



**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING**

September 25, 2019

Call to Order/ Open Session 3:00 p.m.

1. CALL TO ORDER/ROLL CALL

President Les Clark called the September 25, 2019 Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 3:01 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Les Clark, Randy Jenco, Linda Butler, Tim Maybee, and John Merchant. Also, present were Mark Martin, General Manager; Tom Hennig, Director of Administration; Jeff Werblun, Security Chief; and Amelia Wilder, Temporary District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Clark to adopt the agenda. Second/Jenco. Ayes: Clark, Maybee, Jenco, Butler, Merchant. Noes: None. Absent: None. Abstain: None.

3. COMMENTS FROM THE PUBLIC

None.

4. WORKSHOP TO DISCUSS DEVELOPMENT OF POLICIES AND PROCEDURES FOR BOARD PERFORMANCE EVALUATION OF THE GENERAL MANAGER

President Clark gave a brief presentation with some sample evaluations from other Special Assessment Districts. There was a discussion of the Board. It was decided by consensus that a Policy needs to be created regarding the annual evaluation of the General Manager which coincides with the finalizing of the annual budget and evaluation criteria needs to be established.

President Clark will create a draft policy and bring it to the Board for review. Directors Merchant and Maybee will create a draft evaluation form and present it to the Personnel Committee for review.

5. DIRECTOR COMMENTS/SUGGESTIONS

None.

6. ADJOURNMENT

Motion/Clark to adjourn at 4:19 p.m. Second/Butler. Ayes: Clark, Jenco, Butler, Maybee, Merchant. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,

Amelia Wilder
Temporary District Secretary