



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
916.354.3700
FAX – 916.354.2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD
3rd Wednesday of Each Month

REGULAR BOARD MEETING

Wednesday, June 20, 2012

Closed Session 4:00 p.m. - Open Session 5:00 p.m.
RMCS D Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Roberta Belton	President
Richard Taylor	Vice President
Betty Ferraro	Director
Steven Mobley	Director
Gerald Pasek	Director

STAFF

Edward R. Crouse	General Manager
Darlene Gillum	Director of Administration
Greg Remson	Security Chief
Paul Siebensohn	Director of Field Operations
Suzanne Lindenfeld	District Secretary

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
June 20, 2012

Closed Session: 4:00 p.m. - Open Session: 5:00 p.m.

AGENDA

	RUNNING TIME
1. CALL TO ORDER - Determination of Quorum - President Belton (Roll Call)	4:00
2. ADOPT AGENDA (Motion)	4:05
3. EMPLOYEE RECOGNITION - PROMOTIONS – CERTIFICATIONS - AWARDS	4:10
4. CLOSED SESSION <i>Under Government Code 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9: One Potential Case.</i> <i>Under Government Code 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: Rancho Murieta 670, LLC. Under Negotiation: Price and Terms.</i>	4:15
5. OPEN SESSION <i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i> <i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i>	
6. REPORT ACTION FROM CLOSED SESSION	5:00
7. COMMENTS FROM THE PUBLIC <i>The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker.</i>	5:05







If you wish to address the Board at this time, as a courtesy, please state your name and address, and reserve your comments to no more than 3 minutes so that others may be allowed to speak. No action will be taken.

- 8. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.)** 5:15
All the following items in Agenda Item 8 will be approved as one item if they are not excluded from the motion adopting the consent calendar.
- a. **Approval of Board Meeting Minutes**
 - 1. May 16, 2012 Board Meeting
 - b. **Committee Meeting Minutes (Receive and File)**
 - 1. June 5, 2012 Security Committee Meeting
 - 2. June 5, 2012 Improvements Committee Meeting
 - 3. June 5, 2012 Finance Committee Meeting
 - 4. June 7, 2012 Communication & Technology Committee Meeting
 - c. **Approval of Bills Paid Listing**
- 9. STAFF REPORTS (Receive and File) (5 min.)** 5:20
- a. General Manager's Report
 - b. Administration/Financial Report
 - c. Security Report
 - d. Water/Wastewater/Drainage Report
- 10. CORRESPONDENCE (5 min.)** 5:25
- a. Letter from Don Craig, received June 6, 2012
- 11. ADOPT RESOLUTION 2012-06, A RESOLUTION APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2012-2013** 5:30
(Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 12. ADOPT ORDINANCE 2012-01, AN ORDINANCE AMENDING CHAPTER 14 OF THE DISTRICT CODE, RELATING TO WATER; AMENDING CHAPTER 15 OF THE DISTRICT CODE RELATING TO SEWER; AMENDING CHAPTER 16 OF THE DISTRICT CODE RELATING TO DRAINAGE; AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY CODE; AND AMENDING CHAPTER 31 OF THE DISTRICT CODE RELATING TO SOLID WASTE COLLECTION AND DISPOSAL** 5:35
(Discussion/Action) (Motion) (Roll Call Vote) (5 min.)
- 13. APPROVE CALIFORNIA WASTE RECOVERY SYSTEMS CONTRACT AMENDMENT (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)** 5:40

- 14. **APPROVE PROPOSAL TO PREPARE RECYCLED WATER STANDARDS** 5:45
(Discussion/Action) (Motion) (10 min.)
- 15. **APPROVE PURCHASE OF NEW FIELD OPERATIONS VEHICLE** 5:55
(Discussion/Action) (Motion) (5 min.)
- 16. **APPROVE 2011-12 AUDIT PROPOSAL FROM LARRY BAIN, CPA** 6:00
(Discussion/Action) (Motion) (5 min.)
- 17. **ELECTION OF CALIFORNIA SPECIAL DISTRICTS ASSOCIATION** 6:05
BOARD OF DIRECTORS (Discussion/Action) (Motion) (5 min.)
- 18. **REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES** 6:10
- 19. **MEETING DATES/TIMES FOR THE FOLLOWING:** (5 min.) 6:15

Next Regular Board Meeting: July 18, 2012

Committee Meeting Schedule:

-  Security - Tuesday, July 3, 2012 at 8:30 a.m.
-  Improvements – Tuesday, July 3, 2012 at 9:00 a.m.
-  Finance - Tuesday, July 3, 2012 at 10:00 a.m.
-  Communications - Thursday, July 5, 2012 at 8:30 a.m.
-  Personnel - Thursday, July 5, 2012 at 9:00 a.m.
-  Joint Security - T.B.A.

- 20. **COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF** 6:20
In accordance with Government Code 54954.2(a), Directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

- 21. **ADJOURNMENT** (Motion) 6:25

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is June 15, 2012. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

MINUTES

May 16, 2012

4:00 p.m. Closed Session - 5:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

President Roberta Belton called the meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Roberta Belton, Richard Taylor, Betty Ferraro, Steven Mobley, and Gerald Pasek. Also present were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

2. ADOPT AGENDA

Motion/Mobley to adopt the agenda with Agenda Items 15 and 16 removed. **Second/Ferraro.**
Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.

3. EMPLOYEE PROMOTIONS – CERTIFICATIONS- AWARDS

None.

4. BOARD ADJOURNED TO CLOSED SESSION AT 4:03 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Under Government Code 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9: One Potential Case.

Under Government Code 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: Rancho Murieta 670, LLC. Under Negotiation: Price and Terms.

5/6. BOARD RECONVENED TO OPEN SESSION AT 5:00 P.M. AND REPORTED THE FOLLOWING:

Under Government Code 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9: One Potential Case. No reportable action.

Under Government Code 54956.8: Real Property Negotiations - Real Property APN 128-0080-067; APN 128-0080-068; APN 128-0080-069; APN 128-0080-076; and APN 128-0100-029. Real Property Agency Negotiator: Edward R. Crouse, General Manager. Negotiating Party: Rancho Murieta 670, LLC. Under Negotiation: Price and Terms. No reportable action.

7. COMMENTS FROM THE PUBLIC

None.

8. CONSENT CALENDAR

Motion/Belton to adopt the consent calendar. **Second/Ferraro.** **ROLL CALL VOTE: Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.**

9. STAFF REPORTS

No comments.

10. CORRESPONDENCE

Rob and Kerri Schultz E-Mail, Dated April 18, 2012

President Belton commented on the changes the District has made regarding the budget. Employees now pay 3% of the 7% PERS retirement, with the goal of having the employees pay the entire 7%. Director Pasek stated that it did not seem that Mr. and Mrs. Schultz had a clear understanding of OPEB and asked that Darlene Gillum call and explain it to them.

S. Keith Swanson Letter, Dated April 28, 2012

Director Pasek asked if anything has been done regarding Mr. Swanson's concerns. Paul stated that this was the first contact the District received from Mr. Swanson, as the previous contacts were made to Rancho Murieta Association (RMA). Staff did contact Mr. Swanson, checked on his concerns and excavated and regarded the ditch bottom.

11. REVIEW OF THE PROPOSED 2012/2013 BUDGET AND CAPITAL IMPROVEMENT PROJECTS

Darlene Gillum provided a presentation, which included services provided by the District, current projects, new projects, budget assumptions, staffing, financial statistics, followed by a question and answer period.

President Belton asked for public comments at 6:06 p.m. There were no public comments.

Motion/Belton to continue adoption of Resolution 2012-05 to the June 20, 2012 Board meeting, after adopting of Ordinance 2012-01. **Second/Pasek. ROLL CALL VOTE: Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.**

12. PUBLIC HEARING – REVIEW OF THE PROPOSED RATE INCREASE AND SPECIAL TAX ADJUSTMENTS

Darlene Gillum gave a brief overview of the proposed rate increase for water, sewer, drainage and security, followed by a question and answer period.

President Belton opened the public hearing at 6:08 p.m. and asked for public comments.

No public comments.

President Belton closed the public hearing at 6:09 p.m.

Motion/Belton to introduce Ordinance 2012-01, waive the first reading and continue to the June 20, 2012 Board meeting for adoption. **Second/Taylor. Roll Call: Ayes: Belton, Taylor, Ferraro, Mobley and Pasek. Noes: None.**

13. ADOPT DISTRICT POLICY 2012-04, IN CAR/BODY-WORN VIDEO SYSTEM

Chief Remson gave a brief summary of the recommendation to adopt District Policy 2012-04. The District's Security Department currently has two (2) cameras.

Motion/Ferraro to adopt District Policy 2012-04, In-Car/Body-Worn Video System. **Second/Mobley.**
Roll Call: Ayes: Belton, Taylor, Ferraro, Mobley and Pasek. Noes: None.

14. ADOPT DISTRICT POLICY 2012-06, PRE-EMPLOYMENT PHYSICAL EXAMS

Darlene Gillum gave a brief summary of the recommendation to adopt District Policy 2012-06. Jonathan Hobbs, District's Legal Counsel, stated that legally, only employees that are in safety related jobs can be required to take a pre-employment drug test.

Motion/Mobley to adopt District Policy 2012-06, Pre-Employment Physical Examinations. This Policy supersedes District Policy 92-2. **Second/Belton. Roll Call: Ayes: Belton, Taylor, Ferraro, Mobley and Pasek. Noes: None.**

15. ADOPT PAY FOR PERFORMANCE MANUAL UPDATE

This item was removed from the agenda.

16. APPROVE UPDATED EMPLOYEE PERFORMANCE EVALUATION

This item was removed from the agenda.

17. APPROVE UTILITY CART PURCHASE

Paul Siebensohn gave a brief summary of the recommendation to approve the purchase of a utility cart from Sacramento for Tractor, Inc.

Motion/Ferraro to approve the proposal from Sacramento for Tractor, Inc. for the purchase of a utility cart, in an amount not to exceed \$13,800. Funding to come 50% from Sewer Operations and 50% from Water Operations, CIP #11-01-1. **Second/Pasek. Ayes: Belton, Taylor, Ferraro, Mobley and Pasek. Noes: None.**

18. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES

No discussion.

19. MEETING DATES/TIMES

No changes.

20. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

President Belton reminded everyone that graduation is tonight and kids are getting out of school next Monday.

Director Mobley stated the budget presentation was well done.

Darlene Gillum stated she is still working on the charging for credit card use issue and hopes to have it ready for the June Finance Committee meeting.

Chief Remson stated that there was a burglary in Rancho Murieta North. No forced entry and no ransacking had been done. On Rancho Murieta South, someone had alcohol stolen from their backyard.

Paul Siebensohn stated that filling of the reservoirs is on schedule.

Ed Crouse gave a brief summary of the ACWA conference he attended last week. Ed has asked to be put on a Board meeting agenda of the Rancho Murieta Country Club to discuss the Recycled Water Feasibility Study the District will be conducting. Roberta MacGlashan's office notified the District that new flooding signs have been put up on Scott Road. Per the request at the March, 2012 District Board meeting, Ms. MacGlashan's office reported that 2,200 to 2,300 vehicles go down Scott Road a day.

Ed reminded everyone that the Employee Appreciation Lunch is on June 21, 2012. President Belton stated she will be requesting each Director bring a food dish.

21. ADJOURNMENT

Motion/Mobley to adjourn at 6:30 p.m. Second/Pasek. Ayes: Belton, Taylor, Ferraro, Mobley, and Pasek. Noes: None.

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: June 5, 2012
To: Board of Directors
From: Security Committee Staff
Subject: June 5, 2012 Security Committee Meeting

Director Ferraro called the meeting to order at 8:30 a.m. Present were Directors Ferraro and Belton. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. Director Mobley was absent.

COMMENTS FROM THE PUBLIC

Linda Garcia commented on her concerns regarding the May 21, 2012 party down the street from her and the minor who crashed into a tree in her front yard. Ms. Garcia feels Security should be able to do more than they are currently authorized to do. Ed Crouse stated that the Board of Directors will work with Rancho Murieta Association, Sacramento Sheriff's Department (SSD), California Highway Patrol (CHP), and the District's legal counsel to see about expanding Security Patrol Officer's authority.

Director Ferraro thanked Ms. Garcia for coming to the meeting.

MONTHLY OPERATIONS REVIEW

Operations

The Rancho Murieta Air Show was quiet, smaller crowds than anticipated.

Patrol Officers responded to 13 snake calls in May.

The new patrol vehicle is in the shop getting the lights and other electronic equipment installed.

The Temporary Gate Officer has resigned. Chief Remson will review the applications from the last group of Gate Officer applicants before re-advertising for the position.

Incidents of Note

No discussion.

RMA Citations/Advisals

Chief Remson reported on the following Rancho Murieta Association (RMA) rule violation citations for the month of May: 28 speeding, 26 stop sign, and 3 overnight street parking. RMA rule violation admonishments and/or complaints for the month of May: 35 loose/off leash dogs, 21 speeding, 17 barking dogs, and 15 open garage doors.

RMA Compliance/Grievance/Safety Committee Meeting

At the May 7, 2012, meeting, there were appearances regarding parking, speeding and stop sign violations. Letters were submitted regarding speeding and overloaded/unlicensed golf cart driving. The next meeting will be on Monday, June 4, 2012 at 1:00 p.m.

Joint Security Committee Meeting

The Joint Security Committee meetings have been cancelled until further notice.

James L. Noller Safety Center

The Safety Center has been open on Monday and Wednesday from 10:00 a.m. to 2:00 p.m. It is also available to all law enforcement officers for report writing, meal breaks and any other needs that arise.

New North Gate

No forward progress has been made.

DIRECTOR & STAFF COMMENTS

None.

ADJOURNMENT

The meeting adjourned at 8:59 a.m.

DRAFT

MEMORANDUM

Date: June 5, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: June 5, 2012 Committee Meeting Minutes

Director Pasek called the meeting to order at 9:01 a.m. Present were Directors Ferraro and Pasek. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

RECEIVE GRANT UPDATE

DWR Grant for Augmentation Well

Ed Crouse will be meeting with a hydrogeologist to discuss validating the well capacity.

New Bureau of Reclamation Grant

Ed Crouse received vague notice/approval to move forward with the project prior to getting the formal notification. Ed will be confirming that before proceeding.

DISCUSS VAN VLECK WDR RENEWAL

Ed Crouse gave a brief summary of the Draft Recycled Water Implementation Schedule. Staff will meet with developers before finalizing the schedule.

BUILDING ASSESSMENT 5-YEAR WORK PLAN

Ed Crouse gave a brief summary of the maintenance plan for the various District buildings. A short discussion followed. Director Pasek suggested encouraging residents to bid on the projects.

TRUCK PURCHASE

Paul Siebensohn gave a brief summary of the proposal to purchase a new vehicle for the Field Operations Department. A short discussion followed. Director Pasek suggested putting a deposit on the vehicle so it is not sold prior to formal Board approval. **This item will be on the June 20, 2012 Board of Directors meeting agenda.**

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Ed Crouse stated he ran the Integrated Water Master Plan scenario that John Sullivan requested. Ed will be meeting with Mr. Sullivan to get clarification on some items concerning densities.

Ed stated that the 2020 Compliance plan has been updated. It now includes the information for 2009 and 2010.

Ed stated that there will be some changes to the top 10% letters that go out each February to clear up some of the questions received this year.

Paul Siebensohn stated that there were two (2) midge fly treatments done in May.

Director Pasek asked about the 16/17 culvert work. Paul stated that the piping is being delivered today and RMCC is still trying to work out a schedule with the contractor.

ADJOURNMENT

The meeting was adjourned at 9:48 a.m.

DRAFT

MEMORANDUM

Date: June 5, 2012
To: Board of Directors
From: Finance Committee Staff
Subject: June 5, 2012 Finance Committee Meeting

Director Pasek called the meeting to order at 10:03 a.m. Present were Directors Belton and Pasek. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

RECEIVE GRANT UPDATE

DWR Grant for Augmentation Well

Ed Crouse will be meeting with a hydrogeologist to discuss validating the well capacity.

New Bureau of Reclamation Grant

Ed Crouse received vague notice/approval to move forward with the project prior to getting the formal notification. Ed will be confirming that before proceeding.

ANNUAL INVESTMENTS POLICY REVIEW

Darlene Gillum reported that Lauren Brant, PFM Asset Management, LLC, reviewed the policy and stated no changes/updates are needed.

2011/12 AUDIT – SELECTION OF AUDIT FIRM

Darlene Gillum gave a brief summary of the recommendation to approve the proposal from Larry Bain, CPA, an Accounting Corporation, for preparation of the 2011-12 audit reports. This will be the third (3rd) year with no increase in cost.

CREDIT CARD PROCESSING FEE

Darlene stated that after doing some research, other agencies use a third party collection firm to process credit card payments. There is no cost to the District for this as the third party collects the convenience fee. Darlene is waiting for a return call from a few companies.

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Director Pasek asked about a transparency policy. Darlene Gillum stated that she has a draft policy to review.

ADJOURNMENT

The meeting was adjourned at 10:22 a.m.

MEMORANDUM

Date: June 7, 2012
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: June 7, 2012 Communication & Technology Committee Meeting

Director Taylor called the meeting to order at 8:32 a.m. Present were Directors Taylor and Ferraro. Present from District staff were Edward Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

UPDATES

Security Survey

The security survey will be going out with the June statements. Director Taylor recommended the exemplary category be removed. A short discussion followed.

Pipeline Schedule

No comments regarding the schedule.

DIRECTOR & STAFF COMMENTS/SUGGESTIONS

Ed Crouse stated the Consumer Confidence Report will be going out in June, as a separate mailer.

Director Ferraro requested Ed speak to Rancho Murieta Association regarding installing snake signs at Lake Clementia.

Ed stated that Basin 5 is looking good and there have been no complaints.

ADJOURNMENT

The meeting was adjourned at 9:05 a.m.

MEMORANDUM

Date: June 14, 2012
 To: Board of Directors
 From: Darlene Gillum, Director of Administration
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **May 2012**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll related items) are listed *in order as they appear* on the Bills Paid Listing Report:

Vendor	Project/Purpose	Amount	Funding
Department of Water Resources	Annual Dam Fees	\$30,856.00	Operating Expense
Hydro Gate LLC	Stop Logs: Calero & Chesbro	\$7,576.98	Operating Expense
NTU Technologies, Inc.	Chemicals	\$5,543.02	Operating Expense
Sierra Chemical Co.	Chemicals	\$6,372.76	Operating Expense
Xylem Water Solutions U.S.A., Inc.	Lift Stations: Crest & 6A	\$8,036.23	Operating Expense
California Waste Recovery Systems	Solid Waste Contract	\$42,419.81	Operating Expense
Kirby's Pump & Mechanical Inc.	WWRP Pump Maintenance Supplies	\$48,946.93 \$544.47	Reserve Expenditure Operating Expense
Tesco Controls, Inc.	WWRP PLC Upgrade Supplies	\$56,205.00 \$725.00	Reserve Expenditure Operating Expense
Carrillo Enterprises	Sign Installation, WWRP Drying Bed #7	\$5,345.80	Operating Expense
Golden State Risk Management Authority	Quarterly Insurance Premium: Workers Comp & Liability	\$29,184.00	Operating Expense
Hunt and Sons	WWRP Diesel Fuel	\$6,515.43	Operating Expense
Kronick, Moskovitz	Legal Consulting	\$7,342.31	Operating Expense
NTU Technologies, Inc.	Chemicals	\$12,723.52	Operating Expense
Golden State Flow Measurement	MXUs (qty 189) Rebuild Irrigation Meter	\$29,936.19 \$1,840.37	Reserve Expenditure Operating Expense
Clean Lakes, Inc.	T & O Chemical – Chesbro	\$5,200.00	Operating Expense
SMUD	Monthly Electric	\$35,221.56	Operating Expense

Rancho Murieta Community Services District
Bills Paid Listing for May 2012

Ck Number	Date	Vendor	Amount	Purpose
CM25229	5/1/2012	California Public Employees' Retirement Sys	\$31,006.75	Payroll
CM25230	5/1/2012	Ford Motor Credit Company LLC	\$234.78	Security Patrol Vehicle Lease
CM25231	5/1/2012	Guardian Life Insurance	\$4,993.71	Payroll
CM25232	5/1/2012	Vision Service Plan (CA)	\$474.87	Payroll
CM25233	5/11/2012	Ace Hardware	\$221.80	Monthly Supplies
CM25234	5/11/2012	AIA Services/NDS	\$618.38	Water Conservation Materials
CM25235	5/11/2012	Allied Waste Services #922	\$351.85	Container Service
CM25236	5/11/2012	American Express	\$2,235.67	Monthly Bill
CM25237	5/11/2012	Aramark Uniform Services	\$315.84	Uniform Service - Water
CM25238	5/11/2012	ARC - Brownie's Digital Imaging	\$445.26	Document Scanning
CM25239	5/11/2012	C.S.D.A.	\$69.00	Training Webinar
CM25240	5/11/2012	Caltronics Business Systems	\$532.29	Printer Cartridges
CM25241	5/11/2012	Cell Energy Inc.	\$2,507.39	Batteries
CM25242	5/11/2012	Brian Chenoweth	\$800.00	IT Support
CM25243	5/11/2012	Costco Wholesale	\$938.00	Monthly Supplies
CM25244	5/11/2012	County of Sacramento	\$1,375.00	Communications Network/Radios
CM25245	5/11/2012	Department of Water Resources	\$30,856.00	Annual Dam Fees
CM25246	5/11/2012	Employment Development Department	\$2,511.83	Payroll
CM25247	5/11/2012	Express Office Products, Inc.	\$368.82	Office Supplies
CM25248	5/11/2012	Folsom Lake Fleet Services	\$4,424.84	Maintenance/Tires/Brakes #816, #218
CM25249	5/11/2012	Groeniger and Company	\$1,616.25	Air Vac Release Valves (qty 5)
CM25250	5/11/2012	Hydro Gate LLC	\$7,576.98	Stop Logs: Calero & Chesbro
CM25251	5/11/2012	Lisa Wood Design	\$4,925.80	Pipeline Design, Water Awareness Banners
CM25252	5/11/2012	Nationwide Retirement Solution	\$1,703.23	Payroll
CM25253	5/11/2012	NTU Technologies, Inc.	\$5,543.02	Chemicals
CM25254	5/11/2012	Operating Engineers Local Union No. 3	\$487.44	Payroll
CM25255	5/11/2012	P. E. R. S.	\$12,209.48	Payroll
CM25256	5/11/2012	PERS Long Term Care Program	\$132.19	Payroll
CM25257	5/11/2012	Prodigy Electric	\$979.50	WWRP Pond 4 Subdrain Repairs
CM25258	5/11/2012	Regional Water Authority	\$10.21	Prop 50
CM25259	5/11/2012	Sacramento Bee	\$477.78	Employment Advertisement
CM25260	5/11/2012	Sacramento Metropolitan Air Quality	\$420.00	NOV Fine
CM25261	5/11/2012	Sacramento Uniforms	\$107.64	Security Uniforms
CM25262	5/11/2012	Sierra Chemical Co.	\$6,372.76	Chemicals
CM25263	5/11/2012	SolarBee, Inc.	\$1,198.35	Brush Cap Motors
CM25264	5/11/2012	TASC	\$124.61	Payroll
CM25265	5/11/2012	TelePacific Communications	\$491.39	Monthly Phone
CM25266	5/11/2012	U.S. Bank Corp. Payment System	\$5,146.44	Monthly Gasoline
CM25267	5/11/2012	USA Blue Book	\$2,049.93	Maintenance & Repairs Supplies
CM25268	5/11/2012	Valley Rubber & Gasket Co., Inc.	\$121.98	Sludge Valve Gaskets
CM25269	5/11/2012	W.W. Grainger Inc.	\$558.28	Locks, WWRP Cooling Fans

Rancho Murieta Community Services District
Bills Paid Listing for May 2012

Ck Number	Date	Vendor	Amount	Purpose
CM25270	5/11/2012	Western Exterminator Co.	\$66.00	Monthly Pest Control
CM25271	5/11/2012	Wilbur-Ellis Company	\$324.11	Chemicals
CM25272	5/11/2012	Xylem Water Solutions U.S.A., Inc.	\$8,036.23	Lift Stations Crest & 6A
CM25273	5/11/2012	B.S.I.S.	\$98.00	Firearms Reg Renewal
CM25274	5/11/2012	B.S.I.S.	\$98.00	Firearms Reg Renewal
CM25275	5/11/2012	B.S.I.S.	\$35.00	Guard Card Renewal
CM25276	5/11/2012	B.S.I.S.	\$35.00	Guard Card Renewal
EFT	5/14/2012	Internal Revenue Service	\$9,641.94	Bi-Weekly Payroll Taxes
CM25277	5/17/2012	California Waste Recovery Systems	\$42,419.81	Solid Waste Monthly Contract
CM25278	5/17/2012	Kirby's Pump & Mechanical Inc.	\$49,491.40	WWRP Pump & Motor Maintenance, Supplies
CM25279	5/17/2012	Tesco Controls, Inc.	\$56,930.00	WWRP PLC Upgrade, MLN Pump Repair
CM25280	5/25/2012	Action Cleaning Systems	\$1,172.00	Monthly Cleaning Service
CM25281	5/25/2012	Applications By Design, Inc.	\$125.00	Security Data Backup
CM25282	5/25/2012	Aramark Uniform Services	\$152.56	Uniform Service - Water
CM25283	5/25/2012	AT&T	\$1,230.78	Monthly Phone
CM25284	5/25/2012	Bar-Hein Co.	\$1,922.26	Tools
CM25285	5/25/2012	Borges & Mahoney Co.	\$288.89	Maintenance & Repairs Supplies
CM25286	5/25/2012	California-Nevada Section	\$169.00	Training Workshop
CM25287	5/25/2012	Caltronics Business Systems	\$969.22	Admin Copier Monthly Maintenance
CM25288	5/25/2012	Carrillo Enterprises	\$5,345.80	Sign Installation, WWRP Drying Bed #7
CM25289	5/25/2012	Amy Carter	\$100.00	Toilet Rebate
CM25290	5/25/2012	Clement Communications	\$302.64	Safety Newsletter Subscription
CM25291	5/25/2012	CLS Labs	\$1,494.50	Monthly Lab Tests
CM25292	5/25/2012	Cummins West	\$2,828.44	WWRP Generator Service
CM25293	5/25/2012	Daily Journal Corporation	\$1,360.00	Legal Notice Ordinance #2012-01
CM25294	5/25/2012	Department of Pesticide Regulation	\$50.00	Aquatic Pesticide Application Fee
CM25295	5/25/2012	Dunbar Air Conditioning Heating & Ref Servi	\$679.99	Admin AC Maintenance
CM25296	5/25/2012	Employment Development Department	\$2,404.51	Payroll
CM25297	5/25/2012	Express Office Products, Inc.	\$328.38	Office Supplies
CM25298	5/25/2012	Fastsigns #60601	\$845.84	Lettering New Patrol Vehicle #520
CM25299	5/25/2012	Fisher Scientific	\$282.45	PH Probes
CM25300	5/25/2012	Folsom Lake Fleet Services	\$322.43	Service & Repair #215
CM25301	5/25/2012	GSRMA	\$29,184.00	Quaterly Insurance Premium - WC & Liability
CM25302	5/25/2012	Goodwin Cole Co.,Inc.	\$251.34	Flags
CM25303	5/25/2012	Home Depot Credit Services	\$575.32	Maintenance & Repairs Supplies
CM25304	5/25/2012	Howe It's Done	\$204.40	Board Meeting Dinner
CM25305	5/25/2012	Hunt and Sons	\$6,515.43	Diesel Fuel
CM25306	5/25/2012	Industrial Door Company	\$196.25	Admin Building Door Maintenance
CM25307	5/25/2012	Infilco Degremont, Inc.	\$4,220.30	WTP 1 & 2 Maintenance/Repair
CM25308	5/25/2012	Kronick Moskovitz Tiedemann & Girard	\$7,342.31	Legal Consulting
CM25309	5/25/2012	Law Office of Valentina Reiner	\$1,628.00	Legal Consulting

**Rancho Murieta Community Services District
Bills Paid Listing for May 2012**

Ck Number	Date	Vendor	Amount	Purpose
CM25310	5/25/2012	McMaster-Carr Supply Co.	\$1,621.04	Maintenance & Repairs Supplies
CM25311	5/25/2012	Nationwide Retirement Solution	\$1,703.23	Payroll
CM25312	5/25/2012	NTU Technologies, Inc.	\$12,723.52	Chemicals
CM25313	5/25/2012	Operating Engineers Local Union No. 3	\$487.44	Payroll
CM25314	5/25/2012	P. E. R. S.	\$12,173.93	Payroll
CM25315	5/25/2012	PERS Long Term Care Program	\$132.19	Payroll
CM25316	5/25/2012	Peterson.Brustad.Inc.	\$435.75	Recycled Water Implementation Schedule
CM25317	5/25/2012	Plaza Foods Supermarket	\$9.54	Supplies
CM25318	5/25/2012	Prodigy Electric	\$2,063.79	Electrician Services WWRP
CM25319	5/25/2012	Public Agency Retirement Services	\$400.00	Trust Admin Fees
CM25320	5/25/2012	Rancho Murieta Association	\$280.47	Landscaping/Cable/Internet
CM25321	5/25/2012	Sierra Office Supplies	\$433.16	Dispatch and Follow-up Forms
CM25322	5/25/2012	TASC	\$54.50	Payroll
CM25323	5/25/2012	TASC	\$124.61	Payroll
CM25324	5/25/2012	The Westmark Group, Inc.	\$3,283.20	Groundwater Reporting
CM25325	5/25/2012	U.S. HealthWorks Medical Group, PC	\$58.00	Fit for Duty Exam
CM25326	5/25/2012	Univar USA Inc.	\$2,114.75	Chemicals
CM25327	5/25/2012	Western Exterminator Co.	\$453.50	Monthly Pest Control
CM25328	5/29/2012	Clean Lakes, Inc.	\$5,200.00	T & O Chemical-Chesbro
CM25329	5/29/2012	Golden State Flow Measurement	\$31,776.56	Irrigation Meter, MXUs
CM25330	5/29/2012	S. M. U. D.	\$35,221.56	Monthly Electric
EFT	5/29/2012	Internal Revenue Service	\$9,253.54	Bi-Weekly Payroll Taxes
EFT	5/29/2012	US Postmaster	\$1,500.00	Postage
EFT	5/31/2012	El Dorado Savings Bank	\$20.00	Bank Fees
EFT	5/31/2012	PremierWest Bank	\$65.00	Bank Fees
EFT	5/31/2012	EXS Global Pay	\$1,016.25	Merchant Service Fees
EFT	5/31/2012	Payment Tech	\$706.76	Merchant Service Fees
		TOTAL	\$500,515.16	

**Rancho Murieta Community Services District
Bills Paid Listing for May 2012**

Ck Number	Date	Vendor	Amount	Purpose
		CFD#1 Bank of America Checking		
CM2644	5/11/2012	CoreLogic Solutions, LLC.	\$165.00	CFD#1 Admin Fees
CM2645	5/11/2012	Sherman & Feller	\$17,418.74	CFD#1 Legal Fees
		TOTAL	\$17,583.74	
		EL DORADO PAYROLL		
Payroll (El Dorado)				
Checks: # CM10777 to CM10790 and Direct Deposits: DD05627 to DD5686			\$ 103,124.71	Payroll
EFT	5/31/2012	National Payment Corporation	\$ 118.82	Payroll
		TOTAL	\$103,243.53	

MEMORANDUM

Date: June 14, 2012
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: General Manager's Report

The following are highlights since our last Board Meeting.

Employee Relations

Staff is making final plans for our Annual Employee Appreciation luncheon. Hope to see you all there. Forecast is for it to be hot, in the upper 90's. We may decide to hold it indoors to beat the heat.

We have had several comings and goings. For security, George Smith, our temporary Gate Officer resigned to take a full time position elsewhere. Katherine Shelton, Gate Officer, just announced she has accepted a dispatch position with Sacramento Metro Fire and will be leaving us after July 4, 2012.

In the operations side, Paul has two new hires. Jeremy Malmendier is our new full time Utility Worker who comes to us with wastewater collections experience with a small local system. Austin Ruggiero is our new temporary Utility Worker to help on summer maintenance projects.

Congratulations to James Colas who was promoted from Utility Worker 1 to Utility Worker 2. James has been with for over six (6) years.

In addition, congratulations to Travis Bohannon, who promoted to Plant Operator 2 after passing his Grade 2 Water Treatment certification.

Finance/IT

Darlene and staff have been working on the final draft budget, which will be presented at the June 20, 2012 Board meeting. As reported in the agenda packet cover memo, we have not had any calls or protests following last month's budget and rate presentations.

Darlene and staff are working on year-end close out of accounts, purchase orders and service orders to facilitate our closing of the books. This month we will be approving Larry Bain's proposal for audit services. We are hopeful we can get a head start on fieldwork this year.

Security

Chief Remson is working with Ranch Murieta Association (RMA) for the July 4 annual event. Additional off duty Sacramento County Sheriff Deputies and contract security officers are scheduled to be present.

Following the recent DUI incident, staff began reviewing current procedures in consideration of finding new ways to address future DUI incidents. We have an internal meeting scheduled for June 22, 2012 to work through our thoughts and concerns with increased DUI enforcement.

Security Patrol Officers will be making their presence seen at the upcoming Club 19 event this weekend; in part to make sure everyone has good time at the event and gets home safely.

Water

As with last month, usage is up. This month we have experienced more than a 50% increase in usage. Although it is a big bump, we are still about normal for the season, perhaps a little lower.

Our diversions ended May 31, with 2,260 acre-feet diverted. Recall we got a late start in mid January. Paul and staff managed an excellent diversion season, ramping up pumping to match river flows to insure we filled our reservoirs. Even better, we did not need to fire up the 500HP pumps.

Wastewater

Flows to the plant continue past trends of below 500 mgd. Toward the end of summer, our flows bottom out below .450 mgd. We are keeping track of the trend since this portends lower recycled water availability for new development. These lower flows may be a result of residents' lower internal use to help with 2020 compliance.

As Paul reports, we are a little behind in recycled deliveries to RMCC, mainly due to operation issues related to Lake 16/17 piping and pumping facilities. It seems as though we may be back to normal operation soon for South course deliveries, following recent repairs by RMCC. During this time, the South course relied on river diversions for irrigation water.

Drainage

So far, reports are Basin 5 improvements appear to be working to improve water quality and reduce algae. We are hopeful this will be the case through the hot summer heat.

Crews have been whacking their way through ditch cleaning and maintenance. We have completed our first pass and will monitor growth and return to hit the hot spots again.

Solid Waste

Nothing new to report on operations. This month, as is our normal practice, we will adjust the California Waste Recovery System (CWRS) contract by approving a modest rate increase.

Grant Funding

Paul and I met with a local hydrogeologist to pursue validation of well capacity of the proposed augmentation well. We want to be sure of the well capacity before we expend major funds on the new well and pipeline. Along with this effort will be consideration of adjusting the proposed well site to insure higher capacity at the same time reducing the length of the pipeline connecting the well to our existing pipes.

We did hear back from the Bureau of Reclamation that we can move forward with the feasibility study before formal grant award and execution of funding agreements later this fall. This is good news as it allows us to continue with progress on the recycled water activities, which will help support our efforts in securing a Master Reclamation Permit as well as.

Engineering

Nothing new to report this month. The ball is in the 670 group's court to get back with us on the FSA remaining issues.

Conservation

Next month is Beat the Peak water month. We are encouraging residents to water appropriately during hot spells, to help save water, to reduce power and production costs as well as maintain prudent reserves for high use and fire emergencies, if needed.

MEMORANDUM

Date: June 14, 2012
 To: Board of Directors
 From: Darlene Gillum, Director of Administration
 Subject: Administration/Financial Reports

Enclosed is a financial summary report for **May 2012**. Following are highlights from various internal financial reports. Please feel free to call me before the board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other informational items of interest are included.

Water Consumption - Listed below are year-to-date water consumption numbers using weighted averages:

	12 month rolling % increase	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Residences	0.0	2511	2511	2511	2511	2512	2512	2512	2512	2513	2513	2512	
	Weighted average	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cubic Feet	1644	2871	3043	2753	1989	1306	978	1071	851	842	970	1868	
Gallons per day	410	716	759	686	496	326	244	267	212	210	242	466	

Lock-Offs

For the month of May, there were 29 lock-offs.

Aging Report - Delinquent accounts total \$90,325 which is 17.4% of the total accounts receivable balance of \$519,526. Past due receivables, as a percent of total receivables, have remained constant since April.

Summary of Reserve Accounts as of May 31, 2012 – The District’s reserve accounts have increased \$634,866 year to date since July 2011. The increase is primarily due to the reserve amounts collected in the Water and Sewer base rates and interest earned. In addition, the District received a “reversion to issuer” payment from ID#1 in the amount of \$35,300 in May. The District has expended \$254,078 of reserves since the beginning of the fiscal year, which started July 1, 2011. The total amount of reserves held by the District as of May 31, 2012 is \$8,499,481. Please see the Reserve Fund Balances table below for information by specific reserve account.

Reserve Fund Balances

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance July 1, 2011</i>	<i>YTD Collected & Interest Earned</i>	<i>YTD Spent</i>	<i>Period End Balance April 30, 2012</i>
Water Capital Replacement (200-2505)	2,466,331	198,141	(118,843)	2,545,629
Sewer Capital Replacement (250-2505)	2,504,993	285,091	(105,152)	2,684,933
Security Capital Replacement (500-2505)	50,973	98	(0)	51,071
Sewer Capital Improvement Connection (250-2500)	3,981	8	(0)	3,989
Capital Improvement (200-2510/250-2510)	433,949	3,195	(0)	437,144
Water Supply Augmentation (200-2511)	2,567,525	9,091	(30,083)	2,546,533
Water Debt Service Reserves (200-2512)	25,087	48,670	(0)	73,757
Sewer Debt Service Reserves (250-2512)	63,697	90,568	(0)	154,265
Rate Stabilization (200/250/500-2515)	2,156	4	(0)	2,160
<i>Total Reserves</i>	<i>8,118,693</i>	<i>634,866</i>	<i>(254,078)</i>	<i>8,499,481</i>

PARS GASB 45 Trust: The PARS GASB 45 Trust, which is the investment trust established to fund Other Post Employment Benefits, had returns of 3.14% over the most recent 3-month period ended April 30, 2012. The investment return, before expenses, for the comparable CalPERS investment program (CERBT-Strategy 1) during the same 3-month period was 4.21%.

Financial Summary Report:

Revenues:

- Water Charges**, year-to-date, are **below** budget \$535 or **0%**
- Sewer Charges**, year-to-date, are **below** budget \$937 or **0.1%**
- Drainage Charges**, year-to-date, are **below** budget \$310 or **0.2%**
- Security Charges**, year-to-date, are **above** budget \$264 or **0%**
- Solid Waste Charges**, year-to-date, are **above** budget \$1,378 or **0.3%**

Total Revenues, which include other income and interest income year-to-date, are **above** budget **\$12,549 or .3%**. Revenue areas that exceeded budget are primarily Late Charges. Water usage exceeded May budget projections by 23.9% bringing the year-to-date water charges to budget expectations (effectively making up the loss of revenue seen in prior months).

Expenses: Year-to-date total operating expenses are **below** budget **\$168,939 or 3.7%**. Year-to-date operational reserve expenditures total **\$147,214**. Operational reserve expenditures cover projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses, year-to-date, are **below** budget **\$3,224 or .3%**, prior to reserve expenditures. Consulting expenses are over budget due to the Water Supply Assessment and Response Plan

completed by HDR in response to the Taste and Odor issue experienced in August 2011. Wages and Employer Costs are over budget primarily due to the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. Other areas running over budget are Lab Tests, Training/Safety, Equipment Rental, Vehicle Maintenance, Fuel and Tools. Power, Chemicals, Maintenance & Repairs, Meters, Conservation and Permits are running below budget. Year-to-date, \$147,214 of expenses have been incurred from reserves expenditures; primarily for the meter retrofit project and the IWMP Update.

Sewer Expenses, year-to-date, are **below budget by \$86,488 or 11.0%, prior to reserve expenditures**. Wages and Employer Costs are under budget primarily due to the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. Other areas running below budget are Power, Chemicals, Lab Tests, Hazardous Waste Removal, Legal, Vehicle Maintenance, Fuel and IT Systems Maintenance. Areas running over budget are Maintenance/Repairs, Permits, Tools, Training/Safety and Equipment Rental. Year-to-date, there have been no expenses incurred from reserves expenditures.

Drainage Expenses, year-to-date, are **below budget by \$6,982 or 5.2%**. Wages and Employer Costs are under budget primarily due to the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. Areas running over budget are Power, Permits, Tools and Improvements. The largest areas running below budget are Equipment Rental and Chemicals.

Security Expenses, year-to-date, are **below budget by \$52,085 or 5.5%**. Wages are below budget, in part, due to Overtime running lower than budget. Employers Costs are below budget due to variances in elected employee benefit coverage compared to budget. Areas running over budget are Telephones, Equipment Repairs, Vehicle Maintenance and Legal. In addition to Wages and Employers Costs, IT Systems Maintenance, Vehicle Lease, Uniforms and Off Duty Sheriff are the largest areas running under budget.

Solid Waste Expenses, year-to-date, are **below budget by \$21,073 or 4.1%**. This under-run is due to the mix in actual service provided (i.e., the size of collection cart used per residence) compared to the anticipated mix in service used to formulate the budget. In addition, Consulting and Household Hazardous Waste Disposal are running below budget.

General Expenses, year-to-date, are **below budget by \$29,089 or 3.0%**. Wages, Supplies, Community Communications, Consulting, Vehicle Maintenance, Building Maintenance (due to replacement of one HVAC unit) and Director Expenses/Reimbursements are the largest categories running over budget. Employer Costs, Director Meeting Stipends, Travel/Meetings, Legal, Vehicle Fuel and IT Systems Maintenance are the largest areas running below budget.

Net Income: Year-to-date unadjusted net income, before depreciation, is \$263,865. Net income/(Loss) adjusted for estimated depreciation expense of \$1,024,613 is (\$760,748).

The YTD expected net operating income before depreciation, per the 2011-2012 budget, is \$82,377. The actual net operating income is \$181,488 higher than the budget expectation due to revenue running \$12,549 over budget and total operating expenses running under budget \$168,939.

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH MAY 2012

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
REVENUES								
Water Charges	29.9%	\$1,543,782	29.6%	\$1,390,881	\$1,390,346	29.5%	(\$535)	0.0%
Sewer Charges	21.9%	1,128,190	22.0%	1,034,210	1,033,273	21.9%	(937)	(0.1%)
Drainage Charges	3.2%	163,320	3.2%	149,710	149,400	3.2%	(310)	(0.2%)
Security Charges	21.7%	1,122,360	21.9%	1,028,830	1,029,094	21.8%	264	0.0%
Solid Waste Charges	11.4%	586,920	11.4%	538,010	539,388	11.4%	1,378	0.3%
Other Income	1.6%	80,212	1.5%	71,876	97,303	2.1%	25,427	35.4%
Interest Earnings	0.0%	2,180	0.0%	1,825	511	0.0%	(1,314)	(72.0%)
Property Taxes	10.4%	534,960	10.4%	490,380	478,956	10.2%	(11,424)	(2.3%)
Total Revenues	100.0%	5,161,924	100.0%	4,705,722	4,718,271	100.0%	12,549	0.3%
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	13.8%	710,970	14.1%	653,380	634,269	14.2%	(19,111)	(2.9%)
Employer Costs	6.5%	337,620	6.7%	310,100	292,570	6.6%	(17,530)	(5.7%)
Power	6.3%	325,860	6.0%	277,273	267,213	6.0%	(10,060)	(3.6%)
Chemicals	4.1%	209,140	3.7%	171,350	152,883	3.4%	(18,467)	(10.8%)
Maint & Repair	5.5%	285,400	5.3%	244,850	246,984	5.5%	2,134	0.9%
Meters/Boxes	1.1%	55,000	1.1%	49,500	23,233	0.5%	(26,267)	(53.1%)
Lab Tests	1.6%	85,000	1.5%	68,500	64,005	1.4%	(4,495)	(6.6%)
Permits	1.1%	59,130	1.1%	50,630	49,007	1.1%	(1,623)	(3.2%)
Training/Safety	0.3%	17,500	0.3%	12,825	22,622	0.5%	9,797	76.4%
Equipment Rental	0.8%	43,000	0.9%	40,700	51,310	1.2%	10,610	26.1%
Other	6.5%	333,520	6.6%	306,476	314,796	7.1%	8,320	2.7%
Subtotal Water/Sewer/Drainage	47.7%	2,462,140	47.3%	2,185,584	2,118,892	47.6%	(66,692)	(3.1%)
Security								
Wages	11.2%	578,400	11.5%	532,800	518,114	11.6%	(14,686)	(2.8%)
Employer Costs	6.4%	332,500	6.6%	305,900	282,269	6.3%	(23,631)	(7.7%)
Insurance	0.1%	4,500	0.1%	4,125	4,125	0.1%		0.0%
Off Duty Sheriff Patrol	0.2%	10,500	0.2%	9,625	2,337	0.1%	(7,288)	(75.7%)
Other	2.4%	123,479	2.0%	93,117	86,637	1.9%	(6,480)	(7.0%)
Subtotal Security	20.3%	1,049,379	20.5%	945,567	893,482	20.1%	(52,085)	(5.5%)
Solid Waste								
CWRS Contract	10.0%	513,600	10.2%	470,800	466,324	10.5%	(4,476)	(1.0%)
Sacramento County Admin Fee	0.6%	32,400	0.6%	29,700	30,103	0.7%	403	1.4%
Consulting	0.1%	5,000	0.1%	5,000		0.0%	(5,000)	(100.0%)
HHW Event	0.2%	12,000	0.3%	12,000		0.0%	(12,000)	(100.0%)
Subtotal Solid Waste	10.9%	563,000	11.2%	517,500	496,427	11.1%	(21,073)	(4.1%)
General / Admin								
Wages	9.0%	462,500	9.2%	425,900	430,140	9.7%	4,240	1.0%
Employer Costs	4.9%	254,100	5.0%	232,700	218,368	4.9%	(14,332)	(6.2%)
Insurance	1.0%	54,060	1.1%	49,555	49,644	1.1%	89	0.2%
Legal	0.5%	25,000	0.5%	22,000	16,038	0.4%	(5,962)	(27.1%)
Office Supplies	0.4%	19,200	0.4%	17,600	20,849	0.5%	3,249	18.5%
Director Meetings	0.3%	18,000	0.4%	16,500	12,100	0.3%	(4,400)	(26.7%)
Telephones	0.1%	4,140	0.1%	3,795	4,050	0.1%	255	6.7%
Information Systems	1.8%	95,000	1.6%	73,200	42,556	1.0%	(30,644)	(41.9%)
Community Communications	0.2%	9,900	0.2%	9,500	11,309	0.3%	1,809	19.0%
Postage	0.4%	18,600	0.4%	17,050	17,802	0.4%	752	4.4%
Janitorial/Landscape Maint	0.3%	16,800	0.3%	15,400	18,693	0.4%	3,293	21.4%
Other	2.1%	109,810	2.0%	91,494	104,056	2.3%	12,562	13.7%
Subtotal General / Admin	21.1%	1,087,110	21.1%	974,694	945,605	21.2%	(29,089)	(3.0%)
Total Operating Expenses	100.0%	5,161,629	100.0%	4,623,345	4,454,406	100.0%	(168,939)	(3.7%)
Operating Income (Loss)	100.0%	295	100.0%	82,377	263,865	100.0%	181,488	220.3%
Non-Operating Expenses								
Water Reserve Expenditure	0.0%		0.0%		147,214	100.0%	147,214	0.0%
Total Non-Operating Expenses	0.0%		0.0%		147,214	100.0%	147,214	0.0%
Net Income (Loss)	100.0%	295	100.0%	82,377	116,651	100.0%	34,274	41.6%

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH MAY 2012

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE Amount %	
WATER								
REVENUES								
Water Charges	98.6%	\$1,543,782	98.6%	\$1,390,881	\$1,390,346	98.2%	(\$535)	0.0%
Interest Earnings	0.0%	420	0.0%	405	(189)	0.0%	(594)	(146.7%)
Other Income	1.3%	20,890	1.4%	19,151	24,978	1.8%	5,827	30.4%
Total Water Revenues	100.0%	1,565,092	100.0%	1,410,437	1,415,135	100.0%	4,698	0.3%
EXPENSES (excluding depreciation)								
Wages	28.4%	383,970	29.1%	352,870	362,862	30.0%	9,992	2.8%
Employer Costs	13.5%	182,330	13.8%	167,470	167,364	13.8%	(106)	(0.1%)
Power	12.5%	169,000	11.9%	144,753	137,083	11.3%	(7,670)	(5.3%)
Chemicals	8.9%	120,245	8.6%	104,125	94,473	7.8%	(9,652)	(9.3%)
Maint & Repair	9.6%	129,500	9.5%	114,900	105,552	8.7%	(9,348)	(8.1%)
Meters/Boxes	4.1%	55,000	4.1%	49,500	23,233	1.9%	(26,267)	(53.1%)
Lab Tests	3.0%	40,000	2.3%	27,500	31,239	2.6%	3,739	13.6%
Permits	2.4%	32,000	2.3%	27,500	19,413	1.6%	(8,087)	(29.4%)
Training/Safety	0.6%	7,500	0.6%	6,800	7,960	0.7%	1,160	17.1%
Equipment Rental	1.6%	21,500	1.6%	20,000	27,095	2.2%	7,095	35.5%
Other Direct Costs	15.6%	211,470	16.3%	197,984	233,904	19.3%	35,920	18.1%
Operational Expenses	100.0%	1,352,515	100.0%	1,213,402	1,210,178	100.0%	(3,224)	(0.3%)
Water Income (Loss)	15.7%	212,577	16.2%	197,035	204,957	16.9%	7,922	4.0%
38.9% Net Admin Alloc	15.7%	211,751	15.4%	186,258	178,043	14.7%	(8,215)	(4.4%)
Reserve Expenditures	0.0%		0.0%		147,214	12.2%	147,214	0.0%
Total Net Income (Loss)	0.1%	826	0.9%	10,777	(120,300)	-9.9%	(131,077)	(1,216.3%)
SEWER								
REVENUES								
Sewer Charges	98.7%	1,128,190	98.7%	1,034,210	1,033,273	98.5%	(937)	(0.1%)
Interest Earnings	0.1%	820	0.1%	695	(20)	0.0%	(715)	(102.9%)
Other Income	1.2%	13,590	1.2%	12,452	15,351	1.5%	2,899	23.3%
Total Sewer Revenues	100.0%	1,142,600	100.0%	1,047,357	1,048,604	100.0%	1,247	0.1%
EXPENSES (excluding depreciation)								
Wages	28.3%	277,240	29.4%	254,780	232,463	28.7%	(22,317)	(8.8%)
Employer Costs	13.4%	131,660	14.0%	120,930	107,139	13.2%	(13,791)	(11.4%)
Power	14.7%	143,960	14.0%	121,560	115,969	14.3%	(5,591)	(4.6%)
Chemicals	8.1%	79,310	7.1%	61,800	57,644	7.1%	(4,156)	(6.7%)
Maint & Repair	15.0%	147,500	14.1%	122,250	135,268	16.7%	13,018	10.6%
Lab Tests	4.6%	45,000	4.7%	41,000	32,766	4.0%	(8,234)	(20.1%)
Permits	2.4%	23,130	2.7%	23,130	24,742	3.1%	1,612	7.0%
Training/Safety	1.0%	10,000	0.7%	6,025	14,610	1.8%	8,585	142.5%
Equipment Rental	1.6%	16,000	1.8%	15,200	20,570	2.5%	5,370	35.3%
Other Direct Costs	10.9%	106,460	11.4%	98,992	68,009	8.4%	(30,983)	(31.3%)
Operational Expenses	100.0%	980,260	100.0%	865,667	809,180	100.0%	(56,487)	(6.5%)
Sewer Income (Loss)	16.6%	162,340	21.0%	181,690	239,424	29.6%	57,734	31.8%
29.7% Net Admin Alloc	16.5%	161,672	16.4%	142,208	135,935	16.8%	(6,273)	(4.4%)
Total Net Income (Loss)	0.1%	668	4.6%	39,482	103,489	12.8%	64,007	162.1%
DRAINAGE								
REVENUES								
Drainage Charges	99.9%	163,320	99.9%	149,710	149,400	99.9%	(310)	(0.2%)
Interest Earnings	0.1%	240	0.1%	190	141	0.1%	(49)	(25.8%)
Total Drainage Revenues	100.0%	163,560	100.0%	149,900	149,541	100.0%	(359)	(0.2%)
EXPENSES (excluding depreciation)								
Wages	38.5%	49,760	42.9%	45,730	38,944	39.1%	(6,786)	(14.8%)
Employer Costs	18.3%	23,630	20.4%	21,700	18,067	18.2%	(3,633)	(16.7%)
Power	10.0%	12,900	10.3%	10,960	14,161	14.2%	3,201	29.2%
Chemicals	7.4%	9,585	5.1%	5,425	766	0.8%	(4,659)	(85.9%)
Maint & Repair	6.5%	8,400	7.2%	7,700	6,164	6.2%	(1,536)	(19.9%)
Permits	3.1%	4,000	0.0%		4,852	4.9%	4,852	0.0%
Equipment Rental	4.3%	5,500	5.2%	5,500	3,645	3.7%	(1,855)	(33.7%)
Other Direct Costs	12.1%	15,590	8.9%	9,500	12,934	13.0%	3,434	36.1%
Operational Expenses	100.0%	129,365	100.0%	106,515	99,533	100.0%	(6,982)	(6.6%)
Drainage Income (Loss)	26.4%	34,195	40.7%	43,385	50,008	50.2%	6,623	15.3%
6.1% Net Admin Alloc	25.7%	33,206	27.4%	29,208	27,919	28.0%	(1,289)	(4.4%)
Total Net Income (Loss)	0.8%	989	13.3%	14,177	22,089	22.2%	7,912	55.8%
SECURITY								
REVENUES								
Security Charges	96.7%	1,122,360	96.7%	1,028,830	1,029,094	95.5%	264	0.0%
Interest Earnings	0.0%	100	0.0%	85	327	0.0%	242	284.7%
Other Income	3.3%	37,932	3.3%	34,771	48,118	4.5%	13,347	38.4%
Total Security Revenues	100.0%	1,160,392	100.0%	1,063,686	1,077,539	100.0%	13,853	1.3%

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH MAY 2012

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
EXPENSES (excluding depreciation)								
Wages	55.1%	\$578,400	56.3%	\$532,800	\$518,114	58.0%	(\$14,686)	(2.8%)
Employer Costs	31.7%	332,500	32.4%	305,900	282,269	31.6%	(23,631)	(7.7%)
Insurance	0.4%	4,500	0.4%	4,125	4,125	0.5%		0.0%
Equipment Repairs	2.2%	23,400	0.4%	4,033	9,800	1.1%	5,767	143.0%
Vehicle Maintenance	0.6%	6,700	0.6%	6,125	7,693	0.9%	1,568	25.6%
Vehicle Fuel	2.1%	21,960	2.1%	20,005	20,049	2.2%	44	0.2%
Off Duty Sheriff Patrol	1.0%	10,500	1.0%	9,625	2,337	0.3%	(7,288)	(75.7%)
Other	6.8%	71,419	6.7%	62,954	49,095	5.5%	(13,859)	(22.0%)
Operational Expenses	100.0%	1,049,379	100.0%	945,567	893,482	100.0%	(52,085)	(5.5%)
Security Income (Loss)	10.6%	111,013	12.5%	118,119	184,057	20.6%	65,938	55.8%
20.3% Net Admin Alloc	10.5%	110,503	10.3%	97,200	92,911	10.4%	(4,289)	(4.4%)
Total Net Income (Loss)	0.0%	510	2.2%	20,919	91,146	10.2%	70,227	335.7%
SOLID WASTE REVENUES								
Solid Waste Charges	99.9%	586,920	99.9%	538,010	539,388	100.0%	1,378	0.3%
Interest Earnings	0.1%	600	0.1%	450	252	0.0%	(198)	(44.0%)
Total Solid Waste Revenues	100.0%	587,520	100.0%	538,460	539,640	100.0%	1,180	0.2%
EXPENSES (excluding depreciation)								
CWRS Contract	91.2%	513,600	91.0%	470,800	466,324	93.9%	(4,476)	(1.0%)
Sacramento County Admin Fee	5.8%	32,400	5.7%	29,700	30,103	6.1%	403	1.4%
Consulting	0.9%	5,000	1.0%	5,000		0.0%	(5,000)	(100.0%)
HHW Event	2.1%	12,000	2.3%	12,000		0.0%	(12,000)	(100.0%)
Operational Expenses	100.0%	563,000	100.0%	517,500	496,427	100.0%	(21,073)	(4.1%)
Solid Waste Income (Loss)	4.4%	24,520	4.1%	20,960	43,213	8.7%	22,253	106.2%
5.0% Net Admin Alloc	4.8%	27,218	4.6%	23,941	22,885	4.6%	(1,056)	(4.4%)
Total Net Income (Loss)	-0.5%	(2,698)	-0.6%	(2,981)	20,328	4.1%	23,309	(781.9%)
OVERALL NET INCOME(LOSS)	100.0%	295	100.0%	82,374	116,752	100.0%	34,378	41.7%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

CASH BALANCE AS OF May 31, 2012

INSTITUTION	YIELD	BALANCE
CSD FUNDS		
EL DORADO SAVINGS BANK		
SAVINGS	0.07%	\$ 125,669.60
CHECKING	0.05%	\$ 6,694.79
PAYROLL	0.05%	\$ 9,024.43
STOCKMANS BANK		
EFT	N/A	\$ 8,562.68
LOCAL AGENCY INVESTMENT FUND (LAIF)		
UNRESTRICTED		\$ -
RESTRICTED RESERVES	0.37%	\$ 5,061,955.67
CALIFORNIA ASSET MGMT (CAMP)		
OPERATION ACCOUNT	0.25%	\$ 3,787,814.03
UNION BANK		
PARS GASB45 TRUST		\$ 265,156.61
TOTAL		\$ 9,264,877.81

BOND FUNDS

COMMUNITY FACILITIES DISTRICT NO. 1 (CFD)

BANK OF AMERICA		
CHECKING	N/A	\$ 904,072.85
CALIFORNIA ASSET MGMT (CAMP)		
SPECIAL TAX	0.25%	\$ 8,282.06
US BANK		
SPECIAL TAX REFUND	0.00%	\$ -
BOND RESERVE FUND/ SPECIAL TAX FUND	0.00%	\$ 876,000.00
TOTAL		\$ 1,788,354.91
TOTAL ALL FUNDS		\$ 11,053,232.72

The investments comply with the CSD adopted investment policy.

PREPARED BY: *Darlene Gillum*
 Director of Administration

MEMORANDUM

Date: June 13, 2012
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Security Report for the Month of May 2012

OPERATIONS

The Rancho Murieta Air Show was quiet from a security perspective and exciting from a spectator's perspective.

Patrol Officers responded to 13 snake calls in May. As the article in the River Valley Times stated, rattlesnakes are out. Please be careful.

The new patrol vehicle is in the shop getting the warning lights and other electronic equipment installed. It should be ready soon.

Our Temporary Gate Officer has resigned for another job with more hours. I am going over the list of applicants that were interviewed a short time ago to fill the position.

INCIDENTS OF NOTE

May 2, Wednesday, 10:32 p.m. Puerto Drive. Disturbance. Report of a father/son disturbance. Referred to Sacramento Sheriff's Department (SSD) for response.

May 3, Thursday, 5:00 p.m. Terreno Drive. Disturbance. Report of son out of control and becoming violent. Referred to SSD for response.

May 3, Thursday, 1022 p.m. Lake Calero/Chesbro area. Marijuana plants. Several subjects were notified of back area hours. During subsequent check of the area, two (2) live marijuana plants in 5 gallon pots were found. SSD was notified, plants were destroyed.

May 8, Tuesday, 9:28 a.m. Guadalupe Drive. Vandalism. A large flower pot was thrown into the pool. Referred to SSD for a report.

May 8, Tuesday, 9:38 a.m. Puerto Drive. Trespassing. Report of two (2) juveniles entering a vacant house and leaving after a few minutes. Reporting Party (R/P) obtained cell phone video of subjects and vehicle. House secured, out of town owner and SSD notified. Owner will file SSD report.

May 10, Thursday, 1:39 p.m. Ventana Drive. Theft. A golf cart was found missing from the driveway. The cart was left overnight with keys and golf bag. Cart was later located at the Country Store by a Patrol Officer. Clubs were found two (2) days later in the common area.

May 12, Saturday, 6:11 a.m. Pescado Circle. Vandalism. House and vehicle were egged, dye was poured on vehicle in driveway. Possible continuing neighbor issues. Referred to SSD for a report.

May 13, Sunday, 4:55 p.m. Venado Drive. Residential burglary. Miscellaneous items were taken. There was no sign of forced entry. SSD and CSI responded for report and processing.

May 14, Monday, 7:58 p.m. Reynosa Drive. Theft. Report that approximately \$1,200 of alcohol was taken from the rear yard. Referred to SSD for a report.

May 17, Thursday, 1:22 p.m. Murieta South Parkway. Suspicious Circumstances. Front window screen was removed and window was open. No property was found missing.

May 17, Thursday, 10:28 p.m. Pedestrian Bridge. Theft. R/P parked cart near bridge. Later noticed iPod, iPod stereo and rangefinder missing. Referred to SSD for a report.

May 21, Monday, 12:01 a.m. Guadalupe Drive. DUI arrest. A 19 year old male resident lost control of his vehicle and crashed into a front yard. The driver, who was the only occupant, was not injured. California Highway Patrol (CHP) responded and conducted Field Sobriety Tests (FST) and Preliminary Alcohol Screening (PAS) tests on the driver. The initial blood alcohol readings on the PAS tests were .19 and .20. The driver was arrested by CHP for DUI and also felony possession of concentrated marijuana (hash). The vehicle was towed and stored by CHP.

May 22, Tuesday, 4:00 p.m. River Pump area. Minor in possession of alcohol and possession of marijuana. Patrol Officers were showing a SSD Deputy the local "party" spots and the Deputy contacted six (6) local youths. Alcohol and marijuana were found. One parent was contacted and responded to the scene. The alcohol was dumped out subjects were admonished by the Deputy.

May 23, Wednesday, 7:00 a.m. Reynosa Drive. Vandalism. Two (2) houses had clay flower pots broken in the driveways and against two vehicles. There was damage to both vehicles. Referred to SSD for a report.

May 23, Wednesday, 3:55 p.m. South River Beach. Minor in possession of alcohol. Patrol Officers were showing a SSD Deputy the area due to alcohol use by minors. While in the area the Deputy observed underage subjects with alcohol. Subjects were told to dump out the alcohol and admonished by the Deputy.

May 24, Thursday, 6:40 p.m. Lindero Lane. Theft. A bicycle was taken from the front yard. Information only.

May 24, Thursday, 8:50 p.m. Gazebo. Theft. A bicycle was taken from behind the Gazebo. Information only.

May 24, Thursday, 10:46 p.m. De La Cruz. Vandalism. Report that a plate was thrown against R/Ps trailer.

May 25, Friday, 8:13 p.m. Murieta South Parkway. Theft. Patio furniture was taken from the driveway.

May 27, Sunday, 11:50 a.m. Airport. Vandalism. Sixteen (16) runway lights were damaged overnight. Referred to SSD for a report.

During May, District Patrol Officers responded to complaints of juvenile disturbances, doorbell ditching, loud people/parties, and trash cans knocked over and placed in roadway.

RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

The meeting was held on May 7, 2012. There were three (3) appearances regarding parking, speeding and stop sign violations. Letters were submitted regarding speeding and overloaded/unlicensed golf cart driving. The next meeting will be on June 4, 2012.

JOINT SECURITY COMMITTEE MEETING

Meetings have been cancelled until further notice.

JAMES L. NOLLER SAFETY CENTER

The Safety Center has been open most Mondays and Wednesdays from 10:00 a.m. to 2:00 p.m. VIPS Jackie Villa and Steve Lentz in patrolling the District as another set of “eyes and ears”.

The Safety Center is also available to all law enforcement officers for report writing, meal breaks and any other needs that arise.

Anyone who is interested in joining the VIPS program or would like information on the Neighborhood Watch program can contact the VIPS at the Safety Center office at 354-8509.

NEW NORTH GATE

There has been no forward progress on building a new gate.

MEMORANDUM

Date: June 6, 2012
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Water/Wastewater/Drainage Report

The following is District's utility information and projects staff has worked on since the last Board meeting.

Water

Water Treatment Plant #1 is set at 0.9 million gallons per day (MGD) and Plant #2 production is at 1.4 MGD for a total of 2.3 MGD. Total potable water production for May 2012 was approximately 55.6 million gallons (MG) or approximately 170.7 acre-feet.

Maintenance this past month included reinstallation of the sedimentation basin sludge collectors in sedimentation basin #1 at Plant #2. A Cutrine Plus algaecide treatment took place in Chesbro for control of the taste and odor producing algae there. The next algaecide treatment is scheduled for early July. Aquatic vegetation harvesting is scheduled for later this month to assist in taste and odor prevention.

Water Source of Supply

Raw water diversion came to an end from Cosumnes River to storage in Calero and Chesbro Reservoirs. Total season's diversion from the Cosumnes was 736.5 MG or 2,260 acre-feet. On June 6, 2012 Calero, Chesbro, and Clementia Reservoirs combined raw water storage was measured at 4,998 acre-feet. Total storage volume for just Calero and Chesbro Reservoirs was 3,944 acre-feet. The photo on the right shows the Calero spillway filled up to maximum height with the stop log installed.



Wastewater

Influent wastewater flow averaged 0.42 MGD, approximately 40.1 acre-feet, to the wastewater plant during May 2012. A total of 338 acre-feet of secondary wastewater was measured in the secondary storage reservoirs on June 6, 2012. We began sending reclaimed water to Bass Lake on May 2, 2012 for Rancho Murieta Country Club's (RMCC) North Course. There continues to be no word from RMCC as to when we may begin supplying reclaimed water to their South Course. The initial delay was due to the RMCC Ponds 16/17 connection pipe failure. To expedite putting it back into service, we assisted RMCC is obtaining multiple bids for the pipe they needed and received and installed the pipe with a local contractor. However, there is an issue with their transfer pumps that is now delaying us giving them water.

Maintenance done in May includes continued rehabilitating of biosolids drying beds (shown in picture on right), a major repair to the West DAF skimming rakes, repair to Pond #2's brush aerator due to a gear box failure, installation of filtration sand in tertiary filter #1 and topping it off in filter #3, and made temporary repairs to the Pond 2 drain valve stem, among others. The PLC upgrade project with TESCO Controls is near completion, except for testing the systems related to delivering reclaimed water to the RMCC's South course, which is currently delayed.



Collections

There have been no major issues with sewer collections. Utility staff cleared a rock that had lodged into a discharge check valve at the Crest Sewer Pump Station. Utility staff is continuing to inspect sewer collection lines throughout the District, tracking GPS coordinates for manholes for future use in a GIS system.

Drainage

Staff has been busy with weed abatement in drainage ditches, receiving many requests for drainage ditches to be cut. We endeavor to cut vegetation in the drainage ditches beginning in spring and continuing into the fall of each year. During the cooler and wetter months, we leave the drainage vegetation in its natural state to catch, filter and slow stormwater runoff as part of our Best Management Practices for storm water management. Typically, throughout the State of California, drainage is left in its natural state year round, with only the entrances and exits of flow ways being cleared of vegetation. Due to the high level of service we wish to provide the residents of Rancho Murieta, we cut the vegetation throughout the entire drainage system up to three (3) times in the summer months, depending on staff's availability. Utility staff also provides servicing and maintaining the water distribution system, water metering system, sewer collection lines, customer service inquiries, assisting in maintenance tasks, as well as drainage basins and ditches, and therefore is not able focus on one task if there are competing priorities. Therefore, patience is appreciated by residents. Proper irrigation, with the prevention of water and fertilizer runoff, by the community would help alleviate the growth of the vegetation in the drainage ditches. As we are moving into the drier season, many ditches are still full of water due to over-irrigation by residents, facilitating the regrowth of vegetation there.

At Basin 5, the Solar Bee solar mixer was removed and installed into wastewater secondary storage Reservoir #1. The Solar Bee had no effect on the algae or vegetation at the Basin, as well as not assisting the basin's primary function of allowing sediment to settle out in the basin, and therefore removed.

Utility Operations

Meter maintenance completed last month included replacement of eighteen (18) water meters, three (3) meter registers and six (6) MXU radio read units. Utility staff had seven (7) calls for water

leaks, three (3) of which were District service lines and were repaired. Staff also investigated two (2) high usage concerns for residents; both were determined to be due to irrigation leaks.



DON CRAIG
Trust & Probate Administrator
Fiduciary Consultation

14920 Trinidad Court • Rancho Murieta, CA 95683 • Phone/Fax: 916.354.2898 • Cell/Voicemail: 916.764.4445 • email: oldsgold@pacbell.net

RECEIVED

JUN 06 2012

Rancho Murieta
California District

May 30, 2012

To: Rancho Murieta Country Club
Bob Wright, President

From: Don Craig
RMCC Membership Committee,
Member

Subject: CSD Security, Member complaint

On the evening of May 29th I observed three youngsters on the 14th Tee of the north course inappropriately dressed, hitting many, many balls, playing out of one golf bag, and assumed under age to be operating a cart on the club property.

I notified security and they responded very timely to approach the youngsters. However, after a brief discussion the youngsters played on. I received a report from a resident on the 17th Tee that indeed they continued to play many, many balls in succession as they proceeded along the course.

I again called dispatch to find out why they were allowed to continue on the course. I was informed that the responding security personnel reported that the youngsters were members of the club.

Allowing for the fact that they were (all) members I was disappointed that our rules of the course were not enforced. As I understand our agreement with CSD is that we are paying around \$8,000 per month for security on our club property. I would like to think that security would be aware of the rules of the club and enforce the same when pro shop personnel are not available.

I have noted that no less than five rules of the club were ignored. The rules were 1. Dress Code; tank tops, 8. Practice Facility; No practice allowed on the course at anytime, 10. All golfers must have their own bag and clubs, sharing clubs from a single bag is prohibited, Cart Rules, 7. No more than two players permitted on a single cart, 4. The golf cart driver must have a valid driver's license.

While I understand that security is limited in time to respond to all complaints I am concerned that we are not receiving the bang for our buck. Lately we have experienced considerable damage to our courses and without periodic intervention some will feel we are complacent about it. We need to assemble all of our resources from security to homeowners to patrol our courses to insure our considerable investments are protected. I would also like to know if CSD Security is to enforce our club rules.

✓ CC: Roberta Belton, President, CSD
Clint Souza, RMCC Membership Committee Chair

MEMORANDUM

Date: June 15, 2012
To: Board of Directors
From: Darlene J. Gillum, Director of Administration
Subject: Adopt Resolution 2012-06, Adopting Proposed Budget for Fiscal Year 2012-13

RECOMMENDED ACTION

Adopt Resolution 2012-06, a Resolution adopting the proposed budget for fiscal year 2012-13.

DISCUSSION

Last month, the Board and public received my presentation of the proposed budget. No comments were received during the Board meeting or since the May Board meeting.

The budget has been reduced slightly to reflect the price of the audit being held at last year's rate and also the California Waste Recovery Systems' (CWRS) final rate application came in slightly lower than previously estimated. These changes resulted in a reduction of \$750 for the audit and \$600 for Solid Waste contract services; for a total reduction of \$1,350. This resulted in a .02% reduction in the increase to the average metered residential monthly bill.

Approval of the attached Resolution 2012-06 formally adopts the budget.

BACKGROUND

The following information is provided as a brief recap of the budget, although no Board discussion of individual items is anticipated.

Staff began the budget process in January for the fiscal year 2012-13 budget. It has been an iterative process up until the most recent draft budget presented to the Finance Committee in May. Since then, staff has continued to work on fine tuning the proposed 2012/13 budget in an effort to keep rate increases at a minimal level while still providing the quality of services expected by the Rancho Murieta community.

At the March meeting, the Board approved suspending the Van Vleck Ranch Permanent Irrigation Spray Fields debt service prefunding in the amount of \$147,000. The Board is hopeful that the Regional Water Quality Control Board will agree to allow the current above-ground irrigation piping to remain in place rather than requiring the District to install the permanent spray fields. The suspension of this debt service prefunding reduced the monthly average increase for a residential metered lot from 9.37% to 6.37%. Additional revisions since March reduced the average increase to 5.37% and the final monthly average increase for a residential metered lot is now 5.35%.

The following reductions have been identified (the reductions in bold type face are additions since the June Finance Committee):

	Savings
1. The Communications Committee recommends removing the cost for the paper Pipeline (Administration)	\$ 4,000
2. The Finance Committee recommends removing the additional monies added in 2012-13 for the Household Hazardous Waste Event (Solid Waste)	\$ 8,000
3. The Improvements Committee recommends adopting Option 1 of the Taste & Odor Mitigation Plan (Water)	\$24,000
4. Decrease Security Legal	\$ 3,000
5. Decrease in supplies, training and miscellaneous for Security	\$ 2,850
6. Decrease in supplies and miscellaneous for Water	\$ 2,450
7. Decrease in supplies, copy machine maintenance and miscellaneous for Sewer	\$ 5,700
8. Reduction in cost of audit services	\$ 750
9. Reduction in Solid Waste contract services	\$ 600
Total Reductions	\$51,350

Implementing the above reductions and the final contract increase for Solid Waste reduces the monthly average increase for a residential metered lot to 5.35%. Please refer to the attached Sample Bill and Budget Reports by Department for additional detail.

Staff is continuing to research the implementation of a credit card processing fee to ensure compliance with Prop 26 requirements.

Revenues

1. Property tax reduction of \$33,120 based on projections provided by Sacramento County. This reduction is caused primarily by \$33 million of tax base currently at risk for pending Prop 8 assessed value appeals and last year Prop 8 assessed value reductions being larger than anticipated.
2. No new development growth in 2012 – 13.
3. Late charges are estimated at 1% of total service charges.
4. Water usage based on calendar year 2011 data with a 2% projected decrease in consumption.
5. Sewer revenue base updated based on calendar year 2011 data.
6. No increases to the Debt Service Prefunding for the Water Treatment Plant 1 filter media rehab. The associated reserve contribution increased \$.30.
7. Debt Service Prefunding for the Van Vleck Permanent Irrigation Fields suspended for 2012 – 13.

8. Please refer to the following chart for a summary of the Debt Service Prefunding collections:

Water Treatment Plant 1 Rehab							
Principal Prefunding	10/11	11/12	12/13	Interim Total	Projected 13/14	Projected 14/15	Total
Planned \$	\$ 36,500	\$ 73,000	\$ 109,500	\$ 219,000	\$ 146,000	\$ 146,000	\$ 511,000
Actual \$	\$ 25,061	\$ 53,364	\$ 53,196	\$ 131,621	\$ 140,093	\$ 238,832	\$ 510,546
Planned Rate							
Base Rate \$	0.43	\$ 1.03	\$ 1.70		\$ 2.45	\$ 2.45	
Usage Rate \$	0.0002	\$ 0.0008	\$ 0.0011		\$ 0.0012	\$ 0.0012	
Actual Rate							
Base Rate \$	0.43	\$ 0.75	\$ 0.75		\$ 2.25	\$ 4.75	
Usage Rate \$	0.0002	\$ 0.0005	\$ 0.0005		\$ 0.0012	\$ 0.0016	
Replacement Reserves	10/11	11/12	12/13	Interim Total	Projected 13/14	Projected 14/15	Total
Planned \$	\$ 6,518	\$ 13,140	\$ 19,711	\$ 39,369	\$ 26,281	\$ 26,281	\$ 91,931
Actual \$	\$ 6,574	\$ 9,844	\$ 19,703	\$ 36,121	\$ 27,913	\$ 27,913	\$ 91,947
Planned Rate							
	\$ 0.20	\$ 0.40	\$ 0.60		\$ 0.80	\$ 0.80	
Actual Rate							
	\$ 0.20	\$ 0.30	\$ 0.60		\$ 0.85	\$ 0.85	
VVR Permanent Irrigation Fields							
Principal Prefunding	10/11	11/12	12/13	Interim Total	Projected 13/14	Projected 14/15	Total
Planned \$	\$ 60,500	\$ 121,000	\$ 181,500	\$ 363,000	\$ 242,000	\$ 242,000	\$ 847,000
Actual \$	\$ 63,140	\$ 98,520	\$ -	\$ 161,660	TBD	TBD	\$ 161,660
Planned Rate							
	\$ 1.84	\$ 3.68	\$ 5.53		\$ 7.37	\$ 7.37	
Actual Rate							
	\$ 2.00	\$ 3.00	\$ -		TBD	TBD	
Replacement Reserves	10/11	11/12	12/13	Interim Total	Projected 13/14	Projected 14/15	Total
Planned \$	\$ 10,837	\$ 21,675	\$ 32,512	\$ 65,024	\$ 43,349	\$ 43,349	\$ 151,722
Actual \$	\$ 10,861	\$ 16,420	\$ -	\$ 27,281	TBD	TBD	\$ 27,281
Planned Rate							
	\$ 0.33	\$ 0.66	\$ 0.99		\$ 1.32	\$ 1.32	
Actual Rate							
	\$ 0.30	\$ 0.50	\$ -		TBD	TBD	
Green shading denotes projected numbers							

Expenses

1. Wages
 - a. Provisions of OE3/District Memorandum of Understanding included.
 - b. Non-represented merit pool based on 5% of salary costs.
 - c. Operator in Training position, which was removed in the 2011-2012 budget, has not been reinstated for Water/Sewer/Drainage.
2. Employer Costs
 - a. PERS Employer Contribution rate of 11.938%, essentially the same as last year.
 - b. District's PERS Employer Paid Member Contributions reduced to 4% (contribution previously was 7%).
 - c. Medical Insurance – Estimated 5% increase on January 1, 2013.
 - d. Life, Dental and Vision – no change to current rates.
 - e. Other Post Employment Benefit (OPEB) funding increased \$48,000 to fully fund the Annual Required Contribution as determined by 2010 Actuarial. This amount includes \$21,000 make-up contribution for 2011/12.
3. Workers Comp Insurance Premiums – no increase in rate; approx. \$4,000 premium increase related to increased wages.
4. Liability and Property Insurance Premiums – no increase in rate; premium will increase if base value (i.e., covered property) increases.
5. Election cost – added \$5,000.
6. Postage - rates increased 17% from \$.36 to \$.42 (pre-sort postage rate).
7. Audit – estimated increase of 5%.
8. Community Communications – \$4,000 for the paper Pipeline removed from budget. Pipeline will be done in-house in 2012/13.
9. SMUD power cost – currently no rate increase expected.
10. Fuel – Estimated at \$4.25 per gallon; budget includes Federal and State excise tax refund.
11. Water SOS – 4 Midge Fly treatments planned.
12. Water SOS and Water Treatment Taste and Odor Treatment – in April, the Board of Directors approved Option 1 of the Taste and Odor treatment plan for an estimated cost of \$61,000 resulting in budget reduction of \$24,000 .
13. Increased non-routine maintenance by \$25k in Water and \$20k in Sewer (third year of four year funding timeframe; recall that the second year increase was not implemented in 2011/12). These funds are included in the operations budget to avoid depleting the capital replacement reserves prematurely.
14. Sewer – legal/consulting increased \$49k for the design of Main Lift North improvements (previously identified as sludge drying bed design improvement but need has been reprogrammed due to recent sludge removal activities).
15. The cost of Chemicals is projected to increase 16% on average based on recent quotes from our supply vendors.
16. Drainage – maintenance/repairs and improvements increased in preparation for potential repairs due to the age and condition of the drainage culverts.
17. Drainage – power increased to support Basin 5 aeration.
18. Security Vehicle Lease – budgeted for replacement of Security vehicle.
19. Security Legal Consulting – reduced \$3,000.

20. Solid Waste – **5.0% increase based on escalation indices provided for by contract with California Waste Recovery Services.** Staff recommends removing \$5,000 in consulting to off-set a portion of the Cal-Waste increase. The Sacramento County surcharge will be \$1.16.
21. Solid Waste – Household Hazardous Waste Event 2012/2013 increase of \$8,000 removed.
22. Information Technology – planned replacement of 2 Security workstations (gates), 2 Water/Sewer workstations and 1 Administration workstation.
23. Security – reduction of \$2,850 in supplies, training, and miscellaneous expenses.
24. Water – reduction of \$2,450 in supplies and miscellaneous expenses.
25. Sewer – reduction of \$5,700 in supplies, copy machine maintenance, and miscellaneous expenses.
26. Admin – **reduction of \$750 in cost of audit services.**

Sample Bill

The attached Sample Bill shows the proposed rate adjustments according to the most recent budget draft (also attached). The average monthly increase for a residential metered lot, based on the above recommendations, is 5.35%.

Budget Summaries by fund

Columns include a column showing percentage of variance between the current budget and the projected 2011-12 actuals through the end of this budget year. Another column shows the percent change from the projected actuals for 2011-12 to the proposed draft budget for 2012-13. And the last column shows the percent change from the adopted 2011-12 budget to the proposed draft budget for 2012-13.

Capital Project Listing

The Capital Project Listing for FY12/13 is attached. In 2012-13, there are seven (7) new projects, fourteen (14) carryover projects and one (1) cancelled project. Work on two (2) of the carryover projects is in process to varying degrees.

RESOLUTION # 2012-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2012-13

WHEREAS, District departments have submitted estimates of budget requirements for Fiscal Year 2012-2013 and those estimates have been reviewed by the General Manager and Finance Committee; and

WHEREAS, the General Manager has submitted the tabulations of said estimates together with proposed revisions to the Board of Directors; and

WHEREAS, the Board of Directors has reviewed and considered the proposed budget for Fiscal Year 2012-2013; and

BE IT RESOLVED AND ORDERED that the proposed budget for Fiscal Year 2012-2013, as submitted by the District Finance Officer and as reviewed by the Board of Directors is a proper financial program for the budget period and constitutes the proposed budget for 2012-2013; and

BE IT FURTHER RESOLVED AND ORDERED that a public presentation was conducted for the budget for the Fiscal Year 2012-2013 on May 16, 2012 at 5:00 p.m. in the Board Room at 15160 Jackson Road, Rancho Murieta, California.

NOW, THEREFORE, it is resolved that the District's 2012-2013 Budget is hereby adopted and ordered filed with the County Auditor of Sacramento County in accordance with Section 5931 of the Government Code.

PASSED AND ADOPTED this 20th day of June 2012, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Roberta Belton, President of the Board
Rancho Murieta Community Services District

[SEAL]
Attest:

Suzanne Lindenfeld, District Secretary

Sample Bill

June 14, 2012

Rancho Murieta Community Services District

Average Monthly Customer Bill		Current	Proposed Monthly Rates	%
		Monthly Rates	July 1, 2012	Change
		July 1, 2011		
Residential Metered Lot				
Water	Average Usage in CF	1,823	1,787	
Averaged over 12 months				
old rate (\$31.92 Flat rate + .0129 Usage)		55.44		
new rate (\$35.42 Flat rate + .0145 Usage)			61.33	10.6%
Sewer		46.07	46.09	0.0%
Solid Waste (avg. 64 Gallon Container)		19.26	20.00	3.8%
Security Tax (Maximum Tax Ceiling \$25.88)		24.55	25.55	4.1%
Drainage Tax (Maximum Tax Ceiling \$4.55)		4.20	4.55	8.3%
		\$ 149.52	\$ 157.52	
% Change over prior year				5.35%
<hr/>				
Murieta Village Lot				
Water	Average Usage in CF	520	515.00	
Averaged over 12 months				
old rate (\$31.92 Flat rate + .0129 Usage)		38.63		
new rate (\$35.42 Flat rate + .0145 Usage)			42.89	11.0%
Sewer		46.07	46.09	0.0%
Solid Waste (avg. 64 Gallon Container)		19.26	20.00	3.8%
Security Tax (Maximum Tax Ceiling \$6.24)		5.91	6.15	4.1%
Drainage Tax (Maximum Tax Ceiling \$3.04)		2.80	3.04	8.6%
		\$ 112.67	\$ 118.17	
% Change over prior year				4.88%
<hr/>				
Vacant or Unmetered Lot				
Security Tax (Maximum Tax Ceiling \$20.71)		19.26	20.04	4.0%
* Water Standby \$10.00 PER YEAR		0.83	0.83	0.0%
* Sewer Standby \$10.00 PER YEAR		0.83	0.83	0.0%
Drainage Tax (Maximum Tax Ceiling \$4.55)		4.20	4.55	8.3%
		\$25.12	\$26.25	
% Change over prior year				4.50%

* This fee is billed annually at \$10.00 and is shown as a monthly rate for comparison purposes only.

denotes increase in rates



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY COMBINED FUNDS

	<i>Actual</i> 2010-11	<i>Adopted</i> Budget 2011-12	<i>Projected</i> 2011-12	<i>%</i> Variance 2011-12	<i>Proposed</i> Budget 2012 - 2013	<i>% Change</i> Projected 2011-12
Revenues:						
Service Charges	4,386,280	4,544,562	4,535,649	-0.2%	4,933,470	8.8%
Property Taxes	522,207	534,960	514,968	-3.7	501,840	-2.5
Interest Earnings	1,225	1,580	706	-55.3	1,100	55.8
Other Charges / Reimbursements	103,351	80,812	96,984	20.0	85,175	-12.2
Total Revenues:	5,013,063	5,161,914	5,148,306	-0.3%	5,521,585	7.3%
Expenditures:						
Total Operating Expenses:	4,822,365	5,165,129	5,073,333	-1.8%	5,521,865	8.8%
<i>Initial Overage (Deficit)</i>	<i>190,697</i>	<i>(3,216)</i>	<i>74,973</i>	-2431.6	(280)	-100.4
<i>Trans from Misc Reserves</i>	<i>0</i>	<i>8,750</i>	<i>0</i>	-100.0	<i>0</i>	0.0
<i>Trans from Rate Stab. Fund</i>	<i>0</i>	<i>0</i>	<i>0</i>	0.0	<i>0</i>	0.0
<i>Transfer from Fund Balance</i>	<i>0</i>	<i>0</i>	<i>0</i>	0.0	<i>0</i>	0.0
Net Income (Loss)	190,697	5,534	74,973	1254.7	(280)	-100.4
<i>Rate Transfers to Repl Reserves</i>	<i>0</i>	<i>417,000</i>	<i>450,450</i>	8.0	472,123	4.8
<i>Add'l Transfers to Repl Reserves</i>	<i>0</i>	<i>0</i>	<i>0</i>	0.0	<i>0</i>	0.0
Depreciation	1,070,127	1,071,096	1,094,218	2.2%	1,100,095	0.5%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - SECURITY FUND

	<i>Actual</i> 2010-11	<i>Adopted</i> Budget 2011-12	<i>Projected</i> 2011-12	<i>%</i> Variance 2011-12	<i>Proposed</i> Budget 2012 - 2013	<i>% Change</i> Projected 2011-12	<i>% Change</i> Budget 2011-12
Revenues:							
Residential Special Taxes	943,918	962,760	963,025	0.0%	1,001,998	4.0%	4.1%
Commercial Special Taxes	156,360	159,600	159,544	0.0	165,900	4.0	3.9%
Late Charges	27,906	22,680	26,940	18.8	24,720	-8.2	-1005%
Title Transfer Fees	3,120	2,400	3,200	33.3	2,400	-25.0	0.0%
Bar Code Income	8,060	6,600	7,050	6.8	6,600	-6.4	0.0%
Fines, Enforcement	2,100	2,100	2,100	0.0	2,100	0.0	0.0%
Special Events Permits	0	0	0	0.0	0	0.0	0%
Interest Income	51	100	345	244.5	640	85.8	540.0%
Investment Income	310	0	0	0.0	0	0.0	0%
Investment Expense	(484)	0	0	0.0	0	0.0	0%
Misc	4,948	4,152	5,349	28.8	4,150	-22.4	0.0%
Operating Revenues	1,146,290	1,160,392	1,167,553	0.6%	1,208,508	3.5%	4.1%
Expenditures:							
Security Gates	10-11 Actual	11-12 Budget	Projected	Variance	12-13 Budget	Variance	Variance
Wages	268,912	271,900	266,772	-1.9%	283,000	6.1%	4.1%
Employers Costs	152,733	173,000	153,653	-11.2	176,800	15.1	2.2%
Information Systems Maint	6,999	6,700	2,860	-57.3	6,700	134.3	0.0%
Equipment Repairs	22,547	22,300	21,419	-3.9	3,300	-84.6	-85.2%
Bar Codes	2,984	4,950	4,992	0.8	5,360	7.4	8.3%
Telephones	4,681	4,350	5,147	18.3	4,850	-5.8	11.5%
Building Maint	3,558	2,940	3,539	20.4	2,950	-16.6	0.3%
Power	2,323	3,179	2,497	-21.5	2,810	12.5	-11.6%
Uniforms	1,643	2,400	600	-75.0	2,400	300.0	0.0%
Supplies	47	1,800	450	-75.0	300	-33.3	-83.3%
Training/Safety	255	1,000	240	-76.0	750	212.5	-25.0%
Other	3,054	3,700	3,259	-11.9	3,700	13.5	0.0%
Subtotals	469,737	498,219	465,428	-6.6%	492,920	5.9%	-1.1%
Security Patrol	10-11 Actual	11-12 Budget	Projected	Variance	12-13 Budget	Variance	Variance
Wages	220,187	229,700	226,856	-1.2%	246,200	8.5%	7.2%
Employers Costs	117,645	121,900	120,376	-1.3	130,500	8.4	7.1%
Vehicle Fuel	20,230	21,960	21,840	-0.5	20,460	-6.3	-6.8%
Off Duty Sheriff Patrol	4,267	10,500	4,962	-52.7	6,000	20.9	-42.9%
Vehicle Maint.	6,236	6,700	8,434	25.9	6,700	-20.6	0.0%
Vehicle Lease	0	5,000	1,250	-75.0	5,400	332.0	8.0%
Information Systems Maint	700	7,500	1,875	-75.0	7,500	300.0	0.0%
Training/Safety	1,320	1,320	1,303	-1.3	1,320	1.3	0.0%
Safety Center	2,321	2,580	2,614	1.3	2,580	-1.3	0.0%
Uniforms	1,607	2,400	1,459	-39.2	2,400	64.5	0.0%
Telephones	2,652	3,930	3,336	-15.1	3,930	17.8	0.0%
Equipment Repairs	275	1,100	478	-56.5	1,100	130.1	0.0%
Supplies	0	1,500	375	-75.0	300	-20.0	-80.0%
Other	1,227	3,000	1,497	-50.1	2,000	33.6	-33.3%
Subtotals	378,668	419,090	396,654	-5.4%	436,390	10.0%	4.1%

BUDGET SUMMARY - SECURITY FUND

	<i>Actual</i> 2010-11	<i>Adopted</i> Budget 2011-12	<i>Projected</i> 2011-12	<i>%</i> Variance 2011-12	<i>Proposed</i> Budget 2012 - 2013	<i>% Change</i> Projected 2011-12	<i>% Change</i> Budget 2011-12
Security Administration							
Wages	75,961	76,800	78,596	2.3%	83,900	6.7%	9.2%
Employers Costs	28,153	41,100	33,277	-19.0	44,000	32.2	7.1%
Insurance	4,500	4,500	4,500	0.0	4,500	0.0	0.0%
Legal/Consulting	6,292	3,150	6,026	91.3	3,500	-41.9	11.1%
Supplies	5,321	2,400	4,363	81.8	5,000	14.6	108.3%
Telephones	478	420	394	-6.1	420	6.5	0.0%
Information System Maint	2,919	3,000	4,146	38.2	3,000	-27.6	0.0%
Training/Safety	1,262	1,200	1,137	-5.2	1,200	5.5	0.0%
Travel/Meetings	0	800	247	-69.1	800	224.0	0.0%
Uniforms	0	400	120	-70.0	400	233.3	0.0%
Bad Debts	1,172	600	(514)	-185.7	600	-216.6	0.0%
Equipment Maint	0	600	150	-75.0	600	300.0	0.0%
Other	294	600	2,197	266.1	600	-72.7	0.0%
Subtotals	126,352	135,570	134,639	-0.7%	148,520	10.3%	9.6%
Operating Expenses	974,756	1,052,879	996,721	-5.3%	1,077,830	8.1%	2.4%
General Fund Net Allocation	100,175	111,592	110,885	-0.6	130,960	18.1	17.4%
Total Expenses	1,074,931	1,164,471	1,107,606	-4.9%	1,208,790	9.1%	3.8%
Initial Overage(Deficit)	71,359	(4,079)	59,947	-1569.7%	(282)	-100.5%	-93.1%
<i>Transfer from Misc Reserves</i>	0	0	0		0		
<i>Transfer from Rate Stab Resr</i>	0	0	0		0		
Net Income (Loss)	71,359	(4,079)	59,947	-1569.7%	(282)	-100.5%	-93.1%
Depreciation	39,654	39,780	38,561	-3.1%	36,300	-5.9%	-8.7%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - WATER FUND

June 14, 2012

	<i>Actual</i> 2010-11	<i>Adopted</i> Budget 2011-12	<i>Projected</i> 2011-12	<i>%</i> Variance 2011-12	<i>Proposed</i> Budget 2012 - 2013	<i>% Change</i> Projected 2011-12	<i>% Change</i> Budget 2011-12
--	--------------------------	-------------------------------------	-----------------------------	---------------------------------	--	---	--------------------------------------

Revenues:

Residential Sales	1,269,993	1,388,400	1,378,052	-0.7%	1,553,429	12.7%	11.9%
Commercial Sales	131,827	146,600	147,336	0.5	171,756	16.6	17.2%
Other Sales	7,872	8,412	8,415	0.0	8,415	0.0	0.0%
Availability Fees	370	360	350	-2.8	350	0.0	-2.8%
Late Charges	13,953	11,400	13,485	18.3	12,360	-8.3	8.4%
Telephone Line Contracts	4,619	4,990	5,146	3.1	5,195	1.0	4.1%
Meter Installation Fees	400	0	400	0.0	0	-100.0	0.0%
Interest Income	395	420	(110)	-126.2	0	-100.0	-100.0%
Investment Income	248	0	0	0.0	0	0.0	0.0%
Investment Expense	(387)	0	0	0.0	0	0.0	0.0%
Inspection Fees	127	0	125	0.0	0	-100.0	0.0%
Project Reimbursement	0	0	0	0.0	0	0.0	0.0%
Other	9,168	4,500	6,150	36.7	4,500	-26.8	0.0%
Operating Revenues	1,438,585	1,565,082	1,559,349	-0.4%	1,756,005	12.6%	12.2%

Expenditures:

Water Source of Supply	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
Wages	5,651	9,260	11,430	23.4%	9,876	-13.6%	6.7%
Employers Costs	4,599	4,390	5,659	28.9	4,638	-18.0	5.6%
Power	38,784	48,000	42,333	-11.8	45,400	7.2	-5.4%
Dam Inspection	36,136	39,500	44,950	13.8	37,000	-17.7	-6.3%
Chemicals - Routine	12,517	5,245	6,745	28.6	6,500	-3.6	23.9%
Chemicals - Taste & Odor	0	0	0	0.0	50,000	100.0	100.0%
Maint/Repairs	12,309	8,500	16,167	90.2	15,000	-7.2	76.5%
Equipment Rental	627	1,500	5,327	255.1	1,500	-71.8	0.0%
Supplies	0	600	150	-75.0	500	233.3	-16.7%
Other	0	500	251	-49.8	250	-0.4	-50.0%
Subtotals	110,623	117,495	133,013	13.2%	170,664	28.3%	45.3%

Water Treatment	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
Wages	103,166	106,670	111,837	4.8%	113,910	1.9%	6.8%
Employers Costs	42,476	50,660	47,318	-6.6	53,520	13.1	5.6%
Power	73,049	84,000	83,366	-0.8	82,570	-1.0	-1.7%
Chemicals	73,552	115,000	106,452	-7.4	123,800	16.3	7.7%
Maint/Repairs	46,805	40,000	66,202	65.5	45,070	-31.9	12.7%
Lab Tests	15,003	40,000	46,949	17.4	40,000	-14.8	0.0%
Equipment Rental	7,889	8,000	9,486	18.6	8,000	-15.7	0.0%
Taste & Odor Treatment	0	0	0	0.0	11,000	100.0	100.0%
Supplies	228	1,100	1,100	0.0	500	-54.5	-54.5%
Other	0	1,000	250	-75.0	500	100.0	-50.0%
Subtotals	362,169	446,430	472,961	5.9%	478,870	1.2%	7.3%

Water Transmission & Distr	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
Wages	152,896	170,630	176,121	3.2%	182,256	3.5%	6.8%
Employers Costs	64,780	81,030	75,191	-7.2	85,635	13.9	5.7%
Maint/Repairs	34,518	48,000	22,906	-52.3	48,000	109.6	0.0%
Meters/Box/Valve	81,279	55,000	36,185	-34.2	55,000	52.0	0.0%
Power	35,808	37,000	37,663	1.8	36,480	-3.1	-1.4%

BUDGET SUMMARY - WATER FUND

June 14, 2012

	<i>Actual</i> 2010-11	<i>Adopted</i> Budget 2011-12	<i>Projected</i> 2011-12	<i>%</i> Variance 2011-12	<i>Proposed</i> Budget 2012 - 2013	<i>% Change</i> Projected 2011-12	<i>% Change</i> Budget 2011-12
Equipment Rental	10,231	12,000	14,057	17.1	12,000	-14.6	0.0%
Post Repair Road Paving	33,603	24,000	26,140	0.0	24,000	-8.2	0.0%
Supplies	3,932	4,000	7,088	77.2	4,000	-43.6	0.0%
Other	1,851	1,500	10,942	629.4	1,500	-86.3	0.0%
Subtotals	418,898	433,160	406,292	-6.2%	448,871	10.5%	3.6%

<i>Water Administration</i>	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
Wages	112,041	97,410	111,379	14.3%	104,040	-6.6%	6.8%
Employers Costs	68,822	46,250	56,781	22.8	48,886	-13.9	5.7%
Permits	19,094	32,000	28,913	-9.6	32,000	10.7	0.0%
Equipment Maint	28,015	8,000	10,012	25.2	8,000	-20.1	0.0%
Legal/Consulting	22,754	15,500	51,695	233.5	15,500	-70.0	0.0%
Vehicle Fuel	13,425	15,360	17,473	13.8	18,610	6.5	21.2%
Training/Safety	13,246	7,500	8,661	15.5	9,140	5.5	21.9%
Regional Water Authority	6,845	4,500	11,406	153.5	11,410	0.0	153.6%
Central Ground Water Authority	3,000	6,000	3,250	-45.8	6,000	84.6	0.0%
South Area Water Council	3,000	6,000	3,250	-45.8	6,000	84.6	0.0%
Supplies	6,809	5,500	5,834	6.1	5,500	-5.7	0.0%
Telephones	6,570	6,840	7,262	6.2	7,000	-3.6	2.3%
Information Systems Maint	9,007	6,000	4,505	-24.9	6,000	33.2	0.0%
Vehicle Maint.	14,744	10,000	15,818	58.2	15,000	-5.2	50.0%
Tools	8,484	4,000	6,171	54.3	4,000	-35.2	0.0%
CIA Ditch Operations	637	4,500	1,875	-58.3	4,500	140.0	0.0%
Uniforms	3,967	4,000	2,856	-28.6	3,800	33.0	-5.0%
Conservation	8,863	38,000	15,589	-59.0	38,000	143.8	0.0%
Travel/Meetings	1,079	2,500	1,608	-35.7	2,500	55.5	0.0%
Memberships	2,023	1,480	2,375	60.5	2,390	0.6	61.5%
Bad Debts	508	500	(188)	-137.6	500	-365.8	0.0%
Building Maint	1,555	1,590	1,576	-0.9	1,590	0.9	0.0%
Nonroutine Maint/Repair	455	25,000	25,000	0.0	50,000	100.0	100.0%
Other	1,863	7,000	3,536	-49.5	6,000	69.7	-14.3%
Subtotals	356,805	355,430	396,637	11.6%	406,366	2.5%	14.3%
Operating Expenses	1,248,494	1,352,514	1,408,903	4.2%	1,504,771	6.8%	11.3%
Reserve Expenditures	58,164	0	117,278		0		
General Fund Net Alloc	191,456	212,841	212,484	-0.2	250,950	18.1	17.9%
Total Expenses	1,498,115	1,565,355	1,738,665	11.1%	1,755,721	1.0%	12.2%

Initial Overage(Deficit)	(59,530)	(273)	(179,317)	65499.6%	284	-100.2%	-203.9%
<i>Transfer from Fund Balance</i>	<i>0</i>	<i>8,750</i>	<i>0</i>		<i>0</i>		
<i>Transfer from Rate Stab Resr</i>	<i>0</i>	<i>0</i>	<i>0</i>		<i>0</i>		
Net Income (Loss)	(59,530)	8,477	(179,317)		284		

Depreciation 463,491 464,257 471,252 1.5% 469,200

Replacement Reserves and Debt Service Summary

Debt Service Prefunding Collected	25,462	53,196
Debt Service Repl Rsrv Collected	6,523	19,703
Water Reserves Collected	180,692	182,147

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - SEWER FUND

June 14, 2012

	<i>Actual</i> 2010-11	<i>Adopted</i> <i>Budget</i> 2011-12	<i>Projected</i> 2011-12	<i>%</i> <i>Variance</i> 2011-12	<i>Proposed</i> <i>Budget</i> 2012 - 2013	<i>% Change</i> <i>Projected</i> 2011-12	<i>% Change</i> <i>Budget</i> 2011-12
Revenues:							
Residential Service	1,019,280	1,019,880	1,019,008	-0.1%	1,124,442	10.3%	10.3%
Commercial Service	107,946	107,880	107,832	0.0	118,882	10.2	10.2%
Availability Fees	420	430	400	-7.0	410	2.5	-4.7%
Late Charges	13,953	11,400	13,485	18.3	12,360	-8.3	8.4%
Interest Income	509	820	231	-71.8	180	-22.0	-78.0%
Investment Income	176	0	0	0.0	0	0.0%	0.0%
Investment Expense	(274)	0	0	0.0	0	0.0%	0.0%
Project Reimbursement	2,184	2,190	2,190	0.0	2,190	0.0	0.0%
Inspection Fees	127	0	127	0.0	0	-100.0	0.0%
Other	3,393	0	0	0.0	0	0.0	0.0%
Operating Revenues	1,147,714	1,142,600	1,143,272	0.1%	1,258,464	10.1%	10.1%

Expenditures:

Sewer Collection	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
Wages	83,610	99,540	71,374	-28.3%	106,316	49.0%	6.8%
Employers Costs	36,994	47,270	33,500	-29.1	49,955	49.1	5.7%
Power	15,263	17,450	15,676	-10.2	17,450	11.3	0.0%
Maint/Repairs	45,498	35,000	47,029	34.4	40,000	-14.9	14.3%
Equipment Rental	7,895	6,000	6,561	9.3	6,000	-8.5	0.0%
Supplies	123	4,000	2,638	-34.1	3,000	13.7	-25.0%
Other	52	2,000	1,000	-50.0	1,000	0.0	-50.0%
Subtotals	189,435	211,260	177,778	-15.8%	223,721	25.8%	5.9%

Sewer Treatment & Disposal	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
Wages	143,573	135,060	129,328	-4.2%	144,286	11.6%	6.8%
Employers Costs	61,775	64,140	57,089	-11.0	67,795	18.8	5.7%
Power	112,300	126,510	123,687	-2.2	126,510	2.3	0.0%
Maint/Repairs	139,765	75,000	73,600	-1.9	75,000	1.9	0.0%
Chemicals	48,434	79,310	76,250	-3.9	79,310	4.0	0.0%
Lab Tests	35,230	45,000	39,164	-13.0	38,250	-2.3	-15.0%
Supplies	1,168	3,000	807	-73.1	1,800	123.0	-40.0%
Equipment Rental	9,492	10,000	9,866	-1.3	10,000	1.4	0.0%
Sludge Removal Off Site	8,670	19,000	6,331	-66.7	9,000	42.2	-52.6%
Subtotals	560,408	557,020	516,122	-7.3%	551,951	6.9%	-0.9%

BUDGET SUMMARY - SEWER FUND

June 14, 2012

	<i>Actual</i> 2010-11	<i>Adopted</i> Budget 2011-12	<i>Projected</i> 2011-12	<i>%</i> Variance 2011-12	<i>Proposed</i> Budget 2012 - 2013	<i>% Change</i> Projected 2011-12	<i>% Change</i> Budget 2011-12
Sewer Administration							
Wages	39,348	42,640	49,519	16.1%	45,564	-8.0%	6.9%
Employers Costs	14,947	20,250	21,976	8.5	21,410	-2.6	5.7%
Equipment Maint	42,741	17,500	22,204	26.9	17,500	-21.2	0.0%
Vehicle Fuel	14,409	14,720	11,271	-23.4	13,970	23.9	-5.1%
Permits	23,033	23,130	26,862	16.1	26,540	-1.2	14.7%
Legal/Consulting	4,026	21,000	15,052	-28.3	70,000	365.1	233.3%
Training/Safety	29,167	10,000	14,967	49.7	14,200	-5.1	42.0%
Supplies	5,116	4,200	4,869	15.9	4,200	-13.7	0.0%
Information Systems Maint	5,425	8,250	4,492	-45.6	8,250	83.7	0.0%
Vehicle Maint.	4,252	8,200	2,775	-66.2	8,200	195.5	0.0%
Tools	9,052	5,000	6,480	29.6	5,000	-22.8	0.0%
Telephones	6,429	6,000	6,482	8.0	6,600	1.8	10.0%
Uniforms	4,900	3,400	2,556	-24.8	3,400	33.0	0.0%
Travel/Meetings	1,079	2,000	1,633	-18.4	2,000	22.5	0.0%
Building Maint	1,555	1,590	1,575	-0.9	1,590	0.9	0.0%
Copier Maintenance	0	500	1,466	193.1	500	-65.9	0.0%
Bad Debts	410	600	(20)	-103.3	600	-3136.4	0.0%
Sewer General Fine	870	0	400	0.0	0	-100.0	0.0%
Nonroutine Maint/Repair	13,854	20,000	20,000	0.0	40,000	100.0	100.0%
Other	839	3,000	1,858	-38.1	2,000	7.7	-33.3%
Subtotals	221,452	211,980	216,414	2.1%	291,524	34.7%	37.5%
Operating Expenses	971,295	980,260	910,315	-7.1%	1,067,196	17.2%	8.9%
Reserve Expenditures	37,071	0	0		0		
General Fund Net Allocation	146,518	162,761	162,231	-0.3	191,600	18.1	17.7%
Total Expenses	1,154,883	1,143,021	1,072,545	-6.2%	1,258,796	17.4%	10.1%
Initial Overage(Deficit)	(7,170)	(421)	70,727	-16918.8%	(332)	-100.5%	-20.9%
<i>Transfer from Misc Reserve:</i>	0	0	0		0		
<i>Transfer from Rate Stab Res</i>	0	0	0		0		
Net Income (Loss)	(7,170)	(421)	70,727		(332)		
Depreciation	566,982	567,059	584,405	3.1	594,595	1.7	-9.7
Replacement Reserves and Debt Service Summary							
Debt Service Prefunding Collected		98,520			0		
Debt Service Repl Rsrv Collected		16,420			0		
Sewer Reserves Collected		270,274			270,273		

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - DRAINAGE FUND

June 14, 2012

	<i>Actual</i> 2010-11	<i>Adopted</i> <i>Budget</i> 2011-12	<i>Projected</i> 2011-12	<i>%</i> <i>Variance</i> 2011-12	<i>Proposed</i> <i>Budget</i> 2012-13	<i>% Change</i> <i>Projected</i> 2011-12	<i>% Change</i> <i>Budget</i> 2011-12
--	--------------------------	--	-----------------------------	--	---	--	---

Revenues:

Residential Special Taxes	136,537	136,800	136,535	-0.2%	148,254	8.6%	8.4%
Commercial Special Taxes	26,448	26,520	26,448	-0.3	28,654	8.3	8.0%
Interest Income	269	240	241	0.3	280	16.4	16.7%
Investment Income	31	0	0	0.0	0	0.0	0.0%
Investment Expense	(48)	0	0	0.0	0	0.0	0.0%
Inspection Fees	0	0	0	0.0	0	0.0	0.0%
Other	0	0	0	0.0	0	0.0	0.0%
Operating Revenues	163,237	163,560	163,224	-0.2%	177,188	8.6%	8.3%

Expenditures:

	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
Wages	50,181	49,760	45,161	-9.2	53,158	17.7	6.8%
Employers Costs	20,736	23,630	20,569	-13.0	24,980	21.4	5.7%
MS4 Permit	3,600	4,000	8,852	121.3	4,000	-54.8	0.0%
Power	14,974	12,900	15,163	17.5	15,500	2.2	20.2%
Chemicals	2,807	9,585	5,926	-38.2	5,400	-8.9	-43.7%
Maint/Repairs	10,267	8,400	8,264	-1.6	12,000	45.2	42.9%
Equipment Rental	5,028	5,500	4,145	-24.6	5,500	32.7	0.0%
Improvements	0	11,040	14,551	31.8	12,000	-17.5	8.7%
Legal/Consulting	1,573	2,000	2,780	39.0	3,000	7.9	50.0%
Uniforms	0	500	500	0.0	200	-60.0	-60.0%
Tools	114	50	2,254	4407.9	400	-82.3	700.0%
Bad Debts	202	0	2	0.0	0	-100.0	0.0%
Other	1,315	2,000	741	-63.0	1,500	102.6	-25.0%
Subtotals	110,797	129,365	128,908	-0.4%	137,638	6.8%	6.4%
Operating Expenses	110,797	129,365	128,908	-0.4%	137,638	6.8%	6.4%
General Fund Net Allocation	29,959	33,205	33,320	0.3	39,350	18.1	18.5%
Total Expenses	140,756	162,570	162,228	-0.2%	176,988	9.1%	8.9%
Net Income (Loss)	22,481	990	995	0.6%	200	-79.9%	-79.8%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - SOLID WASTE FUND

June 14, 2012

	<i>Actual</i> 2010-11	<i>Adopted</i> <i>Budget</i> 2011-12	<i>Projected</i> 2011-12	<i>%</i> <i>Variance</i> 2011-12	<i>Proposed</i> <i>Budget</i> 2012-2013	<i>% Change</i> <i>Projected</i> 2011-12	<i>% Change</i> <i>Budget</i> 2011-12
--	--------------------------	--	-----------------------------	--	---	--	---

Revenues:

Solid Waste Charges	585,308	586,920	588,705	0.3%	610,981	3.8%	4.1%
Other	410	600	552	-8.0	600	8.7%	0.0%
Operating Revenues	585,718	587,520	589,257	0.3	611,581	3.8%	4.1%

Expenditures:

	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
CWRS Contract	500,904	513,600	509,521	-0.8%	533,520	4.7%	3.9%
Sac. County Admin. Fee	32,012	32,400	32,738	1.0	33,960	3.7%	4.8%
Consulting	0	5,000	2,500	-50.0	0	-100.0%	-100.0%
HHW Event	0	12,000	12,000	0.0	12,000	0.0%	0.0%
Bad Debts	495	0	0	0.0	0	0.0%	0.0%
Total Expenses	533,411	563,000	556,759	-1.1	579,480	4.1%	2.9%
Operating Expenses	533,411	563,000	556,759	-1.1	579,480	4.1%	2.9%
General Fund Net Allocation	25,000	23,951	27,312	14.0	32,260	18.1%	34.7%
Total Expenses	558,411	586,951	584,070	-0.5	611,740	4.7%	4.2%
Net Income (Loss)	27,307	569	5,187	812.2	(159)	-103.1%	-128.0%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

BUDGET SUMMARY - GENERAL FUND

June 14, 2012

	<i>Actual</i> 2010-11	<i>Adopted</i> Budget 2011-12	<i>Projected</i> 2011-12	<i>%</i> Variance 2010-11	<i>Proposed</i> Budget 2012-2013	<i>% Change</i> Projected 2011-12	<i>% Change</i> Budget 2011-12
Revenues:							
Property Taxes	522,207	534,960	514,968	-3.7%	501,840	-2.5%	-6.2%
Title Transfer Fees	6,039	4,800	5,800	20.8	4,800	-17.2	0.0%
Project Reimbursement	97	0	0	0.0	0	0.0	0.0%
Interest	551	0	102	0.0	200	96.4	0.0%
Investment Income	269	0	0	0.0	0	0.0	0.0%
Investment Expense	(419)	0	0	0.0	0	0.0	0.0%
CIA Ditch Admin Service Charges	1,800	1,800	1,800	0.0	1,800	0.0	0.0%
Other	957	1,200	2,983	148.6	1,200	-59.8	0.0%
Total Operating Revenues	531,502	542,760	525,653	-3.2%	509,840	-3.0%	-6.1%

	<i>10-11 Actual</i>	<i>11-12 Budget</i>	<i>Projected</i>	<i>Variance</i>	<i>12-13 Budget</i>	<i>Variance</i>	<i>Variance</i>
Expenditures:							
Wages	460,006	462,500	470,036	1.6%	502,500	6.9%	8.6%
Director Meeting Stipends	13,240	18,000	14,800	-17.8	18,000	21.6	0.0%
Employers Costs	223,716	254,100	235,830	-7.2	275,200	16.7	8.3%
Liability Insurance	54,017	54,060	54,113	0.1	54,060	-0.1	0.0%
Information Systems Maintenance	43,059	95,000	74,744	-21.3	95,400	27.6	0.4%
Community Communications	8,247	9,900	10,977	10.9	5,900	-46.3	-40.4%
Legal	48,431	25,000	19,616	-21.5	25,000	27.5	0.0%
Office Supplies	16,974	19,200	23,236	21.0	19,200	-17.4	0.0%
Building/Grounds Maintenance	20,012	16,800	19,618	16.8	16,800	-14.4	0.0%
Postage	18,572	18,600	20,242	8.8	21,780	7.6	17.1%
Telephones	10,685	4,140	4,392	6.1	4,320	-1.6	4.3%
Contingency	0	11,000	11,000	0.0	11,000	0.0	0.0%
Audit	15,100	15,100	15,100	0.0	15,100	0.0	0.0%
Consulting	20,724	3,600	11,085	207.9	3,600	-67.5	0.0%
Memberships	9,042	9,300	11,256	21.0	9,890	-12.1	6.3%
Training/Safety	6,793	6,000	5,661	-5.6	6,000	6.0	0.0%
Power	8,258	8,700	8,499	-2.3	8,670	2.0	-0.3%
Meetings	7,057	7,380	5,638	-23.6	7,000	24.2	-5.1%
Director Expense Reimbursement	4,169	5,220	7,149	37.0	5,200	-27.3	-0.4%
Vehicle Fuel	3,555	4,590	3,120	-32.0	4,590	47.1	0.0%
Equipment Maint	465	2,000	2,090	4.5	2,000	-4.3	0.0%
Election Costs	1,654	0	0	0.0	5,000	0.0	0.0%
Mail Machine Lease	2,344	2,820	2,796	-0.8	2,840	1.6	0.7%
Copy Machine Maintenance	8,017	8,100	7,798	-3.7	8,100	3.9	0.0%
Vehicle Maint	0	2,000	4,372	118.6	2,000	-54.3	0.0%
Clerical Services	0	0	0	0.0	0	0.0	0.0%
Other	19,510	24,000	28,559	19.0	25,800	-9.7	7.5%
Total Operating Expenses	1,023,646	1,087,110	1,071,728	-1.4%	1,154,950	7.8%	6.2%

Overage(Deficit)	(492,144)	(544,350)	(546,075)	0.3%	(645,110)	18.1%	18.5%
-------------------------	------------------	------------------	------------------	-------------	------------------	--------------	--------------

Rancho Murieta Community Services District
2012-13 Capital Projects List

11-May-12

Project Number	Est Qtr	Project Description	Budget Amount	Funding Source	Life Years	Status
Water / Sewer Department						
1	01-03-1	Geographical Information System (GIS)	100,000	Capital Improvement Reserves	N/A	
2	03-06-2	Security Access System - Water & Wastewater Facilities	40,000	Replacement Reserves - Water / Sewer	10	
3	03-07-1	Wastewater PLC upgrade	30,000	Capital Improvement Reserves	10	90% Complete
4	05-06-1	Granlees Site Access Restriction Improvements	100,000	Capital Improvement Reserves	20	
5	08-05-1	WTP Paint & Exterior Siding Repair	30,000	Replacement Reserves - Water	20	
6	08-07-1	Bobcat Compact Track Loader	54,000	Replacement Reserves - Water & Sewer		
7	40-04-4	WWRP Chlorine Scrubber Installation	48,000	Unrestricted Cash		cancelled
8	10-05-1	Excavate Sediment out of Calero	20,000	Replacement Reserves		
9	11-01-1	Utility Cart (awd)	15,000	Capital Improvement Reserves	5	in process
10	11-02-1	Truck Purchase (1 ton, 4wd, tool box)	45,000	Replacement Reserves - Water	5	
11	11-03-1	Fueling Station	40,000	Replacement Reserves - borrow & repay	10	
12	12-xx-2	Dump Truck	100,000	Capital Improvements Reserves (Water/Sewer)		
13	12-xx-2	Wastewater Facility Fencing	25,000	Capital Improvements Reserves - Sewer		
14	12-xx-2	Hole 15 Culvert Replacement	60,000	Drainage Reserves and Fund Balance		
15	12-xx-2	Main Lift North Wet Well Rehabilitation	250,000	Sewer Replacement Reserves and Operating Budget		
16	12-xx-2	Wastewater Facility Paving	45,000	Replacement Reserves - Sewer		
17	12-xx-2	Wastewater Reclamation Plant Valve Replacement	35,000	Replacement Reserves - Sewer		
18	12-xx-2	6B Generator Replacement	35,000	Replacement Reserves - Sewer		
Department Subtotal			\$1,024,000			
Security Department						
19	05-12-3	Wireless Network Site Survey, Acquisition & Startup Costs	100,000	Capital Improvement Reserves	15	
Department Subtotal			\$ 100,000			
Admin Department						
20	04-12-4	Records Storage Vault	20,000	Capital Improvement Reserves	25	
21	10-07-4	Electronic Document Management System	25,000	Unrestricted Cash		
22	10-08-4	Email Exchange Server	20,000	Unrestricted Cash		
Department Subtotal			\$ 65,000			
2011-12 Grand Totals			\$1,189,000			

Project number consists of AA-BB-C
AA - The year the project is to begin
BB - The actual project number assigned for the current year
C - The department requesting the project
1 - Water
2 - Sewer / Drainage
3 - Security
4 - Admin

MEMORANDUM

Date: June 15, 2012
To: Board of Directors
From: Darlene Gillum, Director of Administration
Subject: Adopt Ordinance 2012-01 Proposed Rate and Special Tax Adjustments

RECOMMENDED ACTION

1. Acknowledge the Second Reading of Ordinance 2012-01; and
2. Adopt Ordinance 2012-01, an ordinance amending Chapter 14 of the District Code, relating to Water; amending Chapter 15 of the District Code, relating to Sewer; amending Chapter 16 of the District Code, relating to Drainage; amending Chapter 16A of the District Code relating to Drainage Tax; and amending Chapter 21 of the District Code, relating to Security, and amending Chapter 31 of the District Code relating to Solid Waste Collection and Disposal.

DISCUSSION

At last month's Board meeting, following the budget presentation, staff presented the proposed rate increases necessary to support funding of the FY 2012-13 budget.

A Public Hearing was held at last month's Board meeting, following staff's presentation of the proposed rate increases. No comments were received on the proposed rate increases at the public hearing.

The first reading of Ordinance 2011-02 was waived last month. Once published, no increase to the rates and maximum special taxes is allowed without republishing the ordinance. However, the Solid Waste rates recommended for adoption are slightly lower than the rates presented last month due to the final rate application received on June 12, 2012 from California Waste Recovery Systems (CWRS), which was slightly lower than projected.

The second reading of the ordinance and adoption of Ordinance 2011-02 formally approves the proposed rate increases.

BACKGROUND

The following information is provided as a brief recap of the proposed rate increases, although no Board discussion of individual rate increases is anticipated.

The budget previewed in March was the basis for rate adjustment notices to the community. To formally adopt new rates, various chapters of the District Code will be changed by approving the attached Ordinance 2012-01.

Rate Adjustment Overview

Staff is recommending the following increases to the Water, Sewer and Solid Waste enterprise funds and the Security and Drainage special tax rates based on the June budget draft (these rates are lower than those published in Ordinance 2012-01 and lower than the Prop 218 notice rates):

WATER

The proposed 2012-13 monthly bill changes for an average consumption residential metered lot are: **\$4.25 per month** increase inclusive of the operational increase, expected usage conservation of 2% related to 20% by 2020 Compliance, Taste & Odor mitigation, Other Post Employment Benefits (OPEB) funding, non-routine maintenance and WTP1 debt service prefunding held at last year’s level.

	Current Rate 2011-12	Proposed 2012-13
Base Charge (w/o reserve contribution)	\$26.08	\$29.28
Reserve Contribution	\$5.84	\$6.14
Usage Charge (per cf)	\$.0129	\$.0145
• Non-residential customers are charged one base charge per month per meter plus the reserve contribution times their Water EDU (equivalent dwelling unit) value plus usage		

SEWER

The proposed 2012-13 monthly bill changes for a residential metered lot are: **\$.02 per month** increase inclusive of the operational increase, non-routine maintenance, OPEB funding and the suspension of the permanent reclaimed water irrigation fields debt service prefunding. It should be noted that without the suspension of the debt service prefunding, the monthly bill for a residential metered lot would have increased \$4.71.

	Current Rate 2011-12	Proposed 2012-13
Base Charge (w/o reserve contribution)	\$37.34	\$37.86
Reserve Contribution	\$8.73	\$8.23
• Non-residential customers are charged the base charge plus the reserve contribution times their Sewer EDU (equivalent dwelling unit) value		

SOLID WASTE

The proposed 2012-13 monthly bill changes for a 64 gallon container are: **\$.69 per month** increase (for the container and the Sacramento County Surcharge) inclusive of the operational increase in the California Waste Recovery Services and the increase in the Sacramento County Surcharge.

	Current Rate 2011-12	Proposed 2012-13
38 gallon container (T38)	\$16.57	\$17.20
64 gallon container (T64)	\$18.15	\$18.84
96 gallon container (T96)	\$27.03	\$28.06
Sac County Surcharge	\$1.11	\$1.16
Extra Cart (38 gallon)	\$7.24	\$7.62
Extra Cart (64 gallon)	\$9.08	\$9.56
Extra Cart (96 gallon)	\$19.45	\$20.46
Extra Recycle Cart	\$5.72	\$6.02
Extra Yard Waste Cart	\$5.72	\$6.02
Yard Waste Exemption	(\$2.00)	(\$2.00)

DRAINAGE

The proposed 2012-13 monthly bill changes for a residential metered lot are: **\$.35 per month** increase inclusive of the operational increase and an increase in maintenance and improvements to address the future repair and replacement of aging drainage culverts and infrastructure.

Developed Property	Current Rate 2011-12	Proposed 2012-13	Max Rate 2012-13
Residential (per lot)			
Metered	\$4.20	\$4.55	\$4.55
Unmetered	\$4.20	\$4.55	\$4.55
The Villas	\$2.80	\$3.04	\$3.04
Murieta Village	\$2.80	\$3.04	\$3.04
Non-Residential (per acre)			
1 Retail	\$20.993	\$22.724	\$22.724
2 Industrial/Whse	\$22.304	\$24.142	\$24.142
3 Light Industrial	\$17.055	\$18.461	\$18.461
4 Office	\$19.680	\$21.303	\$21.303
5 Landscape (golf course/park sites)	\$3.936	\$4.261	\$4.261
6 Murieta Equestrian Center	\$1.519	\$1.644	\$1.644

7 RMCC (club house and parking)	\$0.000	\$0.000	\$0.000
8 Airport	\$1.749	\$1.893	\$1.893
9 Geyer Property	\$13.120	\$14.201	\$14.201
Undeveloped Property			
Residential & Non-Residential	\$2.481	\$2.686	\$2.686

SECURITY

The proposed 2012-13 monthly bill changes for a residential inside-gate metered lot are: **\$1.00 per month** increase inclusive of the operational increase and OPEB funding.

Developed Property	Current Rate 2011-12	Proposed 2012-13	Max Rate 2012-13
Residential (per lot) Inside Gates			
Metered	\$24.55	\$25.55	\$25.88
Unmetered	\$19.26	\$20.04	\$20.71
Outside Gates	\$5.91	\$6.15	\$6.24
Non-Residential (per Building square foot)			
1 Highway Retail	\$.2212	\$.2303	\$.2331
2 Other Retail/comm.	\$.0239	\$.0249	\$.0252
3 Industrial/Whse/Lt Industrial	\$.0521	\$.0542	\$.0549
4 Office	\$.0124	\$.0129	\$.0131
5 Institutional	\$.0124	\$.0129	\$.0131
6 Public Utility	\$.0397	\$.0413	\$.0418
7 Murieta Equestrian Center	\$.0035	\$.0036	\$.0038
8 RMCC	\$.0624	\$.0650	\$.0657
9 Airport	\$.0159	\$.0165	\$.0167
Undeveloped Property (per acre)			
Inside Gates	\$20.786	\$21.6382	\$21.8940
Outside Gates	\$3.0974	\$3.2244	\$3.2626

The average increase in the monthly bill for a residential metered lot is approximately 5.37% as a result of these recommended rate increases. Please refer to the attached Sample Bill.

ORDINANCE NO. 2012-01

AN ORDINANCE OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT, AMENDING CHAPTER 14 OF THE DISTRICT CODE, RELATING TO WATER; AMENDING CHAPTER 15 OF THE DISTRICT CODE RELATING TO SEWER; AMENDING CHAPTER 16 OF THE DISTRICT CODE RELATING TO DRAINAGE; AMENDING CHAPTER 16A OF THE DISTRICT CODE RELATING TO DRAINAGE TAX; AMENDING CHAPTER 21 OF THE DISTRICT CODE RELATING TO SECURITY CODE; AND AMENDING CHAPTER 31 OF THE DISTRICT CODE RELATING TO SOLID WASTE COLLECTION AND DISPOSAL

BE IT ORDAINED by the Board of Directors of the Rancho Murieta Community Services District, Rancho Murieta, Sacramento County, California, as follows:

SECTION ONE:

I) The Water Code, Chapter 14, Section 7.00 Rates and Charges is amended as follows:

Section 7.05 Rates for Metered Service.

(a) General metered service shall be as follows:

MONTHLY CHARGES

Basic service charge	\$29.00/mo
Debt service prefunding	\$ 0.75/mo
Reserve contribution	<u>\$ 6.14/mo</u>

Total Basic Service Charge \$35.89/mo

Usage charge per cubic foot:

Basic volumetric rate	\$ 0.0142/cu. ft.
Debt service prefunding volumetric rate	<u>\$.0005/cu.ft.</u>

Total Usage Charge per cubic foot \$.0147/cu.ft.

(b) Metered service to residential lots at Murieta Village shall be as follows:

MONTHLY CHARGES

Basic service charge	\$29.00/mo
Debt service prefunding	\$ 0.75/mo
Reserve contribution	<u>\$ 6.14/mo</u>

Total Basic Service Charge \$35.89/mo

Usage charge per cubic foot:

Basic volumetric rate	\$ 0.0142/cu. ft.
Debt service prefunding volumetric rate	<u>\$.0005/cu.ft.</u>

Total Usage Charge per cubic foot \$.0147/cu.ft.

(c) Non-Residential metered service shall be as follows:

MONTHLY CHARGES

Basic service charge for non-residential shall be based on an EDU basis

Monthly Charges

Basic service charge for non-residential metered service shall be calculated on number of meters and an EDU basis for each customer multiplied by the basic service charge reflected in Section 7.05 a. above.

Usage charge per cubic foot:

Basic volumetric rate \$ 0.0142/cu. ft.

Debt service prefunding volumetric rate \$.0005/cu.ft.

Total Usage Charge per cubic foot \$.0147/cu.ft.

II) The Sewer Code, Chapter 15, Section 7.00 Rates and Charges, is amended as follows:
Section 7.03 Rates and Charges for Service. The monthly service charge for each premise receiving sewer service from the District shall be:

Residential or other premises, each unit

Base rate \$38.03 per month

Debt service prefunding \$ 0.00 per month

Reserve contribution \$ 6.31 per month

CDO Reimbursement \$ 1.92 per month

Total monthly service charge \$46.26 per month

Murieta Village, per unit

Base rate \$38.03 per month

Debt service prefunding 0.00 per month

Reserve contribution \$ 6.31 per month

CDO Reimbursement \$ 1.92 per month

Total monthly service charge \$46.26 per month

Non-Residential

Monthly service charge for non-residential sewer service shall be calculated on an EDU basis for each customer multiplied by the residential service charge.

III) The Drainage Code, Chapter 16, Section 7.00 Rates and Charges, is amended as follows:
Section 7.01 Rates and Charges: Drainage charges for operation and maintenance of the District's system shall be as set forth in Chapter 16A, Section 3.00.

The Drainage Code, Chapter 16A, Section 3.00 Drainage Tax, is amended as follows:

Section 3.00 Rates and Charges for Operation and Maintenance of the District's system shall be:

Commencing July 1, 2012, property within the District shall be assessed a monthly drainage tax as follows. The maximum monthly tax rates shown reflect annual adjustments, per Section 5.00.

LAND USE		Monthly Special Tax Rates Fiscal Year 2012-13	Monthly Special Tax Rates Maximum Ceiling Rate Year 2012-13
DEVELOPED PROPERTY			
Residential			
-Metered Developed	Per Lot	\$ 4.55	4.55
-Unmetered Developed	Per Lot	\$ 4.55	4.55
-The Villas	Per Lot	\$ 3.04	3.04
-Murieta Village	Per Lot	\$ 3.04	3.04
Non-Residential			
-Retail	Per Acre	\$ 22.724	22.724
-Industrial/Warehouse	"	\$ 24.142	24.142
-Light Industrial	"	\$ 18.461	18.461
-Office	"	\$ 21.303	21.303
-Landscaped Areas (golf course & park site)	"	\$ 4.261	4.261
-Murieta Equestrian Center	"	\$ 1.644	1.644
-RMCC (club house & parking)	"	\$ 0.000	0.000
-Airport	"	\$ 1.893	1.893
-Geyer Property	"	\$ 14.201	14.201
UNDEVELOPED PROPERTY			
Uses Drainage System			
-Residential and Non-Residential	Per Acre	\$ 2.686	2.686
Does Not Use Drainage System			
-Lakeview	"	\$ 0.00	0.00
-PTF N of Cosumnes	"	\$ 0.00	0.00

IV) The Security Code, Chapter 21, Section 5.00 Security Tax, is amended as follows:
Commencing July 1, 2012, property within the District shall be assessed a monthly security tax as follows. The maximum tax rates shown reflect annual adjustments, per Section 5.00:

		Monthly Special Tax Rates Fiscal Year 2012-13	Monthly Special Tax Rates Maximum Ceiling Rate Year 2012-13
DEVELOPED PROPERTY			
Residential			
Inside Gates			
- Metered	Per Lot	\$ 25.82	25.88
- Unmetered	Per Lot	\$ 20.26	20.71
Outside Gate	Per Lot	\$ 6.21	6.24
Non-Residential			
- Highway Retail	Per Building Sq. Ft.	\$ 0.2327	0.2331

- Other Retail/Commercial	“	\$ 0.0251	0.0252
- Industrial/Warehouse/Lt Industrial	“	\$ 0.0548	0.0549
- Office	“	\$ 0.0130	0.0131
- Institutional	“	\$ 0.0130	0.0131
- Public Utility	“	\$ 0.0417	0.0418
- Murieta Equestrian Center	“	\$ 0.0037	0.0038
- RMCC	“	\$ 0.0656	0.0657
- Airport	“	\$ 0.0166	0.0167

UNDEVELOPED PROPERTY

- Inside Gates	Per Acre	\$21.8669	21.894
- Outside Gates	Per Acre	\$ 3.2585	3.2626

V) The Solid Waste Collection and Disposal Code, Chapter 31, Section 4.0 Collection Rates, is amended as follows:

Section 4.03 Collections Rates. The monthly service charge shall be:

(1) Garbage Collection Services (rates include Sacramento County Surcharge)

38 gallon cart	\$ 18.58
64 gallon cart	\$ 20.25
96 gallon cart	\$ 29.59

(2) Additional Garbage Carts

38 gallon cart	\$ 7.62
64 gallon cart	\$ 9.56
96 gallon cart	\$ 20.46

(3) Additional Recycling Cart (in excess of 1 recycled cart)

38 gallon cart	N/A
64 gallon cart	\$ 6.02
96 gallon cart	\$ 6.02

(4) Additional Green Waste Cart (in excess of 2 green waste carts)

38 gallon cart	N/A
64 gallon cart	\$ 6.02
96 gallon cart	\$ 6.02

(6) Sacramento County Surcharge \$ 1.14

SECTION TWO:

To the extent the terms and conditions of this Ordinance may be inconsistent or in conflict with the terms and provisions of any prior District ordinances, resolutions, rules, or regulations the terms of this Ordinance shall prevail with respect to the terms and provisions thereof, and such inconsistent or conflicting terms and provisions of prior ordinances, resolutions, rules, and regulations are hereby repealed.

SECTION THREE:

This Ordinance shall be in full force and effect thirty (30) days after adoption and shall be published not less than once in a newspaper of general circulation published in the District within ten (10) days after adoption. Upon the effective date of this Ordinance, Ordinance 2011-02 shall be automatically repealed.

SECTION FOUR:

The establishment, modification, structuring, restructuring and approval of the fees, rates, tolls, or other charges as set forth herein are for the purposes of continuing to meet the District's costs for operation and maintenance, supplies and equipment, financial reserves, and capital replacement needs, and are necessary to maintain service within the District's existing service area.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on June 20, 2012, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Roberta Belton, President of the Board
Rancho Murieta Community Services District

[seal]

ATTEST:

Suzanne Lindenfeld, District Secretary

DRAFT

MEMORANDUM

Date: June 13, 2012
To: Board of Directors
From: Finance Committee Staff
Subject: Approve California Waste Recovery Systems Sixth Contract Amendment

RECOMMENDED ACTION

Approve the sixth contract amendment between Rancho Murieta Community Services District and California Waste Recovery Systems for solid waste collection and disposal.

BACKGROUND

California Waste Recovery Systems (CWRS) has been providing refuse services for Rancho Murieta since November 2005. The current contract expires on June 30, 2012. The amended contract between Rancho Murieta Community Services District (District) and CWRS will be effective July 1, 2012 through June 30, 2013.

The amended contract revises and updates the Contractor Collection Service Rates (Exhibit 1).

The costs for CWRS services will increase by approximately 5% or \$25,600 for the 2012-13 fiscal year. This increase is driven by the annual change in the indices used to calculate the Refuse Rate Index (RRI), as defined in the contract between CWRS and the District.

**Sixth Amendment to
Collection Services Contract for the Provision of Solid Waste,
Recyclables Materials and Green Waste Collection Services
Between
The Rancho Murieta Community Services District
And
California Waste Recovery Systems, LLC**

The Sixth Amendment to the Contract titled above (Collection Services Contract for the provision of Solid Waste, Recyclables, Materials and Green Waste Collection Services), executed as of August 24, 2005 by the between the Rancho Murieta Community Services District (District) and California Waste Recovery Systems, LLC. (Contractor) is made and entered into by the District and the Contractor as of the latter date written below.

Pursuant to Section 40.01 of the contract, the District and the Contractor may change or amend the Agreement upon written agreement duly authorized and executed by both the District and the Contractor.

Now, therefore, in consideration of the mutual promises, covenants, guaranties and conditions contained in this Sixth Amendment, receipt of which is acknowledged, the District and the Contractor agree as follows:

1. Exhibit 1 (attached), the Contractor Collection Services Rates, effective July 1, 2012 to June 30, 2013, is substituted and amended in this Sixth Amendment.

Except for the amendments and/or additions stated in the First Amendment, effective on July 1, 2007; the Second Amendment, effective on July 1, 2008; Third Amendment, effective July 1, 2009; the Fourth Amendment, effective July 1, 2010; the Fifth Amendment, effective July 1, 2011; and this Sixth Amendment effective July 1, 2012; all other provisions of the Agreement remain in full force and effect, effective July 1, 2012 thru June 30, 2013.

Authority to Execute: The District warrants that the officers listed below have been duly authorized by the District to execute this Sixth Amendment on behalf of the District. The Contractor warrants that the individuals listed below have been duly authorized by the Contractor to execute this Sixth Amendment on behalf of the Contractor.

In Witness, whereof, the Parties to this Sixth Amendment have executed this Sixth Amendment as of the latter date written below.

THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Edward R. Crouse, General Manager

Roberta Belton, Board President

Date

Date

CALIFORNIA WASTE RECOVERY SYSTEMS, LLC

Dave Vaccarezza
Owner

Date

Exhibit 1
**CONTRACTOR COLLECTION SERVICE RATES WITHOUT
FRANCHISE FEE**
EFFECTIVE 07/01/2012

A. COLLECTION SERVICES

1	Garbage Cart Sizes (gallons)	38	64	96
2	Disposal Charge Per Ton – Solid Waste	\$30.00		
3	Monthly Per Unit Solid Waste Generation Factor	0.03	0.08	0.2
4	Disposal Element	\$1.02	\$2.22	\$5.23
5	Monthly Collection Element	\$14.71	\$15.11	\$21.40
6	TOTAL MONTHLY COLLECTION RATE (Lines A4 + A5)	\$15.73	\$17.33	\$26.63

B. ADDITIONAL CARTS

1	Garbage Cart Sizes (gallons)	38	64	96
2	MONTHLY COST FOR EACH ADDITIONAL GARBAGE CART	\$7.74	\$9.66	\$20.59
3	MONTHLY COST FOR EACH ADDITIONAL RECYCLING CART IN EXCESS OF ONE(1) RECYCLING CART	N/A	\$6.16	\$6.16
4	MONTHLY COST FOR EACH ADDITIONAL GREEN WASTE CART IN EXCESS OF TWO (2) GREEN WASTE CARTS	N/A	\$6.16	\$6.16

C. DISCOUNT FOR GREEN WASTE EXEMPTION

1	Garbage Cart Sizes (gallons)	38	64	96
2	MONTHLY DISCOUNT FOR GREEN WASTE EXEMPTION	\$2.00		

D. ADDITIONAL LARGE ITEM COLLECTION SERVICE RATE (ON-CALL)				
1	Additional Large Item Size	1 Cu. Yd.		
2	Disposal Charge Per Ton – Large Item	\$30.00		
3	Per Unit Large Item Generation Factor	0.05		
4	Disposal Element (Line D2 multiplied by Line D3)	\$1.50		
5	Collection Element	\$33.32		
6 TOTAL LARGE ITEM COLLECTION RATE (Lines D4 + D5)		\$34.82		
E. EXCESS CART EXCHANGE SERVICE RATE (Each occurrence)				
1	Garbage Cart Sizes (gallons)	38	64	96
2 EXCESS CART DELIVERY SERVICE RATE		\$17.05		
F. EMERGENCY SERVICE RATES				
1	Laborer (per hour)	\$42.65		
2	Automated truck (Heil) with driver (per hour)	\$109.67		
3	Front loader truck (White) with driver (per hour)	\$103.58		
4	Roll off truck (White) with driver (per hour)	\$103.58		
5	Forman and pickup (GMC) (per hour)	\$60.91		
6	Transfer truck and trailer with driver (White/Wilkins) (per hour)	\$109.67		

MEMORANDUM

Date: June 11, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: Approve Proposal to Prepare Recycled Water Standards

RECOMMENDED ACTION

Approve proposal from Peterson Brustad, Inc., to develop recycled water standards for residential and non-residential customers, in an amount not to exceed \$36,210. Funding to come from Water Supply Augmentation Reserves.

BACKGROUND

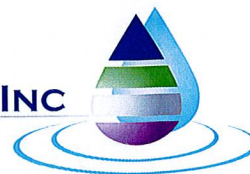
As part of the Integrated Water Master Plan Update, the District committed to use recycled water for new developments to offset future potable water demands, meet wastewater discharge requirements and provide drought protection. As described in Section 3.18 of District Code Chapter 17, Recycled Water Code, recycled water standards are required to assist planners and engineers with the design and construction of future recycled water facilities. This will help ensure uniformity of design concepts, procedures, construction materials, types of equipment and quality of work products.

The standards shall consist of three (3) components: recycled water use guidelines, system design and construction standards, and standard details. The estimated time to complete the project is three (3) months from the notice to proceed.

This effort is focused on staying ahead of developers as they move their projects toward construction, although none have committed to moving forward right away. The Financing and Services Agreement requires the developers to include a separate (dual) purple pipe system in the subdivisions or commercial projects to be ready for future recycled water deliveries. If the District does not have the standards and specs available by the time the developers move forward with design, they are not required to put in the system.

The proposal is attached for your review.

The Improvements Committee recommended approval at its May meeting.



April 17, 2012

Edward Crouse, P.E.
General Manager / District Engineer
Rancho Murieta Community Services District
15160 Jackson Road
P.O. Box 1050
Rancho Murieta, CA 95683

**Subject: Proposal to Prepare Recycled Water Standards
Rancho Murieta Community Services District**

Dear Ed,

We are pleased to provide the Rancho Murieta Community Services District (District) with this proposal to develop recycled water standards to serve future residential (dual plumbed) and non-residential customers. The following paragraphs describe the need for these standards along with our proposed scope of work, schedule, and estimated level of effort.

BACKGROUND

As part of the Integrated Water Master Plan Update, the District committed to use recycled water for new developments to offset future potable water demands, meet wastewater discharge requirements, and provide drought protection. On January 18, 2012, the District adopted Chapter 17 Recycled Water Code (Recycled Water Code) describing the administrative requirements associated with the District's expanded recycled water program. As described in Section 3.18 of the Recycled Water Code, recycled water standards are required to assist planners and engineers with the design and construction of future recycled water facilities. More specifically, the development, and subsequent adoption of these standards by the District's Board of Directors, will help to ensure uniformity of design concepts, procedures, construction materials, types of equipment, and quality of work products. It is our understanding that the District desires Peterson Brustad Inc. (PBI) to assist the District with the development of these standards as described below.

SCOPE OF WORK

The following is PBI's proposed scope of work for this effort which is based on recent discussions with District staff.

Task 1. Project Management and Meetings

PBI will schedule, facilitate, and meet with District staff to conduct the project kick-off meeting (1 meeting), obtain feedback and direction from District staff (conference calls), and present preliminary drafts of the guidelines, standards, and details described in Task

2 (2 meetings). A total of three (3) meetings are assumed for estimating the level of effort associated with this particular task.

***Deliverables:** Up to (3) meeting agenda and minutes. Progress reports and invoices shall be submitted to the District on a monthly basis.*

Task 2. Recycled Water Standards

As described in Section 3.18, the standards shall consist of three components serving both residential (dual plumbed) and non-residential customers: recycled water use guidelines, system design and construction standards, and standard details. It is assumed that these components shall be included in a single, stand-alone document entitled *Recycled Water System Guidelines*. The following are descriptions of the individual chapters proposed for this deliverable as well as the key assumption used for estimating the level of effort:

- **Chapter 1: Recycled Water Use Guidelines.** This chapter shall describe the purpose and intent of the recycled water standards, applicable codes and policies, existing and planned recycled water use areas, existing and planned infrastructure (e.g., wastewater reclamation plant and recycled water pumping stations, transmission pipelines, and use areas), definitions, general requirements, references and governing regulatory requirements, and contact list. In addition, this chapter shall describe submittal requirements (e.g., construction drawings, irrigation plans, submittals, and agreements) and District review procedures for all dual plumbed residential homes. For budgeting purposes, it is assumed that this chapter shall be limited to approximately 15 pages in length.
- **Chapter 2: Design and Construction Standards.** This chapter shall describe the District's design and construction standards. Specific standards to be addressed in this chapter are: pressure, depth of pipeline, pipeline separation requirements (e.g., horizontal and vertical) with respect to other District utility pipelines, color identification, pipeline materials and identification tags, valves and valve box identification, exposed appurtenances, blow-off and air and vacuum assemblies, storage tanks, contractor submittals, operation and maintenance information requirements, and pipeline testing, inspection, commissioning, and final completion. For budgeting purposes, it is estimated that this chapter shall be limited to approximately 30 pages in length.
- **Chapter 3: Standard Details.** This chapter shall contain standard details describing requirements associated with key system components and attributes associated with the recycled water transmission system as well as irrigation systems serving both residential (dual plumbed) and non-residential customers. A listing of potential standard details is provided below for reference.
 - Legend and Symbols
 - General Notes (2)
 - Plan Check List

- Manufacturer's List (3)
- Separation Requirements for Recycled Water Pipelines
- Residential Dual Plumbed Service Schematic
- Residential Dual Plumbed Service – Irrigation Layout
- Residential Dual Plumbed Service – Service Installation
- Trench Section (4)
- Blow-Off Valve Assembly
- Air Valve Assembly
- Residential Dual Plumbed Service – Control Valve
- Residential Dual Plumbed Service – Automatic Controller – Wall Mount
- Irrigation Remote Control Valve
- Irrigation System Controller
- Water Irrigation Valves
- Control Valves
- Service and Meter Box Valve Boxes
- Irrigation Box
- Flushing Connection
- Meter Connection
- Recycled Water Sign – Non-Residential Uses
- Swivel Ell Schematic (Short-term Potable Supply Connection)
- Swivel Ell Detail

It is assumed that PBI will discuss and finalize this list with District staff during the kick-off meeting. For budgeting purposes, it is estimated that a maximum of 30 standard details shall be developed by PBI. Furthermore, it is assumed that electronic (AutoCAD drawings) of the standard details shall be obtained by PBI, with the assistance of District staff (if needed), from other sources and serve as the starting point for detail development. Potential sources include the El Dorado Irrigation District, City of San Diego, Sacramento County, and Irvine Ranch Water District. A maximum allocation of 4 hours is assumed for each standard detail; 2 hours allocated for engineering and 2 hours allocated for drafting.

Deliverables: The District's Recycled Water Standards shall be prepared by PBI and shall be similar in content and subject matter to Chapters 1 – 4 of the Recycled Water System Guidelines (Book 7, City of San Diego Department Capital Improvement Program, April 2010). Altogether the document is estimated to be approximately 40 to 50 pages of text followed by 30 pages of standard details.

SCHEDULE

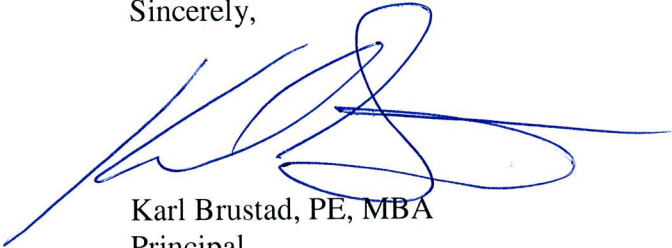
It is estimated that approximately two months will be required for PBI to prepare the draft Recycled Water Standards. The total project duration, based on the assumed District review period of two weeks, is estimated at three (3) months from Notice to Proceed.

PROPOSED FEE


Our proposed fee for this project is \$36,210 and is detailed in the attached estimated work effort and cost table. Our standard rate sheet for 2012 is also attached for your reference.

We look forward to assisting you with this assignment and are available to start work immediately upon receipt of the District's Notice to Proceed. If you have any questions or desire any additional information, please feel free to contact Kevin Kennedy at (916) 608-2212 x112.

Sincerely,



Karl Brustad, PE, MBA
Principal



Kevin Kennedy, PE
Project Manager

Attachments

Table 1 – Estimated Work Effort and Cost
2012 Standard Rate Sheet

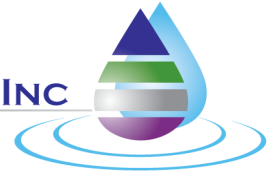
Table 1 - Estimated Work Effort and Cost

Recycled Water Standards

Rancho Murieta Community Services District

Task No.	Task Description	Principal QA/QC	Project Manager	Staff Engineer 2	Technician 2	Admin 3	PBI Labor Hours	Total PBI	PBI	Total
								Labor (\$)	Expenses (\$)	Cost (\$)
1	Project Management and Meetings (up to 5 meetings)	8	24			12	44	\$ 7,080	\$ 354	\$ 7,434
2	Recycled Water Standards	-	82	44	60	6	192	\$ 26,160	\$ 2,616	\$ 28,776
2.1	Guidelines	-	18	6	-	2	Subtasks 2.1, 2.2, and 2.3 are rolled up into Task 2 totals			
2.2	Design and Construction Standards	-	28	14	-	4				
2,3	Standard Details	-	36	24	60	-				
COLUMN TOTALS		8	106	44	60	18	236	\$ 33,240	\$ 2,970	\$ 36,210

TOTAL COST	\$ 36,210
-------------------	------------------



2012 STANDARD RATE SCHEDULE *

Position	Description	Hourly Billing Rate
E9	Principal (Eng)	\$210
E8	Project Manager (Eng)	\$190
E7	Senior Engineer 2	\$180
E6	Senior Engineer 1	\$165
E5	Project Engineer 3	\$150
E4	Project Engineer 2	\$140
E3	Project Engineer 1	\$130
E2	Staff Engineer 2	\$115
E1	Staff Engineer 1	\$100
T4	Technician 4	\$110
T3	Technician 3	\$100
T2	Technician 2	\$85
T1	Technician 1	\$75
A4	Administrative 4	\$80
A3	Administrative 3	\$70
A2	Administrative 2	\$60
A1	Administrative 1	\$50

Expenses

- **At cost plus 10% for outside printing, plotting, copying, travel, subconsultants, and outside services and charges**
- **At 5% of Labor for in-house expenses including telephone, computer, and incidental copying and printing**
- **Auto mileage per current Federal Rates**

*** Rates will be modified January 1 of each year.**

MEMORANDUM

Date: June 8, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: Approve Purchase of New Field Operations Vehicle

RECOMMENDED ACTION

Approve bid from Harrold Ford for a new 2011 Ford Ranger ¼ ton truck, in an amount not to exceed \$19,062.18. Funding to come from Water Replacement Reserves.

BACKGROUND

A request for proposals sheet with requested specifications was distributed to seven (7) area Ford dealerships for a new 2011 Ford Ranger quarter (¼) ton truck. Three (3) proposals were received (see attached quotes). The lowest bid came from Harrold Ford, subject to availability and may be sold by our Board meeting. Should there not be one left for purchase, I will have to resubmit for bids. Total cost includes tool boxes, bed liner and applicable taxes and licensing.

The purchase of this vehicle is to replace truck #217, a half (½) ton F-150 truck purchased in 1997, that has approximately 97,000 miles on it and is fully depreciated for in the District's Water Fund. Truck #217 is still a viable asset that will be utilized by staff for towing the small equipment, to be used by the seasonal temporary employee, as well as for a backup vehicle. A Ranger truck is more appropriate for day to day use providing gasoline savings, yet having enough power with a V-6 engine to tow the equipment trailer, boat, compressor, and other such equipment. Through proper preventative and routine maintenance, we were able to extend the truck's useful life until now, but our maintenance and upkeep are increasing to the point it is better to get a new truck.

The Improvements Committee recommends approval.

Bid Contacts & Results for Ford Ranger Vehicle 2012

	Dealer	Responded with bid	Contact
1	Folsom Lake Ford	\$21,829.98	Ted King or Mark Higdon
	Fax 916-353-2078 ph 351-4278 tedking@folsomlakeford.com		
2	Auburn Ford Lincoln Mercury		
	888-823-6591 sales@auburnflm.com	\$19,201.05	Steve Raley
3	Future Ford (866) 422-9949	No bid	T Sanchez
	tsanchez@futurefordofsac.com		
4	Harrold Ford	\$19,062.08	Rychard Rosada
	Rychard@harroldford.com		
	922-1535		
5	Big Valley Ford	No bid	Doug Subke
	Fax 209-870-4473 dsubke@bigvalleyford.com		
	209-870-4473		
6	Downtown Ford		
	bryan@downtownfordsales.com Fax 916-442-6931	No bid	Bryan Clark
	442-6931 or 201-4683		
7	Geweke Ford	No bid	Paul Brown
	Fax 530-682-7693 pbrown@geweke.com		

REQUEST FOR PROPOSAL TO SUPPLY VEHICLE

to Rancho Murieta Community Services District

(Return a complete quote by May 25, 2011 to be considered)

YEAR - 2011

Ford Ranger XLT - 6' bed	22,160
Oxford White or Suede White	INCLUDED
Supercab	1600
4.0 L V-6	1000
Automatic Transmission	INCLUDED
Air Conditioning	INCLUDED
Electric Windows and Door Locks	INCLUDED
Vinyl Floor Mats - CARPETED	INCLUDED
Bed Mat or liner	275
California Emissions	INCLUDED
Standard Warranty (state term) BUMPER TO BUMPER 3YR/36,000 MILES POWER TRAIN 5YR/60,000 MILES	
Two Delta Steel Innerside Toolboxes, mounted on drivers and passengers side	900
SUBTOTAL FOR VEHICLE	25,935
Government Discount Code "QU286"	<6,000>
Dealer Set-up Cost	92.75
California Sales Tax (% _____)	1549.23
Licensing	129.
Registration	124.
<u>TOTAL DIRECT PURCHASE PRICE</u>	21,829.98

Price Quoted: \$ 25,112 Dealer: FOLSOM CALIF FORD
 By: [Signature]
 Print Name: MARK HISSON

Quotation Good Through: 7/20/12 OR subject to availability.
 (Must be minimum of 60 days to allow processing)

Contact Paul Siebensohn at psiebensohn@rncsd.com (916) 354-3700

REQUEST FOR PROPOSAL TO SUPPLY VEHICLE

to Rancho Murieta Community Services District

(Return a complete quote by May 25, 2011 to be considered)

YEAR - 2011

Ford Ranger XLT - 6'bed	<u>✓</u>
Oxford White or Suede White	<u>✓</u>
Supercab	<u>✓</u>
4.0 L V-6	<u>✓</u>
Automatic Transmission	<u>✓</u>
Air Conditioning	<u>✓</u>
Electric Windows and Door Locks	<u>✓</u>
Vinyl Floor Mats	<u>✓</u>
Bed Mat or liner	<u>✓</u>
California Emissions	<u>✓</u>
Standard Warranty (state term)	<u>3 YR / 36,000 WRAP + 5 YR / 60,000 POWERTRAIN</u>

Two Delta Steel Innerside Toolboxes, mounted on drivers and passengers side

✓

SUBTOTAL FOR VEHICLE

17591-

Government Discount Code "QU286"

INCL.

Dealer Set-up Cost

N/A

California Sales Tax (% 7.75) / CA TIRE FEE

1363³⁰ / 8⁷⁵

Licensing

238-

Registration

INCL.

TOTAL DIRECT PURCHASE PRICE

19201⁰⁵

Price Quoted: / / Dealer: AUBURN FORD
1650 GRASS VALLEY HWY
AUBURN, CA 95603
By: [Signature]
Print Name: STEVE RALEY

Quotation Good Through: 1 / 1 → VEHICLE NO LONGER IN PRODUCTION
(Must be minimum of 60 days to allow processing) AVAIL. NOW. SUBJECT TO FUTURE AVAIL.

Contact Paul Siebensohn at psiebensohn@rmcsd.com (916) 354-3700

REQUEST FOR PROPOSAL TO SUPPLY VEHICLE

to Rancho Murieta Community Services District

(Return a complete quote by May 25, 2011 to be considered)

YEAR - 2011

Ford Ranger XLT - 6'bed
Oxford White or Suede White
Supercab
4.0 L V-6
Automatic Transmission
Air Conditioning
Electric Windows and Door Locks
Vinyl Floor Mats
Bed Mat or liner
California Emissions
Standard Warranty (state term)

22,768.00
ox white
yes
yes
yes
yes
yes
yes
yes
yes
yes
3yrs or 36,000

Two Delta Steel Innerside Toolboxes, mounted
on drivers and passengers side

yes - 2
23,608.00

SUBTOTAL FOR VEHICLE

Government Discount Code "QU286"

6,000.00

Dealer Set-up Cost

0

California Sales Tax (% 7.75)

1,370.43

Licensing

63.75

Registration

exempt

TOTAL DIRECT PURCHASE PRICE

19,062.18

Price Quoted: 5/11/12

Dealer: HAROLD FORD

By: Rycharl Rosada

Print Name: Rycharl Rosada

Quotation Good Through: 7/10/12
(Must be minimum of 60 days to allow processing)

Contact Paul Siebensohn at psiebensohn@rmcsd.com (916) 354-3700

Subject To Prior Sale

MEMORANDUM

Date: June 8, 2012
To: Board of Directors
From: Finance Committee Staff
Subject: Approve Proposal for 2011-12 Audit Services

RECOMMENDED ACTION

Approve the proposal from Larry Bain, CPA, An Accounting Corporation, for preparation of audit reports for the fiscal year 2011-12, in an amount not to exceed \$15,100. Funding to come from the 2012-13 General Administration Operating Budget.

BACKGROUND

The audit covers the District wide Financial Statements and Community Facilities District No. 1 Financial Statements.

Based on Mr. Bain's knowledge of the District and to keep continuity in the resolution of outstanding audit findings, staff is recommending that the District enter into an agreement with Larry Bain, CPA, An Audit Corporation, to perform the 2011-12 fiscal year audit. Attached is the letter proposal from Larry Bain to perform the 2011-12 financial audit for the District. His proposal anticipates that the audit will commence on September 4, 2012 and that the draft audit report will be issued in late October, 2012. This proposal maintains the cost at last year's level of \$15,100.

The Finance Committee recommends approval.

Larry Bain, CPA,
An Accounting Corporation
2148 Frascati Drive
El Dorado Hills, CA 95762
(916) 601-8894

May 3, 2012

Board of Directors
Rancho Murieta Community Services District
15160 Jackson Road
Rancho Murieta, CA 95683

We are pleased to confirm our understanding of the services we are to provide for the Rancho Murieta Community Services District for the fiscal year ended June 30, 2012. We will audit the financial statements of the business-type activities which comprise the entity's basic financial statements of the Rancho Murieta Community Services District as of and for the fiscal year ended June 30, 2012. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to accompany Rancho Murieta Community Services District's basic financial statements. As part of our audit we will apply certain limited procedures to Rancho Murieta Community Services District's RSI. These limited procedures will consist principally of inquiries of management regarding methods of measurement and presentation, which management is responsible for affirming to us in its representation letter. Unless we encounter problems with the presentation of the RSI or with procedures relating to it, we will disclaim an opinion on it. Additionally, you will be provided with the audited financial statements for the following blended component unit: Community Facilities District #1.

Audit Objective

The objective of our audit is the expression of an opinion as to whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion on the financial statements is other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the business-type activities of the Rancho Murieta Community Services District and the respective changes in financial position and cash flows in conformity with U.S. generally accepted accounting principles. Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You are also responsible for management decisions and functions; for designating an individual with suitable skills, knowledge or experience to oversee our financial statement preparation services and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Management is responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Larry Bain, CPA,
An Accounting Corporation
2148 Frascati Drive
El Dorado Hills, CA 95762
(916) 601-8894

Management Responsibilities (continued)

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management (2) employees who have significant roles in internal control and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

Audit Procedures – General

An audit includes examining, on test basis evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by (1) errors (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that a material misstatement may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct effect on the financial statements. However we will inform of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However during the audit, we will communicate to management and those charge with governance internal control related matters that are required to be communicated under professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Rancho Murieta Community Services District's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Larry Bain, CPA,
An Accounting Corporation
2148 Frascati Drive
El Dorado Hills, CA 95762
(916) 601-8894

Audit Administration and Fees

We understand that your employees will assist us in the preparation of cash and all other confirmations we request and aid us in the location of invoices selected by us for testing.

The workpapers for this engagement are the property of Larry Bain, CPA and constitute confidential information. However, we may be requested to make certain workpapers available to regulatory agencies pursuant to authority given to it by law or regulations. If requested, access to such workpapers will be provided under the supervision of Larry Bain CPA. Furthermore, upon request, we may provide photocopies of selected workpapers to the regulatory agency. The regulatory agency may intend, or decide, to distribute photocopies or information contained therein to others, including to governmental agencies.

We would expect to begin our audit on September 4, 2012 and would expect to issue our report in October 2012. Our fee for these services will be at our standard hourly rates except that we agree that our gross fee, including expenses, will not exceed \$15,100 per year. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees may be rendered each month as work progresses. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary; we will discuss it with you and bill at our standard hourly rates of \$95 to \$150 per hour depending on experience level of staff.

Agreement of Terms

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. We have also enclosed a copy for your records.

Very truly yours,



Larry Bain, CPA

This letter correctly sets forth the understanding of the District.

By: _____

Title: _____

Date: _____



**California Special
Districts Association**
Districts Stronger Together

RECEIVED
JUN 14 2012
Rancho Murieta
Community Services District

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION

2012 BOARD ELECTIONS

MAIL BALLOT INFORMATION

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Region for Seat A. Each of CSDA's six (6) regional divisions has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your geographic region. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its region.

We have enclosed the candidate statements for each candidate who submitted one. Please vote for **only one** candidate to represent your region in Seat A and be sure to sign, date and fill in your member district information (*in some regions, there may only be one candidate*). If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 3, 2012**.

If you do not use the enclosed envelope, please mail in your ballot to:

California Special Districts Association
Attn: 2012 Board Elections
1112 I Street, Suite 200
Sacramento, CA 95814

Please contact Charlotte Lowe toll-free at 877.924.CSDA or charlottel@csgda.net with any questions.

My name is Noelle Mattock and I am seeking a second term to represent you, (Region 2), as your Director on the CSDA Board.

As your representative, I have held or currently hold leadership roles on the Legislative, Membership, and Elections committees. Additionally, I helped to create a brand new chapter of CSDA. The Gold Country Regional Chapter, representing Placer, Nevada, El Dorado, Amador, Calaveras, Tuolumne, and Sierra Counties. I serve as the Vice President of our new chapter and the Program Coordinator.

A major issue that faces CSDA and each of our districts is the very real threat that the legislature will succeed in disbanding all special districts and have cities and counties take over the services we provide. In addition to the advocacy we are doing, I am pushing to create a campaign that educates the public on what special districts are and the services we provide.

If you elect me to serve another term, I will continue to use my experience and relationships, that I have as a lobbyist, to help CSDA and our advocacy team to set our legislative priorities and push CSDA's priorities within the Capitol.

Finally, I will continue to support the expansion of CSDA's educational offerings. Since being on the Board we have started a Board Secretary Conference/certificate program and a General Managers Conference. These offer excellent opportunities to keep up to date on current laws, learn cutting edge programming, and to keep pace with the public's ever growing desire for transparency and accountability.

My work is not done, so I am asking you for the opportunity to continue serving you as the Region 2 Representative on the CSDA Boards of Directors. You may contact me at noellemattock@comcast.net or (916) 835-4668 with any questions you may have.

Candidate Statement

**David J. Pierson
For
2012 CSDA Board of Directors, Region 2, Seat A**

I would appreciate your vote in this upcoming election to represent you on the CSDA Board.

I have experience dealing with the needs of special districts from serving as a Director on the Sacramento Metropolitan Fire District Board. I have also served as a president of a labor union for over eight years. With the recent budget cuts, our district like many others in the state has had to do more with less. I want to take these experiences and combine them to serve you on the CSDA Board and help you get the education and training necessary to ensure keeping your money local as well as maintaining a high level of service delivery.

I look forward to your support in this upcoming election.

Sincerely,

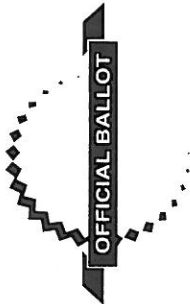
David J. Pierson

Michelle Orrock lives in East Elk Grove with her family. She is the former communications director for the Governor's Office of the Secretary of Education, and is currently the California communications director for the National Federation of Independent Business, the nation's largest small business association. In addition to her work with the NFIB, Michelle and her husband own an insurance agency in Elk Grove.

Michelle was first elected to the Board of Directors of the Cosumnes Community Services District (CCSD) in November 2008. CCSD is the provider of fire service in the Cities of Elk Grove and Galt, and maintains more than 80 parks in the City of Elk Grove. Michelle served as Vice President of the Board of Directors from 2008-2010 and as President in 2011. She is a member of the CSDA Legislative Committee and is currently the board liaison to the City of Elk Grove. In addition, she serves on the Jobs and Business Growth Committee at the Sacramento Metro Chamber of Commerce, the second largest chamber in California.

During her time on the board, Michelle has been a strong advocate for responsible spending and efficient government. Like most local governments, Cosumnes CSD has seen a sharp decline in revenue the past several years, and Michelle has been committed to ensuring that every dollar is spent wisely and with the most benefit to the constituents she serves. Public safety is a high priority and Michelle has developed a strong relationship with the local firefighters to ensure that budget cuts do not affect service delivery.

Michelle believes that she can take her experience to the CSDA Board to share the kind of programs that have made the CCSD successful. Michelle's background in local government, small business and communications/public relations will be an asset to the CSDA Board.



CSDA BOARD OF DIRECTORS ELECTION 2012

All Fields Must Be Completed for ballot to be counted.
(Please vote for only one.)

REGION TWO



Seat A - term
ends 2015

- Noelle Mattock***
El Dorado Hills Community Services District
- Warren Harding**
Arden Manor Recreation and Park District
- David Pierson**
Sacramento Metropolitan Fire District
- Michelle Orrock**
Cosumnes Community Services District

* incumbent

Signature: _____ Date: _____

Member District: _____

Must be received by 5pm, August 3, 2012. CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814

CONFERENCE/EDUCATION SCHEDULE

Date: June 13, 2012
To: Board of Directors
From: Suzanne Lindenfeld, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes. The Board will discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234).

The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

General Manager Leadership Summit	July 15 – 17, 2012	Napa Valley
CSDA Annual Conference	September 24-27, 2012	San Diego

GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

GSRMA Annual Training Day	October 25, 2012	Rolling Hills Resort Corning, CA
---------------------------	------------------	-------------------------------------

SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE (SDI)

No Information Currently Available on Upcoming Conferences.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

No Information Currently Available on Upcoming Conferences.

WATEREUSE ASSOCIATION

No Information Currently Available on Upcoming Conferences.

AMERICAN WATER WORKS ASSOCIATION (AWWA)

No Information Currently Available on Upcoming Conferences.

ISC WEST

No Information Currently Available on Upcoming Conferences.

CALIFORNIA RURAL WATER ASSOCIATION

No Information Currently Available on Upcoming Conferences.