



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
916.354.3700
FAX – 916.354.2082

AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD
3rd Wednesday of Each Month

REGULAR BOARD MEETING Wednesday, February 15, 2012

Open Session 5:00 p.m.
District Administration Building – Board Room
15160 Jackson Road
Rancho Murieta, CA 95683

BOARD MEMBERS

Roberta Belton	President
Richard Taylor	Vice President
Betty Ferraro	Director
Steven Mobley	Director
Gerald Pasek	Director

STAFF

Edward R. Crouse	General Manager
Darlene Gillum	Director of Administration
Greg Remson	Security Chief
Paul Siebensohn	Director of Field Operations
Suzanne Lindenfeld	District Secretary

**RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
February 15, 2012**

Open Session: 5:00 p.m.

AGENDA

	RUNNING TIME
1. CALL TO ORDER - Determination of Quorum - President Belton (Roll Call)	5:00
2. ADOPT AGENDA (Motion)	5:05
3. EMPLOYEE RECOGNITION -PROMOTIONS – CERTIFICATIONS - AWARDS	5:10
4. COMMENTS FROM THE PUBLIC <i>The public shall have the opportunity to directly address the Board on any item of interest before or during the Board’s consideration of that item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker.</i> <i>If you wish to address the Board at this time, as a courtesy, please state your name and address, and reserve your comments to no more than 3 minutes so that others may be allowed to speak. No action will be taken.</i>	5:15
5. CONSENT CALENDAR (Motion) (Roll Call Vote) <i>(5 min.)</i> <i>All the following items in Agenda Item 5 will be approved as one item if they are not excluded from the motion adopting the consent calendar.</i>	5:20
a. Approval of Board Meeting Minutes 1. January 18, 2012 Board Meeting 2. January 20, 2012 Special Board Meeting/Board Goal Workshop	
b. Committee Meeting Minutes (Receive and File) 1. January 16, 2012 Safety Committee Meeting 2. February 2, 2012 Communication & Technology Committee Meeting 3. February 7, 2012 Security Committee Meeting 4. February 7, 2012 Improvements Committee Meeting 5. February 7, 2012 Finance Committee Meeting	
c. Approval of Bills Paid Listing	
6. STAFF REPORTS (Receive and File) <i>(5 min.)</i>	5:25
a. General Manager’s Report	
b. Administration/Financial Report	
c. Security Report	
d. Water/Wastewater/Drainage Report	

- | | | |
|-----|--|------|
| 7. | CORRESPONDENCE (5 min.) | 5:30 |
| 8. | WELCOME ROBERTA MACGLASHAN, SACRAMENTO COUNTY BOARD OF SUPERVISORS (Discussion/Action) (15 min.) | 5:35 |
| 9. | TIMED ITEM - SECURITY DEPARTMENT ANNUAL REPORT – PRESENTATION BY GREG REMSON, SECURITY CHIEF (Discussion/Action) (15 min.) (Time is approximate but will not be conducted before 5:45 p.m.) | 5:50 |
| 10. | ADOPT DISTRICT ORDINANCE 2011-04, AMENDING CHAPTER 14 OF THE DISTRICT CODE, THE WATER CODE (Discussion/Action) (Motion) (Roll Call Vote) (5 min.) | 6:05 |
| 11. | ADOPT DISTRICT RESOLUTION 2012-02, CALLING THE GENERAL DISTRICT ELECTION (Discussion/Action) (Motion) (Roll Call Vote) (5 min.) | 6:10 |
| 12. | ADOPT DISTRICT RESOLUTION 2012-03, SUPPORTING PARTICIPATION IN THE WATER RECLAMATION AND REUSE GRANT PROGRAM (Discussion/Action) (Motion) (Roll Call Vote) (5 min.) | 6:15 |
| 13. | ADOPT DISTRICT POLICY 2012-01, RESPONSE TO PUBLIC COMMENT (Discussion/Action) (Motion) (Roll Call Vote) (5 min.) | 6:20 |
| 14. | APPROVE PROPOSAL FOR QUARTERLY AND ANNUAL GROUNDWATER MONITORING REPORTS (Discussion/Action) (Motion) (5 min.) | 6:25 |
| 15. | APPROVE INVOICE FOR VXU METER READING EQUIPMENT PURCHASE (Discussion/Action) (Motion) (5 min.) | 6:30 |
| 16. | APPROVE ADDITIONAL COSTS FOR WASTEWATER RECLAMATION PLANT REHABILITATION (Discussion/Action) (Motion) (5 min.) | 6:35 |
| 17. | REVIEW BOARD WORKSHOP GOALS AND SCHEDULE (Discussion/Action) (5 min.) | 6:40 |
| 18. | REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES (5 min.) | 6:45 |
| a. | Approve Director Mobley attending 2012 ISC West Public Security and Safety Expo (Discussion/Action) (Motion) | |
| b. | Approve Chief Remson attending 2012 ISC West Public Security and Safety Expo (Discussion/Action) (Motion) | |
| 19. | MEETING DATES/TIMES FOR THE FOLLOWING: (5 min.) | 6:50 |
| | Next Regular Board Meeting: March 21, 2012 | |

Committee Meeting Schedule:

- ✚ Communications - Thursday, March 1, 2012 at 8:30 a.m.
- ✚ Personnel - Thursday, March 1, 2012 at 9:00 a.m.
- ✚ Security - Tuesday, March 6, 2012 at 8:30 a.m.
- ✚ Improvements – Tuesday, March 6, 2012 at 9:00 a.m.
- ✚ Finance - Tuesday, March 6, 2012 at 9:30 a.m.
- ✚ Joint Security - T.B.A.

20. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

6:55

In accordance with Government Code 54954.2(a), Directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

21. ADJOURNMENT (Motion)

7:00

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is February 10, 2012. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

MINUTES

January 18, 2012

4:00 p.m. – Closed Session * 5:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

Vice President Richard Taylor called the meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Richard Taylor, Betty Ferraro, Steven Mobley, and Gerald Pasek. Also present were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. President Belton was absent.

2. ADOPT AGENDA

Motion/Pasek to adopt the agenda. **Second/Mobley. Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

3. EMPLOYEE PROMOTIONS – CERTIFICATIONS- AWARDS

Chief Remson gave a brief summary of the email from a resident recognizing the efforts of Security Sergeant James Bieg and Patrol Officer Michael Fuentes. Each Officer will receive a \$100 award, in accordance with the District Policy 2011-08, Employee Recognition Policy.

4. BOARD ADJOURNED TO CLOSED SESSION AT 4:04 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Under Government Code 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9: One Potential Case.

Under Government Code 54957: Public Employee Performance Review: General Manager.

Under Government Code 54957.6: Conference with Labor Negotiator. Agency Designated Representative: Richard Taylor. Unrepresented Employee: District General Manager.

5/6. BOARD RECONVENED TO OPEN SESSION AT 5:00 P.M. AND REPORTED THE FOLLOWING:

Under Government Code 54956.9(a): Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation Pursuant to 54956.9: One Potential Case. No reportable action.

Under Government Code 54957: Public Employee Performance Review: General Manager. No reportable action.

Under Government Code 54957.6: Conference with Labor Negotiator. Agency Designated Representative: Richard Taylor. Unrepresented Employee: District General Manager. No reportable action.

7. COMMENTS FROM THE PUBLIC

None.

8. CONSENT CALENDAR

Motion/Mobley to adopt the consent calendar. **Second/Pasek. ROLL CALL VOTE: Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

9. STAFF REPORTS

Under Agenda Item 8b2, Improvements Committee Minutes, under Directors & Staff Comments/Suggestions, John Sullivan asked about the District's protest of PTF's water rights application. Edward Crouse stated the District filed a protest against PTF's water rights application to divert 80 acre feet from the rock crusher pump to be used for dust control. That right would allow diversion only during the winter months and can only be used for dust control. The District, as normal practice, filed a protest so that we are allowed to enter into discussions with PTF and still protect our right to present evidence at the hearing should we need to. The District and Jay Schneider, who filed a similar protest, met to discuss the commonalities of our protests. We are looking to protect our water right from both a time of use and specific place of use. Jay is looking to protect rights down along the river. We will be meeting continually with Jay through February 1, 2012, which is the end of the protest period. The District's attorney, Dan Gallery, has already communicated with the PTF attorney and suggested ways they could mitigate our protest and allow their application to go forward without further protest.

Under Agenda Item 9a, Edward Crouse commented on the storms scheduled for this weekend.

10. CORRESPONDENCE

No discussion.

11. PRESENTATION OF THE 2010-11 FINAL AUDIT BY LARRY BAIN, CPA

Larry Bain, CPA, gave a brief summary of the 2010-11 Audit Report. Mr. Bain commented on the resolution of the self-balancing accounts issue and the Capital Reserve fee. Otherwise, it is a clean opinion. A question and answer period followed.

12. INTRODUCE DISTRICT ORDINANCE 2011-04, AMENDING CHAPTER 14 OF THE DISTRICT CODE, THE WATER CODE

Edward Crouse gave a brief summary of the amendments to Chapter 14 of the District Code. The amendments are in support of the county, state and federal codes and regulations; implementation of the 2020 Compliance Plan and a continuation of the Integrated Water Master Plan Update.

Motion/Taylor to introduce Ordinance 2011-04, an Ordinance amending District Code Chapter 14, the Water Code, waive the full reading of the Ordinance and continue to the February 15, 2012 Board meeting for adoption. **Second/Mobley. ROLL CALL VOTE: Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

13. ADOPT DISTRICT ORDINANCE 2011-05, ADOPTING CHAPTER 17 OF THE DISTRICT CODE, THE RECYCLED WATER CODE

Edward Crouse gave a brief summary of the proposed District Code Chapter 17. This Code aligns with District Code Chapter 14.

John Sullivan suggested the District meet with all the stakeholders prior to proceeding with the engineers report.

Motion/Taylor to adopt District Ordinance 2011-05, adopting Chapter 17 of the District Code, The Recycled Water Code. **Second/Mobley. ROLL CALL VOTE: Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

14. ADOPT DISTRICT RESOLUTION 2012-01, AMENDING FIXED EMPLOYER'S CONTRIBUTION FOR UNREPRESENTED PUBLIC EMPLOYEE MEDICAL AND HOSPITAL CARE ACT

Darlene Gillum gave a brief summary of Resolution 2012-01 amending the fixed employer's contribution for non-represented Public Employees' Medical and Hospital Care Act. CalPERS now requires the District to adopt a resolution annually stating by the specific name of the lowest cost plan.

Motion/Taylor to adopt Resolution 2012-01, amending the fixed employer's contribution for non-represented Public Employees' Medical and Hospital Care Act. **Second/Pasek. ROLL CALL VOTE: Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

15. ADOPT DISTRICT POLICY 2012-01, RESPONSE TO PUBLIC COMMENT

Darlene Gillum gave a brief summary of District Policy 2012-01, regarding District response to public comments.

Director Pasek asked that the matter be deferred to the January 20, 2012 Board Goal Workshop for discussion. By consensus, the Board agreed.

16. APPROVE PROPOSAL FOR FILTER REPAIRS AT WATER PLANT #2

Paul Siebensohn gave a brief summary of the request for approval for filter repairs at water plant #2. A short discussion followed.

Motion/Ferraro to approve the proposal from ERS Industrial Services, Inc., for filter repairs at water plant #2, in an amount not to exceed \$20,005.60. Funding to come from Water Operating Budget (non-routine maintenance and repairs). **Second/Pasek. Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

17. APPROVE PROPOSAL FROM LINDA HEFFELFINGER FOR GRANT RESEARCH AND PROPOSAL COMPLETION SERVICES

Edward Crouse gave a brief summary of the recommendation to renew the contract with Linda Heffelfinger for grant research and proposal completion services. Linda is currently working on the WaterSmart XVI Water Reclamation and Reuse Feasibility Studies grant. A discussion followed.

Motion/Ferraro to approve an extension to the contract with LH Associates for grant research and proposal completion services. Funding to come from Water, Sewer, Drainage or Security Operating Budget, depending on type of grant pursued. **Second/Pasek. Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

18. APPROVE GENERAL MANAGER CONTRACT AMENDMENT

Motion/Taylor to approve the General Manager's contract Amendment #5. **Second/Mobley. Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

19. RECEIVE UPDATE ON CURRENT WATER SUPPLY

Paul Siebensohn stated that as of today, the volume is 3,252 acre feet. It would take 65 days of normal pumping to be at full storage capacity.

20. REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES

Edward Crouse stated that he recommends Paul Siebensohn attend the ACWA CA-NV 2012 Spring Symposium in Las Vegas, February 8 – 9, 2012.

Motion/Ferraro to approve Paul Siebensohn to attend the ACWA CA-NV 2012 Spring Symposium in Las Vegas. **Second/Taylor. Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

21. MEETING DATES/TIMES

No changes.

22. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

Director Pasek suggested having an outside auditor review the auditor report, reserves allocation.

Director Ferraro stated that the work has been completed at Lost Lake and they are ready to connect the electricity.

Edward Crouse stated that he, along with Director Ferraro, Director Pasek, Chief Remson, and Suzanne attended the Rancho Murieta Country Club Meet and Greet on Tuesday, January 17, 2012.

Mr. Crouse commented on the emergency purchase that the Board was notified of earlier in the week. This item will be brought to the February Improvements and Board meetings for formal approval.

Carl Gaithier commented on the pit bull incident and stated that the public should be informed of what the outcome was. Chief Remson stated that both parties were referred to Animal Control and one party did contact them. Director Ferraro suggested this matter be brought to Rancho Murieta Association, as it is an RMA Non-Arch issue.

Mr. Gaithier commented on his concern regarding how safe the water is in Lake Clementia. Edward Crouse stated that the water in Lake Clementia is not drinking water therefore that type of

testing is not done. Mr. Crouse added that he is not aware of anyone ever having gotten sick from being in the water.

Mr. Gaithier also commented on the trucks that go down to the beach area behind the tennis courts on Rancho Murieta South. Director Ferraro stated that is private property so any concerns with access needs to be brought to the owners. Chief Remson stated that since it is private property, there are no CC&R rules for Security to enforce.

18. ADJOURNMENT

Motion/Mobley to adjourn at 6:30 p.m. **Second/Pasek. Ayes: Taylor, Ferraro, Mobley, and Pasek. Noes: None. Absent: Belton.**

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

DRAFT

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
BOARD GOAL WORKSHOP
January 20, 2012 – 9:00 a.m.

1. CALL TO ORDER/ROLL CALL

President Roberta Belton called the Board Goal Workshop meeting of the Board of Directors of Rancho Murieta Community Services District to order at 9:05 a.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Roberta Belton, Betty Ferraro, Steven Mobley, and Gerald Pasek. Also present were Edward R. Crouse, General Manager/District Engineer; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District/Recording Secretary. Director Richard Taylor was absent.

2. ADOPT AGENDA

Motion/Ferraro to adopt the agenda. **Second/Pasek. Ayes: Belton, Ferraro, Mobley, and Pasek. Noes: None. Absent: Taylor.**

3. COMMENTS FROM THE PUBLIC AND BOARD RESPONSE

Edward Crouse commented on how nice it is with the rain finally starting.

4. DEPARTMENT YEAR END UPDATES AND 2010-2011 PROJECTIONS

Administration

Accomplishments for 2011: successfully negotiated 3 year union contract; staff attended sexual harassment training, compared providers for healthcare, participated in rebate program for toilets and washing machine, attended seminars and conferences regarding new labor laws and regulations, continued cross training staff, upgraded/replaced aging and/or broken workstations, upgraded wireless bridge between Administration Building and warehouse, successfully tested Windows 7 compatibility, water treatment plant connected to network, produced top 10% users letter, coordinated Water Wise House Call services, continued focus on customer service with staff.

Goals for 2012: expand budget planning to 2, 3 or 5 year window, evaluate water rates ratio between flat (base) fee and volumetric (usage) rate, continue evaluation of Electronic Document Management System provider solutions, look into ways of streamlining timesheet process, continue cross training of staff, issue RFP and award IT support contract, bring email server in-house, create IT Master Plan, formalize 3 year IT business/strategic plan, continue replacing aging computer equipment, wireless cloud in community, continue focus on community customers, internal customers, vendors, continue to evaluate best method to provide e-statements for customers, research on-line payment alternatives, evaluate replacement of HVAC system for Administration Building, and develop Administration Building maintenance schedule and plan.

Security Department

Accomplishments for 2011: purchased 800 MHz dispatch radio for South Gate, reviewed gate and patrol procedures, updated the Operations Manuals for gate and patrol operations, repaired South

Gate barcode reader, South Gate visitor lane gate operator was replaced with a spare unit, North Gate generator was replaced, implemented the WeTip anonymous crime reporting program, hired new Gate and Patrol Officers, Patrol Officers attended and assisted with community events, increased speeding and stop sign enforcement with RMA, cooperation with RMA Compliance.

Goals for 2012: continue training for both Gate and Patrol Officers, increase community outreach, continue cooperation with VIP's, in-car video cameras, complete a check of electrical at both gates, training on new ABDI, install license plate reader cameras, continue cooperation and interaction with RMA, continue working with RMA on the new North Gate, review RMA Gate Policy, update Security Strategic Plan, evaluate calls for service, and develop a 3 year budget impact report, work with PTF and other property owners on access and use.

Water/Wastewater/Drainage Department

Accomplishments for 2011: replaced 1,383 MXU meter transponders, completed WWRP plant painting project, replaced drying bed pump station electrical panel, added radio relay of alarms.

Goals for 2012: consolidate District drawings, replace 6B sewer station generator, new fleet truck, AWD utility cart, sewer easement jetting equipment. Main Lift North: rehab of wet well and steel appurtenance, install 3rd pump in second wet well, plumbing, panel controls and comminutor. WWRP: repair Pond 5 embankment, Pond 1 & 2 sludge removal, slide gate valve replacement at central pond drain structure, install access ramp in Pond 1, clean drying beds, replace west DAF electrical panel, ARC flash analysis of facility electrical. CIA Ditch: repair leaking sections. WTP: replace generator and transfer switch, analysis of facility electrical, revaluation of Phase 3 & 4. WTP designs. Cantova: replace current pumps, pump connection system, and obtain a fixed back-up generator. 6B: replace the back-up generator.

Ed Crouse gave a brief summary of some issues or events that may alter the way the District does business or provides service. These include, for Security: Special Tax revenue limitations keeping up with inflation and the Security Tax appeal by Rancho Murieta Airport. For Water: Delta Plan, lower diversions, user impact fees both water and wastewater, new delta governance authority, Integrated Water Master Plan update – recycled water policy mandate to use recycled water on new development where economically prudent. Drainage: RMCC drainage maintenance needs, costs, repairs at RMCC and creation of reserve fund from fund balance. Financial: increase in costs, aging infrastructure, unforeseen rehabilitation, no new growth, OE3 negotiations, and employee cost share for PERS. Performance evaluation revisions: common core competencies, goal attainment review and focal review vs. anniversary review. Development: potential new owner of PTF lands, accelerated development, infrastructure/service negotiation, 670 Group ownership changes, new owners of Residences East and West, FSA negotiations.

President Belton suggested District Policy 2010-10 include noticing the public about positive news and information, not just respond to negative comments and to include timelines. After a short discussion, the Board agreed, by consensus, to send District Policy 2010-10 back to the Communication & Technology Committee for review.

The Board took a break at 10:22 a.m. and resumed at 10:31 a.m.

5. GOAL PLANNING

Review of 2011 Board Goals

Ed Crouse gave a brief review and status report on the 2011 Board Goals. During the review of the goals, a short Board dialogue ensued.

Review Strategic Plan Action Items

Ed Crouse reviewed the Strategic Plan Action Items, their intent, and status. During review of items, a short Board dialogue ensued.

Review of 2012 Dialogue Sheet

Each Director gave a brief summary of their item on the 2012 dialogue sheet, their intent, and desired outcome. These categories included Water/Wastewater, Security, Community Relations, RMA/RMCC Relations, Employee Relations, Development and District Board. During presentation of each goal suggestion, a short Board dialogue ensued.

After much dialogue, the following new goals were agreed to:

NEW GOAL
<i>Water/Wastewater/Drainage</i>
Proceed with IWMP Recommendations
<i>Security</i>
Develop plan for security camera coverage of District facilities.
<i>Community Relations</i>
Revise Policy 2010-10 to include negative and positive news/information.
<i>RMA/RMCC RELATIONS</i>
<i>Re-start Parks Committee meetings</i>

6. COMMENTS AND SUGGESTIONS FROM BOARD MEMBERS AND STAFF

Ed Crouse commented on the breakfast meeting today with Supervisor MacGlashan and 16 community members.

7. ADJOURNMENT

Motion/Belton to adjourn at 12:05 p.m. **Second/Mobley. Ayes: Belton, Ferraro, Mobley, Pasek.**

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: January 16, 2012
To: Edward R. Crouse, General Manager
From: Greg Remson, Safety Chairman
Subject: Safety Committee Meeting, January 16, 2012

The meeting was called to order at 11:35 a.m. Present were Greg Remson, Safety Chairman; Rob McLeod and Suzanne Lindenfeld.

NEW ACCIDENT REPORTS

Patrol Officer Talley cut his arm on barbed wire while removing a deer from Jackson Road, no claim filed. The deer was actually still alive and moved, causing Officer Talley to fall back and brush up against a barbed wire fence, resulting in a small cut. In the future, need to be sure deer is dead before trying to move it.

FACILITY INSPECTION REPORTS

Nothing new to report.

OTHER ITEMS

Fourth (4th) quarter awards were purchased.

ADJOURNMENT

The meeting adjourned at 2:04 p.m.

MEMORANDUM

Date: February 2, 2012
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: February 2, 2012 Communication & Technology Committee Meeting

Director Ferraro called the meeting to order at 8:33 a.m. Present were Directors Ferraro and Taylor. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

2012 ELECTIONS

Resolution 2012-02, Calling the General District Election

Suzanne gave a brief summary of the recommendation to approve the Resolution calling the General District Election. This is a standard resolution the Board adopts in election years. A short discussion followed. **This item will be added to the February 15, 2012 Board of Directors meeting agenda.**

Notice of District Election

The Notice of District Election will be distributed to RanchoMurieta.com and River Valley Times and posted on the District's website after adoption of Resolution 2012-02.

REVIEW DISTRICT POLICY 2010-10, RESPONSE TO PUBLIC COMMENT

Ed stated that this policy covers responses to negative comments and suggested staff develop a separate overall communications policy. After a discussion, the Committee agreed. **This item will be added to the February 15, 2012 Board of Director meeting agenda.**

DIRECTOR & STAFF COMMENTS/SUGGESTIONS

Ed stated that the communication survey will be sent out with the February billing statement.

Ed stated that the District will be doing outreach for Fix a Leak Week in March. A flyer will be going out to the community in February.

Darlene will be sending out the top 10% user letters in early February. There will be a letter sent to the people on the list for the first time, a separate letter sent to those on the list more than once, and a congratulations letter sent to those that were on the list last year but have reduced their usage.

Ed reported that he met with Arnie Billingsley, General Manager of Rancho Murieta Country Club (RMCC), to discuss a joint (RMCC, Rancho Murieta Association and the District) flyer hi-lighting the variety of activities, functions, and clubs that the community offers.

ADJOURNMENT

The meeting was adjourned at 9:00 a.m.

DRAFT

MEMORANDUM

Date: February 7, 2012
To: Board of Directors
From: Security Committee Staff
Subject: February 7, 2011 Security Committee Meeting

Director Ferraro called the meeting to order at 8:33 a.m. Present were Directors Ferraro and Mobley. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

MONTHLY OPERATIONS REVIEW

Operations

One full time Gate Officer is out for an extended family leave. Part time and temporary Gate Officers have been filling the shifts.

Incidents of Note

Director Mobley asked what damage was done to the radar trailer. Chief Remson stated that he did not know but would check into that.

RMA Citations/Advisals

Chief Remson reported on the following Rancho Murieta Association (RMA) rule violation citations for the month of January: 35 stop sign, 9 speeding and 7 driveway parking. RMA rule violation admonishments and/or complaints for the month of January: 26 loose dogs, 13 open garage doors, 11 stop signs and 9 speeding.

RMA Compliance/Grievance/Safety Committee Meeting

At the January 9, 2012, meeting, there were appearances regarding stop signs and parking violations. Letters were submitted regarding stop sign and driveway parking. There were three (3) no shows. Also discussed was the new and updated Non-Arch rules, which includes fines, interfering with employees, member/guest conduct, school bus stop signs, park hours, community garden rules, and dog park hours. The next meeting will be on Monday, March 5, 2012 at 1:00 p.m.

Joint Security Committee Meeting

The Joint Security Committee meetings have been cancelled until further notice.

James L. Noller Safety Center

The Safety Center has been open on Monday and Wednesday from 10:00 a.m. to 2:00 p.m.

It also will remain available to all law enforcement officers for report writing, meal breaks and any other needs that arise.

New North Gate

No forward progress has been made.

DIRECTOR & STAFF COMMENTS

Director Mobley asked if Rancho Murieta Association (RMA) has contacted the District yet regarding water for the proposed community center. Edward Crouse stated that he did meet with someone from the committee about 6 to 8 months ago regarding fees/costs. Once the project progresses, Ed will be meeting with representatives from RMA again.

Karen Muldoon asked about the trespassing issues and installing gates. Chief Remson stated that PTF is looking into putting up gates in certain areas to help eliminate vehicle access to their property.

ADJOURNMENT

The meeting adjourned at 8:58 a.m.

DRAFT

MEMORANDUM

Date: February 7, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: February 7, 2012 Committee Meeting Minutes

Director Pasek called the meeting to order at 9:00 a.m. Present were Directors Ferraro and Pasek. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

REVIEW DRAFT RAW WATER SUPPLY ASSESSMENT

Edward Crouse gave a brief summary of the Draft Technical Memorandum 1, Raw Water Supply Assessment, prepared by HDR. Director Pasek asked for staff to look into what Contra Costa Water District did a few years back when they had the same problem. Also, if additional training is going to be required of staff. A discussion followed. The goal is to bring the final to the Board for review in March, 2012.

APPROVE PROPOSAL FOR QUARTERLY AND ANNUAL GROUNDWATER MONITORING REPORTS AND SERVICES

Edward Crouse stated this is done annually, as required by the Regional Water Quality Control Board Monitoring and Reporting Plan, 5-01-124. **This item will be added to the February 15, 2012 Board of Director meeting agenda.**

APPROVE VXU METER READING EQUIPMENT

Director Pasek stated that is to formalize the emergency expenditure last month. **This item will be added to the February 15, 2012 Board of Director meeting agenda.**

APPROVE ADDITIONAL COSTS FOR WWRP REHABILITATION

Edward Crouse gave a brief summary of the recommendation to approve the invoice for the additional costs for the wastewater reclamation plant motors. **This item will be added to the February 15, 2012 Board of Director meeting agenda.**

APPROVE PROPOSAL FOR EXPANDED RECYCLED WATER FEASIBILITY REPORT

Edward Crouse gave a brief summary of the proposal from Person.Brustad.Inc for preparation of a Title XVI Feasibility Report. This item is on hold until after notification of the grant through Bureau of Reclamation in March or April.

REVIEW CAPITAL REPLACEMENT RESERVE PROJECTED LIFE SUMMARY

Edward Crouse gave a brief summary of the reserve replacement fee summary. This summary may be updated once staff receives a copy of the field review of our facilities that Golden State Risk Management Authority (GSRMA) completed. A discussion followed.

RECEIVE DIVERSION AND RESERVOIR STORAGE UPDATE

Edward Crouse stated that we currently have 3284 acre feet of storage. Staff is using two (2) pumps to fill, which should take about 55 days.

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Director Ferraro suggested utility staff get booties for their shoes to put on when they have to go into a home instead of having to take off their boots.

ADJOURNMENT

The meeting was adjourned at 10:00 a.m.

DRAFT

MEMORANDUM

Date: February 7, 2012
To: Board of Directors
From: Finance Committee Staff
Subject: February 7, 2012 Finance Committee Meeting

Director Belton called the meeting to order at 10:04 a.m. Present were Directors Belton and Pasek. Present from District staff were Edward R. Crouse, General Manager; Darlene Gillum, Director of Administration; Greg Remson, Security Chief; and Suzanne Lindenfeld, District Secretary.

COMMENTS FROM THE PUBLIC

None.

GRANT UPDATES

DWR Grant for Augmentation Well

Edward Crouse stated RWA is still working on the DWR grant agreement as well as individual grant agreements. The District's schedule update has been completed. The project is now set to start in May or June 2012.

New Bureau of Reclamation Grant

The District will be applying for a grant with the Bureau of Reclamation by the February 13, 2012 due date.

REVIEW BUDGET ASSUMPTIONS AND DRIVERS

Darlene Gillum gave a brief summary of the draft 2012-2013 budget projected expenses. This draft budget is based on projected expenses for the 2012-2013 fiscal year. The preliminary assumptions used included the following expenses: wage provisions of the OE3/District Memorandum of Understanding, medical insurance increase, postage increase, audit increase, water treatment cost increases due to taste and odor issues, drainage power increase due to Basin 5 aeration, no PERS employer contribution increase, no change to life, dental and vision, reduction in PERS Employer Paid Member Contributions, and no increase in workers compensation insurance. Unknowns at this time include solid waste adjustments, chemical costs increase, and property insurance premium. A question and answer period followed.

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

None.

ADJOURNMENT

The meeting was adjourned at 10:40 a.m.

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Darlene Gillum, Director of Administration
Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **January 2012**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll related items) are listed *in order as they appear* on the Bills Paid Listing Report:

Vendor	Project/Purpose	Amount	Funding
California Waste Recovery Systems	Solid Waste Contract	\$42,492.03	Operating Expense
Golden State Flow Measurement	Water Meters	\$5,436.81	Operating Expense
Golden State Risk Management Authority	3 rd Quarter Workers Comp and Liability Insurance	\$29,184.00	Operating Expense
NTU Technologies, Inc.	Chemicals	\$6,339.06	Operating Expense
The Conner Company	Sanitary Sewer M.F.P. Mapping	\$6,720.0	Operating Expense
U.S. Bancorp	Monthly Gasoline	\$5,160.23	Operating Expense
Carrillo Enterprises	Line Repairs, Drying Bed Sludge Removal, Erosion Repair, etc.	\$15,236.00	Operating Expense
Golden State Flow Measurement	Water Meters	\$20,873.87	Reserve Expenditure

Rancho Murieta Community Services District
Bills Paid Listing for January 2012

Ck Number	Date	Vendor	Amount	Purpose
CM24833	1/6/2012	203-Praxair Distribution Inc.,	\$182.22	Bobcat Repair
CM24834	1/6/2012	A&D Automatic Gate and Access	\$110.00	Maintenance
CM24835	1/6/2012	Accounting & Association Software Group	\$1,413.75	Year-end Support
CM24836	1/6/2012	Ace Hardware	\$176.25	Monthly Supplies
CM24837	1/6/2012	Allied Waste Services #922	\$334.99	Container Service
CM24838	1/6/2012	American Express	\$117.65	Monthly Bill
CM24839	1/6/2012	Aramark Uniform Services	\$137.90	Uniform Service - Water
CM24840	1/6/2012	Bobcat of Sacramento	\$84.90	Bobcat Repair
CM24841	1/6/2012	C.S.D.A.	\$800.00	CSDA Leadership Academy
CM24842	1/6/2012	California Public Employees' Retirement Sys	\$30,580.27	Payroll
CM24843	1/6/2012	California Waste Recovery Systems	\$42,492.03	Solid Waste Monthly Contract
CM24844	1/6/2012	Caltronics Business Systems	\$852.30	Printer Cartridges
CM24845	1/6/2012	Chere Charles Cost-U-Less Pumping Service	\$1,760.00	Pumping - MLN and WWRP
CM24846	1/6/2012	Costco Wholesale	\$1,060.23	Monthly Supplies
CM24847	1/6/2012	CDPH-OCP	\$80.00	Certification - Miller
CM24848	1/6/2012	Dunbar Air Conditioning Heating & Ref Servi	\$140.40	Service Call
CM24849	1/6/2012	Ed Fund Post Default Service	\$153.33	Payroll
CM24850	1/6/2012	Employment Development Department	\$2,591.72	Payroll
CM24851	1/6/2012	Express Office Products, Inc.	\$335.58	Office Supplies
CM24852	1/6/2012	Franchise Tax Board	\$126.15	Payroll
CM24853	1/6/2012	Golden State Flow Measurement	\$5,436.81	IPERL Meters
CM24854	1/6/2012	Golden State Risk Management Authority	\$29,184.00	3rd Quarter Workers Comp & Liability Insurance
CM24855	1/6/2012	Groeniger and Company	\$1,373.55	Supplies
CM24856	1/6/2012	Guardian Life Insurance	\$4,993.71	Payroll
CM24857	1/6/2012	Howe It's Done	\$702.63	Employee Holiday Luncheon
CM24858	1/6/2012	Lab Safety Supply, Inc.	\$648.27	Maintenance Supplies
CM24859	1/6/2012	Murieta Business Center	\$17.24	1/3 Cut Stuffer
CM24860	1/6/2012	National Payment Center	\$189.50	Payroll
CM24861	1/6/2012	Nationwide Retirement Solution	\$1,578.23	Payroll
CM24862	1/6/2012	NTU Technologies, Inc.	\$6,339.06	Chemicals
CM24863	1/6/2012	Operating Engineers Local Union No. 3	\$507.75	Payroll
CM24864	1/6/2012	PERS Long Term Care Program	\$132.19	Payroll
CM24865	1/6/2012	Ronald D. Qualls	\$314.78	District Claim #2011-10
CM24866	1/6/2012	Rancho Murieta Association	\$430.47	Landscaping/Cable/Internet, Payment Transfer
CM24867	1/6/2012	Rockhurst University Continuing Ed. Center	\$328.25	Training
CM24868	1/6/2012	Sacramento County	\$115.00	Sac County 2030 General Plan
CM24869	1/6/2012	TASC	\$278.11	Payroll
CM24870	1/6/2012	The Conner Company	\$6,720.00	Sanitary Sewer MFP/Mapping
CM24871	1/6/2012	U.S. Bank Corp. Payment System	\$5,160.23	Monthly Gasoline
CM24872	1/6/2012	USA Blue Book	\$140.71	Maintenance Supplies
CM24873	1/6/2012	Vision Service Plan (CA)	\$474.87	Payroll

Rancho Murieta Community Services District
Bills Paid Listing for January 2012

Ck Number	Date	Vendor	Amount	Purpose
CM24874	1/6/2012	W.W. Grainger Inc.	\$3,020.78	Pipe Freeze Unit
EFT	1/9/2012	Internal Revenue Service	\$9,802.81	Payroll
CM24875	1/20/2012	B.S.I.S.	\$98.00	Firearms Card Renewal-Bieg
CM24876	1/20/2012	B.S.I.S.	\$35.00	Guard Card Renewal-Bieg
CM24877	1/20/2012	Action Cleaning Systems	\$1,172.00	Monthly Cleaning Service
CM24878	1/20/2012	All Electric Motors, Inc.	\$3,150.41	WTP1 Motor Rewind
CM24879	1/20/2012	AM Conservation Group, Inc.	\$727.45	Conservation Education - Water Wheels
CM24880	1/20/2012	Aramark Uniform Services	\$67.43	Uniform Service - Water
CM24881	1/20/2012	ARC - Brownie's Digital Imaging	\$895.68	Public Records Request
CM24882	1/20/2012	BurdgeCooper	\$4,250.62	Billing Statement Forms
CM24883	1/20/2012	Caltronics Business Systems	\$600.01	Copier Maintenance Agreement
CM24884	1/20/2012	Carrillo Enterprises	\$15,236.00	Line Repairs, Drying Beds, Erosion Repair, etc.
CM24885	1/20/2012	CDW Government Inc.	\$343.72	Computer Equipment
CM24886	1/20/2012	Cell Energy Inc.	\$380.73	Batteries
CM24887	1/20/2012	Brian Chenoweth	\$600.00	IT December
CM24888	1/20/2012	CLS Labs	\$2,202.06	Monthly Lab Tests
CM24889	1/20/2012	Daily Journal Corporation	\$37.40	Legal Notice Ordinance #2011-04
CM24890	1/20/2012	Deluxe Business Checks and Solutions	\$381.44	Check Stock
CM24891	1/20/2012	CDPH-OCP	\$60.00	Certification Renewal - Bohannon
CM24892	1/20/2012	Ed Fund Post Default Service	\$153.33	Payroll
CM24893	1/20/2012	Employment Development Department	\$2,524.04	Payroll
CM24894	1/20/2012	Express Office Products, Inc.	\$435.45	Office Supplies
CM24895	1/20/2012	Folsom Lake Fleet Services	\$1,046.52	Service #518 and #519
CM24896	1/20/2012	Franchise Tax Board	\$126.15	Payroll
CM24897	1/20/2012	Gallery & Barton	\$903.98	Legal Consulting
CM24898	1/20/2012	Golden State Flow Measurement	\$20,873.87	MXU's & Couplers (135)
CM24899	1/20/2012	Koff & Associates, Inc.	\$310.00	Pay For Performance Plan Review
CM24900	1/20/2012	Kronick Moskovitz Tiedemann & Girard	\$2,517.50	Legal Consulting
CM24901	1/20/2012	Maddaus Water Management	\$995.50	IWMP Update
CM24902	1/20/2012	National Payment Center	\$189.50	Payroll
CM24903	1/20/2012	Nationwide Retirement Solution	\$1,578.23	Payroll
CM24904	1/20/2012	Operating Engineers Local Union No. 3	\$507.75	Payroll
CM24905	1/20/2012	PERS Long Term Care Program	\$132.19	Payroll
CM24906	1/20/2012	Plaza Foods Supermarket	\$31.59	Supplies
CM24907	1/20/2012	Prodigy Electric	\$1,200.00	Electrical Services
CM24908	1/20/2012	Public Agency Retirement Services	\$400.00	OPEB Trust Admin Fee
CM24909	1/20/2012	Rancho Murieta Business Center	\$348.86	Tax Help Forms, Comment Cards, Shipping
CM24910	1/20/2012	Romo Landscaping	\$325.00	Landscaping
CM24911	1/20/2012	Roto Rooter Service & Plumbing	\$3,369.12	Annual Inspections & Repairs
CM24912	1/20/2012	Sprint	\$574.51	Monthly Cell Phones
CM24913	1/20/2012	State Board Of Equalization	\$3,041.92	Use Tax (2009, 2010, 2011)

Rancho Murieta Community Services District
Bills Paid Listing for January 2012

Ck Number	Date	Vendor	Amount	Purpose
CM24914	1/20/2012	TASC	\$124.61	Payroll
CM24915	1/20/2012	TelePacific Communications	\$497.54	Monthly Phone Bille
CM24916	1/20/2012	Train & Sening Surveying, Inc.	\$5,450.00	Check Voided
CM24917	1/20/2012	U.S. Healthworks Medical Group, PC	\$58.00	Employee Vaccination
CM24918	1/20/2012	Watchdogs Surveillance	\$320.50	WTP Camera #5 Replacement
CM24919	1/20/2012	Western Exterminator Co.	\$387.50	Monthly Pest Control
EFT	1/23/2012	Internal Revenue Service	\$9,587.53	Payroll
EFT	1/26/2012	US Postmaster	\$1,250.00	Postage
EFT	1/31/2012	EI Dorado Savings Bank	\$55.00	Bank Fees
EFT	1/31/2012	Global Pay	\$1,067.55	Merchant Service Fees
EFT	1/31/2012	Payment Tech	\$1,356.98	Merchant Service Fees
		TOTAL	\$247,654.57	

**Rancho Murieta Community Services District
Bills Paid Listing for January 2012**

Ck Number	Date	Vendor	Amount	Purpose
		CFD#1 Bank of America Checking		
CM2633	1/6/2012	NBS	\$1,857.70	CFD#1 Admin Fees
CM2634	1/20/2012	First American Corelogic, Inc.,	\$165.00	CFD#1 Admin Fees
		TOTAL	\$2,022.70	
		EL DORADO PAYROLL		
Payroll (El Dorado)				
Checks: # CM10690 to CM10716 and Direct Deposits: DD05361 to DD5416			\$ 109,677.28	Payroll
EFT	11/24/1935	National Payment Corporation	\$ 129.26	Payroll
		TOTAL	\$109,806.54	

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: General Manager's Report

The following are highlights since our last Board Meeting.

Employee Relations

We received the latest version of the update to the pay for performance plan from Katie Kaneko last week. Staff will review the changes. We hope have a final draft for the next Personnel Committee meeting.

W-2's went out late January.

Finance/IT

Darlene and staff have reviewed and adjusted draft budgets after unveiling at the Finance Committee meeting. Darlene is now coming up with revenue projections. Our March Finance Committee will have worst-case budgets. I will be working with Darlene and Paul on Replacement Reserves and five-year capital improvement projects (CIP).

Security

Greg has been spending a bit of time on trespass issues and access issues with Mike Hamilton, of Mc Morgan and Co. It appears PTF will be installing gates on select back roads to prevent vehicle access to the backcountry.

Water

We did not divert greater than 400 AF in January. As a result, this is deemed a dry-year diversion month, which allows us to accelerate diversions. We began using two (2) pumps 24/7 following the last storms. We will continue using two (2) pumps as long as possible. We do not expect any reason that would prevent their continued use.

Wastewater

As reported in the Improvements Committee, our secondary storage is a bit lower than normal for this time of year. Similarly, we do expect storage to be less than normal for the entire year. Paul has been working with Rich Scholes at Rancho Murieta Country Club (RMCC) on various ways to ensure adequate water for irrigation, whether it is recycled or river diversions.

Drainage

Very little activity due to the lack of rain, although the warmer weather is allowing grass and weeds to grow earlier than normal.

Solid Waste

Nothing new to report. All seems well given the lack of complaints.

Grant Funding

The Regional Water Authority (RWA), administrator of our recent DWR grant award, is still working out their contract issues. We have revised our schedule accordingly. Our grant award was bifurcated so that the District and Omochumne Hartnell Water District projects can proceed even if one project never gets off the ground.

We will be pursuing a Bureau of Reclamation grant for a more focused Recycled Water Feasibility and Implementation Plan. The deadline is February 17, 2012. We are hopeful of funding, which in turn, will put us in good stead for future Bureau grants for construction.

Engineering

Progress on the FSA is slow as we are revisiting issues we thought were resolved. It is taking time, but we seem to be moving dialogue forward.

Conservation

Darlene is working on sending out our top 10% water user letters and brochures. We are also working on communications for the upcoming Fix a Leak week, March 12 – 18, 2012.

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Darlene Gillum, Director of Administration
Subject: Administration/Financial Reports

Enclosed is a financial summary report for **January 2012**. Following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other informational items of interest are included.

Water Consumption - Listed below are year-to-date water consumption numbers using weighted averages:

	12 month rolling % increase	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Residences	0.0	2511	2511	2511	2511	2512	2512	2512					
	Weighted average	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cubic Feet	1961	2871	3043	2753	1989	1306	978	1071					
Gallons per day	489	716	759	686	496	326	244	267					

Lock-Offs

For the month of January 2012, there were 35 lock-offs.

Aging Report - Delinquent accounts total \$76,626, which is 16.8% of the total accounts receivable balance of \$455,278. Past due receivables, as a percent of total receivables, have increased approximately 1.0% since December 2011.

Summary of Reserve Accounts as of January 31, 2012 – The District’s reserve accounts have increased \$383,755 year to date since July 2011. The increase is due to the reserve amounts collected in the Water and Sewer base rates and interest earned. The District has expended \$117,128 of reserves since the beginning of the fiscal year, which started July 1, 2011. The total amount of reserves held by the District as of January 31, 2012 is \$8,384,934. Please see the Reserve Fund Balances table below for information by specific reserve account.

Reserve Fund Balances

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance July 1, 2011</i>	<i>YTD Collected & Interest Earned</i>	<i>YTD Spent</i>	<i>Period End Balance Jan 31, 2012</i>
Water Capital Replacement (200-2505)	2,465,551	114,858	(88,907)	2,491,502
Sewer Capital Replacement (250-2505)	2,504,367	170,086	(0)	2,674,453
Security Capital Replacement (500-2505)	50,913	98	(0)	51,011
Sewer Capital Improvement Connection (250-2500)	3,977	8	(0)	3,985
Capital Improvement (200-2510/250-2510)	433,949	2,015	(0)	435,964
Water Supply Augmentation (200-2511)	2,568,695	4,904	(28,221)	2,545,378
Water Debt Service Reserves (200-2512)	25,061	34,129	(0)	59,190
Sewer Debt Service Reserves (250-2512)	63,640	57,653	(0)	121,293
Rate Stabilization (200/250/500-2515)	2,154	4	(0)	2,158
<i>Total Reserves</i>	<i>8,118,307</i>	<i>383,755</i>	<i>(117,128)</i>	<i>8,384,934</i>

PARS GASB 45 Trust: The PARS GASB 45 Trust, the investment trust established to fund Other Post Employment Benefits, increased 7.59% over the most recent 3-month period ended December 31, 2011. The investment return for the comparable CalPERS investment program (CERBT-Strategy 1) during the same 3-month period was a 6.54% increase.

Financial Summary Report:

Revenues:

Water Charges, year-to-date, are **below** budget by \$15,716 or 1.6%

Sewer Charges, year-to-date, are **below** budget by \$694 or 0.1%

Drainage Charges, year-to-date, are **below** budget by \$200 or 0.2%

Security Charges, year-to-date, are **above** budget by \$144 or 0%

Solid Waste Charges, year-to-date, are **above** budget by \$1,437 or 0.4%

Total Revenues, which include other income and interest income year-to-date, are **below** budget \$5,492 or 0.2%. Revenue areas that exceeded budget are Late Charges. The under-run in Water Charges is primarily due to the Water Quality Credit provided in August, which was approximately \$26,500.

Expenses: Year-to-date total expenses are below budget by \$99,619 or 3.4%. Year-to-date operational reserve expenditures total \$115,419. Operational reserve expenditures cover projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses, year-to-date, are **over** budget by \$9,960 or 1.3%, prior to reserve expenditures. Wages and Employer Costs are over budget primarily due to the variance

between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. Other areas running over budget are Chemicals, Equipment Rental, Maintenance/Repairs, Memberships, Supplies, Vehicle Maintenance, Fuel, Post Repair Road Paving, Lab Tests and Tools. Power, Conservation, Meters, Legal and Consulting Services are running below budget. Year-to-date, \$115,419 of expenses have been incurred from reserves expenditures; primarily for the meter retrofit project.

Sewer Expenses, year-to-date, are **below budget by \$99,444 or 17.1%**, prior to reserve expenditures. Wages and Employer Costs are under budget primarily due to the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. Areas running over budget are Permits and Training/Safety. The largest areas running below budget are Maintenance/Repair, Power, Hazardous Waste Removal, Legal, Equipment Rental, Lab Tests, and IT Systems Maintenance. Year-to-date, there have been no expenses incurred from reserves expenditures.

Drainage Expenses, year-to-date, are **over budget by \$830 or 1.2%**. Wages and Employer Costs are over budget primarily due to the variance between the actual allocation of labor charges between Water, Sewer and Drainage and the forecasted budgetary allocation percentages. Areas running over budget are Permits, Power and Maintenance/Repairs. The largest areas running below budget are Equipment Rental, Chemicals and Improvements.

Security Expenses, year-to-date, are **below budget by \$18,701 or 3.1%**. Employers Costs are below budget due to variances in elected employee benefit coverage compared to budget. Areas running over budget are Vehicle Maintenance, Vehicle Fuel, Equipment Repairs, Legal and Bar Codes. IT Systems Maintenance, Vehicle Lease, Uniforms and Off Duty Sheriff are the largest areas running under budget.

Solid Waste Expenses, year-to-date, are **below budget by \$2,217 or .7%**. This under-run is due to the mix in actual service provided (i.e., the size of collection cart used per residence) compared to the anticipated mix in service used to formulate the budget.

General Expenses, year-to-date, are **over budget by \$9,953 or 1.6%**. Wages, Supplies, Consulting, Vehicle Maintenance, Building Maintenance (due to replacement of one HVAC unit), Memberships and Director Expenses/Reimbursements are the largest categories running over budget. Employer Costs, Director Meeting Stipends, Travel/Meetings, Legal, Training/Safety, Vehicle Fuel and IT Systems Maintenance are the largest areas running below budget.

Net Income: Year-to-date unadjusted net income, before depreciation, is \$115,419. Net income/(Loss) adjusted for estimated depreciation expense of \$647,134 is (\$531,715).

The YTD expected net operating income before depreciation, per the 2011-2012 budget, is \$137,062. The actual net operating income is \$94,127 higher than the budget expectation due to revenue running \$5,492 under budget and total operating expenses running under budget \$99,619.

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH JANUARY 2012

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
REVENUES								
Water Charges	29.9%	\$1,543,782	31.6%	\$972,907	\$957,191	31.1%	(\$15,716)	(1.6%)
Sewer Charges	21.9%	1,128,190	21.3%	657,860	657,166	21.4%	(694)	(0.1%)
Drainage Charges	3.2%	163,320	3.1%	95,270	95,070	3.1%	(200)	(0.2%)
Security Charges	21.7%	1,122,360	21.2%	654,710	654,854	21.3%	144	0.0%
Solid Waste Charges	11.4%	586,920	11.1%	342,370	343,807	11.2%	1,437	0.4%
Other Income	1.6%	80,212	1.5%	45,738	56,002	1.8%	10,264	22.4%
Interest Earnings	0.0%	2,180	0.0%	1,215	488	0.0%	(727)	(59.8%)
Property Taxes	10.4%	534,960	10.1%	312,060	312,060	10.1%		0.0%
Total Revenues	100.0%	5,161,924	100.0%	3,082,130	3,076,638	100.0%	(5,492)	(0.2%)
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	13.8%	710,970	14.2%	418,440	424,344	14.9%	5,904	1.4%
Employer Costs	6.5%	337,620	6.7%	196,790	188,655	6.6%	(8,135)	(4.1%)
Power	6.3%	325,860	6.0%	178,088	168,131	5.9%	(9,957)	(5.6%)
Chemicals	4.1%	209,140	3.6%	107,465	103,917	3.7%	(3,548)	(3.3%)
Maint & Repair	4.7%	240,400	4.6%	134,300	131,344	4.6%	(2,956)	(2.2%)
Meters/Boxes	1.1%	55,000	1.0%	28,250	12,273	0.4%	(15,977)	(56.6%)
Permits	1.1%	59,130	1.3%	38,510	44,785	1.6%	6,275	16.3%
Other	10.2%	524,020	10.0%	293,277	233,017	8.2%	(60,260)	(20.5%)
Subtotal Water/Sewer/Drainage	47.7%	2,462,140	47.4%	1,395,120	1,306,466	45.9%	(88,654)	(6.4%)
Security								
Wages	11.2%	578,400	11.6%	342,900	343,280	12.1%	380	0.1%
Employer Costs	6.4%	332,500	6.6%	193,600	178,203	6.3%	(15,397)	(8.0%)
Insurance	0.1%	4,500	0.1%	2,625	2,625	0.1%		0.0%
Off Duty Sheriff Patrol	0.2%	10,500	0.2%	6,125	2,018	0.1%	(4,107)	(67.1%)
Other	2.4%	123,479	2.0%	57,681	58,104	2.0%	423	0.7%
Subtotal Security	20.3%	1,049,379	20.5%	602,931	584,230	20.5%	(18,701)	(3.1%)
Solid Waste								
CWRS Contract	10.0%	513,600	10.2%	299,600	297,125	10.4%	(2,475)	(0.8%)
Sacramento County Admin Fee	0.6%	32,400	0.6%	18,900	19,158	0.7%	258	1.4%
Consulting	0.1%	5,000	0.0%			0.0%		0.0%
HHW Event	0.2%	12,000	0.0%			0.0%		0.0%
Subtotal Solid Waste	10.9%	563,000	10.8%	318,500	316,283	11.1%	(2,217)	(0.7%)
General / Admin								
Wages	9.0%	462,500	9.4%	275,900	289,469	10.2%	13,569	4.9%
Employer Costs	4.9%	254,100	5.1%	148,800	138,032	4.9%	(10,768)	(7.2%)
Insurance	1.0%	54,060	1.1%	31,535	31,551	1.1%	16	0.1%
Legal	0.5%	25,000	0.5%	14,000	11,396	0.4%	(2,604)	(18.6%)
Office Supplies	0.4%	19,200	0.4%	11,200	15,451	0.5%	4,251	38.0%
Director Meetings	0.3%	18,000	0.4%	10,500	6,800	0.2%	(3,700)	(35.2%)
Telephones	0.1%	4,140	0.1%	2,415	2,687	0.1%	272	11.3%
Information Systems	1.8%	95,000	1.6%	46,200	34,160	1.2%	(12,040)	(26.1%)
Community Communications	0.2%	9,900	0.1%	3,150	4,511	0.2%	1,361	43.2%
Postage	0.4%	18,600	0.4%	10,850	10,441	0.4%	(409)	(3.8%)
Janitorial/Landscape Maint	0.3%	16,800	0.3%	9,800	13,002	0.5%	3,202	32.7%
Other	2.1%	109,810	2.2%	64,167	80,970	2.8%	16,803	26.2%
Subtotal General / Admin	21.1%	1,087,110	21.3%	628,517	638,470	22.4%	9,953	1.6%
Total Operating Expenses	100.0%	5,161,629	100.0%	2,945,068	2,845,449	100.0%	(99,619)	(3.4%)
Operating Income (Loss)	100.0%	295	100.0%	137,062	231,189	100.0%	94,127	68.7%
Non-Operating Expenses								
Water Reserve Expenditure	0.0%		0.0%		115,419	100.0%	115,419	0.0%
Total Non-Operating Expenses	0.0%	0.0%	0.0%	0.0%	115,419	100.0%	115,419	0.0%
Net Income (Loss)	100.0%	295	100.0%	137,062	115,770	100.0%	(21,292)	(15.5%)

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH JANUARY 2012

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE Amount %	
WATER								
REVENUES								
Water Charges	98.6%	\$1,543,782	98.7%	\$972,907	\$957,191	98.5%	(\$15,716)	(1.6%)
Interest Earnings	0.0%	420	0.0%	285	(230)	0.0%	(515)	(180.7%)
Other Income	1.3%	20,890	1.2%	12,187	14,864	1.5%	2,677	22.0%
Total Water Revenues	100.0%	1,565,092	100.0%	985,379	971,825	100.0%	(13,554)	(1.4%)
EXPENSES (excluding depreciation)								
Wages	28.4%	383,970	30.4%	225,990	255,829	33.9%	29,839	13.2%
Employer Costs	13.5%	182,330	14.3%	106,280	113,246	15.0%	6,966	6.6%
Power	12.5%	169,000	11.4%	84,473	77,102	10.2%	(7,371)	(8.7%)
Chemicals	8.9%	120,245	8.2%	60,755	62,511	8.3%	1,756	2.9%
Maint & Repair	7.7%	104,500	8.2%	61,150	54,702	7.3%	(6,448)	(10.5%)
Meters/Boxes	4.1%	55,000	3.8%	28,250	12,273	1.6%	(15,977)	(56.6%)
Permits	2.4%	32,000	2.4%	17,500	15,784	2.1%	(1,716)	(9.8%)
Other Direct Costs	22.6%	305,470	21.4%	159,233	162,144	21.5%	2,911	1.8%
Operational Expenses	100.0%	1,352,515	100.0%	743,631	753,591	100.0%	9,960	1.3%
Water Income (Loss)	15.7%	212,577	32.5%	241,748	218,234	29.0%	(23,514)	(9.7%)
39.1% Net Admin Alloc	15.7%	212,841	16.5%	122,366	125,894	16.7%	3,528	2.9%
Reserve Expenditures	0.0%		0.0%		115,419	15.3%	115,419	0.0%
Total Net Income (Loss)	0.0%	(264)	16.1%	119,382	(23,079)	-3.1%	(142,461)	(119.3%)
SEWER								
REVENUES								
Sewer Charges	98.7%	1,128,190	98.7%	657,860	657,166	98.6%	(694)	(0.1%)
Interest Earnings	0.1%	820	0.1%	450	(84)	0.0%	(534)	(118.7%)
Other Income	1.2%	13,590	1.2%	7,924	9,658	1.4%	1,734	21.9%
Total Sewer Revenues	100.0%	1,142,600	100.0%	666,234	666,740	100.0%	506	0.1%
EXPENSES (excluding depreciation)								
Wages	28.3%	277,240	28.1%	163,170	138,208	28.7%	(24,962)	(15.3%)
Employer Costs	13.4%	131,660	13.2%	76,740	62,074	12.9%	(14,666)	(19.1%)
Power	14.7%	143,960	14.8%	86,235	81,873	17.0%	(4,362)	(5.1%)
Chemicals	8.1%	79,310	7.4%	43,260	40,640	8.4%	(2,620)	(6.1%)
Maint & Repair	13.0%	127,500	11.7%	68,250	70,490	14.6%	2,240	3.3%
Permits	2.4%	23,130	3.6%	21,010	24,149	5.0%	3,139	14.9%
Other Direct Costs	20.1%	197,460	21.1%	122,544	64,331	13.4%	(58,213)	(47.5%)
Operational Expenses	100.0%	980,260	100.0%	581,209	481,765	100.0%	(99,444)	(17.1%)
Sewer Income (Loss)	16.6%	162,340	14.6%	85,025	184,975	38.4%	99,950	117.6%
29.9% Net Admin Alloc	16.6%	162,761	16.1%	93,574	96,272	20.0%	2,698	2.9%
Total Net Income (Loss)	0.0%	(421)	-1.5%	(8,549)	88,703	18.4%	97,252	(1,137.6%)
DRAINAGE								
REVENUES								
Drainage Charges	99.9%	163,320	99.9%	95,270	95,070	99.9%	(200)	(0.2%)
Interest Earnings	0.1%	240	0.1%	125	132	0.1%	7	5.6%
Total Drainage Revenues	100.0%	163,560	100.0%	95,395	95,202	100.0%	(193)	(0.2%)
EXPENSES (excluding depreciation)								
Wages	38.5%	49,760	41.7%	29,280	30,307	42.6%	1,027	3.5%
Employer Costs	18.3%	23,630	19.6%	13,770	13,335	18.8%	(435)	(3.2%)
Power	10.0%	12,900	10.5%	7,380	9,156	12.9%	1,776	24.1%
Chemicals	7.4%	9,585	4.9%	3,450	766	1.1%	(2,684)	(77.8%)
Maint & Repair	6.5%	8,400	7.0%	4,900	6,152	8.7%	1,252	25.6%
Other Direct Costs	19.4%	25,090	16.4%	11,500	11,394	16.0%	(106)	(0.9%)
Operational Expenses	100.0%	129,365	100.0%	70,280	71,110	100.0%	830	1.2%
Drainage Income (Loss)	26.4%	34,195	35.7%	25,115	24,092	33.9%	(1,023)	(4.1%)
6.1% Net Admin Alloc	25.7%	33,205	27.2%	19,090	19,641	27.6%	551	2.9%
Total Net Income (Loss)	0.8%	990	8.6%	6,025	4,451	6.3%	(1,574)	(26.1%)
SECURITY								
REVENUES								
Security Charges	96.7%	1,122,360	96.7%	654,710	654,854	96.0%	144	0.0%
Interest Earnings	0.0%	100	0.0%	55	315	0.0%	260	472.7%
Other Income	3.3%	37,932	3.3%	22,127	27,150	4.0%	5,023	22.7%
Total Security Revenues	100.0%	1,160,392	100.0%	676,892	682,319	100.0%	5,427	0.8%
EXPENSES (excluding depreciation)								
Wages	55.1%	578,400	56.9%	342,900	343,280	58.8%	380	0.1%
Employer Costs	31.7%	332,500	32.1%	193,600	178,203	30.5%	(15,397)	(8.0%)
Insurance	0.4%	4,500	0.4%	2,625	2,625	0.4%		0.0%
Off Duty Sheriff Patrol	1.0%	10,500	1.0%	6,125	2,018	0.3%	(4,107)	(67.1%)
Other	11.8%	123,479	9.6%	57,681	58,104	9.9%	423	0.7%
Operational Expenses	100.0%	1,049,379	100.0%	602,931	584,230	100.0%	(18,701)	(3.1%)

Rancho Murieta Community Services District

Budget Performance Report by FUND

YTD THROUGH JANUARY 2012

	% of Annual		% of YTD		YTD		YTD VARIANCE	
	Total	Budget	Total	Budget	Actuals	Total	Amount	%
Security Income (Loss)	10.6%	\$111,013	12.3%	\$73,961	\$98,089	16.8%	\$24,128	32.6%
20.5% Net Admin Alloc	10.6%	111,592	10.6%	64,156	66,006	11.3%	1,850	2.9%
Total Net Income (Loss)	-0.1%	(579)	1.6%	9,805	32,083	5.5%	22,278	227.2%
SOLID WASTE REVENUES								
Solid Waste Charges	99.9%	586,920	99.9%	342,370	343,807	99.9%	1,437	0.4%
Interest Earnings	0.1%	600	0.1%	300	252	0.1%	(48)	(16.0%)
Total Solid Waste Revenues	100.0%	587,520	100.0%	342,670	344,059	100.0%	1,389	0.4%
EXPENSES (excluding depreciation)								
CWRS Contract	91.2%	513,600	94.1%	299,600	297,125	93.9%	(2,475)	(0.8%)
Sacramento County Admin Fee	5.8%	32,400	5.9%	18,900	19,158	6.1%	258	1.4%
Consulting	0.9%	5,000	0.0%			0.0%		0.0%
HHW Event	2.1%	12,000	0.0%			0.0%		0.0%
Operational Expenses	100.0%	563,000	100.0%	318,500	316,283	100.0%	(2,217)	(0.7%)
Solid Waste Income (Loss)	4.4%	24,520	7.6%	24,170	27,776	8.8%	3,606	14.9%
4.4% Net Admin Alloc	4.3%	23,951	4.3%	13,770	14,167	4.5%	397	2.9%
Total Net Income (Loss)	0.1%	569	3.3%	10,400	13,609	4.3%	3,209	30.9%
OVERALL NET INCOME(LOSS)	100.0%	295	100.0%	137,063	115,767	100.0%	(21,296)	(15.5%)

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

CASH BALANCE AS OF January 31, 2012

INSTITUTION	YIELD	BALANCE
CSD FUNDS		
<i>EL DORADO SAVINGS BANK</i>		
SAVINGS	0.07%	\$ 325,682.58
CHECKING	0.05%	\$ 15,200.55
PAYROLL	0.05%	\$ 98,713.41
<i>STOCKMANS BANK</i>		
EFT	N/A	\$ 98,713.41
<i>LOCAL AGENCY INVESTMENT FUND (LAIF)</i>		
UNRESTRICTED		\$ -
RESTRICTED RESERVES	0.38%	\$ 4,662,418.09
<i>CALIFORNIA ASSET MGMT (CAMP)</i>		
OPERATION ACCOUNT	0.15%	\$ 3,784,669.68
<i>UNION BANK</i>		
PARS GASB45 TRUST		\$ 250,329.65
TOTAL		\$ 9,235,727.37

BOND FUNDS

COMMUNITY FACILITIES DISTRICT NO. 1 (CFD)

<i>BANK OF AMERICA</i>		
CHECKING	N/A	\$ 794,666.08
<i>CALIFORNIA ASSET MGMT (CAMP)</i>		
SPECIAL TAX	0.16%	\$ 8,275.19
<i>US BANK</i>		
SPECIAL TAX REFUND	0.00%	\$ -
BOND RESERVE FUND/ SPECIAL TAX FUND	0.00%	\$ 876,000.00
TOTAL		\$ 1,678,941.27
TOTAL ALL FUNDS		\$ 10,914,668.64

The investments comply with the CSD adopted investment policy.

PREPARED BY: *Darlene Gillum*
 Director of Administration

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Security Report for the Month of January 2012

OPERATIONS

One of our full time Gate Officers has been off for an extended family sick leave. Part time and temporary Officers have been filling the shifts.

INCIDENTS OF NOTE

January 2, Monday, 5:24 a.m. Medella Circle. Bicycle and helmet taken from garage. Found down the street and returned.

January 2, Monday, 11:39 p.m. Villas. Domestic violence. Boyfriend/girlfriend, vehicle window smashed, boyfriend threatening girlfriend with a knife. Sacramento Sheriff's Department (SSD) responded, mediated.

January 3, Tuesday, 6:53 p.m. Lago Drive. Report of theft of an iPod from a vehicle on December 25, 2011.

January 4, Wednesday, 11:43 p.m. South course restroom, 1st T. Two (2) subjects in vehicle, strong smell of marijuana, voluntarily surrendered a small amount of marijuana. Advised of trespass, marijuana stored to turn over to SSD for destruction.

January 7, Saturday, 3:01 p.m. Laguna Joaquin path/Lago Drive. Small dog off leash ran up to leashed pit bull type dog. Larger dog killed smaller dog. Small dog owner suffered a laceration to the hand. Both dog owners declined medical assistance or Animal Control involvement.

January 12, Thursday, 8:54 p.m. Villas. Hit and run, no description, referred to California Highway Patrol (CHP) for report.

January 14, Saturday, 4:28 a.m. Plaza at north parking lot entrance. Unknown vehicle struck rock wall. Referred to CHP for report.

January 14, Saturday, 8:43 a.m. Country Club. License plate taken from vehicle over the past week. Referred to CHP for report.

January 17, Tuesday, 9:30 a.m. Murieta Parkway. RMA radar trailer damaged. Referred to SSD for report.

January 17, Tuesday, 3:18 p.m. Villas. Report of gunshots and subject possibly carrying a gun. SSD responded and contacted suspect. Unfounded, sound was from toy noisemakers.

January 22, Sunday, midnight. Country Store. Non-resident juveniles urinating behind store and in possession of alcohol. Alcohol poured out and sent on their way with a sober driver.

January 22, Sunday, 12:55 a.m. Nueva Drive. Report of male and female fighting in the front yard. SSD notified and gave one (1) hour response time. Female left house and contacted Security Patrol Officer. She said there was no physical contact and that she was leaving the house for the night. SSD was notified and cancelled response.

January 22, Sunday, 9:17 p.m. Villas. Resident victim reports being struck in the face by known resident. SSD responded and arrested suspect for public intoxication.

January 27, Friday, 9:15 p.m. Murieta Parkway/Lago Drive. Stop sign violation. Security Patrol Officer attempted to contact golf cart driver for violation. Also ran stop signs at Murieta Drive at Poncho Conde and Cantova Way. Contacted subject at the airport. Identified as airport golf cart repair company employee, who was uncooperative and verbally aggressive. Advised.

January 28, Saturday, 2:12 p.m. Guadalupe Drive. Report that a vehicle door lock was damaged on a vehicle that was parked in the driveway.

January 31, Tuesday, 7:00 p.m. Riverview Park men's restroom. Stall door damaged.

During January, District Patrol Officers responded to complaints of doorbell ditching, loud parties, tampering with the radar trailer, and turning off house power.

RMA CITATIONS/ADMONISHMENTS

The information will be presented at the meeting.

RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

The meeting was held January 9, 2012. There were appearances regarding stop signs and parking violations. Letters were sent in regarding stop signs and driveway parking. There were three (3) no-shows. Also discussed were new and updated Non-Architectural Rules. Discussed were rules regarding fines, interfering with employees, member/guest conduct, school bus stop signs, park hours, and dog park hours. The next meeting will be on February 6, 2012.

JOINT SECURITY COMMITTEE MEETING

Meetings have been cancelled until further notice.

JAMES L. NOLLER SAFETY CENTER

The Safety Center has been open most Mondays and Wednesdays from 10:00 a.m. to 2:00 p.m. VIPS Jackie Villa and Steve Lentz in patrolling the District as another set of “eyes and ears”.

The Safety Center is also available to all law enforcement officers for report writing, meal breaks and any other needs that arise.

Anyone who is interested in joining the VIPS program or would like information on the Neighborhood Watch program can contact the VIPS at the Safety Center office at 354-8509.

NEW NORTH GATE

There has been no forward progress on building a new gate.

MEMORANDUM

Date: February 10, 2011
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Water/Wastewater/Drainage Report

The following is District utility information and projects staff has worked on since the last Board meeting.

Water

Water Treatment Plant #1 production is at 0.75 million gallons per day (MGD) and Plant #2 is still off for winter maintenance. Total potable water production for January 2012 was approximately 27.1 million gallons or approximately 83.2acre-feet.

Maintenance included the repairs of Plant #2's filters under-drains by ERS Industrial Services, Inc. While observing the repair work being completed, ERS noted that the repair work done was minimal compared to what they normally do and it was good preventative maintenance. Staff will be repairing the chain-of-flights on the left side sedimentation basin of Plant #2, then cleaning and disinfecting Plant #2 before bringing it back online.

Water Source of Supply

The District began raw water diversion from the Cosumnes River to storage in Calero Reservoir on January 21, 2012, using the minor capacity pumps (125hp). I contacted our SMUD service representative to get an estimate of the cost to utilize the major capacity pumps (500hp). SMUD estimated the cost at \$20,000 per month and carry a high peak "ratchet charge" of around \$2,000 that would carry over for the next 12 months. Based on historical data for river flow, budgeting, and projected reservoir filling, I decided it was not prudent to utilize our major capacity pump yet. Per our water rights, as we had not pumped 400 acre-feet of water by the beginning of February, we are able to run both minor capacity pumps as long as the river maintains a flow of 70 cubic feet per second. On February 8, 2012, Calero, Chesbro, and Clementia Reservoirs combined raw water storage was measured at 3,564 acre-feet. Total storage volume for just Calero and Chesbro Reservoirs was 2,628.6 acre-feet.

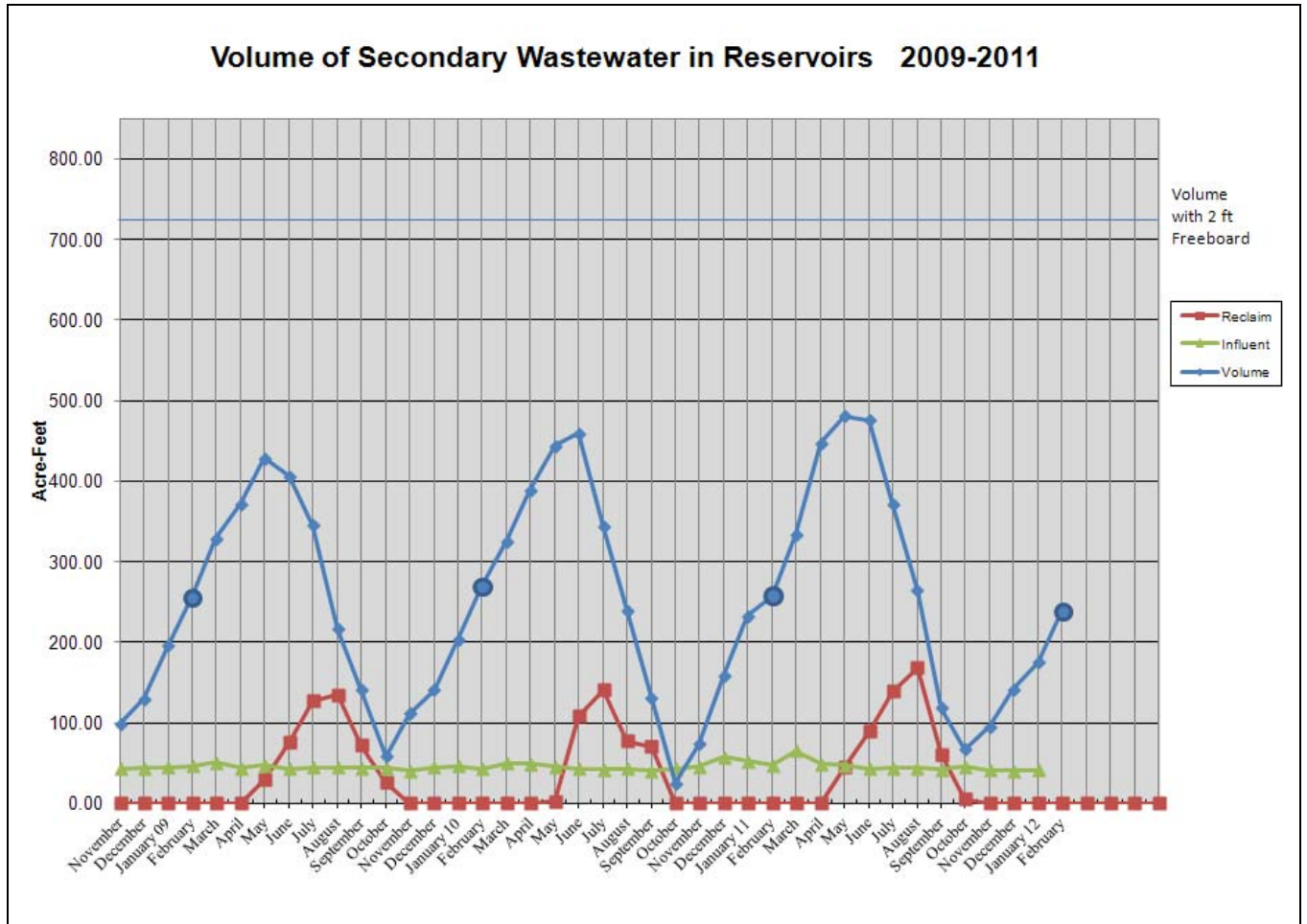
HDR provided a second Draft Raw Water Supply Assessment for review, to which Ed and I reviewed and provided further edits and comments. It was attached for review at our Improvement Committee.

Staff found that some residents had been driving on the face of Calero Dam. To prevent erosion and damage, staff placed more T-posts on the face to discourage driving on it. A request was made to Security to increase patrols in the area.

Prior to beginning diversions, as part of preventative maintenance, staff found that there was a wiring failure to one of the 500 hp motors, which we had fixed by our electrical contractor.

Wastewater

Influent wastewater flow averaged 0.446 MGD, approximately 41.23 acre-feet, to the wastewater plant during November, 2011. A total of 243 acre-feet of secondary wastewater was measured in the secondary storage reservoirs on February 8, 2012, allowing us good capacity for winter storage of secondary wastewater and slightly below average supply for Rancho Murieta Country Club (RMCC) irrigation.



*February volumes highlighted by larger blue circles

Maintenance included Kirby Pump and Mechanical Inc. pulling the pumps and motors from the North Course and tertiary pump stations for repairs. Staff also completed repairs of a damaged filter screen in filter cell #6 at the wastewater plant.

The one (1) year coating warranty inspection for the Wastewater Plant was completed by coatings inspection service BACC and myself with the contractor FD Thomas in attendance. BACC noted that, overall, the coating job looked good and that only touch up work needed to be completed to repair minor pinholes in the coatings that were weeping rust.



Kirby Pump pulling one of the Tertiary pumps covered by corrosion.



Wastewater Plant filter cell with sand removed showing screening.

Collections

Staff has been cleaning the sewer lift station sites. Despite regular testing of our facility generators, the standby generator at our Cantova lift station failed. We sent it out for repair and rented a portable generator, as it serves not only the Cantova lift station, but the 3-B lift station, and FAA sewer and stormwater pumping station as well. Due to air quality restrictions, the Cantova and 6-B backup generators will need to be replaced in the future



Temporary standby generator at Cantova Lift Station

Drainage

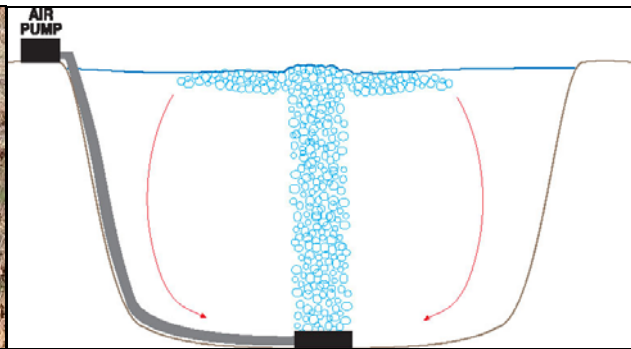
On January 19, 2012 one (1) fountain and four (4) aeration pods were installed by Innovative Pond Products/Lake Solutions in Drainage Basin 5. The system was tied into a Rancho Murieta Association (RMA) owned power pedestal located near the site. The fountain has been in operation since January 31, 2012, on a timer control. RMA will operate the fountain and have control and access to the timer. Electrical costs for operation of the fountain will be split 50/50 between the District and RMA. The District will operate the aeration system on a separate timer as per the supplier's recommendation, when the pond becomes biologically active at a temperature of 65 degrees, typically between spring-fall. Should the system fail to operate as it is intended to prevent algae and aquatic vegetation growth after one (1) year of operation, the District will no longer continue to support its operation.



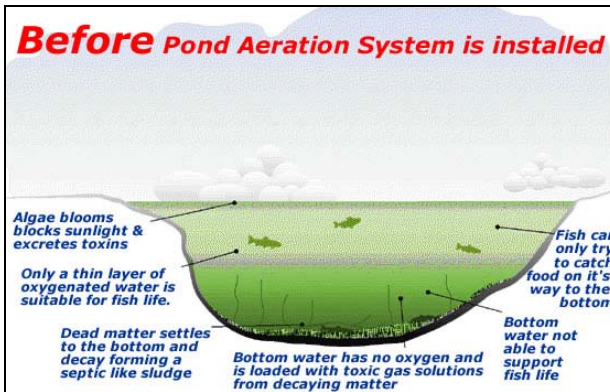
Installation of fountain and aeration system at Basin 5 (lost lake) on 1/19/11



Aeration pods which will sit at bottom of basin



How they intend to function



General description of the Manufacturer's claims

District Utility staff pulled two (2) dead deer out of Laguna Joaquin early morning on February 3, 2012. Their antlers had bound together by some rope and then drowned.



Dead deer found in Laguna Joaquin

Staff has been inspecting drainage culverts before and after rainfall events with no major issues, only minor debris removal. Staff is no longer cutting weeds in drainage ditches, as per Best Management Practices (BMPs) for stormwater control during potential rainy months. This allows drainage to catch, filter and slow down the velocity of drainage runoff during rain events.

Utility Operations

Staff received seventeen (17) calls for water leaks, five (5) were the District's responsibility and were repaired. Staff replaced ten (10) MXU radio read units, thirteen (13) water meters and eight (8) registers in January as part of the ongoing maintenance.

INTRODUCTION OF ROBERTA MacGLASHAN



SACRAMENTO COUNTY BOARD OF SUPERVISORS

SECURITY YEAR IN REVIEW



PRESENTATION

By
Greg Remson
Security Chief

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: Adopt Ordinance 2011-04, Amending District Code Chapter 14, Water Code

RECOMMENDED ACTION

1. Acknowledge the Second Reading of Ordinance 2011-04; and
2. Adopt Ordinance 2011-04, an Ordinance amending District Code Chapter 14, Water Code.

BACKGROUND

In support of the implementation of the 2020 Compliance Plan and as a continuation of our Integrated Water Master Plan (IWMP) Update (adopted in October 2010) next steps, Lisa Maddaus has been working on the revisions to Chapter 14 of the District Code, the Water Code.

A brief overview of key changes is as follows:

- Added to Section 2 definitions related to water use efficiency and water waste
- Revised Section 4.04 to be up to date with the State Fire Code.
- Revised Section 10 to be up to date with county, state and federal codes and regulations
- Added provisions to Section 10 for use of water efficient fixtures in County permitted remodels or new development of homes or landscaped areas subject to HOA review or County code.
- Added Section 11 with water waste definitions and prohibitions similar to other water purveyors in the region
- Added Section 12 as a drought response section to align compliance as outlined in the Water Shortage Contingency Plan
- Revised Section 13 (formerly section 11) to include water waste penalty fee structure along with increased fees in times of drought

Attached is the amended Code with the tracked changes for public review prior to adoption. Legal Counsel has already reviewed the Code.

The Improvements Committee recommends adoption.

ORDINANCE NO. 2011-04

**AN ORDINANCE OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT,
AMENDING DISTRICT CODE CHAPTER 14, THE WATER CODE**

BE IT ORDAINED by the Board of Directors of the Rancho Murieta Community Services District, Rancho Murieta, Sacramento County, California, as follows:

SECTION 1

District Code Chapter 14, relating to Water Code is amended as follows noted in Attachment A.

SECTION TWO

In the event any section or portion of this ordinance shall be determined invalid or unconstitutional, such section or portions shall be deemed severable and all other sections or portions hereof shall remain in full force and effect.

SECTION THREE

This Ordinance shall be in full force and effective thirty (30) days after its adoption and shall be published and/or posted as required by law.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting held on February 15, 2012, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Roberta Belton, President
Rancho Murieta Community Services District

[seal]

ATTEST:

Suzanne Lindenfeld, District Secretary

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

DISTRICT CODE

CHAPTER 14

THE WATER CODE

INSTALLATION, CONNECTION AND USE OF THE
DISTRICT WATER SYSTEM



Amended [February 15, 2012](#)~~11~~
By Ordinance [2011-04](#)

TABLE OF CONTENTS

SECTION 1.00 General Provisions _____ **7**

 1.01 Title _____ 7

 1.02 Scope of Service: _____ 7

SECTION 2.00 Definitions _____ **7**

 2.01 Applicant _____ 7

 2.02 Board _____ 7

 2.03 Business Service _____ 7

 2.04 Customer _____ 8

 2.05 Distribution System _____ 8

 2.06 District _____ 8

 2.07 Flat Rate Service _____ 8

 2.08 Industrial Service _____ 8

 2.09 Main or Water Mains _____ 8

 2.10 General Manager _____ 8

 2.11 Metered Service _____ 8

 2.12 Metered Service Connection _____ 8

 2.13 Multiple Dwelling _____ 8

 2.14 Permits _____ 8

 2.15 Premises _____ 9

 2.16 Private Water Line _____ 9

 2.17 Residential Service _____ 9

 2.18 Service Connection _____ 9

 2.19 Un-Metered Service Connection _____ 9

 2.20 Water Conservation or Water Use Efficiency _____ 9

 2.21 Water Facilities _____ 9

 2.22 Wasteful Uses of Water _____ 10

SECTION 3.00 GENERAL POLICIES _____ **10**

 3.01 General Policy of Operating System _____ 10

 3.02 District’s Responsibility for Distribution System _____ 10

 3.03 Unauthorized Use of District Water _____ 11

 3.04 District Ownership and Control _____ 11

 3.05 Private Water Lines _____ 11

3.06	Access to District-Owned Property _____	11
3.07	Unsafe Apparatus, Detrimental or Damaging Conditions _____	11
3.08	Fraudulent Use of Service _____	11
3.09	Inspection of Customer-Owned Property _____	11
3.10	Interference with District Employees _____	12
3.11	Obstructions Prohibited _____	12
3.12	Continuity of Service _____	12
3.13	Street Work: _____	12
3.14	Contractors Hired by the District _____	13
3.15	Delegation of Authority _____	13
3.16	Standards _____	13
3.17	Lake Use Regulations: _____	14
SECTION 4.00 Connection To and Construction of Potable Water Facilities _____		14
4.01	In General _____	14
4.02	Requirement of Meters _____	15
4.03	Installation of Potable Water Service Connections and Meters _____	15
4.04	Size or Service Connection and Meters _____	15
4.05	Installation of Private Water Line _____	16
4.06	Financial Responsibility for Installation of Water Facilities _____	16
4.07	Relocation of Water Facilities at Customer's Request _____	16
4.08	Relocation of Service Connection at District's Request _____	16
4.09	Change of Meter at Customer's Request _____	16
4.10	Separate Service Connection _____	17
4.11	Division of Presently Serviced Premises _____	17
4.12	Plans _____	17
4.13	Easements and Rights-of-Way _____	17
4.14	Performance Bond _____	18
4.15	Liability _____	18
4.16	Dedication Requirements _____	18
4.17	As-Built Plan _____	18
4.18	Inspection of Construction _____	19
4.19	Certificate of Final Inspection and Completion _____	19
4.20	Ownership Upon Dedication _____	19
4.21	Testing of Backflow Devices _____	19

SECTION 5.00 Main Line Extensions	20
5.01 Water Main Extension	20
5.02 Formation of an Assessment District	20
5.03 Size of New Main Line	20
5.04 Reimbursement for Extension	20
5.05 Pre-Existing Main Line Extension Agreements	21
SECTION 6.00 Permits and Fees	21
6.01 Permit Required	21
6.02 Application for Permit	21
6.03 Unauthorized Usage of Permit	21
6.04 Persons Excluded From This Section	22
6.05 Plan Checking	22
6.06 Payment of Fees and Charges	22
6.07 Applicant's Agreement to Comply with Code	22
6.08 Time Limits on Permits	22
SECTION 7.00 Potable and Untreated Water Rates and Charges	22
7.01 Water Service When Service Connection is Adequate	22
7.02 Water Service When Service Connection Is Inadequate	23
7.03 Installation Fees	23
7.04 Community Facility Fee	23
7.05 Rates for Metered Service	23
7.06 Is hereby deleted and shall remain vacant.	25
7.07 Service from Fire Hydrants	25
7.08 Water Standby or Availability Charge	25
7.09 Fees for Line Extension Applications and Plan Review	26
7.10 Rates for Use of Untreated Water	26
7.11 Inspection Fees	26
SECTION 8.00 Special Types of Potable or Untreated Water Service	26
8.01 Water Service Outside District	26
8.02 Temporary Potable or Untreated Water Service	27
SECTION 9.00 Collection of Potable or Untreated Water Rates and Enforcement Provisions	28
9.01 Collection of Charges for Water and Other Services	28

9.02	Billing _____	28
9.03	Persons Billed _____	28
9.04	Due Date _____	28
9.05	Delinquency _____	28
9.06	Delinquencies – Basic Penalty _____	28
9.07	Payment of Part of Delinquency _____	29
9.08	Liens _____	29
9.09	Collection of Delinquent Charges with Taxes _____	29
9.10	Meter Testing _____	29
9.11	Adjustment of Bills _____	29
SECTION 10.00 Water Use Efficiency _____		30
10.01	Definitions _____	30
10.02	Water Waste _____	31
10.03	_____	31
	Conservation Devices Required on New or Remodeled Dwelling Units _____	31
10.04	Conservation Devices Required on New or Remodel Public Users _____	32
10.05	Water Efficient Landscape Requirements _____	32
10.06	Air Conditioning and Refrigeration Devices _____	32
10.07	Evaporative Coolers _____	32
10.08	Swimming and Wading Pools _____	33
SECTION 11.00 Water Waste _____		33
11.01	Wasteful Use of Water _____	33
11.02	Determination of Wasteful Uses _____	34
	of Water _____	34
11.03	Repair of Leaky Indoor or Outdoor Fixtures _____	35
SECTION 12.00 Drought Response _____		35
	Determination of Drought _____	35
SECTION 13.00 Enforcement, Disconnection and Restoration of Service _____		36
13.01	Enforcement _____	36
13.02	Violation of Chapter _____	36
13.03	Penalties _____	36
13.04	Penalties in Times of Water Shortage _____	37
13.05	Appeal _____	37

13.06	Variances	37
13.07	Disconnection	38
13.08	Settling Disputes	38
13.09	Public Nuisance and Abatement	38
13.10	Restoration of Service	39
13.11	Recovery of Costs	39
13.12	Means of Enforcement Only	39
13.13	Cumulative Remedies	39
13.14	Misdemeanor	39
13.15	Fire and Other Emergencies	39
SECTION 14.00 Severability		39

DRAFT

DISTRICT CODE

CHAPTER 14

POLICES REGULATING THE INSTALLATION, CONNECTION AND USE OF THE DISTRICT WATER SYSTEM

SECTION 1.00 General Provisions

1.01 Title

This Chapter shall be known as the "Water Code" and may be cited as such.

1.02 Scope of Service:

The provision of this Chapter shall apply to water supply and service in, upon or affecting the territory of the Rancho Murieta Community Services District, and the design, construction, alteration, use, and maintenance of public water mains, reservoirs, distribution system, pumping equipment and facilities, pressure reducing station connections and services, and all system appurtenances; the issuance of permits and the collection of fees therefore; fees to pay for the costs of checking plans, inspecting construction, and making record plans of the facilities permitted hereunder; providing penalties for violation of any of the provisions hereof, and all other necessary or related matters.

SECTION 2.00 Definitions

For the purpose of this Chapter, the following terms shall have the following meanings unless the context clearly indicates otherwise.

2.01 Applicant

Applicant shall mean the owner or the agent of the owner of the property for which water service is being requested.

2.02 Board

Board shall mean the Board of Directors of the Rancho Murieta Community Services District.

2.03 Business Service

Business Service shall mean the provision of water for use in connection with commercial premises devoted primarily to operations for profit including offices, stores, markets, apartments, hotels, motels, automobile trailer parks, or courts, service stations and the like.

- 2.04 Customer**
Customer shall mean the owner or agent of the owner of the property receiving water service.
- 2.05 Distribution System**
Distribution System shall mean the system of the pipelines and other appurtenances by which the District conveys water to its customers.
- 2.06 District**
District shall mean the Rancho Murieta Community Services District.
- 2.07 Flat Rate Service**
Flat Rate Service shall mean the provision of water in unmeasured quantities for a fixed periodic charge.
- 2.08 Industrial Service**
Industrial Service shall mean the provision of water to industrial premises where the water is used primarily in manufacturing or processing activities.
- 2.09 Main or Water Mains**
Mains or Water Mains shall mean the portion of the distribution system, which is located in streets, highways, public ways or easements, which are used to supply water to the District's customers.
- 2.10 General Manager**
General Manager shall mean the General Manager of the Rancho Murieta Community Services District.
- 2.11 Metered Service**
Metered Service shall mean the provision of water in measured quantities for a charge based on the quantity of water supplied.
- 2.12 Metered Service Connection**
Metered Service Connection shall mean the portion of the distribution system by which water is conveyed from the water main to the premises, including the tap, meter, meter box, pipe, corporation stop, curb stop or shut-off valve.
- 2.13 Multiple Dwelling**
Multiple Dwelling shall mean premises with two or more dwellings for persons independently occupying such dwellings. (Amended by Ordinance 85-1)
- 2.14 Permits**
Permits shall mean the District's written approval or authorization for an action. A permit may only be issued by the District upon the completion of the appropriate District application form for the action sought, payment of all applicable fees and charges, and compliance

with all applicable District ordinances, rules and regulations, as well as local, state and federal law.

2.15 Premises

Premises shall mean a parcel of real estate, including any improvements thereon, which is determined by the District to be a single unit for purposes of receiving, using and paying for service. In making this determination, the District shall take into consideration such factors as whether the unit could reasonably be subdivided and whether the unit is being used for a single enterprise, apartment or dwelling.

2.16 Private Water Line

Private Water Line shall mean the portion of the distribution system located on the customer's side of the service connection.

2.17 Residential Service

Residential Service shall mean the provision of water for household purposes, including water used on the premises for sprinkling lawns, gardens and shrubbery; washing vehicles; and other similar and customary purposes pertaining to single or multiple family dwellings.

2.18 Service Connection

Service Connection generally means the pipe, valves and other facilities by which water is conveyed from the water main to the premises, and includes the tap, corporation stop, curb stop or shut-off valve, and may include meter and/or service box depending on the type of service.

2.19 Un-Metered Service Connection

Un-Metered Service Connection shall mean the portion of the distribution system by which water is conveyed from the water main to the premises, including tap, pipe, corporation stop, curb stop or shut-off valve.

2.20 Water Conservation or Water Use Efficiency

Water use that results in a water savings or lower demand due to (a) change that increases in-efficiency for the same productivity (e.g., update to more efficient models of plumbing fixtures or appliance upgrades to perform the same function) or (b) change in use of the appliance or fixture that results in reduced demand (e.g., customer behavioral change).

2.21 Water Facilities

Water Facilities shall mean all reservoirs, wells, sources of supply, storage, treatment, transmission, distribution, and pumping facilities, service connections and any other appurtenance.

2.22 Wasteful Uses of Water

Generally means customer water use that is not going to beneficial and reasonable uses. For example, excessive water runoff, leaky fixtures, etc. as defined in Section 11.01.

SECTION 3.00 GENERAL POLICIES

3.01 General Policy of Operating System

The District shall operate and maintain the water system in an efficient and economical manner and supply water of acceptable quality as fairly and equitably as possible. The charges to be made for service shall be set at rates necessary to enable the District to recover all costs of supplying water including, but not limited to, the costs for the following:

- a. Purchasing, pumping, treating, storing, transmitting and distributing water;
- b. Customer Service and Water Conservation;
- c. Administration;
- d. Overhead;
- e. Debt service;
- f. Charges and assessments in-lieu of taxes;
- g. **Replacement reserves**;
- h. All other necessary and appropriate expenses.

3.02 District's Responsibility for Distribution System

The District shall be responsible for operating, maintaining and replacing all portions of the distribution system, which are owned by the District. The District shall not be responsible for operating, maintaining or replacing that portion of the distribution system not owned by the District. The installation of a District measuring device upon private property or within a portion of the distribution system not owned by the District shall not create an obligation on the part of the District for operation, maintenance or replacement of any works or facilities not owned by the District. District responsibility for maintenance of service extends only to the water meter and the responsibility beyond the water meter is the property owner's. If the water service is connected to a private line, the District's responsibility stops at the valve on the District's main.

3.03 Unauthorized Use of District Water

No person shall supply water to any person or to any premises except as authorized by District permit or as approved in writing by the District.

3.04 District Ownership and Control

The portion of the distribution system, including the water main, service connection, and/or meter, which is located in the public way or in easements, shall be under the exclusive control of the District and owned, managed and operated under the direction of the General Manager.

3.05 Private Water Lines

The customer shall be responsible for the proper operation and maintenance of the customer's private water line and for any damages to the distribution system or loss of water resulting from the customer's private water line.

3.06 Access to District-Owned Property

The District shall have access, at all reasonable hours, to meter service connections and other property owned by the District, whether located on or off the customer's premises, for the purposes of inspection, installation, repair, maintenance, operation, turn on, turn off, or removal of the District's property.

3.07 Unsafe Apparatus, Detrimental or Damaging Conditions

If an unsafe or hazardous condition is found to exist on the customer's premises, or if the use of water thereon by apparatus, appliance, equipment or otherwise is found to be detrimental or damaging to the District or its customers, the service may be shut off without notice, provided that the District shall notify the customer immediately of the reasons for the discontinuance and the ~~correction~~corrective action to be taken by the customer before service can be restored.

3.08 Fraudulent Use of Service

When the District has discovered that a customer has obtained water service by fraudulent means or has diverted the water service for unauthorized use; the service to that customer may be discontinued in the manner set forth in Section ~~4~~13.00 herein. The District shall not be required to restore service until the customer has complied with all rules and requirements of the District and the District has been reimbursed for the full amount of the service rendered and the actual or estimated costs to the District incurred by reason of the fraudulent use.

3.09 Inspection of Customer-Owned Property

A customer's private water line shall be open for inspection at all reasonable times to a representative of the District. However, except in cases of emergency, before a District representative enters a

customer's premises for the purpose of inspecting non-District owned facilities, the District shall obtain the occupant's consent or the District shall give 24-hour advance notice, in writing, to the occupant of the District's intention to enter and inspect the customer's private water line.

3.10 Interference with District Employees

Except as provided in Section 3.09 hereof, it shall be unlawful for any person to interfere, seek or cause to interfere with the inspection, installation, removal, maintenance, or other lawful activity by the General Manager or the General Manager's authorized representative, of any part of the distribution system owned by the District.

3.11 Obstructions Prohibited

~~Subject to approval of the Board, n~~No person shall place or cause to be placed on any water line easement any wires, fences, trees, buildings, or other structures, either temporary or permanent, or any refuse, rubbish, debris or other objects which may impede or otherwise interfere with the ready access by the District to any portion of the distribution system owned by the District, unless otherwise authorized by Board action. Any such obstruction, upon the written request of the General Manager, shall immediately be removed by the violator at no expense to the District or shall be removed by the District at violator's expense, and shall not be replaced.

3.12 Continuity of Service

The District shall not be liable for any interruptions, shortage, or insufficiency of water supply or for pressure at the customer's point of connection, or for any loss or damages occasioned thereby.

3.13 Street Work:

- a. When a person who opens, grades, excavates, fills or does other street construction, deems it necessary to expose, remove, raise, lower, or otherwise affect any portion of the distribution system owned by the District, the person performing such street construction shall give at least seven (7) days advance notice in writing to the District of the person's intention to perform such construction and immediate notice upon exposure or contact with such system.
- b. At its option, the District may elect to perform the removal, raising, lowering or other construction on the District's distribution system, which is necessitated by the street construction. Prior to the District performing the construction on its distribution system, the person requiring the street construction shall pay to the District a reasonable deposit in an amount not to exceed the estimated cost of the District's construction. When the

District completes its construction, the District shall refund that portion, if any, of the deposit which exceeds the actual costs of construction and the person requiring the construction shall pay the amount, if any, by which the actual costs of construction exceeds the deposit.

- c. The person performing the street construction shall be liable for any damage to the District's distribution system resulting from the street construction or from the person's construction on the District's distribution system.

3.14 Contractors Hired by the District

Portions of this Chapter may be waived by the General Manager for persons hired by the District to construct any part of the District's distribution system.

3.15 Delegation of Authority

The General Manager shall have the authority to delegate the performance of any of the General Manager's responsibilities to any District employee or independent contractor.

3.16 Standards

All procedures, design, work, materials, capacities, facilities and other improvements shall be based on the applicable provisions of the latest revisions of State and Local regulations and generally accepted standards of water works practice insofar as deemed appropriate by the District considering the conditions and where not in conflict with District standards. Such regulations and standards are included in, but not necessarily limited to, the following references:

Waterworks Standards of the California Department of Health Services Titles 17 and 22 of the California Administrative Code

California Safe Drinking Water Act

[California State Building Code \(Cal Green\) Title 24](#)

[California Model Water Efficient Landscape Ordinance \(Assembly Bill 1881, Laird\)](#)

Uniform Plumbing Code [\(National\)](#)

Uniform Fire Code

American Water Works Association

[United States Environmental Protection Agency's \(USEPA\) WaterSense Program](#)

3.17 Lake Use Regulations:

(Added by Ordinance 92-3)

a. Wastes Prohibited into Lakes

No person shall discharge or cause to be discharged any of the following wastes into any of the lakes:

1. Any gasoline, benzene, naphtha, fuel oil or other flammable or explosive solid, liquid, or gas.
2. Any waste containing toxic or poisonous solids, liquids or gases.
3. Any waste having a pH lower than 5.5 or having any other corrosive properties.
4. Any waste such as, but not limited to, rubbish, ashes, shavings, metals, glass, lawn clippings, leaves, plastics, woods, garbage, etc.
5. Any waste such as insecticides, pesticides, fertilizers, weed killers, etc.

b. Activities Prohibited in Lakes

The following activities are either prohibited or restricted as described on or in the lakes as follows:

1. Fishing with live bait (Lake Calero and Chesbro).
2. Boating with any motor other than electric (all lakes).

c. Responsibility

It is the responsibility of the users of the lake to comply with the requirements as set forth in this section.

d. Enforcement

Enforcement of this Section will be performed by the District's General Manager in accordance with the provisions of Section ~~40~~13.00 of this Chapter.

SECTION 4.00 Connection To and Construction of Potable Water Facilities

4.01 In General

Nothing in this Chapter shall be construed as preventing or limiting the right of the District to require or undertake the preparation of engineering, economic, environmental, or financing evaluation from any person requesting water service from the District, which service

necessitates the installation of water facilities and thereafter to require the construction of such facilities as a condition of service, all without cost to the District.

4.02 Requirement of Meters

Following the effective date of this Chapter, every connection made to the District distribution system or service connection shall provide for and include a meter. The meter shall be supplied, approved and/or installed by the District prior to the time the owner connects to the District's distribution system.

4.03 Installation of Potable Water Service Connections and Meters

- a. Whenever practicable, the service connection from the water main to the customer's property line shall be installed at the time the main is constructed.
- b. Main line extensions, service connections and meters shall be installed only after the District's issuance of a permit and after payment by the customer of all District fees and charges.
- c. Main line extensions, service connections and/or meters shall be installed, at the District's option, either by the District or by persons hired by the District or under the supervision of District employees.
- d. When main line extensions, service connections or meters are not installed by the District, the main line extension, service connection or meter shall be installed only by bonded contractors licensed to perform such installation.
- e. When the District determines that any installation shall be performed by the District or person hired by the District, the applicant shall pay in advance an amount of funds equal to the approximate costs of construction and other necessary expenses. Upon completion of construction, the District shall refund the excess, if any, of any funds paid by the applicant or, if applicable, the applicant shall pay the amount, if any, by which the actual costs exceeded the applicant's deposit.

4.04 Size or Service Connection and Meters

- a. The size of the service connection shall be approved by the District in advance. Except when otherwise specifically approved by the District, the maximum size for a single-family service connection shall be one-inch. *(Amended by Ordinance 85-1)*

- b. The size of the meter serving a premise shall be approved by the District in advance of service. The standard size water meter serving a mobile village lot and townhouse lot shall be ~~5/8 inch or~~ 3/4 inch meter or larger, for all other residential lots, it shall be ~~3/4 inch or~~ 1 inch or larger meter, to be able to supply necessary fire flows. -
(Amended by Ordinance 90-3)

4.05 Installation of Private Water Line

The customer shall, at the customer's own expense, install according to District standards, the customer's private water line. The private water line shall remain the sole property of the customer.

4.06 Financial Responsibility for Installation of Water Facilities

An applicant who installs or causes to be installed, any part of the District's water facilities, shall be financially liable for the costs of installation and all incidents thereof.

4.07 Relocation of Water Facilities at Customer's Request

Upon a customer's written request, water facilities may be relocated by the District, provided that the relocation, in the opinion of the General Manager, is not detrimental to the District's distribution system. The cost of the relocation shall be borne by the customer and shall be payable in advance to the District. The cost of the relocation shall include the applicable costs and fees for all construction (if the construction is performed by persons hired by the District), design, installation, inspection, administration, overhead, and any other necessary related expenses. (Amended by Ordinance 85-1)

4.08 Relocation of Service Connection at District's Request

Where a service connection is relocated for the convenience or protection of the District, the relocation shall be at the expense of the District provided such relocation is not made necessary by the customer.

4.09 Change of Meter at Customer's Request

- a. A customer may apply in writing to the District to change the size of an installed meter.
- b. If the existing service connection is adequate to service the proposed change in meter size and the District determines that the change is necessary or advisable, the District shall authorize thea change. Before the meter is changed, the customer shall pay all applicable fees and charges to the District.
- c. If the existing service connection is inadequate to serve the proposed meter change, the service connection shall be changed at the customer's expense. Before the meter

and service connection are changed, the customer shall pay all applicable fees and charges to the District.

4.10 Separate Service Connection

Separate premises, whether owned by the same or different persons, shall not be supplied with water through the same service connection.

4.11 Division of Presently Serviced Premises

When premises currently serviced by the District's distribution system are divided into two or more premises, unless otherwise agreed to by the District, the existing meter and service connection shall be considered to belong to the premise which the meter or service connection most directly enters and the new premises shall require the installation of additional meter(s) and service connection(s) and payment of all applicable fees and charges. *(Amended by Ordinance 85-1)*

4.12 Plans

- a. Each application for a permit, for which installation of water facilities is necessary, shall be accompanied by three (3) sets of plans and specifications for the installation.
- b. The plans shall be the exclusive property of the District.
- c. The General Manager or Engineer shall determine the adequacy of the proposed water facilities as to size, type and quality of materials, and as to the location of facilities to serve the proposed development, including off-tract pipelines and other ~~—~~ appurtenances.
- d. The General Manager or Engineer shall certify in writing whether the plans and specifications submitted conform to District standards.

4.13 Easements and Rights-of-Way

- a. Any applicant who installs, or proposes to install, water facilities shall furnish the District all necessary easements and rights-of-way for such facilities and the subsequent operation and maintenance thereof.
- b. If the applicant cannot finish the necessary easements and rights-of-way, the District may, at its sole option, acquire such easements and right-of-way, subsequent to the applicant's payment to the District of all funds necessary to cover the District's cost of such acquisition.
- c. Until the necessary easements and rights-of-way have been ~~—~~ properly executed and recorded, the District shall

not approve any plans for water facilities to be constructed by ~~one~~ the person across the property of another person. ~~The~~ District shall not accept for public use any such water facilities and no person shall place such facilities into use.

4.14 Performance Bond

The applicant shall post a surety bond, cash or other security satisfactory to the District to guarantee the faithful performance of any agreement for the applicant's construction of the water facilities. The surety bond, cash or security shall be in the sum of one hundred percent (100%) of the estimated cost of the work, or in such other sum as may be fixed by the District. The surety bond, cash or security shall, in addition to guaranteeing the faithful performance of the work, guarantee the maintenance of the portion of the water facilities constructed by the applicant for a period of one year following the District's written acceptance of the work. *(Amended by Ordinance 85-1)*

4.15 Liability

The District and its officers, agents and employees shall not be liable for any injury or death of any person or damage to any property arising during or stemming from, the performance of any work by an applicant. The applicant shall be answerable for, defend, indemnify and hold harmless, the District and its officers, agents and employees, including all costs, expenses, attorney's fees and other fees and interest, incurred in defending the same or in seeking to enforce this provision. The applicant shall be solely liable for any defects in the performance of the applicant's work or for any failure, damage, injury, claim or loss, which may develop therefrom.

4.16 Dedication Requirements

An Offer of Dedication of the water facilities excluding any private water lines shall be included in any application for a permit. The District shall not accept for dedication any portion of the water facilities, which are not constructed in conformity with the requirements of the main line extension agreement, if any, and of this Chapter. *(Amended by Ordinance 85-1)*

4.17 As-Built Plan

Two (2) sets of blue-line prints and one (1) set of reproducible drawings delineating as-built water lines and appurtenances shall be filed with the District, prior to and as a condition of, the District's approval and acceptance of construction by an applicant. No certificate of final inspection shall be issued until such prints and drawings are filed.

4.18 Inspection of Construction

- a. The District shall have the right to inspect all work on the water distribution system during and subsequent to its construction. When construction is completed, the work must be inspected and approved, in writing, by the District before the newly constructed facilities may be connected to the District's distribution system. No construction shall be covered at any time unless it has been inspected and approved by the District. No facilities shall be connected to the District's system unless the District has performed tests indicating the new construction is satisfactory and the facilities have been cleaned of any debris accumulated from construction operations. *(Amended by Ordinance 90-3)*
- b. The applicant shall give the District at least forty-eight (48) hours advance notice, Saturdays, Sundays and holidays excluded, of when it wishes the District to perform an inspection. If work is inspected and deemed inadequate, the District shall so notify the applicant in writing and identify the deficiencies in the project. *(Amended by Ordinance 90-3)*

4.19 Certificate of Final Inspection and Completion

When the District determines that a work done; under the permit and main line extension agreement, if any, has been constructed according to and meets the requirements of all applicable provisions of this Chapter, the agreement, and other District rules and regulations, and when any fees have been paid, the General Manager, subject to any procedure which may be adopted by the Board, shall authorize the issuance of the Certificate of Final Inspection and Completion. *(Amended by Ordinance 85-1)*

4.20 Ownership Upon Dedication

When the Certificate of Final Inspection and Completion is issued, the District shall accept the Offer of Dedication and authorize the connection of the new water facilities. Upon connection to the District's distribution system, the new water facilities, excluding private water lines, shall become the exclusive property of the District.

4.21 Testing of Backflow Devices

Pursuant to County Ordinance, certain categories of District customers are required to install, maintain and test annually backflow devices. District personnel are certified to perform the annual testing and, upon the customer's request, will do so on a time-and-materials- basis charged to the customer and collectible as any other District fee. *(Added by Ordinance 89-1)*

SECTION 5.00 Main Line Extensions

5.01 Water Main Extension

Any person requesting water service from the District, which necessitates an extension of the District's main line, shall apply to the District for a main line extension agreement on the forms prescribed by the District.

5.02 Formation of an Assessment District

At the District's sole ~~option~~ discretion, the District may utilize any statutory or other procedure concerning assessment districts to finance the construction of the main line extension, metered service connections and related appurtenances.

5.03 Size of New Main Line

The District may require the installation of a main line larger than that necessary to adequately serve the applicant's property. When the District requires the installation of a larger main line, the District shall either:

- a. Pay the difference in cost, as determined by the District, between the size necessary to service the applicant's construction and the larger main line;
- b. Perform the installation itself, subsequent to the receipt from the applicant of a sum sufficient to cover the cost of installation, and other necessary expenses, of the main line required by the applicant;
- c. Require the applicant to construct the larger line subject to reimbursement as hereinafter provided.
- d. A combination of the foregoing.

5.04 Reimbursement for Extension

When an applicant enters into a main line extension agreement with the District, which requires the installation of a main line larger than that necessary to adequately serve the applicant's property, the agreement shall provide for a refund to the applicant as follows:
(Amended by Ordinance 89-2)

- a. Within the limits specified herein, when the mainline extension has been installed at the applicant's sole expense, the applicant shall be eligible for reimbursement of applicant's cost based upon the applicant's and other customer's pro rata use, as determined by the District, of the extension. *(Amended by Ordinance 89-2)*
- b. The District shall levy on all customers connecting into the extension financed by applicant; a fee determined by the District and based on the connecting customer's pro

rata use of the extension and the actual cost of the extension. *(Amended by Ordinance 89-2)*

- c. Within ninety (90) days of the District's receipt of any money pursuant to ~~Section~~ 5.04(b), the District shall pay such money to the applicant. *(Amended by Ordinance 89-2)*

5.05 Pre-Existing Main Line Extension Agreements

Notwithstanding any section of this Chapter, all main line extension agreements, on or before adoption of this water code, shall be governed by the rules under which the pre-existing main line extension agreements were made at the time of execution of that particular agreement.

SECTION 6.00 Permits and Fees

6.01 Permit Required

No persons, other than those specifically excluded by this Chapter, shall uncover or cause to be uncovered, construct or cause to be constructed, use or cause to be used, alter or cause to be altered, or connect to or cause to be connected to, any public water main or other portion of the distribution system or services owned by the District without first obtaining a permit from the District, paying the applicable fees, and complying with all other applicable provisions of this Chapter.

6.02 Application for Permit

Any person legally entitled to apply for and receive a permit shall make application for a permit on forms provided by the District for that purpose. Any applicant shall describe the proposed construction and location, ownership, occupancy, and use of the premises in connection therewith. The General Manager may require, in addition to the information specified, any additional information from the applicant, which will enable the General Manager to determine that the proposed connection complies with the provisions of this Chapter.

6.03 Unauthorized Usage of Permit

- a. Upon prior written approval of the District, a person to whom a permit has been issued may transfer such a permit to another person solely for the same use and premise for which the permit was issued, subject to all terms and conditions under which the permit was issued. The transferee shall meet all requirements of the District relating to the transfer.
- b. Usage of permit for a premise other than the premises for which the permit was issued shall be unauthorized usage and shall render the permit void and invalid.

- c. A person engaging in an unauthorized useage of the permit shall apply to the District for an appropriate permit. If the District issues the permit, the applicant shall pay the appropriate current fees and charges.

6.04 Persons Excluded From This Section

The provisions of this Section 6.00 may be waived by the General Manager District—for contractors constructing water facilities or improvements under contract with the District, or under contract awarded by the District under proceedings pursuant to any of the special procedure statutes of the State providing for the construction of water facilities and assessing of the expenses thereof against the lands benefited thereby. *(Amended by Ordinance 85-1)*

6.05 Plan Checking

No permit shall be issued until the District has checked and approved the plans in accordance with the applicable provisions of this Chapter. *(Amended by Ordinance 85-1)*

6.06 Payment of Fees and Charges

No permit shall be issued until all fees and charges in connection therewith are paid to the District.

6.07 Applicant's Agreement to Comply with Code

The applicant's signature on an application for a permit or the applicant's acceptance of any permit shall constitute an agreement by the applicant to comply with all the provisions, terms and requirements of the District's Water Code, with all other rules and regulations of the District, and with the plans and specifications the applicant has filed, together with such corrections or modifications, if any, as may be permitted or required by the District in writing. This agreement shall be binding upon the applicant and the applicant's successors in interest, and may be altered only by the District in writing upon the applicant's written request.

6.08 Time Limits on Permits

If work under permit is not commenced within six (6) months from the date of issuance of suchthe permit or if, after commencing, the work isbe discontinued for a period of one (1) year, the permit shall become void and no further work shall be undertakening until a new permit shall have been secured and a new fee paid therefore at applicable rates then in effect.

SECTION 7.00 Potable and Untreated Water Rates and Charges

7.01 Water Service When Service Connection is Adequate

Where an existing and adequate service connection and/or meter are properly connected to the District's distribution system, and which is or

has been legally servicing the premises or for which a District connection permit has been issued, an applicant for water service from the District shall be entitled to such service after the applicant submits an appropriate application to the District, and complies with all other District regulations. However, if the applicant is delinquent in any bills to the District, the applicant shall pay such bills in full, prior to receiving District water service.

7.02 Water Service When Service Connection Is Inadequate

Where the installation or enlargement of a main line, service connection or meter is necessary prior to the District's supplying service to an applicant, the applicant shall submit a connection permit application to the District for service. If the District has sufficient water supply and system capacity to supply water, the District shall accept the application. The District shall furnish the water service subsequent to the applicant's construction, or payment for the construction, of the necessary portions of the distribution system; the applicant's payment of all fees to the District, the applicant's compliance with all District rules and regulations; and the applicant's payment in full of all delinquent charges, if any, owed to the District.

7.03 Installation Fees

When the District installs a service connection or meter, the District shall collect a fee from an applicant prior to the installation of service connection and meters except for service under 8.02 for temporary water service. The installation of all service connections or meters shall be on the basis of actual average costs, labor and parts for the particular type of installation as determined from time to time by the General Manager and/or Board of Directors of the District. *(Amended by Ordinance 90-1)*

7.04 Community Facility Fee

The District shall collect from all applicants for water service under Section 7.02, a community facilities fee to ensure the continued availability of the facilities for water service through periodic system expansion and replacement. The community facilities fee shall be paid as specified in the Community Facilities Fee Code. *(Amended by Ordinance 87-4)*

7.05 Rates for Metered Service

- a. General metered service shall be as follows: *(Amended by Ordinance 2011-02)*

Monthly Charges

Basic service charge	\$ 25.33/mo
Debt Service Prefunding	\$ 0.75/mo
Reserve Contribution	<u>\$ 5.84/mo</u>
Total Basic Service Charge	\$ 31.92/mo

Volumetric Rate	
Basic volumetric rate	\$ 0.0124/cu. ft.
Debt Service Prefunding volumetric rate	_____
	\$.0005/cu.ft.
<u>Total Volumetric Rate</u>	\$.0129/cu.ft.

- b. Metered service to residential lots at Murieta Village shall be as follows: *(Amended by Ordinance 2011-02)*

<u>Monthly Charges</u>	
Basic service charge	\$ 25.33/mo
Debt Service Prefunding	\$ 0.75/mo
Reserve Contribution	\$ 5.84/mo
<u>Total Basic Service Charge</u>	\$ 31.92/mo

Volumetric Rate	
Basic volumetric rate	\$ 0.0124/cu. ft.
Debt Service Prefunding volumetric rate	_____
	\$.0005/cu. ft.
<u>Total Volumetric Rate</u>	\$.0129/cu.ft.

- c. Non-Residential metered service shall be as follows: *(Amended by Ordinance 2011-02)*

Monthly Charges
 Basic service charge for non-residential metered service shall be calculated on number of meters and an EDU basis for each customer multiplied by the basic service charge reflected in Section 7.05 a. above.

Volumetric Rate	
Basic volumetric rate	\$0.0124/cu. ft.
Debt Service Prefunding volumetric rate	_____
	\$.0005/cu.ft.
<u>Total Volumetric Rate</u>	\$.0129/cu.ft

- d. Zero Usage Billing
 Residential and non-residential meters are billed based on actual water usage each month. In the event the water meter read is zero usage, the account will have an estimated usage charge equal to the usage as in the same month in the prior year. This usage amount will be billed at the current volumetric rate per cubic foot.

7.06 **Is hereby deleted and shall remain vacant.**
(Amended by Ordinance 93-1)

7.07 **Service from Fire Hydrants**

Service hereunder is for water obtained from a fire hydrant for construction water or for other purposes (filling swimming pools). The applicant for such service shall pay under one of the following schedules: *(Amended by Ordinance 2011-01)*

a. For metered use:

1. A refundable deposit of ~~of~~ \$1,000 for a fire hydrant meter to cover any repairs required to the meter resulting from use by the applicant.
2. A flat charge of the current year's residential metered lot rate per month, for each month or fraction of a month that the applicant has the service.
3. A consumption charge based on usage rate on a per 100 cubic feet basis.
4. A minimum billing in any month shall not be less than ~~-~~\$50.00.

b. For load counts: *(Amended by Ordinance 2011-01)*

1. A water truck load count or bulk water usage for other purposes shall be tallied and water charged at the current usage rate on a per 100 cubic feet.
2. Billings under one application in any one month shall be not less than \$50.00.

7.08 **Water Standby or Availability Charge**

The District ~~may~~ shall fix, on or before the first day of July in each calendar year, and ~~will~~ annually collect a water standby or availability charge not to exceed ten dollars (\$10.00) per year for each acre of land, or ten dollars (\$10.00) per year for each parcel of land of less than an acre within the District to which water is made available for any purpose by the District, whether the water is actually used or not. The District may establish schedules varying the charges depending upon factors such as the use to which the land is put, the cost of transporting the water to the land and the amount of water used by the land. *(Amended by Ordinance 88-8)*

7.09 Fees for Line Extension Applications and Plan Review

Fees for line extension applications, plan reviews, and construction inspection shall be as established by the General Manager, based upon the reasonable costs of providing the service. *(Amended by Ordinance 88-8)*

7.10 Rates for Use of Untreated Water

(Amended by Ordinance 88-8) The charge for untreated water shall be the sum of each of the following four categories of charges, as applicable:

- a. For use of untreated water pumped from storage in Calero Reservoir \$38.16 per acre-foot.
- b. For water delivered by the District to its customers by means of the Cosumnes Irrigation Association Canal:
(Amended by Ordinance 2011-02)

Base rate \$197.18/ month
(Includes 375,000 cu ft.)

Volumetric rate \$.044/100 cu ft.
(After first 375,000 cu ft.)

- c. Water delivered from Bass Lake *(Amended by Ordinance 93-1)*
\$324.54 per month

- d. Water delivered from Laguna Joaquin:
Volumetric rate \$.11/100 cu ft.

7.11 Inspection Fees

- a. A fee based upon costs, labor and parts shall be paid to the District for issuing a permit and inspecting each water line. The amount of this fee shall be determined, from time to time, by the General Manager and/or Board of Directors of the District. *(Amended by Ordinance 90-3)*
- b. Inspection charges shall be paid prior to connection to the District's distribution systems. *(Amended by Ordinance 90-3)*

SECTION 8.00 Special Types of Potable or Untreated Water Service

8.01 Water Service Outside District

- a. The District may provide or allow water service to persons outside its boundaries when the Board finds that such service shall not adversely affect the water service within the District- ~~A~~and that a surplus supply of water and

water facility capacity exists. (*Amended by Ordinance 85-1*)

- b. In the event that, because of increased usage or other causes, service outside the District becomes adverse to the District's interest or the interest of District customers located within the District or surplus water and/or pipeline capacity is no longer available for such outside use, the District may discontinue or disconnect the service outside the District 120 days after the District gives written notice to the person or premises receiving the water that such outside service is to be terminated.
- c. Except as set forth in this Section, the rules and regulations of the District shall apply to all customers outside the District.
- d. Rates and charges to all customers outside the District shall be one hundred fifty percent (150%) of the applicable rate and charges for customers within the District, as set forth in Section 7.00. No Capital Improvement Connection Fee (CICF) shall be charged for water service outside the District.
- e. Prior to receiving service, a customer outside the District shall deposit an amount equal to three (3) months of the District's applicable rates for water service.
- f. The supply of water to persons outside the District shall not create a vested right with the person outside the District to continue to receive water service from the District for any credit or refund for improvements made to receive such water service.

8.02 **Temporary Potable or Untreated Water Service**

Before temporary service is supplied through a fire hydrant or other connection, the applicant shall obtain a permit or other written approval from the District.

- a. The applicant for temporary water service shall pay the charges set forth in Section 7.07.
- b. Temporary service may be interrupted for fire, testing or other conditions deemed necessary by the District.

SECTION 9.00 Collection of Potable or Untreated Water Rates and Enforcement Provisions

9.01 Collection of Charges for Water and Other Services

The periodic charges imposed by this Chapter may be collected together with charges for any other utility service supplied by the District. If all or any part of the bill is not paid, the District may discontinue any or all of the service for which the bill is rendered in the manner herein provided.

9.02 Billing

All water service accounts shall be billed monthly.

- a. Flat rate accounts shall be billed during the service period (approximately thirty (30) days) for which the bill is rendered.
- b. Metered accounts shall be billed in arrears; meters shall be read as nearly as possible at regular intervals.

9.03 Persons Billed

- a. The District shall bill the property owner directly for all water services provided the owner's premises. *(Amended by Ordinance 90-6)*
- b. The property owner shall be liable for payments of all District charges. *(Amended by Ordinance 90-6)*

9.04 Due Date

Bills for water service are due and payable when mailed. *(Amended by Ordinance 87-6)*

9.05 Delinquency

A bill for service is delinquent if not paid and received at the Rancho Murieta Community Services District Office by the 25th day of the month following the month in which the bill was mailed. *(Amended by Ordinance 98-3)*

9.06 Delinquencies – Basic Penalty

- a. A one-time basic penalty of ten percent (10%) shall be added to each delinquent bill for the first month the bill is delinquent. *(Amended by Ordinance 96-3)*
- b. After levying the basic penalty provided in Section 9.06 (a), the District shall thereafter levy an additional penalty of one-half percent (.5%) per month to all delinquent charges and basic penalties remaining unpaid, until and unless the Board requests the County Auditor to include the amount of all delinquent rates, charges and penalties

on the bills for taxes levied against the appropriate premises as set forth in Section 9.09. (Amended by Ordinance 96-3)

9.07 Payment of Part of Delinquency

Monies paid where any portion of an account is delinquent, shall first be credited to the delinquent portion of the bill and then to current billing.

9.08 Liens

Unpaid water service charges imposed by this Chapter, when the charges are recorded, shall constitute a lien upon the parcel of real property to which the water service was supplied. The District shall include a statement on its bills to the effect that any water service charges and penalties thereon remaining unpaid shall, when recorded constitute a lien on the parcel to which the water service was supplied. The District may, from time to time, compile lists of such delinquent charges and record them with the County Recorder as liens, provided that the District shall first have given notice to the customer.

9.09 Collection of Delinquent Charges with Taxes

All rates, charges, penalties and interest, which remain delinquent, may be collected in the same manner as the general taxes for the District for the forthcoming year, provided that the District shall first have given the customer notice and an opportunity to be heard as provided by law. After delinquent amounts have been turned over to the County Auditor for collection, no payment shall be received by the District on the delinquent amounts except as collected by the County Tax Collector.

9.10 Meter Testing

The District may test meters at any time and shall test a meter upon the written request of a customer who first deposits twenty five dollars (\$25.00) with the District. Testing will be in accordance with AWWA Standards, Manual of Practice, M6 for cold water service meters. If the test indicates the meter is registering within five percent (5%) of 100% accuracy, the testing fee shall be retained by the District to cover its cost of testing. If the test indicates the meter is more than five percent (5%) in error, the testing fee shall be refunded to the customer and the District shall repair or replace the meter at its discretion. If the meter error is in the District's favor, a supplemental bill may be rendered to the customer equal to the difference between the customer's average bill for comparable service and the customer's actual bills for the preceding two billing cycles.

9.11 Adjustment of Bills

The **District staff or General Manager** may adjust or grant **credits** from the rates or fees provided in this Chapter in the event of a dispute relating to a charge to a customer provided, however, that all parties

affected shall have a right to appeal the **District staff** or General Manager's determination to the Board of Directors within fifteen (15) days after receipt of the General Manager's written decision. The decision of the Board of Directors thereon, shall be final and binding on all parties.

SECTION 10.00 ~~Conservation~~Water Use Efficiency

10.01 Definitions

As used in Section 10.00, the following terms shall have the specified meanings.

- a. Dwelling Unit
Dwelling unit shall mean any structure intended for human habitation or use, either transient or permanent.
- b. Pressure Reducing Valve
Pressure reducing valve shall mean a valve device, which regulates water pressure to structures and is designated to permit the pressure for use within that structure.
- c. Public Use
Pubic use shall mean all commercial or industrial establishments, including restaurants, bars, public buildings, comfort stations, schools, gymnasiums, or other places to which the public has access or which are frequented by the public with or without special permission or invitation, and installation where both free and pay fixtures are installed so that the fixtures' use is similarly unrestricted.
- d. Self-Closing Valve
Self-closing valve shall mean a valve device designed to close by spring or by water pressure when left unattended.
- e. Water ~~Saving~~**Saving**Efficient Aerator
Water ~~saving~~**saving**efficient aerator shall be USEPA WaterSense labeled product and mean an aerator equipped to limit water flow to a maximum of ~~three~~**1.5** gallons per minute (gpm) or less for residential buildings.
- f. Water ~~Saving~~**Saving**Efficient Showerhead
Water efficient showerhead shall be USEPA WaterSense labeled product and mean a water efficient showerhead (with one showerhead per shower stall) equipped to limit water flow to a maximum of 2.0 gpm or less for residential buildings.

g. High Efficiency -or Ultra Low Flow Toilet

~~Water saving~~ High efficiency toilet shall be USEPA WaterSense labeled product and mean a tank type toilet or water closet designed to function with a maximum ~~three and one half~~ rated flush volume of 1.28 gallons per flush or less. An ultra low flow toilet is rated at 1.6 gallons per flush per the California State Building Codes.

h. Weather Based Irrigation Controller

An irrigation controller that has automated watering schedules using climate or soil moisture sensing capability in accordance with requirements of the California Building Standards CalGreen Code.

10.02 Water Waste

No person shall cause or permit any water furnished to the person's premises by the District to run to waste: as defined in Section 11.01. The District may, pursuant to the requirements of Section ~~11.00~~ 13.00, disconnect the District's service to any premises and/or customer for the customer's failure to comply with this Section. The District may inspect or install test meters in un-metered service to determine compliance.

10.03 Leaky Fixtures

~~It shall be unlawful for any person to maintain or allow on the person's premises leaky or faulty water fixtures or devices to which District water is supplied, so that District water is wasted thereby. Failure to repair or disconnect such leaky or faulty devices within seven days after being notified in writing to do so by the District, shall be sufficient cause for the District to disconnect its water service for such premises, pursuant to the requirements of Section 11.00, until the repairs have been made.~~

10.04 Conservation Devices Required on New or Remodeled Dwelling Units

All new dwelling units that require a Sacramento County Building permit that are connected to the District distribution system, after the effective date of this Chapter, shall be constructed pursuant to the California State Building Codes otherwise known as the "CalGreen Code" and be USEPA WaterSense labeled homes. For any remodeled units that require a Sacramento County Building permit that are connected to the District distribution system, after the effective date of this Chapter, shall be equipped with constructed pursuant to the California State Building Codes otherwise known as the "CalGreen Code" and any replaced or remodeled fixtures shall be District-approved water saving showerheads, water saving aerators on sinks and lavatories, and water saving toilets. efficient equipment, plumbing fixtures and appliances and be USEPA WaterSense labeled products. Pressure reducing valves shall be installed on new dwelling units where

District approved improvement plans call for such installation in accordance with District Standards.

10.0504 Conservation Devices Required on New or Remodel Public Users

All new public users or users remodeling facilities that require a Sacramento County building permit and are connected to the District distribution system after the effective date of this Chapter, shall be equipped with District-approved water ~~saving showerheads, water saving toilets, and self-closing valves on lavatories.~~ efficient equipment, plumbing fixtures and appliances pursuant to the California State Building Codes otherwise known as the "CalGreen Code" and be USEPA WaterSense labeled products. Pressure reducing valves shall be installed on new public use facilities where District approved improvement plans call for such installation in accordance with District Standards.

10.05 Water Efficient Landscape Requirements

Landscape design, installation, maintenance, and management can and should be water efficient. All new or modifications to existing landscape areas subject to Homeowner Association review or County permit approvals are required to comply with the California Water Conservation Landscaping Act of 2006 (Assembly Bill 1881, Laird) and Model Water Efficient Landscape Ordinance effective January 1, 2010 or, when adopted, the least as effective as Sacramento County Water Efficient Landscape Requirements (Chapter 14.10). The District allows the use of all types of water efficient plant materials, including artificial turf. Allowable water efficient plant materials are identified on the District approved plant list. The District prohibits any plants considered invasive to the local waterways, such as invasive plants listed by the California Invasive Plant Council.

10.06 Air Conditioning and Refrigeration Devices

All new or replacement air conditioning and refrigeration systems using water from the District distribution system or discharging to the District sewer system, installed after the effective date of this Chapter, shall be equipped with water conservation devices of sufficient capacity to limit makeup water to a maximum 0.2 GPM per ton of rated capacity under full loading at a maximum summer temperature of 105 degrees Fahrenheit.

10.07 Evaporative Coolers

Evaporative coolers installed after the effective date of this Chapter shall be equipped with a re-circulating pump. The makeup supply line shall be equipped with an inlet valve, which shall open ~~only when makeup water is required according to manufacturer specifications.~~ Makeup water shall be used intermittently, and not continuously, as required due to discharge that shall occur only on an as needed basis

to remove high total dissolved solids (TDS) levels on the order of more than 2,000 parts per million (ppm).

10.08 Swimming and Wading Pools

All swimming or wading pools installed after the effective date of this Chapter, which have a capacity of over two thousand gallons of water, and which use water from the District distribution system or which discharge water into the District sewer system, shall be equipped with re-circulating systems and approved filters. Pool covers are recommended but not required.

~~10.09 Irrigation and Sprinkling~~

~~Excessive runoff~~ **SECTION 11.00 Water Waste**

11.01 Wasteful Use of Water

Any of the following acts or omissions, whether intentional, unintentional, willful or negligent, shall constitute the wasteful use of water:

- a. Water flowing away from a property caused by excessive application(s) of water beyond reasonable or practical irrigation rates, duration of application, or other than incidental applications to impervious surfaces.
- b. Causing or permitting an amount of water to discharge, flow, run to waste into or flood any gutter, sanitary sewer, water course or storm drain, or to any adjacent lot, from any tap, hose, faucet, pipe, sprinkler, or nozzle. In the case of irrigation, "discharge," "flow" or "run to waste" means that water is applied to the point that the earth intended to be irrigated has been saturated with water so that additional applied water then flows over the earth. In the case of washing, "discharge," "flow" or "run to waste" means that water in excess of that necessary is applied to wash, wet or clean the dirty or dusty object, such as an automobile, sidewalk, or parking area.
- c. Allowing water fixtures or heating or cooling devices to leak or discharge water.
- d. Maintaining ponds, waterways, decorative basins or swimming pools without water recirculation devices or with known leaks, both seen and unseen.
- e. Discharging water from, and refilling, swimming pools, decorative basins or ponds in excess of the frequency reasonably necessary to maintain the health, maintenance or structural considerations of the pool.

basin or pond, as determined by the ~~District's~~ General Manager.

- f. Overflowing of any pond, pool or fountain which results in water discharging from the pond, pool or fountain.
- g. Continued operation of an irrigation and sprinkling shall system that applies water to an impervious surface or that is in disrepair.
- h. Use of a water hose not be allowed. (Amended by Ordinance 87-9) equipped with a control nozzle capable of completely shutting off the flow of water except when positive pressure is applied.

10.10 Charge for Waste Water

- ~~The amount~~ i. Irrigation of any water wasted in any manner prescribed by this Chapter shall be estimated lawns or landscaping when it is raining.
- j. Irrigating lawns or landscaping between the hours of 10:00 a.m. and 10:00 p.m., with the exception of drip irrigation or hand watering, as otherwise authorized pursuant to this Section, unless a variance is granted by the General Manager and charged. Exceptions are accepted for District approved weather based irrigation controllers.
- k. Using potable water from the District's water system for at the rates set by the Board of Directors compaction, dust control or other construction purposes without first obtaining approval from the General Manager as provided in Section 7.07 and a meter from the District.
- ~~10.l.~~ Installing a single-pass cooling system, such as water cooled air compressor, in any property that is newly connected to the District water system. This does not apply to evaporative cooling systems.
- m. Installing a non-recirculating system in any new automatic car wash or new commercial laundry system or failure to utilize current best management practices for water conservation that are industry standards.

11 Construction.02 Determination of Wasteful Uses

of Water uses for dust control, curing, compacting, cleaning or other construction use may be subject to limitations and shall not interfere with other domestic uses.

It shall be unlawful for any person to waste water as defined above in Section 11.01. Violations will be based on observation(s) and documentation of waste by District staff, including but not limited to evidence of a continually running water meter readings and/or physical inspection, and/or visual observation of the occurrence. Violations are subject to the enforcement and penalty provisions in Section 13.00.

11.03 Repair of Leaky Indoor or Outdoor Fixtures

It shall be unlawful for any person to maintain or allow on the person's premises leaky or faulty water fixtures or devices to which District water is supplied, so that District water is wasted thereby. Failure to repair or disconnect such leaky or faulty devices within seven (7) days after being notified in writing to do so by the District, shall be sufficient cause for the District to disconnect its water service for such premises, pursuant to the requirements of Section 13.00, until the repairs have been made. At the discretion of the District, the customer may be informed in writing that the leak must be repaired more quickly, in which case the customer shall repair the leak in the time specified by the General Manager.

SECTION 12.00 Drought Response

Determination of Drought

In determining the District's water system's Drought Stage, the General Manager shall determine whether that system's water supplies available for potable use are sufficient to meet the current customer demands on that system and shall consider, unless otherwise excluded by this section, all relevant factors. The General Manager shall consider, among other things:

- a. any variations in the reliability of the Lake Water or other supplemental supplies available to the District's water system, which may be indicated by Department of Water Resources monitoring data in the Cosumnes River watershed (such as snow survey, rainfall precipitation, previous year runoff pattern data);
- b. gauge monitoring that indicates below normal Cosumnes River flow conditions that may affect the District's ability to pump water to the Lakes System;
- c. availability of non-potable water to meet non-potable demands on the District's water system; and
- d. the success, or lack thereof, of previous declarations of a less stringent Drought Stage in causing the water-use reductions sought by the District.
- e. the General Manager will select the necessary stage for response to the drought based on the provisions outlined

in the District Board adopted Water Shortage Contingency Plan.

f. The Board of Directors shall make the final drought declaration upon review of the General Manager's drought determination.

SECTION 13.00 Enforcement, Disconnection and Restoration of Service

13.01 Enforcement

The General Manager shall enforce the provisions of this Chapter and, for such purposes, shall have the powers of a peace officer, if deputized or if authorized by law. Such power shall not be regarded as limitations on or otherwise affecting the powers and duties of the County Health Officer.

13.02 Violation of Chapter

In the event of a violation of any laws, ordinances, rules or regulations of the State of California, the County of Sacramento, or the District, respecting the subject matter contained herein, the District shall notify in writing the person or persons causing, allowing, or committing such violation and the General Manager shall have the authority to issue penalties and/or disconnect the property served from the District distribution system, in the manner set forth herein.

13.03 Penalties

The goal of the provisions of this chapter are to achieve voluntary compliance from the customer, and the District will take reasonable measures to assure the customer has information available to promptly and efficiently address water use issues. Where voluntary compliance cannot be achieved through initial contacts and warnings, then appropriate administrative penalties and further action are required. Except as otherwise provided herein, violations of any provision of this chapter shall be addressed as follows:

<u>Violation</u>	<u>Penalty</u>
<u>First</u>	<u>Personal or written notification of the violation</u>
<u>Second</u>	<u>Written notification and issuance of a notice to correct</u>
<u>Third</u>	<u>Issuance of an administrative penalty of \$100</u>
<u>Fourth</u>	<u>Issuance of a penalty of \$200</u>
<u>Fifth</u>	<u>Issuance of a penalty of \$500</u>

<u>Final</u>	<u>Disconnected water service and/or other penalties as provided in the notice of violation and as determined by the General Manager.</u>
--------------	---

13.04 Penalties in Times of Water Shortage

In addition to any other penalties provided by this chapter, if a customer of the District water system violates any of the water use restrictions during a stage two, three, ~~or~~ four water shortage stage as set forth in Water Shortage Contingency Plan, and such conditions are not corrected within five (5) days after the customer is given written notice, the District is authorized to bill the customer, as a penalty, at twice the metered rate during the time that the violation continues and the penalties specified in Section 13.03 above may be increased by up to 100% ~~on the penalties listed above in Section 13.03.~~

13.05 Appeal

There shall be no appeal of the water use restrictions identified in this Chapter or the Water Shortage Contingency Plan. Any appeal of other matters or decisions of District staff shall be appealable in writing to the General Manager within ten (10) days and if still unresolved a second appeal may be sent in writing to the District Board of Directors within ten (10) days of the General Manager's decision.

13.06 Variances

In unusual circumstances, application of this chapter may cause unnecessary hardships or results inconsistent with this chapter's purposes and intent. Therefore, variances to some of the requirements of this chapter may be appropriate as described below:

a. Authority to Grant Variances.

The General Manager may grant variances to water use restrictions provisions during a stage one, two, or three Drought Stage as specified in the Water Shortage Contingency Plan. During stage four drought, ~~as specified in the Water Shortage Contingency Plan, any~~ previously granted variances shall be suspended without notice, unless they are based on a critical health need as determined by a licensed medical professional, with such determination being provided to the General Manager.

b. Other Variances.

Customers who seek a variance from this chapter for any reason shall submit to the District a written request for variance, setting forth, in detail, the extraordinary circumstances that support the application. The General Manager may approve the application in his or her

discretion; provided, that the variance allows the applicant to use only the minimum amount of water in addition to that allowed by this chapter that the General Manager reasonably believes is necessary to satisfy the circumstances that support the application. Any such variance shall terminate one (1) year after its issuance, subject to an application for its renewal.

13.07

Disconnection

As an alternative method of enforcing the provisions of this or any other Chapter, rule or regulation of the District, the General Manager shall have the authority to disconnect the customer from the District's distribution system, without liability to the District, in the following manner:

- a. At least ten (10) days before the proposed disconnection of any service, a customer shall be provided with written notice of the procedure for the availability of an opportunity to discuss the reasons for the proposed disconnection of service.
- b. After notice has been given as specified in subparagraph (a) and prior to disconnection of service, a customer shall have the opportunity to discuss the reason for the disconnection with an employee designated by the District who shall be empowered to review disputed bills, rectify errors and settle controversies pertaining to disconnection of service.
- c. No service shall be disconnected by reason of delinquency in payment of bills on any Saturday, Sunday, legal holiday, or any time during which the District's office is not open to the public.

11.0513.08 Settling Disputes

The General Manager is hereby authorized to review disputes pertaining to any matters for which service may be disconnected and to adjust errors and settle disputes.

11.0613.09 Public Nuisance and Abatement

During the period of disconnection, the habitation of such disconnected premises by human beings shall constitute a public nuisance, which shall authorize the District to bring proceedings for the abatement of the occupancy of the premises during the period of the disconnection. In such event, and as a condition of restoring service, the District shall be paid reasonable attorney's fees and costs ~~of suit~~ arising from such action, plus any other necessary charges for or incurred in the restoration of service.

~~11.07~~**13.10 Restoration of Service**

When service under this Chapter has been disconnected for any reason, the service shall not be restored until all unpaid sums are paid in full, plus all District expenses for disconnecting and restoring the service, plus a seventy-five dollar (\$75.00) restoration fee. (*Amended by Ordinance 85-1*)

~~13.11-08~~ **13.11 Recovery of Costs**

In the event that the District is required to bring legal action to enforce any provision of this Chapter, including but not limited to the collection of delinquent fees and charges, the District shall be entitled to recover its reasonable attorney's fees, interest and other costs of suit.

~~11.09~~**13.12 Means of Enforcement Only**

The District hereby declares that the foregoing procedures are established as a means of enforcement of the terms and conditions of its ordinances, rules, and regulations and not as a penalty.

~~11.10~~**13.13 Cumulative Remedies**

All remedies set forth herein for the collection and enforcement of rates, charges, and penalties are cumulative and may be pursued alternatively, concurrently or consecutively.

~~11.11~~**13.14 Misdemeanor**

A violation of any provision of this Chapter is a misdemeanor, punishable by a fine not to exceed five hundred dollars (\$500.00) or by imprisonment in the County Jail not to exceed six (6) months, or both. Each and every day, or part of day that a violation of the Chapter continues, shall be deemed a separate offense hereunder and shall be punishable as such.

13.15 Fire and Other Emergencies

Nothing in this chapter limits, or may be construed as limiting the availability of water for extinguishing fires, meeting the demands of any other similar emergency, or routine inspection and maintenance of fire hydrants.

SECTION ~~42~~14.00 Severability

The Board hereby declares that it would have passed this Ordinance and thereby adopted this Chapter or any section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared to be unconstitutional.

If any section, subsection, sentence, clause or phrase of the Ordinance of the application thereof to any person or circumstances is for any reason held unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Chapter or the application of such provisions to other persons or circumstances.

MEMORANDUM

To: Board of Directors
From: Communications Committee Staff
Date: February 9, 2012
Subject: Adopt Resolution 2012-02, Resolution Calling the General District Election

RECOMMENDED ACTION

Adopt Resolution 2012-02, a Resolution calling the General District Election for the purpose of electing two (2) Directors to the Rancho Murieta Community Services District's Board of Directors.

BACKGROUND

This is the standard resolution that the Board adopts in election years. The Resolution calls for holding the election with the General Election on November 6, 2012; the candidate to pay for the publication of the candidate's statement pursuant to Elections Code Section 13307; and limiting the candidate's statement to 200 words. The District also agrees to reimburse the Registrar of Voters for actual costs incurred, as we have done in the past.

The Communications & Technology Committee recommends adoption.

RESOLUTION # 2012-02

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
RANCHO MURIETA COMMUNITY SERVICES DISTRICT
CALLING THE GENERAL DISTRICT ELECTION**

WHEREAS, an election will be held within the Rancho Murieta Community Services District on November 6, 2012, for the purpose of electing two (2) directors; and

WHEREAS, a statewide general election will be held within the County of Sacramento on the same day; and

WHEREAS, Elections Code Section §10403 requires jurisdictions to file with the Board of Supervisors, and a copy with the Registrar of Voters, a resolution requesting consolidation with a statewide election.

THEREFORE, BE IT RESOLVED, that the Rancho Murieta Community Services District requests the Board of Supervisors of Sacramento County to consolidate the regularly scheduled General District Election with the statewide election to be held on November 6, 2012; and

BE IT FURTHER RESOLVED, that the candidate is to pay for the publication of the candidate's statement, pursuant to Elections Code Section §13307(a). The limitation on the number of words that a candidate may use in his or her candidate's statement is 200 words; and

BE IT FURTHER RESOLVED, that the Rancho Murieta Community Services District agrees to reimburse the Registrar of Voters for actual costs accrued, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures.

PASSED AND ADOPTED on February 15, 2012, by the following roll call vote:

Ayes:

Noes:

Absent:

Abstain:

(Seal)

Attest:

Roberta Belton, President of the Board
Rancho Murieta Community Services District

Suzanne Lindenfeld, District Secretary

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: Adopt Resolution 2012-03, Supporting Participation in the Bureau of Reclamation WaterSMART, Title XVI Water Reclamation and Reuse Grant Program

RECOMMENDED ACTION

Adopt District Resolution 2012-03, supporting the District's participation in the Bureau of Reclamation WaterSMART, Title XVI Water Reclamation and Reuse Grant Program.

BACKGROUND

The Bureau of Reclamation is now accepting applications for development of feasibility studies under Title XVI Water Reclamation and Reuse Grant Program. This resolution authorizes the District to apply for a grant to help cover costs for a feasibility study.

RESOLUTION 2012-03

**A RESOLUTION OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
SUPPORTING PARTICIPATION IN THE BUREAU OF RECLAMATION WATERSMART
DEVELOPMENT OF FEASIBILITY STUDIES UNDER TITLE XVI WATER RECLAMATION
AND REUSE GRANT PROGRAM – FOA R12SF80082**

WHEREAS, the Board of Directors of the Rancho Murieta Community Services District (District) deems it to be in the best interests of the District to participate in the WaterSMART Grant Program; and

NOW, THEREOFRE, BE IT RESOLVED THAT:

1. The District has reviewed and supports a proposal for the WaterSMART Grant;
2. The District is capable of providing the amount of funding and/or in-kind contributions specified in the funding plan for the WATER REUSE EXPANSION FEASIBILITY STUDY, as specified in the funding plan;
3. If selected for a WaterSMART Grant, the District will work with the Bureau of Reclamation to meet established deadlines for entering into a cooperative agreement; and
4. The General Manager is authorized to execute all necessary forms on behalf of the Rancho Murieta Community Services District.

PASSED AND ADOPTED this 15th day of February 2012, to be effective immediately, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Roberta Belton, President of the Board
Rancho Murieta Community Services District

(Seal)

Attest:

Suzanne Lindenfeld, District Secretary

MEMORANDUM

Date: February 10, 2012
To: Board of Directors
From: Communications & Technology Committee Staff
Subject: Adopt District Policy 2012-01, Response to Public Comment

RECOMMENDED ACTION

Adopt District Policy 2012-01, Response to Public Comment. This Policy supersedes District Policy 2010-10.

BACKGROUND

At the September Committee meeting, there was a discussion regarding community letters and how best to include the Communications Committee. At the October Committee meeting, the District's current policy regarding District response to public comments was distributed and the Committee was asked to review and provide any suggestions they may have on how best to include the Communications and Technology Committee in the process.

At the November Committee meeting, the Committee agreed to include in the Policy that the Board of Directors will be provided an advance copy of any out-going communication whenever possible as long as the advanced notification to the board does not delay the release of any communication from the District.

At the January 18, 2012 Board meeting, Director Pasek suggested and the Board agreed to review the policy at the January 20, 2012 Board Goal Workshop. At the Board Goal Workshop, President Belton suggested the Policy include notifying the public of positive information not just responding to negative comments. By consensus the Board agreed to send the Policy back to Communications & Technology Committee for review.

After a discussion at the February 2, 2012 Communications & Technology Committee meeting, the Committee agreed to keep this policy and directed staff to develop a separate overall communications policy.

The Communication & Technology Committee recommends adoption.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Administration	Policy # 2012-01
Title:	District Response to Public Comments	

PURPOSE

The purpose of this policy is to provide direction to Rancho Murieta Community Services District Board of Directors and staff in responding to inaccurate, misleading or negative information being discussed by the public.

POLICY

When responding to inaccurate, misleading or negative information the public is discussing, these things need to be considered prior to any response from the District:

Level of error, the level of interest in the community, where the error lives and the degree of sensitivity.

Source – how the information is being distributed – blog, gossip, letter, public meeting, etc.

Topic – specific, general interest, current or past.

Severity – not everything needs a response.

Timelines – how quick can a response be made public.

Method – how to distribute the response – letter to residents, on website and/or out to media; interview with media; phone call to media.

Author – who the response will come from – General Manager, Board of Directors, or Board President.

Who needs to approve response – review before release.

How to end the discussion/response – do not keep the issue going.

At the outset, staff works with department heads and Board as appropriate on these issues individually to determine the best strategy. It depends on the level of error, the level of interest by the community, where the error lives and the degree of sensitivity. In general, on issues of high interest and misinformation, we should keep the website updated with the latest factual information to mitigate any rumors and false information, and if the situation warrants it, put out a news release with the whole story and also write a complete story to send to small, local papers and/or email to appropriate stakeholders.

The response should “not repeat the negative” but should put out the “whole and complete story” so as to negate the error or false information.

Whenever reasonably possible, all responses shall be provided to the Board of Directors prior to distribution.

PUBLIC COMMENTS AT BOARD MEETINGS

In accordance with State law, the Board is prohibited from discussing items not calendared on the agenda. The public may address the Board on any item not listed on the agenda and is within the Board's jurisdiction, under agenda item **Comments from the Public**. Matters brought up which are not on the agenda may be referred to staff for action or calendared on a future agenda.

If a staff person or Board member has some factual data that clarifies and or addresses the comment being made, the staff person or Board member shall respond/answer at that time instead of waiting for the matter to be put on a future agenda. Public discussion, as in extended question and answer, debate and/or pontification is discouraged.

For public comments regarding items on the agenda, if the comment is erroneous and a staff person can correct the misstatement, staff is encouraged to do so.

CORRESPONDENCE FROM DIRECTORS

Directors may wish to have letters/correspondence written to the residents, businesses or other entities of Rancho Murieta. Typically, the General Manager and/or Board President (decision made by the entire Board of Directors) shall be charged with transmitting the District's position on matters to the residents, businesses or other entities in Rancho Murieta.

On occasion, Directors may disagree with a position the District has taken on an issue. In these instances, if a Director responds to public comments it is to be made as a private citizen (no use of title), not on District letterhead and no use of District staff in preparing such responses.

RESPONDING TO PUBLIC COMPLAINTS

When Directors receive a complaint or inquiry from the public regarding the District's services and/or staff, the Director should acknowledge the complaint/inquiry without making any comment/promise as to what will happen on behalf of the District and forward the message to the General Manager.

SPEAKING FOR THE DISTRICT

When Directors are asked the District's position on an issue, the response should reflect the position of the District as a whole. A Director may clarify his/her vote on an issue by stating, "While I voted against XX, the District voted in support of it." When representing the District at meetings or other venues that the Board of Directors has approved prior to attending, the Director can state the District's position not their individual position in any issue.

Approved by Rancho Murieta Community Services District's Board of Directors	
--	--

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: Approve Proposal for Quarterly and Annual Groundwater Monitoring Reports and Services

RECOMMENDED ACTION

Approve the proposal from Westmark Group for quarterly and annual groundwater monitoring reports and services in an amount not to exceed \$14,850.00. Funding to come from the Sewer Operating Budget.

BACKGROUND

Attached is a proposal from The Westmark Group to provide the engineering services for generating the 2012 quarterly groundwater reports and annual report as required by the Regional Water Quality Control Board Monitoring and Reporting Plan 5-01-124. As stated within, *“As required by the California Business and Professions Code Sections 6735, 7835, and 7835.1, all Groundwater Monitoring Report shall be prepared under the direct supervision of a registered Professional Engineer or Geologist and signed by the registered professional.”* This is a ten percent (10%) reduction in the cost from the 2009 proposal and kept the same from 2010 and 2011 for groundwater reporting costs.

Westmark Engineering has been providing groundwater reporting services for the District since 2006 without fault or delay. Staff recommends approval.

The Improvements Committee recommends approval.



Additional Work Authorization

January 18, 2012

Proj Manager: Rob Kull, P.E.

For: Mr. Edward (Ed) Crouse, P.E.
Rancho Murieta Community Services District
15160 Jackson Road, P.O. Box 1050
Rancho Murieta, CA 95683

tel (916) 378-354-3700
fax (916) 354-2082

From: Rob Kull, P.E.
Subject: 2012 RMCS D Groundwater Monitoring Quarterly Reporting

RMCS D Groundwater Reporting for 2012 (1st Quarter, 2nd Quarter, 3rd Quarter and 4th Quarter/Annual and Project Management/Coordination) in accordance with the CDO No. R5-2006-0001 and the Revised M&RP No. 5-01-124. Please note this cost has not increased from 2010 (and was decreased 10% from the 2008 and 2009 reporting costs).

Fee for Work: \$ 14,850

Contract type for this work is: Fixed Fee

Estimated Start Date: 1/18/2012 Estimated End Date: 2/1/2013

STANDARD TERMS AND CONDITIONS

Upon acceptance by the Client, all of the provisions set forth above will combine with the General Terms and Conditions (same terms and conditions as presented in 2011) to comprise a single, integrated contract (the "Agreement") between the Client (RMCS D) and Westmark, provided that the terms and conditions set forth hereinabove will control over any contrary provision of the General Terms and Conditions. The Client may sign the enclosed General Terms and Conditions for the purposes of identifying it with this Proposal/Agreement. However, the Client's failure to sign or return a copy of the General Terms and Conditions will not negate or otherwise affect the Client's acceptance of the Agreement in the manner provided below or the incorporation of the General Terms and Conditions into the Agreement as provided above.

ACCEPTANCE

This contains the entire Agreement between the parties with respect to the work to be performed there under and supersedes all other agreements with respect thereto. No representation or warranty with respect to such work shall be valid or binding unless set forth in the Agreement.

By signature below, Westmark offers to the Client the Agreement as described above. The Client may accept Westmark's offer by signing in the space provided below and returning a signed copy hereof to Westmark. First notification may be given by electronic transmission if a hard copy follows in a timely fashion.



Additional Work Authorization

January 18, 2012

Proj Manager: Rob Kull, P.E.

I hereby authorize The Westmark Group, Inc. to provide services in accordance with the above specifications.

DATE _____ Authorizing Signature (Client) _____

We hereby agree to furnish professional services in accordance with the above specifications, at the above stated price.

DATE 1/18/2012 Authorizing Signature (The Westmark Group) *Rob Kull*

License/Registration Number and Expiration: C55037, Exp Jun 30, 2012

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: Approve VXU Meter Reading Equipment Purchase

RECOMMENDED ACTION

Approve the invoice from Golden State Flow Measurement, Inc., for purchase of VXU meter reading equipment, in an amount not to exceed \$19,646. Funding to come from Water Replacement Reserves.

BACKGROUND

This is to seek formal approval of an emergency expenditure which exceeded the General Manager's spending authority and which was authorized by Edward Crouse last month (January).

A VXU is the radio transmitter/receiver for the meter reading system which gets mounted to a vehicle, driven around the District to obtain the water meter reads used for billing. Attached is a detailed description from the manufacturer, Sensus.

Jim Henry, Golden State Flow Measurement, the Western sales representative for Sensus, stated that our unit's circuit board had burnt out. Sensus no longer supports our old unit and the circuit board manufacturer is no longer in business. The old VXU was approximately fifteen (15) years old. Therefore, we need to buy a new VXU or a used one. The used ones are the same as what we have used, they are (8) to ten (10) years old, they do not come with any warranty, and cost \$8,000. Staff recommends purchasing a new one.

As this device is a critical asset utilized by the District for billing, an emergency purchase order was authorized for its purchase.

The Improvements Committee recommends approval.

RadioRead®

Meter Reading System Vehicle Transceiver Unit (VXU)

DESCRIPTION

Application: The Sensus RadioRead® Vehicle Transceiver Unit (VXU) is a portable radio-based meter reading device which can be used in any vehicle providing 12-volt DC power. The operator simply sets up the system in the vehicle, loads the desired meter reading route into the computer and drives along the meter reading route in proximity to the meters to be read. The meter reading data is collected while the vehicle traverses the route. The complete VXU package includes everything needed to read meters that are equipped with Sensus Meter Transceiver Units.

RadioRead® Operation: The Sensus RadioRead system uses two-way data communications between the VXU and Meter Transceiver Units (MXU) connected to compatible utility meters. When reading meters, the VXU transmits an alert signal to the MXUs, with the operator having the option of directing the alert signal to all MXUs within range (blind reading mode), or to individual MXUs (geographic reading mode). When the alert signal is received, each MXU responds by transmitting its data in direct sequencing spread spectrum modulation. The VXU receives this data and acknowledges by sending the MXU a message to return to its low power sleep mode.

System Reliability: The Sensus RadioRead system's communication architecture ensures reliable meter readings. The VXU determines clear channels in the 902-928 Mhz spread spectrum radio frequency band. When the VXU transmits the alert signal to the MXUs it also establishes the frequency to be used to transmit back this meter reading data. This signal selecting and synchronization capability provides a highly efficient meter reading process that is reliable even in a noisy radio frequency environment.

Meter reading is virtually error-free when using RadioRead to read meters equipped with Sensus absolute encoder registers. The absolute encoder registers provide readings taken from actual positions of their odometer wheels. When readings cannot be obtained due to damage, vandalism or tampering, the error condition will be indicated at the time of reading. High or low customer usage patterns can also be verified at the time of the reading.

Portability: Through the use of advanced miniaturized design, the radio electronics can be packaged in a very compact enclosure. With the addition of a portable computer, connecting cables and antenna, the complete VXU package can be stored in its handy carrying case, ready for fast and easy setup in any vehicle. This portability eliminates the need to purchase and maintain a dedicated meter reading vehicle.



SPECIFICATIONS

SERVICE	Radio based mobile utility meter reading system
PHYSICAL CHARACTERISTICS	VXU in metal case with carrying handles. Portable computer in plastic housing. Connection cables, magnetic mount antenna and hardside component carrying case included.
DIMENSIONS	
VXU	Wide: 15.10" (383.54 mm) Deep: 11.24" (285.49 mm) High: 5.22" (132.58 mm) Weight: 21 lbs. (9.53 kg)
Computer	Wide: 11.8" (299.72 mm) Deep: 8.9" (226.06 mm) Weight: 6.64 lbs. (3.01 kg)
Carrying Case	Wide: 19.25" (488.95 mm) Deep: 13.78" (350 mm) High: 11.87" (301.49 mm) Weight: case: 11 lbs. (4.99 kg) Complete assembly: 39 lbs. (17.69 kg)
POWER	
VXU with	12-volt DC
Portable	DC adapter through VXU
Computer	(with battery back-up; computer only)
COMMUNICATIONS	Transceiver to computer: Radio Transmit: 956 Mhz (AM) Receive: 902-928 Mhz, Direct Sequencing Spread Spectrum
READING RANGE	Dependent on MXU installation and RF propagation at time of reading
APPROVALS	
US:	FCC
Canada:	Industry Canada
Mexico:	SCT
LICENSE REQUIREMENTS	Equipment licensing requirements are coordinated by Sensus for FCC, Industry Canada and Mexican SCT. Radio licensing may be required by government agencies for other countries. Users should consult their respective government agencies for licensing requirements.



The RadioRead VXU package in its handy carrying case is fully portable.



Plug-in-and-go set-up is fast and easy to use.

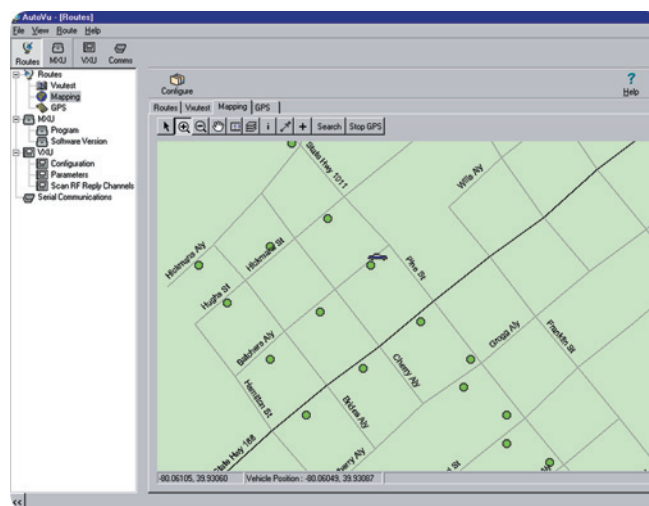
User Friendly Software: AutoVu (Sensus Vehicle Reading System) is a software program especially designed for operating the VXU. AutoVu features an easy to use pull-down menu system that permits convenience and simplicity for directing the meter reading process. AutoVu allows manual entries and special route notes to be made by the meter reader/operator via the portable computer's keyboard. The meter reader/operator can also easily edit configurations in the route data when necessary.

AutoVu works in conjunction with Sensus Automatic Meter Reading System (AutoRead®), a software program designed to manage utility meter reading data by interfacing with a utility's own billing software.

RADIOREAD® MAKES READING UTILITY METERS FAST, EASY AND RELIABLE

The RadioRead System can be used to read more meters in a matter of minutes than a typical meter reader, using a manual entry system, can usually read in a day. The portable RadioRead Vehicle Transceiver Unit (VXU) plugs into a vehicle's standard 12-volt electrical system enabling it to be used in any car or truck. Coupled with a portable computer and AutoVu software, the VXU package provides utilities with maximum meter reading efficiency while requiring a minimum of operator training for operation.

Thanks to direct sequencing spread spectrum modulation technology, RadioRead also provides greater meter reading reliability with fewer non-reads, range limitations and errors compared to other types of radio based meter reading systems. The system's higher reliability produces a higher number of completed meter readings to further enhance operating efficiency and minimize customer relations problems.



Route maps are automatically repositioned as the vehicle moves along

Because the RadioRead System works with the same absolute encoder registers used by the Sensus PhonRead® System and TouchRead® System, utilities have greater flexibility such as mixing and matching to meet specific needs or situations—or for planned migrations from one system to another without requiring the meters and registers to be exchanged. The RadioRead System is also easily upgradeable to a fixed base meter reading system.

Golden State Flow Measurement, Inc.

4821 Golden Foothill Parkway
El Dorado Hills, CA 95762
USA

QUOTATION

Quote Number: 6346

Quote Date: Dec 31, 2011

Page: 1

Voice: (916) 933-9554
Fax: (916) 933-9557

Quoted To:

RANCHO MURRIETA
PO BOX 1050
RANCHO MURRIETA, CA 95683

Ship To:

RANCHO MURRIETA
15160 JACKSON ROAD
RANCHO MURRIETA, CA 95683

Customer ID	Good Thru	Payment Terms	Sales Rep
RANCHO MURRIETA	1/30/12	Net 30 Days	JIM HENRY

Quantity	Item	Description	Unit Price	Amount
1.00		VXU 3500 TO VXU 3600 UPGRADE PROGRAM	23,535.87	23,535.87
-1.00		TRADE IN	5,303.37	-5,303.37
		FRIEGHT INCLUDED		
			Subtotal	18,232.50
			Sales Tax	1,413.02
			Freight	
			TOTAL	19,645.52

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Improvements Committee Staff
Subject: Approve Additional Costs for the Wastewater Reclamation Plant Rehabilitation

RECOMMENDED ACTION

Approve the invoice for additional costs to Kirby Pump and Mechanical, Inc., for the rehabilitation of the wastewater reclamation plant motors, in an amount not to exceed \$5,577. Funding to come from Sewer Replacement Reserves.

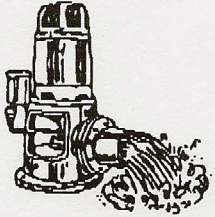
BACKGROUND

As part of the rehabilitation of the wastewater reclamation plant motors project, some additional costs are needed to be approved following removal and inspection of the pumps and motors. Two (2) of the 100 hp motor's wires insulation had failed and that requires the motors to be rewound. That cost is \$2,260 each or \$4,520 total.

When the tertiary pumps were pulled and evaluated, the six (6) 8 inch wide and 10 foot long discharge columns, the intakes, and various items need to be replaced to ensure long term functionality due to excessive corrosion. That cost is \$7,520.

Original approval amount was \$45,000 and Kirby's bid was \$38,537, leaving \$6,463 contingency. However, as the total additional cost needed is \$12,040 (\$4,520 + \$7,520), an additional \$5,577 (\$12,040 - \$6,463) will need to be approved. This keeps the total costs at \$50,577, below previous competitors' bids and below the pumps new replacement cost.

The Improvements Committee recommends approval.



KIRBY'S PUMP AND MECHANICAL, INC.

■ PUMP REPAIR
■ INSTALLATION
3233 FITZGERALD ROAD
RANCHO CORDOVA, CA 95742
TELEPHONE (916) 635-2735
FAX (916) 635-6090
CONTRACTOR LIC. #538234

January 18, 2012

Rancho Murieta Community Services District
15160 Jackson Road
P.O.Box 1050
Rancho Murieta, CA 95683

Attention: Paul Siebensohn
David Herrmann

Re: 100 HP GE Motors

Gentlemen,

As mentioned in previous correspondence, both motors meggered low, but came up after drying. However, because of the age of the motors and the condition of the insulation, we recommend rewinding the stators of both motors. The re-winds would carry a full year's warranty.

Rewind - \$ 2,260.00 per motor, including embedded
Winding-thermostats

Regards,

A handwritten signature in cursive script, appearing to read 'G. Collier'.

George Collier
Kirby's Pump and Mechanical, Inc.



KIRBY'S PUMP AND MECHANICAL, INC.

■ PUMP REPAIR
■ INSTALLATION
3233 FITZGERALD ROAD
RANCHO CORDOVA, CA 95742
TELEPHONE (916) 635-2735
FAX (916) 635-6090
CONTRACTOR LIC. #538234

January 26, 2012

Rancho Murieta Community Services District
15160 Jackson Road
Rancho Murieta, CA 95683

Attention: Paul Siebensohn
David Herrmann

Re: Material Prices

Gentlemen,

Per our previous correspondence, the following our prices for the required replacement components for both sets of pumps.

North Course -

1) Discharge case - Two each @ \$ 476.00 ea	- \$ 952.00
2) Discharge pipe assy - Two each @ \$ 528.00 ea (5')	- 1,056.00
3) 144 5/8" stainless steel cap screws @ \$ 2.42 each	- 348.48
4) Two suction bells @ \$ 324.00 each	- 648.00

Tertiary Pumps -

5) Six 8" discharge assys @ \$ 525.00 ea (10')	- 3,150.00
6) 96 stainless steel cap screws @ \$ 2.15 each	206.40

Total	\$6,160.48
Tax	477.47
Freight	<u>882.00</u>
Total	\$7,519.95

Call with any questions

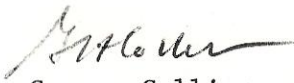

George Collier



Figure 1 - Suction bell center bearing support cracked due to shaft whipping



Figure 2 - Adapter from pump to column rabbet corroded and needs to be cut off and replaced



Figure 3 - Good rabbet on bowl ~1/4"



Figure 4 - Bad rabbet on bowl due to corrosion ~1/8" thick

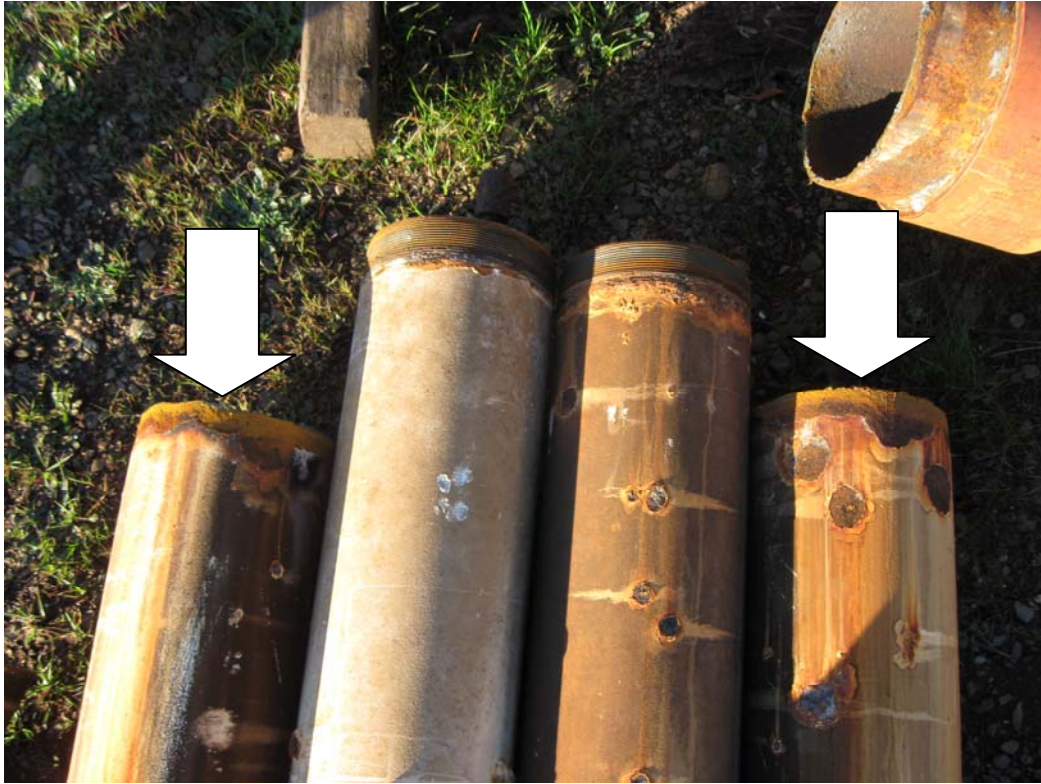


Figure 5 - Pipe columns cut to remove from wetwell, need to replace column sections



Figure 6 - Focused corrosion causing some pipe column sections to be replaced



Figure 7 - Focused corrosion causing some pipe column sections to be replaced

MEMORANDUM

Date: February 9, 2012
To: Board of Directors
From: Edward R. Crouse, General Manager
Subject: Review Board Workshop Goals and Schedule

RECOMMENDED ACTION

Review the attached summary of Board goals. No action is required.

BACKGROUND

Attached is a summary of this year's Board goals, showing the next steps, schedule and cost. Also included are all of the next steps for the Integrated Water Master Plan (IWMP) to present the whole picture of IWMP activities.

The costs are estimates and will be refined as we move forward. Outside consulting work will be necessary to complete many of the tasks related to the continued IWMP effort.

As for the suggested schedules, we are trying to work around staff availability and their workload to provide assistance in completing the goals, as well as their own department goals and daily activities.

Board Goals 2012

Item	Potential Next Steps	Schedule	Cost Range	Comments
Develop Plan for Security Camera Coverage of District Facilities	<ul style="list-style-type: none"> • Research types of cameras • Meet with RMA on partnering • Investigate real time vs. record and playback 	Winter 2012	Unknown	Need to decide extent of cameras and locations
Develop Communications Policy/Plan	<ul style="list-style-type: none"> • Research similar communications plans • Review Districts current plan 	Summer 2012	None	District already has a communications plan. Need to decide on type of information and frequency of communication.
Restart Parks Committee	<ul style="list-style-type: none"> • Initiate conversations with developers • Identify developer representatives • Work with RMA on scheduling regular meetings 	Spring 2012	None	Need developer participation. Need to decide how to move forward. Need to decide on project priority once restarted.
Begin Education Component of 2020 Plan	<ul style="list-style-type: none"> • Develop Annual Work Plan for FY11-12, • Approve Conservation Implementation Plan, Schedule and Budget • Develop Master Education and Outreach plan • Consider adding a Water Use Tracking with seasonality to the monitoring of conservation measures for 2020. 	Spring 2011	\$20-30k	Completed
Proceed with IWMP Recommendations	<ul style="list-style-type: none"> • Review drought triggers using IWMP model • Review Shortage Contingency Plan • Make recommendations on changes to Policy 90-2 	Summer/Fall 2011	\$25k	Reflect decisions on 2020 demands within IWMP and the provisions for cutbacks recycled water accounts.

Board Goals 2012

Item	Potential Next Steps	Schedule	Cost Range	Comments
	<ul style="list-style-type: none"> Review next steps related to Lake Clementia use 			Consider demand hardening from 20% by 2020 cutbacks when designing for the additional 30%. Consider adding in revenue stability analysis.
New Augmentation Well Supply	<ul style="list-style-type: none"> Follow-up potential grant funding 	Spring 2011	\$10k	Awarded grant. Processing grant agreements
Future Development: Reduced Water Allocation: Model Landscape Ordinance	<ul style="list-style-type: none"> May combine with other rules process for recycled water and reduced allocation. Follow up with Sacramento County on ordinance planning Determine RMCS D needs additional rules related to landscape provisions 	Winter 2012	\$10k	In line with Sac County Ordinance. Seek to add artificial turf as allowable (or not preventable). Need policy, engineering and legal support, linked to new fee
Future Development: Reduced Water Allocation for Large Estate Lots only	<ul style="list-style-type: none"> Combine with new development ordinance with recycled water 	Winter 2012	\$10k	Need policy, engineering and legal support
Future Development: Recycled Water Alternative: New Connections	<ul style="list-style-type: none"> Combine with new development ordinance with recycled water Assume this is the preferred policy alternative to retrofitting existing sites 	Spring/Summer 2012	\$10k	Recycled water policy adopted New recycled water code adopted
Future Development: Recycled Water Alternative: New	<ul style="list-style-type: none"> Combine with new development ordinance with recycled water 	Spring/Summer 2012	Included in above	Need policy, engineering and legal support

Board Goals 2012

Item	Potential Next Steps	Schedule	Cost Range	Comments
Connections, and Conversion Existing Parks and commercial irrigation accounts				Review if a non-potable line to existing commercial accounts exists.
New Surface Storage Reservoir	<ul style="list-style-type: none"> • Follow-up on potential funding sources for this alternative as its cost prohibitive • Seek legal opinion on environmental feasibility 	2013-2014	?	May not be needed if well augmentation recycled water is sufficient
Re-Engineer WTP and WWRP	<ul style="list-style-type: none"> • Redesign based on 2020 and Recycled water use, if any 	Fall 2012	\$15k	Subject of FSA negotiations

Note: **Bold** indicates Board Goal from Annual Goal Workshop. Other IWMP items are continuation of IWMP activities in following years.

CONFERENCE/EDUCATION SCHEDULE

Date: February 9, 2012
To: Board of Directors
From: Suzanne Lindenfeld, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

RECOMMENDED ACTION

Discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234).

BACKGROUND

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes.

The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

Brown Act Reimbursement & Mandates March 8, 2012 Webinar

GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

No Information Currently Available on Upcoming Conferences.

SPECIAL DISTRICT AND LOCAL GOVERNMENT INSTITUTE (SDI)

No Information Currently Available on Upcoming Conferences.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

No Information Currently Available on Upcoming Conferences.

WATEREUSE ASSOCIATION

2012 WaterReuse California Annual Conference	March 18-21, 2012	Sacramento
---	-------------------	------------

AMERICAN WATER WORKS ASSOCIATION (AWWA)

No Information Currently Available on Upcoming Conferences.

ISC WEST

2012 ISC West Public Security And Safety Expo	March 28-30, 2012	Las Vegas
--	-------------------	-----------

Trade Shows Directory > ISC WEST 2012

Search



ISC WEST 2012

[add this event to your calendar](#) [printer friendly](#)

Related Industries

- [Security - Risk Management](#)

Description

International Security Conference. ISC WEST includes game-changing technologies & products, Business-building, Networking and industry support & Cutting-edge education

Audience Cycle

Trade Public once a year

Next Dates

- March 28 - 30, 2012 > in Las Vegas, NV (USA - America) > Sands Expo & Convention Center
- on March 2013 (?) > in Las Vegas, NV (USA - America) > Sands Expo & Convention Center

Please note ! All dates are subject to changes. Contact organizers for more information before making arrangements.

Venue



Sands Expo & Convention Center

201 Sands Avenue
Las Vegas, Nevada 89169
USA

+1 (702) 733-5556

+1 (702) 733-5568

Web Site

- > Other events at this place
- > Google map

[Hotels in Las Vegas, NV](#)

Organizers



Association Expositions and Services

383 Main Avenue
Norwalk
CT 06851
USA

+1 203 840 4820

+1 203 840 5580

Web Site

E-mail

- > Other events from this organizer



Reed Exhibitions Companies

Gateway House
28 The Quadrant
Richmond, Surrey
TW9 1DN

UK - United Kingdom

+44 20 8271 2134

+44 20 8910 7823

Web Site

E-mail

- > Other events from this organizer

Attendance


Year : 2004


Exhibit. number : 733

Visit. number : 19 439

Exhibition net space (Sqm) : ?

More information about ISC WEST 2012

 Official Website

 Event e-mail

Error reporting

■ If you find any error on this page, [click here](#)

Concurrent Fairs / similar dates, same city













 ASD GIFT EXPO

All trade shows in USA related to:

- [Security - Risk Management](#)

All trade shows worldwide related to:

- [Security - Risk Management](#)

What is your Credit Score?			What is your Credit Score?		
Excellent		750 - 840	Excellent		750 - 840
Good		660 - 749	Good		660 - 749
Fair		620 - 659	Fair		620 - 659
Poor		340 - 619	Poor		340 - 619
I Don't Know		????	I Don't Know		????
 Find out INSTANTLY!			 Find out INSTANTLY!		

EventsEye

Trade Shows Calendar - Back to Home