



# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD  
RANCHO MURIETA, CALIFORNIA 95683  
916-354-3700

## AGENDA

*“Your Independent Local Government Agency Providing  
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

### REGULAR BOARD MEETING

**June 5, 2024**

Closed Session 4:00 p.m./Open Session 5:30 p.m.  
Rancho Murieta, CA 95683

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#### BOARD MEMBERS

Tim Maybee	President
Martin Pohll	Vice President
Linda Butler	Director
Randy Jenco	Director
Stephen Booth	Director

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#### STAFF

Mimi Morris	General Manager
Mark Matulich	Director of Finance and Administration
Travis Bohannon	Interim Director of Operations
Andrew Ramos	District General Counsel
Amelia Wilder	District Secretary

# RANCHO MURIETA COMMUNITY SERVICES DISTRICT

JUNE 5, 2024

## REGULAR BOARD MEETING

Call to Order

Closed Session 4:00 p.m./Open Session 5:30 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

## AGENDA

ESTIMATED RUNNING TIME 5:00

### 1. CALL TO ORDER - Determination of Quorum – President Maybee **(Roll Call)**

### 2. CONSIDER ADOPTION OF AGENDA **(Motion)**

*The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.*

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

### 3. PRESENTATION OF LONGEVITY AWARDS

- A. Mario Moreno – 10 years of service
- B. Rick Diaz - 30 years of service

### 4. CLOSED SESSION

- A. Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)
- B. Public employee appointment of the District General Counsel (Gov. Code 54957)
- C. Public employee performance evaluation of the General Manager (Gov. Code 54957)

## **5. OPEN SESSION/REPORT BACK FROM CLOSED SESSION**

**6. CONSENT CALENDAR (Motion) (Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

- A. Approval of Board Meeting and Committee Meeting Minutes
  - 1. *May 15, 2024, 2024 Regular Board Meeting Minutes*
- B. Bills Paid Listing

## **7. STAFF REPORTS (Receive and File)**

- A. General Manager Report
- B. Finance and Administration Report
- C. Utilities Report

## **8. REVIEW DISTRICT MEETING DATES/TIMES FOR JUNE/JULY 2024**

- A. Communications – June 6, 2024 at 8:30 a.m.
- B. Improvements – June 6, 2024 at 11:00 a.m.
- C. Improvements – July 2, 2024 at 8:00 a.m.
- D. Communications – July 2, 2024 at 9:00 a.m.
- E. Finance – July 11, 2024 at 9:00 a.m.
- F. Regular Board Meeting – July 17, 2024 - Open Session at 5:00 p.m.

## **9. CORRESPONDENCE**

- A. Letter from Stan Van Vleck
- B. Email from Stephen Booth

**10. *Action Item* CONSIDER ADOPTION OF ORDINANCE O2024-01 INCREASING WATER, SEWER AND SOLID WASTE SERVICE CHARGES AND STORM DRAINAGE AND SECURITY SPECIAL TAXES (Discussion/Action) (Motion) (Roll Call Vote)**

**11. *Action Item* CONSIDER PROPOSED FY24-25 BUDGET AND ADOPTION OF CORRESPONDING RESOLUTION R2024-04 APPROVING THE PROPOSED BUDGET FOR FY24-25 (Discussion/Action) (Motion) (Roll Call Vote)**

**12. *Action Item* CONSIDER APPROVAL OF LEGAL SERVICES AGREEMENT FOR GENERAL COUNSEL SERVICES (Discussion/Action) (Motion) (Roll Call Vote)**

**13. *Action Item* CONSIDER APPROVAL OF RESOLUTION R2024-06 RECOGNIZING ANDREW RAMOS, DISTRICT LEGAL COUNSEL, FOR HIS 10 YEARS OF SERVICE TO THE DISTRICT (Discussion/Action) (Motion) (Roll Call Vote)**

**14. *Action Item* CONSIDER APPROVAL RESOLUTION R2024-07 RECOGNIZING MICHAEL FRITSCHI, DIRECTOR OF OPERATIONS, FOR HIS THREE YEARS OF SERVICE TO THE DISTRICT**  
(Discussion/Action) (Motion) **(Roll Call Vote)**

**15. *Discussion Item* REVIEW INTEGRATED WATER MASTER PLAN TOWN HALL MEETING**  
(Discussion)

**16. *Action Item* CONSIDER APPOINTMENT OF NEW BOARD PRESIDENT OR WAIVER OF THE BOARD POLICY ON OFFICE TERM LIMITS (DISTRICT CODE CHAPTER 2, SECTION 2)**  
(Discussion/Action) (Motion) **(Roll Call Vote)**

## **17. COMMENTS FROM THE PUBLIC**

*Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.*

*If you wish to speak during Comments from the Public or would like to comment regarding an item appearing on the meeting agenda, please complete a public comment card and submit to the Board Secretary prior to the point in the meeting at which the item is called. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.*

## **18. DIRECTOR COMMENTS/SUGGESTIONS**

*In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.*

## **19. ADJOURNMENT (Motion)**

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or [awilder@rmcsd.com](mailto:awilder@rmcsd.com). Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is May 30, 2024. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.