



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CA 95683
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD
3rd Wednesday of Each Month

REGULAR BOARD MEETING

January 21, 2015

Closed Session 4:00 p.m. * Open Session 5:00 p.m.

RMCS D Administration Building – Board Room

15160 Jackson Road

Rancho Murieta, CA 95683

BOARD MEMBERS

Gerald Pasek	President
Betty Ferraro	Vice President
Paul Gumbinger	Director
Michael Martel	Director
Mark Pecotich	Director

STAFF

Darlene Gillum	General Manager
Greg Remson	Security Chief
Paul Siebensohn	Director of Field Operations
Suzanne Lindenfeld	District Secretary

RANCHO MURIETA COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
January 21, 2015

Closed Session 4:00 p.m. - Open Session 5:00 p.m.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

	RUNNING TIME
1. CALL TO ORDER - Determination of Quorum - President Pasek (Roll Call)	4:00
2. ADOPT AGENDA (Motion)	4:05
3. SPECIAL ANNOUNCEMENTS AND ACTIVITIES (5 min.)	4:10
4. CLOSED SESSION <i>Under Government Code 54957.6: Conference with designated Labor Negotiator, Darlene Gillum, Regarding Negotiations with the International Union of Operating Engineers, Local 3, AFL-CIO.</i> <i>Under Government Code 54956.9(d)(1) Conference with Legal Counsel - Existing Litigation - Papas v. Rancho Murieta Community Services District, Rancho Murieta Association, Sacramento Superior Court Case Number: 34-2014-00170251.</i>	4:15
5. OPEN SESSION/REPORT BACK FROM CLOSED SESSION <i>The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.</i> <i>The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. TIMED ITEMS as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.</i>	5:00
6. COMMENTS FROM THE PUBLIC <i>Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendized. Members of the public wishing to address a specific agendized item are encouraged to offer their public comment during consideration of that item.</i>	5:05

With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agenda item, as a courtesy, please state your name and address, and reserve your comments to no more than 3 minutes so that others may be allowed to speak.








- 7. CONSENT CALENDAR (Motion) (Roll Call Vote) (5 min.)** 5:10
All the following items in Agenda Item 7 will be approved as one item if they are not excluded from the motion adopting the consent calendar.
- a. Approval of Board Meeting Minutes**
 - 1. December 17, 2014 Regular Board Meeting
 - b. Committee Meeting Minutes (Receive and File)**
 - 1. January 7, 2015 Communication & Technology Committee Meeting
 - 2. January 7, 2015 Personnel Committee Meeting
 - 3. January 9, 2015 Security Committee Meeting
 - 4. January 9, 2015 Finance Committee Meeting
 - 5. January 9, 2015 Improvements Committee Meeting
 - c. Approval of Bills Paid Listing**
- 8. STAFF REPORTS (Receive and File) (5 min.)** 5:15
- a.** General Manager's Report
 - b.** Administration/Financial Report
 - c.** Security Report
 - d.** Water/Wastewater/Drainage Report
- 9. CORRESPONDENCE (5 min.)** 5:20
- 10. RECEIVE PRESENTATION ON THE MASTER RECLAMATION PERMIT BY PAUL SIEBENSOHN, (Discussion/Action) (20 min.)** 5:25
- 11. CONSIDER APPROVAL OF DISTRICT APPOINTMENTS (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)** 5:45
- a.** Darlene Gillum as District Treasurer
 - b.** Darlene Gillum as Regional Water Authority Board Member Representative
- 12. CONSIDER ADOPTION OF DISTRICT POLICY 2015-01, NON-DISTRICT SPONSORED ADVERTISING (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)** 5:50
- 13. CONSIDER ADOPTION OF DISTRICT POLICY 2015-02, DISTRICT EYE PROTECTION POLICY (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)** 5:55
- 14. CONSIDER AMENDING DISTRICT POLICY 2013-04, USE OF PERSONAL ELECTRONIC COMMUNICATION DEVICES DURING DISTRICT MEETINGS (Discussion/Action) (Motion) (Roll Call Vote) (5 min.)** 6:00

15. **CONSIDER ADOPTION OF DISTRICT RESOLUTION 2015-01, ACCEPTING EASEMENT RIGHTS RELATED TO THE RETREATS PROJECT** (Discussion/Action) 6:05
 (Motion) **(Roll Call Vote)** (5 min.)
16. **RATIFICATION OF QUITCLAIM DEED RELINQUISHING INTERESTS UNDER 1994 AGREEMENT RESPECTING GROUNDWATER** (Discussion/Action) (Motion) 6:10
(Roll Call Vote) (5 min.)
17. **CONSIDER ADOPTION OF DISTRICT RESOLUTION 2015-02, ADOPTING POLICIES AND GUIDELINES REGARDING POST-ISSUANCE COMPLIANCE WITH FEDERAL DISCLOSURE AND TAX REQUIREMENTS APPLICABLE TO TAX-EXEMPT BONDS** (Discussion/Action) (Motion) **(Roll Call Vote)** (5 min.) 6:15
18. **CONSIDER APPROVAL OF HARDIEBACKER SIDING FOR THE WATER TREATMENT PLANT EXPANSION PROJECT ALTERNATIVE #1** (Discussion/Action) (Motion) (5 min.) 6:20
19. **DISCUSS NEW NORTH GATE** 6:25
- a. Consider Approval of Additional Costs for Gate Arm/Operator Installation (Discussion/Action) (Motion) (5 min.)
 - b. Reconsider \$5,000 Payment to Rancho Murieta Association for Water Line Replacement at the North Security Gate (Approved at the December 17, 2014 Board Meeting) (Discussion/Action) (Motion) (5 min.)
20. **RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE** (Discussion/Action) (5 min.) 6:35
21. **RECEIVE WATER CONSERVATION UPDATE** (Discussion/Action) (5 min.) 6:40
22. **REVIEW AND SELECT CONFERENCE/EDUCATION OPPORTUNITIES** (Discussion/Action) (Motion) (5 min.) 6:45
23. **REVIEW MEETING DATES/TIMES FOR THE FOLLOWING:** (5 min.) 6:50

Board Goal Workshop: January 23, 2015 at 2:00 p.m.

Next Regular Board Meeting: February 18, 2015

Committee Meeting Schedule:

 Communications & Technology	February 4, 2015 @ 4:00 p .m.
 Personnel	February 4, 2015 @ 4:30 p.m.
 Security	February 6, 2015 @ 8:30 a.m.
 Finance	February 6, 2015 @ 9:00 a.m.
 Improvements	February 6, 2015 @ 10:00 a.m.
 Joint Security -	T.B.A.
 Parks -	T.B.A.

24. COMMENTS/SUGGESTIONS – BOARD MEMBERS AND STAFF

6:55

In accordance with Government Code 54954.2(a), Directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

25. ADJOURNMENT (Motion)

7:00

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is January 16, 2015. Posting locations are: 1) District Office; 2) Plaza Foods; 3) Rancho Murieta Association; 4) Murieta Village Association.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Board of Directors Regular Meeting

MINUTES

December 17, 2014

4:00 p.m. Closed Session - 5:00 p.m. Open Session

1. CALL TO ORDER/ROLL CALL

President Gerald Pasek called the regular meeting of the Board of Directors of Rancho Murieta Community Services District to order at 4:00 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Gerald Pasek, Betty Ferraro, Paul Gumbinger, Michael Martel and Mark Pecotich. Also present were Edward R. Crouse, Interim General Manger; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; Tracey Hays, Interim Controller; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, General Counsel.

2. OATH OF OFFICE

The District Secretary administered the Oath of Office to Directors Paul Gumbinger, Gerald Pasek, and Mark Pecotich.

3. BOARD ADJOURNED TO CLOSED SESSION AT 4:03 P.M. TO DISCUSS THE FOLLOWING ITEMS:

Under Government Code 54957.6: Conference with designated Labor Negotiator, Edward R. Crouse, Regarding Negotiations with the International Union of Operating Engineers, Local 3, AFL-CIO.

Under Government Code 54956.9(d)(1) Conference with Legal Counsel - Existing Litigation - Papas v. Rancho Murieta Community Services District, Rancho Murieta Association, Sacramento Superior Court Case Number: 34-2014-00170251.

4. BOARD RECONVENED TO OPEN SESSION AT 5:02 P.M. AND REPORTED THE FOLLOWING:

Under Government Code 54957.6: Conference with designated Labor Negotiator, Edward R. Crouse, Regarding Negotiations with the International Union of Operating Engineers, Local 3, AFL-CIO. Nothing to report.

Under Government Code 54956.9(d)(1) Conference with Legal Counsel - Existing Litigation - Papas v. Rancho Murieta Community Services District, Rancho Murieta Association, Sacramento Superior Court Case Number: 34-2014-00170251. Nothing to report.

5. COMMENTS FROM THE PUBLIC

Ted Hart commented on a seminar he attended at the Bureau of Reclamation. Mr. Hart also commented on funding of the new North Gate and stated that he feels that Rancho Murieta Association (RMA) is responsible for all the costs related to the new gate.

Wayne Kuntz commented on the funding for the new North Gate and stated he agrees with Mr. Hart that RMA is responsible for costs related to the new gate not the District.

Pat Mellor, Murieta Village Board President read a letter to the Board regarding the funding for the new North Gate and that the District should poll the community to find out the residents opinions on this matter.

6. ADOPT AGENDA

Motion/Gumbinger to adopt the agenda. **Second/Martel. Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

7. SPECIAL ANNOUNCEMENTS AND ACTIVITIES

None.

Director Ferraro stated she would like to move Agenda Item 22, 23, and 24 to come after agenda Item 15.

Motion/Gumbinger to rescind his Motion to adopt the Agenda as is. **Second/Ferraro. Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

Motion/Ferraro to adopt the agenda with Agenda Items 22, 23, and 24 moved to after Agenda 15. **Second/Gumbinger. Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

8. CONSIDER ADOPTION OF RESOLUTION 2014-31, RESOLUTION DECLARING THE RESULTS OF THE NOVEMBER 4, 2014 ELECTION

Motion/Martel to adopt Resolution 2014-31, a resolution declaring the results of the November 4, 2014 election. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

9. CONSIDER ADOPTION OF RESOLUTION 2014-32 IN HONOR OF ROBERTA BELTON, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Motion/Gumbinger to adopt Resolution 2014-32 in honor of Roberta Belton, Director, Rancho Murieta Community Services District. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

10. PRESENTATION OF PLAQUE TO ROBERTA BELTON, DIRECTOR, RANCHO MURIETA COMMUNITY SERVICES DISTRICT

President Pasek presented Roberta Belton with an engraved plaque and invited her to share her thoughts on her term in office.

Roberta (Bobbi) Belton stated she enjoyed her eight (8) years on the Board. Bobbi thanked Suzanne Lindenfeld and Debby Bradberry for all their efforts and dedication to the District, thanked Ed Crouse for coming back as interim General Manager and Darlene Gillum for coming back as the new General Manager. Bobbi stated that if any of the Directors do not know something, be sure to ask, because "Knowledge is power".

11. CONSENT CALENDAR

Motion/Gumbinger to adopt the consent calendar. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

12. STAFF REPORTS

Under Agenda Item 12 d, President Pasek asked about the status of the reservoirs. Paul Siebensohn stated that the reservoirs are about 79% full and the water quality from the river is good.

13. CORRESPONDENCE

None.

14. CONSIDER ELECTION OF BOARD OFFICERS

Director Gumbinger nominated Director Pasek for Board President. **Second/Martel.**

Director Ferraro nominated herself for Board President. The motion failed due to lack of a second.

The vote was 4-1 for Director Pasek.

Director Martel nominated Director Ferraro for Board Vice President. **Second/Gumbinger.** The vote was 5-0 for Director Ferraro.

15. COMMITTEE MEETING ASSIGNMENTS

All elected Directors had previously submitted their requests for various committee assignments. With due consideration for the requests, President Pasek made the following committee assignments:

- Communication & Technology Committee: Betty Ferraro, Mark Pecotich
- Finance Committee: Gerald Pasek, Michael Martel
- Improvements Committee: Gerald Pasek, Paul Gumbinger
- Joint Security Committee: Michael Martel, Mark Pecotich
- Personnel Committee: Paul Gumbinger, Mark Pecotich
- Parks Committee: Mark Pecotich, Michael Martel (alternate)
- Security Committee: Betty Ferraro, Michael Martel
- Regional Water Authority: Gerald Pasek

22. REVIEW NEW NORTH GATE CONSTRUCTION-RELATED TRANSITION PLAN (taken out of order)

Chief Remson gave a brief summary of the North Gate Transition Plan. Chief Remson stated that equipment from the current gate will be used at the new gate to cut down on costs. The date of completion is not definite due to rain delays in the construction. A question and answer period followed.

President Pasek stated that Richard Shanahan, District General Counsel, is working on a lease agreement between the District and RMA regarding the new gate.

Director Ferraro commented on her feeling that the District should not be spending any money towards the new gate, that the MBA that the RMA signed in 2001 states that RMA is solely responsible for the new gate and all aspects of the gate and that there is no agreement between the District and RMA regarding who is responsible for maintaining the equipment.

Director Gumbinger stated that when the MBA was signed, the population of the community was much smaller and the gate needs were much less. Director Gumbinger stated that he feels the District should give the gates to RMA to operate and maintain.

Director Martel stated that he agrees with some of what Director Ferraro is saying but that the District will be reimbursed for any money spent from the Developers. Ed Crouse stated that with the current Security Replacement Reserve Account funding of \$47,000 a year, it will only take three (3) years to repay.

Steve Murphy commented on his concerns regarding the expectations of the project and that there needs to be an agreement on the contract specs and the infrastructure needs. Ed Crouse stated that that has already been done and that the Building Department and the Fire Department have also signed off on the plans.

23. CONSIDER APPROVING BID FOR NEW SECURITY SURVEILLANCE CAMERA SYSTEM

Chief Remson gave a brief summary of the recommendation to approve the bid from Watchdogs Surveillance to provide and install surveillance cameras, license plate reader cameras and intercoms at the new North Gate.

Director Ferraro asked why Murieta Village was denied cameras when cameras are being provided for other areas in the community. Director Martel stated that they have not been denied cameras; the goal is to have cameras through-out the community but that they are not at that point yet.

Motion/Martel to approve the bid from Watchdogs Surveillance for \$50,278.76, plus a 5% contingency, to provide and install surveillance cameras, license plate reader (LPR) cameras and intercoms at the new North gate. Funding to come from Security Replacement Reserves and/or internal inter-fund borrowing from Capital Improvement Fees. **Second/Gumbinger. Ayes: Pasek, Gumbinger, Martel, Pecotich. Noes: Ferraro.**

24. CONSIDER APPROVING BID FOR GATE OPERATORS AND BARCODE READERS FOR THE NEW NORTH GATE

Chief Remson gave a brief summary of the recommendation to approve the bid from A & D Automatic Gate & Access for gate operators and barcode readers for the new North Gate.

Wayne Kuntz stated that the lease agreement should indicate that RMA is responsible for repairs and maintenance of the equipment.

Motion/Martel to approve the bid from A & D Automatic Gate & Access for \$96,460.00, plus a 5% contingency, to provide and install six (6) Magnetics Barrier Toll RCS1241 gate operators and down loops, three (3) new BAI 440 barcode readers and remove and reinstall two (2) present North Gate barcode readers at the new North Gate. Funding to come from Security Replacement Reserves and/or internal inter-fund borrowing from Capital Improvement Fees. **Second/Gumbinger. Ayes: Pasek, Gumbinger, Martel, Pecotich. Noes: Ferraro.**

The Board took a break at 7:08 p.m. and reconvened at 7:15 p.m.

16. CONSIDER ADOPTION OF REVISED JOB DESCRIPTIONS

Motion/Gumbinger to adopt the revised General Manager, District Controller, and Accounting Supervisor job descriptions. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

17. CONSIDER ADOPTION OF EMPLOYEE PERFORMANCE AND INCENTIVE PLAN

Ed Crouse gave a brief summary of the recommendation to adopt the Performance and Incentive Plan. To qualify for an incentive bonus, the specific goals and time line shall be documented in advance of the start of the performance period/project. President Pasek stated that he encouraged staff to develop this program.

Director Pecotich suggested that the plan should include the option to award employees hours instead of money. By consensus, the Board agreed.

Motion/Gumbinger to adopt the Performance and Incentive Plan with the time off with pay alternative. **Second/Ferraro. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

18. CONSIDER EXTENDING TERM OF EDWARD R. CROUSE'S EMPLOYMENT AS INTERIM GENERAL MANAGER TO JANUARY 2, 2015

Motion/Gumbinger to extend the term of Edward R. Crouse's employment as Interim General Manager to January 2, 2015. **Second/Martel. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

19. CONSIDER APPROVING NBS GOVERNMENT FINANCE GROUP PROPOSAL FOR COMMUNITY FACILITIES DISTRICT NO. 2014-1 ADMINISTRATIVE SERVICES

Ed Crouse gave a brief summary of the recommendation to approve the proposal from NBS Government Finance Group for administrative services related to Community Facilities District No. 2014-1.

Director Pecotich stated that the community is still unclear on the CFD and suggested more outreach be done.

Motion/Ferraro to approve the proposal from NBS Government Finance Group for work relating to the administration of the District's Mello-Roos Community Facilities District No. 2014-1, at the compensation rates as outlined in Exhibit B. Funding to come from Community Facilities District No. 2014-1 Annual Operating Account. **Second/Pecotich. Roll Call Vote: Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

20. CONSIDER APPROVING DUMP TRUCK PURCHASE

Paul Siebensohn gave a summary of the recommendation to approve the proposal from Harrold Ford for the purchase of a new dump truck.

Director Martel suggested staff look into sharing the dump truck with RMA. Director Gumbinger suggested having community vehicles that all community entities can share.

Motion/Gumbinger to waive the advertisement requirements of District Code, Chapter 4, Section 5.03 and approve the proposal from Harrold Ford for the purchase of a new dump truck, in an amount not to exceed \$55,163.27. Funding to come from Replacement Reserves.

Ed Crouse stated that funding should actually come 50% from Sewer Replacement Reserves and 50% from Water Replacement Reserves.

Director Gumbinger amended his motion to waive the advertisement requirements of District Code, Chapter 4, Section 5.03 and approve the proposal from Harrold Ford for the purchase of a new dump truck, in an amount not to exceed \$55,163.27. Funding to come 50% from Sewer Replacement Reserves and 50% from Water Replacement Reserves. **Second/Pecotich. Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.**

21. DISCUSS DISTRICT PAYING FOR WATER LINE REPLACEMENT IN CONNECTION WITH NORTH GATE CONSTRUCTION PROJECT

Director Martel stated that he feels the District should pay a portion of the cost for the water line replacement in connection with the North Gate Construction Project.

Director Gumbinger stated that if the contractor had verified the location and type of pipe as they should have, it would have been included in the bid. President Pasek stated that RMA is infringing on the District's easement.

Motion/Martel for the District to reimburse Rancho Murieta Association \$5,000 towards the cost of the water line replacement in connection with the North Gate Construction Project. **Second/Gumbinger.**

Director Ferraro asked where the funds would come from. Ed Crouse stated they would come from the Water Replacement Reserves.

Ayes: Gumbinger, Martel, Pecotich. Noes: Pasek, Ferraro.

25. RECEIVE WATER TREATMENT PLANT EXPANSION PROJECT UPDATE

Paul Siebensohn gave a brief update on the Water Treatment Plant Expansion Project. Work completed includes: 24" raw water piping up to entrance gate; 12" filtration piping around Plant #2; drying bed extension; sewer force main and conduit from Water Plant to Clementia Circle; demolition of Plant #1 filter and sedimentation basins; form, rebar, and pouring of chlorine contact chamber extension; forming of floor above contact chamber extension; electrical conduit from SMUD power source to back of Plant #1; transformer pad; salvaging of requested Plant #1 equipment; south side fence posts; rip-rap slop protection along drainage channel; site grading and concrete pad for future bulk chemical tanks; placement of future chemical trench box.

An updated overall project schedule was provided December 1, 2014 showing that the project is on track for commissioning of the plant in May of 2015.

Ed Crouse stated that the District just received an invoice from SMUD in the amount of \$25,000 for the new transformer which the District has paid.

Ed stated that the first quarterly meeting with Rancho Murieta Properties is scheduled for December 22, 2014. Directors Gumbinger and Martel will be attending.

26. RECEIVE WATER CONSERVATION UPDATE

Paul Siebensohn gave a brief update on water conservation in the community. Water treatment plant production for November was down to 8.21% vs. the past five (5) year average and 24.7% vs. October of last year.

27. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

No comments.

28. REVIEW MEETING DATES/TIMES

Suzanne will get with the Directors to find out what days and times they are available.

20. COMMENTS/SUGGESTIONS

Director Pasek asked if the WTP Operating Fund had been started yet. Tracey Hays said yes.

Director Pasek commented on the need for Patrol Officers to use their body cameras and that there should be some type of consequence if something happens and they did not turn it on.

Paul Siebensohn commented on future outreach the District will be doing to meet the required guidelines related to our sewer system and MS4 permits.

Director Gumbinger asked that the Personnel Committee review the cell phone use policy as he would like to be able to make entries into his calendar during meetings when needed.

Director Ferraro reiterated why she voted no on Agenda Item 23 and 24. Her feeling is that the District should not be paying for any of the new North Gate as it is RMA's sole responsibility, per the MBA.

Ed Crouse stated that the District will be reimbursing the Bureau of Reclamation \$10,000 for funds not used for the Title 16 Grant. Ed welcomed Mark Pecotich to the Board and commended the Board for hiring Darlene Gillum as the new General Manager.

30. ADJOURNMENT

Motion/Martel to adjourn at 8:40 p.m. Second/Ferraro. Ayes: Pasek, Ferraro, Gumbinger, Martel, Pecotich. Noes: None.

Respectfully submitted,

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: January 8, 2015
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: January 7, 2015 Communication & Technology Committee Meeting

Director Ferraro called the meeting to order at 4:03 p.m. Present were Directors Ferraro and Pecotich. Present from District staff were Darlene Gillum, General Manager and Greg Remson, Security Chief.

COMMENTS FROM THE PUBLIC

None.

REVIEW PURPOSE OF COMMITTEE AND DIRECTORS' ROLE

Darlene Gillum gave a brief overview of the purpose of the Communication & Technology Committee. The role of the Directors is to help with the overall planning but not the actual work. Director Pecotich commented on the Committee looking into other ways to reach out to the community. The District needs to be more pro-active.

PUBLIC OUTREACH

COMMUNITY FACILITIES DISTRICT 2014-1

Darlene commented on the need to get the message out to the community regarding the CFD 2014-1.

\$5,000 REIMBURSEMENT TO RANCHO MURIETA ASSOCIATION

Darlene commented on getting clarification on the reason for the reimbursement to Rancho Murieta Association (RMA). A discussion followed.

REVIEW DISTRICT POLICY 2015-01, NON DISTRICT SPONSORED ADVERTISING

Darlene gave a brief summary of the draft Policy 2015-01 regarding advertising for non-district sponsored activities. **This item will be on the January 21, 2015 Board meeting agenda.**

Director Pecotich asked Darlene to look into selling advertisement space.

DIRECTOR & STAFF COMMENTS/SUGGESTIONS

John Sullivan asked about maps for the bike trails. Darlene stated that the meeting needs to be adjourned since this is not a District matter. John stated it is a safety issue and that Roger Brandt is not to build any trails on RMP property. This item will be on the February Communication & Technology Committee meeting agenda.

ADJOURNMENT

The meeting was adjourned at 4:45 p.m.

MEMORANDUM

Date: January 8, 2015
To: Board of Directors
From: Personnel Committee Staff
Subject: January 7, 2015 Personnel Committee Meeting

Director Gumbinger called the meeting to order at 4:50 p.m. Present were Directors Gumbinger and Pecotich. Present from District staff was Darlene Gillum, General Manager and Greg Remson, Security Chief.

COMMENTS FROM THE PUBLIC

None.

REVIEW PURPOSE OF COMMITTEE AND DIRECTORS' ROLE

Darlene Gillum gave a brief summary of the purpose of the Personnel Committee and the Directors' role.

Darlene stated she will be scheduling to meet with staff that works different shifts.

REVIEW DISTRICT POLICY 2013-04 USE OF PERSONAL ELECTRONIC COMMUNICATION DEVICES DURING DISTRICT MEETINGS

Darlene gave a brief summary of the suggested changes to Policy 2013-04. Director Pecotich suggested the second sentence in the first paragraph under Policy - Board Members and Staff be removed. **This item will be on the January 21, 2015 Board of Directors meeting agenda.**

REVIEW DISTRICT POLICY 2015-02 EYE PROTECTION POLICY

Darlene gave a brief summary of draft Policy 2015-02 covering the District providing safety glasses for employees. **This item will be on the January 21, 2015 Board of Directors meeting agenda.**

REVIEW GENERAL MANAGER IMPLEMENTATION OF PERFORMANCE AND INCENTIVE PLAN

Darlene gave a brief summary of the Performance and Incentive Plan. Legal Counsel suggested this be brought to the Personnel Committee since it was being implemented before actually being budgeted for. Two (2) awards, one for \$10,000 and one for \$7,500, related to the Water Treatment Plant Expansion Project and one (1) an employee retention bonus of \$6,500 were reviewed.

CONTROLLER RECRUITMENT UPDATE

Darlene stated that recruitment closed December 31, 2014. Applications are currently being reviewed. The goal is to have someone starting mid-March 2015.

DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Chief Remson stated that the new Patrol Officer has finished training and the new Gate Officer has begun training.

ADJOURNMENT

The meeting was adjourned at 5:25 p.m.

DRAFT

MEMORANDUM

Date: January 9, 2015
To: Board of Directors
From: Security Committee Staff
Subject: January 9, 2015 Security Committee Meeting

1. CALL TO ORDER

Director Martel called the meeting to order at 8:30 a.m. Present was Director Martel. Present from District staff were Darlene Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. Director Ferraro was absent.

2. COMMENTS FROM THE PUBLIC

None.

3. REVIEW PURPOSE OF COMMITTEE AND DIRECTORS' ROLE

Darlene Gillum gave a brief overview of the purpose of the Security Committee. The role of the Directors is to help with the overall planning but not the actual work.

4. MONTHLY UPDATES

Operations

New Years Eve went well. The usual large amount of guests through the gates and a few disturbance calls. Overall it was a quiet night.

The new Security Patrol Officer, Jeremiah Truelock, has completed gate and patrol training. He is working solo on swing shift. The new Security Gate Officer, Gamel Ansari, is in training.

The Security Patrol Officer is still out on medical leave. There is no tentative return date.

With the new Patrol Officer having completed his training and the new Gate Officer completing his training next week, the use of the contract Security Officer will be eliminated.

Incidents of Note

Chief Remson gave a brief overview of the incidents of note for the month of December 2014.

RMA Citations/Admonishments

Chief Remson reported on the following Rancho Murieta Association (RMA) rule violation citations for the month of December 2014, which included 25 stop sign. RMA rule violation admonishments and/or complaints for the month of December included 29 Loose/off leash dogs, 16 open garage doors, and 16 speeding.

Director Martel commented on President Pasek wanting the District to look into receiving part of the monies RMA and other home owner associations collect for HOA violations that the District issues.

Rancho Murieta Association Compliance/Grievance/Safety Committee Meeting

The meeting was held on December 1, 2014 at the Rancho Murieta Association (RMA) office. The Committee discussed boat usage. There were no hearings. The next meeting is scheduled for January 5, 2015.

Security Ad Hoc Committee

No additional information.

New North Gate

The detours down Murieta Parkway, Lago Drive, and Guadalupe Drive continue. Electrical conduit and footings have been installed for the building. The security camera contractor and gate operator contractor surveyed the site last week, and met with the electrical contractor and site superintendant. The gate operator contractor is checking on delivery dates for the gate operators, which may take 5-6 weeks. The forms for the curbs and gutter, which include foundations for the gate operators and barcode readers, should be framed and poured this week. Due to the holidays, all of the workers had short weeks.

The current Gate Policy has been sent out to the District Board of Directors for comment. Staff will also forward the current Gate Policy to all the various entities inside the gate for their comments.

Director Martel commented that once the new North Gate is complete, the District should hire a temporary employee to update all residents' information. Chief Remson stated that the current information can be printed out and mailed to the residents to update.

Director Martel suggested the District look at issuing bar codes for vendors.

Chief Remson stated that the District's General Counsel, Richard Shanahan, will be working with the General Manager on developing the North Gate lease agreement. Darlene Gillum stated that she would contact Mr. Shanahan to get the lease started.

5. DIRECTOR & STAFF COMMENTS

John Sullivan stated he will be sending a letter to the Board of Directors regarding MTS.

Director Martel commented on an incident that occurred regarding the trails, which involved a law enforcement officer and asked staff to contact RMA to find out their role is allowing the trails to be developed after the District had issued a notice not to.

6. ADJOURNMENT

The meeting adjourned at 9:04 a.m.

MEMORANDUM

Date: January 9, 2015
To: Board of Directors
From: Finance Committee Staff
Subject: January 9, 2015 Finance Committee Meeting

1. CALL TO ORDER

Director Pasek called the meeting to order at 9:08 a.m. Present were Directors Pasek and Martel. Present from District staff were Darlene Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary.

2. COMMENTS FROM THE PUBLIC

None.

3. REVIEW PURPOSE OF COMMITTEE AND DIRECTORS' ROLE

Darlene Gillum gave a brief overview of the purpose of the Finance Committee. The role of the Directors is to help with the overall planning but not the actual work.

4. UPDATES

Water Treatment Plant Expansion Project Financing

Paul recently approved partial payment request #5 in an amount around \$1,092,000, which is payable in January.

As of January 6, 2015, the CFD 2014-1 bonds have not been sold. All parties have been working to complete the Preliminary Offering Statement and other required documents needed to price the bonds. The estimate is that the bonds will be priced no later than January 21, 2015. It then takes approximately one week to close the bonds. Bond proceeds will be available to the District the day after closing. The District previously received a total of \$358,245 from Cosumnes River Land ("CRL") that will be applied to reduce the CRL amount of WTP#1 expenditures incurred to date.

Staff is working on cleaning up the booking of the Water Treatment Plant expenditures into the separate general ledger accounts that were setup in December to account for incoming proceeds and outgoing expenses on a monthly basis.

The renewed Reynen & Bardis (R&B) Letters of Credit (LOC) were received on December 26, 2014. We will request payment for the R&B portion of payment request #5 at the same time. We anticipate having the LOC draw funds in hand no later than mid-February.

Audit Status

Larry Bain provided his draft audit for review on December 31, 2014. Tracey is reviewing the draft and we will have the draft audit ready for presentation by Larry Bain to the February Finance Committee and at the February Board Meeting.

Director Martel requested that the questions he submitted to Mr. Bain last year be re-submitted to him this year.

Reserve Study Status

A revised draft report was provided on December 23, 2014 that incorporated staff comments on the previous draft report. Final staff comments will be provided to Liz Ruess, Project Manager, by January 12, 2014. Liz, along with Derek Eckert, will participate in the Committee meeting by phone and will attend the February Board Meeting to answer any questions the Committee and the Board may have.

5. 2015-2016 BUDGET PLANNING AND SCHEDULE

Darlene stated that she has developed the schedule, with the draft expenses being presented to the Committee in February. The goal is to schedule the Board Budget Workshop for after the February 2015 Board meeting but prior to the March 2015 Finance Committee meeting.

6. DIRECTORS' & STAFF COMMENTS/SUGGESTIONS

Darlene Gillum gave a brief summary of the new Water Treatment Plant Expansion Project cost spreadsheet she and Tracey are working on. Darlene also stated that the December billing started the monthly \$6.00 charge for repayment of the Water Treatment Plant Expansion Project.

Paul Siebensohn reported that he will be purchasing chemicals through Regional Water Authority group master contract this year.

Director Martel commented on how he would like to see the District go out for competitive bid for things more frequently - as part of the annual budget process.

7. ADJOURNMENT

The meeting was adjourned at 9:35 a.m.

MEMORANDUM

Date: January 9, 2015
To: Board of Directors
From: Improvements Committee Staff
Subject: January 9, 2015 Committee Meeting Minutes

1. CALL TO ORDER

Director Pasek called the meeting to order at 10:02 a.m. Present was Director Pasek. Present from District staff were Darlene Gillum, General Manager; Greg Remson, Security Chief; Paul Siebensohn, Director of Field Operations; and Suzanne Lindenfeld, District Secretary. Director Gumbinger arrived at 10:04 a.m.

2. COMMENTS FROM THE PUBLIC

None.

3. REVIEW PURPOSE OF COMMITTEE AND DIRECTORS' ROLE

Darlene Gillum gave a brief overview of the purpose of the Improvements Committee. The role of the Directors is to help with the overall planning but not the actual work.

4. UPDATES

Augmentation Well

The District is looking to put this project out to bid again later this month, pending receipt of Right of Entry (ROE) agreements from the landowner's for sites TH-A & TH-B to grant access for the project to proceed.

Master Reclamation Permit

Paul Siebensohn reported that on Thursday, December 4, 2014, the proposed Waste Discharge Requirements (WDRs) and Master Reclamation Permit was approved by the Regional Board. Paul will be providing a more detailed presentation on what this means to the District at the January 2015 Board meeting.

Water Treatment Plant Expansion Project

Site trade contractors continued to work through the rain and holidays, with time off for Christmas Day and New Years Day, with work completed as follows: receiving GE mechanical equipment including filtrate pumps and back pulse pumps; installation of sections of fencing along south side of drying beds; delivery and installation of water control gates; completion of concrete pads for bulk chemical tanks; demolition and saw cutting concrete openings at flash mixing to flocculation area; setting rebar, forms and piping at new membrane basins; laying conduit and pull boxes for various power supplies; inspections by SMUD, and delivery and setting of new SMUD transformer.

Director Pasek suggested staff look into getting a 4th pump to keep as a spare.

Paul Siebensohn stated that everything for SMUD was scheduled for today but the person that installs the meter was not notified so everything is tentatively rescheduled for next Wednesday.

Recent change estimates received and approved: additional concrete around bulk chemical tanks \$4,091; additional gunite at drying bed extension \$2,946; (-\$5,008) for deleted ARV at station 227+47; drying bed cleanout and sand infill work \$13,482; relocation of 12" line around stairway conflict \$1,725; relocation of transformer per SMUD requirement/fencing \$1,542. Darlene Gillum stated that the additional drying bed clean out and sand infill cost is solely the District's responsibility.

No schedule revision has been necessary at this point.

Conservation

Water treatment plant production for December was down by 19.9% vs. the past five (5) year average and 28.7% vs. December of last year. We received 7.09" of rain in December. Long term forecasting from the National Weather Service Climate Prediction Center continues to show that the drought remains but will improve in our region.

Murieta Gardens

No work is anticipated due to the work site being flooded from recent rains.

5. ADOPT RESOLUTION 2015-01 ACCEPTING EASEMENTS

Darlene Gillum gave a brief summary of the recommendation to adopt Resolution 2015-01 accepting easements. They are required for the approval of the Final Map and Improvement Plans for the Retreats subdivision. **This item will be added to the January 21, 2015 Board of Directors meeting agenda.**

6. ADOPT RESOLUTION 2015-02 ACCEPTING QUITCLAIM DEED

Darlene Gillum gave a brief summary of the recommendation to adopt Resolution 2015-02 accepting a quitclaim deed. The purpose of this Quitclaim Deed is to eliminate any rights in and to the Property which the District may have had under the certain agreement between Rancho Murieta Community Services District and the Andersons regarding groundwater development, recorded on January 25, 1994. **This item will be added to the January 21, 2015 Board of Directors meeting agenda.**

7. APPROVE DUMP TRUCK PURCHASE

This item was removed from the agenda.

8. REVIEW WATER TREATMENT PLANT EXPANSION PROJECT ALTERNATE #1 SIDING REPLACEMENT - WOOD SIDING VS. HARDIEBACKER

Paul Siebensohn gave a brief summary of the costs for both wood siding vs. HardieBacker siding. Staff recommends going with the HardieBacker siding. **This item will be added to the January 21, 2015 Board of Directors meeting agenda.**

9. DIRECTORS & STAFF COMMENTS/SUGGESTIONS

Director Gumbinger asked about getting a new calendar for the conference room. Director Pasek stated he has some that he will bring in.

10. ADJOURNMENT

The meeting was adjourned at 9:47 a.m.

DRAFT

MEMORANDUM

Date: January 15, 2014
 To: Board of Directors
 From: Tracey Hays, Interim Controller
 Subject: Bills Paid Listing

Enclosed is the Bills Paid Listing Report for **December 2014**. Please feel free to call me before the Board meeting regarding any questions you may have relating to this report. This information is provided to the Board to assist in answering possible questions regarding large expenditures.

The following major expense items (excluding payroll related items) are listed *in order as they appear* on the Bills Paid Listing Report:

Vendor	Project/Purpose	Amount	Funding
Aecom Technical Services, Inc.	Title 22 Engineering Report/Indirect Potable Use	\$17,914.60	Operating Expense \$1,585.00; Reserve Funding \$16,329.60
Apple One Employment Services	Admin - Hays	\$7,037.00	Operating Expense
Biosolids Recycling, Inc.	Removal & Disposal of Bio-solid	\$9,572.01	Operating Expense
HDR Engineering, Inc.	WTPE #1	\$36,005.87	Reserve Funding
JB Bostick Company	Maint & Repair	\$7,100.00	Operating Expense
Rancho Murieta Association.	Road Mitigation	\$12,000.00	Reserve Funding
Roebbelen Construction Management Services	WTPE #1	\$400,521.62	Reserve Funding
Roto Rooter Service & Plumbing	Sewer System Cleaning	\$8,000.00	Operating Expense
SMUD	Monthly Power	\$27,179.52	Operating Expense
Willdan Financial Services	RMCS D CFD Formation	\$21,500.00	Developer Deposits
State Water Resources Control Board	Annual Permit – Sewer 7/14-6/15	\$19,628.00	Operating Expense
SMUD	WTP #1 - Electrical	\$26,632.00	Reserve Funding
Bartkiewicz, Kronick & Shanahan	Legal Services	\$10,990.74	Operating Expense
California Laboratory Services	Monthly Lab Tests	\$5,094.04	Operating Expense
California Special Districts Association.	2015 Dues	\$5,288.00	Operating Expense
Fulbright & Jaworski LLP.	RMCS D CFD Formation	\$35,000.00	Developer Deposits
HDR Engineering, Inc.	WTPE #1	\$20,640.96	Reserve Funding
NTU Technologies, Inc.	Chemicals	\$5,928.58	Operating Expense

**Rancho Murieta Community Services District
Bills Paid Listing for December 2014**

Ck Number	Date	Vendor	Amount	Purpose
CM28939	12/5/2014	A Leap Ahead IT	\$3,585.07	Monthly IT Service
CM28940	12/5/2014	AECOM Technical Services, Inc.	\$17,914.60	Title 22 Engineering Report/Indirect Potable Use
CM28941	12/5/2014	American Family Life Assurance Co.	\$455.84	Payroll
CM28942	12/5/2014	Apple One Employment Services	\$7,037.00	Temp - Hays
CM28943	12/5/2014	Applications By Design, Inc.	\$2,260.00	Security Data Backup
CM28944	12/5/2014	Aramark Uniform & Career Apparel, LLC	\$241.39	Uniform Service - Water
CM28945	12/5/2014	ASR - Sacramento Uniform	\$246.20	Uniform - Nunez
CM28946	12/5/2014	AT&T	\$35.00	Monthly Internet Bill - Security
CM28947	12/5/2014	Baker Williams Engineering Group Inc	\$3,300.50	Survey/Civil Eng: Cad Plans
CM28948	12/5/2014	Biosolids Recycling, Inc.	\$9,572.01	Removal & Disposal of Biosolid
CM28949	12/5/2014	California Public Employees' Retirement Sys	\$31,770.21	Montly Medical
CM28950	12/5/2014	California Waste Recovery Systems	\$46,126.87	Void
CM28951	12/5/2014	CDW Government Inc.	\$435.75	Monitors/Speaker Bar
CM28952	12/5/2014	Capital One Commercial	\$940.23	Monthly Supplies
CM28953	12/5/2014	County of Sacramento	\$1,818.00	General Election Costs 11/4/14
CM28954	12/5/2014	Deluxe Business Checks and Solutions	\$418.49	AP Checks
CM28955	12/5/2014	Employment Development Department	\$2,699.27	Payroll
CM28956	12/5/2014	Folsom Lake Fleet Services	\$37.71	Service: 520
CM28957	12/5/2014	Franchise Tax Board	\$75.00	Payroll
CM28958	12/5/2014	Galls/Quartermaster	\$47.45	Uniform - Murphy
CM28959	12/5/2014	GM Crane Services, Inc	\$425.00	Quarterly Hoist Inspection
CM28960	12/5/2014	Government Finance Officers Assoc.	\$150.00	Controller Ad
CM28961	12/5/2014	Groeniger & Company	\$4,169.68	Backflow Valve/Maint & Rpr:Supplies
CM28962	12/5/2014	Guardian Life Insurance	\$4,052.60	Payroll
CM28963	12/5/2014	HDS White Cap Const Supply	\$1.28	Tools
CM28964	12/5/2014	HDR Engineering, Inc	\$36,005.87	WTP # 1 Expansion
CM28965	12/5/2014	Howe It's Done	\$288.87	Board Meeting Dinner
CM28966	12/5/2014	Invensys Systems Inc.	\$1,321.92	Videographic Recorder Repair
CM28967	12/5/2014	J B Bostick Company	\$7,100.00	Maint & Repair
CM28968	12/5/2014	Jobs Available, Inc.	\$702.00	Controller Ad
CM28969	12/5/2014	Kirby's Pump & Mechanical Inc.	\$1,140.00	Maint & Repair:Granly Station
CM28970	12/5/2014	Legal Shield	\$91.95	Payroll
CM28971	12/5/2014	Nationwide Retirement Solution	\$394.00	Payroll
CM28972	12/5/2014	Operating Engineers Local Union No. 3	\$542.88	Payroll
CM28973	12/5/2014	P. E. R. S.	\$22,932.09	Payroll
CM28974	12/5/2014	Rancho Murieta Association	\$12,000.00	WTP # 1 Expansion
CM28975	12/5/2014	Roebelen Construction Management Services	\$400,521.62	WTP # 1 Expansion
CM28976	12/5/2014	Romo Landscaping	\$385.00	Landscaping November 2014
CM28977	12/5/2014	Roto Rooter Service & Plumbing	\$8,000.00	Sewer System Cleaning
CM28978	12/5/2014	S. M. U. D.	\$27,179.52	Monthly Bill

Rancho Murieta Community Services District
Bills Paid Listing for December 2014

Ck Number	Date	Vendor	Amount	Purpose
CM28979	12/5/2014	Sierra Office Supplies	\$252.72	Office Supplies
CM28980	12/5/2014	State Water Resources Control Board	\$19,858.00	Void
CM28981	12/5/2014	Statewide Traffic Safety and Signs Inc	\$1,479.83	Traffic Safety Signs
CM28982	12/5/2014	TASC	\$81.15	Payroll
CM28983	12/5/2014	U.S. Bank Corp. Payment System	\$4,869.46	Monthly Gasoline Bill
CM28984	12/5/2014	U.S. HealthWorks Medical Group, PC	\$123.00	Pre Emp - Truelock
CM28985	12/5/2014	Vision Service Plan (CA)	\$451.24	Payroll
CM28986	12/5/2014	Vortex Granular Systems, LLC	\$80.90	Monifold for SPC
CM28987	12/5/2014	W.W. Grainger Inc.	\$1,419.34	Maint & Rpr - stop/back up lamp/shrink tubing
CM28988	12/5/2014	Wastewater Technology Trainers	\$795.00	Training - T. Bohanon
CM28989	12/5/2014	WateReuse Association	\$695.50	2015 Membership Dues
CM28990	12/5/2014	Willdan Financial Services	\$21,500.00	RMCSO CFD Formation
CM28991	12/5/2014	Youngdahl Consulting Group, Inc.	\$4,634.00	WTP # 1 Expansion
CM28992	12/5/2014	State Water Resources Control Board	\$19,628.00	Annual Permit - Sewer 7/14-6/15
CM28993	12/5/2014	State Water Resources Control Board	\$230.00	WW grade 2 Cert - C. Xavier
EFT	12/8/2014	EFTPS	\$10,609.70	Payroll
CM28994	12/17/2014	S. M. U. D.	\$26,632.00	WTP # 1 Expansion - electrical
CM28995	12/19/2014	Action Cleaning Systems	\$1,172.00	Montly Cleaning Service
CM28996	12/19/2014	AECOM Technical Services, Inc.	\$528.75	Capacity Certification Letter
CM28997	12/19/2014	American Family Life Assurance Co.	\$500.96	Payroll
CM28998	12/19/2014	Apple One Employment Services	\$1,581.00	Temp - Hays
CM28999	12/19/2014	Aramark Uniform & Career Apparel, LLC	\$203.64	Uniform Service - Water
CM29000	12/19/2014	ASR - Sacramento Uniform	\$309.91	Uniforms - Truelocl
CM29001	12/19/2014	AT&T	\$50.00	Monthly Internet Bill - Admin
CM29002	12/19/2014	AT&T	\$807.31	Monthly Phone Bill
CM29003	12/19/2014	Bartkiewicz, Kronick & Shanahan	\$10,990.74	Legal Services
CM29004	12/19/2014	Darlene Belair	\$300.00	Toilet Rebate (3)
CM29005	12/19/2014	BlueLine Rental, LLC	\$2,727.00	Backhoe Rental 11/20-12/18/14
CM29006	12/19/2014	Jean Bowles	\$100.00	Toilet Rebate (1)
CM29007	12/19/2014	California Laboratory Services	\$5,094.04	Monthly Lab Tests
CM29008	12/19/2014	California Special Districts Association	\$5,288.00	2015 Dues
CM29009	12/19/2014	Caltronics Business Systems	\$1,710.96	Copier Maintenance
CM29010	12/19/2014	Lynn Clevenger	\$100.00	Toilet Rebate (1)
CM29011	12/19/2014	County of Sacramento	\$424.56	Off Duty Sheriff's Program
CM29012	12/19/2014	Dave Womback Backflow Services	\$658.00	Backflow Testing 2014
CM29013	12/19/2014	Delbert Dunham	\$100.00	Toilet Rebate (1)
CM29014	12/19/2014	Clifford Dunton	\$100.00	Toilet Rebate (1)
CM29015	12/19/2014	Employment Development Department	\$1,979.97	Payroll
CM29016	12/19/2014	Express Office Products, Inc.	\$840.52	Office Supplies
CM29017	12/19/2014	Lynette Flores	\$200.00	Toilet Rebate (2)
CM29018	12/19/2014	Ford Motor Credit Company LLC	\$234.78	2014 Ford Escape Lease Payment

**Rancho Murieta Community Services District
Bills Paid Listing for December 2014**

Ck Number	Date	Vendor	Amount	Purpose
CM29019	12/19/2014	Franchise Tax Board	\$75.00	Payroll
CM29020	12/19/2014	Keith Fudge	\$300.00	Toilet Rebate (2)/Water Pressure
CM29021	12/19/2014	Fulbright & Jaworski LLP	\$35,000.00	RMCSO CFD Formation
CM29022	12/19/2014	Golden State Flow Measurement	\$4,917.56	Meters
CM29023	12/19/2014	Greenfield Communications	\$136.98	Internet/TV
CM29024	12/19/2014	Groeniger & Company	\$3,460.54	Maint & Rpr:Supplies
CM29025	12/19/2014	HDR Engineering, Inc	\$20,640.96	WTP #1 Expansion
CM29026	12/19/2014	Hunt & Sons, Inc	\$4,688.41	WWRP:Diesel - generator
CM29027	12/19/2014	Scott Keplinger	\$100.00	Toilet Rebate (1)
CM29028	12/19/2014	KMCreative	\$1,250.00	Web page maint/New district logo
CM29029	12/19/2014	Legal Shield	\$91.95	Payroll
CM29030	12/19/2014	Karen Mayo	\$100.00	Toilet Rebate (1)
CM29031	12/19/2014	Nationwide Retirement Solution	\$394.00	Payroll
CM29032	12/19/2014	NTU Technologies, Inc.	\$5,928.58	Chemicals
CM29033	12/19/2014	Operating Engineers Local Union No. 3	\$565.50	Payroll
CM29034	12/19/2014	Pac Machine Co., Inc.	\$4,576.11	Pump & Hose Rental 12/3-12/10
CM29035	12/19/2014	Public Agency Retirement Services	\$300.00	Trust Admin Fees - October 2014
CM29036	12/19/2014	Rancho Murieta Ace Hardware	\$103.93	Supplies
CM29037	12/19/2014	Rancho Murieta Association	\$4,407.58	North Gate valves/SMUD/Landscaping
CM29038	12/19/2014	Sacramento Bee	\$1,012.36	Ad - Controller/Surplus Vehicle
CM29039	12/19/2014	Sierra Chemical West Company	\$175.40	Chemicals
CM29040	12/19/2014	Sprint	\$1,103.69	Monthly Cell Phone Bill
CM29041	12/19/2014	TASC	\$61.50	Payroll
CM29042	12/19/2014	TASC	\$81.15	Payroll
CM29043	12/19/2014	TelePacific Communications	\$519.71	Monthly Phone Bill
CM29044	12/19/2014	Tesco Controls, Inc.	\$759.45	Emergency Service support
CM29045	12/19/2014	U.S. HealthWorks Medical Group, PC	\$188.00	Hep B Moreno/Thomas
CM29046	12/19/2014	U.S. Postmaster	\$146.00	PO Box Renewal
CM29047	12/19/2014	Univar USA Inc.	\$3,320.00	Chemicals
CM29048	12/19/2014	W.W. Grainger Inc.	\$714.33	Maint & Rpr:Supplies
CM29049	12/19/2014	Western Exterminator Co.	\$453.50	Monthly Service & Rodent Control
CM29050	12/19/2014	Youngdahl Consulting Group, Inc.	\$4,827.00	WTP #1 Expansion
EFT	12/22/2014	EFTPS	\$8,189.34	Payroll
EFT	12/23/2014	US Postmaster	\$500.00	Postage
EFT	12/26/2014	US Postmaster	\$1,500.00	Postage
		Total	\$850,366.51	

MEMORANDUM

Date: January 16, 2015
To: Board of Directors
From: Darlene J. Gillum, General Manager
Subject: General Manager's Report

The following are highlights since our last Board Meeting.

EMPLOYEE RELATIONS

We are close to finalizing the OE-3 contract negotiations after our last meeting on January 7, 2015. We hope to have an agreement ready for the February Board meeting.

FINANCE/IT

We received the draft audit from Larry Bain at the end of December 2014. There were four (4) audit findings mentioned in the draft. Debby and Tracey have researched the findings and have provided information for the District's response. Debby's efforts were successful in having one of the findings removed. The draft audit will be presented to the Finance Committee in February.

I am working with Liz Ruess, Association Reserves, on final comments to the Reserve Study. Liz and Derek will attend the February Finance Committee by phone to discuss the study and answer and questions for the committee. Liz and Derek will attend the February Board Meeting in person to present the Reserve Study to the entire board.

Tracey and I have been working on the general ledger to update the WTP1 Construction Fund Reserve to reflect the District's funds authorized by the Board for the project and to reflect project expenditures to date. Tracey's Financial Report reflects the corrected reserve fund balances.

The budget process for fiscal year 2015-2016 is set to begin. Suzanne will be scheduling a Budget Workshop in February sometime after the February Board Meeting.

Tracey and I are also working on completing the draw request (related to the WTP1 Expansion Project) packet of information for the Reynen & Bardis Letters of Credit. I anticipate having funds in hand in mid-February.

There were 23 applications received for the Controller position. I reviewed each of the applications and scored them by their fit with the requirements and instructions specified in the job announcement. I then conducted preliminary telephone screening interviews with the seven candidates on Thursday, January 15, 2015 and Friday, January 16, 2015. The next step is to have in-person interviews, conducted by a small panel, with the top five (5) candidates from the telephone screening interviews. The top two (2) candidates out of these five (5) will be brought in for a final "meet and greet" with office staff and will be given an assessment test. The successful

candidate will need to complete a background check and a pre-employment physical. I am hopeful that the Controller will be on board in early to mid-March 2015.

COMMUNITY FACILITIES DISTRICT 2014-1

The Preliminary Office Statement (POS) for the Rancho Murieta CSD Community Facilities District No. 2014-1 (the Bonds) was posted on January 13, 2015 online at MuniOS.com. This is the first step in determining investor interest. The underwriter expects to go to market with the Bonds on Wednesday January 21, 2015. The Bonds are expected to close on Thursday, January 29, 2015 and funds will be available to us that same day. I have provided official notice to CRL/RMP LLC that if funds are not available to us for any reason on January 29th that I will make a draw against the posted Letter of Credit on January 30th.

SECURITY

The new Security Patrol Officer, Jeremiah Truelock, has completed training and is now working on his own on swing shift. The new Gate Officer, Gamel Ansari, has started gate training. With these new Security Officers on board, the contract security officer will no longer be needed.

I received a draft of the North Gate Lease Agreement from Dick Shanahan. I will work with Greg on developing a list of items that need to be included in the lease agreement and then I will work with Dick Shanahan on revisions to this first draft. After we have the first draft finished, Greg and I will meet with RMA to begin discussing the terms of the lease. I anticipate meeting with RMA sometime in the last half of February 2015.

WATER

Water production at Plant 2 was down slightly from November at 078 mgd. Paul reports that the average gallons per day per connection for the month of December was approximately 254.

I have sent a letter to Peter Brundage, Sacramento LAFCO Executive Officer, requesting approval for the Out of Service Area Emergency Public Health Water Service Connection for the ranch at 15020 Jackson Road, which is adjacent to the District's service area. It is the intention of both the District and the property owner that this water service connection becomes the permanent domestic service for their residential water use; water for ranch irrigation will be supplied by the previous well when it has water available. I do not expect that there will be any issue with receiving the LAFCO approval.

WASTEWATER

Flows to the plants continue to be abnormally low for this time of year, in part to conservation and in part to the lack of rain induced infiltration and inflow (I/I). The Wastewater Treatment Plant is offline for the winter season.

DRAINAGE

Staff has inspected the entire drainage system to clear any blockages or potential debris from the culvert pipes to ensure adequate drainage flow.

SOLID WASTE

Nothing new to report on the collections side.

ENGINEERING

Augmentation Well

Rebidding of the well drilling is pending receipt of the Right of Entry agreements from the landowners. Paul is working with them and is hoping to rebid the drilling in late January 2015.

Murieta Gardens

Hotel - John Sullivan reports that Sacramento County is ready to issue the building permits for the hotel project but, due to the wetness of the ground, John is expecting that they will not pull the permits until April 2015.

Retreats - Construction is scheduled to start on March 15, 2015 on the models and the first release of eight (8) patio homes.

CONSERVATION

Paul reports December usage is down 19.9% vs. the past five (5) year average and 28.7% vs. December of last year.

AGENDA ITEM 8b
(Administration/Financial Report)

WILL BE FORTHCOMING

MEMORANDUM

Date: January 19, 2015
 To: Board of Directors
 From: Tracey Hays, Interim Controller
 Subject: Administration/Financial Reports

Enclosed is a combined financial summary report for **December 2014**. Following are highlights from various internal financial reports. Please feel free to call me before the Board meeting regarding any questions you may have relating to these reports.

This information is provided to the Board to assist in answering possible questions regarding under or over-budget items. In addition, other informational items of interest are included.

Water Consumption - Listed below are year-to-date water consumption numbers using weighted averages:

12 month rolling % increase		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Residences	0.0	2,513	2514	2514	2515	2516	2516						
Weighted average		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Cubic Feet	1922	2383	2403	2037	1573	1215	656						
Gallons per day	479	594	599	508	392	303	163						
Planning Usage GPD	583												

Lock-Offs - For the month of December, there were 20 lock-offs.

Aging Report – Delinquent accounts total \$49,393 which is 10.3% of the total accounts receivable balance of \$476,663. Past due receivables, as a percent of total receivables, have decreased approximately 2.6% or \$15,198 since November.

Summary of Reserve Accounts as of December 31, 2014 – The District’s reserve accounts have increased \$246,760, year to date, since July 1, 2014. The increase is due to the reserve amounts collected in the Water, Sewer, and Security base rates and interest earned. The District has expended \$3,126,254 of reserves since the beginning of the fiscal year, which started July 1, 2014. The District will receive Letter of Credit and Bond funds in the amount of \$1,980,285 for reimbursement of WTP#1 Expansion Project expenditures. The total amount of reserves held by the District as of December 31, 2014 is \$5,797,851. Please see the Reserve Fund Balances table below for information by specific reserve account.

Reserve Fund Balances (beginning balances adjusted for WTP1 Construction Fund)

<i>Reserve Descriptions</i>	<i>Fiscal Yr Beg Balance July 1, 2014</i>	<i>YTD Collected & Interest Earned</i>	<i>YTD Spent</i>	<i>Period End Balance Dec 31, 2014</i>
Water Capital Replacement (200-2505)	754,022	106,090	(0)	860,112
Sewer Capital Replacement (250-2505)	1,210,881	104,535	(36,197)	1,279,219
Drainage Capital Replacement (260-2505)	58,010	0	(0)	58,010
Security Capital Replacement (500-2505)	101,509	23,910	(1,402)	124,017
Admin Capital Replacement (xxx-2505-99)	38,381	0	(0)	38,381
Sewer Capital Improvement Connection (250-2500)	4,018	0	(0)	4,018
Capital Improvement (xxx-2510)	393,624	3,540	(0)	397,164
Water Supply Augmentation (200-2511)	1,756,479	8,685	(23,198)	1,741,966
WTP Construction Fund Reserve (200-2513)	4,358,245		(3,065,457)	1,292,788
Rate Stabilization (200/250/500-2515)	2,176	0	(0)	2,176
Total Reserves	8,677,345	246,760	(3,126,254)	5,797,851

PARS GASB 45 Trust - The PARS GASB 45 Trust, which is the investment trust established to fund Other Post Employment Benefits, had the following returns:

Period ended November 30, 2014		
1-Month	3-Months	1-Year
1.17%	.97%	7.82%

Financial Summary Report (year to date through December 31, 2014)

Revenues:

Water Charges, year-to-date, are **below** budget \$99,105 or (9.2%)

Sewer Charges, year-to-date, are **above** budget \$1,076 or 0.2%

Drainage Charges, year-to-date, are **above** budget \$8 or 0.0%

Security Charges, year-to-date, are **above** budget \$350 or 0.1%

Solid Waste Charges, year-to-date, are **above** budget \$1,254 or 0.4%

Total Revenues, which includes other income, property taxes and interest income year-to-date, are **below** budget \$108,397 or (3.6%) (due mostly to water conservation efforts).

Expenses: Year-to-date total operating expenses are **below** budget \$189,551 or (6.6) %. Year-to-date operational reserve expenditures total \$5,627. Operational reserve expenditures cover

projects funded from reserves which are also recorded as operational expenses through the income statement as required by Generally Accepted Accounting Principles (GAAP).

Water Expenses, year-to-date, are **below budget \$71,724 or (8.6%), prior to reserve expenditures**. Most of the operating expense accounts are currently under budget with the largest variances occurring in power, chemicals, and maintenance and repair. These reductions are offset by increased wages and employer costs. Year-to-date \$2,610 of expenses have been incurred from reserves expenditures.

Sewer Expenses, year-to-date, are **below budget by \$70,995 or (13.6%), prior to reserve expenditures**. Currently most of the operating expense accounts are under budget being offset by overages reflected in lab tests, equipment rental and permits. Year-to-date \$665 of expenses have been incurred from reserves expenditures.

Drainage Expenses, year-to-date, are **above budget by \$9,725 or 13.9%**. This variance to the budget is due mostly to increased wages, employer costs, and equipment rental. Year-to-date \$2,352 of expenses have been incurred from reserves expenditures.

Security Expenses, year-to-date, are **below budget by \$8,058 or (1.6%)**. This reduction is due mostly to staffing gaps in the patrol and gate personnel.

Solid Waste Expenses, year-to-date, are **above budget by \$1,812 or 0.6%**. This increase in the expenses is related to the mix of service (i.e., size of collection cart) versus the assumed mix used for budget development. There is also a corresponding overage in Solid Waste revenues.

General Expenses, year-to-date, are **below budget by \$50,311 or (8.0%)**. The variance to the budget is due primarily to the vacancy of the Director of Administration position, affecting both wages and employer costs. This variance is offset by legal and clerical services.

Net Income: Year-to-date unadjusted net income, before depreciation, is \$261,552. Net income/(Loss) adjusted for estimated depreciation expense is (\$283,349).

The YTD expected net operating income before depreciation, per the 2014-2015 budget is \$134,858.

Rancho Murieta Community Services District
Summary Budget Performance Report
YTD THROUGH DECEMBER 2014

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE	
							Amount	%
REVENUES								
Water Charges	33.3%	\$1,963,040	35.4%	\$1,076,605	\$977,500	33.4%	(\$99,105)	(9.2%)
Sewer Charges	21.8%	1,286,784	21.2%	643,194	644,270	22.0%	1,076	0.2%
Drainage Charges	3.1%	183,456	3.0%	91,728	91,736	3.1%	8	0.0%
Security Charges	20.1%	1,183,210	19.5%	591,600	591,950	20.2%	350	0.1%
Solid Waste Charges	10.7%	631,830	10.4%	315,912	317,166	10.8%	1,254	0.4%
Other Income	2.0%	119,810	1.9%	58,998	47,794	1.6%	(11,204)	(19.0%)
Interest Earnings	0.0%	1,190	0.0%	585	(191)	0.0%	(776)	(132.6%)
Property Taxes	8.8%	519,960	8.6%	259,980	259,980	8.9%		0.0%
Total Revenues	100.0%	5,889,280	100.0%	3,038,602	2,930,205	100.0%	(108,397)	(3.6%)
OPERATING EXPENSES								
Water/Sewer/Drainage								
Wages	13.8%	810,420	13.0%	369,900	381,915	14.3%	12,015	3.2%
Employer Costs	7.0%	412,790	6.9%	195,799	185,361	7.0%	(10,438)	(5.3%)
Power	6.9%	406,913	6.6%	188,909	134,100	5.0%	(54,809)	(29.0%)
Chemicals	4.1%	240,200	4.4%	124,245	88,098	3.3%	(36,147)	(29.1%)
Maint & Repair	5.9%	345,470	5.9%	167,670	123,592	4.6%	(44,078)	(26.3%)
Meters/Boxes	0.9%	54,000	0.8%	23,500	17,079	0.6%	(6,421)	(27.3%)
Lab Tests	1.3%	74,250	1.2%	33,250	40,908	1.5%	7,658	23.0%
Permits	1.1%	65,600	1.7%	48,600	60,970	2.3%	12,370	25.5%
Training/Safety	0.3%	19,752	0.4%	11,125	4,034	0.2%	(7,091)	(63.7%)
Equipment Rental	0.9%	50,500	0.8%	21,500	34,550	1.3%	13,050	60.7%
Other	8.1%	474,144	8.4%	238,297	219,194	8.2%	(19,103)	(8.0%)
Subtotal Water/Sewer/Drainage	50.2%	2,954,039	49.9%	1,422,795	1,289,801	48.4%	(132,994)	(9.3%)
Security								
Wages	10.8%	637,600	10.3%	293,500	290,133	10.9%	(3,367)	(1.1%)
Employer Costs	6.1%	357,500	6.0%	170,350	160,713	6.0%	(9,637)	(5.7%)
Off Duty Sheriff Patrol	0.1%	6,000	0.1%	3,000	2,393	0.1%	(607)	(20.2%)
Other	1.6%	93,910	1.4%	41,325	46,878	1.8%	5,553	13.4%
Subtotal Security	18.6%	1,095,010	17.8%	508,175	500,117	18.8%	(8,058)	(1.6%)
Solid Waste								
CWRS Contract	9.3%	549,840	9.6%	274,920	276,664	10.4%	1,744	0.6%
Sacramento County Admin Fee	0.6%	34,920	0.6%	17,460	17,528	0.7%	68	0.4%
HHW Event	0.2%	12,000	0.0%			0.0%		0.0%
Subtotal Solid Waste	10.1%	596,760	10.2%	292,380	294,192	11.0%	1,812	0.6%
General / Admin								
Wages	9.4%	552,900	9.4%	267,900	192,880	7.2%	(75,020)	(28.0%)
Employer Costs	5.2%	305,000	5.2%	149,650	101,314	3.8%	(48,336)	(32.3%)
Insurance	1.3%	77,290	1.4%	38,642	40,832	1.5%	2,190	5.7%
Legal	0.5%	30,000	0.5%	15,000	44,367	1.7%	29,367	195.8%
Office Supplies	0.4%	22,800	0.4%	11,400	10,266	0.4%	(1,134)	(9.9%)
Director Meetings	0.3%	18,000	0.3%	9,000	6,800	0.3%	(2,200)	(24.4%)
Telephones	0.1%	4,800	0.1%	2,400	2,548	0.1%	148	6.2%
Information Systems	1.3%	79,400	1.7%	49,653	50,110	1.9%	457	0.9%
Community Communications	0.1%	5,900	0.1%	2,700	1,270	0.0%	(1,430)	(53.0%)
Postage	0.4%	22,202	0.4%	11,101	10,086	0.4%	(1,015)	(9.1%)
Janitorial/Landscape Maint	0.3%	17,820	0.3%	8,910	12,095	0.5%	3,185	35.7%
Other	1.8%	107,171	2.2%	62,871	106,348	4.0%	43,477	69.2%
Subtotal General / Admin	21.1%	1,243,283	22.1%	629,227	578,916	21.7%	(50,311)	(8.0%)
Total Operating Expenses	100.0%	5,889,092	100.0%	2,852,577	2,663,026	100.0%	(189,551)	(6.6%)
Operating Income (Loss)	100.0%	188	100.0%	186,025	267,179	100.0%	81,154	43.6%
Non-Operating Expenses								
Water Reserve Expenditure	0.0%		0.0%		2,610	46.4%	2,610	0.0%
Sewer Reserve Expenditure	0.0%		0.0%		665	11.8%	665	0.0%
Drainage Reserve Expenditure	0.0%		0.0%		2,352	41.8%	2,352	0.0%
Total Non-Operating Expenses	0.0%		0.0%		5,627	100.0%	5,627	0.0%
Net Income (Loss)	100.0%	188	100.0%	186,025	261,552	100.0%	75,527	40.6%

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH DECEMBER 2014

	% of Total	Annual Budget	% of Total	YTD Budget	YTD Actuals	% of Total	YTD VARIANCE Amount %	
WATER								
REVENUES								
Water Charges	98.5%	\$1,963,040	98.6%	\$1,076,605	\$977,500	98.5%	(\$99,105)	(9.2%)
Interest Earnings	0.0%	80	0.0%	40	(105)	0.0%	(145)	(362.5%)
Other Income	1.5%	29,460	1.3%	14,730	15,245	1.5%	515	3.5%
Total Water Revenues	100.0%	1,992,580	100.0%	1,091,375	992,640	100.0%	(98,735)	(9.0%)
EXPENSES (excluding depreciation)								
Wages	25.5%	437,630	24.1%	199,746	228,365	30.1%	28,619	14.3%
Employer Costs	13.0%	223,220	12.8%	105,891	110,308	14.5%	4,417	4.2%
Power	14.7%	252,702	13.5%	111,765	83,067	11.0%	(28,698)	(25.7%)
Chemicals	7.3%	124,500	7.5%	62,485	52,265	6.9%	(10,220)	(16.4%)
T&O - Chemicals/Treatment	3.0%	51,000	3.8%	31,900	14,411	1.9%	(17,489)	(54.8%)
Maint & Repair	9.4%	161,070	10.0%	83,170	54,680	7.2%	(28,490)	(34.3%)
Meters/Boxes	3.1%	54,000	2.8%	23,500	17,079	2.3%	(6,421)	(27.3%)
Lab Tests	2.1%	36,000	1.8%	15,000	5,438	0.7%	(9,562)	(63.7%)
Permits	1.9%	32,000	1.8%	15,000	20,627	2.7%	5,627	37.5%
Training/Safety	0.4%	7,500	0.4%	3,650	919	0.1%	(2,731)	(74.8%)
Equipment Rental	1.7%	30,000	1.2%	10,000	15,153	2.0%	5,153	51.5%
Other Direct Costs	17.9%	307,364	20.2%	167,915	155,986	20.6%	(11,929)	(7.1%)
Operational Expenses	100.0%	1,716,986	100.0%	830,022	758,298	100.0%	(71,724)	(8.6%)
Water Income (Loss)	16.1%	275,594	31.5%	261,353	234,342	30.9%	(27,011)	(10.3%)
38.9% Net Admin Alloc	16.0%	275,492	17.0%	141,047	122,185	16.1%	(18,862)	(13.4%)
Reserve Expenditures	0.0%		0.0%		2,610	0.3%	2,610	0.0%
Total Net Income (Loss)	0.0%	102	14.5%	120,306	109,547	14.4%	(10,759)	(8.9%)
SEWER								
REVENUES								
Sewer Charges	98.4%	1,286,784	98.4%	643,194	644,270	98.9%	1,076	0.2%
Interest Earnings	0.0%	140	0.0%	60	(146)	0.0%	(206)	(343.3%)
Other Income	1.5%	20,190	1.5%	10,092	7,058	1.1%	(3,034)	(30.1%)
Total Sewer Revenues	100.0%	1,307,114	100.0%	653,346	651,182	100.0%	(2,164)	(0.3%)
EXPENSES (excluding depreciation)								
Wages	28.8%	316,060	27.6%	144,261	113,330	25.1%	(30,931)	(21.4%)
Employer Costs	14.7%	160,720	14.6%	76,226	57,904	12.8%	(18,322)	(24.0%)
Power	12.9%	141,021	13.6%	70,954	49,040	10.9%	(21,914)	(30.9%)
Chemicals	6.4%	70,300	6.2%	32,660	31,830	7.0%	(830)	(2.5%)
Maint & Repair	15.7%	172,500	15.0%	78,500	66,588	14.7%	(11,912)	(15.2%)
Lab Tests	3.5%	38,250	3.5%	18,250	35,470	7.9%	17,220	94.4%
Permits	2.6%	28,600	5.5%	28,600	34,517	7.6%	5,917	20.7%
Training/Safety	1.1%	12,200	1.4%	7,475	3,115	0.7%	(4,360)	(58.3%)
Equipment Rental	1.5%	16,000	1.5%	8,000	10,323	2.3%	2,323	29.0%
Other Direct Costs	12.9%	141,040	11.1%	57,812	49,626	11.0%	(8,186)	(14.2%)
Operational Expenses	100.0%	1,096,691	100.0%	522,738	451,743	100.0%	(70,995)	(13.6%)
Sewer Income (Loss)	19.2%	210,423	25.0%	130,608	199,439	44.1%	68,831	52.7%
29.7% Net Admin Alloc	19.2%	210,336	20.6%	107,688	93,289	20.7%	(14,399)	(13.4%)
Reserve Expenditures	0.0%		0.0%		665	0.1%	665	0.0%
Total Net Income (Loss)	0.0%	87	4.4%	22,920	105,485	23.4%	82,565	360.2%
DRAINAGE								
REVENUES								
Drainage Charges	100.0%	183,456	100.0%	91,728	91,736	100.0%	8	0.0%
Interest Earnings	0.0%	50	0.0%	25	(21)	0.0%	(46)	(184.0%)
Total Drainage Revenues	100.0%	183,506	100.0%	91,753	91,715	100.0%	(38)	0.0%
EXPENSES (excluding depreciation)								
Wages	40.4%	56,730	37.0%	25,893	40,220	50.4%	14,327	55.3%
Employer Costs	20.6%	28,850	19.5%	13,682	17,149	21.5%	3,467	25.3%
Power	9.4%	13,190	8.8%	6,190	1,993	2.5%	(4,197)	(67.8%)
Chemicals	3.8%	5,400	3.9%	2,700	1,763	2.2%	(937)	(34.7%)
Maint & Repair	8.5%	11,900	8.6%	6,000	2,324	2.9%	(3,676)	(61.3%)
Permits	3.6%	5,000	7.1%	5,000	5,826	7.3%	826	16.5%
Equipment Rental	3.2%	4,500	5.0%	3,500	9,074	11.4%	5,574	159.3%
Other Direct Costs	10.5%	14,792	10.1%	7,070	1,411	1.8%	(5,659)	(80.0%)
Operational Expenses	100.0%	140,362	100.0%	70,035	79,760	100.0%	9,725	13.9%
Drainage Income (Loss)	30.7%	43,144	31.0%	21,718	11,955	15.0%	(9,763)	(45.0%)
6.1% Net Admin Alloc	30.8%	43,200	31.6%	22,118	19,160	24.0%	(2,958)	(13.4%)
Reserve Expenditures	0.0%		0.0%		2,352	2.9%	2,352	0.0%
Total Net Income (Loss)	0.0%	(56)	-0.6%	(400)	(9,557)	-12.0%	(9,157)	2,289.3%
SECURITY								
REVENUES								
Security Charges	95.5%	1,183,210	95.5%	591,600	591,950	96.6%	350	0.1%
Interest Earnings	0.0%	400	0.0%	200	(27)	0.0%	(227)	(113.5%)

Rancho Murieta Community Services District
Budget Performance Report by FUND
YTD THROUGH DECEMBER 2014

	<u>% of</u>	<u>Annual</u>	<u>% of</u>	<u>YTD</u>	<u>YTD</u>	<u>% of</u>	<u>YTD VARIANCE</u>	
	<u>Total</u>	<u>Budget</u>	<u>Total</u>	<u>Budget</u>	<u>Actuals</u>	<u>Total</u>	<u>Amount</u>	<u>%</u>
Other Income	4.5%	\$55,160	4.5%	\$27,576	\$20,760	3.4%	(\$6,816)	(24.7%)
Total Security Revenues	100.0%	1,238,770	100.0%	619,376	612,683	100.0%	(6,693)	(1.1%)
EXPENSES (excluding depreciation)								
Wages	58.2%	637,600	57.8%	293,500	290,133	58.0%	(3,367)	(1.1%)
Employer Costs	32.6%	357,500	33.5%	170,350	160,713	32.1%	(9,637)	(5.7%)
Equipment Repairs	0.4%	4,400	0.4%	2,202	1,425	0.3%	(777)	(35.3%)
Vehicle Maintenance	0.6%	6,700	0.7%	3,350	4,989	1.0%	1,639	48.9%
Vehicle Fuel	1.9%	20,550	1.9%	9,830	10,978	2.2%	1,148	11.7%
Off Duty Sheriff Patrol	0.5%	6,000	0.6%	3,000	2,393	0.5%	(607)	(20.2%)
Other	5.7%	62,260	5.1%	25,943	29,486	5.9%	3,543	13.7%
Operational Expenses	100.0%	1,095,010	100.0%	508,175	500,117	100.0%	(8,058)	(1.6%)
Security Income (Loss)	13.1%	143,760	21.9%	111,201	112,566	22.5%	1,365	1.2%
20.3% Net Admin Alloc	13.1%	143,765	14.5%	73,605	63,760	12.7%	(9,845)	(13.4%)
Total Net Income (Loss)	0.0%	(5)	7.4%	37,596	48,806	9.8%	11,210	29.8%
SOLID WASTE REVENUES								
Solid Waste Charges	99.9%	631,830	99.9%	315,912	317,166	100.0%	1,254	0.4%
Interest Earnings	0.1%	400	0.1%	200		0.0%	(200)	(100.0%)
Total Solid Waste Revenues	100.0%	632,230	100.0%	316,112	317,166	100.0%	1,054	0.3%
EXPENSES (excluding depreciation)								
CWRS Contract	92.1%	549,840	94.0%	274,920	276,664	94.0%	1,744	0.6%
Sacramento County Admin Fee	5.9%	34,920	6.0%	17,460	17,528	6.0%	68	0.4%
HHW Event	2.0%	12,000	0.0%			0.0%		0.0%
Operational Expenses	100.0%	596,760	100.0%	292,380	294,192	100.0%	1,812	0.6%
Solid Waste Income (Loss)	5.9%	35,470	8.1%	23,732	22,974	7.8%	(758)	(3.2%)
5.0% Net Admin Alloc	5.9%	35,410	6.2%	18,129	15,704	5.3%	(2,425)	(13.4%)
Total Net Income (Loss)	0.0%	60	1.9%	5,603	7,270	2.5%	1,667	29.8%
OVERALL NET INCOME(LOSS)	100.0%	188	100.0%	186,025	261,551	100.0%	75,526	40.6%

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

INVESTMENT REPORT

CASH BALANCE AS OF DECEMBER 30, 2014

INSTITUTION	YIELD	BALANCE
CSD FUNDS		
<i>EL DORADO SAVINGS BANK</i>		
SAVINGS	0.03%	\$ 373,675.78
CHECKING	0.02%	\$ 3,439.04
PAYROLL	0.02%	\$ 24,289.51
<i>AMERICAN WEST BANK</i>		
EFT	0.05%	\$ 11,956.11
<i>LOCAL AGENCY INVESTMENT FUND (LAIF)</i>		
UNRESTRICTED		\$ -
RESTRICTED RESERVES	0.23%	\$ 6,257,804.30
<i>CALIFORNIA ASSET MGMT (CAMP)</i>		
OPERATION ACCOUNT	0.06%	\$ 598,223.96
<i>UNION BANK</i>		
PARS GASB45 TRUST (balance as of 11/30/14)		\$ 724,911.77
TOTAL		\$ 7,994,300.47
BOND FUNDS		
COMMUNITY FACILITIES DISTRICT NO. 1 (CFD)		
<i>BANK OF AMERICA</i>		
CHECKING	N/A	\$ 34,078.56
<i>CALIFORNIA ASSET MGMT (CAMP)</i>		
SPECIAL TAX	0.05%	\$ 8,306.02
<i>US BANK</i>		
SPECIAL TAX REFUND	0.00%	\$ -
BOND RESERVE FUND/ SPECIAL TAX FUND	0.00%	\$ -
TOTAL		\$ 42,384.58
TOTAL ALL FUNDS		\$ 8,036,685.05

The investments comply with the CSD adopted investment policy.

PREPARED BY: Tracey Hays
Interim Controller

MEMORANDUM

Date: January 16, 2015
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Security Report for the Month of December 2014

OPERATIONS

New Years Eve went well. The usual large amount of guests through the gates and a few disturbance calls. Overall it was a quiet night.

The new Security Patrol Officer, Jeremiah Truelock, has completed gate and patrol training. He is working solo on swing shift.

The new Security Gate Officer, Gamel Ansari, has completed training and is presently working swing shift.

The Security Patrol Officer is still out on medical leave. There is no tentative return date.

With the new Patrol Officer and Gate Officer completing their training, I have eliminated the use of the contract Security Officer. The Officer has been working out fine but he was only needed for a short time and lacked the full training needed for the position.

INCIDENTS OF NOTE

December 1, Monday, reported at 8:52 p.m. on Bent Grass Court. Theft of several bags of recycling items taken from back yard.

December 3, Wednesday, reported at 6:33 p.m. on Rio Oso. Theft of holiday decorations from a front yard.

December 6, Saturday, reported at 5:00 p.m. at the Equestrian Center. Attempted theft. Two (2) females were observed getting into a vehicle that was not theirs. They fled the vehicle and dropped a cell phone when they fled. Sacramento County Sheriff's Department (SSD) notified.

December 10, Wednesday, reported at 6:27 p.m. on Verona Drive. Theft of holiday decorations from a front yard.

December 11, Thursday, reported at 11:55 a.m. on Via De Robles. Theft of a light assembly from a vehicle that was parked in a driveway.

December 15, Monday, reported at 7:01 p.m. on Via Del Cerrito. Possible domestic violence. SSD responded.

December 20, Saturday, reported at 8:41 p.m. and 9:08 p.m. Two (2) reports of damage to front yard holiday decorations, both on Reynosa Drive.

December 20, Saturday, reported at 10:17 p.m. and 11:20 p.m. Two (2) reports of damage to roll up garage doors on Agua Vista and Mashie Court.

December 27, Saturday, reported at 2:38 p.m. on Rebano Court. A neighbor's dog got loose and ran across the street and bit an 8 year old boy. Victim and parents referred to Animal Control. RMA rule violation citation issued.

December 28, Sunday, reported at 3:15 p.m. at Plaza Foods. Shoplifting complaint. Adult female resident was given written and verbal warning.

December 30, Tuesday, reported at 3:45 p.m. on Cardoza Court. Theft of a ladder and extension cord.

There were also three (3) reports during December of tampering and damaging the "Alah" display on Murieta Parkway.

During the month of December, District Security Patrol Officers also responded to complaints of loud parties and disturbances.

RANCHO MURIETA ASSOCIATION COMPLIANCE/GRIEVANCE/SAFETY COMMITTEE MEETING

The meeting was held on December 1, 2014 at the Rancho Murieta Association (RMA) office. The Committee discussed boat usage. There were no hearings. The next meeting is scheduled for January 5, 2015.

SECURITY AD HOC COMMITTEE

Update will be provided at meeting.

NEW NORTH GATE

The detours down Murieta Parkway, Lago Drive, and Guadalupe Drive continue. The security camera contractor and gate operator contractor surveyed the site last week, and also met with the electrical contractor and site superintendant. The gate operator provided a delivery date of February 9 for the gate operators. The barcode readers should be delivered the week of January 26, 2015.

The curbs and gutter on most of inbound Murieta Parkway, the medians, and the forms for the final building pour have been framed and the concrete has been poured. The gate building is being framed. The construction superintendant plans to install approximately 3 inches of asphalt on inbound Murieta Parkway to allow potential rain to run off into the storm drains and not soak into the ground. I again met with the electrical contractor and gate operator contractor to go over conduit and wiring needs and foundation placement. I also requested input and schedules to form a more detailed transition plan regarding changing over from the old North Gate to the new North Gate.

MEMORANDUM

Date: January 9, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Water/Wastewater/Drainage Report

The following is District Field Operations information and projects staff has worked on since the last Board meeting.

WATER

Water Plant #1 is offline and under rehabilitation. Water Treatment Plant #2 is set at 0.7 million gallons per day (MGD), currently operating an average of 22 hours per day for an average production flow of 0.64 MGD. Total potable water production for December 2014 was approximately 20.55 (MG) or 63 acre-feet (af). This is approximately 254 gallons per day per connection.

WATER SOURCE OF SUPPLY

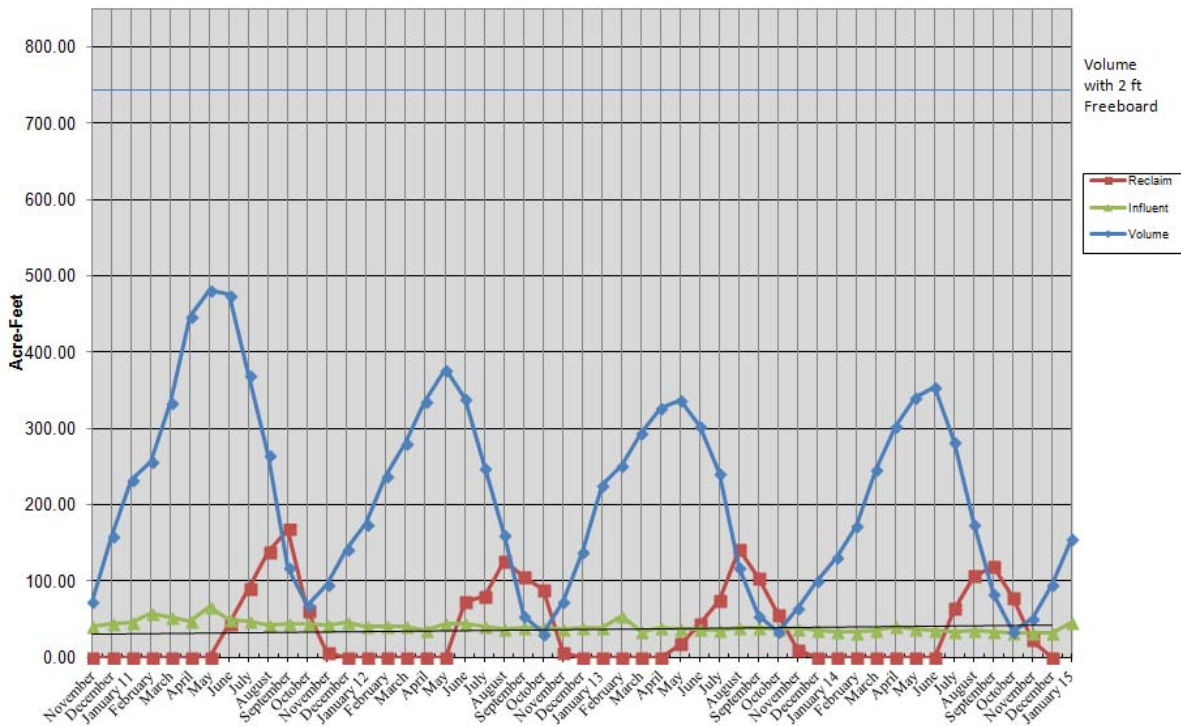
So far this diversion season we have pumped 148.4 MG (455.4 af) from the Cosumnes River to our storage reservoirs. The reservoirs were at 84.2 percent capacity as measured to the reservoir spillway, compared to 61.2 percent at this time last year. Diversions will continue as long as river flow is above 70 cubic feet per second (cfs). On January 7, 2015, the combined raw water storage for Calero, Chesbro, and Clementia Reservoirs measured approximately 1,279 MG (3,925.5 acre-feet) of which 1,115.1 MG (3,422.4 af) is usable due to dead storage. For Calero and Chesbro alone, the storage measured 976.6 MG (2,997.5 AF), or 927.3 MG (2,544.5 AF) usable. For reference, an average year's production has been 580.1 MG (1,781 AF).

WASTEWATER TREATMENT, COLLECTION & RECLAMATION

Influent wastewater flow averaged 0.481 million gallons a day, for a total of 14.9 MG, (45.8 af) for the month of December. This is approximately 189 gpd per sewer connection. Secondary wastewater storage measured 53.95 MG (165.6 AF) on January 7, 2015 of which 49.1 MG (150.65 acre-feet) is usable volume. No tertiary recycled water was delivered to the Rancho Murieta Country Club (RMCC) in December as the tertiary recycling plant is off for the winter season. The graph below shows where our secondary storage is comparable to previous years, measured on the first Wednesday of each month.

Sewer line maintenance this past month included responding to customer calls for private sewer lines plugging, 800 ft of sewer line cleaning in Units 5A & 2 in the South community, and video inspections of sewer lines.

Volume of Secondary Wastewater in Reservoirs 2010-2014



DRAINAGE / CIA DITCH

Staff has been conducting pre-, during and post stormwater inspections. The entire drainage system has been inspected to ensure that there were no blockages or potential for debris to block culvert pipes to ensure drainage flow. Some additional cutting of vegetation in drainage ditches and stormwater detention basins will be done as time and projects allowed.

WATER METERING & UTILITY STAFF WORK

Utility staff replaced eighteen (18) water meters and eleven (11) MXUs in December. They responded to two (2) water leak complaints, one (1) of which was the District's and repaired by the District. Also completed were backflow inspections and replacements, repairing a damaged fire hydrant at the north-west end of Clementia, six (6) Underground Service Alerts, eleven (11) toilet rebate inspections, and nineteen (19) Utility Star service orders.

Staff inspected the water main line relocation that was completed by Rancho Murieta Association (RMA) staff on Rancho Murieta Parkway. It was completed in December with the pressure testing of the piping and fittings passing, along with disinfection testing being completed, and passing laboratory testing for bacteriological analysis. The water main was put into service on December 29, 2014.

OTHER PROJECTS

Augmentation Well

The goal is to put this project out to bid again later this month, pending receiving Right Of Entry (ROE) agreements from the landowner's for sites TH-A & TH-B to grant access for the project to proceed.

Master Reclamation Permit

The Waste Discharge Requirements (WDRs) and Master Reclamation Permit was approved Regional Board's Board on December 4, 2014.

Murieta Gardens

No work is anticipated in the near future due to work site being flooded from previous rainfall.

MASTER RECLAMATION PERMIT

PRESENTATION BY
PAUL SIEBENSOHN

MEMORANDUM

Date: January 15, 2015
To: Board of Directors
From: Darlene Gillum, General Manager
Subject: Consider Approval of District Appointments

RECOMMENDED ACTIONS

Appoint Darlene Gillum as District Treasurer.

Appoint Darlene Gillum as Regional Water Authority Board member representative.

BACKGROUND

Director of Finance

Government Code requires the appointment of a Finance Officer. Various documents, including contracts and agreements, require the signature of the District Finance Officer. Since Joseph Blake is no longer with the District, and as stated in her employment contract, the District needs to formally appoint Darlene Gillum as the District Treasurer.

Regional Water Authority Board Member Representative

Since Joseph Blake is no longer with the District, the District needs to appoint Darlene Gillum to replace Joe as the District's Board Representative on the Regional Water Authority Board.

MEMORANDUM

Date: January 8, 2015
To: Board of Directors
From: Communication & Technology Committee Staff
Subject: Consider Adoption of District Policy 2015-01, Non-District Sponsored Advertising

RECOMMENDED ACTION

Adopt District Policy 2015-01, non-District sponsored advertising.

BACKGROUND

In October 2014, Joseph Blake, the District's previous General Manager, agreed to let Rancho Murieta Country Club (RMCC) put a flyer in the District's October billing statement. At the November 3, 2014 Special Board meeting, Director Belton requested the Communications Committee discuss this matter.

The District's normal practice is to not allow advertisements for any events and/or entities other than District sponsored events; with the exception of including quarterly blood drive notices for the Rancho Murieta Women's Club. Dick Shanahan weighed in, too, and his comments were that he thought we could open ourselves up to all sorts of First Amendment conflicts and protests by allowing some and not others. His recommendation is not to allow any.

At the December 5, 2014 Communications and Technology Committee meeting, the Committee requested staff develop a District Policy regarding the District not allowing advertisements for any events and/or entities other than District sponsored events. Legal counsel has reviewed.

The Communication & Technology Committee recommends adoption.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Communications & Technology	Policy # 2015-02
Title:	Non-District Sponsored Advertising	

PURPOSE

To ensure Rancho Murieta Community Services District does not advertise, distribute, post or convey any non-District sponsored event and/or entities.

POLICY

In order to protect the District from any First Amendment conflicts or protests, the District will not allow advertisements for any events and/or entities other than District sponsored events.

Approved by Rancho Murieta Community Services District's Board of Directors	
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MEMORANDUM

Date: January 8, 2015
To: Board of Directors
From: Personnel Committee Staff
Subject: Consider Adoption of District Policy 2015-02, Vision Care Reimbursement Policy

RECOMMENDED ACTION

Adopt District Policy 2015-02, Vision Care Reimbursement Policy.

BACKGROUND

The purpose of the Vision Care Reimbursement Policy is to prevent or reduce the severity of eye injuries to employees who may be exposed to eye injury hazards. Legal counsel has reviewed the policy.

The Personnel Committee questioned how the \$125 amount came about. The previous General Manager had put it at \$125. Research done with other agencies/districts indicate that the average is \$250 every two (2) years.

The Personnel Committee recommends adoption.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Personnel	Policy # 2015-02
Title:	Vision Care Reimbursement Policy	

PURPOSE

The purpose of this policy is to prevent or reduce the severity and occurrence of vision-related injuries and infections to District employees who may be exposed to workplace hazards that may cause such injuries.

POLICY

Subject to the presentation of adequate supporting documentation by the employee to the District and approval by the employee's Department Manager, employees who are required to purchase prescription protective eyewear such as goggles, face shields, and safety glasses for use at the workplace will be reimbursed by the District in an amount not to exceed \$125.00 once every two (2) years.

Employees who do not need prescription protective eyewear shall be supplied non-prescription safety glasses by the District when required for safety reasons.

Approved by Rancho Murieta Community Services District's Board of Directors	
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MEMORANDUM

Date: January 8, 2015
To: Board of Directors
From: Personnel Committee Staff
Subject: Consider Amending District Policy 2013-04, Use of Personal Electronic Devices During District Meetings

RECOMMENDED ACTION

Adopt District Policy 2015-03, Use of Personal Electronic Devices During District Meetings. This policy supersedes District Policy 2013-04.

BACKGROUND

At the December 17, 2014 District Board meeting, Director Gumbinger requested the Personnel Committee review District Policy 2013-04, Use of Personal Electronic Devices During District Meetings and amend as needed to allow use of electronic devices to enter dates and times into the calendar. The Committee reviewed the draft policy and recommended an additional change. The draft with the changes indicated is attached for your review.

The Personnel Committee recommends adoption.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Category:	Personnel	Policy # 2015-03
Title:	Use of Personal Electronic Communication Devices During District Meetings	

PURPOSE

The purpose of this policy is to outline the use of personal electronic communication devices by Board members, staff, the public, and the media during District meetings.

POLICY

Board Members and Staff

District Board members and staff will refrain from using personal electronic communication devices during District meetings. Electronic communication devices means, but is not limited to, cell phones, camera phones, pagers, beepers, smart phones, iPods, iPads, or other similar electronic communication/recording devices. ~~Board members and staff will not use these devices during meetings to communicate with members of the public regarding official District business, agenda items, or other Board matters that are properly discussed publicly during Board meetings.~~

Board members who are “on call” for their job or who may receive a call for emergency purposes should notify the Board President before the meeting and arrange to take the call so as to disrupt the meeting in the most minimal manner possible.

This policy is not meant to prohibit Board members and staff from using computers or similar devices during a meeting or from entering or verifying calendar items on a personal electronic communication device, provided such use is limited to purposes of the meeting only.

Personal electronic communication devices of any kind will not be permitted to be used during executive (closed) sessions other than to enter or verify calendar items.

Public and Media

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the “silent” mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

Approved by Rancho Murieta Community Services District's Board of Directors	
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MEMORANDUM

Date: January 9, 2015
To: Board of Directors
From: Improvements Committee Staff
Subject: Consider Adoption of Resolution 2015-01, Accepting Easements

RECOMMENDED ACTION

Adopt Resolution 2015-01, accepting easements.

BACKGROUND

The attached easements are required for the approval of the Final Map and Improvement Plans for the Retreats subdivision. They are:

Sewer Easement from William Geyer and Naida West which grants the District Sewer Easement rights for the purposes of digging, constructing, reconstructing, repairing and forever maintaining sewer pipes and other appurtenances.

Drainage Easement from William Cummings and Claudia Jane Cummings, Trustee of the Cummings Trust and Frank Stathos which grants the District Drainage Easement rights for the purposes of digging, constructing, reconstructing, repairing and forever maintaining drain pipes and inlet, and other appurtenances.

Drainage Easement from Murieta Club Properties, LLC, a Delaware Limited Liability Company, which grants the District Drainage Easement rights for the purposes of digging, constructing, reconstructing, repairing and forever maintaining drain pipes and inlet, and other appurtenances.

Sewer Easement from Murieta Club Properties, LLC, a Delaware Limited Liability Company, which grants the District Sewer Easement rights for the purposes of digging, constructing, reconstructing, repairing and forever maintaining sewer pipes and other appurtenances.

Water Easement from Murieta Club Properties, LLC, a Delaware Limited Liability Company, which grants the District Water Easement rights for the purposes of digging, constructing, reconstructing, repairing and forever maintaining drain pipes and inlets and other appurtenances.

The Improvements Committee recommends adoption.

RESOLUTION NO. 2015-01

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT
ACCEPTING OF EASEMENTS**

BE IT RESOLVED by the Board of Directors of the Rancho Murieta Community Services District that the District accept the Assignment of Easement Rights from William Geyer and Naida West, dated December 15, 2014, a copy of which is attached (Attachment A); and

The Drainage Easement from William Cummings and Claudia Jane Cummings, Trustees of the Cummings Trust, dated December 4, 2014, and Frank Stathos; a copy of which is attached (Attachment B); and

The Drainage Easement from Murieta Club Properties, LLC, a Delaware Limited Liability Company, dated December 23, 2014, a copy of which is attached (Attachment C); and

The Sewer Easement from Murieta Club Properties, LLC, a Delaware Limited Liability Company, dated December 23, 2014, a copy of which is attached (Attachment D); and

The Water Easement from Murieta Club Properties, LLC, a Delaware Limited Liability Company, dated December 23, 2014, a copy of which is attached (Attachment E).

It is hereby accepted by the Board of Directors on behalf of the District, that the Board of Directors does hereby authorize and consent to the recordation of the Easements, and that the District Secretary is authorized and directed to record the Easements with the Sacramento County Recorder's Office.

PASSED AND ADOPTED this 21st day of January, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Gerald Pasek, President of the Board
Rancho Murieta Community Services District

Attest:

Suzanne Lindenfeld
District Secretary

RECORDING REQUESTED BY:
Rancho Murieta Community Services
District

AND WHEN RECORDED MAIL TO:

Rancho Murieta Community Services
District
15160 Jackson Road
Rancho Murieta, CA 95683

Portion of APN 073-0190-011

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY


SEWER EASEMENT

William Geyer and Naida West,


do hereby grant to Rancho Murieta Community Services District, for the purposes of digging, constructing, reconstructing, repairing and forever maintaining sewer pipes and other appurtenances thereto, a sewer easement over, under, and upon that certain property in the County of Sacramento, State of California, described as follows:

Refer to attached EXHIBIT "A" and EXHIBIT "B" Sewer Easement.

Dated this 15TH day of DECEMBER, 2014



William Geyer



Naida West

ACCEPTANCE

This is to certify that the interest in real property conveyed in this Sewer Easement dated _____, 200_ from William Geyer and Naida West to Rancho Murieta Community Services District is hereby accepted pursuant to the authority conferred by Resolution _____ adopted _____, 200_.

Rancho Murieta Community Services District

Edward R. Crouse, General Manager

See following page for Acknowledgement

ACKNOWLEDGEMENT


<p>State of California } County of <u>Sacramento</u> }</p> <p>On <u>Dec 15, 2014</u> before me, <u>Josh Bruno, notary public</u> (name, title), personally appeared <u>Naida West and William Geyer</u> who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.</p> <p>I certify under the PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.</p> <p>WITNESS my hand and official seal.</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  <p>(Seal)</p> </div> <div style="text-align: center;"> <p><u>Josh Bruno</u> Signature</p> </div> </div>	<p style="text-align: center;">CAPACITY CLAIMED BY SIGNER</p> <p><input type="checkbox"/> INDIVIDUAL(S) SIGNING FOR ONESELF/THEMSELVES</p> <p><input type="checkbox"/> CORPORATE OFFICER(S)</p> <p style="text-align: center;">_____ TITLE(S)</p> <p style="text-align: center;">_____ COMPANY</p> <p><input type="checkbox"/> PARTNER(S)</p> <p style="text-align: center;">_____ PARTNERSHIP</p> <p><input type="checkbox"/> ATTORNEY-IN-FACT</p> <p style="text-align: center;">_____ PRINCIPAL(S)</p> <p><input type="checkbox"/> TRUSTEE(S)</p> <p style="text-align: center;">_____ TRUST</p> <p><input type="checkbox"/> OTHER</p> <p style="text-align: center;">_____ TITLE(S)</p> <p style="text-align: center;">_____ ENTITY(IES) REPRESENTATIVE</p>
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EXHIBIT 'A'

LEGAL DESCRIPTION SEWER EASEMENT

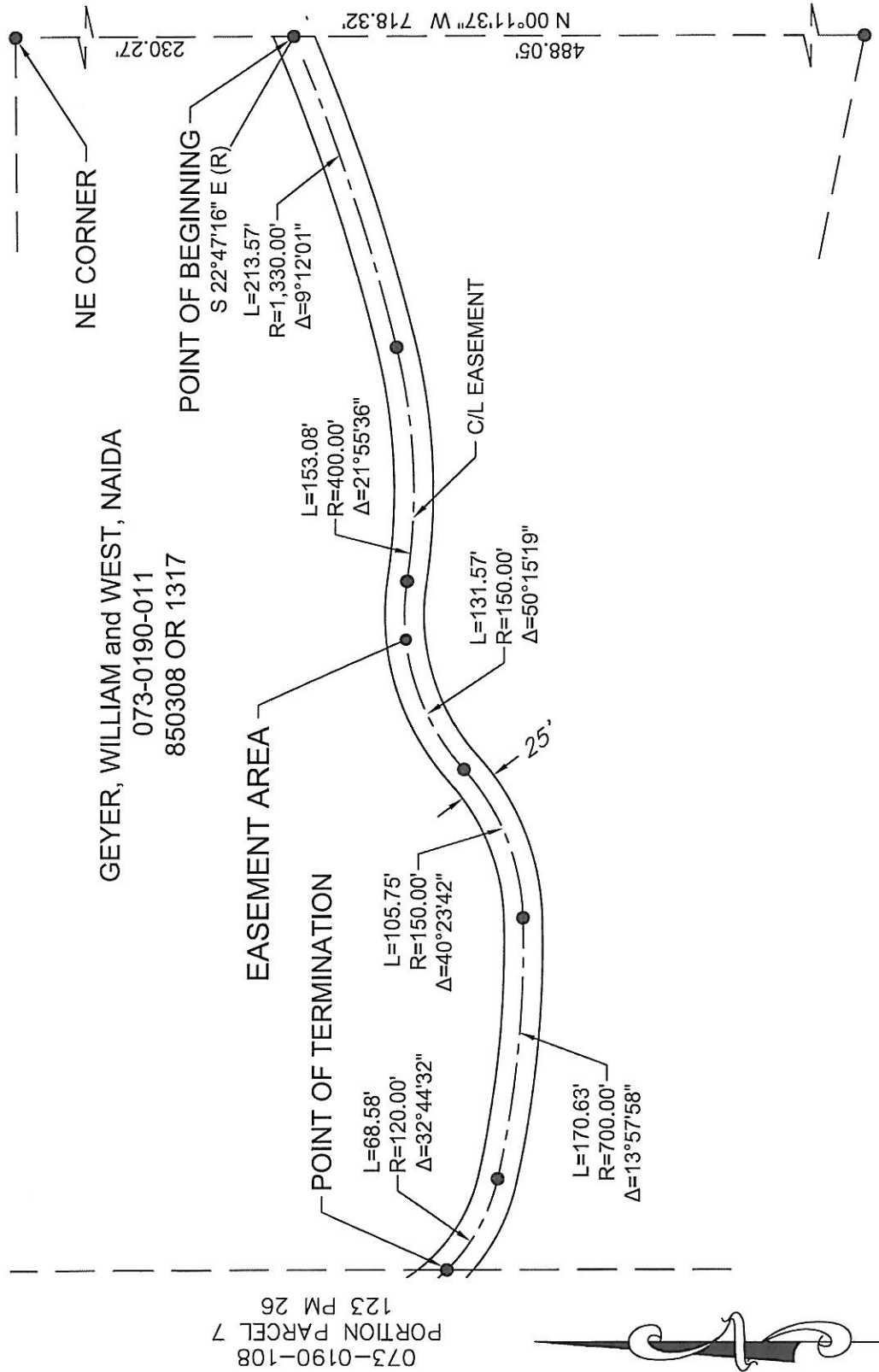
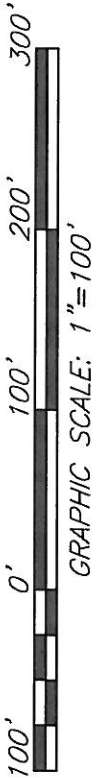
A 25 foot wide Sewer Easement over, across, and through that certain parcel as described in the official document filed March 8, 1985, in Book 850308, Page 1317 Official Records Sacramento County, situated in the County of Sacramento, State of California. The centerline of which is more particularly described as follows:

Beginning at a point on the east boundary of said parcel common to the boundary of Parcel 7 as shown on Parcel Map filed April 3, 1991 in Book 123, Page 26, said County Records, from which the northeast corner of said parcel filed March 8, 1985 bears North $00^{\circ}11'37''$ West 230.27 feet. Thence along said Centerline the following 6 courses:

1. Along the arc of a non-tangent 1,330.00 foot radius curve to the right, concave to the northwest, a radial line through the beginning of the curve bears South $22^{\circ}47'16''$ East, through a central angle of $09^{\circ}12'01''$ and an arc length of 213.57 feet;
2. Thence, along the arc of a compound 400.00 foot radius curve, through a central angle of $21^{\circ}55'36''$ and an arc length of 153.08 feet;
3. Thence, along the arc of a reverse 150.00 foot radius curve, through a central angle of $50^{\circ}15'19''$ and an arc length of 131.57 feet;
4. Thence, along the arc of a reverse 150.00 foot radius curve, through a central angle of $40^{\circ}23'42''$ and an arc length of 105.75 feet;
5. Thence, along the arc of a compound 700.00 foot radius curve, through a central angle of $13^{\circ}57'58''$ and an arc length of 170.63 feet;
6. Thence, along the arc of a compound 120.00 foot radius curve, through a central angle of $32^{\circ}44'32''$ and an arc length of 68.58 feet to a point on the west boundary of said parcel filed March 8, 1985 and boundary of said Parcel 7 and **Point of Termination**.

The sidelines of said easement to be lengthened or shortened to terminate on said common boundary.

EXHIBIT 'B'



GEYER, WILLIAM and WEST, NAIDA
 073-0190-011
 850308 OR 1317

073-0190-108
 PORTION PARCEL 7
 123 PM 26

073-0190-023
 PORTION PARCEL 7
 123 PM 26

SEWER EASEMENT		
APN: 073-0190-011		
SACRAMENTO COUNTY, CALIFORNIA		
SCALE: 1" = 100'	JOB #: 11-08-036 DATE: Nov., 2014	
BAKER WILLIAMS ENGINEERING GROUP		

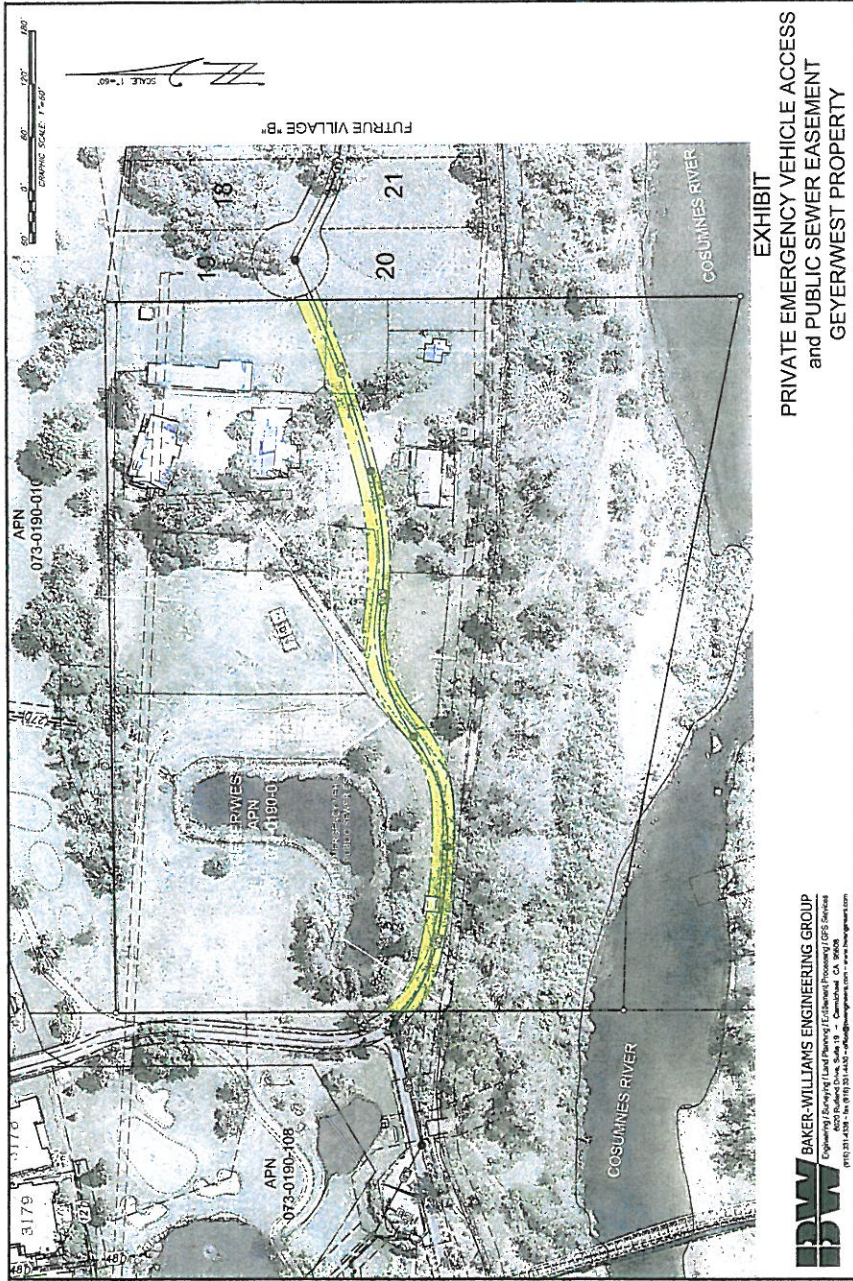


EXHIBIT
PRIVATE EMERGENCY VEHICLE ACCESS
and PUBLIC SEWER EASEMENT
GEYERWEST PROPERTY

BW **BAKER-WILLIAMS ENGINEERING GROUP**
 Engineering | Surveying | Land Use Planning | Environmental Planning | GIS Services
 4020 Redwood Drive, Suite 100 - Camarillo, CA 93008
 Phone: 805-486-1818 | Fax: 805-486-1819 | Email: info@bakerwilliams.com | www.bakerwilliams.com

RECORDING REQUESTED BY:
Rancho Murieta Community Services
District

AND WHEN RECORDED MAIL TO:

Rancho Murieta Community Services
District
15160 Jackson Road
Rancho Murieta, CA 95683

Portion APN 073-0190-069

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

DRAINAGE EASEMENT

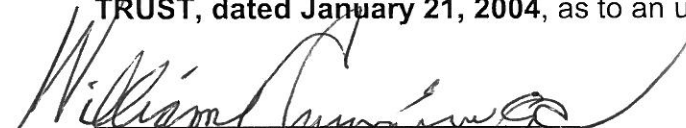
WILLIAM CUMMINGS AND CLAUDIA JANE CUMMINGS, TRUSTEES OF THE CUMMINGS TRUST, dated January 21, 2004 and FRANK STATHOS, a married man

does hereby grant to Rancho Murieta Community Services District, for the purposes of digging, constructing, reconstructing, repairing and forever maintaining drain pipes and inlet and other appurtenances thereto, a drainage easement over, under, and upon that certain property in the County of Sacramento, State of California, described as follows:

Refer to attached EXHIBIT "A" Drainage Easement.

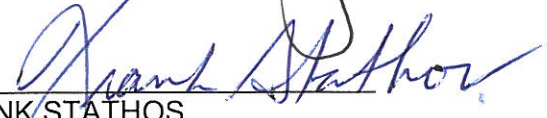
Dated this 8 day of December, 2014

WILLIAM CUMMINGS AND CLAUDIA JANE CUMMINGS, TRUSTEES OF THE CUMMINGS TRUST, dated January 21, 2004, as to an undivided 50% interest


WILLIAMS CUMMINGS, Trustee


CLAUDIA JANE CUMMINGS, Trustee

Frank Stathos, a married man, as to an undivided 50% interest


FRANK STATHOS

ACCEPTANCE

This is to certify that the interest in real property conveyed in this Drainage Easement dated _____, 2014 from (WILLIAM CUMMINGS AND CLAUDIA JANE CUMMINGS, TRUSTEES OF THE CUMMINGS TRUST, dated January 21, 2004 and FRANK STATHOS) to Rancho Murieta Community Services District is hereby accepted pursuant to the authority conferred by Resolution _____ adopted _____, 2014.

Rancho Murieta Community Services District

Edward R. Crouse, General Manager

EXHIBIT A
DRAINAGE EASEMENT
LEGAL DESCRIPTION

All that real property situated in the County of Sacramento, State of California and being a portion of Parcel 1 as shown on that certain "Parcel Map" entitled "Lot B Rancho Murieta Unit No. 1 95-BM-18", filed for record in the office of the Recorder of Sacramento County on February 28, 1986 in Book 92 of Parcel Maps, at Page 22. More particularly described as follows:

COMMENCING at the most Easterly corner of Parcel 3 as shown on said "Parcel Map"; thence along the South line of said "Parcel 3", South 78° 30' 43" West, 36.44 feet to the true POINT OF BEGINNING of this description; thence from said POINT OF BEGINNING, leaving the South line of said "Parcel 3", South 11° 29' 17" East, 40.34 feet; thence South 15° 56' 00" East, 179.58 feet to a point on the East line of said "Parcel 1"; thence along said East line, South 03° 19' 09" East, 21.74 feet; thence leaving the East line of said "Parcel 1", North 75° 48' 27" West, 11.85 feet; thence North 15° 56' 00" West, 195.43 feet; thence North 11° 29' 17" West, 40.93 feet to a point on the South line of said "Parcel 3"; thence along the South line thereof, North 78° 30' 43" East, 15.00 feet to the POINT OF BEGINNING.

EXHIBIT 'B'

SHEET 1 OF 1

MURIETA PARKWAY

N.E. COR
PARCEL 3, 92 PM 22

PORTION
PARCEL 3
12 PM 47

PARCEL 2
92 PM 22

MARR DRIVE
PARCEL 3 92 PM 22

S 11°29'17" E
197.35'

POINT OF COMMENCEMENT
MOST EASTERLY COR
PARCEL 3, 92 PM 22

S 78°30'43" W
36.44'

N 78°30'43" E
15.00'

POINT OF BEGINNING

N 11°29'17" W
40.93'

S 11°29'17" E
40.34'

EASEMENT AREA

073-0190-069
CUMMINGS TRUST
20140127 OR 0997

N 15°56'00" W
195.43'

S 15°56'00" E
179.58'

PORTION
PARCEL 6
12 PM 47

PARCEL 1
92 PM 22

N 75°48'27" W
11.85'

S 3°19'09" E
21.74'



NOTARY ACKNOWLEDGMENT

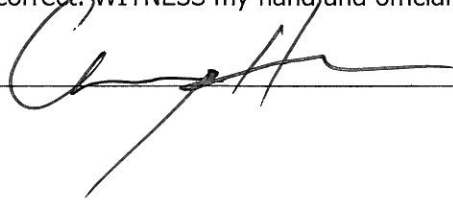
STATE OF CALIFORNIA,) ss.
COUNTY OF Sacramento

On December 8, 2014 before me, CHANG HAAN, Notary Public,
personally appeared Frank Stathos

Frank Stathos, who proved to me
on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized
capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct. WITNESS my hand and official seal.

Signature _____



NOTARY ACKNOWLEDGMENT

STATE OF CALIFORNIA,) ss.
COUNTY OF Sacramento)

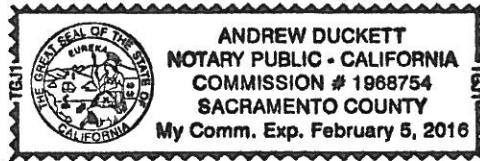
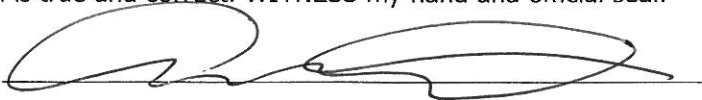
On December 9th 2014 before me, Andrew Duckett _____, Notary Public,
personally appeared

William Cummings and Claudia Jane Cummings _____
_____, who proved to me

on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized
capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon
behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct. WITNESS my hand and official seal.

Signature



RECORDING REQUESTED BY:
Rancho Murieta Community Services
District

AND WHEN RECORDED MAIL TO:

Rancho Murieta Community Services
District
15160 Jackson Road
Rancho Murieta, CA 95683

Portion APN 073-0190-108

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

DRAINAGE EASEMENT

MURIETA CLUB PROPERTIES, LLC, a Delaware Limited Liability Company

does hereby grant to Rancho Murieta Community Services District, for the purposes of digging, constructing, reconstructing, repairing and forever maintaining drain pipes and inlet and other appurtenances thereto, a drainage easement over, under, and upon that certain property in the County of Sacramento, State of California, described as follows:

Refer to attached EXHIBIT "A" Drainage Easement.

Dated this 23rd day of DECEMBER, 2014

By:
Title:


By: _____
Title: MANAGER
MURIETA CLUB PROPERTIES, LLC

ACCEPTANCE

This is to certify that the interest in real property conveyed in this Drainage Easement dated _____, 2014 from (Murieta Club Properties, LLC, a Delaware Limited Liability Company) to Rancho Murieta Community Services District is hereby accepted pursuant to the authority conferred by Resolution _____ adopted _____, 2015.

Rancho Murieta Community Services District

Darlene J. Gillum, General Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Sacramento

On December 23rd 30th 2014 before me, Josh Bruno, notary public
(name and capacity of officer)
personally appeared John Sullivan

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) (s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in (his/her/their) authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Josh Bruno
Signature



(Seal)

EXHIBIT A
DRAINAGE EASEMENT
LEGAL DESCRIPTION

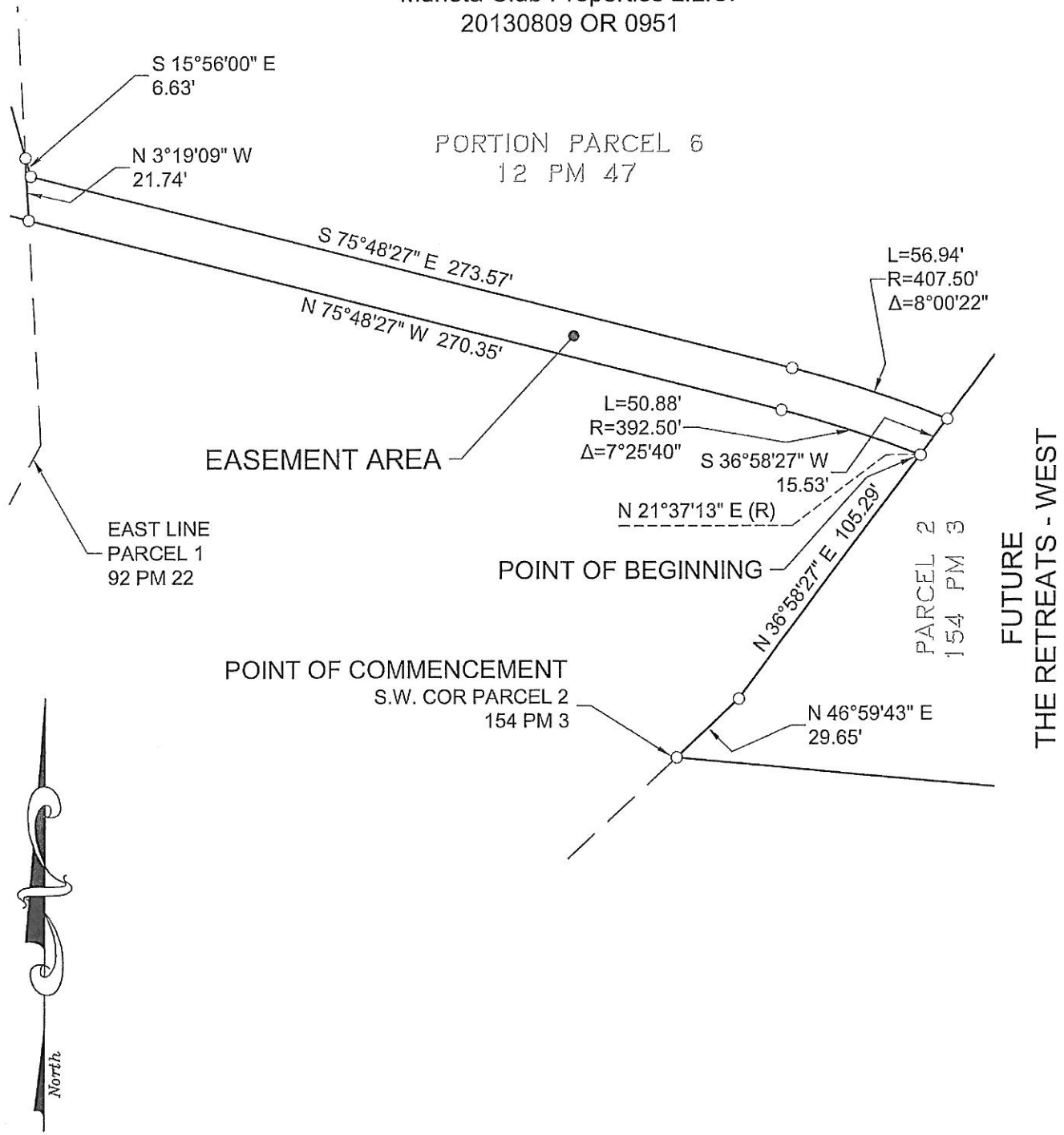
All that real property situated in the County of Sacramento, State of California and being a portion of Parcel 6 as shown on that certain "Parcel Map of Rancho Murieta", filed for record in the office of the Recorder of Sacramento County on June 11, 1973 in Book 12 of Parcel Maps, at Page 47. More particularly described as follows:

COMMENCING at the most Westerly corner of Parcel 2 as shown on that certain Parcel Map filed for record in the office of the Recorder of Sacramento County on April 29, 1999 in Book 154 of Parcel Maps, at Page 3; thence along the Northwest line of said "Parcel 2" the following two (2) courses and distances: 1) North 46° 59' 43" East, 29.65 feet; 2) North 36° 58' 27" East, 105.29 feet to the true POINT OF BEGINNING of this description; thence from said POINT OF BEGINNING, along the arc of a non-tangent 392.50 foot radius curve, concave to the Southwest, a radial line through the beginning of the curve bears North 21° 37' 13" East, through a central angle of 07° 25' 40", an arc length of 50.88 feet; thence North 75° 48' 27" West, 270.35 feet to a point on the East line of Parcel 1 as shown on that certain "Parcel Map" entitled "Lot B Rancho Murieta Unit No. 1 95-BM-18", filed for record in the office of the Recorder of said County on February 28, 1986 in Book 92 of Parcel Maps, at Page 22; thence along said East line, North 03° 19' 09" West, 21.74 feet; thence leaving said East line, South 15° 56' 00" East, 6.63 feet; thence South 75° 48' 27" East, 273.57 feet; thence along the arc of a 407.50 foot radius curve, concave to the Southwest, through a central angle of 08° 00' 22", an arc length of 56.94 feet to a point on the Northwest line of said "Parcel 2"; thence non-tangent to the preceding curve, along said parcel line, South 36° 58' 27" West, 15.53 feet to the POINT OF BEGINNING.

EXHIBIT 'B'

SHEET 1 OF 1

073-0190-108
 Murieta Club Properties L.L.C.
 20130809 OR 0951



RECORDING REQUESTED BY:
Rancho Murieta Community Services
District

AND WHEN RECORDED MAIL TO:

Rancho Murieta Community Services
District
15160 Jackson Road
Rancho Murieta, CA 95683

Portion APN 073-0190-108

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

SEWER EASEMENT

MURIETA CLUB PROPERTIES, LLC, a Delaware Limited Liability Company

does hereby grant to Rancho Murieta Community Services District, for the purposes of digging, constructing, reconstructing, repairing and forever maintaining drain pipes and inlet and other appurtenances thereto, a sewer easement over, under, and upon that certain property in the County of Sacramento, State of California, described as follows:

Refer to attached EXHIBIT "A" Sewer Easement.

Dated this 23rd day of DECEMBER, 2014

By:
Title:



By: MARIETA CLUB PROPERTIES, LLC
Title:

ACCEPTANCE

This is to certify that the interest in real property conveyed in this Drainage Easement dated _____, 2014 from (Murieta Club Properties, LLC, a Delaware Limited Liability Company) to Rancho Murieta Community Services District is hereby accepted pursuant to the authority conferred by Resolution _____ adopted _____, 2015.

Rancho Murieta Community Services District

Darlene J. Gillum, General Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Sacramento

On December 23rd, 2014 before me, Josh Bruno, notary public
(name and capacity of officer)
personally appeared John Sullivan

who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ ~~is/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity~~(ies)~~, and that by ~~his/her/their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Josh Bruno
Signature



(Seal)

EXHIBIT A
SEWER EASEMENT
LEGAL DESCRIPTION

A fifteen (15) foot wide strip of land, the perimeter of which is described as follows:

All that real property situated in the County of Sacramento, State of California and being a portion of Parcel 6 as shown on that certain "Parcel Map of Rancho Murieta", filed for record in the office of the Recorder of Sacramento County on June 11, 1973 in Book 12 of Parcel Maps, at Page 47. More particularly described as follows:

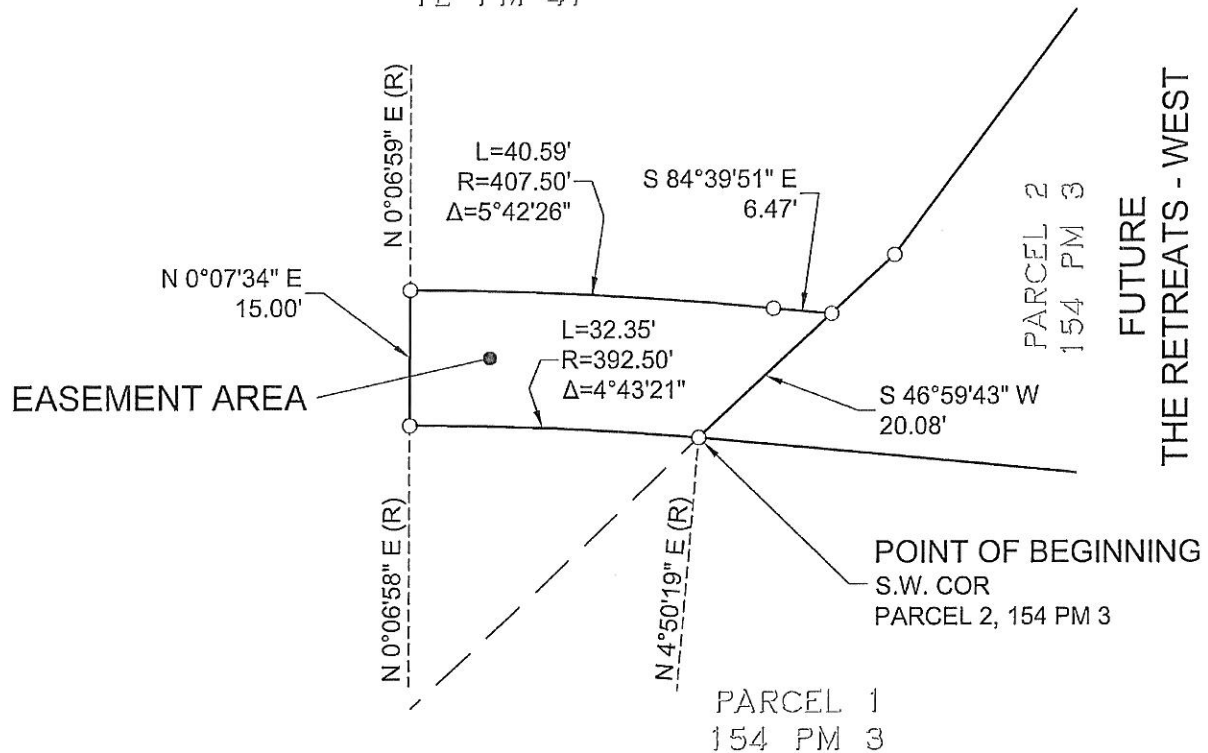
BEGINNING at the Southwest corner of Parcel 2 as shown on that certain "Parcel Map" filed for record in the office of the Recorder of Sacramento County on April 29, 1999 in Book 154 of Parcel Maps, at Page 3; thence leaving the Southwest corner of said "Parcel 2", along the arc of a non-tangent, 392.50 foot radius curve, concave to the South, a radial line through the beginning of the curve bears North $04^{\circ} 50' 19''$ East, through a central angle of $04^{\circ} 43' 21''$, an arc length of 32.35 feet; thence non-tangent to the preceding curve, North $00^{\circ} 07' 34''$ East, 15.00 feet; thence along the arc of a non-tangent 407.50 foot radius curve, concave to the South, a radial line through the beginning of the curve bears North $00^{\circ} 06' 59''$ East, through a central angle of $05^{\circ} 42' 26''$, an arc length of 40.59 feet; thence South $84^{\circ} 39' 51''$ East, 6.47 feet to a point on the Northwest line of said "Parcel 2"; thence along the Northwest line of said "Parcel 2", South $46^{\circ} 59' 43''$ West, 20.08 feet to the POINT OF BEGINNING.

EXHIBIT 'B'

SHEET 1 OF 1

073-0190-108
 Murieta Club Properties L.L.C.
 20130809 OR 0951

PORTION
 PARCEL 6
 12 PM 47



RECORDING REQUESTED BY:
Rancho Murieta Community Services
District

AND WHEN RECORDED MAIL TO:
Rancho Murieta Community Services
District
15160 Jackson Road
Rancho Murieta, CA 95683

Portion APN 073-0190-098

SPACE ABOVE THIS LINE FOR RECORDER'S USE ONLY

WATER EASEMENT

MURIETA CLUB PROPERTIES, LLC, a Delaware Limited Liability Company

does hereby grant to Rancho Murieta Community Services District, for the purposes of digging, constructing, reconstructing, repairing and forever maintaining drain pipes and inlet and other appurtenances thereto, a water easement over, under, and upon that certain property in the County of Sacramento, State of California, described as follows:

Refer to attached EXHIBIT "A" Water Easement.

Dated this 23rd day of DECEMBER, 2014

By:
Title:



By: MURIETA CLUB PROPERTIES, LLC
Title:

ACCEPTANCE

This is to certify that the interest in real property conveyed in this Drainage Easement dated _____, 2014 from (Murieta Club Properties, LLC, a Delaware Limited Liability Company) to Rancho Murieta Community Services District is hereby accepted pursuant to the authority conferred by Resolution _____ adopted _____, 2015.

Rancho Murieta Community Services District

Darlene J. Gillum, General Manager

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Sacramento

On December 23rd, 2014 before me, Josh Bruno, notary public
(name and capacity of officer)
personally appeared John Sullivan

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) ~~is/are~~ subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Josh Bruno
Signature



(Seal)

EXHIBIT A
WATER EASEMENT
LEGAL DESCRIPTION

A fifteen (15) foot wide strip of land, the centerline of which is described as follows:

All that real property situated in the County of Sacramento, State of California and being a portion of Parcel 1 as shown on that certain "Parcel Map", filed for record in the office of the Recorder of Sacramento County on April 29, 1999 in Book 154 of Parcel Maps, at Page 3. More particularly described as follows:

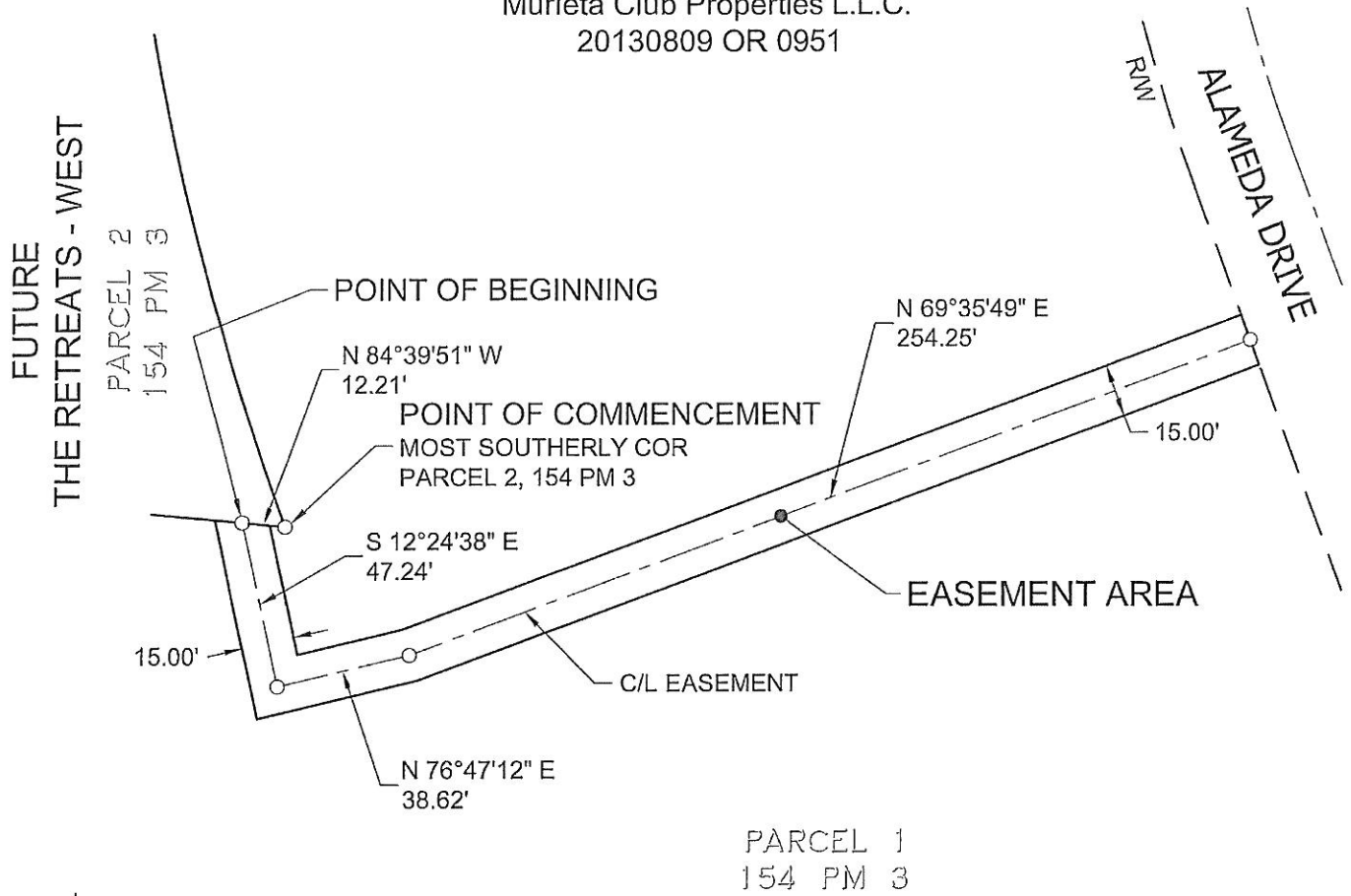
COMMENCING at the most Southerly corner of Parcel 2 as shown on said "Parcel Map"; thence along the property line common to said "Parcel 1" and said "Parcel 2", North 84° 39' 51" West, 12.21 feet to the true POINT OF BEGINNING of this description; thence from said POINT OF BEGINNING, South 12° 24' 38" East, 47.24 feet; thence North 76° 47' 12" East, 38.62 feet; thence North 69° 35' 49" East, 254.25 feet to a point on the East line of said "Parcel 1" also being on the West right of way line of Alameda Drive, a sixty (60.00) foot wide private road and end of this description.

The side lines of said 15.00 foot wide strip of land shall be lengthened or shortened as necessary to terminate at the property lines.

EXHIBIT 'B'

SHEET 1 OF 1

073-0190-098
Murieta Club Properties L.L.C.
20130809 OR 0951



BW BAKER-WILLIAMS ENGINEERING GROUP
Engineering / Surveying / Land Planning / Entitlement Processing / GPS Services
6020 Rutland Drive, Suite 19 - Carmichael, CA 95608
(916) 331-4336 - fax (916) 331-4430 - office@bwengineers.com

SCALE: 1"=50'
JOB #: 13-10-049
DATE: AUG. 2014

Water Easement
THE RETREATS - WEST
SACRAMENTO COUNTY, CALIFORNIA

MEMORANDUM

Date: January 13, 2015
To: Board of Directors
From: Darlene J. Gillum, General Manager
Subject: Ratification of Quitclaim Deed Relinquishing Interests Under 1994 Agreement Respecting Groundwater Development

RECOMMENDED ACTION

Move to ratify the approval and recording of the Quitclaim Deed dated August 29, 2014 relinquishing the District's interests under the January 24, 1994 Agreement Between Rancho Murieta Community Services District and The Andersons Respecting Groundwater Development.

BACKGROUND

In the Agreement between Rancho Murieta Community Services District and The Andersons Respecting Groundwater Development, dated January 24, 1994, Frederick and Patricia Anderson authorized the District to develop and drill groundwater wells on their property. The agreement also conveyed related easement interests and addressed other contract terms. The agreement provided for a five-year period for the District to drill one or more wells on the property. The District never drilled any permanent production well on the property under the agreement and the agreement therefore has since expired.

The 1994 agreement was recorded and it remains as a cloud and encumbrance on the Anderson property. The current property owner, Carol Anderson Ward Trust, recently requested the District to quitclaim any rights that it may have in the Anderson property in order to eliminate any rights to the property that the District may hold under the 1994 agreement. This request is reasonable because the District never produced wells on the property under the terms of the 1994 agreement.

Former General Manager Joe Blake approved, signed and authorized the recording of a quitclaim deed to the current owner. See the attached. This deed should have been approved by the Board of Directors. Consequently, I now am asking the Board to ratify the action previously taken by Mr. Blake.

**RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:**

CAROL ANDERSON WARD
Trustee of the Carol Anderson Ward Trust
Established February 6, 2002
14300 Jackson Road
Rancho Murieta, CA 95683

**WE HEREBY CERTIFY THIS TO BE A TRUE AND
CORRECT COPY OF THE ORIGINAL RECORDED**

ON: 10/1/14 INSTRUMENT # BK 201410011237
COUNTY OF: Sacramento Page

FIRST AMERICAN TITLE COMPANY

BY: [Signature]

NCS-559023-CC

APNs: 128-0070-055-0000, 128-0070-054-0000,
128-0070-069-0000 and 128-0070-038-0000

SPACE ABOVE THIS LINE FOR RECORDER'S USE

QUITCLAIM DEED

The undersigned Grantor declares:

Documentary transfer tax is None - No Change in Ownership - See statement re purpose of this Quitclaim Deed included below.

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, **RANCHO MURIETA COMMUNITY SERVICES DISTRICT**, a California special district ("Grantor"), hereby RELINQUISHES, RELEASES AND FOREVER QUITCLAIMS to **CAROL ANDERSON WARD**, Trustee of the Carol Anderson Ward Trust Established February 6, 2002 ("Grantee"), all of Grantor's right, title and interest in and to that certain real property located in the County of Sacramento, State of California, and more particularly described on Exhibit A attached hereto and incorporated herein by this reference (the "Property").

The purpose of this Quitclaim Deed is to eliminate any rights in and to the Property which Grantor may have had under that certain Agreement Between Rancho Murieta Community Services District and the Andersons Respecting Groundwater Development recorded on January 25, 1994 in the Official Records of the County of Sacramento, State of California, as Book 9401-25, Page 1847, and as Book 9401-25, Page 1848.

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

DATED: 8/29, 2014

By: Joseph Blake
Joseph Blake, General Manager
Its: GENERAL MANAGER

State of California)
) SS
County of SACRAMENTO)

On 03/27/2014 before me, SUZANNE LINDENFELD, a notary public, personally appeared JOSEPH BURKE, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing is true and correct.

Witness my hand and official seal.



Signature Suzanne Lindenfeld (Seal)

PROPERTY LEGAL DESCRIPTION

Real property in the unincorporated area of the County of Sacramento, State of California, described as follows:

PARCEL 1:

THAT PORTION OF THE EAST ONE-HALF OF SECTION 5 IN TOWNSHIP 7 NORTH, RANGE 8 EAST, M.D.B.&M., ACCORDING TO A SURVEY OF SAID LAND ENTITLED: .MAP OF PROPERTY OF C. E. HUTCHINSON AND PROPERTY OF E. E. HUTCHINSON, LOCATED IN SECTION 5, TOWNSHIP 7 NORTH, RANGE 8 EAST, M.D.B.&M SURVEYED BY JOS. W. GROSS. C. E., AND FILED FOR RECORD IN THE OFFICE OF THE RECORDER OF SACRAMENTO COUNTY, ON MARCH 10, 1925, DESCRIBED AS FOLLOWS, TO WIT:

BEGINNING AT THE TWO INCH IRON PIPE SET TO DESIGNATE THE QUARTER SECTION CORNER COMMON TO SECTION 5 IN TOWNSHIP 7 NORTH, RANGE 8 EAST AND SECTION 32 TOWNSHIP 8 NORTH, RANGE 8 EAST, M.D.B. & M., RUNNING THENCE ALONG THE SECTION LINE COMMON TO SAID SECTIONS 5 AND 32, NORTH 88° 53 1/2. EAST 184.9 FEET TO ITS INTERSECTION WITH THE CENTER LINE OF A LANE LEADING TO THE COSUMNES RIVER; THENCE CONTINUING ALONG SAID SECTION LINE NORTH 88° 53. 1/2. EAST 2064.55 FEET; THENCE ALONG A BOUNDARY FENCE LINE SOUTH 0° 39. EAST 432.7 FEET; SOUTH 0° 30. EAST 708.8 FEET; SOUTH 0° 57. EAST 729 FEET, SOUTH 0° 23. EAST 854.19 FEET; SOUTH 0° 37. EAST 1026.5 FEET; SOUTH 0° 56. EAST 650 FEET; THENCE SOUTH 0° 14. EAST 920.32 FEET, MORE OR LESS TO THE CENTER OF THE COSUMNES RIVER; THENCE DOWNSTREAM ALONG SAID CENTER LINE OF THE CONSUMNES RIVER TO A POINT LOCATED BY RUNNING FROM THE POINT OF BEGINNING NORTH 88° 53 1/2. EAST ALONG THE NORTH LINE OF SAID SECTION 5, A DISTANCE OF 184.9 FEET TO THE CENTER OF A LANE, AND THENCE ALONG THE CENTER LINE OF SAID LANE, SOUTH 2° 13. EAST 4512.52 FEET, TO THE CENTER LINE OF THE COSUMNES RIVER; THENCE FROM SAID POINT SO LOCATED AND LEAVING SAID RIVER AND ALONG THE CENTER LINE OF SAID LANE NORTH 2° 13. WEST 3984.52 FEET; THENCE LEAVING SAID LANE, SOUTH 78° 57. WEST 200.45 FEET; THENCE NORTH 15 1/2. WEST 562.8 FEET TO THE POINT OF BEGINNING.

PARCEL TWO:

ALL THAT PORTION OF SECTION 5, TOWNSHIP 7 NORTH, RANGE 8 EAST, M.D.B.&M., DESCRIBED AS FOLLOWS:

COMMENCING AT THE QUARTER SECTION CORNER ON THE NORTH LINE OF SAID SECTION 5; THENCE, ALONG THE NORTH LINE OF SAID SECTION 5, SOUTH 88° 53 1/2. WEST 870.89 FEET TO A POINT FROM WHICH THE SECTION CORNER COMMON TO SECTIONS 5 AND 6, TOWNSHIP 7 NORTH, RANGE 8 EAST, AND SECTIONS 31 AND 32, TOWNSHIP 8 NORTH, RANGE 8 EAST, M.D.B. & M., BEARS SOUTH 88° 53 1/2' WEST AT THE DISTANCE OF 1772.2 FEET; THENCE, SOUTH 68° 04 1/2. WEST 596.26 FEET TO A POINT IN THE CENTER OF A COUNTY ROAD; THENCE SOUTH 1° 16 1/2. EAST 2428.4 FEET; THENCE SOUTH 88° 58. WEST 1145 FEET; THENCE SOUTH 7° 25. EAST 2477.55 FEET TO A POINT IN THE NORTH LINE OF LOT 10 OF SAID SECTION 5 (THE SOUTHWEST CORNER OF SAID SECTION 5 BEARS SOUTH 69° 06. WEST 530.32 FEET; AND SOUTH 0° 30 1/2. WEST 155.76 FEET FROM SAID LAST DESIGNATED STATION); THENCE, ALONG THE NORTH LINE OF SAID LOT 10, NORTH 69°

06. EAST 1411.99 FEET; THENCE, ALONG THE NORTH LINE OF SAID LOT 10, NORTH 83° 32. EAST 841.54 FEET TO A POINT IN THE QUARTER SECTION LINE RUNNING NORTH AND SOUTH THROUGH THE CENTER OF SAID SECTION 5, FROM WHICH THE QUARTER SECTION CORNER ON THE SOUTH LINE OF SAID SECTION 5 BEARS SOUTH 0° 29. WEST AT THE DISTANCE OF 895 FEET; THENCE, ALONG THE NORTH LINE OF LOT 9 OF SAID SECTION 5, NORTH 83° 32. EAST 387.48 FEET, THENCE, ALONG THE NORTH LINE OF SAID LOT 9, SOUTH 68° 25. EAST 8.76 FEET TO A POINT IN THE COSUMNES RIVER FROM WHICH AN IRON PIN BEARS NORTH 2° 13. WEST AT THE DISTANCE OF 148.5 FEET; THENCE NORTH 2° 13. WEST 3984.52 FEET ALONG THE CENTER OF A LANE TO AN IRON PIN; THENCE SOUTH 78° 57. WEST 200.45 FEET TO AN IRON PIN; THENCE NORTH 0° 15 1/2. WEST 562.8 FEET TO THE POINT OF BEGINNING;

EXPECTING THEREFROM ALL OF THE ABOVE DESCRIBED LAND WHICH LIES SOUTH OF THE CENTER OF THE COSUMNES RIVER.

FURTHER EXCEPTING THEREFROM A PORTION OF THAT CERTAIN PARCEL OF LAND IN SECTION 5, T.7 N, R. 8 E., M.D.B.& M., DESCRIBED IN DEED RECORDED AUGUST 11, 1960; IN BOOK 4100 AT PAGE 225, OFFICIAL RECORDS OF SACRAMENTO COUNTY.

SAID PORTION IS ALL THAT PART THEREOF LYING SOUTHERLY FROM THE SOUTHERLY RIGHT OF WAY LINE OF JACKSON ROAD AND NORTHERLY FROM THE LINE DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN THE SOUTHERLY RIGHT OF WAY LINE OF SAID JACKSON ROAD DISTANT SOUTH 46° 36. 40. EAST 255.44 FEET FROM THE UNMARKED 1 1/2 INCH IRON PIPE MONUMENT IN THE NORTH LINE OF SAID SECTION 5, WHICH PIPE IS DISTANT NORTH 88° 48. 37. EAST 1214.00 FEET FROM THE 1 1/2 INCH IRON PIPE MARKING THE NORTHWEST CORNER OF SAID SECTION 5 AS SAID PIPES ARE SHOWN UPON THE RECORD OF SURVEY FILED IN BOOK. 25 OF SURVEYS AT PAGE 6, RECORDS OF SACRAMENTO COUNTY; THENCE FROM SAID POINT OF BEGINNING NORTH 75° 51. 51. EAST 565.08 FEET TO A POINT IN THE SOUTHERLY RIGHT OF WAY LINE OF SAID JACKSON ROAD, DISTANT 23.00 FEET SOUTHERLY, MEASURED RADIALLY FROM THE BASE LINE AT ENGINEER.S STATION .B. 457+75.00 OF THE DEPARTMENT OF PUBLIC WORKS. SURVEY ON ROAD 03-SAC-16, POST MILE 17.6 TO POST MILE 13.1.

PARCEL THREE:

ALL THAT PORTION OF SECTION 5, TOWNSHIP 7 NORTH, RANGE 8 EAST, M.D.B.& M., DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF THAT CERTAIN PARCEL OF LAND DESCRIBED IN THE DEED RECORDED APRIL 17, 1956, IN BOOK 3063, OFFICIAL RECORDS, PAGE 29, FROM WHICH A 1 1/4 INCH IRON PIPE MONUMENT MARKED LS. 2217 AT THE NORTH ONE-QUARTER OF SAID SECTION 5, BEARS NORTH 68° 04. 30. EAST 596.26 FEET AND SOUTH 88° 33. 30. EAST 870.89 FEET; THENCE FROM SAID POINT OF BEGINNING, SOUTH 1°16.30. EAST 2428.40 FEET AND SOUTH 88° 58. WEST 100.00 FEET ALONG AN EXISTING FENCE TO A POINT FROM WHICH A 1 1/4 INCH IRON PIPE MONUMENT MARKED LS 2217 BEARS SOUTH 1° 16. 30. EAST 1.00 FEET; THENCE NORTH 1° 16. 30. WEST 2358.24 FEET TO A SIMILAR MONUMENT; THENCE CONTINUING NORTH 1° 16. 30. WEST 32.05 FEET TO A POINT IN THE CALIFORNIA STATE HIGHWAY, ROUTE 16, THENCE NORTH 68° 04. 30. EAST 106.87 FEET ALONG SAID HIGHWAY TO THE POINT OF BEGINNING.

APN: 128-0070-055-0000 and 128-0070-054-0000 and 128-0070-069-0000 and 128-0070-038-0000

MEMORANDUM

Date: January 13, 2015
To: Board of Directors
From: Darlene J. Gillum, General Manager
Subject: Adopt Resolution 2015-02 Policies and Guidelines Regarding Post-Issuance Compliance with Federal Disclosure and Tax Requirements Applicable to Tax-Exempt Bonds

RECOMMENDED ACTION

Adopt Resolution 2015-02, a Resolution of the Board of Directors of the Rancho Murieta Community Services District adopting policies and guidelines regarding post-issuance compliance with Federal disclosure and tax requirements applicable to tax-exempt bonds.

BACKGROUND

This resolution, relating to CFD #2014-1, establishes policies and guidelines (the “Policies and Guidelines”) of the District (including any of its financing related entities, the “Issuer”) regarding compliance with certain federal disclosure and tax requirements applicable to the Issuer’s bonds, certificates of participation, and other obligations the interest on which is excluded from gross income for federal income tax purposes (“Tax-Exempt Bonds”). These Policies and Guidelines relate to requirements that must be met after the issuance of Tax-Exempt Bonds in order to maintain the tax exclusion and to comply with requirements regarding disclosure to the secondary bond market.

Richard Shanahan, District General Counsel, has reviewed and approved the format and content of the resolution.

RESOLUTION NO. 2015-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT ADOPTING POLICIES AND GUIDELINES REGARDING POST-ISSUANCE COMPLIANCE WITH FEDERAL DISCLOSURE AND TAX REQUIREMENTS APPLICABLE TO TAX-EXEMPT BONDS

WHEREAS, from time to time, the District issues tax-exempt bonds and other debt instruments;

WHEREAS, federal law and the federal Internal Revenue Service and Securities and Exchange Commission impose requirements on the District regarding compliance with federal tax laws and disclosure of significant facts to the bond market; and,

WHEREAS, the Board of Directors desires to adopt and implement a policy to better ensure compliance with these requirements during the time following issuance of the bonds or other debt;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Rancho Murieta Community Services District that it adopts the following policy and guidelines:

Policies and Guidelines Regarding Post-Issuance Compliance With Federal Disclosure and Tax Requirements Applicable to Tax-Exempt Bonds

1. General. This resolution establishes policies and guidelines (the "Policies and Guidelines") of the District (including any of its financing related entities, the "Issuer") regarding compliance with certain federal disclosure and tax requirements applicable to the Issuer's bonds, certificates of participation, and other obligations the interest on which is excluded from gross income for federal income tax purposes ("Tax-Exempt Bonds"). These Policies and Guidelines relate to requirements that must be met after the issuance of Tax-Exempt Bonds in order to maintain the tax exclusion and to comply with requirements regarding disclosure to the secondary bond market.

2. Policy. It is the policy of the Issuer to adhere to all applicable disclosure and tax requirements with respect to its Tax-Exempt Bonds as set forth in the approved Tax-Exempt Bond documents (the "Bond Documents"), including, but not limited to, requirements relating to the use of proceeds of Tax-Exempt Bonds and facilities financed and refinanced with Tax-Exempt Bonds (the "Bond-Financed Facilities"), arbitrage yield restrictions and rebate, timely return filings, and other general tax requirements set forth in the Bond Documents.

3. Tax Compliance Monitoring. Consistent with the covenants of the Issuer contained in the Bond Documents, the Issuer will monitor compliance with the federal tax requirements applicable to its Tax-Exempt Bonds. The District General Manager, with assistance from District bond and tax counsel and financial advisor, is responsible for monitoring compliance with these requirements. The General Manager is authorized to consult with

District bond, tax or other legal counsel or financial advisor regarding the District's compliance monitoring requirements and obligations.

4. Record Retention. In accordance with Internal Revenue Service ("IRS") requirements, the Issuer will retain the following records with respect to its Tax-Exempt Bonds:

- a. Tax Exempt Bond transcripts;
- b. Documentation showing the expenditure of proceeds of the Tax-Exempt Bonds and for one or more Bond-Financed Facility;
- c. Documentation showing the use of the Bond-Financed Facilities;
- d. Documentation showing the sources of payment and security for the Tax-Exempt Bonds;
- e. Documentation related to the investment of proceeds of the Tax-Exempt Bonds, including the purchase and sale of securities, investment income received, yield calculations, and rebate calculations;
- f. All returns filed with the IRS for the Tax-Exempt Bonds (including, as applicable, IRS Forms 8038-G (Information Return for Tax-Exempt Governmental Obligations) and other IRS 8038 forms); and,
- g. Any other documentation that is material to the exclusion of interest on the Tax-Exempt Bonds from gross income for federal income tax purposes.

Except as otherwise set forth in the Bond Documents, the Issuer will retain the records described above in hard or electronic copy format for so long as the applicable Tax-Exempt Bonds remain outstanding and for a period of three years after final redemption of the applicable Tax-Exempt Bonds. With respect to Tax-Exempt Bonds that are refunding bonds, the Issuer will retain the above-described records for the refunding and refunded bonds (and any earlier issue in the case of a series of refundings).

The General Manager and District Secretary are responsible for retaining the records relating to the Issuer's Tax-Exempt Bonds.

5. Arbitrage Compliance. Unless exempt from arbitrage rebate requirements, the General Manager will maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements of the Internal Revenue Code. If necessary, the General Manager may contract with an outside consultant to assist in the monitoring of the investment of bond proceeds, perform the required calculations to determine arbitrage rebate and yield restriction compliance, and file the required federal forms.

6. Continuing Disclosure Compliance Requirements.

- a. Annual Reports. In each year that the District has Tax Exempt Bonds outstanding that are subject to SEC Rule 15c2-12, it must prepare and file an annual report (the "Annual Report") with the Municipal Securities Rulemaking

Board (the "MSRB") through its Electronic Municipal Market Access system for municipal securities disclosure ("EMMA"). For each Tax Exempt Bond, the District will retain a consultant to assist it with the preparation and filing of the Annual Report. The General Manager is responsible for the preparation and filing of the Annual Report, in coordination with the retained consultant. The Annual Report will be prepared and filed in accordance with the deadline specified in the applicable continuing disclosure agreement or continuing disclosure certificate for the particular Tax Exempt Bonds. In preparing its Annual Report, the District will review each of the continuing disclosure categories in the applicable continuing disclosure agreement or continuing disclosure certificate to determine the scope of information and data to include in the report.

- b. Monitoring and Disclosure of Significant Listed Events. The District, through its General Manager, also will continuously monitor significant events, occurrences and conditions relevant to the Tax Exempt Bonds. The particular events to monitor are those listed in the applicable continuing disclosure agreement or continuing disclosure certificate. In the event of an occurrence of a listed event, the General Manager promptly will provide proper notice to the MSRB through EMMA as may be required by the applicable continuing disclosure agreement or continuing disclosure certificate. The General Manager is authorized to consult with District bond counsel or other legal counsel or advisor regarding the District's obligation to disclose listed events.

7. Remedial Action. If the Issuer in complying with these Policies and Guidelines determines that the requirements of these Policies and Guidelines or the tax or disclosure covenants, obligations or representations in the Bond Documents may have been violated, the Issuer will make final determinations, if necessary with the assistance of its bond and tax counsel and financial advisor, and take appropriate actions related to such noncompliance including, if appropriate, any remedial action described under applicable U.S. Treasury regulations or through the IRS Tax Exempt Bonds Voluntary Closing Agreement Program.

8. Coordination With Bond Documents. In the event of any conflict between these Procedures and Guidelines and the Bond Documents, the Bond Documents will govern.

9. Effective Date. These Policies and Guidelines are effective as of January 21, 2015.

PASSED AND ADOPTED this 21st day of January, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Gerald Pasek, President of the Board
Rancho Murieta Community Services District

Attest:

Suzanne Lindenfeld
District Secretary

MEMORANDUM

Date: January 9, 2015
To: Board of Directors
From: Improvements Committee Staff
Subject: Consider Approval of HardieBacker Siding for the Water Treatment Plant Expansion Project Alternative #1

RECOMMENDED ACTION

Approve cost for HardieBacker siding for Water Treatment Plant Expansion Alternate #1, in an amount not to exceed \$91,466. Funding to come from Water Capital Replacement Reserves.

BACKGROUND

Alternate #1 of The Water Treatment Plant Expansion project was approved with the caveat to review costs of HardieBacker cementitious board siding vs. cedar siding. Below is a review of the cost difference.

HardieBacker total cost of \$91,466 with an estimated life of 50 years. The pros being 50 year limited warranty, fire resistance, and weather resistance, with long maintenance-free life.

Cedar siding total cost of \$76,559 with an estimated life of 20 years with painting every 5 years. Pros are low cost of purchase and installation. Cons are repeated painting in difficult to access areas necessary to extend life.

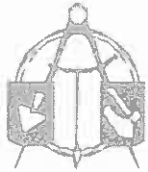
The difference in project cost utilizing HardieBacker siding plus project costs is \$24,155. Due to the siding replacement areas being mainly in difficult to access locations that are subject to weather and water, staff recommends proceeding with HardieBacker siding due to the maintenance free longevity of the product. The costs to access the majority of the siding to be replaced on Plant #2 across from the sedimentation basins needs scaffolding and/or a very large lift to allow access to paint or replace and would cost more in the long run of the life of the HardieBacker siding. As Plant #2 may eventually be taken offline, consideration has occurred as to what would be done with the facilities building. At this time it is thought that if the structure of the facility is still in good enough condition, it could be converted to a storage and maintenance building.

Alternative #1 allows a previous 2008 CIP project to proceed, put on hold pending the WTP expansion project. It was set aside as an alternate cost as it is for replacement of existing District facilities, to be funded solely by the District. It is needed as the siding was improperly installed from the beginning without proper flashing to channel away rainwater as well as siding touching the ground to allow water to wick up into it. This has left a majority of the siding with dry rot so that in some areas you can poke a pencil straight into the siding. Over the years we have had to have some areas repaired as it has

peeled away from the walls. The areas to be replaced are outlined in WTP Expansion drawing C112, attached.



The Improvements Committee recommends approval.



Roebbelen

CHANGE ESTIMATE

012.001

Date: 12/8/2014

Project No.: 33-14-007

DSA No:

Arch Project No:

To: Rancho Murieta Community Services District
15160 Jackson Road
Rancho Murieta, CA 95683

Project: **RMCS Water Treatment Plant Expansion-33-14-007**

7220 Murieta Drive
Rancho Murieta, CA 95683
Tel:
Fax:

We submit for your approval the following cost estimate of changes in the work as follows :

DESCRIPTION OF CHANGE: Add Alt #01 Siding replacement (Hardie Board)

REFERENCE DOCUMENT:

Status: Quoted

Type	Reason	COR Number	
CONTRACT SCOPE CHANGE	BUDGET ADJUSTMENT		
Item	General Description		Applied
001	Bockmon woody cost to provide electrical remove and replace for add alt #01 (per bid)	03 16-001 SC	\$5,000.00
002	River City Painting cost to provide additional prime and paint of new siding per Add Alt #01 (per bid scope)	03 08-901 SC	\$5,400.00
003	KG Walter cost to provide additional siding per Add Alt #01 (COR #bid scope)	03 15-601 IC	\$76,559.00
004	RCMS cost for builders risk for add alt #1	03 01-093 IC	\$348.00
005	RCMS cost for liability for Add alt #1	03 01-094 IC	\$304.00
006	RCMS fee for add alt #1	03 90-001 FE	\$3,855.00
			\$91,466.00

Extension of time necessary for this change (calendar days) 0

We will not proceed with this change until receipt of a written directive or change order . This proposal must be accepted by: . If not accepted by the date, we reserve the right to re-evaluate the impact of the change.

Roebbelen Contracting, Inc.

By _____
Owner/Architect

By _____
Signature



World Headquarters: P.O. Box 4359, Santa Rosa, CA 95402
(707) 527-9968 Fax (707) 527-0244 www.kgwalters.com
bradsanders@kgwalters.com

January 6, 2015

Jeff Dees
Roebbelen Contracting, Inc.
1241 Hawks Flight Ct.
El Dorado Hills, CA. 95762

Reference: Rancho Murieta WTP Expansion Project
PCO #18 – Siding Alternate with alternate material

Dear Jeff:

In response to the recent request for proposal to add the siding replacement back into the project, and to change the siding material we have provided the attached quote for this work. As our bid for this work was not awarded with the bid, and it has since expired, we have re-priced the entirety of this work. Please note that a majority of this siding work cannot occur until after the new membrane plant is operational, and plant 2 can be taken off line. Depending upon when this occurs we may need additional contract time for this work. At this point, as it cannot be known when this work will occur, we reserve our right to request additional time.

If you would like us to proceed with this change provide a change order for this work in writing. This price will expire in 30 days.

If you have any questions, please give me a call.

Sincerely,

Brad Sanders
Project Engineer/Estimator
(707)477-5475 cell

Sent via e-mail

K.G. Walters Construction
 Project Name:
 KGW Job

RMCS D WTP Expansion
 1407

Date: 11/14/2014

PCO#

18

KGW Total Direct Costs	Labor	Equip.	Ext. Equip.	Material	Subs	Total
Day 1 - Demo Old Siding	\$10,702.32	\$240.00	\$2,388.00	\$0.00	\$0.00	\$13,330.32
Day 2 - Install New Siding	\$21,567.92	\$1,260.00	\$4,414.34	\$6,962.25	\$0.00	\$34,204.51
Day 3 - Install Battens	\$7,656.84	\$288.00	\$1,791.00	\$2,981.88	\$0.00	\$12,697.72
Day 4 - Remove and Re-Hang Gutter	\$163.96	\$0.00	\$0.00	\$0.00	\$0.00	\$163.96
Day 5 - Protect Louvers & Screens	\$3,876.20	\$0.00	\$0.00	\$995.00	\$0.00	\$4,871.20
Day 6 - Remove and Re-Install Toof Tiles	\$2,710.00	\$0.00	\$0.00	\$995.00	\$0.00	\$3,705.00
Subtotal	\$43,967.24	\$1,788.00	\$8,593.34	\$10,919.13	\$0.00	\$65,267.71

Total L,E,M

\$65,267.71

Total Subcontractors

\$0.00 Cost

KGW MU

15.00%

\$9,790.16

KGW MU on Subs

5.00%

\$0.00

Subtotal

\$9,790.16

Bonds & Insurance

2.00%

\$1,501.16

Total

\$76,559

PCO Description:

Late Adoption of Siding Price, and Material Change to Hardl Board

K.G. Walters Construction
Project Name:

Date: 11/14/2014
RMCS D WTP Expansion

11/14/2014

KGW Job 1407 Day Work Performed:

PCO# 18

Labor	Rate	Qty	Hours	Subtotal	Description
Carpenter	77.19	1	48	\$3,705.12	
Operator Group 3	79.77			\$0.00	
Laborer	58.31	2.5	48	\$6,997.20	
				\$10,702.32	Labor Subtotal

Owned Equipment	Rate	Qty	Hours	Subtotal	Description
Scaffolding Tower 2 Stages	\$5.00	1	48	\$240.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$240.00	OE Subtotal

Rented Equipment	Rate	Qty	Hours	Subtotal	Description
60ft nuckle boom list	\$49.75	1	48	\$2,388.00	
				\$0.00	
				\$0.00	
				\$2,388.00	RE Subtotal

Materials	Rate	Qty	Hours	Subtotal	Description
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	Materials Subtotal

Day's Work Description:

Demo Existing Siding

72 SqFt/ hr

K.G. Walters Construction
Project Name:

RMCS D WTP Expansion

Date:

11/14/2014

KGW Job

1407

Day Work Performed:

PCO#

18

Labor	Rate	Qty	Hours	Subtotal	Description
Carpenter	77.19	3	70	16209.9	
Operator Group 3	79.77	1	16	1276.32	
Laborer	58.31	1	70	4081.7	

21567.9 Labor Subtotal

Owned Equipment	Rate	Qty	Hours	Subtotal	Description
Scaffolding Tower 2 Stages	\$5.00	3	70	1050	
Skill Saw	3	1	70	210	

0
0

1260 OE Subtotal

Rented Equipment	Rate	Qty	Hours	Subtotal	Description
60ft nuckle boom list	\$49.75	1	70	3482.5	
10k Extended Reach Lift	58.24	1	16	931.84	

0

4414.34 RE Subtotal

Materials	Rate	Qty	Hours	Subtotal	Description
Buy Hardie Board	45.09	135	1	6087.15	41.75/sheet + tx
Flashing Materials	875.1	1	1	875.1	

0

6962.25 Materials Subtotal

Day's Work Description:

Install New Siding - C112	Noted	Qty	Sheets	Buy Qty.	32 sf/sheet
Note 1	315		10	320	
Note 2	1569		45	1440	
Note 2 - louver inserts	675		40	1280	
Note 3	294		11	352	
Note 4	617		29	928	
	3470 SF		135 sheets	4320 SF	

40SF/hr	40 sf/hr
	86.75 Hrs
50SF/hr	50 sf/hr
	69.4 Hrs
64SF/hr = 2 sheets/hr	64 sf/hr
	54.22 Hrs

No Flashing is shown or detailed. We have included re-flashing the wall openings.

K.G. Walters Construction
Project Name:

Date: 11/14/2014
RMCS D WTP Expansion

KGW Job 1407

Day Work
Performed:

PCO# 18

Labor	Rate	Qty	Hours	Subtotal	Description
Carpenter	81.98	1	2	163.96	
Operator Group 3	79.77			0	
Laborer	58.31			0	

164 Labor Subtotal

Owned Equipment	Rate	Qty	Hours	Subtotal	Description
				0	
				0	
				0	
				0	
				0	
				0	

0 OE Subtotal

Rented Equipment	Rate	Qty	Hours	Subtotal	Description
				0	
				0	
				0	

0 RE Subtotal

Materials	Rate	Qty	Hours	Subtotal	Description
				0	
				0	
				0	

0 Materials Subtotal

Day's Work Description:

Remove and Re-Hang Gutter 10ft

Not called out for us to re-hang gutter at chemical room

K.G. Walters Construction
Project Name:

RMCS D WTP Expansion

Date:

11/14/2014

KGW Job

1407

Day Work
Performed:

PCO#

18

Labor	Rate	Qty	Hours	Subtotal	Description
Carpenter	77.19	2	36	5557.68	
Operator Group 3	79.77			0	
Laborer	58.31	1	36	2099.16	
				7656.8	Labor Subtotal

Owned Equipment	Rate	Qty	Hours	Subtotal	Description
Scaffolding Tower 2 Stages	\$5.00	1	36	180	
Skill Saw	3	1	36	108	
				0	
				0	
				288	OE Subtotal

Rented Equipment	Rate	Qty	Hours	Subtotal	Description
60ft nuckle boom list	\$49.75	1	36	1791	
				0	
				0	
				1791	RE Subtotal

Materials	Rate	Qty	Hours	Subtotal	Description
Hardie Trim	0.91	3168	1	2882.88	
Delivery	79	1	1	79	
				0	
				2961.9	Materials Subtotal

Day's Work Description:

Install Battens @ 1'-4" o.c. 3166 ft of 1x3

K.G. Walters Construction
 Project Name:
 KGW Job

RMCS D WTP Expansion
 1407

Date: 11/14/2014
 Day Work Performed:

PCO# 18

Labor	Rate	Qty	Hours	Subtotal	Description
Carpenter	77.19	1	20	1543.8	
Operator Group 3	79.77			0	
Laborer	58.31	2	20	2332.4	
				3876.2	Labor Subtotal

Owned Equipment	Rate	Qty	Hours	Subtotal	Description
				0	
				0	
				0	
				0	
				0	
				0	
				0	OE Subtotal

Rented Equipment	Rate	Qty	Hours	Subtotal	Description
60ft nuckle boom list	\$49.75	1	20	995	
				0	
				0	
				995	RE Subtotal

Materials	Rate	Qty	Hours	Subtotal	Description
				0	
				0	
				0	
				0	Materials Subtotal

Day's Work Description:

Protect Louvers, Remove and Re-Install Screens
 Screens @ Louvers - Remove & Re-Install - 10ea
 Roof Trim Tiles - 175 FT - Remove and re-install

K.G. Walters Construction
Project Name:
KGW Job

RMCS D WTP Expansion
1407

Date: 11/14/2014
Day Work Performed:

PCO# 18

Labor	Rate	Qty	Hours	Subtotal	Description
Carpenter	77.19	1	20	1543.8	
Operator Group 3	79.77			0	
Laborer	58.31	1	20	1166.2	
				2710	Labor Subtotal

Owned Equipment	Rate	Qty	Hours	Subtotal	Description
				0	
				0	
				0	
				0	
				0	
				0	
				0	
				0	OE Subtotal

Rented Equipment	Rate	Qty	Hours	Subtotal	Description
60ft nuckle boom list	\$49.75	1	20	995	
				0	
				0	
				995	RE Subtotal

Materials	Rate	Qty	Hours	Subtotal	Description
				0	
				0	
				0	
				0	Materials Subtotal

Day's Work Description:

Roof Trim Tiles - 175 FT - Remove and re-install

MEMORANDUM

Date: January 19, 2015
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Consider Approval of Additional Costs for Gate Arm/Operator Installation

RECOMMENDED ACTION

Approve the additional costs related to the installation of the new North Gate equipment-gate operators, barcode readers and intercoms, in an amount not to exceed \$7,434.61. Funding to come from borrowing from Capital Improvement Fees, with a payback timeline of 5-10 years from future Security Impact Fee payments and/or net income from the Security Operating Budget.

BACKGROUND

During recent discussions with Greg Vorster, General Manager, Rancho Murieta Association (RMA), and the Diede Construction superintendent, additional costs related to the installation of the new North Gate Arms/Operators were identified. Survey and staking of the exact locations for the gate operators, barcode readers, and intercoms are \$450 (total cost is \$900 which is being split between the District and RMA).

To bring electrical conduit sweeps from the “cristy box” (where numerous electrical conduits meet) to the actual gate operator, barcode reader, and intercom sites is \$3,284.61.

The installation of concrete foundations that will contain the electrical conduit listed above and where the gate operators, barcode readers, and intercoms are attached to the curb areas is \$7,893.00. However, Greg Vorster has agreed to complete this work for \$3,700, with a savings to the District of \$4,193.00.

The majority of this work has been completed. Additionally, the electrical conduit sweeps and foundation in the unfinished Lago Drive area and the Murieta Parkway left turn lane are included in the above listed costs. There may be additional costs for survey and stake work. Those costs are unknown at this time.

The total cost for the above listed work is \$7,434.61.



A California Small Business Enterprise (SBE)

January 11, 2015

**Paul Bickford
Diede Construction, Inc.
12393 N.Hwy 99, W. Frontage Road
Lodi, CA 95240**

RE: North Gate Entry Facility, Rancho Murieta – Surveying/Staking Changes & Additions (CO#1)

Additional mobilization(s):

- 1) Re-stake miscl Curb and Gutter around new Guard Shack.
(One (1) mobilization at \$900/mobilization)

Total: \$900.00

Please feel free to contact me with any questions.

Thank you,

Jordan K Baldwin, MS, PE, PLS
jbaldwin@ridgelineeng.com
209.955.0110 Office

Greg Remson

From: Greg Vorster [GregV@rma-hoa.org]
Sent: Monday, January 12, 2015 9:25 AM
To: Greg Remson
Subject: FW: Staking request for 1/12/15
Attachments: Survey-CO1-NewNorthGateEntryFacility-RanchoMurieta_150111.pdf

Greg, attached is the invoice for your staking ,you only pay half (450).

From: Jon Torba [<mailto:jtorba@diedeconstruction.com>]
Sent: Monday, January 12, 2015 9:20 AM
To: Paul Bickford
Cc: bwilliams@ridgelineeng.com; Greg Vorster; Ryan Malli
Subject: FW: Staking request for 1/12/15

As discussed in our last meeting with the owner, this extra staking request contains both new staking for control arms and keypad locations and reestablishing control on parking lot and curb near building.

Ben, I am ready to meet to work out scope and cost of future staking as soon as possible.

From: Benjamin Williams [<mailto:bwilliams@ridgelineeng.com>]
Sent: Sunday, January 11, 2015 11:12 AM
To: Jon Torba
Cc: Paul Bickford; 'Don Gomez'; 'Jordan K Baldwin'
Subject: Staking request for 1/12/15

Jon,

Please approve this change order for the items you requested over the phone. I will have a crew onsite first thing in the morning and this change order needs to be addressed or I will pull them offsite.

As I mentioned during our last phone conversation; we also need to find time this week to develop a game plan that will address the additional cost impacts due to the phasing of this project and the out of scope items we are already working on.

Regards,

Benjamin T Williams
Surveying Services Manager
Ridgeline Engineering
209.955.0110 | Office
209.981.6843 | Cell

PROPOSED CHANGE ORDER

B & H ELECTRIC, INC.
 1122 BLACK DIAMOND WAY
 LODI, CA 95240
 Telephone: 209-334-6770
 Fax: 209-334-1627
 Lic. # 678435
 Client Address:

PC # 4
 PC Date 1/7/2015
 Ref #1
 Project Name: RANCHO MURIETA NEW NORT
 Project Number: 1438
 Page Number: 1

DIEDE CONSTRUCTION
 Contact: PAUL BICKFORD
 LODI, CA

Work Description

PROVIDE AND INSTALL ADDITIONAL CONDUIT FROM PULL BOXES TO CARD READERS AND GATE KEY PADS PER DDC PC 26.

*** EMPTY CONDUIT ONLY, NO WIRE OR CONNECTIONS INCLUDED***
 NO CONCRETE WORK INCLUDED

We reserve the right to correct this quote for errors and omissions.

This quote covers direct costs only and we reserve the right to claim for impact and consequential costs.
 This price is good for acceptance within **10** days from the date of receipt.
 We request a time extension of **3** days.
 We will supply and install all materials, labor, and equipment as per your instructions on **PC 4**.

Itemized Breakdown

Description	Qty	Total Mat.
3/4" PVC	200	20.36
1" PVC	150	22.29
3/4" PVC 90 DEG ELBOW	23	20.01
1" PVC 90 DEG ELBOW	12	15.81
3/4" PVC COUPLING	12	3.23
1" PVC COUPLING	24	9.80
3/4" PVC END BELL	6	0.00
1" PVC END BELL	12	46.67
TRENCH (6"x24" DEEP)	150	255.00
BACKFILL (6"x24" DEEP)	150	127.50
COMPACTION (6"x24" DEEP)	150	127.50
Totals	889	648.18

Summary

General Materials		648.18
Total Material		648.18
PW JOURNEYMAN	(16.00 Hrs @ \$79.00)	1,264.00
PW LABORER	(16.00 Hrs @ \$59.00)	944.00
Subtotal		2,856.18
Markup	(@ 15.000 %)	428.43

ORIGINAL

PROPOSED CHANGE ORDER

B & H ELECTRIC, INC.
1122 BLACK DIAMOND WAY
LODI, CA 95240

Client Address:
DIEDE CONSTRUCTION
LODI, CA

PC # 4
PC Date 1/7/2015
Ref #1
Project Name: RANCHO MURIETA NEW NORT
Project Number: 1438
Page Number: 2

Summary (Cont'd)

Subtotal	3,284.61
Final Amount	\$3,284.61

CLIENT ACCEPTANCE

PC #: 4	_____
Final Amount: \$3,284.61	_____
Name:	_____
Date:	_____
Signature:	_____
Change Order #:	_____
<small>I hereby accept this quotation and authorize the contractor to complete the above described work.</small>	

ORIGINAL

Fax (916) 635-7265
ACI Flatwork Certified

Corp. Office (916) 635-3832
ACI Certified Technicians



COMMERCIAL / INDUSTRIAL
LIC. # 692803 / CLASS C-8

CONCRETE CONSTRUCTION INC.

SMALL BUSINESS CERT. #52284

Revised Change Request #3

01-14-15

Project: **North Gate Entry Facility**
Location: 7191 Murieta, Calif.
Plans: per attached notes from Jon

Ryan/Jon,

These were difficult to estimate, most are behind curb and we can't get a auger/backhoe in to do the trenching. They all have to be hand dug. Any anchors/pipe are furnished by G.C.

Scope of work/changes:

Add 15 ea. ftgs, some with rebar for gate arms, post, etc. per quantities received from Jon, (see attached).

Total for the above items: ----- \$7,893.00

If trenching for the above work is done with other forces deduct:-----<\$1,080.00>

ABOVE QUOTE IS NULL & VOID (90) DAYS FROM ABOVE BID DATE.

Respectfully submitted,

Leif M. Windtberg
Estimator / ACI Technician

MEMORANDUM

Date: January 19, 2015
To: Board of Directors
From: Greg Remson, Security Chief
Subject: Reconsider \$5,000 Payment to Rancho Murieta Association for Water Line Replacement at the North Security Gate (Approved at the December 17, 2014 Board Meeting)

RECOMMENDED ACTION

No recommendation - for Board discussion and further action, if determined by Board decision.

BACKGROUND

Due to the additional costs related to the new North Gate that the District has recently been informed of, President Pasek requested that the Board be provided the opportunity to reconsider the payment of \$5,000 to RMA for the water line replacement at the North Security Gate, which was approved by a 3 -2 vote at the December 17, 2014 Board meeting.

AGENDA ITEM 19
(DISCUSS NEW NORTH GATE)

WILL BE FORTHCOMING

MEMORANDUM

Date: January 13, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Receive Water Treatment Plant Expansion Project Update

RECOMMENDED ACTION

No action - receive update.

UPDATE

Site trade contractors continued to work through the rain and holidays, with time off Christmas Day and New Years Day. Work completed includes: receiving GE mechanical equipment including filtrate pumps and back pulse pumps; installation of sections of fencing along south side of drying beds; delivery and installation of water control gates; completion of concrete pads for bulk chemical tanks; demolition and saw cutting concrete openings at flash mixing to flocculation area; setting rebar, forms and piping at new membrane basins; laying conduit, cable tray and pullboxes for power to various power supplies; inspections by SMUD, delivery and setting of new SMUD transformer, and testing of new electrical switchgear. No schedule revision has been necessary at this point.

Recent project photos below:



Framing and cable tray installation in future membrane equipment and control rooms.



Testing of electrical switchgear installation.



Pouring concrete for membrane basins.



Discharge side of future membrane basins after concrete forms removed.

HARD CONSTRUCTION COSTS (via Roebbelen)

Project Construction Summary								Source of Funding		
Contractor	Work Type	Contract Amount	% Billed to Date	Total Amount Billed to Date	Amount Billed This Month	Contract Amount Remaining	CSD	R&B LOC	CFD 2014	
							\$4.358 million	\$4.136 million	\$3.818 m Ph 1 \$0.540 m Ph 2	
Roebbelen Construction Management Services	General Conditions	781,205	50%	390,603	78,121	390,603	138,273	131,242	121,087	
River City Painting	Painting	291,000	-			291,000	0	0	0	
GE Technology	Membrane Supplier	2,173,800	49%	1,070,109	485,900	1,103,691	378,819	359,557	331,734	
JD Pasquetti	Sitework	555,659	60%	332,914	0	222,746	117,851	111,859	103,203	
Roebbelen Construction	Fencing	53,640	30%	16,078	9,750	37,562	5,692	5,402	4,984	
KG Walters Construction	Mechanical & Plumbing	4,893,000	33%	1,601,285	335,417	3,291,715	566,855	538,032	496,398	
Bockmon & Woody Electric	Electrical	2,370,266	29%	678,100	195,950	1,692,166	240,047	227,842	210,211	
Marquee	Fire Protection	42,500	15%	6,375	0	36,125	2,257	2,142	1,976	
Total Initial Construction Contracts (with 534,318 Contingency = 11,695,388)		11,161,070	37%	4,095,463	1,105,138	7,065,607	1,449,794	1,376,076	1,269,594	
Change Order Summary										
Max Contract Change Order Amount		534,318								
Shared Completed Change Orders (Invoiced/Paid)		(53,446)					18,920	17,958	16,568	
CSD Only Completed Change Orders (Invoiced/Paid)*		(13,482)					13,482			
Approved Change Orders (Not Invoiced)		(19,670)					6,963	6,609	6,098	
Total Completed/Approved CO		(86,598)								
Amount CO remaining		447,720								
Proposed Change Orders		(72,472)								
Amount CO Remaining (if Proposed COs are approved)		375,248								
* CSD Only Change Orders are in addition to the CSD share of \$4.358m										
Total Construction Amount		11,320,140				Total Hard Costs	1,489,159	1,400,643	1,292,260	

Change Order Detail

Change Order #2 (Complete)	JDP - Drying bed extension shotcrete	5,648
Change Order #3 (Complete)	KGW/JDP - FM change of material	2,888
Change Order #4 (Complete)	JDP - 2" Conduit for Fiber	26,264
Change Order #5 (Complete)	JDP - CLSM trench at lower yard	3,300
Change Order #6 (Complete)	JDP - drying bed clean out	1,882
Change Order #8 (Approved)	RFI #024, replace corroded FCA	6,623
Change Order #9 (Approved)	RFI #009, TW Booster pump station slab	6,029
Change Order #10 (Approved)	ASI #01, check valve/concrete fillet	7,018
Change Order #11 (Complete)	NAOH added slab at tank yard	4,091
Change Order #17 (Complete)	Add gunite for drying bed extension	2,946
Change Order #18 (Complete)	KGW - Door 302 added lockset	345
Change Order #19 (Complete)	Zenon - GE dimension Clar.Support Grate	2,815
Change Order #21 (Complete)	RFI #19, Transformer Relocation	1,542
Change Order #25 (Complete)	Drying Bed cleanout and sand infill (CSD only)	13,482
Change Order #30 (Complete)	RFI #060, relocate 12" line for stair conflt	1,725
Change Order # (Pending)	Siding Replacement (CSD only)	63,945
Change Order # (Pending)	Plant 2 SLC Ethernet connection	8,527

Total Change Orders**159,070**

SOFT CONSTRUCTION COSTS (CSD Direct Expenses to be shared equally)

Service Cost Summary							Source of Funding		
Item	Company/Agency	Estimated Soft Cost	Contract/Actual Soft Cost	Amount Billed to date	Contract Remaining		CSD	R&B LOC	CFD 2014
							\$4.358 million	\$4.136 million	\$3.818 m Ph 1 \$0.540 m Ph 2
Preconstruction CM Assistance	Roebbelen CMS	49,049	49,049	49,049	0		17,363	16,480	15,205
Design Engineering	HDR Engineering	240,000	239,982	239,982	0			239,982	
CEQA NOI/MND	HDR Engineering	40,000	53,604	47,789	5,815			47,789	
Design Geotech	Youngdahl and Associates	3,000	2,600	2,600	0		920	874	806
Construction Engineering Assistance	HDR Engineering	150,000	167,565	124,155	43,410		43,951	41,716	38,488
Special Construction Inspection	Youngdahl and Associates	50,000	34,547	9,947	24,600		3,521	3,342	3,084
Misc Fees				709	0		251	238	220
SMUD Service	SMUD	5,000	31,632	31,632	0		11,198	10,628	9,806
Generator Permit	Sac County Air Quality Mgmt	5,000	5,000		5,000				
State Clearinghouse for CEQA	State of CA	3,000	3,000		3,000				
Fish & Wildlife Agency Permits	State of CA	2,000	2,000	921	1,079		326	310	286
Ca Dept Health Review	State of CA	5,000	5,000		5,000				
Road Mitigation	RMA	8,000	12,000	12,000	0		4,248	4,032	3,720
CSD Admin, Legal and Engr. (max per FSA)	CSD	50,000	50,000	38,705	11,295		13,702	13,005	11,999
Total		610,049	655,979	557,489	98,490		95,480	378,396	83,613

Grand Total (Construction and soft costs)

11,930,189

4,739,551

Total Hard/Soft Costs

1,584,639

1,779,039

1,375,872

Less: Funds Received

(287,771)

(348,245)

Pending Draw Request

1,491,268

1,980,403

**CFD 2014-1
Draw Amount
Based on
Cashflow per
FSA

MEMORANDUM

Date: January 13, 2015
To: Board of Directors
From: Paul Siebensohn, Director of Field Operations
Subject: Receive Water Conservation Update

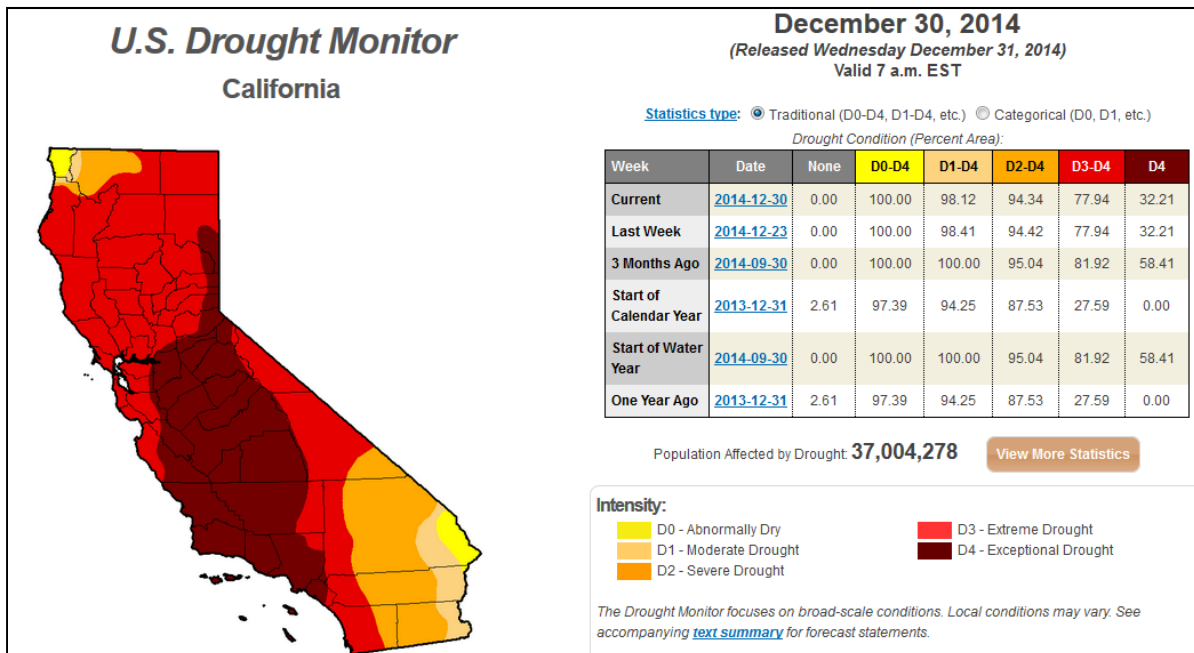
RECOMMENDED ACTION

No action - receive update.

UPDATE

Water treatment plant production for December was down 19.9% vs. the past five (5) year average and 28.7% vs. December of last year. We received 7.09" of rain in December. Long term forecasting from the National Weather Service Climate Prediction Center continues to show that the drought remains but will improve in our region. From the San Francisco Chronicle regarding 2014, "California not only sweated through its *hottest year on record in 2014, but obliterated the previous mark by nearly 2 degrees while experiencing firsthand some of the worst fears of a warming planet — from intensified drought to melting snowpack. The state's average temperature last year was 61.5 degrees, more than 4 degrees above the average.*"

Below are the updated Drought Monitor screen shots for California, continuing to show our area will be in an exceptional drought, their worst drought category. The US Seasonal Drought Outlook is still at showing improvement previously being downgraded from "Drought will persist or Intensify" to show that the "Drought remains but improves."

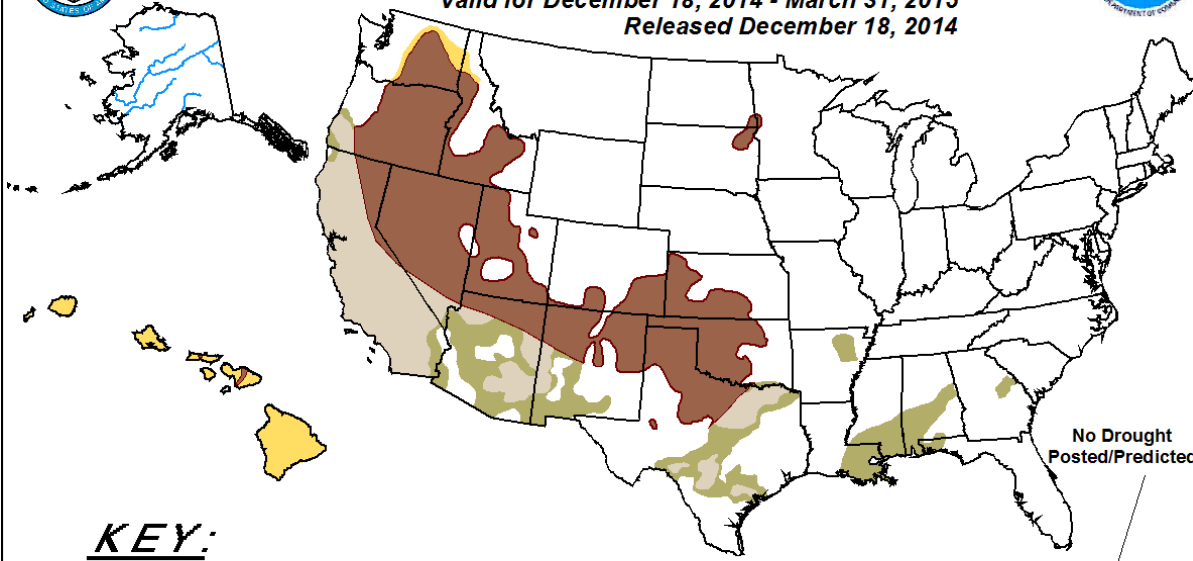




U.S. Seasonal Drought Outlook

Drought Tendency During the Valid Period

Valid for December 18, 2014 - March 31, 2015
Released December 18, 2014



KEY:

- Drought persists or intensifies
- Drought remains but improves
- Drought removal likely
- Drought development likely

Author: Brad Pugh, Climate Prediction Center, NOAA

http://www.cpc.ncep.noaa.gov/products/expert_assessment/sdo_summary.html

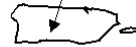
Depicts large-scale trends based on subjectively derived probabilities guided by short- and long-range statistical and dynamical forecasts. Short-term events -- such as individual storms -- cannot be accurately forecast more than a few days in advance. Use caution for applications -- such as crops -- that can be affected by such events. "Ongoing" drought areas are approximated from the Drought Monitor (D1 to D4 intensity).

For weekly drought updates, see the latest U.S. Drought Monitor.

NOTE: The tan area areas imply at least a 1-category improvement in the Drought Monitor intensity levels by the end of the period although drought will remain.

The Green areas imply drought removal by the end of the period (D0 or none)

No Drought
Posted/Predicted



CONFERENCE/EDUCATION SCHEDULE

Date: January 13, 2015
To: Board of Directors
From: Suzanne Lindenfeld, District Secretary
Subject: Review Upcoming Conference/Education Opportunities

This report is prepared in order to notify Directors of upcoming educational opportunities. Directors interested in attending specific events or conferences should contact me to confirm attendance for reservation purposes. The Board will discuss any requests from Board members desiring to attend upcoming conferences and approve those requests as deemed appropriate.

Board members must provide brief reports on meetings that they have attended at the District's expense. (AB 1234).

The upcoming conferences/educational opportunities include the following:

CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA)

Special District Leadership Academy	January 25-28, 2015	Napa
Board Secretary Conference	February 12-13, 2015	San Diego
Special Districts Legislative Days	May 19-20, 2015	Sacramento
General Manager Leadership Summit	July 12-14, 2015	TBA

GOLDEN STATE RISK MANAGEMENT ASSOCIATION (GSRMA)

No Information Currently Available on Upcoming Conferences.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

No Information Currently Available on Upcoming Conferences.

AMERICAN WATER WORKS ASSOCIATION (AWWA)

No Information Currently Available on Upcoming Conferences.

ISC WEST

2015 ISC West Public Security And Safety Expo	April 14 – 16, 2015	Las Vegas
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