



## RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

Office - 916-354-3700 \* Fax - 916-354-2082

### IMPROVEMENTS COMMITTEE

*(Directors Morrison Graf and Les Clark)*

Regular Meeting

November 6, 2018 at 8:30 a.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

### AGENDA

1. **Call to Order**
2. **Comments from the Public**
3. **Monthly Updates**
  - ✚ Development
  - ✚ Emergency Well Project
  - ✚ Cantova Pump replacement
  - ✚ Water Plant Culvert
4. **Review Proposal for Wastewater Reclamation Plant (WWRP) Filter PLC Replacement, CRP 13-02-2**
5. **Discuss Request to Present District's Role on CIA Ditch to New Board**
6. **Director and Staff Comments/Suggestions** *[no action]*
7. **Adjournment**

*In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.*

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is November 2, 2018. Posting locations are: 1) District Office; 2) Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

# MEMORANDUM

Date: October 29, 2018  
To: Improvements Committee  
From: Paul Siebensohn, Director of Field Operations  
Subject: Monthly Updates

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## PROJECTS

### Development

#### The Retreats East and North

The developer's engineer has reached out to us noting that they want to start this project. Their intent is to install some initial water infrastructure and build three (3) model homes. This project is in review with Coastland Engineering.

#### The Retreats West

No change from last month's update: the three (3) homes being built are still in the process of being completed before tying in water and sewer connections with oversight from District staff. They have not begun installation of water and sewer connections yet.

#### The Murieta Gardens - Murieta Marketplace

This project is still on hold but has the potential to start anytime.

#### The Murieta Gardens – Highway 16 Off-Site Improvements

Paving and construction of curbs along Caltrans storm drain inlets are nearly completed.

#### The Murieta Gardens II – Infrastructure at "Utility A"

Testing of the storm drains occurred and passed inspections this past month. Straw has been blown onto bare dirt areas for storm erosion protection as well as other Best Management Practices (BMPs) prepped for the upcoming rainy season. A construction schedule has been requested but has yet to be received. It is anticipated that paving may occur soon.

#### The Murieta Gardens II – Subdivision

The contractor has nearly completed the installation of all the wet utilities with some testing and finishing work to be completed with oversight from Coastland Engineering. All dry utilities are left to be installed, outside the purview of the District. A schedule has also been requested for this project but has yet to be received.

#### Rancho Murieta North – Development Project

No change from last month's update: The District is in receipt of the water and sewer studies submitted for this project. Review of the studies remains in standby as we are still waiting on requested funding to review of these documents. No drainage study has been submitted yet.

#### FAA Business Park

No change from last month's update: this project is submitting architectural plans into the County Building Department shortly in hopes of beginning this project soon.

### Equestrian Center Food Service Building

The project has provided a Facilities Extension Agreement and minimum deposit this past month, but not the requested information for water and sewer impacts that should accompany it. In the meantime, the project is requesting the District to sign off fire flow information they have provided to Sacramento Metro Fire Department (SMF). The District has reached out to SMF to have them answer the question of what they are specifically looking for and has yet to hear back.

### **DISTRICT PROJECTS**

#### **Emergency Well Project**

This project is on hold. The Prop 84 grant which matches up to 50% for construction costs expires at the end of June 2019.

#### **Cantova Sewer Lift Station pump and rail replacements**

We are waiting for the pumps and appurtenances to arrive before scheduling this project to move forward. cursory discussions have occurred with the Murieta Village regarding the sewer bypass that will need to take place during the project.

#### **Water Plant Culvert**

The culvert box has been set and work in the bottom of the ditch completed. Staff continues to work on building headwalls and backfilling the roadway areas on each side of the culvert as time permits between other tasks.

## MEMORANDUM

Date: October 26, 2018  
To: Improvements Committee  
From: Paul Siebensohn, Director of Field Operations  
Subject: Review Proposal for Wastewater Reclamation Plant (WWRP) Filter PLC Replacement

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### RECOMMENDED ACTION

Approve proposal from Telstar Instruments for the wastewater reclamation plant filter PLC replacement in an amount not to exceed \$114,333 which includes a 15% contingency. Funding to come from Sewer Replacement Reserves, CRP 13-02-2.

### BACKGROUND

The wastewater reclamation plant (WWRP) processes secondary treated wastewater into tertiary treated wastewater for unrestricted use for reclamation irrigation. The tertiary filtration plant's operation is automated via the use of a greater than 30-year-old outdated Modicon Programmable Logic Control (PLC) that has far outlived its life expectancy.

This project had been approved as a capital project in 2013 and carried forward in the District's annual budgets. After a lot of research and input, I put a bid packet together for this project, posted it to the District's website, and sent it to multiple area vendors that specialize in this type of work. The bids received are shown in the table below.

<b>Company Name</b>	<b>Total \$</b>
Aqua Sierra Controls	\$160,797.67
Evoqua	\$113,500
TESCO Controls	\$220,370
Telstar Instruments	\$99,421

# 1. BIDDING FORMS

## BID

Proposal of TELSTAR INSTRUMENTS (hereinafter called Bidder), organized and existing under the laws of the State of

CALIFORNIA, doing business as A CORPORATION.\*

To the RANCHO MURIETA COMMUNITY SERVICES DISTRICT, (hereinafter called Owner).

In compliance with your Advertisement for Bids, bidder hereby proposes to perform all work for the Wastewater Treatment Plant - Filter PLC Replacement, CIP NO. 13-02-2, in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this bid, each Bidder certifies, and in the case of a joint bid, each party thereto certifies as to his own organization, that this bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this bid with any other Bidder or with any competitor. Bidder hereby agrees to commence work under this contract on or before a date to be specified in the Notice to Proceed and to fully complete the project within the time specified in paragraph SP-12 of the Special Provisions. Bidder further agrees to pay as liquidated damages, that certain sum specified in paragraph SP-13 of the Special Provisions for each consecutive calendar day.

Bidder acknowledges receipt of the following addenda:

Addendum 1 and 2

\* Insert "a corporation," "a partnership," or "and individual" as applicable.

As provided in the Information for Bidders, the Bidder hereby agrees that he will not withdraw this bid within sixty (60) consecutive calendar days after the actual date of the opening of bids and that, if the Owner shall accept this bid, the Bidder will duly execute and acknowledge the agreement and furnish, duly executed and acknowledged, the required contract bonds and insurance certificates within ten (10) days after receipt of the Notice of Award.

Bidders shall not remove and submit the bid pages separately from the volume of Contract Documents, but shall submit their bids bound with the complete volume of attached Contract Documents, including all pages correctly assembled.

Bidder agrees to perform all the work described in the Contract Documents for the following Lump Sum or unit prices:


(See Bid Schedule on the following pages.)

**CONTRACT BID SCHEDULE**

**WASTEWATER TREATMENT PLANT - FILTER PLC REPLACEMENT CIP NO. 13-02-2**

ITEM #	DESCRIPTION	COST
1	Replacement of Modicon PLC with Allen Bradley Compact Logix PLC & appurtenances	\$22,120.00
2	Painted NEMA 4 Panel	\$ 3,700.00
3	Allen Bradley Color Panel View Plus 7, 10.4"	\$ 1,755.00
4	Labor	\$ 71,846.00
	<b>Total Cost</b>	\$99,421.00

Respectfully Submitted:

  
 \_\_\_\_\_ Signature  
 PRESIDENT \_\_\_\_\_ Title  
 TELSTAR INSTRUMENTS \_\_\_\_\_ Company  
 1717 SOLANO WAY, UNIT 34 \_\_\_\_\_ Address  
 CONCORD, CA \_\_\_\_\_ City, State  
 OCTOBER 26, 2018 \_\_\_\_\_ Date  
 925-671-2888 \_\_\_\_\_ Phone Number

SEAL (If Bidder is a Corporation)

422364 \_\_\_\_\_  
 Contractor License Number      Type C/D, C-7, A, B      Exp. Date 5/31/2020

Federal Tax ID # 94-2785168

**DESIGNATION OF SUBCONTRACTORS**

The following is the name and location of the mill, shop or office of each subcontractor who will perform work or labor or render services to the above-signed bidder.

*NONE*

TYPE OF WORK	NAME	LICENSE NO.	BUSINESS ADDRESS

**"NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY BIDDER  
AND SUBMITTED WITH BID"**

State of California )  
County of CALIFORNIA ) ss.

ROBERT S. MARSTON, being first duly sworn, deposes and says that he or she is PRESIDENT of INSTRUMENTS the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid." (Public Contract Code 7106).

On this 26 day of OCTOBER, 2018, before me

TAMMY MISENHIMER a Notary Public of the State of California, duly commissioned and sworn, personally appeared

ROBERT S. MARSTON  
personally known to me and proved to me on the basis of satisfactory evidence to be the person whose name, subscribed to the within instrument and acknowledged to me that he executed the same.

Witness my hand and official seal

*see attached*

\_\_\_\_\_  
NOTARY PUBLIC in and for said State



**CALIFORNIA JURAT WITH AFFIANT STATEMENT**

**GOVERNMENT CODE § 8202**

- See Attached Document (Notary to cross out lines 1-6 below)
- See Statement Below (Lines 1-6 to be completed only by document signer[s], *not* Notary)

1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

4 \_\_\_\_\_

5 \_\_\_\_\_

6 \_\_\_\_\_

Signature of Document Signer No. 1

Signature of Document Signer No. 2 (if any)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
 County of CONTRA COSTA

Subscribed and sworn to (or affirmed) before me  
 on this 26 day of OCTOBER, 2018,  
 by \_\_\_\_\_  
Date Month Year

(1) ROBERT S. MARSTON

(and (2) \_\_\_\_\_),  
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence  
 to be the person(s) who appeared before me.



Signature \_\_\_\_\_  
Signature of Notary Public

**Seal**  
 Place Notary Seal Above

**OPTIONAL**

*Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.*

**Description of Attached Document**

Title or Type of Document: NON-COLLUSION Document Date: 10/26/18  
 Number of Pages: 1 Signer(s) Other Than Named Above: \_\_\_\_\_

## STATEMENT OF EXPERIENCE OF BIDDER

The Bidder shall state below what work of similar magnitude, character and comparable difficulty at similar rates of progress he has done, and give references that will enable the District to judge his experience, skill, and business standing and his ability to conduct the work as completely and as rapidly as required under the terms of the contract. The District will require that the Contractor have the necessary experience and ability to perform the work, and if, in the opinion of the District, any bidder does not have the requisite experience or ability, the bid of that bidder may be rejected as not responsive. The Contractor is also expected to utilize only personnel experienced with the equipment under the conditions described on this job. By signing below, the Contractor agrees to abide by this clause. Failure to comply shall be sufficient cause for termination of this contract by the District. Should this occur, the District shall withhold sufficient monies from the Contract to ensure completion of the job in a timely manner and to pay any liquidated damages due the District. By signing below, Contractor covenants, warrants and represents the following:

1. Contractor is knowledgeable and experienced in performing services comparable to the work required by District under the Contract.
2. The Work shall be performed in a manner consistent with the highest level of care and skill exercised by other contractors performing similar work.
3. Contractor is currently, and at all times during the performance of the Work will be, qualified to carry out and perform the Work by reason of the fact that Contractor and its personnel are in compliance and will continue to comply with (a) all federal, state and local licensing, registration, certification, training, environmental, and health and safety requirements governing the performance of the Work; and (b) all applicable laws, codes, ordinances, rules, regulations and requirements of federal, state, local or other authorities (collectively, "Government(al) Agencies") having jurisdiction over the Work.

Contractor understands that if Contractor is the successful bidder, the foregoing representations, warranties and covenants are a material inducement in District's retention of Contractor to perform the Work.

<u>LOCATION OF WORK</u>	<u>CONTACT PERSON</u>	<u>CONTACT PHONE</u>
<u>Thermalito WD</u>	<u>Dave McInturf</u>	<u>530-693-0902</u>
<u>Calistoga WWTP</u>	<u>Ben Zachariah</u>	<u>707-975-2991</u>
<u>TCHO Chocolate</u>	<u>Mauro Rojas</u>	<u>650-291-7398</u>

Rockwell recognized system integrator?  Yes /  No (circle one)

Respectfully submitted,

  
\_\_\_\_\_  
(Signature)

## MEMORANDUM

Date: October 29, 2018  
To: Improvements Committee  
From: Mark Martin, General Manager  
Subject: Discuss Request to Present District's Role on CIA Ditch to New Board

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### RECOMMENDED ACTION

No recommendation – discuss and provide direction to staff.

### BACKGROUND

Director Pasek has requested staff to prepare a presentation on the role and responsibilities of the District related to the CIA Ditch. Staff agrees that this would be useful for the newly seated Board to receive this information and have questions answered. As this is not an urgent item, staff recommends this presentation occur sometime in the first quarter of 2019.