



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

July 17, 2024

Closed Session 3:30 p.m./Open Session 5:00 p.m.
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Martin Pohll	Vice President
Linda Butler	Director
Randy Jenco	Director
Stephen Booth	Director

STAFF

Mimi Morris	General Manager
Mark Matulich	Director of Finance and Administration
Travis Bohannon	Interim Director of Operations
Patrick Enright	District General Counsel
Amelia Wilder	District Secretary

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

JULY 17, 2024

REGULAR BOARD MEETING

Call to Order

Closed Session 3:30 p.m./Open Session 5:00 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

1. CALL TO ORDER - Determination of Quorum – President Maybee **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to litigation pursuant to paragraph to Government Code section 54965.9(d)(2) and (e)(1) (one case)

4. OPEN SESSION/REPORT BACK FROM CLOSED SESSION

5. CONSENT CALENDAR **(Motion) (Roll Call Vote) (5 min.)** *All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.*

A. Approval of Board Meeting and Committee Meeting Minutes

1. *June 4, 2024, Special Board Meeting Minutes*
2. *June 5, 2024, Regular Board Meeting Minutes*
3. *June 6, 2024 Regular Communications and Technology Committee Meeting Minutes*
4. *June 6, 2024 Special Improvements Committee Meeting Minutes*
5. *July 2, 2024 Regular Personnel Committee Meeting Minutes*
6. *July 2, 2024 Regular Improvements Committee Meeting Minutes*
7. *July 11, 2024 Finance Committee Meeting Minutes*

B. Bills Paid Listing

6. *Discussion Item* INSUFFICIENT WATER DISTRIBUTION STORAGE CAPACITY FOR RESIDENCES EAST/WEST (Discussion)

7. STAFF REPORTS (Receive and File)

- A. General Manager Report
- B. Finance and Administration Report
- C. Utilities Report

8. REVIEW DISTRICT MEETING DATES/TIMES FOR AUGUST 2024

- A. Communications & Technologies Committee – August 1, 2024 at 9:00 a.m.
- B. Improvements Committee – August 6, 2024 at 8:00 a.m.
- C. Regular Board Meeting – August 21, 2024 - Open Session at 5:00 p.m.

9. CORRESPONDENCE

- A. Email from Janis Eckard June 16, 2024
- B. Email from Bob Keil June 20, 2024
- C. Email from Janis Eckard June 25, 2024
- D. Email from Janis Eckard June 29, 2024
- E. Email from Gail Bullen July 11, 2024
- F. Email from John Merchant July 15, 2024

10. *Action Item* CONSIDER APPROVAL OF CHANGES TO DIRECTOR OF OPERATIONS AND SECURITY PATROL OFFICER I/II JOB DESCRIPTIONS (Discussion/Action) (Motion) (Roll Call Vote)

11. *Action Item* PUBLIC HEARING TO CONSIDER APPROVAL OF FY24-25 CAPITAL IMPROVEMENT PLAN (CIP) PROPOSED PROJECTS AND RESOLUTION R2024-08 APPROVING THE CIP PROJECTS (Discussion/Action) (Motion) (Roll Call Vote)

- A. Presentation by Staff
- B. The Board President will open and close the Public Hearing

12. *Action Item* CONSIDER VOTING FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS SEAT A – SIERRA NETWORK (Discussion/Action) (Motion) (Roll Call Vote)

13. Discussion Item CONSIDER WATER CODE SECTION 350 PROCEDURAL REQUIREMENTS AND FINDINGS NECESSARY TO DECLARE A TEMPORARY WATER EMERGENCY TO HALT ALL NEW HOOKUPS, DISTRIBUTION EXPANSION, OR CONSTRUCTION APPROVAL UNTIL CAPACITY CAN BE DETERMINED
(Discussion)

14. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to the point in the meeting at which the item is called. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

15. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

16. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is July 12, 2024. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING MINUTES**

June 4, 2024

Open Session 2:00 p.m.

1. CALL TO ORDER/ROLL CALL

Vice President Pohll called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 2:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present at the District office were Stephen Booth, Linda Butler and Martin Pohll. Also present at the District office was Amelia Wilder, District Secretary. Present via teleconference were Mimi Morris, General Manager, Mark Matulich, Director of Finance and Administration; and Andrew Ramos, District General Counsel.

2. CONSIDER ADOPTION OF AGENDA

Motion/Booth to adopt the Agenda. Second/Butler. Roll Call Vote: Ayes: Booth, Butler, Pohll. Noes: None. Absent: Jenco, Maybee. Abstain: None.

3. BOARD ADJOURNED TO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

A. Public employee appointment of the District General Counsel (Gov. Code 54957).

4. OPEN SESSION/REPORT BACK FROM CLOSED SESSION

Director Pohll reported that there was no reportable action.

5. PUBLIC COMMENTS

None.

6. DIRECTOR COMMENTS/SUGGESTIONS

Director Booth thanked Ms. Morris and Mr. Ramos for their prompt recruitment of General Counsel.

7. ADJOURNMENT

Motion/Pohll to adjourn at 4:14 p.m. Second/Booth. Roll Call Vote: Ayes: Booth, Butler, Pohll. Noes: None. Absent: Jenco, Maybee. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

June 5, 2024

Closed Session 4:00 p.m./Open Session 5:30 p.m.

1. CALL TO ORDER/ROLL CALL

President Maybee called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present at the District office were Stephen Booth, Linda Butler, Randy Jenco, Tim Maybee, and Martin Pohll. Also present at the District office were Mimi Morris, General Manager, Mark Matulich, Director of Finance and Administration; Travis Bohannon, Interim Director of Operations; Andrew Ramos, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Maybee to adopt the Agenda. Second/Butler. Roll Call Vote: Ayes: Booth, Butler, Jenco, Pohll, Maybee. Noes: None. Absent: None. Abstain: None.

3. PRESENTATION OF LONGEVITY AWARDS

Director Maybee presented Mario Moreno with his award for 10 years of service. Rick Dias was not present to accept his award for 30 years of service.

4. BOARD ADJOURNED TO CLOSED SESSION TO DISCUSS THE FOLLOWING ITEMS:

- A. *Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)*
- B. *Public employee appointment of the District General Counsel (Gov. Code 54957)*
- C. *Public employee performance evaluation of the General Manager (Gov. Code 54957)*

5. OPEN SESSION/REPORT BACK FROM CLOSED SESSION

Director Maybee reported that no decisions were made.

6. CONSENT CALENDAR

Motion/Maybee to approve Consent Calendar. Second/Booth. Roll Call Vote: Ayes: Booth, Butler, Jenco, Pohll, Maybee. Noes: None. Absent: None. Abstain: None.

7. STAFF REPORTS

Complete Staff Reports can be found in the April 17, 2024 Regular board Meeting Packet on the District's website or by clicking [here](#).

Under Agenda Item 7A, Mimi Morris, General Manager, gave a summary of activities during the previous month, highlighting the following topics:

- Improving Customer Service
 - Tracking Communication
 - Customer Service
- Developing District Staff
 - Trainings

- Departures and Arrivals
- Strengthening Financial Position
 - Operating Budget
 - Reserve Needs
 - Audits
 - Financial Reporting
- Ensuring Water Quality and Access
- Keeping the Entire Rancho Murieta Community Safe
- 2024 PRA Requests
- IWMP Town Hall Questions and Answers

Under Agenda Item 7B Mark Matulich, Director of Finance and Administration updated Board on the following items:

- Budget (noted a discussion regarding the budget would take place under item 11)

Under Agenda Item 7C, Travis Bohannon, Interim Director of Operations, gave a summary of the utility update, including:

- Water Treatment Facility
- Water Consumption
- Raw Water Storage & Delivery
- Wastewater Facility
- Utility Crew Report
- FY 23-24 Capital Improvement Program (CIP) update
- SB170 Projects Update
 - Water Treatment Facility Sodium Hypochlorite Conversion
 - Recycled Water Disinfection Project
 - Granlees Safety Improvements
- Development
 - Retreats West
 - Retreats North & East
 - Residences of Murieta Hills East & West
 - Riverview Phase 1A&1B and Phase 2
 - Rancho North
 - Murieta Gardens Commercial

8. REVIEW DISTRICT MEETING DATES/TIMES FOR MAY 2024

No changes.

9. CORRESPONDENCE

Director Maybee acknowledged the correspondence in the packet.

Carol Prinzo, Janis Eckard, John Merchant and Jim Farrell either read their letters, or commented on their letters.

10. CONSIDER ADOPTION OF ORDINANCE O2024-01 INCREASING WATER, SEWER AND SOLID WASTE SERVICE CHARGES AND STORM DRAINAGE AND SECURITY SPECIAL TAXES

Mark Matulich reviewed the Ordinance, stating that no changes had been made since its introduction May 15, 2024. **Motion/Maybee to adopt Ordinance O2024-01 Increasing Water, Sewer, and Solid Waste Service Charges and Storm Drainage and Security Special Taxes. Second/Jenco. Roll Call Vote: Ayes: Booth, Butler, Jenco, Pohll, Maybee. Noes: None. Absent: None. Abstain: None.**

11. CONSIDER PROPOSED FY24-25 BUDGET CORRESPONDING RESOLUTION R2024-04 APPROVING THE PROPOSED BUDGET FOR FY24-25

Mark Matulich presented the balanced budget. **Motion/Maybee to adopt Resolution R2024-04 Approving the Proposed Budget for FY24-25. Second/Butler. Roll Call Vote: Ayes: Booth, Butler, Jenco, Pohll, Maybee. Noes: None. Absent: None. Abstain: None.**

12. CONSIDER APPROVAL OF LEGAL SERVICES AGREEMENT FOR GENERAL COUNSEL SERVICES

Andrew Ramos, District Counsel discussed the process of selecting successor General Counsel after his resignation from BKS Law Firm. The Board selected Richards Watson Gershon (RWG Law). **Motion/Booth to Approve Legal Services Agreement with RWG Law. Second/Maybee. Roll Call Vote: Ayes: Booth, Butler, Jenco, Maybee, Pohll. Noes: None. Absent: None. Abstain: None.**

13. CONSIDER APPROVAL OF RESOLUTION R2024-06 RECOGNIZING ANDREW RAMOS, DISTRICT LEGAL COUNSEL, FOR HIS 10 YEARS OF SERVICE TO THE DISTRICT

Motion/Booth to approve Resolution R2024-06 Recognizing Andrew Ramos, District Counsel, for his 10 Years of Service to the District. Second/Maybee. Roll Call Vote: Ayes: Booth, Butler, Jenco, Maybee, Pohll. Noes: None. Absent: None. Abstain: None. Director Maybee presented Mr. Ramos with the Resolution and thanked him for his service to the District.

14. CONSIDER APPROVAL RESOLUTION R2024-07 RECOGNIZING MICHAEL FRITSCHI, DIRECTOR OF OPERATIONS, FOR HIS THREE YEARS OF SERVICE TO THE DISTRICT

Motion/Maybee to approve Resolution R2024-07 Recognizing Michael Fritschi, Director of Operations, for his Three Years of Service to the District. Second/Pohll. Roll Call Vote: Ayes: Jenco, Maybee, Pohll. Noes: None. Absent: None. Abstain: Booth, Butler.

15. REVIEW INTEGRATED WATER MASTER PLAN TOWN HALL MEETING

Director Maybee informed the Board and the public that decisions have not been made on the Integrated Water Master Plan, and it will be several months before any decisions are made. Director Booth read a prepared statement summarizing the Integrated Water Master Plan Town Hall Meeting.

16. CONSIDER APPOINTMENT OF NEW BOARD PRESIDENT OR WAIVER OF THE BOARD POLICY ON OFFICE TERM LIMITS (DISTRICT CODE CHAPTER 2, SECTION 2)

Andrew Ramos explained that the Board has a Policy stating the Board President has a term limit of 4 years. Director Maybee assumed the position of Board President midterm. The Board has the option of waiving this policy or electing a new President. **Motion/Pohll to waive Board Policy that sets the Term Limit is Four Years, Allowing the Next President to be Elected During the Next Cycle in December. Second/Jenco. Roll Call Vote: Ayes: Booth, Butler, Jenco, Pohll. Noes: None. Absent: None. Abstain: Maybee.**

17. PUBLIC COMMENTS

Janis Eckard asked questions about proposed development.

18. DIRECTOR COMMENTS/SUGGESTIONS

Director Maybee thanked staff for their work. He asked that a priority list be created of tasks for incoming Legal Counsel.

19. ADJOURNMENT

Motion/Maybee to adjourn at 6:35 p.m. Second/Butler. Roll Call Vote: Ayes: Booth, Butler, Jenco, Maybee, Pohl. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
District Secretary

DRAFT

MEMORANDUM

Date: July 8, 2024
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: June 6, 2024, Communication & Technology Committee Meeting Minutes

1. CALL TO ORDER

Director Booth called the meeting to order at 9:17 a.m. Present were Director Butler and Director Booth. Present from District staff were Mark Matulich, Director of Finance and Administration; Travis Bohannon, Interim Director of Operations; and Amelia Wilder, District Secretary. Mimi Moris, General Manager participated via teleconference.

2. Update on Website and Social Media

Ms. Wilder gave an update on website and Facebook statistics.

3. IWMP Town Hall Meeting Debrief

Director Booth mentioned the report that he presented to the Board at the June 5, 2024 Board Meeting which detailed the Town Hall meeting held on May 30. Director Butler commented on the audio/visual at the meeting, and Director Booth would like to have future Town Hall Meetings recorded by CSD Staff. He would also like an agenda at future meetings. Richard Gehrs commented on lingering questions from the public about the IWMP. A discussion followed.

4. COMMENTS FROM THE PUBLIC

None.

5. DIRECTOR AND STAFF COMMENTS

None.

6. Adjournment

The meeting was adjourned at 9:56 a.m.

MEMORANDUM

Date: July 8, 2024
To: Board of Directors
From: Improvements Committee Staff
Subject: June 6, 2024 Special Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 11:00 a.m. Present were Director Jenco and Director Pohll. Present from District staff were Mark Matulich, Director of Finance and Administration; Travis Bohannon, Interim Director of Operations, and Amelia Wilder, District Secretary. Mimi Moris, General Manager participated via teleconference.

2. IMPROVEMENTS STAFF REPORT

Mr. Bohannon discussed the following topics:

A. Asset Management Plan

Mr. Bohannon informed the Committee that Camie Jackson, Lumos & Associates, had not yet prepared an update to the plan, and hopes to have one in the future.

B. MLX for Increased Water Delivery System Capacity

Mr. Bohannon introduced Joe Domenichelli, District Engineer, to discuss the water delivery system capacity for the proposed Residences East phase 1. Rio Oso tank would provide water for these developments and would not have adequate supply to serve the proposed developments. His firm prepared a proposal to determine the capacity and anticipated need to supply the development. The Committee recommended that this proposal be brought to the Board. It was later revised to fall within the General Managers spending authority. Mike Robertson commented. Bob Keil reminded the Committee that Riverview will have low water landscape. The development is moving forward, and water might be needed as soon as November for these homes.

C. Riverview Development Infrastructure

Mr. Domenichelli addressed the Committee on this topic. A drainage channel that was discussed. Les Hock commented that the developer would comply with the Districts desires. Ms. Morris asked for a written agreement between CSD and the developer outlining the costs and obligations.

D. CIP Matrix and FY24-25 Plan

Mr. Bohannon discussed the CIP Matrix and explanations. The Committee recommended that this item be heard by the Board. *This item will be on the May 15, 2024 Board Meeting agenda.*

E. Replacing Obsolete Analog Communications System throughout the District

Mr. Bohannon discussed the outdated analog communication system with the Committee and informed them that he is researching alternatives to the current system which communicates from the lift stations and water tanks to Staff.

3. COMMENTS FROM THE PUBLIC

None.

4. DIRECTOR AND STAFF COMMENTS

None.

5. ADJOURNMENT

The meeting was adjourned at 12:33 p.m.

MEMORANDUM

Date: July 8, 2024
To: Board of Directors
From: Personnel Committee Staff
Subject: July 2, 2024 Personnel Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 7:30 a.m. Present was Director Jenco. Director Maybee was absent. Present from District staff were Mark Matulich, Director of Finance and Administration; Travis Bohannon, Interim Director of Operations, and Amelia Wilder, District Secretary.

2. DISCUSS UPDATES TO THE DIRECTOR OF OPERATIONS JOB DESCRIPTION

Mark Matulich, Director of Finance and Administration, discussed the changes made to the Director of Operations job description. The Committee recommended the changes go to the Board for approval. *This item will be on the July 17, 2024 Board Meeting Agenda.*

3. DISCUSS UPDATES TO THE SECURITY PATROL OFFICER I/II JOB DESCRIPTION

Mr. Matulich discussed the changes made to the Security Patrol Officer I/II job description. The Committee recommended the changes go to the Board for approval. *This item will be on the July 17, 2024 Board Meeting Agenda.*

4. PUBLIC COMMENT

None.

5. DIRECTOR COMMENTS

None.

6. **ADJOURNMENT** The meeting was adjourned at 7:46 p.m.

MEMORANDUM

Date: July 8, 2024
To: Board of Directors
From: Improvements Committee Staff
Subject: July 2, 2024 Improvements Committee Meeting Minutes

1. CALL TO ORDER

Director Jenco called the meeting to order at 8:00 a.m. Present were Director Jenco and Director Pohl. Present from District staff were Mimi Moris, General Manager; Mark Matulich, Director of Finance and Administration; Travis Bohannon, Interim Director of Operations, and Amelia Wilder, District Secretary.

2. IMPROVEMENTS STAFF REPORT

Mr. Bohannon discussed the following topics:

A. Emergency Repair of Broken Pipe for Lift Station 6A

Mr. Bohannon informed the Committee that a sewer leak had occurred at lift station 6A due to a broken pipe. The pipe was repaired by TNT Industrial Contractors, Inc.

B. Locate and Repair Broken Raw Water Conveyance Pipe from Granlees to Calero Reservoir

Mr. Bohannon informed the Committee that a leak has been detected in the pipe that takes raw water from the Cosumnes River to Calero reservoir. This project is being investigated and will be repaired before pumping from the river starts in the fall.

C. Letter from Bob Keil Regarding Development

Joe Domenichelli, District Engineer addressed the Committee on this topic. His firm is determining the capacity of the Rio Oso tank.

D. Carry Over of Wastewater Condition Assessment CIP 24-250-03 from FY23-24

Mr. Bohannon informed the Committee that this CIP work cannot be completed by the contractor before the end of FY23-24. This CIP project will be moved to FY24-25.

3. COMMENTS FROM THE PUBLIC

None.

4. DIRECTOR AND STAFF COMMENTS

Ms. Morris mentioned that distribution system capacity was never mentioned in the 670 FSA or the Rancho North FSA. She will write a letter to Mr. Keil stating that the document signed by Joe Domenichelli only gives permission to complete rough grading.

5. ADJOURNMENT

The meeting was adjourned at 9:29 a.m.

MEMORANDUM

Date: July 12, 2024
To: Board of Directors
From: Finance Committee Staff
Subject: July 11, 2024 Finance Committee Meeting Minutes

1. CALL TO ORDER

Director Pohll called the meeting to order at 9:00 a.m. Present was Director Pohll. Director Booth was absent. Present from District staff was Mark Matulich, Director of Finance and Administration and Travis Bohannon, Interim Director of Operations.

2. FINANCE REPORT

- **Budget to Actuals**

- i. FY 23-24

Mr. Matulich, Director of Finance and Administration, reviewed the Financial Report.

3. FY24-25 CIP LIST

Mr. Matulich and Mr. Bohannon presented the Proposed CIP List to the Committee. There was a detailed discussion about the Capital Improvement Plan proposed projects. The Committee recommended this item be moved to the Board for approval. ***This item will be on the July 17, 2024 Board Meeting Agenda.***

4. SCHEDULE FOR FINANCE COMMITTEE MEETINGS

Mr. Matulich presented the proposed Finance Committee meeting schedule to the Committee. Director Booth suggested the addition of a Board presentation in March of 2025 to discuss the draft FY25-26 Budget.

5. PUBLIC COMMENT

None.

6. DIRECTOR COMMENTS

None.

7. ADJOURNMENT The meeting was adjourned at 9:36 a.m.

MEMORANDUM

DATE: July 11, 2024
TO: Board of Directors
FROM: Mark Matulich, Director of Finance and Administration
SUBJECT: Receive and File Check Journal

Attached is a list of checks issued from Banner Bank numbered 001315 through 001387 between June 1, 2024 and June 30, 2024. Invoices were presented by departments, reviewed by administration staff and subsequent checks were issued. All checks were in conformity with the District's policies and procedures. Monies were available to pay the amounts listed.

The Board is asked to receive and file this information.

FISCAL ANALYSIS

Seventy-three checks totaling \$355,176.11 were issued and five (5) were voided between June 1, 2024 and June 30, 2024.

ATTACHMENT

Accounts Payable Vendor Check Register Report from June 1, 2024 and June 30, 2024.

Ranges: From: To: From: To:
 Check Number First Last Check Date 6/1/2024 6/30/2024
 Vendor ID First Last Checkbook ID BANNER BANNER
 Vendor Name First Last

Sorted By: Checkbook ID

* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
001315	6/6/2024	A&D Automatic Gate and Access	BANNER	\$629.89
001316	6/6/2024	Andy Lee	BANNER	\$91.56
001317	6/6/2024	Applications By Design, Inc.	BANNER	\$1,260.00
001318	6/6/2024	California Waste Recovery Systems	BANNER	\$106,210.33
001319	6/6/2024	Chemtrade Chemicals US LLC	BANNER	\$3,837.65
001320	6/6/2024	Clark Pest Control	BANNER	\$782.00
001321	6/6/2024	Concentra DBA Occupational Health Centers o	BANNER	\$239.00
001322	6/6/2024	Corrpro Companies, Inc.	BANNER	\$9,447.00
001323	6/6/2024	Crime Alert Security	BANNER	\$120.00
001324	6/6/2024	Dewberry Engineers Inc.	BANNER	\$5,619.00
001325	6/6/2024	Domenichelli and Associates, Inc	BANNER	\$23,744.38
001326	6/6/2024	Edmund McMurray	BANNER	\$198.40
001327	6/6/2024	FIDELITY NATIONAL TITLE	BANNER	\$150.00
001328	6/6/2024	FIRST AMERICAN TITLE CO	BANNER	\$570.81
001329	6/6/2024	Greenfield Communications	BANNER	\$329.00
001330	6/6/2024	Hunt & Sons, Inc	BANNER	\$6,651.75
001331	6/6/2024	Loretta Berry	BANNER	\$355.98
001332	6/6/2024	Melinda Morris	BANNER	\$293.58
001333	6/6/2024	NTU Technologies, Inc.	BANNER	\$4,286.40
001334	6/6/2024	Old Republic Title	BANNER	\$31.13
001335	6/6/2024	Orange Coast Title	BANNER	\$7,118.11
001336	6/6/2024	Pace Supply Corp	BANNER	\$191.78
* 001337	6/6/2024	Prodigy Electric & Controls Inc.	BANNER	\$7,168.02
* 001338	6/6/2024	Rancho Murieta Country Club	BANNER	\$595.35
* 001339	6/6/2024	Streamline	BANNER	\$375.00
* 001340	6/6/2024	Vestis	BANNER	\$248.85
* 001341	6/6/2024	Zenon Environmental Corporation	BANNER	\$100.91
001342	6/6/2024	Prodigy Electric & Controls Inc.	BANNER	\$7,168.02
001343	6/6/2024	Rancho Murieta Country Club	BANNER	\$595.35
001344	6/6/2024	Streamline	BANNER	\$375.00
001345	6/6/2024	Vestis	BANNER	\$248.85
001346	6/6/2024	Zenon Environmental Corporation	BANNER	\$100.91
001347	6/18/2024	A&D Automatic Gate and Access	BANNER	\$350.55
001348	6/18/2024	ABS Direct	BANNER	\$3,021.22
001349	6/18/2024	Borges & Mahoney	BANNER	\$13,306.43
001350	6/18/2024	Brower Mechanical, Inc	BANNER	\$918.00
001351	6/18/2024	California Laboratory Services	BANNER	\$3,468.20
001352	6/18/2024	Caltronics	BANNER	\$200.04
001353	6/18/2024	County of Sacramento	BANNER	\$42.00
001354	6/18/2024	Domino Solar LTD	BANNER	\$14,412.30
001355	6/18/2024	Industrial Electrical Company	BANNER	\$8,123.52
001356	6/18/2024	Intelligent Technical Solutions, LLC	BANNER	\$14,085.00
001357	6/18/2024	James Mobley	BANNER	\$100.00
001358	6/18/2024	Orange Coast Title	BANNER	\$170.79
001359	6/18/2024	Prodigy Electric & Controls Inc.	BANNER	\$6,511.70
001360	6/18/2024	Rancho Murieta Association	BANNER	\$422.72
001361	6/18/2024	River City Rentals	BANNER	\$10,640.00
001362	6/18/2024	SIERRA VALLEY CONTRACTORS	BANNER	\$4,536.00
001363	6/18/2024	S. M. U. D.	BANNER	\$22,641.13
001364	6/18/2024	Thatcher Company	BANNER	\$6,468.00
001365	6/18/2024	Vestis	BANNER	\$248.85
001366	6/18/2024	WorkSmart Automation	BANNER	\$8,500.00
001367	6/18/2024	Zenon Environmental Corporation	BANNER	\$1,235.28
001368	6/27/2024	Adkins Engineering and Surveying, Inc.	BANNER	\$14,827.65
001369	6/27/2024	Arnolds For Awards	BANNER	\$41.70
001370	6/27/2024	Borges & Mahoney	BANNER	\$2,083.91
001371	6/27/2024	California CAD Solutions inc.	BANNER	\$225.00
001372	6/27/2024	Griswold Industries DBA Cla-Val Company	BANNER	\$3,908.37

* Voided Checks

Check Number	Check Date	Vendor	Checkbook ID	Amount
001373	6/27/2024	Compressed Air Services	BANNER	\$437.27
001374	6/27/2024	Ferguson Waterworks , Inc 1423	BANNER	\$5,397.56
001375	6/27/2024	Gempler's, Inc.	BANNER	\$127.12
001376	6/27/2024	Hastie's Capitol Sand and Gravel Co.	BANNER	\$1,635.45
001377	6/27/2024	Industrial Electrical Company	BANNER	\$6,691.59
001378	6/27/2024	Lumos & Associates, Inc.	BANNER	\$5,500.00
001379	6/27/2024	Operating Engineers Local Union No. 3	BANNER	\$1,255.20
001380	6/27/2024	Pace Supply Corp	BANNER	\$692.69
001381	6/27/2024	State of California	BANNER	\$656.47
001382	6/27/2024	State of California	BANNER	\$64.00
001383	6/27/2024	Univar Solutions USA Inc	BANNER	\$5,130.00
001384	6/27/2024	USA Blue Book	BANNER	\$2,598.56
001385	6/27/2024	Vestis	BANNER	\$234.76
001386	6/27/2024	Wagner & Bonsignore Consulting Civil Engine	BANNER	\$2,800.25
001387	6/27/2024	W.W. Grainger Inc.	BANNER	\$820.95
Total Checks: 73				Total Amount of Checks: \$355,176.11

MEMORANDUM

Date: July 17, 2024
To: Board of Directors
From: Mimi Morris, General Manager
Subject: General Manager's Report

IMPROVING CUSTOMER SERVICE

Tracking Communications: Last month our web-based Intake for Questions and Comments was updated to serve as a single portal for all types of questions/comments. Categories include General Comments/Questions, IWMP Questions, PRA Requests for Information, Service Requests, and Other. This intake approach was made due to the abundance of questions being submitted that are woven into a lengthy narrative, making it difficult to both determine and respond to the actual question. We hope this new approach will enable us to demonstrate a 100% response rate and refute accusations that some questions have not been addressed.

Staff are delayed in responding to about 24 questions put forth at the May 30th Town Hall and several others that were received since then but hope to catch up on the responses soon.

Customer Service

As reported earlier this month in the Pipeline, **problematic meter reads** have caused problems for the District both in delayed billing and unavailable meter reads. These stem from **a variety of issues** but are mostly due to **faulty communication between the Tyler Utility Billing system** implemented last April and **outdated meters** or missing metadata on the meters. Over 200 meter errors have been corrected in the last three months. Additionally, staff are evaluating two systems that will both fully automate meter reads and detect water leaks. We hope to have more information on this by mid-August.

The change in statement preparation and release date from the 25th to the 1st of the month has been effective at allowing more up to date inclusion of payment data in statements. We continue to encourage customers to **sign up for online billing** to streamline the process of crediting payments to the correct accounts. Automatic or electronic payment helps keep District costs down. Customers remain reluctant to transition to the new approach. We are considering an incentive approach to help encourage change.

We are also pursuing a return to simpler account numbers. The new account codes established under the Tyler Utility Billing Software are so lengthy that they are difficult to key in accurately. While we are still manually receiving checks, a simpler account number would be helpful.

Bar Codes have historically been sold at the gates, but we are switching that service to the main office effective later this month to provide better internal control and accountability of cash, bar code stickers, and customer information.

DEVELOPING DISTRICT STAFF

Departures and Arrivals

An individual has been offered the position of **plant utility operator** to backfill the position left by Mr. Foeldi in May. He has accepted the offer and will start within a few weeks, following background check clearance.

One new patrol officer is poised to join the District staff next month, following background check clearance.

Recruitment is underway for the position of **Director of Operations**. The Final Filing Date is July 29th, and staff hopes to have a person on board by early September.

STRENGTHENING FINANCIAL POSITION

23-24 Year End Results

The District ended the 23-24 fiscal year operating in the black, with an overall surplus from operations of \$74k. The 23-24 budget, as proposed in June of 2023, included expenditures that exceeded revenues by over \$283,000. Prudent use of human and financial resources enabled this significant turnaround, along with a stronger commitment to living within the budget. The operating budget is one of the essential metrics for organizational well-being, along with the CIP and the reserves. Staff have estimated the reserves at \$12 - \$12.5 million and hope to have exact numbers upon completion of the outstanding audits.

Audits

Audits for **21-22 and 22-23 are overdue** and staff are working to resolve those audits by the January board meeting.

The audit for the just completed 23-24 fiscal year is anticipated to be completed by the April board meeting and will put the District back on track with financial reporting.

Financial Committee Hiatus

To assist in getting to the finish line for these audits, staff requested Board approval of a reduction in Finance Committee meetings from monthly to quarterly starting with the 24-25 fiscal year. The next Finance Committee meeting is scheduled for October 10th.

Monthly Finance Committee work will resume with a focus on the next year's budget in April.

ENSURING WATER QUALITY AND ACCESS

Staff continues to work through the questions and data discrepancy allegations regarding the IWMP and hopes to hold a workshop for the public in September to reconcile concerns.

The IWMP includes **sobering information** regarding the impacts of drought years under both current demands and demands with the full buildout projected with current development projects. Regardless of whether future development occurs, the community needs to take steps to ensure resiliency of the system and to comply with increasingly stringent state requirements for **backup storage and alternative supplies**.

KEEPING THE ENTIRE RANCHO MURIETA COMMUNITY SAFE

The reinstatement of **security logs** got sidelined, but we are continuing to work to integrate technology to diminish the manual nature of that reporting and resurrect those reports.

The County of Sacramento **Sheriff's Service Center** is holding a Grand Opening on July 31st at 10:00 a.m. at the District offices to celebrate the reinstatement of the VIPs program in Rancho Murieta. Volunteers will work for four hours each week to provide support to the community. Space within the District's main office has been designated to the **V.I.P.S.** –VIPs are Volunteers in Partnership with the Sheriff. These "volunteers help citizens with neighborhood and **law enforcement related** issues and questions, crime reports, fingerprinting, safety fairs".

WORKING WITH COMMUNITY PARTNERS

RMA

Staff are working to update the agreement with RMA regarding the mutual responsibilities and obligations and hopes to have a draft agreement by early September.

CIA Ditch

Staff are working to update the almost 40-year old agreement with the Cosumnes Irrigation Association (CIA) regarding the mutual responsibilities and obligations regarding the Granlees Dam and the irrigation ditch and hopes to have a draft agreement by early September.

#

MEMORANDUM

Date: July 17, 2024
To: Board of Directors
From: Mark Matulich, Director of Finance and Administration
Subject: Finance Report

FINANCIAL REPORTS:

In Fiscal Year 23-24, operating revenues exceeded operating expenses by approximately \$74k. Operating revenues are slightly below budget. Cost management is a priority of the District and this is evidenced by YTD operating expenses which are approximately 10% below budget. Savings like this are important to the success of the District and will ultimately help fund capital improvement projects and build reserves.

All the District's operational areas (-i.e. Funds) operated in the black except for the water fund which had an operating loss approximately \$207k after overhead allocations. These operating results present the opportunity for the Board to allocate as much as \$696k in property tax revenues to reserves depending on the actual final payment of property taxes from Sacramento County and final operating results once all expense accruals have been identified.

The remaining budget on CIP projects amounted to approximately \$1.4M as of June 30, 2024.

CIP:

The proposed CIP budget for FY 24-25 is complete and is on the agenda for review and approval.

RANCHO MURIETA CSD
BUDGET TO ACTUAL REPORT
As of June 30, 2024
All Funds

	Budget 2023-2024	100 Admin	200 Water	250 Wastwater	260 Drainage	400 Solid Waste	500 Security	Total Year to Date	% of Budget	Remaining Budget 2023-2024
Operating Revenue										
Residential fees	7,151,819	-	2,438,082	1,715,302	196,104	1,405,426	1,267,701	7,022,614	98%	129,205
Commercial fees	978,610	-	392,548	187,029	29,414	-	256,106	865,098	88%	113,512
Late fees and penalties	38,100	-	-	-	-	-	-	-	0%	38,100
Other charges	130,820	-	60,677	19,319	-	-	14,917	94,913	73%	35,907
Total operating revenue	8,299,349	-	2,891,307	1,921,650	225,518	1,405,426	1,538,724	7,982,625	96%	316,724
Operating Expenses										
Salaries	2,956,858	896,945	724,222	390,149	31,449	-	773,738	2,816,503	95%	140,355
Benefits and pension	1,440,066	360,348	275,634	207,470	28,758	-	302,505	1,174,715	82%	265,351
Insurance	41,081	-	110,817	98,504	-	-	98,504	307,826	749%	(266,745)
Professional services	873,100	265,971	115,915	38,533	12,675	-	2,415	435,509	50%	437,591
Materials and supplies	500,700	32,047	267,318	75,582	3,558	-	647	379,151	76%	121,549
Maintenance and repairs	638,100	59,787	438,037	358,459	21,435	-	68,718	946,437	148%	(308,337)
Contract sub-hauler	1,259,167	-	-	-	-	1,267,032	-	1,267,032	101%	(7,865)
County surcharge	94,176	-	-	-	-	45,228	-	45,228	48%	48,948
Utilities	440,000	35,138	203,914	129,463	2,989	-	45,579	417,083	95%	22,917
Other expenses	541,830	187,714	137,515	74,903	-	-	34,805	434,937	80%	106,893
Total operating expenses	8,785,078	1,837,951	2,273,371	1,373,063	100,865	1,312,260	1,326,912	8,224,422	94%	560,656
Budgeted expenses by fund YTD	100%	2,046,308	2,475,822	1,392,706	221,694	1,394,424	1,254,124	8,785,078		
Budgeted expenses by fund FY 23-24	100%	2,046,308	2,475,822	1,392,706	221,694	1,394,424	1,254,124	8,785,078		
Net Income (Loss) from Operations										
PRE-Allocation of Admin Overhead	(485,729)	(1,837,951)	617,936	548,587	124,654	93,166	211,812	(241,797)		
Allocation of admin overhead		1,837,951	(955,734)	(496,247)	(55,139)	(73,518)	(257,313)	-		
Indirect cost rate (ICR# 2)			52%	27%	3%	4%	14%	100%		
Net Income (Loss) from Operations w OH	(485,729)	-	(337,799)	52,340	69,515	19,648	(45,501)	(241,797)		243,932
Non-operating Revenue (Expenses):										
Property tax assessments	818,000	-	469,019	312,312	66,214	-	55,179	902,724	110%	(84,724)
Interest and investment earnings	45,350	-	268,012	195,845	29,445	14,651	39,402	547,355	1207%	(502,005)
Water plant debt	159,651	-	-	-	-	-	-	-		
Water plant debt	(159,651)	-	-	-	-	-	-	-		
Total Non-operating Rev/Exp	863,350	-	737,032	508,156	95,660	14,651	94,581	1,450,079	168%	(586,729)
Net Income (Loss) Pre-Capital Contrib.	377,621	-	399,233	560,496	165,175	34,298	49,080	1,208,282		
Capital Contributions										
Capital replacement reserve fees	896,280	-	460,133	491,476	-	-	-	951,609	106%	(55,329)
Debt reserve fees	196,400	-	188,389	-	-	-	-	188,389	96%	8,011
Water augmentation fees	324,862	-	211,578	-	-	-	-	211,578	65%	113,284
Capital improvement fees	226,570	-	65,769	85,379	-	-	2,509	153,657	68%	72,913
Security impact fees	3,888	-	-	-	-	-	40,144	40,144	1033%	(36,256)
Total Capital Contributions	1,648,000	-	925,869	576,855	-	-	42,653	1,545,376	94%	102,624
Total Net Income (Loss)	2,025,621	-	1,325,102	1,137,351	165,175	34,298	91,732	2,753,659		
Capital Expenditures										
Water and rate studies	600,000	-	306,212	44,784	-	-	-	350,996	58%	249,004
Capital improvement	1,708,251	-	101,515	438,772	-	-	-	540,287	32%	1,167,964
Total Capital Expenditures	2,308,251	-	407,727	483,556	-	-	-	891,282	39%	1,416,969
Total Results from Operations	(282,630)	-	917,375	653,796	165,175	34,298	91,732	1,862,376		

Revenue and Expense per Budget Presentation

Total Budgeted Revenue (All Categories)	10,970,350
Total Budgeted Expense and CIP	11,252,980
Total Results from Operations	(282,630)

Rancho Murieta CSD
Finance Committee/Financial Reporting Schedule
FY 24-25

The Finance Committee will temporarily move to a quarterly schedule in FY 24-25 to allow Staff to focus on catching up on prior year accounting and audits. The following timeline was reported at the June 5th Board meeting:

- July meeting: Presentation of FY 23-24 annual financial report.
- October meeting: to present Q1 FY 24-25 results and the FY 21-22 audit;
- January meeting: to present Q2 FY 24-25 results and the FY 22-23 audit;
- March meeting: initial discussion regarding FY 25-26 budget;
- April meeting: to present Q3 FY 24-25 results and the FY 23-24 audit.

Beginning with the April 2025 meeting, monthly Finance Committee work will resume with a focus on the FY 25-26 budget.

Director of Operations - Utility Staff Report

Date: July 17, 2024
To: Board of Directors
From: Travis Bohannon, Interim Director of Operations
Subject: June Utility Report

WATER

Water Treatment Facility

Both plants are currently in operation and the plant is producing about 2.88 Million Gallons per Day (MGD) to meet demand.

Water Consumption

As of July 1, 2024, the total potable water production for 2024 is 210.006 Million Gallons (MG) or 644.48 acre-ft.

Raw Water Storage & Delivery

As of June 26, 2024 the total water currently stored between Clementia, Chesbro, and Calero is 1391.8 MG or 4271.9 acre-ft.

Table 1. Current water and wastewater storage as of June 26, 2024

	acre-ft June 2024	acre-ft full	MGal June 2024	MGal Full	%full
Clementia Storage	1012.9	907.0	330.0	295.5	111.7%
Chesbro Storage	842.0	1027.0	274.3	372.3	82.0%
Calero Storage	2417.0	2323.6	787.5	756.9	104.0%
Total of all Raw Water Reservoirs	4271.9	4257.6	1391.8	1424.7	100.3%
Wastewater Storage Reservoir available for production	337.2	796.3	109.8	254.6	42.3%

Figure 1. Cumulative Raw Water Pumping and Cosumnes River Flow Water Year 23-24'

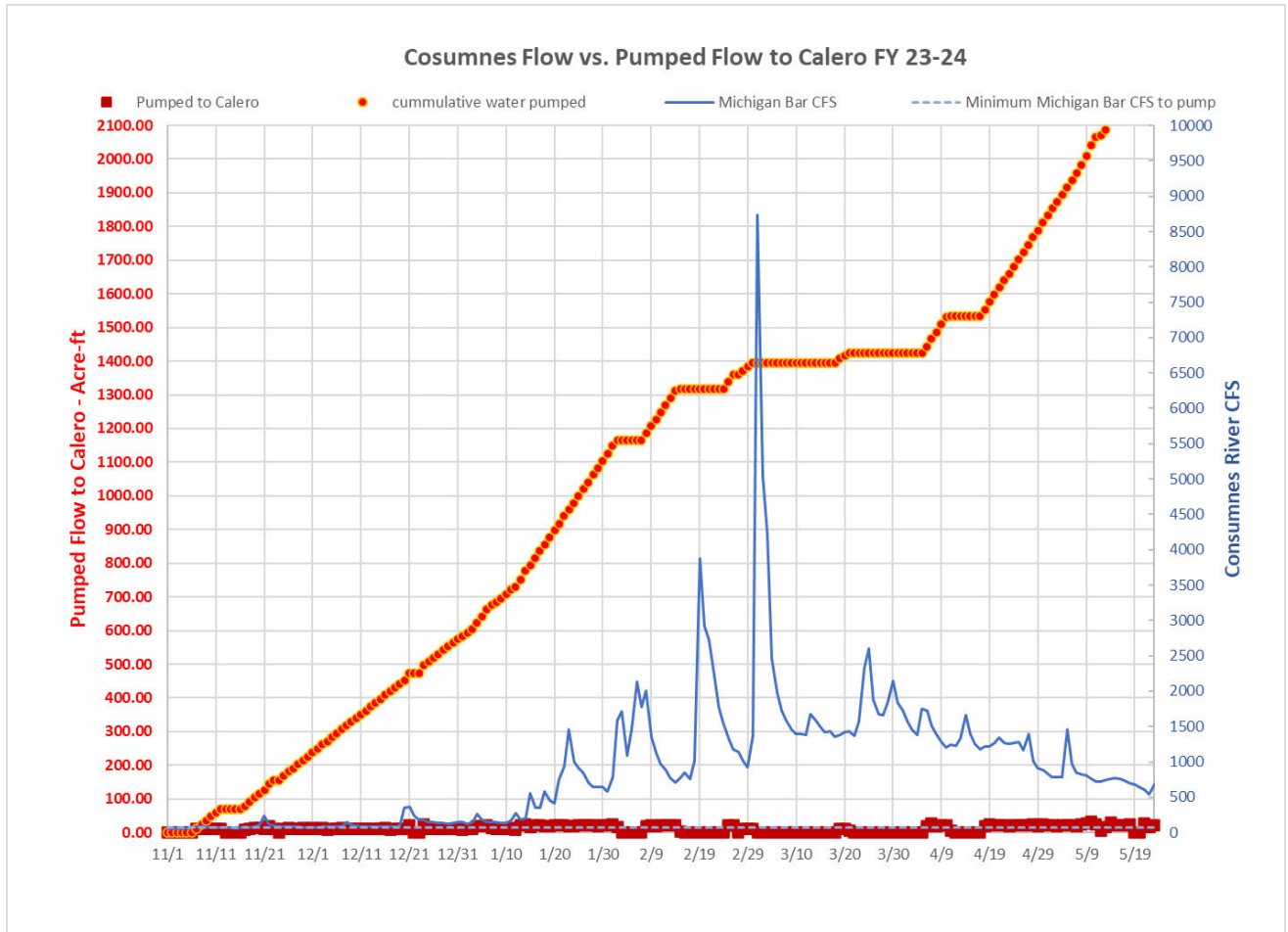


Figure 2. Five-year Combined Chesbro / Calero Storage Curves

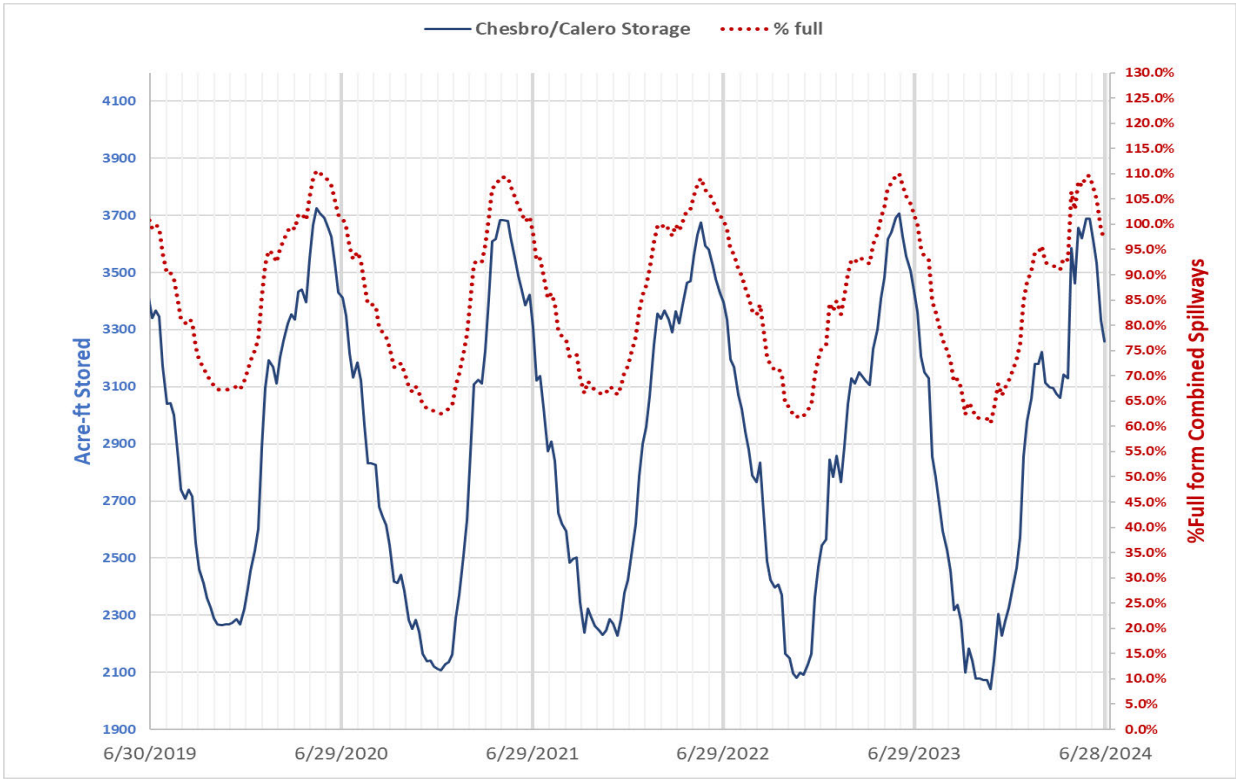
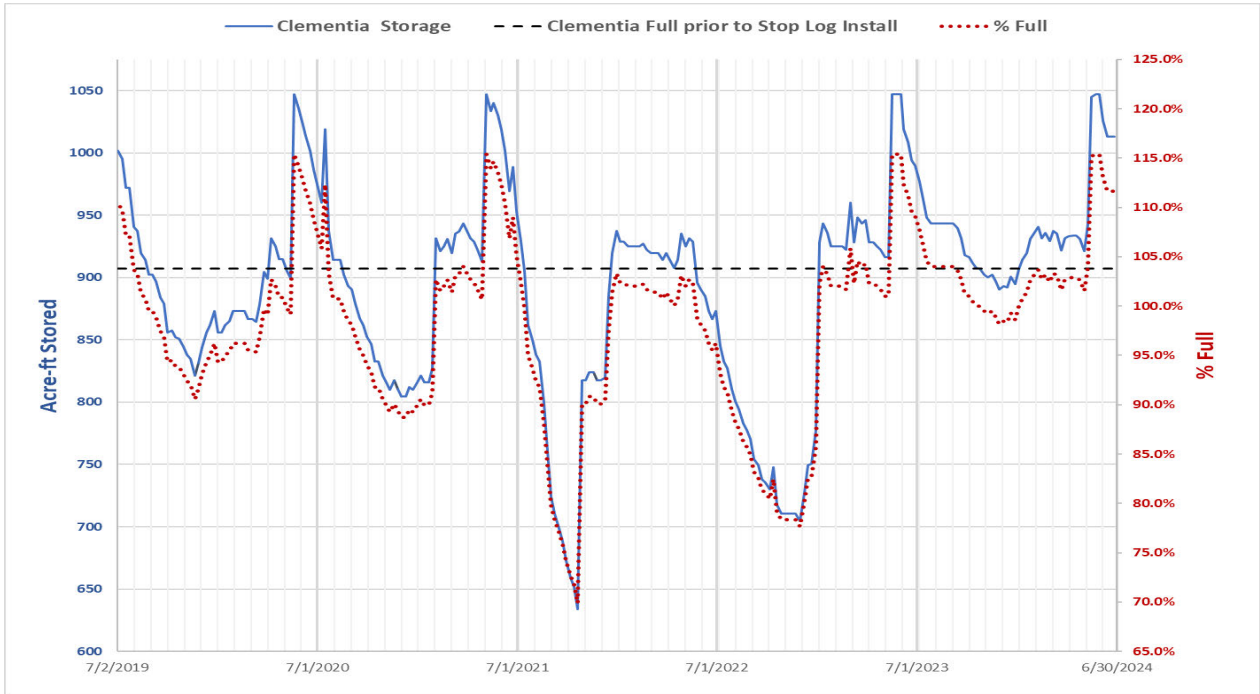


Figure 3. Five-year Clementia Storage Curves



Last month a leak was discovered coming from the 33" raw water line that delivers water from Granlees pump station to Calero reservoir. TNT Industrial Contractors, Inc. (TNT) has been asked

to uncover and remove the inspection plate of the pipe so a camera can be put into the pipe to determine what the break is and what will be needed to do the repair.

SEWER

Wastewater Facility

The tertiary process of the wastewater facility is currently running at about 1.6 MGD and is currently sending water to the golf course. The current average influent flow to the wastewater facility for April was 0.38 MGD.

Emergency Repair of Broken Pipe for 6A Lift Station

On June 12, 2024, a sewer leak was noticed at 6A lift station. After investigation, it was found that the sewer was spilling from a manhole outside of 6A lift station. After stopping the sewer leak it was found that the pipe from the manhole to the lift station wetwell was broken. TNT was called out on an emergency basis, they located and fixed the broken pipe. The total cost for this repair was \$18,647.38.



UTILITY CREW WORK

Utility Activity Report for June 2024

Utility field service crew responded to and completed the following:

- 1) The utility crew had eight work orders in the month of June. Tyler work orders are for final reads, rebates, meter swaps request, issues with homeowner water usage concerns and water lock offs and or restore a water service.
- 2) USA North, we had 11 field markings (same as last month) for 811 USA locations completed.
- 3) Water Issues H/O, we had two homeowners call for water related issues, both of these turned out to be a water leak on the homeowner's side of the meter and they were notified that they would be responsible for repairing it.
- 4) District Water Issues, we had one water leak to repair in the month of June. The water leak had new service lines installed.
- 5) Water Meter Work, in May 46 water meters and 53 smart point (MXU) were replaced. In June we replaced 35 water meters and 38 smart points (MXU). This is a project that started to replace meters that were not functioning correctly.
- 6) Sewer Issues, we had one sewer issue in the month of June, and it was located at 6-A lift station, the problem was from a connection going into the lift station vault where a connection had become off-set causing debris to catch on a pipe lip and then causing a sewer back-up. After Utilities staff unplugged sewer main and restored sewer flow, then completed a sewer video inspection TNT was called in to complete an emergency repair on sewer connection that was about 10 feet below grade. The district does not have the equipment or staff to complete this type of work.
- 7) Drainage and weed abatement continued throughout the district.
- 8) There was/is a water leak discovered in the raw water line that goes from Granlees pumping station to Lake Calero a valve has been shut off to stop the leak at this time. In the month of July there will be some investigation to locate the leak and the cause of the leak with the help of TNT Industrial Contractor and EDCO pipe video inspection.

FY 23-24 Capital Improvements Program (CIP) update

Information for capital projects has been updated for the current fiscal year 23-24. The attached matrix has been created to track and maintain the status of projects.

SB 170 PROJECTS UPDATE

Water Treatment Facility Sodium Hypochlorite Conversion – (No change since last month)

Recycled Water Disinfection Project – Dewberry has provided a 65% completion drawing. They will be focusing on getting the hypo conversion part of the drawing completed to be able to send to bid by September.

Granlees Safety Improvements – This project is scheduled for late August or early September. The contractor is waiting for parts to begin.

DEVELOPMENT

Retreats

West – This project was completed back in 2019.

Total build out lots: 22 Total Existing Connections: 22

North & East – The District has come to an agreement with the developer for the last 17 service connections based on the terms of the Interim Security Agreement.

Total build out lots: 62 Total Existing Connections: 45

Residence of Murieta Hills East & West – The Developer is currently working on grading the area. Veerkamp started doing the underground on Esquela on 7/8/24.

Total build out lots: 198 Total Existing Connections: 0

Riverview - The District is working on reviewing phase 2 submittals and year 1 warranty items for phase 1a and 1b. Phase 2 underground work has started.

Phase 1A/1B

Total build out lots: 30 Total Existing Connections: 20

Phase 2

Total build out lots: 110 Total Existing Connections: 0

Rancho North –Currently there are no outstanding review items.

Total build out lots A-H : 697 (multiple phases) Total Existing Connections: 0

Total build out lots 39-acre Parcel: 248 units including 160 multi-family units and 88 single family lots

Total Existing Connections: 0

Murieta Gardens Commercial – No Update

Total build out lots: 14

Total existing connections: 10

CIP MATRIX FY 23-24 as of July 11, 2024

Project Number	Project Name	Original FY 23-24 Project Budget	Added in FY 23-24	Total Approved FY 23-24	Amounts approved in prior year budget	Requested Funds to complete project	Total Estimate to Project Completion	TOTAL PROJECT SPENDING				Balance from Current Project Budget	% Spent from original budget	% Spent from current est.	Estimated % Complete
								Prior Year(s)	Current Year	Spent to Date					
WATER (200)												-			
23-04-01	Granlees Safety Rehabilitation	\$ 822,000		\$ 822,000	\$ -	\$ (176,005)	\$ 645,995	\$ 45,309	\$ 51,016	\$ 96,325	549,670	11.7%	14.9%	35%	
23-06-01	Rio Oso Improvement Study	\$ 61,000	\$ -	\$ 61,000	\$ -	\$ -	\$ 61,000	\$ -	\$ 10,240	\$ 10,240	50,760	16.8%	16.8%	20%	
23-10-01	WTP Chlorine to NaOCl Replacement	\$ 700,000	\$ -	\$ 700,000	\$ -	\$ 136,710	\$ 836,710	\$ 181,550	\$ 19,351	\$ 200,900	499,100	28.7%	24.0%	30%	
23-20-01	*Integrated Water Master Plan (INCLUDED IN OPERATING BUDGET)	\$ 200,000	\$ 72,632	\$ 272,632	\$ 135,737	\$ -	\$ 408,369	\$ 138,038	\$ 213,586	\$ 351,624	56,745	175.8%	86.1%	70%	
24-200-01	Water portion of CIP/5-year rate study (INCLUDED IN OPERATING BUDGET)	\$ 225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ 225,000	\$ -	\$ 31,665	\$ 31,665	193,335	14.1%	14.1%	75%	
24-200-03	Water GIS Updates	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 7,275	\$ 7,275	17,725	29.1%	29.1%	29%	
24-200-04	Water Condition Assessment	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	30,000	0.0%	0.0%	0%	
22-03-01	RIO OSO Pump Replacement	\$ -	\$ -	\$ -	\$ 165,009	\$ 5,645	\$ 170,654	\$ 165,009	\$ 5,645	\$ 170,654	(5,645)	103.4%	100.0%	100%	
17-02-2	Dam inundation/EAP	\$ -	\$ -	\$ -	\$ 85,618	\$ 7,375	\$ 92,993	\$ 85,618	\$ 7,375	\$ 92,993	(7,375)	108.6%	100.0%	100%	
W.WATER (250)															
23-11-02	Complete Lift Station Generator Projects	\$ 450,000	\$ -	\$ 450,000	\$ -	\$ -	\$ 450,000	\$ 9,123	\$ 14,573	\$ 23,695	426,305	5.3%	5.3%	10%	
23-11-02	Complete Lift Station Rehabilitation Projects	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 78,562	\$ 184,755	\$ 263,317	36,683	87.8%	87.8%	65%	
23-14-02	Complete WWTF Chlorine to NaOCl & Contact Tank Rehabilitation	\$ 1,400,000	\$ -	\$ 1,400,000	\$ -	\$ (65,203)	\$ 1,334,797	\$ 141,922	\$ 50,997	\$ 192,919	1,207,081	13.8%	14.5%	25%	
24-250-01	Wastewater portion of CIP/5-year rate study	\$ 175,000	\$ -	\$ 175,000	\$ -	\$ -	\$ 175,000	\$ -	\$ 15,556	\$ 15,556	159,444	8.9%	8.9%	75%	
24-250-02	Wastewater GIS Updates	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 13,090	\$ 13,090	11,910	52.4%	52.4%	52%	
24-250-03	Wastewater Condition Assessment	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	30,000	0.0%	0.0%	0%	
24-250-07	Main Lift North Pump Replacement	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ 6,775	\$ 71,775	\$ -	\$ 71,775	\$ 71,775	(6,775)	110.4%	100.0%	100%	
24-250-08	Main Lift North Roof Repair	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	15,000	0.0%	0.0%	0%	
23-16-02	Wastewater Drying Bed Pump Station Rehab	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ 22,075	\$ 47,551	\$ 69,626	5,374	92.8%	92.8%	100%	
23-23-02	Comminuter	\$ -	\$ 26,885	\$ 26,885	\$ 30,918	\$ -	\$ 57,803	\$ -	\$ 53,275	\$ 53,275	4,528	92.2%	92.2%	100%	
ADMIN (100)															
22-09-04	Financial Software	\$ -	\$ -	\$ -	\$ 230,000	\$ -	\$ 230,000	\$ 93,683	\$ 3,765	\$ 97,448	132,552	42.4%	42.4%	TBD	
SECURITY (250)															
23-19-03	Security Compound Replacement	\$ 250,000	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ 22,496	\$ -	\$ 22,496	227,504	9.0%	9.0%	0%	
23-17-03	Security Cameras	\$ -	\$ -	\$ -	\$ 332,350	\$ -	\$ 332,350	\$ 48,601	\$ 4,681	\$ 53,283	279,067	16.0%	16.0%	TBD	
TOTALS (Budget/Funds Remaining/Spending to Date)		\$ 4,773,000	\$ 99,517	\$ 4,872,517	\$ 1,054,632	\$ (84,703)	\$ 5,842,446	\$ 1,031,985	\$ 806,171	\$ 1,838,156	\$ 3,912,988				
Approved Budget		\$ 4,773,000													
approved changes to CIP 23-24		\$ 99,517													
Adjusted CIP Budget FY 23-24		4,872,517 (99,517)													
								*In March of 2023, Board approved ratifying the IWMP contract amount of \$295,000 and to amend the contract by \$40,737 for a total of \$335,737. In August of 2023, contract amendment #2 was approved for \$72,632 to bring the total budget to \$408,369.							

Rancho Murieta Community Services District

August

Board/Committee Meeting Schedule

August 1, 2024

Communications

9:00 a.m.

August 6, 2024

Improvements

8:00 a.m.

August 21, 2024

Regular Board Meeting - Open Session

5:00 p.m.



All meetings will be held in person at the District Office: 15160 Jackson Rd.

From: [Janis](#)
To: [Stephen Booth](#); [Linda Butler](#); [Martin Pohll](#); [Randy Jenco](#); [Tim Maybee](#); [Amelia Wilder](#); [Mimi Morris](#); [Travis Bohannon](#)
Subject: You do the math.
Date: Sunday, June 16, 2024 4:05:19 PM
Attachments: [RMCS D BillingCounts December2022.xlsx](#)

Dear Board Members, Ms Morris, Mr. Bohannon, Ms. Wilder,

First, I want this email recorded in the permanent record and on the agenda for next month's Board meeting.

Please see the attached chart below. This document was included as part of an email from Michael Fritsche, back in June of 2023. The chart was part of a forwarded email from Lisa Maddaus.

Please note: this document states the total number of connections (as of Dec. 31, 2022) based on billing records, was 2,845. If you go to the IWMP chart, you will see "Existing Demand Results: Current Connections," as of 12/31/2022 was 2,729.

Michael's email goes on to say that there are 50 homes under construction in the Retreats and 30 under construction in Riverview. Homes that have been approved, but not built are: 99 in the Residences East, 99 in the Residences West, 110 additional homes in Riverview and 99 in Lakeview, bringing the total to 487 homes approved or under construction.

If you add the following numbers, together, you should have the number of future connections:

Approved or under construction = 487 homes
Carol Anderson Ward's proposed development = 697 homes
Accessory Dwelling Units = 254 units (per the IWMP)
The 160 apartments and 88 homes (located next to the CSD building) = 248 connections
Commercial = 11 connections (per the IWMP).
Total future connections = 1,697

Total IWMP future connections = 1,362

How do you explain that CSD's/Lisa's own chart shows 116 more current connections than the IWMP (for the same date)? How do you explain that the IWMP's future projected demand is 335 connections less, than the developer maps?

Also, the pie chart displayed at the May 30th Town Hall Meeting indicates almost 50% of the future recycled water supply would come from commercial development. The IWMP chart only shows 11 additional commercial hookups. Where will the extra recycled water come from?

How many more examples of inaccuracies do I need to present, before you acknowledge there are problems with this study? If this analysis is used to determine how many homes can be safely supported by the existing water supply, this community is in serious trouble.

Sincerely,
Janis Eckard

Sent from my iPhone

Residential	December 2022 Accounts (Connections)
Estate > 12,000 sf (750 gpd consumption, 1,667 gpd peak)	768
Estate < 12,000 sf (650 gpd capacity, 1,449 gpd peak)	665
Halfplex (400 gpd capacity, 883 gpd peak)	62
Circle	470
Cottage	312
Townhouse (includes Villas lots)	273
Murieta Village	192
Other (750 gpd capacity, 1,667 gpd peak)	1
<i>Subtotal</i>	2,743
Non-Residential	
Commercial (including Commercial Irrigation)	83
Park	5
Miscellaneous Public Uses	14
<i>Subtotal</i>	102
<i>TOTAL</i>	2,845

From: [Mimi Morris](#)
To: [Amelia Wilder](#)
Cc: [Travis Bohannon](#)
Subject: Fwd: CSD letter
Date: Thursday, June 20, 2024 3:57:01 PM

Please add to the improvements committee agenda
Mimi

Begin forwarded message:

From: bobkeilmrk@gmail.com
Date: June 20, 2024 at 3:32:51 PM PDT
To: Mike Robertson <miker@bwengineers.com>, Mimi Morris <MMorris@rmcsd.com>, Travis Bohannon <tbohannon@rmcsd.com>
Cc: Joe Domenichelli <JoeD@daengineering.net>
Subject: CSD letter

Dear Mimi and Board,

We were issued a grading permit that limited our access to the wetland portions of the property. We have now received our environmental permits but we are not able to complete the grading until CSD signs the improvement plans. We will be out of work on site at the end of this week. I have spoken to Joe and have explained that CSD has issued us water availability letters and that regardless of what has to happen for water delivery, we still need to finish our project. He suggested that I write this letter asking CSD to direct him to sign the improvement plans so we can continue work on the project.

We have completed all plan checks and the only outstanding issue is the CSD distribution system to get water to the subdivision. The solution for this issue is not something that will be worked out in a few days or even a week. Without this permit we are out of work. If we can continue working on the project steering clear of work on the water system, we can avoid the daily expense for standby on equipment as well as the threat of missing our paving window requiring extremely expensive SWPPP through the winter. By signing the plans today and simultaneously working on a water distribution solution we can avoid costly delays and still achieve a well thought out solution.

I can speak for all the residents surrounding the project area, they will not be happy if this project is delayed and the heavy equipment has to remain on site longer than expected. It is imperative that CSD authorize Domenichelli to sign the Residences improvement plans today.

Sincerely,

Bob Keil

The Residence of Murieta Hills



RANCHO MURIETA IS AT RISK OF RUNNING OUT OF WATER!

The current CSD Integrate Water Master Plan (IWMP) Story Maps are inaccurate. The study's water demand is understated and the water supply is overstated.

Here's where, why and how:

There are approximately 451 homes MISSING from the study, creating the appearance of a lower water demand.

The study assumes recycled water will supplement residential usage and the golf courses will be irrigated with raw river water. There's insufficient river flows to keep the golf courses alive during summer months and a 1990 CSD study states there will be insufficient supplemental recycled water for residential usage (even at full buildout). The IWMP Story Map overstates the recycled water supply. The future supply number (955 Acre Feet) is mathematically impossible to achieve, as it is more than double the existing supply number (437 Acre Feet) even though the study indicates the community will increase in size by less than half. An average rainfall year's supply number is used when analyzing severe drought conditions. The correct drought supply figure would indicate there's insufficient recycled water for this assumption to work. By assuming recycled water is available for existing and future homes, the study gives the appearance there's less potable water demand than actually exists.

This study assumes Lake Clementia is part of the community's water supply, giving the appearance of an increased supply. Rancho Murieta's current permits do not allow this usage. Lake Clementia is permitted for recreational purposes only and is fed almost entirely by runoff (resulting in poor quality water that RM's treatment plant may be unable to process). River water pumping is only allowed to replace water lost through evaporation and seepage. Any attempt to change the existing (two) permits would take years, be costly and most likely end in defeat, as downstream entities blocked Lake Clementia's potable water usage years ago.

The study assumes a backup well is possible. Here's why this assumption is likely unachievable. RM's underlying rock formations have little to no well potential. The CSD has not applied for a permit with the Cosumnes Groundwater Authority to implement a groundwater augmentation program. Ten test sites have been drilled. The most promising well locations tested high in arsenic, iron and manganese, exceeding safety levels. Even if the water can be successfully treated, the report suggests that two wells would be needed to generate an output of **370 gpm** (gallons per minute). The IWMP Story Map states a well generating **1,200 gpm is needed for the existing community and 2,000 gpm is needed for full buildout**. The well report also estimates the cost to transport water - from one well - to the treatment facility (as of 2013) may exceed \$300,000.00 for the conveyance pipeline alone. All ten test sites are located near the Cosumnes River. If river water is present in any RM well water samples, use of the well/s would be a direct violation of CSD's Cosumnes River pumping permit and could lead to revocation.

The study's reservoir evaporation seepage rate is inaccurate. The analysis used the Folsom test pan site instead of the Department of Water Resources recommended Davis site when calculating this number. The Folsom test site generates a lower/inaccurate rate.

The study assumes the reservoirs are at their flashboard capacity, which is NOT an acceptable practice (when planning for future development). Doing so gives the appearance of an increased water supply. Flashboards are temporary boards placed in the reservoir spillways to increase the reservoir storage capacity. These boards must be left out for all but six weeks of Rancho Murieta's pumping season. A dry winter or spring, or wet/warm winter (with minimal snow pack), or a pump going offline could make it impossible to fill the reservoirs' flashboard capacity.

The study understates the system loss rate (water lost to breaks and leaks). The current study assumes a 12% current and FUTURE system loss rate for an aging infrastructure (prone to leakage), when a 1990 study stated a LOW 10% loss rate was used, due to the fact that the infrastructure was relatively new (and less prone to leakage).

Title 22 Regulations were NOT followed when calculating Rancho Murieta's current potable water usage. That number is understated.

An industry standard EDU Factor was NOT used to calculate future potable water usage. That number is understated.

The study assumes a higher drought conservation rate (30%) than the industry standard rate (15-20%), used when planning for future development.

The reservoir levels are rounded to the closest ten acre feet instead of the closest acre foot, as past studies have done. Although that is a small discrepancy, this change gives the appearance of enough water for a few more homes.

Also note worthy: Between 1989 and 1990 the CSD was in litigation with the developers. During that period four studies were completed. The first study stated that the existing water supply could safely support 1800 DU (Dwelling Unit - A Dwelling Unit represents the water usage of the average home). The next study increased this number to 2400 DU. Followed by another study that determined the water supply could support 3500 DU, and finally a study completed by the developers increased the number to 4,728 DU. **It's very important to point out that the study conclusions ranged from 1800 DU to 4,728 DU (the number of DU's that the existing water supply could "safely" support) and took place over a matter of months. The water supply did NOT increase during this timeframe and has not increased since. The only change that occurred was that the study assumptions were altered. The current IWMP uses ALL of the assumptions in the developer study (which CSD's earlier engineer stated - in 1990 - place the community at risk of running out of water). In addition, recent reservoir drone surveys have concluded that Lake Calero and Lake Chesbro contain less water than previously thought. That means ALL of CSD's studies (from the inception of Rancho Murieta up until 2023) assumed a greater water supply than actually exists.**

Finally, CSD's IWMP does not address how surface and ground water over pumping is altering the Cosumnes River flows, resulting in the riverbed drying up earlier in the spring and remaining dry longer into the fall. The Cosumnes River is Rancho Murieta's only source of water. These flow changes directly impact Rancho Murieta's ability to pull water from the river, due to permit pumping restrictions.

To date, these are the inaccuracies and omissions discovered. The CSD has dodged my questions for more than fifteen months. Those unanswered questions will likely lead to discovering more inaccuracies.

This study must be rewritten to address these omissions and inaccuracies or Rancho Murieta's residents will be at risk of running out of water.

Janis Eckard - Rancho Murieta resident since 1979
janiseckard@ranchomurieta.org
(916) 799-2745

References (All documents can be found on the Rancho Murieta CSD website):

- 1) *State of California, The Resources Agency, State Water Resources Control Board, Division of Water Rights, Diversion Permit for and Use of Water, Permit #16762*
- 2) *State of California, State Water Resources Control Board, Division of Water Rights, License for Diversion and Use of Water, Permit #16765*
- 3) *Analysis of Rancho Murieta Water Supply System by Giberson & Associates, May 22, 1989*
- 4) *Rancho Murieta Community Services District, Policy Statement 89-, District Water Supply (2400 DU Muti-Tier) October 18, 1989*
- 5) *Rancho Murieta Water Supply: Planning for Future Droughts by Giberson & Associates, February 1990*
- 6) *Supplemental Report, Rancho Murieta Water Supply: Planning for Future Droughts, April 27, 1990, by Giberson & Associates*
- 7) *Rancho Murieta Community Services District, Policy Statement 90-2, District Water Supply, July 18, 1990*
- 8) *Integrated Water Master Plan, Rancho Murieta Community Services District, November 2006, by HDR*
- 9) *Appendix 4-A, Letter to CSD Board from Richard Brandt (CSD's former Board Present and Former Legal Counsel), May 31, 2009*
- 10) *Technical Memorandum, (County ordered) Review of Rancho Murieta Planning Documents, January 4, 2010, by West Yost Associates*
- 11) *Email from Polly Boissevain, West Yost Associates, July 22, 2010, (explaining industry standard drought conservation rate policies)*
- 12) *Email from the Department of Public Health, Michael Tolin, July 16, 2010, (regarding the use of reservoir flashboard capacity, when planning for future development)*
- 13) *Letter to the CSD Board from Richard Brandt, August 12, 2010 (former CSD Board President and former Legal Counsel)*
- 14) *2010 Integrated Water Master Plan Update by Brown and Caldwell*
- 15) *2020 Compliance Plan, by Brown and Caldwell, September 15, 2010*
- 16) *Letter to CSD from the California Department of Public Health, Kim Wilhelm, Chief, Northern California Drinking Water Section, October 5, 2010, (challenging study's drought conservation rate and potable water usage of Lake Clementia)*
- 17) *Letter to CSD from the California Department of Public Health, Kim Wilhelm, Chief, Northern California Drinking Water Section, November 16, 2012, (regarding recycled water usage on residential property)*
- 18) *Technical Memorandum Production Water Well Assessment, by Dunn Environmental, Inc., December 12, 2013*
- 19) *Technical Memorandum - Water Supply Assessment - Rancho Murieta North Project Maddaus Water Management, Inc. January 18, 2016*
- 20) *Rancho Murieta CSD Town Hall 2023 Integrated Water Master Plan Update: Supply & Demand, November 2, 2023*
- 21) *Rancho Murieta Community Water Demands, Integrated Water Master Plan Update, November 2, 2023*
- 22) *Rancho Murieta CSD Board Meeting - 2024 Integrated Water Master Plan Update, April 17, 2024*
- 23) *Rancho Murieta Shared Vision Planning Scenarios, Integrated Water Master Plan Update, May 30, 2024*
- 24) *CSD's Response to Town Hall Questions, March 18, 2023*
- 25) *Transfer of Rancho Murieta Properties, Inc., Reservoir Recreational Use Rights to Rancho Murieta Association, and Agreement*
- 26) *Letter to the CSD Board, from Greg Wheeler (geologist - regarding ground water concerns) May 30, 2024*
- 27) *Calero Lake Bathymetric Survey and Stage-Storage Curve, by Adkins Engineering and Surveying, July 5, 2022*
- 28) *Chesbro Lake Bathymetric Survey and Stage-Storage Curve, by Adkins Engineering and Surveying*

Cosumnes River flow studies can be found online.

From: [Janis](#)
To: [Mimi Morris](#); [Martin Pohl](#); [Randy Jenco](#); [Linda Butler](#); [Amelia Wilder](#); [Stephen Booth](#); [Tim Maybee](#); [Travis Bohannon](#)
Subject: STOP!
Date: Saturday, June 29, 2024 3:43:07 PM

(Amelia, please acknowledge receipt of this message and include this email in the July 17th CSD Board packet.)

To: Mimi Morris, Board Members, Travis Bohannon & Amelia Wilder,

First, I was shocked to hear that the CSD's engineer was advised to sign off on water to The Residences project. Water pressure problems and insufficient potable water storage capacity in RM water tanks is a very serious issue. Allowing this project to proceed, PRIOR to having a new tank in place could be catastrophic!

Rancho Murieta is a designated wildfire area. If Rancho Murieta has a string of hot days and a large fire, it is likely there will be NO water coming out of the fire hydrants and faucets. This decision could cost lives and has the potential of resulting in a tremendous financial loss, for the community.

The June 28th, 2024, River Valley Times article titled "Water Tank Capacity Emerges as Another Development Issue," states that the CSD will base sizing the new water tank, on the current water study.

The current study is inaccurate. Those inaccuracies MUST be corrected before calculating the new tank size or that capacity will be inaccurate, as well.

The current study understates potable water usage and incorrectly assumes all developer lots and dual plumbed existing homes will be irrigated by recycled water.

The actual potable water usage will be GREATER than the figure stated in the study.

Please STOP digging a hole for this community or this Board will be responsible for destroying this amazing area.

Janis Eckard

Sent from my iPhone

From: [Gail Bullen](#)
To: [Mimi Morris](#); [Tim Maybee](#); [Amelia Wilder](#); [Mark Matulich](#); [Martin Pohl](#); [Linda Butler](#); [Randy Jenco](#); [Stephen Booth](#); [Travis Bohannon](#)
Subject: Important article about state water conservation
Date: Thursday, July 11, 2024 10:29:19 AM
Attachments: [California adopts sweeping statewide water conservation framework Sacramento Bee 7.8.24.pdf](#)

It only applies to urban water suppliers, but Rancho Murieta will be in that category soon.

<https://www.sacbee.com/news/nation-world/national/article289752664.html>

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Gail Bullen
River Valley Times - Rancho Murieta, Sloughhouse and Wilton
916-425-6706

NATIONAL

California adopts sweeping statewide water conservation framework

BY HAYLEY SMITH, LOS ANGELES TIMES *THE TRIBUNE* CONTENT AGENCY
UPDATED JULY 03, 2024 4:23 PM



Water flows through the California Aqueduct, which moves water from northern California to the state's drier south, as it passes through the Mojave Desert on May 4, 2022, in Pearblossom, Calif. (Mario Tama/Getty Images/TNS) MARIO TAMA TNS

LOS ANGELES - After years of deliberation, California water officials on Wednesday voted to adopt a landmark regulation that will guide water use and conservation in the state for years to come.

The "[Making Conservation a California Way of Life](#)" framework will apply to about 400 urban water suppliers and require that they adopt water-use budgets and meet local conservation goals, among other directives. The measures are intended to help preserve supplies as climate change drives hotter, drier conditions.

The 5-member State Water Resources Control board voted unanimously to adopt the rules, which stem from two 2018 bills that directed the state to create new standards.

"As we think of [the Colorado River](#), [the Bay Delta](#), the stressed watersheds from which much of the urban supply comes into our cities and communities, we need to show - for other states and for ourselves - that we're taking steps to ease that burden," chair Joaquin Esquivel said during Wednesday's board meeting. He added that such efforts are needed "especially in dry times, but through all water year types, in order to ensure that we all continue to have ample supply and thriving communities."

The framework marks a shift from the one-size-fits-all approach that governed California water for years, such as the [mandatory 25% statewide water reductions](#) ordered by Gov. Jerry Brown during the 2012 to 2016 drought. The new rules will instead enable suppliers to weigh local factors such as climate, population and lot size, and to account for previous investments in conservation.

AD



Its approval comes after considerable revisions based on feedback from local water groups - who said the rules would have significant cost implications for some suppliers and customers - and from environmental organizations who said, conversely, that it doesn't go far enough.

"This regulation will be very challenging - it will require a whole statewide effort to change the way that we use water in California," said Chelsea Haines, regulatory relations manager with the [Association of California Water Agencies](#), which

represents about 90% of the state's city and farm suppliers. "It's an unprecedented approach, and will require a significant amount of funding and technical support."

ACWA was among a coalition of industry groups that said the rules would create undue cost burdens for low-income and disadvantaged suppliers, which may have a harder time meeting the new requirements. The majority of the agencies facing the steepest reductions are inland areas and areas that fall below state median household income levels, they said.

The Los Angeles Department of Water and Power, for instance, has already made significant gains in conservation and would not need to achieve its first reduction, 6%, until 2035. Other areas, such as the City of Bakersfield, would need to cut back 25% by 2030 to stay in compliance.

Haines' concerns echoed a report published by the nonpartisan Legislative Analyst's Office in January, which slammed an earlier version of the proposal as [costly, complicated and unrealistic](#).

In response to that report and complaints from water agencies, the board decided to [relax the conservation requirements](#). Among other changes, the board reduced the number of suppliers that would have to cut water usage by more than 20% and extended the total timeline for water reductions to 2040 - an addition of five years.

"To do this well and to do this right - and to achieve all of those long-term goals that we really desire as a community - the additional five years that the State Water Board provided is really important, and I think will help us ultimately achieve a better outcome," Haines said ahead of Wednesday's vote.

Additional drafts of the regulation released in May and June made other incremental changes, including increasing water budgets for existing residential trees as well as the planting of new-climate ready trees. It also expanded on alternative compliance pathways for certain suppliers facing large reductions, including allowing more time to implement plans to meet long-term objectives.

Haines said she appreciated the Board's willingness to work with water agencies, but worried the final regulation still won't be able to meet all the needs of some smaller suppliers.

"The State Water Board made important changes to the regulation to help avoid some of these impacts, or provide more flexibility to water suppliers, but there will still be really significant cost impacts to some water suppliers in some communities," she said. "And unfortunately [with the budget now](#), there isn't significant financial or technical assistance available."

Other groups, however, maintain that the rules are too lax - especially as the state faces a potential 10% decrease in water supplies by 2040, according Newsom's [strategy for a hotter, drier future](#).

"I do think it's a good framework, but I continue to think that we have far more opportunity across the state to reduce water use and to help prepare our communities for more extremes - more extreme droughts, hotter temperatures, all of the things that we're already seeing and that are going to get worse," said Heather Cooley, director of research at the Pacific Institute.

The Pacific Institute was among a coalition of environmental groups that expressed disappointment about the final regulation in a letter to the board earlier this week. The approved rules, they say, are a watered-down version of earlier drafts that set loftier goals and tighter deadlines for conservation measures.

"While this regulation could have been an important tool to proactively manage the state's urban water supplies, improve California's climate resilience, and reduce unnecessary water waste, it has instead fallen far short of the goals set by the California Legislature and Governor Newsom's Water Supply Strategy," the letter said.

Critics said they worried the final draft would leave wiggle room for backsliding, or for agencies that had been meeting regional goals to fall short of individual goals

established by the state legislature. They also expressed concerns about weakened outdoor landscape efficiency standards and uncapped allowances for land that could potentially be irrigated.

The combination of those issues amounts to 390,000 fewer acre-feet of water conserved by 2030 than in earlier drafts, according to their analysis. (An acre-foot is about 326,000 gallons.)

What's more, the final regulation means half of the state's urban water suppliers serving about 72% of Californians do not have to begin reducing water use until 2035 - more than a decade from now.

Cooley said the cost concerns that pertain to smaller and disadvantaged agencies are valid. But she noted that conservation is far less expensive than developing new supplies, particularly as [restrictions on groundwater usage](#) and [cuts on imported supplies from the Colorado River](#) are expected to kick in soon.

"Less supply will be available in the future, and we'll have to look at alternatives," she said. "Conservation and efficiency is the cheapest alternative available to us. It's not free ... but it's far less expensive than recycled water, than desalination, than really most other water supply options that we have."

During Wednesday's meeting, board member Laurel Firestone said she, too, would have liked to have seen an earlier deadline for some agencies. She encouraged the board to continue to engage with stakeholders and work to improve data and reporting practices as the rules roll out.

"I do think these standards are achievable," Firestone said. "But I do think the key, no matter what, will be the implementation and the learning that we're doing, particularly over the first couple of years."

Other provisions in the approved regulation include directives for water agencies to identify and pursue opportunities to update residential landscapes as frequently and as soon as possible, since nearly half of the water applied outdoors in cities is lost to wind, evaporation or runoff.

It also directs staff to consider affordability and equity when implementing the rules, including providing assistance to water suppliers that are struggling to meet regulatory obligations, and to develop strategies to support low-income households.

Suppliers who violate the framework could be subject to actions or even fines, but officials said the emphasis will be on progress and compliance. By December 2028, staff must deliver a recommendation to the board about whether to adopt additional policies or guidelines establishing enforcement procedures.

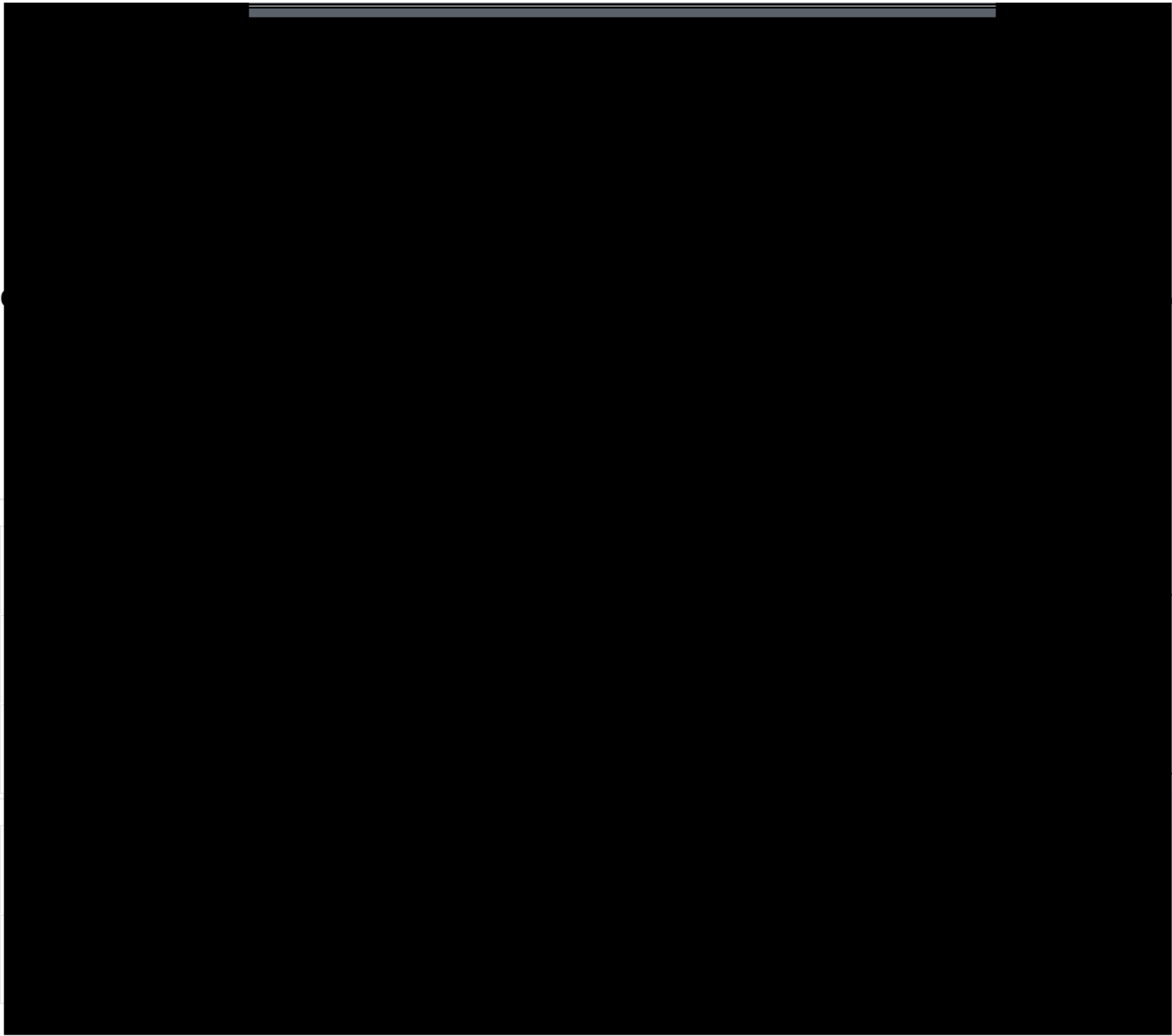
Despite some lingering concerns about the final regulation, board members and experts said it's ultimately more important to get to work and begin implementation. The rules will go into effect by January 1, 2025.

"This is not a perfect regulation - we can never have a perfect regulation - but it is a significant one," said Esquivel, the board chair. "And it moves us into a direction here into the future that we can all be proud of, and that is nation-leading. Everyone has a lot to be proud of."

(Times staff writer Ian James contributed to this report.)

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This story was originally published July 3, 2024, 4:02 PM.



Mimi Morris, General Manager RMCS D
cc: Amelia Wilder, District Secretary (as board correspondence)
July 12,2024

I attended CSD's Improvements Committee meeting on July 2, 2024. I was the only member of the public in attendance, and left this meeting convinced CSD is unprepared to approve *ANY* water plan and *ANY* level of new development. There are numerous unanswered questions concerning the condition of our present infrastructure and these unanswered questions contribute significantly to the Districts inability to guarantee a reliable and sustainable water supply. RMCS D has spent \$500,000 on the current water plan. The plan includes a problematic evaluation of our water source and water storage and has yet to address our aging and inadequate infrastructure. The District must answer these questions prior to forming its conclusions and quantifying the amount of water available to support future development:

- What future infrastructure is required to support *both* the present community's approved and proposed development?
- What is the cost of the additional infrastructure necessary to support these aggressive levels of development?
- What infrastructure costs are the responsibility of current ratepayers? Will these costs be added to an already extensive list of reserves necessary to support existing water, sewer and drainage systems?
- Is the developer 100% responsible for the infrastructure required to support development to the proposed level?
- What are the *total infrastructure costs to existing ratepayers* over the twenty year lifespan of the Integrated Water Master Plan? The ratepayers are entitled to understand their liability for future infrastructure and replacement reserves. To rephrase, *how much will development increase the infrastructure-related financial burden to those of us who already live here?* Keep in mind that CSD's' Policy 90-2 indicates that this cost to the existing community is zero. The board remains very unclear on the assignment of these infrastructure costs.

The improvements meeting discussed the the impact of the heat wave on our two existing water storage tanks. These tanks stage drinking water and gravity feed stored water from the Rio Oso Tank and a much larger tank at Van Vleck Ranch. Rapidly dropping tank levels are occurring when, in excessive summer heat, residential and commercial users demand

water faster than it can be replaced. Presently, the two tanks are not keeping up with demand and set off alarms warning of rapidly declining volume. CSD's water engineer believes, in periods of heavy demand, the Rio Oso Tank may be unable to support the water demand of the first phase of the Residences development. *This development, now under construction, is not yet contributing to these daily water levels. Overburdening demand on the Rio Oso tank results from the water demand of homes that already exist! This is a "NOW" problem, not a problem resulting from of the addition of new homes!* It has been assumed (since the 1980's) that the Rio Oso tank would support the potable water storage demand of total development. *It is uncertain that the existing Rio Oso tank will completely satisfy demand for the first sixty of these houses. It is evident that a new water tank must be constructed and brought on line. There were NO new water tanks contemplated for this development when it was approved in 2007. This is important!* By law, the tank must remain half full to maintain both water pressure and volume to extinguish a fire. Additional water must be held in the tank to establish a minimum reserve should one of our water plants fail or go offline. *At the moment, CSD attempting assess this complicated problem while the developer moves forward with his project. This is NOT the way this process is designed to work!*

'We do not know what we do not know'. We are building homes in three sections of the community at the same time while we are attempt to forecast what mitigation is required to support the District at complete buildout. These "unknowns," for both approved and future development, require additional study. The mitigation of full buildout must be understood well in advance of the actual development. How is it possible for CSD, in good conscience, develop an Integrated Water Master Plan without completely understanding how many houses our community can reasonably support and what infrastructure will be required to accommodate increased water delivery?

We cannot continue to develop in the community until we accomplish these important tasks:

- Establish the actual, maximum water demand for our existing development plus homes under construction. This is the "tipping point," above which our water supply will support additional buildout.
- Determine actual water demands of the Residences East and West at full buildout. We must know if our water supply, our water storage and the

existing infrastructure (e.g. water tanks) can support the planned number of homes. Will CSD allow more homes without requiring additional storage tanks to be constructed?

- CSD must temporarily halt the building of future development, limiting growth to Unit 1 of the Residences and Unit 1 of Riverview. Both of these units are under construction. No future development should occur until such time as a complete water plan has been approved and subjected to a peer review by an outside, independent engineering firm.

The improvements meeting concluded with a discussion of our water plants and the current daily output of treated water. The District has two water plants: Plant One, a system using a filtration system developed by General Electric, was completed in 2014 at a cost of \$14,500,000. It was designed to serve the fully developed community and would allow Plant Two, an obsolete and outdated plant to provide redundancy of water treatment in an emergency. Together, both these plants are currently processing three million gallons of water each day in as a heat wave continues without relief. Plant One produces only 33% of the 3,000,000 gallons of treated water the community requires each day. *When demand requires Plant One to produce over 1,000,000 gallons of water per day, it cannot reliably eliminate manganese from the water passing through its filters.* Manganese produces water of low esthetic quality, which often turns a yellow color inside the homes of our residents. This was a huge community issue in 2019. Plant Two presently produces 66% of our total water demand because its “sand based pre-treatment filtration” allows it to successfully control manganese in very hot weather. We are forced to run our obsolete Plant Two at its maximum capacity to meet present treatment demands. If Plant Two were to crash, there would not be enough water treatment capacity to reliably satisfy demand and guarantee the high quality water required by water code. It is not operating as the backup plant but is being asked to provide most of the treated water we presently require.

We have no backup supply of water and we do not have the redundancy originally planned for in our two water plants. There is a plan to install pre-treatment in Plant 1 and plans to upgrade plant two that appear in the recent reserve study. It is both unwise and a breach of fiduciary responsibly to continue to build houses before we correct both Plant One’s processing limitations and Plant Two’s inability to provide treatment redundancy.

CSD has discovered a leak in the “steel pipe” used to divert drinking water from the Cosumnes River to Lake Calero. Water from this broken pipe has been leaking “downhill from Lake Calero and exiting below the dam at Lake Clementia. The District will not be able to draw water from the river this November unless this issue is resolved. I am sure they will fix the leak but I question if we know the actual condition of this 45 year old pipe, This pipe runs uphill to Lake Calero for two miles and was installed in 1979, when Lake Calero was added to the reservoir system. Do we merely have a leak or this aging steel pipe in need of complete replacement? What happens if this two mile pipe fails, causing an interruption in the delivery of water to Lake Calero in the 2025 water year? Is there a provision in our reserve study to fully assess the condition of this critical infrastructure?

WHAT ARE CSD’S REASON(S) FOR CONTINUING DEVELOPMENT WITHOUT FIRST RESOLVING THE ISSUES WITH OUR WATER PLAN AND OUR INFRASTRUCTURE? CSD HAS AUTHORITY, GRANTED TO IT BY THE WATER CODE, TO DECLARE A WATER EMERGENCY. WHY ARE YOU RELUCTANT TO USE IT?

HOW MUCH RISK ARE WE, THE EXISTING COMMUNITY, WILLING TO ASSUME TO ALLOW CSD TO GUARANTEE WATER FOR BUILDOUT OF 4,000 RESIDENTIAL CONNECTIONS AND OVER 9,000 PEOPLE.

HAVE WE FULLY ASSESSED THE RISK TO OUR EXISTING RATEPAYERS?

*John Merchant
merchant30@gmail.com*

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

DIRECTOR OF OPERATIONS

DEPARTMENT: WATER/WASTEWATER/DRAINAGE

FLSA OVERTIME STATUS:

EXEMPT BARGAINING UNIT: NA

APPROVED/PENDING APPROVAL BY BOARD OF DIRECTORS

05/21/2014

REVISED 06/10/2024 June 2024

SUMMARY: With direction from the General Manager, plans, organizes and directs the District's Operations and Maintenance Department; establishes goals, objectives and measurement indicators for the department; establishes internal policies and procedures related to departmental activities; through subordinate managers and supervisors, directs the work of staff engaged in distribution maintenance and construction, water treatment and production, water quality, facility maintenance, environmental compliance, laboratory services, and ensures the effectiveness of departmental programs; provides responsible advice and counsel to the Board, General Manager, and District managers Chief Plant Operator and Utility Supervisor on a variety of issues; participates in the Executive Management team to develop District-wide policies and procedures and to advance the goals and mission of the District; provides highly responsible administrative staff assistance to the General Manager; represents the District to outside groups and organizations; serves as District liaison on various inter-agency/interagency coordination projects; and performs other related work as required.

SUPERVISION: Receives general supervision from the General Manager. Provides direct supervision over Chief Plant Operator and Utility Supervisor, and staff thereunder.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Plans, organizes, coordinates and directs a wide variety of water distribution and treatment, wastewater collection, treatment, and tertiary reclamation plant operations, reclaimed water distribution and management, storm water management (small MS4), flood control levees and drainage, raw water deliveries and storage, including operation and maintenance of earth-filled dams, drainage systems, lakes and reservoirs, capital and operational construction and maintenance projects, functions of the District;
- Directs and participates in the development of goals, objectives, rules, policies and operating procedures for field operations, develops long range strategic and financial goals for the department;
- Coordinates preparation of the annual budget request for the Operations and Maintenance Department; reviews staffing, equipment, and supply needs based upon

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recent trends and planned activities; monitors expenditures after budget adoption to ensure efficient operations; approves the requisition of materials, supplies, and equipment;

- Maintains water rights permits and oversees preparation of periodic reports to Federal, State, County and local agencies;

- Monitors potential impacting legislative and regulatory activities and coordinates with District's external representative(s) and other internal and external stakeholders as appropriate in order to protect the interests of the District;

- Studies and recommends technology, procedures, and practices to improve operational efficiency; evaluates alternatives for performing needed work; attends project review meetings to evaluate progress of ongoing construction or maintenance activities; coordinates and routinely inspects construction and maintenance work performed by contractors; prepares cost estimates and specifications for outside contract work including Capital Improvement Projects;

- Recommends selection of operations and maintenance consultants; oversees the coordination and management of consultants providing engineering and information technology services to the department;

- Establishes and oversees comprehensive programs for preventive maintenance, work safety, training and energy conservation;

- Attends Board of Directors and Board Committee meetings; prepares and presents staff reports and agenda items for consideration by the Board; serves as advisor to the General Manager and Board regarding operations and maintenance issues;

- Provides technical information, advice, and consultation to the District Board and General Manager on water, wastewater, recycled water, and drainage activities;

- Directs the preparation and prepares a variety of reports related to operations, functions, and activities;

- Visits District facilities and job sites to oversee work in progress and provide needed direction; responds to major emergencies during and after hours as needed; directs the investigation and correction of customer and operational complaints within areas of operations; responds respectfully to sensitive citizen inquiries and complaints concerning operations and activities;

- Ensures that long-term training objectives are established and implemented so that staff possess the depth of technical skills and knowledge necessary to maintain effective and efficient operations as well as for succession planning management;

- Serves on District or community committees as assigned.

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QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to administer and manage the operations of the water, wastewater, and drainage functions and to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of the principles and methods of water distribution, water treatment, and wastewater treatment, collections, operations, and maintenance. Knowledge of the principles of organization and management, principles of supervision, training, and effective personnel management, budgetary and job costing practices. Familiarity with safety programs and practices related to the control and use of hazardous materials and substances, confined space, entry and related safety issues. Knowledge of energy conservation programs and practices. Familiarity and ability to comprehend and apply applicable Federal, State, county, and local environmental regulations. Knowledge of grant requirements and applications from federal, state and private entities.

SUPERVISORY RESPONSIBILITIES:

Ability to assign:

- Assign, review, plan, coordinate and guide the work of other employees; recommend
- Recommend the transfer, promotion, salary increase, discipline or discharge of staff; evaluate
- Evaluate the work of employees and prepare performance appraisals; promote
- Promote staff development and motivation and to train staff; analyze
- Analyze problems that arise in the areas under supervision and recommend solutions; preparation
- Prepare procedures and processes for tracking and evaluating the budget throughout the year; and
- Ability to use independent judgment in fairly non-routine situations, such as, but not limited to: water leaks, calculating anticipated revenue and/or expenditures and ensuring adequate supervision of programs.

Desirable Qualifications

In addition to evaluating each candidate's relative ability, as demonstrated by quality and breadth of experience, the following factors will provide the basis for competitively evaluating each candidate:

- Strong leadership, interpersonal, and problem-solving skills.
- Knowledge and experience in water and wastewater treatment and management.
- Knowledge of the principles, practices, and trends of public administration, organization, and management.
- Knowledge of water and wastewater treatment policy, programs, trends, and issues.
- Knowledge of the interrelationship of federal, state, local, professional, and voluntary water agencies and the programs and services of such agencies.
- Demonstrated ability to review regulatory guidance and complex, interrelated policies, procedures, and practices.
- Demonstrated ability to manage and coordinate with large teams in multiple locations.
- Demonstrated ability to analyze complex problems and develop effective courses of action to solve them.

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- Demonstrated ability to collaborate across high levels of government, external organizations, providers, industry associations, and member representatives.
 - Demonstrated ability to lead change and transformation efforts within and outside the organization, utilizing excellent communication and change management strategies.
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Minimum Qualifications

EDUCATION:

~~Bachelors~~ Graduation from high school or GED equivalent is required

~~Bachelor~~ of Science degree in civil/environmental engineering, public/business administration, chemistry, natural sciences or related field preferred.

~~Master's degree in science, engineering, or business is highly desirable.~~

~~Registration with the State of California as a Professional Engineer is highly desirable.~~

EXPERIENCE: ~~Eight~~

~~Five (5) years effective Water and Wastewater utility administration experience including supervision, budget preparation, personnel management, operations and maintenance, analysis, and analytical report preparation including four (4) years in a supervisory or management capacity.~~

LICENSES AND/OR CERTIFICATES:

~~Possession of the category of a current California Driver's license required by the State Department of Motor Vehicles to perform the essential duties of the position. Continued maintenance of a valid driver's license, insurability, and compliance with established District vehicle operation standards are conditions of continuing employment.~~

~~Possession and maintenance of a Grade 4 Wastewater Plant Operator's Certificate of Competence issued by the California State Water Resources Control Board within 18 months of entering this position is required, and;~~

~~Possession and maintenance of a Grade 3 Water Treatment Operator's Certificate required by the California Department of Health Services within 18 months of entering this position is required.~~

RECOMMENDED CERTIFICATES:

~~Possession and maintenance of a Grade 1 Laboratory Certificate issued by either the CWEA or the AWWA.~~

~~Possession and maintenance of a Grade 1 Collection System Maintenance Certificate issued by either the CWEA or AWWA.~~

~~Possession of California Department of Pesticide Regulation - Qualified Applicator's certification for aquatics, roadsides & right-of-ways, and sewer collection root control.~~

OTHER SKILLS AND ABILITIES:

~~Knowledge of supervisory principles and practices; Operation, administration, policies and procedures relating to governmental administration and finance; operate a computer at a skill level and with the degree of accuracy to meet job requirements; data management including word processing, spreadsheet and data base~~

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principles; Methods of preparing and monitoring annual budgets.

Ability to work with and communicate clearly with various Federal, State, County and local regulatory agencies, build and maintain a good working relationship with the applicable agencies.

Strong written and verbal communication skills.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to sit, talk, and hear. The employee frequently is required to walk. The employee is occasionally required to stand; use hands to manipulate, handle, and feel objects, tools, and controls; reach with hands and arms; climb and balance; and taste and smell. The employee may be exposed to extreme dampness, heights and vibrations.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and depth perception.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee may occasionally work near moving mechanical parts and in outside weather conditions and may occasionally be exposed to wet and/or humid conditions, toxic or caustic chemicals, biological hazards, vibration, and risk of electrical shock.

The noise level in the work environment is usually moderate.

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RANCHO MURIETA COMMUNITY SERVICES DISTRICT

DIRECTOR OF OPERATIONS

DEPARTMENT: WATER/WASTEWATER/DRAINAGE

FLSA OVERTIME STATUS:
EXEMPT BARGAINING UNIT: N/A

PENDING APPROVAL BY BOARD OF DIRECTORS
REVISED June 2024

SUMMARY: With direction from the General Manager, plans, organizes and directs the District's Operations and Maintenance Department; establishes goals, objectives and measurement indicators for the department; establishes internal policies and procedures related to departmental activities; through subordinate managers and supervisors, directs the work of staff engaged in distribution maintenance and construction, water treatment and production, water quality, facility maintenance, environmental compliance, laboratory services, and ensures the effectiveness of departmental programs; provides responsible advice and counsel to the Board, General Manager, Chief Plant Operator and Utility Supervisor on a variety of issues; participates in the Executive Management team to develop District-wide policies and procedures and to advance the goals and mission of the District; provides highly responsible administrative staff assistance to the General Manager; represents the District to outside groups and organizations; serves as District liaison on various interagency coordination projects; and performs other related work as required.

SUPERVISION: Receives general supervision from the General Manager. Provides direct supervision over Chief Plant Operator and Utility Supervisor, and staff thereunder.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Plans, organizes, coordinates and directs a wide variety of water distribution and treatment, wastewater collection, treatment, and tertiary reclamation plant operations, reclaimed water distribution and management, storm water management (small MS4), flood control, levees and drainage, raw water deliveries and storage, including operation and maintenance of earth-filled dams, drainage systems, lakes and reservoirs, capital and operational construction and maintenance projects, functions of the District;
- Directs and participates in the development of goals, objectives, rules, policies and operating procedures for field operations, develops long range strategic and financial goals for the department;
- Coordinates preparation of the annual budget request for the Operations and Maintenance Department; reviews staffing, equipment, and supply needs based upon

recent trends and planned activities; monitors expenditures after budget adoption to ensure efficient operations; approves the requisition of materials, supplies, and equipment.

- Maintains water rights permits and oversees preparation of periodic reports to Federal, State, County and local agencies;
- Monitors potential impacting legislative and regulatory activities and coordinates with District's external representative(s) and other internal and external stakeholders as appropriate in order to protect the interests of the District;
- Studies and recommends technology, procedures, and practices to improve operational efficiency; evaluates alternatives for performing needed work; attends project review meetings to evaluate progress of ongoing construction or maintenance activities, coordinates and routinely inspects construction and maintenance work performed by contractors, prepares cost estimates and specifications for outside contract work including Capital Improvement Projects;
- Recommends selection of operations and maintenance consultants; oversees the coordination and management of consultants providing engineering and information technology services to the department;
- Establishes and oversees comprehensive programs for preventive maintenance, work safety, training and energy conservation;
- Attends Board of Directors and Board Committee meetings; prepares and presents staff reports and agenda items for consideration by the Board; serves as advisor to the General Manager and Board regarding operations and maintenance issues;
- Provides technical information, advice, and consultation to the District Board and General Manager on water, wastewater, recycled water, and drainage activities;
- Directs the preparation and prepares a variety of reports related to operations, functions, and activities;
- Visits District facilities and job sites to oversee work in progress and provide needed direction; responds to major emergencies during and after hours as needed; directs the investigation and correction of customer and operational complaints within areas of operations, responds respectfully to sensitive citizen inquiries and complaints concerning operations and activities;
- Ensures that long-term training objectives are established and implemented so that staff possess the depth of technical skills and knowledge necessary to maintain effective and efficient operations as well as for succession planning management; .
- Serves on District or community committees as assigned.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to administer and manage the operations of the water, wastewater, and drainage functions and to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Knowledge of the principles and methods of water distribution, water treatment, and wastewater treatment, collections, operations and maintenance. Knowledge of the principles of organization and management; principles of supervision, training, and effective personnel management; budgetary and job costing practices. Familiarity with safety programs and practices related to the control and use of hazardous materials and substances, confined space entry and related safety issues. Knowledge of energy conservation programs and practices. Familiarity and ability to comprehend and apply applicable Federal, State, county and local environmental regulations. Knowledge of grant requirements and applications from federal, state and private entities.

SUPERVISORY RESPONSIBILITIES:

Ability to:

- Assign, review, plan, coordinate and guide the work of other employees.
- Recommend the transfer, promotion, salary increase, discipline or discharge of staff;
- Evaluate the work of employees and prepare performance appraisals;
- Promote staff development and motivation and to train staff;
- Analyze problems that arise in the areas under supervision and recommend solutions;
- Prepare procedures and processes for tracking and evaluating the budget throughout the year; and
- Use independent judgment in fairly non-routine situations, such as, but not limited to: water leaks, calculating anticipated revenue and/or expenditures and ensuring adequate supervision of programs.

Desirable Qualifications

In addition to evaluating each candidate's relative ability, as demonstrated by quality and breadth of experience, the following factors will provide the basis for competitively evaluating each candidate:

- Strong leadership, interpersonal, and problem-solving skills..
- Knowledge and experience in water and wastewater treatment and management.
- Knowledge of the principles, practices, and trends of public administration, organization, and management.
- Knowledge of water and wastewater treatment policy, programs, trends, and issues.
- Knowledge of the interrelationship of federal, state, local, professional, and voluntary water agencies and the programs and services of such agencies.
- Demonstrated ability to review regulatory guidance and complex, interrelated policies, procedures, and practices.
- Demonstrated ability to manage and coordinate with large teams in multiple locations.
- Demonstrated ability to analyze complex problems and develop effective courses of action to solve them.
- Demonstrated ability to collaborate across high levels of government, external organizations, providers, industry associations, and member representatives.
- Demonstrated ability to lead change and transformation efforts within and outside the organization, utilizing excellent communication and change management strategies.

Minimum Qualifications

EDUCATION:

Graduation from high school or GED equivalent is required

Bachelor of Science degree in civil/environmental engineering, public/business administration, chemistry, natural sciences or related field preferred.

Master's degree in science, engineering, or business is highly desirable.

Registration with the State of California as a Professional Engineer is highly desirable.

EXPERIENCE:

Five (5) years effective Water and Wastewater utility administration experience including supervision, budget preparation, personnel management, operations and maintenance analysis, and analytical report preparation including four (4) years in a supervisory or management capacity.

LICENSES AND/OR CERTIFICATES:

Possession of the category of a current California Driver's license required by the State Department of Motor Vehicles to perform the essential duties of the position. Continued maintenance of a valid driver's license, insurability, and compliance with established District vehicle operation standards are conditions of continuing employment.

Possession and maintenance of a Grade 4 Wastewater Plant Operator's Certificate of Competence issued by the California State Water Resources Control Board within 18 months of entering this position is required, and;

Possession and maintenance of a Grade 3 Water Treatment Operator's Certificate required by the California Department of Health Services within 18 months of entering this position is required.

Possession and maintenance of a Grade 1 Collection System Maintenance Certificate issued by either the CWEA or AWWA.

OTHER SKILLS AND ABILITIES:

Knowledge of supervisory principles and practices; Operation, administration, policies and procedures relating to governmental administration and finance; operate a computer at a skill level and with the degree of accuracy to meet job requirements; data management including word processing, spreadsheet and data base principles; Methods of preparing and monitoring annual budgets.

Ability to work with and communicate clearly with various Federal, State, County and local regulatory agencies, build and maintain a good working relationship with the applicable agencies.

Strong written and verbal communication skills.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to sit, talk, and hear. The employee frequently is required to walk. The employee is occasionally required to stand; use hands to

manipulate, handle, and feel objects, tools, and controls; reach with hands and arms; climb and balance; and taste and smell. The employee may be exposed to extreme dampness, heights and vibrations.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and depth perception.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee may occasionally work near moving mechanical parts and in outside weather conditions and may occasionally be exposed to wet and/or humid conditions, toxic or caustic chemicals, biological hazards, vibration, and risk of electrical shock.

The noise level in the work environment is usually moderate.



Rancho Murieta residents are actively engaged, love the environment in which they live and are focused on maintaining a safe and secure community. The new Director of Operations will be viewed as one of the community's most visible public leaders. The successful candidate is ideally well-versed in community and public relations and possess an open, friendly demeanor that encourages community engagement and displays a commitment to exceptional customer service.

COMPENSATION & BENEFITS

The annual salary for this position goes up to \$169,512 depending on qualifications and experience. The District offers a comprehensive benefit package including: vacation; sick leave; administrative leave; 12 holidays; Full coverage of medical, dental, and vision; life and long-term disability insurance; retiree medical; and a 2.5% employer contribution to deferred compensation. PERS retirement plans: 2% at 55 (Local Government) for PERS Classic (7% ee contribution);

2% at 62 for PERS PEPRA (7.75% ee contribution).

The District does not participate in Social Security.

EXPERIENCE/EDUCATION/CERTIFICATIONS

A minimum of five years water treatment and management experience in the key areas identified in this brochure are expected.

Grade 4 Wastewater Plant Operator's Certificate of Competence required within 18 months of entering this position.

Grade 3 Water Treatment Operator's Certificate required within 18 months of entering this position

Graduation from high school or GED equivalency required.

CA Driver's License required.

Bachelors degree in civil/environmental engineering, public/business administration, chemistry, natural sciences or related field preferred.

Masters degree in science, engineering, or business highly desirable.

APPLICATION PROCESS

To be considered for this exceptional career opportunity, submit your resume, cover letter, list of two work-related references (one supervisor and one direct report) by Monday, July 29.

Resumes should reflect years and months of employment, beginning/ending dates as well as size of staff and budgets you have managed.

Please email your application materials to hlizama@rmcsd.com

Resumes will be screened in relation to the criteria outlined in this brochure. Candidates with the most relevant qualifications will be given preliminary interviews by the HR team. Candidates deemed most qualified will be invited to participate in further interview and selection activities. An appointment will be made following comprehensive reference and background checks.

Rancho Murieta Community Services District DIRECTOR OF OPERATIONS



This is a unique opportunity for an experienced, forward-thinking and community-minded leader to join a dedicated staff in managing water, wastewater and security services for an exceptional master planned community.

THE COMMUNITY

Nestled below the foothills of the Sierra Nevada Mountains, Rancho Murieta is a Planned Unit Development in Sacramento County, ideally located 25 miles Southeast from downtown Sacramento and 16 miles from Elk Grove, Folsom and Rancho Cordova. This private, gated, master planned community spans 3,500 acres of rolling hills and proudly boasts two championship golf courses at the Rancho Murieta Country Club. Flowing through the community, the Cosumnes River separates Rancho Murieta North from Rancho Murieta South and a beautiful bridge spanning the river provides access between the communities to bicycles, golf carts and pedestrians. Other world-class amenities include first rate community recreational facilities with championship bass fishing, boating and excellent hiking and mountain biking trails in addition to championship golf, tennis and pickleball facilities; a multitude of baseball, softball, soccer and lacrosse fields, trails, parks and incredible open spaces; the full-service 100-acre Murieta Equestrian Center; a hotel and spa, and a general aviation airport. Shopping is available within the community including grocery, hardware, banking, post office, several restaurants and personal services (dental, hair stylists, personal training, etc.). The combination of privacy, security (24/7/365), unlimited recreational opportunities and the feeling of living in a wildlife preserve (no hunting allowed) provides for an incredible quality of life all within 25 miles of the state capitol and for a much more affordable price than other major cities in the state.



Rancho Murieta is served by the award-winning Elk Grove Unified School District (EGUSD) and has some of the highest graduation rates in the State of California. Schools serving Rancho Murieta include Cosumnes River Elementary School, Katherine L. Albani Middle School, Pleasant Grove High School in addition to several other EGUSD schools. Many local children attend private/parochial elementary schools and high schools located in nearby communities as well.

Currently there are almost 2,800 households and 6,000 residents, with total build out allowing for no more than 5,000 housing units. The community is governed and serviced by several elected bodies, chiefly the Rancho Murieta Community Services District and the Rancho Murieta Association.

THE COMMUNITY SERVICES DISTRICT

The Rancho Murieta Community Services District is the only entity that provides water, wastewater, storm water, security, and solid waste disposal services to the entire community. The mission of the District is to take a leadership role in responding to the needs of the residents and to deliver superior community services efficiently and professionally at a reasonable cost while responding to and sustaining the enhanced quality of life the community desires. The source of water for all uses is primarily the Cosumnes River plus some direct rainfall into the District's reservoir watersheds.



THE POSITION

The Director of Operations is responsible for the engineering and operations activities of the District. S/he will also oversee development activities and financial expenses and reimbursements. The position is responsible for overseeing maintenance and improvement of District facilities and services. The Director of Operations reports to the General Manager and provides direction to the Chief Plant Operator and the Utilities Supervisor.

THE IDEAL CANDIDATE

The District is seeking a highly ethical and pragmatic leader, who embraces open government and transparency, as well as having solid management, financial, and communication skills. It is expected that the new Director of Operations will treat all fairly, equally and respectfully and will provide reasoned and sound recommendations for the Board's consideration. The Director of Operations will provide strategic leadership, focus, and direction in support of the Board of Directors, District Improvements Committee and operations. The Director of Operations also interacts with various state agencies in ensuring regulatory compliance. The Director of Operations must possess outstanding listening and communication skills as well as excellent interpersonal skills. The Director of Operations will provide open, responsive & customer-oriented service to the community. S/he will be expected to maintain and improve cooperative working relationships with the county and other agencies in the region and the other governing bodies within the District. Experience working with planning/land use and community development very helpful.

Raw water from the river can only be drawn during the winter and spring months and is pumped from Granlees Dam into the Calero, Chesbro and Clementia reservoirs. Wastewater regulations require that it be treated and used for irrigation of the golf courses. When needed, the stored, partially treated wastewater is processed through a state-of-the-art tertiary system and the golf courses use this treated effluent to supplement and/or replace raw river water and to reduce wastewater reservoir levels. Long term, some additional reclaimed water will be used for parks and future homeowner irrigation. Storm water and irrigation runoff is collected in the drainage system throughout the community, a major component being the extensive amount of natural swales, streams and tributaries. Runoff is filtered through detention ponds prior to being returned to the Cosumnes River. The District is governed by a five-member Board of Directors elected at-large by the registered voters residing in the District and serve four-year staggered terms. District committees active today are the Improvements Committee, Security Committee, Personnel Committee, Communications and Technology Committee, Parks Committee and the Finance Committee. The District is healthy financially, has 32 full-time equivalent employees, maintains over \$56 million in plant, property, and equipment assets and this year's revenues are projected at \$10 million.

For more information on this incredible community please visit www.rmcsd.com

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

PATROL OFFICER I/II

DEPARTMENT: SECURITY

FLSA OVERTIME STATUS: NON-EXEMPT
BARGAINING UNIT: N/A

UPDATED: 06/26/2024

APPROVED BY BOARD OF DIRECTORS – TBD

SUMMARY: This position is the journey level in the Patrol Officer series. The position is responsible for the following: participate in and supervise the activities of assigned gate control and patrol personnel; to supervise and participate in traffic control, incident reporting, training, administration, crime prevention, community relations and other assigned programs or functions; and to perform other job-related work as required.

SUPERVISION: Receives general supervision from the Security Sergeant. Provides functional supervision over Patrol Officers I and Gate Officers I and II.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Performs patrol on an assigned shift; conducts property checks on businesses and homes for burglary and other security problems; ~~request~~ and ~~record~~ requests and records information from observers and other persons;
- has responsibility for preserving evidence at the scenes of incidents; appears in court proceedings when summoned; and contacts responsible public safety agencies for dealing with potential criminal incidents; ~~booking, and transportation of persons~~;
- performs traffic control assignments; uses lidar, assists with accident investigations; and performs a variety of security and crime prevention assignments;
- ~~substitute for or assist~~ covers gate officer shifts and/or assists gate control officers as needed;
- ~~enforce~~ enforces homeowner associations non-architectural rules;
- assists with a variety of emergencies; issues citations for misdemeanors and infractions; ~~assist~~ and assists outside agencies as needed;

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- prepares reports of incidents and observations; contact victims, witnesses, and suspects for additional information as required; identify suspects or vehicles involved in an incident; and secures voluntary statements from those suspected of involvement in incidents;
- ~~has responsibility for preserving evidence at the scenes of incidents; appears in court proceedings when summoned; contacts responsible public safety agencies for dealing with potential criminal incidents, booking, and transportation of persons;~~
- disseminates current information to gate and patrol officers for assigned duties; and ensures department rules and policies are followed;
- notifies agencies responsible for law enforcement and public health and safety when required and assists as directed;
- participates ~~in training~~ in training new officers; assists officers in preparing reports and performs initial review of prepared reports; and maintains contact with law enforcement agencies;
- provides information and assistance to the public;
- participates in departmental training programs, administration, crime prevention, community relations and other assigned programs or functions;
- prepares general reports of field activities; and performs special data gathering assignments;

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QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Skills in: Use and care of firearms and other special equipment utilized in security and crime prevention activities.

Ability to supervise and participate in traffic control, incident investigation, training, administration, crime prevention, community relations and other assigned programs and functions; indirectly supervise, train and evaluate the work of subordinates; gather, assemble, analyze and evaluate facts and evidence; draw logical conclusions from information and make proper recommendations. Interpret and apply laws and regulations; analyze situations quickly and accurately and take effective courses of action; exercise

restraint and judgment in emergency situations; demonstrate keen powers of observation and memory; prepare clear, concise and comprehensive written reports; tactfully and effectively represent the District in public contacts; establish and maintain cooperative working relationships.

EDUCATION AND/OR EXPERIENCE:

Any combination of training and experience which would likely provide the required knowledge and ability is qualifying. A typical way to obtain this knowledge and ability would be:

Minimum Education: High School diploma and/or equivalent.

Three years of experience in security and crime prevention activities, preferably including some supervisory or ~~lead worker~~lead worker experience; or

Possession of an Associate of Arts degree with a major in Police Science or related fields or substantial course work in law enforcement is desirable.

CERTIFICATES, LICENSES, REGISTRATIONS:

Possession of the category of California Driver's license required by the State Department of Motor Vehicles to perform the essential duties of the position. Continued maintenance of a valid driver's license, insurability, and compliance with established District vehicle operation standards are a condition of continuing employment.

Successful completion of the training requirements listed in Section 832 of the California Penal Code.

~~May~~Must possess ~~a~~or successfully obtain the following before completion of probationary period:

- A valid California Guard Card and Exposed Carry Firearms Card.
- Oleoresin capsicum ("OC") Card
- Baton Permit

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Ability to acquire the American Red Cross Basic First Aid and Cardiopulmonary (C.P.R.) certificates during the initial year of employment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand and sit. The employee is occasionally required to walk; climb or balance; and stoop, kneel, crouch, or crawl.

The employee must occasionally lift 50 and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions.

—The noise level in the work environment is usually moderate.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

PATROL OFFICER I/II

DEPARTMENT: SECURITY

FLSA OVERTIME STATUS: NON-EXEMPT

BARGAINING UNIT: N/A

UPDATED: 06/26/2024

APPROVED BY BOARD OF DIRECTORS – TBD

SUMMARY: This position is the journey level in the Patrol Officer series. The position is responsible for the following: participate in and supervise the activities of assigned gate control and patrol personnel; to supervise and participate in traffic control, incident reporting, training, administration, crime prevention, community relations and other assigned programs or functions; and to perform other job-related work as required.

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ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

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- has responsibility for preserving evidence at the scenes of incidents, appears in court proceedings when summoned, and contacts responsible public safety agencies for dealing with potential criminal incidents;
- performs traffic control assignments, uses lidar, assists with accident investigations, and performs a variety of security and crime prevention assignments;
- covers gate officer shifts and/or assists gate control officers as needed;
- enforces homeowner associations non-architectural rules;
- assists with a variety of emergencies, issues citations for misdemeanors and infractions, and assists outside agencies as needed;
- prepares reports of incidents and observations, contact victims, witnesses, and suspects for additional information as required, identify suspects or vehicles involved in an incident, and secures voluntary statements from those suspected of involvement in incidents;

- disseminates current information to gate and patrol officers for assigned duties, and ensures department rules and policies are followed;
- notifies agencies responsible for law enforcement and public health and safety when required and assists as directed;
- participates in training new officers, assists officers in preparing reports and performs initial review of prepared reports, and maintains contact with law enforcement agencies;
- provides information and assistance to the public;
- participates in departmental training programs, administration, crime prevention, community relations and other assigned programs or functions;
- prepares general reports of field activities, and performs special data gathering assignments;

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Skills in: Use and care of firearms and other special equipment utilized in security and crime prevention activities.

Ability to supervise and participate in traffic control, incident investigation, training, administration, crime prevention, community relations and other assigned programs and functions; indirectly supervise, train and evaluate the work of subordinates; gather, assemble, analyze and evaluate facts and evidence; draw logical conclusions from information and make proper recommendations. Interpret and apply laws and regulations; analyze situations quickly and accurately and take effective courses of action; exercise restraint and judgment in emergency situations; demonstrate keen powers of observation and memory; prepare clear, concise and comprehensive written reports; tactfully and effectively represent the District in public contacts; establish and maintain cooperative working relationships.

EDUCATION AND/OR EXPERIENCE:

Any combination of training and experience which would likely provide the required knowledge and ability is qualifying. A typical way to obtain this knowledge and ability would be:

Minimum Education: High School diploma and/or equivalent.

Three years of experience in security and crime prevention activities, preferably including

some supervisory or lead worker experience; *or*

Possession of an Associate of Arts degree with a major in Police Science or related fields or substantial course work in law enforcement is desirable.

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Must possess or successfully obtain the following before completion of probationary period:

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- Oleoresin capsicum ("OC") Card
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RANCHO MURIETA COMMUNITY SERVICES DISTRICT
FY 2024-25 Proposed Budget
Capital Improvement Projects

Project Number	Priority	Project Description	Total Budget	Spending FY 24-25	Spending FY 25-26	Funding Source
Water						
PRIOR YEAR PROJECTS (Carried Over into FY 24-25)						
23-04-01	1	Granlees Safety Improvements	822,000	555,150	-	50% Replacement & 50% Improvement, less SB 170 Funds
23-20-01	2	Integrated Water Master Plan	408,369	25,000	-	Improvement
23-10-01	3	WTP Chlorine to NaOCl replacement	700,000	-	510,000	50% Replacement & 50% Improvement, less SB 170 Funds
23-06-01	4	Rio Oso Improvement Study	61,000	50,000	-	Improvement
PROPOSED PRIORITY PROJECTS FY 24-25						
25-200-01	1	Plant #2 Filter Bed Rehabilitation	275,000	275,000	-	Replacement
25-200-02	2	SCADA Server Replacement	252,000	252,000	-	Replacement
25-200-03	3	Water GIS Updates/CMMS	65,000	65,000	-	Improvement
25-200-04	4	Water Condition Assessment	30,000	30,000	-	Replacement
25-200-05	5	Smart Meter Installation	100,000	100,000	-	50% Replacement & 50% Improvement
Water Total			2,713,369	1,352,150	510,000	
Wastewater						
PRIOR YEAR PROJECTS (Carried Over into FY 24-25)						
23-11-02	1	Lift Station Rehabilitation & Backup Power Project	750,000	475,000	-	75% Replacement & 25% Improvement
23-14-02	2	WWTF Chlorine to NaOCl	1,400,000	1,200,000	-	30% Replacement & 30% Improvement & 30% Water Augmentation, Less SB 170 Funds
PROPOSED PRIORITY PROJECTS FY 24-25						
25-250-01	1	Wastewater GIS Updates/CMMS	65,000	65,000	-	Improvement
25-250-02	2	Wastewater Condition Assessment	30,000	30,000	-	Replacement
Wastewater Total			2,245,000	1,770,000	-	
2024-25 Grand Totals			4,958,369	3,122,150	510,000	

Rancho Murieta Community Services District
FY 2024-25 Proposed Budget
Capital Improvement Projects

- 1. Granlees Safety Improvements Project: Proposed Cost: \$555,150**
This is for the rehab of the Granlees pump station. This is an SB170 Project.
- 2. Integrated Water Master Plan: Proposed Cost: \$25,000**
This is for any potential cost related to wrapping up the IWMP.
- 3. Rio Oso Improvement Study: Proposed Cost: \$50,000**
Provide an update on pumping configuration infrastructure to match the needs of the system.
- 4. Water Plant #2 Filter Bed Rehab: Proposed Cost: TBD (Estimated at \$275,000)**
Explanation: The filter bed system needs to have the media replaced. There are some areas where the porous bottom of the filter has some breakthrough. Also, the filter bridge has started to come off the railing system. The railing system needs to have parts of the metal rail replaced and the wheels on the traveling bridge need to be replaced. Staff are waiting on estimates for this work.
- 5. SCADA Server Replacement: Proposed Cost: \$252,000**
The SCADA servers at the water plant have reached the point of being obsolete and no longer supported. Also, there has been a loss of functionality that has occurred due to this. The hardware and software are obsolete and need replacement.
- 6. Water GIS/CMMS Updates: Proposed Cost: \$65,000**
This project is to keep the system accurate and up to date. This will also work in conjunction with the proposed water condition assessment.
- 7. Water Condition Assessment: Proposed Cost: \$30,000**
This will be used to gather data for the formation of an asset management plan. The asset management plan will better focus infrastructure spending.
- 8. Smart Meter Installation: Proposed Cost: \$100,000**
This is to further the ease and automation of our meter reading.
- 9. Lift Station Rehab and back-up power project: Proposed Cost \$475,000**
This is for the purchase and installation of back-up generators for the Cantova and FAA lift stations. It will also be used for the rehab of Alameda and Starter shack liftstations.
- 10. WWTF Chlorine to Hypo conversion : Proposed Cost: \$1,119,000**
This is for the conversion of the wastewater facility from chlorine gas to sodium hypochlorite bleach.

11. Wastewater GIS/CMMS Updates: Proposed Cost: \$65,000

This project is to keep the system accurate and up to date. This will also work in conjunction with the proposed water condition assessment.

12. Wastewater Condition Assessment: Proposed Cost: \$30,000

This will be used to gather data for the formation of an asset management plan. The asset management plan will better focus infrastructure spending.

RESOLUTION NO. R2024-08
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT APPROVING THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2024-25

WHEREAS, District departments have submitted a Capital Improvement Plan for fiscal year 2024-25 and the Capital Improvement Plan has been reviewed by the General Manager and Finance Committee; and

WHEREAS, the General Manager has submitted a proposed budget with the tabulations of the estimates together with revisions for the Capital Improvement Plan; and

WHEREAS, the Board of Directors have reviewed and considered the proposed Capital Improvement Plan for Fiscal Year 2024-25;

WHEREAS, a public presentation and hearing were conducted for the capital improvements plan for Fiscal Year 2024-25 on July 17, 2024 at 5:00 p.m. in the Board Room at 15160 Jackson Road, Rancho Murieta, CA 95683.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:

Section 1. The Board of Directors hereby makes the following findings:

A. The Rancho Murieta Community Services District Board of Directors desires to develop a proactive capital improvement plan to meet the community's needs for future services, programs, and facilities. The Board of Directors wishes to improve the District's ability to continue providing essential services in emergency situations.

B. On July 17, 2024, the proposed Capital Improvement Plan was presented to the Board of Directors.

C. On July 11, 2024, the proposed Capital Improvement Plan was reviewed by the Finance Committee.

Section 2. The Board of Directors hereby finds that it can be seen with certainty that there is no possibility that the adoption of this Capital Improvement Plan may have a significant effect on the environment. The Capital Improvement Plan is a prioritizing and funding allocation program and cannot and does not have the potential to cause a significant effect on the environment. No physical activity will occur until all required environmental review is conducted at the time the physical improvements prioritized in the Capital Improvement Plan are undertaken at a future unspecified date. Accordingly, the adoption of this Capital Improvement Plan is therefore exempt from the environmental review requirements of the California Environmental Quality Act pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations.

Section 3. That certain document entitled the "FY24-25 Rancho Murieta Community Services District Capital Improvement Plan" a copy of which is on file in the office of the Secretary of the Board of Directors, which may hereafter be amended by the Board, is hereby approved and adopted.

Section 4. The Secretary of the Board of Directors is directed to maintain three (3) copies of the Capital Improvement Plan on file at all times for inspection by the public.

Section 5. This resolution shall take effect immediately upon adoption.

Section 6. The Secretary shall certify to the adoption of this resolution.

INTRODUCED by the Board of Directors on the 17th day of July 2024.

PASSED, APPROVED and ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on the 17th day of July 2024, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]
ATTEST:

Amelia Wilder, District Secretary



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CSDA Board of Directors Election Ballot - Term 2025 - 2027; Seat A - Sierra Network

Please vote for your choice

Choose one of the following candidates:

- Noelle Mattock, Director, El Dorado Hills Community Services District *
- Kevin King, General Manager, Reclamation District 1000
- Nicholas Schneider, General Manager, Georgetown Public Utilities District

*Incumbent

Noelle Mattock* [\[view details\]](#)

Kevin King [\[view details\]](#)

Nicholas Schneider [\[view details\]](#)

Continue
Cancel



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Noelle Mattock

District/Company: El Dorado Hills Community Services District

Title: Board Director (Current Sitting Board President/Chair)

Elected/Appointed/Staff: Elected

Length of Service with District: 2008 - Current (16 years)

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I have been honored to serve on th CSDA board of directors since 2010 and am the current Chair of the legislative committee and also have served on other committees. I attend the annual conference, legislative days and have completed both tracks the SDLF academy.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I serve on committees at the following associations - RWA, ACWA, CASA, CMUA, WRCA and am the current president of the Central Valley/Sierra Foothills Chapter of WaterReuse CA.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I currently serve on my county's Early Care and Education Planning Council.

4. List civic organization involvement:

Given my involvement and engagement through my work and elected position, that keeps me very busy and engaged within my community. I helped to create the Gold Country Chapter of CSDA and helped to create a non-profit in support of my CSD. I also served in leadership roles of both of these organizations.

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



PROFILE

A government relations professional for the past twenty years. An elected official for the El Dorado Hills Community Services District since 2008.

CONTACT

PHONE:
916.933.2895

EMAIL:
NoelleMattock@edhcsd.org

NOELLE MATTOCK

CSDA Board of Directors, incumbent

Dear Board,

I am writing to express my desire to continue serving you and the Sierra Region on the California Special Districts Association (CSDA) Board of Directors. I have had the pleasure of serving on the board for the past 14 years where I have held various leadership positions including President. My passion is advocacy and am grateful to be able to serve as the Chair of the Legislative committee for the past few years. During my time on the board we have grown in every aspect. We now represent over 2000 special districts of all sizes and types and enjoy a retention rate of over 90%. Our educational opportunities and conferences have more than doubled and our advocacy team has grown from 1 person to a powerhouse team that rivals the League of Cities and the California State Association of Counties. We are now helping to lead a national coalition representing special districts and are on the verge of gaining recognition and access to funding at the federal level. We have deployed regional representatives to better connect with you and your district.

I am passionate about local government and advocating on all the great work we do providing the essential services that make the lives of our communities better. I began a career in government working for the State. I was able to take my knowledge and skills to the private sector working for an international engineering firm while obtaining my Master's degree in Public Policy and Administration. For the past 10 years I have worked for two cities in the Sacramento area as a Government Relations Representative specializing in water, wastewater, stormwater, contracting, governance and more.

I would be honored to receive your vote to continue the great work CSDA is doing to help all Special Districts.

Respectfully,
Noelle Mattock



**California Special
Districts Association**
Districts Stronger Together

2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Kevin L. King

District/Company: Reclamation District No. 1000

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 5 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

CSDA Finance Committee 2024, CSDA Legislative Committee 2020, CSDA Leadership Summit,
CSDA District 6 Roundtables, CSDA Annual Conferences

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

ACWA

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

California Central Valley Flood Control Association - Board Member

4. List civic organization involvement:

Natomas Chamber of Commerce

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



Reclamation District No. 1000
1633 Garden Highway
Sacramento, CA 95833
(916) 922-1449
kking@rd1000.org
www.rd1000.org
www.4Natomas.org

Candidate Statement

Kevin L. King



I am interested in serving on the California Special District's Board of Directors to more significantly contribute to the vitally important work done by CSDA. With more than two decades worth of experience in leadership roles for special districts, I certainly appreciate the significance of all special districts and believe my background and perspectives would be an asset as a member of the CSDA Board.

Upon graduating from California Polytechnic State University, San Luis Obispo, I began my career in public service at a small irrigation district in western Stanislaus County. My career has taken me on a path since that time with stops at Oakdale Irrigation District, Solano Irrigation District and currently as the General Manager of Reclamation District No. 1000 in Sacramento. The advocacy, resources, and support provided by CSDA each step of the way has been tremendous, not only to me personally, but to the communities I served.

The challenges faced by special districts escalate, seemingly, on a daily basis. Funding challenges, legislative challenges, staffing challenges, modernization challenges...the list is endless, yet the need for our services never wanes. I am an enthusiastic, solution-oriented and creative problem solver ready to take on these challenges. I believe my unique background, communication style, and leadership would serve all special districts well.

I would be honored to receive your vote for the CSDA Board of Directors – Sierra Network.

Warm regards,

Kevin L. King
General Manager
Reclamation District No. 1000



2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Nicholas Schneider

District/Company: Georgetown Divide Public Utility District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 1.5 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Currently serving on the CSDA Legislative, and Fiscal Committees and many working groups. Certifications include completion of the Leadership

Essentials Certification, attainment of the CSDM Certified Special District Manager and participation in the 2023 General Manager Summit.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Current involvement includes service on the ACWA Legislative Committee, Federal Affairs Committee and Agriculture Committee.

In addition to this I work on many work groups with ACWA. Activities also include CMUA Legislative Committee service.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Working in government over the past ten years has included presentations at LAFCO and representation

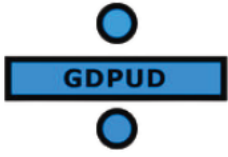
of Districts in front of a variety of local government associations including presentation at the recent ACWA conference.

4. List civic organization involvement:

Current civic involvement includes community service through active membership in the the Rotary

Club of the Georgetown Divide, Boy Scout, Cub Scout Leader and past little league coaching.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2024 will not be included with the ballot.**



NICHOLAS SCHNEIDER
GENERAL MANAGER

GEORGETOWN DIVIDE
PUBLIC UTILITY DISTRICT

6425 Main Street
Georgetown, CA 95634

CSDA Board Candidate Statement
Sierra Network, Seat A
Nicholas Schneider CSDM

I seek your support for election based on my two decades of water management experience and understandings gained while interfacing with the changing landscape of resource management. CSDA's work is of vital importance to special districts and those they serve, offering resources while giving a collectively strengthened voice to challenges faced. Working to build a resilient public water system utilizing rural, small district resources which recently experienced the Mosquito Fire damaging our watershed and infrastructure has lent valuable perspective in meeting the evolving realities of today and identifying the needs of tomorrow.

As a CSDA Board member, my working goal would be to guide the direction impacting public works legislation, shaping in support of special districts. Currently, I am actively involved in legislative advocacy to elevate and ensure these positive outcomes. The experience has illustrated the challenges impacting the common interests of California's special districts. Committee work and collaboration have been top priorities. I currently serve on several statewide legislative and regulatory task forces. These include the CSDA Legislative and Fiscal Committees, the Association of California Water Agency's (ACWA's) State Legislative Committee, the Federal Affairs Committee and the Agricultural Committee, the CMUA Legislative Committee as well as the State Department of Water Resources Conservation Legislation working group. Former, appointments include the SB 200 SAFER Water Fund Advisory Board by the California State Water Resource Control Board.

It would be an honor to serve on The CSDA Board of Directors lending my knowledge and experience in the pursuit of making valuable recommendations based on the needs of the moment. Serving communities and maintaining a viable resilient public water supply has been at the center of my efforts, and the Board offers an opportunity to extend that mission to a statewide level. Thank you in advance for your consideration.

A-13 Water Code Section 350 - Pending