

MEMORANDUM

Date: November 10, 2017
To: Board of Directors
From: Mark Martin, General Manager
Subject: General Manager's Report

EMPLOYEE RELATIONS

The annual employee appreciation/holiday luncheon is tentatively scheduled for December 14, 2017. Negotiations with Operating Engineers Local 3 (OE3) are expected to begin within the next few weeks.

IT/FINANCE

Larry Bain, CPA, our auditor, hopes to complete the draft audit in time for the December Finance Committee meeting.

The IT Written Information Security Plan (WISP) update is under way. One of the key purposes of the WISP is to establish document recovery and business continuation protocols.

SECURITY DEPARTMENT

November 2, 2017 was Interim Chief Mobley's last day with the District. Until a new Security Chief has been hired, Sergeant Jeff Werblun has been appointed "Acting" Chief. After further review, there are not enough viable applicants for the Chief of Security position to conduct interviews at this time. We expect to reopen the recruitment next week.

Comments by staff on the revised Security Report were sent to Burns & McConnell Engineering Company, Inc., consultant on November 3, 2017. They are planning to have response to comments back to the District by the end of November.

PENDING AND PROPOSED LAND DEVELOPMENT PROJECTS

Rancho Murieta North – Development Project

Nothing new to report.

PASSIVE REC USE (JOINT USE) OF THE MURIETA GARDENS DRAINAGE BASIN

As reported last month, there has been no change. Interim Assistant General Manager, Edward R. Crouse, discussed with John Sullivan our desire to have a bullet point Memorandum of Understanding (MOU) for maintenance responsibilities as an initial step to define roles and financial obligations. The MOU should be forth coming, but no approvals until the Board has reviewed and approved the MOU.

MURIETA GARDENS

Work by the developer to open the Murieta Inn and Spa continues with actions to accomplish certificate of occupancy underway. Grading and other work for the commercial area continues.

LAGUNA JOAQUIN

The lake was restocked with 500 catfish on October 24, 2017. The plan is to wait until spring to allow the catfish to gain size and establish before bass are added to the lake. Collaborative meetings continue between

the District and the Rancho Murieta Association (RMA) to identify a host of potential strategies to maintain lake water quality and aesthetics. Staff is investigating technological, herbicidal, mechanical maintenance, and pre-filter swale strategies to address a host of potential impacts. Lessons learned from focus on Laguna Joaquin will be helpful to assess strategies for other basins.

PUBLIC OUTREACH

Presented to the Kiwanis Club on November 2. Fielded questions on the potential golf club and open space acquisition by the District. Comments received about location of amenities and importance of golf club to the community.