



RANCHO MURIETA COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING MINUTES

August 18, 2021

Call to Order Open Session 5:00 p.m.

1. CALL TO ORDER/ROLL CALL

Vice President Jenco called the Regular Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Director's present were Randy Jenco, John Merchant, Linda Butler, and Martin Pohll. Director Tim Maybee was absent. Also present were Tom Hennig, General Manager; Paula O'Keefe, Director of Administration; Ron Greenfield, Acting Director of Operations; Kelly Benitez, Security Supervisor; Tina Talamantes, Interim Security Supervisor; Richard Shanahan, District General Counsel; and Amelia Wilder, District Secretary.

2. CONSIDER ADOPTION OF AGENDA

Motion/Butler to adopt the Agenda. Second/Pohll. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.

3. CONSENT CALENDAR

Motion/Butler to approve Consent Calendar. Second/Pohll. Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.

4. STAFF REPORTS

Under Agenda Item 4A, Mr. Hennig gave a summary of activities during the previous month, including an update on the current COVID-19 situation noting that Sacramento County's July 29 Health Order directs that face coverings shall be worn indoors, regardless of vaccination status. The District is now open for business, with Staff following these guidelines. Board meetings will be held live with social distancing in place and the requirement for all in-person attendees to wear masks at Board meetings.

He continued with an update on the fire hydrant incident, stating that Staff is almost done submitting claims to our insurance company for the incident.

The District will be selling water to the agricultural properties the following week.

He continued with an update on the Security Opinion Poll, noting that workgroup meetings are scheduled for the following week, which will give residents a chance to help formulate the questions that will be asked in the Opinion Poll.

There was a hot air balloon spotted over Calero and reports of someone jumping from the balloon into the Reservoir. We will be sending a letter to the hot air balloon company and let them know they will be fined if this occurs again.

The District received a reimbursement check for the Van Vleck Sprayfield from Reynen & Bardis. We have begun the process of redistributing these funds to the parties that are due reimbursement.

He continued with an update on Laguna Joaquin, stating that we have received the Bathymetric Sediment Evaluation report and are in the process of formulating a plan to take care of the Midge Flies.

He finished with the announcement that Kelly Benitez, Security Supervisor, started working on August 30, and the offer for the Director of Operations position has been accepted. The candidate is in the background process.

Under Agenda Item 7B, Paula O’Keefe, Director of Administration, informed the Board that Staff are working on finalizing FY 2020-21, so we can work on the audit. She hopes to discuss the Reserve Policy and adjustments to the current CIP list at the September Finance Committee Meeting. There are 130 outstanding accounts totaling \$180,000. These will be resolved once we can start shutting off water for non-payment on October 1, 2021.

Under Agenda Item 7C, Tina Talamantes, Interim Security Supervisor, updated the Board on us of the Department, including the ongoing training of ABA Security. She introduced Kelly Benitez, Security Supervisor, who will be taking over her duties. She continued with the monthly report and announced that RMA approved adding additional cameras at the lakes, and we are waiting for power and internet to be brought to the location.

Under Agenda Item 6D, Ron Greenfield, Acting Director of Operations, gave a summary of the utility update noting that while the draught forecast for the state is escalating, the District has plenty of water. We have begun sending recycled water to the Golf Course, and we will run out of water in the recycled water reservoir in mid-October. Mr. Hennig added that when we run out of recycled water, they get water from Clementia. There was a discussion about the delivery of recycled water. John Sullivan added that there is not a lot of recycled water after the Golf Course gets their allotment.

5. REVIEW DISTRICT MEETING DATES/TIMES FOR AUGUST 2021

None.

6. CORRESPONDENCE

None.

7. COMMENTS FROM THE PUBLIC

None.

8. CONSIDER APPROVAL OF BID FROM MUNIQUIP FOR \$79,450 PLUS A 15% CONTINGENCY FOR AN AMOUNT NOT TO EXCEED \$91,367.50 FOR RIO OSO PUMP REPLACEMENT – CIP #22-03-01

Mr. Greenfield updated the Board on the status of the Roi Oso pump, stating that it is 20 years old, and we have been running one pump non-stop for 6 years. We went to 3 different companies for bids, and only one responded, MuniQuip.

Director Merchant asked if we buy all the pumps when they need to be replaced, or if we keep some on stand-by. Mr. Hennig replied that common pumps are kept in stock, but these are unique. Mr. Merchant continued that he would like a spreadsheet with all the pumps in the District. **Motion/Merchant to approve the bid from MuniQuip for \$79,450 plus a 15% contingency for an amount not to exceed \$91,367.50 for Rio Oso pump replacement – CIP #22-03-01. Second/Pohll. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

9. CONSIDER APPROVAL OF BID FROM US JETTING FOR \$69,682.36 PLUS A 15% CONTINGENCY FOR AN AMOUNT NOT TO EXCEED \$76,650.60 FOR SEWER JETTER REPLACEMENT – CIP #22-05-02

Mr. Greenfield informed the Board that the Sewer Jetter needs to be replaced. The one we currently have was purchased in 2002 and has electrical problems. **Motion/Pohll** to approve the bid from US Jetting for \$69,682.36 plus a 15% contingency for an amount not to exceed \$76,650.60 for Sewer Jetter replacement – CIP #22-05-02. **Second/Butler. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

10. DISCUSS RESIDENCES EAST AND WEST

Mr. Hennig asked the Board to consider:

- The District waive the requirement for mandating the Residences East and West Developments to design the homes to utilize recycled water for irrigation.
- The District require the Residences East and West Developments to mandate drought tolerant landscaping that exceeds the Sacramento County standards
- The Board direct the General Manager to work with the District Engineer to evaluate the potential for restructuring the recycled water programs to meet modern standards and to maximize the potential for treating wastewater as part of the recent State SB 129 funding approval for \$750,000 to upgrade the tertiary water treatment system

He stated that he had received a report from John Sullivan detailing the amount of recycled water currently produced in the District, and the reports, including the Master Plan, which predicted for much more recycled water. It is not economically feasible for the development add the necessary infrastructure to deliver recycled water, which will likely not be available. There was a long discussion and the Board decided that it was not economically feasible to spend the money to build the infrastructure to deliver water that we don't have available. While there were three recommendations made by Staff, the Board decided to vote on the following point. **Motion/Jenco** to waive the requirement for mandating the Residences East and West Developments to design the homes to utilize recycled water for irrigation. **Second/Butler. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

11. CONSIDER ADOPTION OF POLICY P2021-07 AUTOMATED EXTERNAL DEFIBRILLATORS POLICY

Ms. Talamantes informed the Board that the District had purchased AED's and a policy was needed to govern their use and inspection. Employees have been trained on their use. One will be located in the District office, and one will remain in the patrol vehicle. **Motion/Butler** to adopt Policy P2021-07 Automated Defibrillators Policy. **Second/Merchant. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

12. CONSIDER AMENDMENTS TO POLICY P2021-02 BODY WORN CAMERA POLICY

Ms. Talamantes informed the Board that slight modifications had been made to the Policy including:

- Changed Security Chief to Security Supervisor
- Added clarification on when officers have to record events only includes work discussions versus casual discussions.

She continued by letting the Board know that there has been success with the body worn cameras, and they protect Staff from false accusations. There is a disciplinary plan in place, and Staff must follow this Policy. **Motion/Pohll** to adopt amendments to Policy P2021-02 Body Worn Camera Policy. **Second/Merchant. Roll Call Vote: Ayes: Jenco, Merchant, Butler, Pohll. Noes: None. Absent: Maybee. Abstain: None.**

13. UPDATE SECURITY OPINION POLL ACTIVITY

This was covered in item 7A General Managers Report

14. DIRECTOR COMMENTS/SUGGESTIONS

Mr. Greenfield thanked the Directors and Staff for the opportunity to work as the Acting Director of Operations.

15. ADJOURNMENT

Motion/Jenco to adjourn at 7:01 p.m. Second/Merchant. Ayes: Jenco, Merchant, Butler, Pohl. Noes: None. Absent: Maybee. Abstain: None.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Amelia Wilder', enclosed within a large, loopy circular flourish.

Amelia Wilder
District Secretary