

MEMORANDUM

Date: June 15, 2021
To: Board of Directors
From: Tom Hennig, General Manager
Subject: General Manager's Report

COVID-19 RESPONSE

The latest Sacramento County's June 1 Health Order expired at 12:01 a.m., on June 15, 2021. At that time, the State of California expired the tier structure and implemented [Beyond the Blueprint](#).

In accordance with that plan and [Cal/OSHA COVID-19 Prevention Emergency Temporary Standards \(ETS\)](#), The District offices are now open for business. Board meetings will be held live with social distancing in place and the requirement for all in-person attendees to confirm they have been vaccinated or to wear masks at Board meetings. Committee Meetings will continue to be conducted via Zoom going forward as we have seen greater public participation on the Committee Meetings via Zoom than before. This has improved our transparency which is something we would like to continue.

Under the recent changes in the vaccine protocols our utility workers became eligible to receive the vaccine and have been encouraged to do so.

We continue to monitor the rules from the County and Cal/OSHA and will implement any changes necessary as they occur.

RISK MANAGEMENT ACCREDITATION PROGRAM

Our risk management carrier, GSRMA, allows member agencies to earn an accreditation and associated award when they are deemed to consistently perform at the highest level and bring best practices for risk and loss prevention to the forefront. The accreditation is based upon a review of a submitted self-assessment and summary which was completed by Amelia Wilder, and includes areas such as safety/loss prevention and training, workplace de-escalation training, emergency preparedness, Board and personnel policies, etc.

This self-assessment was again completed by Amelia; the District received an award in the amount of \$33,077. Congratulations to Amelia and all the District staff for working hard to minimize our potential risks and associated losses! I am recommending that we hold a small event to recognize the award and the work completed to gain this 100% award amount.

REQUESTS FROM THE DEVELOPERS AT RESIDENCES EAST AND WEST

The developers for the Residences East and West submitted a request to the Improvements Committee on June 1, 2021. This request included:

- 1 – A need for a detailed review of the District's current recycled water plan;

- 2 – Their preferred options for their improvements to the sewer infrastructure;
- 3 - Confirmation of the existing water delivery requirements and connections;
- 4 - Confirmation of the proposed stormwater management and drainage plan;

While reviewing this request, and in combination with our current capabilities for producing reusable/recycled water, it has become apparent that the proposed buildout of the various developments, will not be sufficient to produce enough recycled water to justify the expense of over three-million dollars to build the infrastructure to deliver recycled water to Stone House Park. We are also in a position whereby a current look at documents approved over the past years should be reviewed and compared against recent data. These requests are currently under review, and we expect to report on our progress at the next Improvements Committee meeting schedule for July 6, 2021.

CFD 2014-1 Accounting Adjustment

Since the completion of the new water treatment plant in 2015, there have been numerous attempts to reconcile the accounting for the project. Part of this reconciliation will involve replenishing funds spent by the District during the construction phase of the plant build-out. The District Finance staff will continue to review the history of this project and then bring closure to the accounting within the next few weeks. We are scheduled to meet with the affected parties before the next Finance Committee meeting.

LAGUNA JOAQUIN UPDATE

The RMA continues to treat Laguna Joaquin for midge flies on a prescriptive cycle with BTi bacteria this spring. They will soon be installing additional air diffusers/bubblers to improve on the basin's oxygen level, which, according to their research, is also expected to lessen the midge fly problem. The RMA GM and I continue to collaborate on potential maintenance solutions for Laguna Joaquin to be considered later this summer. The silt and sludge on the bottom of Laguna Joaquin is currently being analyzed to determine potential relocation approaches/locations during the maintenance process. I have been discussing the development of an RFP for the maintenance options with several consultants.

OUTREACH/ADVOCACY

CSD/MVA (Murieta Village) – There has been minimal contact with Murieta Village since our last board meeting. I will be reaching out to their new manager as they transition within the next few weeks.

CSD/RMA– During the past month, I have met several times with the RMA GM on issues related to Laguna Joaquin and security and possible options for delivering water during the time that Laguna Joaquin will be going through the maintenance process in the fall. We continue to collaborate on this and various issues.

CSD/COMMERCIAL PROPERTIES – I attended preconstruction meetings for the Circle K/Car wash/Dog wash/Subway and the Murieta Marketplace -Extended Stay projects. The Circle K project is expected to be completed within ten-months. The Extended Stay project did not provide a timeline by the time this report was filed.

RECYCLED WATER SYSTEM UPDATE

I am happy to report that Operations staff have done a tremendous job in acquiring the equipment and completing the work to operationalize the recycled water system. As of tomorrow, we will be sending recycled water to Bass lake and the Hole 17 Pond for the North and South Golf Courses. This was not a simple task and involved a lot of phone calls, emails and meetings over the past month. During the past week we have been sending raw water from Clementia Reservoir to Lake 10 on the South Course and for the past two days we have sent treated water to Bass Lake as the delivery system was tested. We are now pumping water from the river to Clementia Reservoir. This is permissible under the riparian water right belonging to the golf course property.

NORTHERN CALIFORNIA DROUGHT WATCH

I am working with the Regional Water Authority to address our potential actions and plan to report back to the Improvements Committee in early July.

Sacramento Central Groundwater Authority (SCGA) – I was not able to attend the meeting this month.

Sloughhouse Resource Conservation District (SRCD) Board Meeting – I did not attend this meeting last month. These meetings will be held in the District office beginning July 14.

Sloughhouse Resource Conservation District – Groundwater Sustainability Plan

SRCD is proposing to institute a per-acre cost share fee of \$10 beginning in July 2021. This fee will be added to the tax roll for the irrigated agriculture lands. For Rancho Murieta, there may be a potential charge beginning in July 2022. This fee increase will require a Prop 218 notice.

Regional Water Authority (RWA) Regular Board Meeting – I did not attend RWA meeting this past month. I did meet with the RWA Director and Board member. Our focus is to expand the RWA's assistance to small water districts. These conversations are ongoing and should be valuable as we work through the processes associated with the drought.

OTHER DISTRICT BUSINESS

Reserve Study – A special board meeting was held on June 4th to evaluate our reserve requirements and review the District's capital improvement/replacement strategy. This 3.5 hour meeting produced very useful dialog and we received direction from the Board regarding reserves. We will return in August with additional staff work, but based on the Board's discussion, we are setting a preliminary goal for a 60% reserve target in the next 5 years.

Security Survey Opinion Poll Schedule – We have scheduled the Security Opinion Poll Town Hall Meeting to take place next Tuesday, June 22nd at 6:00 p.m. This meeting will be open to anyone in Rancho Murieta. We are encouraging as much participation as possible and have placed notification of the meeting on the Raley's electronic bill-board and 5 banners that will be distributed throughout the community. We have also met with Country Club and confirmed that they will setup the rooms and provide water.

The remaining schedule is below:

Stakeholder working groups/meetings July 2021

Survey questions to be finalized and presented to the Board August 2021

Conduct polling activities September 2021

Present polling results to Finance Committee November 2021

Present recommendations to the Board November 2021

Potential voter education and outreach program March-June 2022

Possible voter referendum in June 2022

GRAHAM SELF INTERNSHIP 2021 SELECTION

In September of 2020, the District renamed our internship program in remembrance of Graham Self, a Student Intern from Folsom Lake College, who sadly passed away on September 3rd after a ferocious battle with Osteosarcoma cancer. He was an inspiration to all District employees.

We are pleased to announce that this year's Internship recipient is Troy Quinton. Troy is Junior at Oregon State studying Mechanical Engineering. Troy has previous experience as an intern with McKay and Soms, who has developed several critical studies to support development at Rancho Murieta. He will be working with the Utilities and Operations Departments. We are looking forward to having Troy on the team.

CSDA Elections - The District is invited to participate in the annual California Special District Associations (CSDA) elections. Each of CSDA's six (6) networks has three seats on the Board and the candidates are either a board member or management-level employee of a member district located in your Network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) person to represent its Network in Seat A. The District is invited to participate in the annual California Special District Associations (CSDA) elections.

Website Update – Our District website is among the most active on the Streamline platform (like in the top 2% in terms of activity!). We are very proud of the work that we do here in our ongoing efforts to keep the Community informed.

Heat Illness Prevention Training – District Staff will participate in Heat Illness Prevention Training on June 22, 2021. The purpose of this training is to give employees valuable tools to assist them in preventing heat illness caused from too much time in the sun.

General Staffing Update –

We are currently recruiting for the Director of Operations, Security Supervisor, Gate Officer, Accountant, and Accounting Manager positions. The Accounting positions are in the interview stage. I am scheduled to meet with a recruiter to discuss the potential for an organizational review of the Operations department to determine the best strategy for recruiting the position.

Conference/Education Opportunities:

General Manager Leadership Summit	6/27-28/2021	Olympic Valley
Annual Conference & Exhibitor Showcase	8/30-9/2/2021	Monterey, CA
2021 Special District Leadership Academy	9/26/2021	Lake Tahoe, CA
Board Secretary/Clerk Conference	10/25-27/2021	Garden Grove, CA

EMPLOYEE ANNOUNCEMENTS, PROMOTIONS, COMMENDATIONS, AND KUDOS:

Michelle Ammond will be leaving the District – her last day is June 23.

Manoj Pal who is replacing Michelle.

Troy Quinten started this week as the Graham Self Student Intern.

Travis Bohannon for his work on delivering Recycled Water to the Country Club.

Ron Greenfield for stepping up to fill the Dir of Operations positions.