority
- 538. Alameda County Water District
- 539. Alliance of Schools for Cooperative Insurance Programs
- 540. Alpine Fire Protection District
- 541. Alpine Springs County Water District
- 542. Alta California Regional Center, Inc.
- 543. Alta Irrigation District
- 544. Altadena Library District
- 545. Amador County Transportation Commission
- 546. Amador Transit
- 547. Amador Water Agency
- 548. American Canyon Fire Protection District
- 549. American River Flood Control District
- 550. Anderson Cemetery District
- 551. Anderson Fire Protection District
- 552. Angiola Water District
- 553. Antelope Valley Mosquito and Vector Control District
- 554. Antelope Valley Schools Transportation Agency
- 555. Antelope Valley Transit Authority
- 556. Apple Valley Fire Protection District
- 557. Arbuckle-College City Fire Protection District

Exhibit C
Page 14

558. Arcade Creek Recreation and Park District
559. Arcata Fire Protection District
560. Area 12 Agency on Aging
561. Aromas Water District
562. Arrowbear Park County Water District
563. Arroyo Grande District Cemetery
564. Associated Students California State University San Bernardino
565. Associated Students Inc., California State University, Fullerton
566. Associated Students Incorporated of California State University East Bay
567. Associated Students Incorporated of California State University Stanislaus
568. Associated Students of California State University, Chico
569. Association of California Water Agencies
570. Association of California Water Agencies - Joint Powers Insurance Authority
571. Association of Monterey Bay Area Governments
572. Atascadero Cemetery District
573. Auburn Area Recreation and Park District
574. Auburn Public Cemetery District
575. Avila Beach Community Services District
576. Aztec Shops, Ltd.
577. Bard Water District
578. Bardsdale Cemetery District
579. Barstow Cemetery District
580. Bay Area Air Quality Management District
581. Bay Area Water Supply and Conservation Agency
582. Beach Cities Health District
583. Bear Mountain Recreation and Park District
584. Bear Valley Community Services District
585. Beaumont District Library
586. Beaumont-Cherry Valley Recreation and Park District
587. Beaumont-Cherry Valley Water District
588. Bella Vista Water District
589. Belmont Fire Protection District
590. Belmont-San Carlos Fire Department
591. Belvedere-Tiburon Library Agency
592. Benicia City Housing Authority
593. Berkeley Housing Authority
594. BETA Healthcare Group Risk Management Authority
595. Big Bear Area Regional Wastewater Agency
596. Big Bear City Airport District
597. Big Bear City Community Services District
598. Big Bear Municipal Water District
599. Bighorn-Desert View Water Agency
600. Black Gold Cooperative Library System

Exhibit C

Page 15

601. Blanchard/Santa Paula Public Library District
602. Blue Lake Fire Protection District
603. Bodega Bay Fire Protection District
604. Bolinas Community Public Utility District
605. Bolinas Fire Protection District
606. Bonita-Sunnyside Fire Protection District
607. Boron Community Services District
608. Borrego Springs Fire Protection District
609. Borrego Water District
610. Boulder Creek Fire Protection District
611. Branciforte Fire Protection District
612. Brannan-Andrus Levee Maintenance District
613. Broadmoor Police Protection District
614. Brooktrails Township Community Services District
615. Browns Valley Irrigation District
616. Buckingham Park County Water District
617. Buena Park Library District
618. Burney Basin Mosquito Abatement District
619. Burney Fire District
620. Burney Water District
621. Butte County Air Quality Management District
622. Butte County Association of Governments
623. Butte County Fair Association
624. Butte County In-Home Supportive Services Public Authority
625. Butte County Mosquito and Vector Control District
626. Butte Local Agency Formation Commission
627. Butte Schools Self-Funded Programs
628. Butte-Glenn Community College District
629. Byron-Bethany Irrigation District
630. Cabrillo College Foundation
631. Cachuma Operation and Maintenance Board
632. Cal Poly Corporation
633. Cal Poly Pomona Foundation, Inc.
634. Calaveras Council of Governments
635. Calaveras County Water District
636. Calaveras Public Utility District
637. California Association for Park and Recreation Indemnity
638. California Authority of Racing Fairs
639. California Bear Credit Union
640. California Central Valley Flood Control Association
641. California Fair Services Authority
642. California Fairs Financing Authority
643. California Firefighter's Joint Apprenticeship Committee

Exhibit C
Page 16

- 644. California Interscholastic Federation, Central Coast Section
- 645. California Interscholastic Federation, Central Section
- 646. California Interscholastic Federation, North Coast Section
- 647. California Interscholastic Federation, Northern Section
- 648. California Interscholastic Federation, Sac- Joaquin Section
- 649. California Interscholastic Federation, San Diego Section
- 650. California Interscholastic Federation, Southern Section
- 651. California Interscholastic Federation, State Office
- 652. California Joint Powers Insurance Authority
- 653. California Joint Powers Risk Management Authority
- 654. California Maritime Academy Foundation, Inc.
- 655. California Municipal Utilities Association
- 656. California Pines Community Services District
- 657. California Redevelopment Association Foundation
- 658. California School Boards Association
- 659. California Special Districts Association
- 660. California State University, Bakersfield Foundation
- 661. California State University, East Bay Foundation, Inc.
- 662. "California State University, Fresno Athletic Corporation"
- 663. California State University, Stanislaus Auxiliary and Business Services
- 664. California State University-Fresno Association, Inc.
- 665. Callayomi County Water District
- 666. Calleguas Municipal Water District
- 667. Camarillo Health Care District
- 668. Cambria Cemetery District
- 669. Cambria Community Healthcare District
- 670. Cambria Community Services District
- 671. Cameron Park Community Services District
- 672. Camrosa Water District
- 673. Capitol Area Development Authority
- 674. Carmel Area Wastewater District
- 675. Carmel Highlands Fire Protection District of Monterey County
- 676. Carmichael Water District
- 677. Carpinteria Sanitary District
- 678. Carpinteria Valley Water District
- 679. Casitas Municipal Water District
- 680. Castro Valley Sanitary District
- 681. Castroville Community Services District
- 682. Cawelo Water District
- 683. Cayucos Sanitary District
- 684. Cayucos-Morro Bay Cemetery District
- 685. Centerville Community Services District
- 686.

Exhibit C

Page 17

687. Central Basin Municipal Water District
688. Central Calaveras Fire and Rescue Protection District
689. Central Coast Water Authority
690. Central Contra Costa Solid Waste Authority
691. Central Contra Costa Transit Authority
692. Central County Fire Department
693. Central Marin Fire Authority
694. Central Marin Police Authority
695. Central Marin Sanitation Agency
696. Central Sierra Child Support Agency
697. Central Valley Regional Center, Inc.
698. Central Water District
699. Channel Islands Beach Community Services District
700. Chester Public Utility District
701. Chico Area Recreation and Park District
702. Children and Families Commission of San Luis Obispo County
703. Chino Basin Water Conservation District
704. Chino Basin Watermaster
705. Chino Valley Independent Fire District
706. Citrus Heights Water District
707. City/County Association of Governments of San Mateo County
708. Clear Creek Community Services District
709. Clearlake Oaks County Water District
710. Cloverdale Citrus Fair
711. Cloverdale Fire Protection District
712. Clovis Cemetery District
713. Coachella Valley Association of Governments
714. Coachella Valley Mosquito and Vector Control District
715. Coachella Valley Public Cemetery District
716. Coachella Valley Water District
717. Coalinga/Huron Unified School District Library District
718. Coalinga-Huron Cemetery District
719. Coalinga-Huron Recreation and Park District
720. Coast Life Support District
721. Coastal Developmental Services Fdn DBA Westside Regional Center
722. Coastside County Water District
723. Coastside Fire Protection District
724. Colfax Cemetery District
725. College of The Canyons Foundation
726. Colusa County One-Stop Partnership
727. Colusa Mosquito Abatement District
728. Community College League of California
729. Community Development Commission of Mendocino County

Exhibit C

Page 18

- 730. Compass Community Credit Union
- 731. Compton Creek Mosquito Abatement District
- 732. Compton Unified School District
- 733. Conejo Recreation and Park District
- 734. Connecting Point
- 735. Consolidated Mosquito Abatement District
- 736. Contra Costa Community College District
- 737. Contra Costa County Law Library
- 738. Contra Costa County Schools Insurance Group
- 739. Contra Costa Transportation Authority
- 740. Cooperative Organization for the Development of Employee Selection Procedures
- 741. Cooperative Personnel Services
- 742. Copperopolis Fire Protection District
- 743. Cordelia Fire Protection District of Solano County
- 744. Cordova Recreation and Park District
- 745. Corning Water District
- 746. Costa Mesa Sanitary District
- 747. Cosumnes Community Services District
- 748. Cottonwood Fire Protection District
- 749. Cottonwood Water District
- 750. CRA/LA, a Designated Local Authority
- 751. Crescent City Harbor District
- 752. Crescenta Valley Water District
- 753. Crestline Lake Arrowhead Water Agency
- 754. Crestline Village Water District
- 755. Crockett Community Services District
- 756. Cucamonga Valley Water District
- 757. Cutler Public Utility District
- 758. Cutler-Orosi Joint Powers Wastewater Authority
- 759. Cuyama Valley Recreation District
- 760. Dairy Council of California
- 761. Davis Cemetery District
- 762. De Luz Community Services District
- 763. Del Norte County Library District
- 764. Del Paso Manor Water District
- 765. Del Puerto Water District
- 766. Del Rey Community Services District
- 767. Delano Mosquito Abatement District
- 768. Delta Diablo
- 769. Delta Mosquito and Vector Control District
- 770. Denair Community Services District
- 771. Desert Water Agency
- 772. Diablo Water District

Exhibit C

Page 19

- 773. Diamond Springs/El Dorado Fire Protection District
- 774. Dixon Public Library District
- 775. Donald P. And Katherine B. Loker University
- 776. Student Union, Inc.
- 777. Dougherty Regional Fire Authority
- 778. Dublin San Ramon Services District
- 779. Durham Mosquito Abatement District
- 780. East Bay Dischargers Authority
- 781. East Bay Regional Park District
- 782. East Contra Costa Irrigation District
- 783. East County Schools Federal Credit Union
- 784. East Orange County Water District
- 785. East Palo Alto Sanitary District
- 786. East Quincy Services District
- 787. East Valley Water District
- 788. Eastern Municipal Water District
- 789. Eastern Sierra Transit Authority
- 790. Ebbetts Pass Fire Protection District
- 791. Edgemont Community Services District
- 792. El Dorado County Fire Protection District
- 793. El Dorado County Resource Conservation
- 794. District
- 795. El Dorado County Transit Authority
- 796. El Dorado County Transportation Commission
- 797. El Dorado County Water Agency
- 798. El Dorado Hills Community Services District
- 799. El Dorado Hills County Water District
- 800. El Dorado Irrigation District
- 801. El Dorado Local Agency Formation
- 802. Commission
- 803. Encina Wastewater Authority
- 804. Esparto Community Services District
- 805. Esparto Fire Protection District
- 806. Exeter District Ambulance
- 807. Fair Oaks Recreation & Park District
- 808. Fair Oaks Water District
- 809. Fairfield-Suisun Sewer District
- 810. Fall River Valley Community Services District
- 811. Fallbrook Public Utility District
- 812. Far Northern Coordinating Council on
- 813. Developmental Disabilities
- 814. Feather River Air Quality Management District
- 815. Feather River Recreation and Park District

Exhibit C

Page 20

- 816. Feather Water District
- 817. Felton Fire Protection District
- 818. Fern Valley Water District
- 819. Florin County Water District
- 820. Florin Resource Conservation District Elk
- 821. Grove Water District
- 822. Fontana Unified School District
- 823. Foothill Municipal Water District
- 824. Foothill-De Anza Community College District
- 825. Foresthill Public Utility District
- 826. Forestville Water District
- 827. Fort Bragg Fire Protection Authority
- 828. Foundation for California Community Colleges
- 829. Foundation for Grossmont and Cuyamaca
- 830. Colleges
- 831. Fresno City Housing Authority
- 832. Fresno County Housing Authority
- 833. Fresno County Law Library
- 834. Fresno Westside Mosquito Abatement District
- 835. Fruitridge Fire Protection District
- 836. Fulton-El Camino Recreation and Park District
- 837. Garden Valley Fire Protection District
- 838. Georgetown Divide Public Utility District
- 839. Georgetown Divide Resource Conservation
- 840. Georgetown Fire Protection District
- 841. Gilsizer County Drainage District
- 842. Glendale College, Associated Students of
- 843. Glendale Community College District
- 844. Glenn County Mosquito and Vector Control
- 845. Gold Coast Transit
- 846. Gold Ridge Fire Protection District
- 847. Gold Ridge Resource Conservation District
- 848. Golden Gate Bridge Highway and
- 849. Transportation District
- 850. Golden Hills Community Services District
- 851. Golden Sierra Job Training Agency
- 852. Goleta Sanitary District
- 853. Goleta Water District
- 854. Goleta West Sanitary District
- 855. Granada Community Services District
- 856. Graton Community Services District
- 857. Graton Fire Protection District
- 858. Great Basin Unified Air Pollution Control

- 859. Greater Anaheim Special Education Local Plan
- 860. Area
- 861. Greater Los Angeles County Vector Control
- 862. Greater Vallejo Recreation District
- 863. Green Valley County Water District
- 864. Gridley Biggs Cemetery District
- 865. Grossmont Healthcare District
- 866. Groveland Community Services District
- 867. Gualala Community Services District
- 868. Hacienda La Puente Unified School District
- 869. Hamilton Branch Fire Protection District
- 870. Happy Camp Sanitary District
- 871. Happy Homestead Cemetery District
- 872. Happy Valley Fire District
- 873. Hayward Area Recreation and Park District
- 874. Health Plan of San Joaquin
- 875. Heartland Communications Facility Authority
- 876. Heber Public Utility District
- 877. Helendale Community Services District
- 878. Helix Water District
- 879. Henry Miller Reclamation District No. 2131
- 880. Heritage Ranch Community Services District
- 881. Herlong Public Utility District
- 882. Hesperia Fire Protection District
- 883. Hesperia Unified School District
- 884. Hesperia Water District
- 885. Hidden Valley Lake Community Services District
- 886. Hi-Desert Water District
- 887. Higgins Area Fire Protection District
- 888. Hilton Creek Community Services District
- 889. Hopland Public Utility District
- 890. Housing Authority of the City of Alameda
- 891. Housing Authority of the City of Calexico
- 892. Housing Authority of the City of Eureka
- 893. Housing Authority of the City of Livermore
- 894. Housing Authority of the City of Los Angeles
- 895. Housing Authority of the City of Madera
- 896. Housing Authority of the City of San Buenaventura
- 897. Housing Authority of the City of San Luis Obispo
- 898. Housing Authority of the City of South San Francisco
- 899. Housing Authority of the County of Butte
- 900. Housing Authority of the County of Kern
- 901. Housing Authority of the County of Santa Cruz

Exhibit C

Page 22

902. Hub Cities Consortium
903. "Human Rights/Fair Housing Commission of the
904. City and County of Sacramento"
905. Humboldt Bay Fire Joint Powers Authority
906. Humboldt Bay Harbor Recreation and Conservation District
907. Humboldt Bay Municipal Water District
908. Humboldt Community Services District
909. Humboldt County Association of Governments
910. Humboldt Transit Authority
911. Humboldt Waste Management Authority
912. Idyllwild Fire Protection District
913. Independent Cities Association, Inc.
914. Indian Wells Valley Water District
915. Inland Counties Regional Center, Inc.
916. Inland Empire Health Plan
917. Inland Empire Resource Conservation District
918. Inland Empire Utilities Agency
919. Intergovernmental Training and Development Center
920. Inverness Public Utility District
921. Ironhouse Sanitary District
922. Irvine Ranch Water District
923. Isla Vista Recreation and Park District
924. Jackson Valley Irrigation District
925. Jamestown Sanitary District
926. Joshua Basin Water District
927. June Lake Public Utility District
928. Jurupa Area Recreation and Park District
929. Jurupa Community Services District
930. Kaweah Delta Water Conservation District
931. Kelseyville Fire Protection District
932. Kensington Community Services District
933. Kentfield Fire Protection District
934. Kenwood Fire Protection District
935. Kern County Council of Governments
936. Kern County Local Agency Formation Commission
937. Kern Health Systems
938. Kern River Valley Cemetery District
939. Kern-Tulare Water District
940. Kettleman City Community Services District
941. Kings County Area Public Transit Agency
942. Kings County Association of Governments
943. Kings County In-Home Supportive Services Public Authority
944. Kings Mosquito Abatement District

- 945. Kings Waste and Recycling Authority
- 946. Kinneloa Irrigation District
- 947. Kirkwood Meadows Public Utility District
- 948. Konocti County Water District
- 949. La Habra Heights County Water District
- 950. La Puente Valley County Water District
- 951. Laguna Beach County Water District
- 952. Lake Arrowhead Community Services District
- 953. Lake County Fire Protection District
- 954. Lake County Vector Control District
- 955. Lake Don Pedro Community Services District
- 956. Lake Hemet Municipal Water District
- 957. Lake Oroville Area Public Utility District
- 958. Lake Shastina Community Services District
- 959. Lake Valley Fire Protection District
- 960. Lakeport County Fire Protection District
- 961. Lakeside Fire Protection District
- 962. Lakeside Water District
- 963. Lamont Public Utility District
- 964. Las Gallinas Valley Sanitary District of Marin County
- 965. Las Virgenes Municipal Water District
- 966. Lassen County Waterworks District No. 1
- 967. League of California Cities
- 968. Leucadia Wastewater District
- 969. Levee District No. 1 of Sutter County
- 970. Linda County Water District
- 971. Linda Fire Protection District
- 972. Linden-Peters Rural County Fire Protection District
- 973. Lindsay Strathmore Public Cemetery District
- 974. Little Lake Fire Protection District
- 975. Littlerock Creek Irrigation District
- 976. Live Oak Cemetery District
- 977. Livermore/Amador Valley Transit Authority
- 978. "Local Agency Formation Commission of
979. Monterey County"
- 980. Local Agency Formation Commission of Solano County
- 981. Local Government Services Authority, a Joint Powers Authority
- 982. Long Beach City College Associated Student Body Enterprises
- 983. Long Beach State University, Associated Students
- 984. Long Beach State University, Forty-Niner Shops, Inc.
- 985. Los Alamos Community Services District
- 986. Los Angeles County Area 'E' Civil Defense and Disaster Board
- 987. Los Angeles County Development Authority

Exhibit C

Page 24

988. Los Angeles County Law Library
989. Los Angeles County Sanitation District No. 2
990. Los Angeles County West Vector Control District
991. Los Angeles Memorial Coliseum Commission
992. Los Angeles Regionalized Insurance Services Authority
993. Los Gatos-Saratoga Department of Community Education and Recreation
994. Los Osos Community Services District
995. Lower Lake Cemetery District
996. Lower Lake County Waterworks District No. 1
997. Lower Tule River Irrigation District
998. Madera Cemetery District
999. Madera County Mosquito and Vector Control District
1000. Main San Gabriel Basin Watermaster
1001. Majestic Pines Community Services District
1002. Mammoth Lakes Fire District
1003. Mammoth Lakes Mosquito Abatement District
1004. Management of Emeryville Services Authority
1005. March Joint Powers Authority
1006. Marin Children and Families Commission
1007. Marin Community College District
1008. Marin County Housing Authority
1009. Marin County In-Home Supportive Services Public Authority
1010. Marin Municipal Water District
1011. Marina Coast Water District
1012. Marinwood Community Services District
1013. Mariposa Public Utility District
1014. Maxwell Public Utility District
1015. McCloud Community Services District
1016. McFarland Recreation and Park District
1017. McKinleyville Community Services District
1018. Meeks Bay Fire Protection District
1019. Meiners Oaks County Water District
1020. Mendocino City Community Services District
1021. Mendocino County Russian River Flood Control & Water Conservation
Improvement District
1022. Mendocino Transit Authority
1023. Menlo Park Fire Protection District
1024. Merced County Housing Authority
1025. Merced County Mosquito Abatement District
1026. Merced Irrigation District
1027. Mesa Water District
1028. Metropolitan Transportation Commission
1029. Metropolitan Water District of Southern California

- 1030. Midpeninsula Regional Open Space District
- 1031. Mid-Peninsula Water District
- 1032. Mid-Placer Public Schools Transportation Agency
- 1033. Midway City Sanitary District
- 1034. Midway Heights County Water District
- 1035. Millview County Water District
- 1036. Minter Field Airport District
- 1037. Mission Springs Water District
- 1038. Mojave Air and Space Port
- 1039. Mojave Water Agency
- 1040. Mokelumne Rural Fire District
- 1041. Monte Vista County Water District
- 1042. Montecito Fire Protection District
- 1043. Montecito Sanitary District of Santa Barbara County
- 1044. Montecito Water District
- 1045. Monterey Bay Unified Air Pollution Control District
- 1046. Monterey County Regional Fire Protection District
- 1047. Monterey County Water Resources Agency
- 1048. Monterey One Water
- 1049. Monterey Peninsula Airport District
- 1050. Monterey Peninsula Regional Park District
- 1051. Monterey Peninsula Water Management District
- 1052. Monterey Regional Waste Management District
- 1053. Monterey-Salinas Transit District
- 1054. Montezuma Fire Protection District
- 1055. Morongo Basin Transit Authority
- 1056. Mother Lode Job Training Agency
- 1057. Moulton-Niguel Water District
- 1058. Mountains Recreation and Conservation Authority
- 1059. Mountain-Valley Library System
- 1060. Mt. San Antonio College Auxiliary Services
- 1061. MT. View Sanitary District of Contra Costa County
- 1062. Municipal Pooling Authority
- 1063. Municipal Water District of Orange County
- 1064. Murphys Sanitary District
- 1065. Murrieta Fire Protection District
- 1066. Murrieta Valley Cemetery District
- 1067. Napa County Mosquito Abatement District
- 1068. Napa County Resource Conservation District
- 1069. Napa Sanitation District
- 1070. Napa Valley Transportation Authority
- 1071. National Orange Show
- 1072. Natomas Fire Protection District

Exhibit C

Page 26

- 1073. Nevada Cemetery District
- 1074. Nevada County Consolidated Fire District
- 1075. Nevada County Local Agency Formation Commission
- 1076. Nevada County Resource Conservation District
- 1077. Nevada Irrigation District
- 1078. Newcastle, Rocklin, Gold Hill Cemetery District
- 1079. Nipomo Community Services District
- 1080. North Bay Cooperative Library System
- 1081. North Bay Regional Center
- 1082. North Bay Schools Insurance Authority
- 1083. North Central Counties Consortium
- 1084. North Coast County Water District
- 1085. North Coast Railroad Authority
- 1086. North Coast Unified Air Quality Management District
- 1087. North County Dispatch Joint Powers Authority
- 1088. North County Fire Protection District of Monterey County
- 1089. North County Fire Protection District of San Diego County
- 1090. North County Transit District
- 1091. North Delta Water Agency
- 1092. North Kern Cemetery District
- 1093. North Kern Water Storage District
- 1094. North Kern-South Tulare Hospital District
- 1095. North Los Angeles County Regional Center, Inc.
- 1096. North Marin Water District
- 1097. North of the River Municipal Water District
- 1098. North of the River Recreation and Park District
- 1099. North State Cooperative Library System
- 1100. North Tahoe Fire Protection District
- 1101. North Tahoe Public Utility District
- 1102. Northern California Power Agency
- 1103. Northern California Special Districts Insurance Authority
- 1104. Northern Salinas Valley Mosquito Abatement District
- 1105. Northern Sierra Air Quality Management District
- 1106. Northshore Fire Protection District
- 1107. Northstar Community Services District
- 1108. Northwest Mosquito and Vector Control District
- 1109. Novato Sanitary District
- 1110. Oakdale Irrigation District
- 1111. Oakdale Rural Fire Protection District
- 1112. Oakland City Housing Authority
- 1113. Oceano Community Services District
- 1114. Ojai Valley Sanitary District
- 1115. Olcese Water District

Exhibit C
Page 27

- 1116. Olivenhain Municipal Water District
- 1117. Olympic Valley Public Service District
- 1118. Omnitrans
- 1119. Ophir Hill Fire Protection District
- 1120. Orange County Health Authority
- 1121. Orange County Transportation Authority
- 1122. Orange County Vector Control District
- 1123. Orchard Dale Water District
- 1124. Orland Cemetery District
- 1125. Oro Loma Sanitary District
- 1126. Orosi Public Utility District
- 1127. Oroville Cemetery District
- 1128. Otay Water District
- 1129. Oxnard Harbor District
- 1130. Pacific Fire Protection District
- 1131. Padre Dam Municipal Water District
- 1132. Pajaro Valley Fire Protection Agency
- 1133. Pajaro Valley Public Cemetery District
- 1134. Pajaro Valley Water Management Agency
- 1135. Palm Ranch Irrigation District
- 1136. Palmdale Water District
- 1137. Palo Verde Valley District Library
- 1138. Palos Verdes Library District
- 1139. Paradise Recreation and Park District
- 1140. Pasadena City College Bookstore
- 1141. Paso Robles City Housing Authority
- 1142. Patterson Irrigation District
- 1143. Pauma Valley Community Services District
- 1144. Peardale Chicago Park Fire Protection District
- 1145. Pebble Beach Community Services District
- 1146. Peninsula Fire Protection District
- 1147. Peninsula Health Care District
- 1148. Peninsula Traffic Congestion Relief Alliance
- 1149. Penn Valley Fire Protection District
- 1150. Personal Assistance Services Council
- 1151. Phelan Pinon Hills Community Services District
- 1152. Pico Water District
- 1153. Pine Cove Water District
- 1154. Pine Grove Mosquito Abatement District
- 1155. Pinedale County Water District
- 1156. Pioneer Cemetery District
- 1157. Pixley Irrigation District
- 1158. Placer County Cemetery District No. 1

Exhibit C

Page 28

- 1159. Placer County Resource Conservation District
- 1160. Placer County Transportation Planning Agency
- 1161. Placer County Water Agency
- 1162. Placer Hills Fire Protection District
- 1163. Placer Mosquito and Vector Control District
- 1164. Planning and Service Area II Area Agency on Aging
- 1165. Pleasant Hill Recreation and Park District
- 1166. Pleasant Valley County Water District
- 1167. Pleasant Valley Recreation and Park District
- 1168. Plumas Eureka Community Services District
- 1169. Plumas Local Agency Formation Commission
- 1170. Pomerado Cemetery District
- 1171. Pomona Valley Transportation Authority
- 1172. Pomona, Calif State Polytechnic University, Associated Students, Inc.
- 1173. Port San Luis Harbor District
- 1174. Porter Vista Public Utility District
- 1175. Porterville Irrigation District
- 1176. Porterville Public Cemetery District
- 1177. Public Cemetery District No. 1 of Kern County
- 1178. Public Entity Risk Management Authority
- 1179. Public Risk Innovation, Solutions and Management
- 1180. Public Transportation Services Corporation
- 1181. Pupil Transportation Cooperative
- 1182. Purissima Hills Water District
- 1183. Quartz Hill Water District
- 1184. Quincy Community Services District
- 1185. Rainbow Municipal Water District
- 1186. Ramona Municipal Water District
- 1187. Rancho Adobe Fire Protection District
- 1188. Rancho California Water District
- 1189. Rancho Cucamonga Fire Protection District
- 1190. Rancho Murieta Community Services District
- 1191. Rancho Santa Fe Fire Protection District
- 1192. Rancho Santiago Community College Associated Students
- 1193. Rancho Simi Recreation & Park District
- 1194. Reclamation District No. 1000
- 1195. Reclamation District No. 1001
- 1196. Reclamation District No. 1660
- 1197. Reclamation District No. 3
- 1198. Reclamation District No. 833
- 1199. Reclamation District No. 999
- 1200. Red Bluff Cemetery District
- 1201. Redwood Coast Regional Center

Exhibit C

Page 29

- 1202. Redwood Empire Municipal Insurance Fund
- 1203. Redwood Empire School Insurance Group
- 1204. Reedley Cemetery District
- 1205. Regional Center of Orange County
- 1206. Regional Center of the East Bay
- 1207. Regional Housing Authority
- 1208. Regional Water Authority
- 1209. Rescue Fire Protection District
- 1210. Resort Improvement District No. 1
- 1211. Resource Conservation District of the Santa Monica Mountains
- 1212. Richardson Bay Sanitary District
- 1213. Rincon Del Diablo Municipal Water District
- 1214. Rio Alto Water District
- 1215. Rio Linda Elverta Community Water District
- 1216. Rio Vista-Montezuma Cemetery District
- 1217. Riverbank City Housing Authority
- 1218. Riverside County Air Pollution Control District
- 1219. Riverside County Department of Waste Resources
- 1220. Riverside County Flood Control and Water Conservation District
- 1221. Riverside County Law Library
- 1222. Riverside County Regional Park and Open Space District
- 1223. Riverside County Transportation Commission
- 1224. Riverside Transit Agency
- 1225. Rosamond Community Services District
- 1226. Rose Bowl Operating Company
- 1227. Rosedale-Rio Bravo Water Storage District
- 1228. Roseville Public Cemetery District
- 1229. Ross Valley Fire Department
- 1230. Ross Valley Sanitary District
- 1231. Rowland Water District
- 1232. Rubidoux Community Services District
- 1233. Running Springs Water District
- 1234. Rural County Representatives of California
- 1235. Sacramento Area Council of Governments
- 1236. Sacramento Area Flood Control Agency
- 1237. Sacramento City Housing Authority
- 1238. Sacramento County Public Law Library
- 1239. Sacramento Groundwater Authority
- 1240. Sacramento Metropolitan Air Quality Management District
- 1241. Sacramento Metropolitan Cable Television Commission
- 1242. Sacramento Metropolitan Fire District
- 1243. Sacramento Municipal Utility District
- 1244. Sacramento Public Library Authority

Exhibit C

Page 30

- 1245. Sacramento Regional Fire/EMS Communications Center
- 1246. Sacramento Suburban Water District
- 1247. Sacramento Transportation Authority
- 1248. Sacramento-Yolo Mosquito and Vector Control District
- 1249. Salida Fire Protection District
- 1250. Salinas Valley Solid Waste Authority
- 1251. Salton Community Services District
- 1252. Samoa Peninsula Fire Protection District
- 1253. San Andreas Regional Center, Inc.
- 1254. San Andreas Sanitary District
- 1255. San Benito County Water District
- 1256. San Bernardino City Unified School District
- 1257. San Bernardino County Housing Authority
- 1258. San Bernardino County Transportation Authority
- 1259. San Bernardino Valley Municipal Water District
- 1260. San Bernardino Valley Water Conservation District
- 1261. San Diego Association of Governments
- 1262. San Diego Community College District
- 1263. San Diego County Law Library
- 1264. San Diego County Water Authority
- 1265. San Diego Metropolitan Transit System
- 1266. San Diego State University Associated Students
- 1267. San Diego Trolley, Inc.
- 1268. San Diego Unified School District
- 1269. San Dieguito Water District
- 1270. San Elijo Joint Powers Authority
- 1271. San Francisco Bay Area Rapid Transit District
- 1272. San Francisco Bay Area Water Emergency Transportation Authority
- 1273. San Francisco City and County Housing Authority
- 1274. San Francisco Community College District Bookstore Auxiliary
- 1275. San Francisco County Transportation Authority
- 1276. San Francisco Health Authority
- 1277. San Francisco Law Library
- 1278. San Francisquito Creek Joint Powers Authority
- 1279. San Gabriel County Water District
- 1280. San Gabriel Valley Council of Governments
- 1281. San Gabriel Valley Mosquito and Vector Control District
- 1282. San Gabriel Valley Municipal Water District
- 1283. San Geronimo Pass Water Agency
- 1284. San Jacinto Valley Cemetery District
- 1285. San Joaquin County Housing Authority
- 1286. San Joaquin County IHSS Public Authority
- 1287. San Joaquin Delta Community College District

Exhibit C

Page 31

- 1288. San Juan Water District
- 1289. San Lorenzo Valley Water District
- 1290. San Luis Obispo Cal Poly Associated Students, Inc.
- 1291. San Luis Obispo Council of Governments
- 1292. San Luis Water District
- 1293. San Mateo Consolidated Fire Department
- 1294. San Mateo County Harbor District
- 1295. San Mateo County In-Home Supportive Services Public Authority
- 1296. San Mateo County Law Library
- 1297. San Mateo County Schools Insurance Group
- 1298. San Mateo County Transit District
- 1299. San Miguel Community Services District
- 1300. San Miguel Consolidated Fire Protection District
- 1301. San Simeon Community Services District
- 1302. Sanger Cemetery District
- 1303. Sanitary District No. 5 of Marin County
- 1304. Santa Ana River Flood Protection Agency
- 1305. Santa Ana Unified School District
- 1306. Santa Ana Watershed Project Authority
- 1307. Santa Barbara County Law Library
- 1308. Santa Barbara County Special Education Local Plan Area
- 1309. Santa Barbara Regional Health Authority
- 1310. Santa Clara County Central Fire Protection District
- 1311. Santa Clara County Health Authority
- 1312. Santa Clara County Housing Authority
- 1313. Santa Clara County Law Library
- 1314. Santa Clara County Schools Insurance Group
- 1315. Santa Clara Valley Open Space Authority
- 1316. Santa Clara Valley Transportation Authority
- 1317. Santa Clara Valley Water District
- 1318. Santa Clarita Valley School Food Services Agency
- 1319. Santa Clarita Valley Water Agency
- 1320. Santa Cruz County Law Library
- 1321. Santa Cruz County Regional Transportation Commission
- 1322. Santa Cruz Local Agency Formation Commission
- 1323. Santa Cruz Metropolitan Transit District
- 1324. Santa Cruz Port District
- 1325. Santa Cruz Regional 9-1-1
- 1326. Santa Fe Irrigation District
- 1327. Santa Margarita Water District
- 1328. Santa Maria Public Airport District
- 1329. Santa Monica Community College District
- 1330. Santa Nella County Water District

Exhibit C

Page 32

- 1331. Santa Paula City Housing Authority
- 1332. Santa Ynez River Water Conservation District, Improvement District No. 1
- 1333. Santos Manuel Student Union of California State University, San Bernardino
- 1334. Sausalito-Marín City Sanitary District
- 1335. Schell Vista Fire Protection District
- 1336. School Risk And Insurance Management Group
- 1337. Schools Excess Liability Fund
- 1338. Schools Insurance Authority
- 1339. Scotts Valley Fire Protection District
- 1340. Scotts Valley Water District
- 1341. Selma Cemetery District
- 1342. Selma-Kingsburg-Fowler County Sanitation District
- 1343. Serrano Water District
- 1344. Sewer Authority Mid-Coastside
- 1345. Sewerage Commission-Oroville Region
- 1346. Shafter Wasco Irrigation District
- 1347. Shasta Area Safety Communications Agency
- 1348. Shasta Community Services District
- 1349. Shasta Lake Fire Protection District
- 1350. Shasta Mosquito and Vector Control District
- 1351. Shasta Regional Transportation Agency
- 1352. Shasta Valley Cemetery District
- 1353. Shiloh Public Cemetery District
- 1354. Sierra Lakes County Water District
- 1355. Sierra-Sacramento Valley Emergency Medical Services Agency
- 1356. Silicon Valley Animal Control Authority
- 1357. Silicon Valley Clean Water
- 1358. Silveyville Cemetery District
- 1359. Solano Cemetery District
- 1360. Solano County Mosquito Abatement District
- 1361. Solano County Water Agency
- 1362. Solano Irrigation District
- 1363. Solano Transportation Authority
- 1364. Sonoma County Fire District
- 1365. Sonoma County Junior College District
- 1366. Sonoma County Library
- 1367. Sonoma Marin Area Rail Transit District
- 1368. Sonoma State Enterprises, Inc.
- 1369. Sonoma Student Union Corporation
- 1370. Soquel Creek Water District
- 1371. South Bay Regional Public Communications Authority
- 1372. South Central Los Angeles Regional Center for Developmentally Disabled Persons

Exhibit C

Page 33

- 1373. South Coast Water District
- 1374. South County Support Services Agency
- 1375. South Feather Water and Power Agency
- 1376. South Kern Cemetery District
- 1377. South Orange County Wastewater Authority
- 1378. South Placer Fire District
- 1379. South Placer Municipal Utility District
- 1380. South San Joaquin Irrigation District
- 1381. South San Luis Obispo County Sanitation District
- 1382. South Tahoe Public Utility District
- 1383. Southeast Area Social Services Funding Authority
- 1384. Southern California Association of Governments
- 1385. Southern California Library Cooperative
- 1386. Southern California Public Power Authority
- 1387. Southern California Regional Rail Authority
- 1388. Southern San Joaquin Municipal Utility District
- 1389. Southern Sonoma County Resource Conservation District
- 1390. Southwest Transportation Agency
- 1391. Special District Risk Management Authority
- 1392. Stallion Springs Community Services District
- 1393. Stanislaus Consolidated Fire Protection District
- 1394. Stanislaus Regional Housing Authority
- 1395. State Bar of California
- 1396. State Center Community College District
- 1397. State Water Contractors
- 1398. Stege Sanitary District
- 1399. Stinson Beach County Water District
- 1400. Stockton East Water District
- 1401. Stockton Unified School District
- 1402. Strawberry Recreation District
- 1403. Successor Agency to the Redevelopment Agency of the City of Fresno
- 1404. Successor Agency to the Redevelopment Agy of the City & County of San Francisco
- 1405. Suisun Fire Protection District
- 1406. Suisun Resource Conservation District
- 1407. Summit Cemetery District
- 1408. Sunnyslope County Water District
- 1409. Susanville Sanitary District
- 1410. Sutter Cemetery District
- 1411. Sweetwater Authority
- 1412. Sweetwater Springs Water District
- 1413. Sylvan Cemetery District
- 1414. Tahoe City Public Utility District

Exhibit C

Page 34

- 1415. Tahoe Resource Conservation District
- 1416. Tahoe-Truckee Sanitation Agency
- 1417. Tehachapi Valley Recreation and Park District
- 1418. Tehachapi-Cummings County Water District
- 1419. Tehama County Mosquito Abatement District
- 1420. Temescal Valley Water District
- 1421. Templeton Community Services District
- 1422. Thermalito Water and Sewer District
- 1423. Three Rivers Community Services District
- 1424. Three Valleys Municipal Water District
- 1425. Tiburon Fire Protection District
- 1426. Trabuco Canyon Water District
- 1427. Tracy Rural County Fire Protection District
- 1428. Transbay Joint Powers Authority
- 1429. Transportation Agency for Monterey County
- 1430. Transportation Authority of Marin
- 1431. Treasure Island Development Authority
- 1432. Tri-City Mental Health Center
- 1433. Tri-Counties Association for the Developmentally Disabled
- 1434. Tri-County Schools Insurance Group
- 1435. Tri-Dam Project
- 1436. Trindel Insurance Fund
- 1437. Trinity Public Utilities District
- 1438. Truckee Donner Public Utility District
- 1439. Truckee Fire Protection District
- 1440. Truckee Sanitary District
- 1441. Truckee Tahoe Airport District
- 1442. Tulare Mosquito Abatement District
- 1443. Tulare Public Cemetery District
- 1444. Tuolumne City Sanitary District
- 1445. Tuolumne Fire District
- 1446. Tuolumne Utilities District
- 1447. Turlock Mosquito Abatement District
- 1448. Twain Harte Community Services District
- 1449. Twentynine Palms Water District
- 1450. Twin Rivers Unified School District
- 1451. Ukiah Valley Fire District
- 1452. Union Public Utility District
- 1453. Union Sanitary District
- 1454. United Water Conservation District
- 1455. University Enterprises Corporation at CSUSB
- 1456. University Enterprises, Inc.
- 1457. University Student Center of California State University Stanislaus

Exhibit C

Page 35

- 1458. Upland City Housing Authority
- 1459. Upper San Gabriel Valley Municipal Water District
- 1460. Utica Water and Power Authority
- 1461. Vacaville Fire Protection District
- 1462. Vacaville-Elmira Cemetery District
- 1463. Val Verde Unified School District
- 1464. Vallecitos Water District
- 1465. Vallejo Flood and Wastewater District
- 1466. Valley Center Municipal Water District
- 1467. Valley County Water District
- 1468. Valley Mountain Regional Center, Inc.
- 1469. Valley of the Moon Water District
- 1470. Valley Sanitary District
- 1471. Valley Springs Public Utility District
- 1472. Valley-Wide Recreation and Park District
- 1473. Vandenberg Village Community Services District
- 1474. Ventura College Foundation
- 1475. Ventura County Law Library
- 1476. Ventura County Schools Business Services Authority
- 1477. Ventura County Schools Self-Funding Authority
- 1478. Ventura County Transportation Commission
- 1479. Ventura Port District
- 1480. Ventura River Water District
- 1481. Victor Valley Transit Authority
- 1482. Victor Valley Wastewater Reclamation Authority
- 1483. Visalia Public Cemetery District
- 1484. Vista Irrigation District
- 1485. Walnut Valley Water District
- 1486. Wasco Recreation and Park District
- 1487. Washington Colony Cemetery District
- 1488. Water Employee Services Authority
- 1489. Water Facilities Authority
- 1490. Water Replenishment District of Southern California
- 1491. Weaverville Community Services District
- 1492. Weaverville Sanitary District
- 1493. West Almanor Community Services District
- 1494. West Basin Municipal Water District
- 1495. West Bay Sanitary District
- 1496. West Cities Communication Center
- 1497. West Contra Costa Integrated Waste Management Authority
- 1498. West Contra Costa Transportation Advisory Committee
- 1499. West County Transportation Agency
- 1500. West County Wastewater District

Exhibit C

Page 36

- 1501. West End Communications Authority
- 1502. West Kern Water District
- 1503. West Stanislaus Irrigation District
- 1504. West Valley Mosquito and Vector Control District
- 1505. West Valley Sanitation District of Santa Clara County
- 1506. West Valley Water District
- 1507. West Valley-Mission Community College District
- 1508. Westborough Water District
- 1509. Western Contra Costa Transit Authority
- 1510. Western Municipal Water District
- 1511. Western Riverside Council of Governments
- 1512. Westlands Water District
- 1513. Westwood Community Services District
- 1514. Wheeler Ridge-Maricopa Water Storage District
- 1515. Wildomar Cemetery District
- 1516. Williams Fire Protection Authority
- 1517. Willow County Water District
- 1518. Willow Creek Community Services District
- 1519. Willows Cemetery District
- 1520. Wilton Fire Protection District
- 1521. Winterhaven Water District
- 1522. Winters Cemetery District
- 1523. Winters Fire Protection District
- 1524. Winton Water and Sanitary District
- 1525. Woodbridge Rural County Fire Protection District
- 1526. Woodlake Fire District
- 1527. Woodside Fire Protection District
- 1528. Yolo County Federal Credit Union
- 1529. Yolo County Housing Authority
- 1530. Yolo County In-Home Supportive Services Public Authority
- 1531. Yolo County Public Agency Risk Management Insurance Authority
- 1532. Yolo County Transportation District
- 1533. Yolo Emergency Communications Agency
- 1534. Yolo-Solano Air Quality Management District
- 1535. Yorba Linda Water District
- 1536. Yuba Community College District
- 1537. Yuba County Water Agency
- 1538. Yuba Sutter Transit Authority
- 1539. Yucaipa Valley Water District
- 1540. Yuima Municipal Water District



9589 0710 5270 0591 9203 26

AIMAN-SMITH & MARCY
PROFESSIONAL CORPORATION

7677 OAKPORT ST. SUITE 1150 | OAKLAND, CA 94621



FP  **US POSTAGE**
\$011.17⁰
First-Class - IMI
ZIP 94621
08/14/2023
034B 0081827316

Rancho Murieta Community Services District
15160 Jackson Road,
Rancho Murieta, CA 95683

RECEIVED
AUG 2 1 2023
BY:

8-16



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
NOTICE OF INSUFFICIENCY OF CLAIM
AND RETURN WITHOUT ACTION**

Date: 8/30/2023

Date of Claim: 8/21/2023

Cari McCormick
c/o Brent A. Robinson
Aiman-Smith & Marcy, PC
7677 Oakport Street, Suite 1150
Oakland, CA 94621

This is to advise you that your Claim has been reviewed, evaluated, and found to be deficient for the reason(s) in bold and underlined below:

1. The Claim fails to state the name(s) and mailing address of all claimants.
2. The Claim is not signed.
3. The Claim fails to state the mailing address to which the person desires notices to be sent.
4. **The Claim does not comply with Government Code 910(c) as the Claim does not provide enough information to determine the location, date, and/or how the incident/accident occurred that gave rise to the Claim that has been asserted.**
5. **The Claim does not comply with Government Code 910(d) as the Claim does not provide enough information to determine the nature of the loss, damage, or injury that gave rise to the Claim that has been asserted.**
6. The Claim does not provide enough specific information to determine what, if anything, the public entity did or failed to do to create liability exposure.
7. The Claim does not state the amount sought or the court of appropriate jurisdiction.

The Claim will not be acted upon for fifteen (15) days from the date of this Notice to allow for your amendment of this Claim.

WARNING:

A claim that is deficient or does not contain sufficient information, as required by law, may not be considered to have been filed in a timely manner and may prevent the prosecution of a lawsuit based on the incident/accident which is the subject of this Claim.

PROOF OF SERVICE

On 8/30/2023, I served the within NOTICE OF INSUFFICIENCY OF CLAIM on the claimant by placing a true copy thereof enclosed in a sealed envelope for overnight delivery by an established courier service addressed as requested by the claimant.

I declare under penalty of perjury that the foregoing is true and correct. Executed in Rancho Murieta, California on 8/30/2023.

Melinda Morris, General Manager

{00303752.1}

September 21, 2023

By U.S. Mail

Cari McCormick
c/o Brent A. Robinson
Aiman-Smith & Marcy, PC
7677 Oakport Street, Suite 1150
Oakland, CA 94621

NOTICE OF REJECTION OF CLAIM

Ms. McCormick:

Notice is hereby given that the claim which you presented to the Rancho Murieta Community Services District on August 21, 2023, was rejected on September 20, 2023, by the Board of Directors of the District.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this notice was personally delivered or deposited in the mail to file a court action on this claim. See Government Code Section 945.6. Your time for filing an action in federal court may be less than this six months.

You may seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Sincerely,

Melinda Morris

PROOF OF SERVICE

On 9/____/2023, I served the within NOTICE OF REJECTION OF CLAIM on the claimant by placing a true copy thereof enclosed in a sealed envelope for overnight delivery by an established courier service addressed as requested by the claimant.

I declare under penalty of perjury that the foregoing is true and correct. Executed in Rancho Murieta, California on 9/____/2023.

Melinda Morris, General Manager

RESOLUTION 2023-116

A RESOLUTION OF THE BOARD OF DIRECTORS OF RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Rancho Murieta Community Services District Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the Rancho Murieta Community Services District;

NOW THEREFORE, BE IT RESOLVED, that the Rancho Murieta Community Services District Board of Directors hereby authorizes the deposit and withdrawal of Rancho Murieta Community Services District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following Rancho Murieta Community Services District officers holding the title(s) specified hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Melinda (Mimi) Morris

Vacant

General Manager

Director of Finance and Administration

Signature

Signature

Section 2. This resolution shall remain in full force and effect until rescinded by Rancho Murieta Community Services District Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District at their regular meeting held on this 20th day of September, 2023 by the following roll call vote:

Ayes:
Noes:
Absent:
Abstain:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[seal]

Attest:

Amelia Wilder
District Secretary


DRAFT



MEMO

DATE: July 18, 2023

TO: Special District Presiding Officer

FROM: José C. Henríquez, Executive Officer 
Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representative to Sacramento LAFCo

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.

Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

Election of Special District Representative to LAFCO

Thank you for submitting nominations for the Special District Representative election.

At the time the election ends, in order to be selected as a LAFCo Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. Enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo. Please note that there is one regular (voting) seat up for election.

Commissioners

Sue Frost, Rich Desmond, County Members ■ *Patrick Hume, Alternate*
Sean Loloee, Iva Walton, City Members ■ *Katie Valenzuela, Jay Vandenburg, Alternates*
Chris Little, Public Member ■ *Timothy Murphy, Alternate*
Lindsey Liebig, Gay Jones, Special District Members ■ *Charlea Moore, Alternate*

Staff

José C. Henríquez, Executive Officer ■ *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Lindsey Carter, Herald Fire Protection District
- 2) Brian Danzl, Cordova Recreation & Park District
- 3) Paul Lindsey, Florin Resource Conservation District
- 4) Joanna McVay, North Highlands Recreation & Park District
- 5) Edwin Perez, Reclamation District 1000
- 6) Michael Seaman, Fulton El Camino Recreation & Park District
- 7) Robert “Bob” Wichert, Sacramento Suburban Water District

Option of Electronic Elections

Government Code §56332(c)(4) gives LAFCo and Special Districts the option of completing the election of special district representatives via e-mail. This would be more convenient for some districts and a time/cost saver to LAFCo. In order to implement this, however, LAFCO needs to have the consent of the districts and an indication of those districts that wish to participate in this manner. There are two questions for your district to consider.

1. On the first question, a “Yes” vote means you authorize LAFCo to send out ballots via e-mail to those special districts who choose to vote electronically in future elections. A “No” vote means LAFCO should continue to distribute paper ballots to all districts and distribute them via certified mail.
2. On the second question, if a plurality of districts approves electronic voting in the first question, a “Yes” vote means you wish to receive electronic ballots in future elections and have the option to return your ballot in an electronic format (e-mail, fax or scanned ballot). A “No” vote means your district prefers to continue to receive and submit paper ballots.

You can choose to vote “Yes” to the first question to authorize electronic distribution of ballots but vote “No” to the second if your District wants to continue to receive paper ballots.

Election Deadline

The voting period will be 75 days from July 18, 2023; all votes are due in writing on or before **5:00 pm** on **September 30, 2023**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the Board President, or Chair, or the presiding officer of the board meeting in which you made your selection sign the returned ballot.

District managers or other staff members may not substitute their signature for Board President, or Chair, or the presiding officer’s signature.

Thank you for your time and please feel free to contact me or any member of my staff at 916-874-2937 if you have any questions.



Mail to: LAFCO
1112 I Street, Suite 100
Sacramento, CA 95814

ELECTION BALLOT

Special District Representative to LAFCo Regular Seat #7

The election ends on September 30, 2023 at 5:00 p.m. or until a quorum of Special District ballots is received, whichever occurs later.

Candidate & District	Select one (1)
Lindsey Carter, Herald Fire Protection District	
Brian Danzl, Cordova Recreation & Park District	
Paul Lindsay, Florin Resource Conservation District	
Joanna McVay, North Highlands Recreation & Park District	
Edwin Perez, Reclamation District #1000	
Michael Seaman, Fulton-El Camino Recreation & Park District	
Robert "Bob" Wichert, Sacramento Suburban Water District	

LAFCo and Special Districts have the option of completing the election of special district representatives via e-mail. Does your district approve of LAFCo distributing electronic ballots to districts that wish to receive them in the future?

Yes No

If so, in the future does your district prefer to receive its ballot via e-mail and submit its vote electronically (via fax, e-mail or scanned ballot)?

Yes No

if Yes, ballots should be sent to e-mail address: _____

BALLOT CONTINUES ON THE NEXT PAGE

Commissioners

*Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
 Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
 Chris Little, Public Member ■ Timothy Murphy, Alternate
 Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate*

Staff

*José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
 Nancy Miller, DeeAnne Gillick, Commission Counsel*

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER (Required):

AGENDA ATTACHED (Optional): Yes No

Attest:

District Secretary, Clerk or General Manager



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
SD Rep, Seat #7	Lindsay Carter	Herald Fire Protection District

SIGNATURE OF PRESIDING OFFICER:
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: George Obi
(Required)

NAME OF NOMINATING DISTRICT: Herald Fire Protection District

MINUTES ATTACHED (Optional): Yes No

Attest:

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**

-
- Commissioners**
Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate
- Staff**
José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel

Lindsey Carter

11546 Twin Cities Road Galt, CA 95632 | 209.712.7120 | lindsey@heraldfire.com

Experience

EXECUTIVE DIRECTOR | CALIFORNIA AGRICULTURAL COMMISSIONERS & SEALERS ASSOCIATION | DECEMBER 2021 - PRESENT

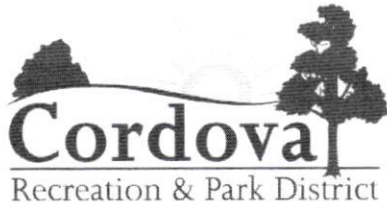
- Manage organizational functions including personnel, budget, legislative advocacy, communications, and membership development.
- Serve as the advocacy representative at state legislative meetings, industry functions and other statewide meetings and events; regularly provide legislative updates on tracked legislation to board of directors and members.
- Oversee budget for organization and various affiliates.
- Manage bylaws, procedures, and filings for board of directors, committees, and advisory groups, including meeting agenda and minutes creation and distribution.
- Develop organization's strategic plan and implement with board and staff engagement utilizing outside consultants.
- Manage updates for organization and subsidiary websites.
- Administer all grant programs and reporting for all activities.

Public Boards & Committees

- Commissioner, Sacramento County Local Area Formation Committee (LAFCo) - 2020- present
- Board Member, Herald Fire Protection District – Elected to 4-year term in 2020
- Director, Sloughouse Resource Conservation District – Appointed to 4-year term in 2020
- Cosumnes Groundwater Authority JPA, Current Alternate Member – 2021 - present
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO – 2019 - 2021
- Commissioner Member, Sacramento LAFCo Special District Advisory Committee – 2018 - present
- Alternate Representative, South Sacramento Habitat Conservation Plan Implementation Review Committee – 2018 - 2021
- Alternate Representative, Sacramento Central Groundwater Authority – 2018 – 2021
- Member, CDFA SWEEP Ad-Hoc Advisory Committee - 2021

Community & Non-Profit Organization Involvement

- President, Sacramento Farm Bureau Foundation for Ag Education – 2015 – present
- President, National Sigma Alpha Educational Foundation – 2019 – 2022
- Member, California Special District Association Legislative Committee – 2020 - 2022
- Member, California Special District Association Bylaws & Policy Committee – 2020 - 2022
- Member, Elk Grove FFA Advisory Committee – 2020 - present
- Class 50 Fellow, California Agricultural Leadership Program – 2019- 2022



11070 White Rock Road, Suite 130
Rancho Cordova, CA 95670
(916) 842-3300

June 29, 2023

Sacramento Local Agency Formation Commission
ATTN: Jose Henriquez, Executive Officer
1112 I Street, Suite 100
Sacramento, CA 95814

VIA EMAIL 6-29-23 & HAND DELIVERY

Dear Mr. Henriquez:

At its meeting held on June 21, 2023, the Board of Directors of the Cordova Recreation and Park District nominated a Director to run for election as LAFCo Special District Commissioner, Office No. 7.

Upon a motion by Chairperson Yearwood, seconded by Director Langan, the Board of Directors voted 5-0 for **Brian Danzl**.

Enclosed please find the Nomination form, District Resolution 22/23-47 supporting the nomination, and Director Danzl's resume. If you have any questions or require further documentation, please do not hesitate to contact me at (916) 599-4583.

Sincerely,

A handwritten signature in blue ink that reads "Danielle Jones".

Danielle Jones
Clerk of the Board / Executive Assistant

Enclosures

cc: Clerk of the Board - Minutes



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Board Vice-chairperson	Brian Danzi	CRPD

SIGNATURE OF PRESIDING OFFICER:

Michael Yearwood
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER:

Michael Yearwood
(Required)

NAME OF NOMINATING DISTRICT:

Cordova Recreation & Park District

MINUTES ATTACHED (Optional):

Yes No

Attest:

Danielle Jones
District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**

Commissioners

Sue Frost, Rich Desmond, County Members ■ Patrick Hume, Alternate
Iva Walton, Sean Loloee, City Members ■ Jay Vandenburg, Katie Valenzuela, Alternates
Chris Little, Public Member ■ Timothy Murphy, Alternate
Lindsey Liebig, Gay Jones, Special District Members ■ Charlea Moore, Alternate

Staff

José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel



2729 Prospect Park Drive, Suite 230
Rancho Cordova, CA 95670

RESOLUTION NUMBER 22/23-47

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CORDOVA RECREATION AND PARK DISTRICT
APPROVING THE NOMINATION OF BRIAN DANZL TO RUN FOR ELECTION
AS LAFCo SPECIAL DISTRICT COMMISSIONER, OFFICE NO. 7**

WHEREAS, Cordova Recreation and Park District has been an active member of the Sacramento Local Agency Formation Commission (LAFCo) with representation on the Special District Advisory Committee; and

WHEREAS, it is in the best interests of the District to have a recreation and park district Special District Commissioner on LAFCo; and

WHEREAS, Brian Danzl is qualified for this Nomination as a duly elected or appointed Board Member of the Cordova Recreation and Park District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby approves the nomination and candidacy of Brian Danzl for service on the Sacramento LAFCo; and

BE IT FURTHER RESOLVED, that Brian Danzl, if elected, is approved as a representative of the Cordova Recreation and Park District to the Sacramento LAFCo and to serve as such as part of the capacity as an employee of the District and within the scope of required duties.

PASSED AND ADOPTED, this 21st day of June 2023 by the following vote:

AYES: Yearwood, Danzl, Sloan, Langan, Matus

NOES:

ABSTAIN:

ABSENT:


 Michael Yearwood, Chairperson of the Board

ATTEST:


 Rick Sloan, Secretary of the Board

I hereby certify that the above Resolution No. 22/23-47 was duly introduced, read and adopted by the District at a Regular Board meeting held on June 21, 2023.


 Danielle Jones
 Clerk of the Board / Executive Assistant

(916) 826-1470 • bdanzl@crpd.com • Rancho Cordova, CA 95670

Dynamic professional with experience in executive management and business development. Demonstrates success in driving significant growth and profitability through strategic planning and execution of innovative business initiatives. Proven track record of building and leading high-performance teams to achieve organizational objectives and exceed customer expectations. Adept at building strong relationships with clients, stakeholders and partners to create lasting value.

Experience

MAY '23 - PRESENT

President Elect | California Association Of Recreation And Park Districts, Roseville, CA

- Facilitated discussions between opposing sides in order to reach compromise solutions when necessary.
- Coordinated grassroots campaigns to educate districts on issues important to the parks.

MAY '21 - MAY '23

Board Secretary | California Association Of Recreation And Park Districts, Roseville, CA

- Provided administrative support to the Board of Directors, including scheduling meetings and preparing agendas.
- Assisted in the preparation of board meeting minutes, resolutions, reports and other corporate documents.

DEC '10 - PRESENT

Vice Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Leveraged strong interpersonal skills to build relationships with key stakeholders.
- Created operational dashboards to measure performance across multiple departments.
- Implemented process improvements resulting in increased efficiency within the organization.
- Collaborated with board members to develop corporate governance strategies.

JAN '20 - JAN '21

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Reviewed financial statements and other reports to monitor organizational performance.
- Developed strategies to increase diversity among board members to reflect community demographics.
- Advised on best practices for corporate governance matters.
- Collaborated with stakeholders on projects related to fundraising, marketing, public relations.

JAN '17 - JAN '18

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Facilitated effective communication between the Board and senior management teams.
- Evaluated proposals from vendors for goods and services required by the organization.
- Reviewed financial statements and other reports to monitor organizational performance.

JAN '15 - JAN '14

Board Chair | Cordova Recreation And Park District, Rancho Cordova, CA

- Facilitated effective communication between the Board and senior management teams.
- Engaged in continuous development of skills necessary for successful board leadership.
- Monitored progress towards achieving established goals and objectives.



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458
www.saclafco.org

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Vice-chair	Paul Lindsay	Florin Resource Conservation District

SIGNATURE OF PRESIDING OFFICER: Tom Nelson
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Tom Nelson
(Required)

NAME OF NOMINATING DISTRICT: Florin Resource Conservation District

MINUTES ATTACHED (Optional): Yes No

Attest:

DocuSigned by:
Stepani Phillips
District Secretary, Clerk or General Manager

Nominations must be received by LAFCO before 5:00 p.m. on July 1, 2023

Return to:

**Sacramento LAFCo
1112 I Street, Suite 100
Sacramento, CA 95814**

Paul Lindsay: Statement of Qualifications for Special District Commissioner for Office No. 7 on the Sacramento Local Agency Formation Commission

I currently serve as Vice Chair for the Florin Resource Conservation District (FRCD) which encompasses a good portion of southern Sacramento County. The District's work in recent years has been the provision of municipal water usage to roughly 40% of the city of Elk Grove.

Previously an Associate Director for the Florin Resource Conservation District, I was appointed to the Board to fill a vacancy and currently serve in my first full term. Retired after a 35-year career with the Social Security Administration, I worked in many different locations within California, from San Juan Capistrano to Yreka. During that time, I served in various positions, including Claims Specialist, Operations Supervisor, Area Systems Coordinator, and ultimately, District Manager. These positions required a thorough understanding of various laws and their application, IT systems, budgeting, and human resources.

My wife and I settled in Elk Grove in 1985 and I've been very involved in Civic matters since then. I've served on Sacramento County's Community Planning Advisory Commission for Elk Grove prior to its incorporation (and was heavily involved in several incorporation efforts) and was a charter member of the original Planning Commission for the City of Elk Grove, serving on it for more than seven years. I also chaired the East Elk Grove Specific Area Planning Advisory Group. Recently, I also served on the Sacramento County Grand Jury for two years (much of which was spent reviewing Special Districts, their operations, and practices). I served two years on the Cosumnes Community Service District's Landscape and Lighting Committee. During these different activities, I was able to interact with LAFCO on a variety of issues and gained an understanding of its responsibilities and duties.

I ask for your support for this position on LAFCO's Commission because I believe that I can bring a fresh perspective to the Commission and a willingness to listen, learn, and to represent Special District interests on the Commission.



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Special District Commissioner	Joanna McVay	North Highlands Recreation Park

SIGNATURE OF PRESIDING OFFICER: Patrick B Williams
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Patrick Williams
(Required)

NAME OF NOMINATING DISTRICT: North Highlands Recreation Park

MINUTES ATTACHED (Optional): Yes No

Attest:

[Signature]
District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

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Staff

José C. Henríquez, Executive Officer ■ Desirae Fox, Policy Analyst
Nancy Miller, DeeAnne Gillick, Commission Counsel



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Trustee Commissioner <i>R</i>	Edwin Perez	Reclamation District 1000

SIGNATURE OF PRESIDING OFFICER:

Elena Lee Reeder
(Original Signature Required)

Note: *Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.*

PRINTED NAME OF PRESIDING OFFICER: Elena Lee Reeder

(Required)

NAME OF NOMINATING DISTRICT: Reclamation District 1000

MINUTES ATTACHED (Optional):

Yes No

Attest:

[Signature]

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

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Staff

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Nancy Miller, DeeAnne Gillick, Commission Counsel



ED PEREZ

TRUSTEE



CONTACT

PHONE:
[916-802-8053](tel:916-802-8053)

WEBSITE:
www.RD1000.org

EMAIL:
EPerez@RD1000.org

STATEMENT OF QUALIFICATIONS

I am seeking a seat on the Sacramento LAFCO to leverage my years of professional experience in the areas of community engagement, organizational governance, and collaboration with various levels government to effectively represent special districts on the commission.

I was elected in 2022 as Trustee with Reclamation District 1000, the flood control agency for the Natomas Basin. In this brief period of time, I was able to leverage my extensive relationships with community members and organizations to help win voter approval of a stormwater service fee to fund much needed infrastructure maintenance and help ensure a flood-safe future for the Natomas Basin.

I have served as a City of Sacramento Commissioner, President of a 1,300 household homeowners association, board member of California's largest state employee organization, and served on the board of numerous community and non-profit organizations.

In these roles, I learned to value the input from concerned residents, the importance of collaborating with community partners, and the need to pay attention to details and also see the "big picture". These experiences have prepared me to serve on the LAFCO.

I would be honored to receive your vote and look forward to working with you.

Respectfully,

ED PEREZ

henriquezj @ SACLAFCO .org.



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
SPECIAL DISTRICT COMMISSIONER	MICHAEL SEAMAN	Fulton El Camino REC + PARK DISTRICT

SIGNATURE OF PRESIDING OFFICER: Teresa Higgins
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Teresa Higgins, Board Chair
(Required)

NAME OF NOMINATING DISTRICT: FULTON-EL CAMINO RECREATION + PARK DISTRICT

MINUTES ATTACHED (Optional): Yes No

Attest:

Suena Lavallee, District Secretary
District Secretary, Clerk or General Manager

Nominations must be received by LAFCO before 5:00 p.m. on July 1, 2023

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Nancy Miller, DeeAnne Gillick, Commission Counsel

STATEMENT OF QUALIFICATIONS – MICHAEL J SEAMAN
for Sacramento Local Agency Formation Commission

Sacramento County resident and homeowner, 1978 - present
Veteran, U.S. Navy Civil Engineer Corps
Current Employment – Snowsports Instructor, Boreal Mountain Resort (winter seasonal)

Academic experience

- B. Architecture, University of California
- M. Urban Planning, San Jose State University
- M. Landscape Architecture/Environmental Planning, University of California
- Adjunct Professor, Sacramento State University (2 years)
- Adjunct Professor, National University (3 semesters)

Governmental experience

- Federal
 - Active and reserve service (9+ years)
 - Navy civilian employment after discharge (1 year)
- State
 - California civil service, 32 years across 6 agencies
 - Retired since 12/2009
- Local
 - County/Council of Governments staff experience in WA and OR (2+ years)
 - Member, City of Cannon Beach Design Review Board (1 year),
 - Board Member, Fulton-El Camino Recreation & Park District (28+ years – present)

Association experience

- American Institute of Architects
 - Associate Member (46 years)
 - Retired Associate AIA Emeritus (8 years - present)
- California Special Districts Association
 - Participant (28+ years - present),
 - Legislative Committee (4+ years),
 - Board Member (4 years)
- California Association of Recreation and Park Districts
 - Participant (28+ years - present)
 - Board Member (4+ years - present)
- Professional Ski Instructors of America/American Association of Snowboard Instructors
 - Member (34 years - present)
 - Certified Instructor – Nordic Track Skiing, Alpine Skiing, Snowboarding

LAFCO Experience

- Sacramento LAFCO Special Districts Advisory Committee (4 years)
- Applicant participation, Sacramento LAFCO City of Arden Arcade Measure D (11/2010)
- Observer via Advocates for Arden Arcade citizens' group and California (un)Incorporated coalition

July 2023



SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCo, Seat #7

Position	Nominee's Name	Originating District
Director	Robert "Bob" Wicher	Sac. Suburban Water Dist.

SIGNATURE OF PRESIDING OFFICER: _____

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: _____

Jay Boatwright
(Required)

NAME OF NOMINATING DISTRICT: _____

Sacramento Suburban Water District

MINUTES ATTACHED (Optional):

Yes No

Attest:

District Secretary, Clerk or General Manager

**Nominations must be received by LAFCO before
5:00 p.m. on July 1, 2023**

Return to:

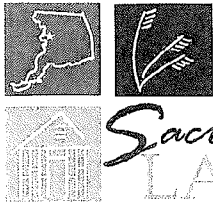
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Staff


José C. Henríquez, Executive Officer ■■ *Desirae Fox, Policy Analyst*
Nancy Miller, DeeAnne Gillick, Commission Counsel



MEMO

DATE: May 19, 2023

TO: Special District Presiding Officer

FROM: José C. Henríquez, Executive Officer 
Sacramento Local Agency Formation Commission

SUBJECT: Election of Special District Representatives to Sacramento LAFCo
Nominations for Special District Commissioner

The Special District Selection Committee is electing a regular representative to serve a new 4-year term beginning in January 1, 2024.

Due to the size of the Special District Selection Committee, it has been difficult to establish a quorum when meeting in person. Therefore, pursuant to the provisions of Government Code §56332(f), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect a regular Special District Representative to Sacramento LAFCo.

Special District Commissioner (Office #7)

This office is currently held by Lindsey Liebig of Herald Fire Protection District. Her term will expire December 31st, 2023. The term of office is four years.

Nomination Requirements

The nomination period will be 45 days; all nominations are due in writing on or before 5:00 pm on July 1, 2023. Nominations received after that date cannot be accepted and will be returned to your District. A nominee must be a Director from an independent special district within Sacramento County. To be valid, all nominations must include the following:

- 1) Name and district of the nominee;
- 2) Name of the nominating district; and

Commissioners

Sue Frost, Rich Desmond, County Members ■■ *Patrick Hume, Alternate*
Sean Loloe, Iva Walton, City Members ■■ *Katie Valenzuela, Jay Vandenburg, Alternates*
Chris Little, Public Member ■■ *Timothy Murphy, Alternate*
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- 3) Signature of the Presiding Officer of the District's Board of Directors or the record of nomination made by majority vote at an official meeting of your District's Board (Resolution or Minute Order can be attached), certified by the Board Secretary, Clerk of District Manager.

Please submit a statement of qualifications (not to exceed one page) for each nominee.

Special District Representative Election (to be held after July 1, 2023)

Once the nomination period is closed, the Executive Officer will prepare and distribute by certified mail, one ballot listing valid candidates and voting instructions to each Independent Special District. The one-page statement of qualifications will be included as submitted. The ballot will include the names of all nominees submitted for Office #7. The Districts must return their ballot to the Executive Officer by the date specified in the voting instructions, which will be at least 30 days from the date the ballots were distributed. Any ballot received after the specified date will not be valid.

Within 14 days of the election date, the Executive Officer will announce the winner of the most votes.

If you have any questions, please contact the LAFCo office at (916) 874-6458.

Enclosure: Election Nomination Ballot

Government Code §56332

Public member restrictions

No person appointed as a public member or alternate public member pursuant to this chapter shall be an officer or employee of the county or any city or district with territory in the county, provided, however, that any officer or employee serving on January 1, 1994, may complete the term for which he or she was appointed.

Alternative member; one vote

56331.3. If two or more members are absent or disqualify themselves from participating in a meeting of the commission, any alternate member who is authorized to serve and vote in the place of a member shall only have one vote.

Independent special district selection committee

56332. (a) The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. However, if the presiding officer of an independent special district is unable to participate in a meeting or election of the independent special district selection committee, the legislative body of the district may appoint one of its members as an alternate to participate in the selection committee in the presiding officer's place. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district, as shown on the last equalized county assessment roll. Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer or his or her alternate as designated by the governing body. Members representing a majority of the eligible districts shall constitute a quorum.

Meetings

(b) The executive officer shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances:

Anticipated vacancy

(1) Whenever the executive officer anticipates that a vacancy will occur within the next 90 days among the members or alternate member representing independent special districts on the commission.

(2) Whenever a vacancy exists among the members or alternate member representing independent special districts upon the commission.

(3) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

(4) Upon the adoption of a resolution of intention pursuant to Section 56332.5.

(5) Upon receipt of a written request by one or more members of the selection committee notifying the executive officer of the need

to appoint a member representing independent special districts on an oversight board pursuant to paragraph (3) of subdivision (j) of Section 34179 of the Health and Safety Code.

Appointment of special district members

(c) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed members of the legislative body of an independent special district residing within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. Service on the commission by a regular district member shall not disqualify, or be cause for disqualification of, the member from acting on proposals affecting the special district on whose legislative body the member serves. The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district on whose legislative body the member serves.

District member disqualification

Call for nominations

(1) The executive officer may prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. This paragraph shall be operative only if the written notice of the meeting provided pursuant to subdivision (b) discloses that, if nominations are received for only one candidate by the end of the nominating period, the candidate shall be deemed appointed and the meeting may be cancelled.

(d) If the office of a regular district member becomes vacant, the alternate member may serve and vote in place of the former regular district member until the appointment and qualification of a regular district member to fill the vacancy.

Elections by mailed ballot

(e) A majority of the independent special district selection committee may determine to conduct the committee's business by mail, including holding all elections by mailed ballot, pursuant to subdivision (f).

(f) If the independent special district selection committee has determined to conduct the committee's business by mail or if the executive officer determines that a meeting of the special district selection committee is not feasible, the executive officer shall conduct the business of the committee by mail. Elections by mail shall be conducted as provided in this subdivision.

(1) The executive officer shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing by the date specified in the call for nominations, which date shall be at least 30 days from the date on which the executive officer mailed the call for nominations to the eligible district.

(2) At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. If two or more candidates are nominated, the executive officer shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible district.

Ballot and voting instructions

(3) The call for nominations, ballots, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, the executive *** **officer may transmit materials by electronic mail. All notices and election materials shall be addressed to the presiding officer, care of the clerk of the district.**

(4) *****Nominations and ballots may be returned** to the executive officer by electronic mail.

(5) Each returned nomination and ballot shall be signed by the presiding officer or his or her alternate as designated by the governing body of the eligible district.

Quorum

(6) For an election to be valid, at least a quorum of the special districts must submit valid ballots. The candidate receiving the most votes shall be elected, unless another procedure has been adopted by the selection committee. Any nomination and ballot received by the executive officer after the date specified is invalid, provided, however, that if a quorum of ballots is not received by that date, the executive officer shall extend the date to submit ballots by 60 days and notify all districts of the extension. **If ballots from a quorum of the districts have not been received at the end of the 60-day extension period, the executive officer shall extend the period to return ballots for a length of time at his or her discretion until a quorum is achieved, unless another procedure has been adopted by the selection committee.** The executive officer shall announce the results of the election within seven days of the date specified.

(7) For a vote on special district representation to be valid, at least a quorum of the special districts must submit valid ballots **to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballot to the eligible**

district. If ballots from a quorum of the districts have not been received at the end of the 60-day extension period, the executive officer shall extend the period to return ballots for a length of time at his or her discretion until a quorum is achieved, unless another procedure has been adopted by the selection committee. By a majority vote of those district representatives voting on the issue, the selection committee shall either accept or deny representation. **The executive officer shall announce the results of the election within seven days of the date specified.**

"Executive officer"

(8) All election materials shall be retained by the executive officer for a period of at least six months after the announcement of the election results.

(g) For purposes of this section, "executive officer" means the executive officer or designee as authorized by the commission. **(Amended by Stats. 2018, Ch. 86)**

Representation of independent special districts

56332.5. (a) If the commission does not have representation from independent special districts on or before January 1, 2001, the commission shall initiate proceedings for representation of independent special districts upon the commission if either of the following occur:

Proceedings

(1) Upon receipt of a written request by one or more members of the selection commission representing districts having 10 percent or more of the assessed values of taxable property within the county, as shown on the last equalized county assessment roll.

(2) Upon adoption of a resolution by the commission proposing representation of special districts upon the commission.

Meeting

(b) The commission, at its next regular meeting, shall adopt a resolution of intention. The resolution of intention shall state whether the proceedings are initiated by the commission or by an independent special district or districts, in which case, the names of those districts shall be set forth. The commission shall order the executive officer to call and give notice of a meeting of the independent special district selection committee to be held within 15 days after the adoption of the resolution in order to determine whether independent special districts shall accept representation on the commission and appoint independent special district representation pursuant to Section 56332.

Appointment of public member when commission includes special district representation

56333. When a commission is enlarged to seven members as provided in Section 56332, the public members appointed pursuant to Sections 56325 and 56329 shall thereafter be appointed by members of the commission representing cities, counties, and special districts. Those appointments shall be made at the times and in the manner provided in Section 56334.

Robert P. "Bob" Wichert Qualifications For LAFCO

Lifelong resident of Sacramento County.

18 years employed by the Sacramento Municipal Utility District with frequent Board interactions and direction. Experience on hydroelectric power projects, and personally responsible for establishment of the first customer-choice all-renewable energy program in California, SMUD Greenergy ©.

Currently serving my third elected term on the Board of Directors of the Sacramento Suburban Water District including prior service as Board President.

Qualification as a Master's Candidate in Communication Studies at the California State University, Sacramento.

Five years as a member of the United Nations Sub-Committee of Experts on the Transport of Dangerous Goods.

Five years as a member of the International Civil Aviation Organization Dangerous Goods Panel.

Service as a writing member expert on Institute of Electrical and Electronics Engineers standards committees.

Service as a writing member expert on American Society of Mechanical Engineers codes and standards.

Service as a writing member expert on National Fire Protection Association codes and standards.

Fifteen years as a Professional Engineer in private practice, Robert P Wichert Professional Engineering, Inc.