



**RANCHO MURIETA
COMMUNITY SERVICES DISTRICT**

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
Phone: 916-354-3700
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Board of Directors

Stephen Booth, President
John Merchant, Vice President
Linda Butler, Director
Randy Jenco, Director
Tim Maybee, Director

Staff

Mimi Morris, General Manager
Mark Matulich, Director of Finance & Admin.
Eric Houston, Director of Operations
Patrick Enright, District General Counsel
Amelia Wilder, District Secretary

**REGULAR MEETING
of the
BOARD OF DIRECTORS
Wednesday, January 15, 2025
Open Session 5:00 p.m.**

AGENDA

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1. CALL TO ORDER - Determination of Quorum – President Booth (**Roll Call**)

2. APPROVAL OF AGENDA (*Motion*)

3. PUBLIC COMMENTS

The Public Comments section is for the Board of Directors to receive comments; except for brief questions for clarification, no discussion or action may be taken on any item that is not listed on the agenda.

4. CONSENT CALENDAR (*Motion*) (**Roll Call Vote**) (5 min.) *All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.*

A. Approval of Board Meeting and Committee Meeting Minutes

1. *December 18, 2024 Regular Board Meeting Minutes*
2. *January 2, 2025 Communications and Technology Committee Meeting Minutes*
3. *January 2, 2025 Security Committee Meeting Minutes*
4. *January 6, 2025 Special Board Meeting Minutes*
5. *January 7, 2025 Special Finance Committee Meeting Minutes*
6. *January 7, 2025 Improvements Committee Meeting Minutes*

B. Bills Paid Listing

C. Discontinuation of Emergency Repair of Recycled Water Line Leak in Pipe On Yellow Bridge

5. REVIEW DISTRICT MEETING DATES/TIMES FOR FEBRUARY 2025

- A.** Communications & Technologies Committee – February 6, 2025 at 9:00 a.m.
- B.** Security Committee – February 6, 2025 at 10:00 a.m.
- C.** Personnel Committee – February 4, 2025 at 7:30 a.m.
- D.** Improvements Committee – February 4, 2025 at 8:00 a.m.
- E.** Finance Committee Meeting – February 6, 2025 – 10:00 a.m.
- F.** Regular Board Meeting – February 19, 2025 - Open Session at 5:00 p.m.

6. CORRESPONDENCE

- A. Email from Eric Dutton, RMCC Board President – 12/31/2024
- B. Emails from residents protesting Barcode Fee Increase – 1/6/2025 – 1/8/2025
- C. Emails from residents supporting Barcode Fee Increase 1/6/2025

7. STAFF REPORTS (Receive and File)

- A. Finance and Administration Report
- B. Operations Report
- C. Security Report

Discussion/Information Items

8. *Discussion Item* COMMUNITY AND PEER REVIEWS OF DRAFT IWMP IN ADDITION TO THE TECHNICAL REVIEW

9. *Discussion Item* WATER 101

10. *Discussion Item* TIMELY PRODUCTION OF BOARD PACKET

11. *Information Item* BUDGET TIMELINE

12. *Information Item* IT CONTRACTORS EXPENSES FY23-24 vs FY24-25

Action Items

13. *Action Item* APPROVE PROPOSAL WITH W.M. LYLES CO. FOR SCADA SERVER REPLACEMENT IN THE AMOUNT OF \$179,690

14. *Action Item* APPROVE PROPOSAL FOR BATHYMETRIC STUDY OF CLEMENTIA RESERVOIR FROM CINQUINI & PASSARINO, INC

15. *Action Item* AUTHORIZE PURCHASE OF SODIUM HYPOCHLORITE PUMP FOR WASTEWATER TREATMENT PLANT UPGRADE

16. *Action Item* APPROVAL OF ORDINANCE O2024-02 ADDING SECTION 10 TO CHAPTER 21 OF THE DISTRICT CODE TO IMPOSE A FEE FOR BARCODE STICKERS FOR THE SECURITY GATES AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA

17. *Action Item* APPROVE PAYMENT TO GOLDEN STATE RISK MANAGEMENT AUTHORITY FOR PAST DUE PROPERTY INSURANCE PREMIUM

18. *Action Item* APPROVE FUNDING TEMPORARY EMPLOYEES TO ASSIST WITH COMPLETION OF OUTSTANDING AUDITS

19. *Action Item* DISCUSS AND SCHEDULE STRATEGIC PLANNING SESSIONS FOR THE BOARD OF DIRECTORS

20. *Action Item* INTERIM REPORTING RELATIONSHIPS FOR DISTRICT SECRETARY

21. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

22. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. Posting location is the District Office. The date and time of this posting is January 10, 2025 at 1:30 p.m.