

RANCHO MURIETA
COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 88-9

RESOLUTION OF THE BOARD OF DIRECTORS OF
RANCHO MURIETA COMMUNITY SERVICES DISTRICT

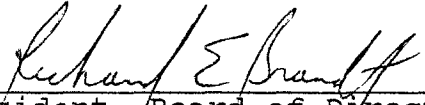
CONCERNING DISTRICT'S 1988-89 BUDGET

WHEREAS, hearings have been terminated during which time additions and deletions to the proposed budget for 1988-89 were made,

NOW, THEREFORE, it is resolved that the District's 1988-89 Budget with schedules and notes showing the approved financing, appropriations, and appropriation limit calculation is hereby adopted and ordered filed with the County Auditor of Sacramento County in accordance with Section 5931 of the Government Code.

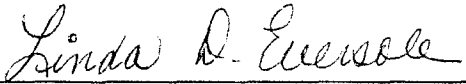
PASSED AND ADOPTED this 15th day of June, 1988, by the following roll call vote:

AYES:	Directors: Brandt, Dudley, Devlin, Simpson, Wegner
NOES:	None
ABSENT:	None
ABSTAIN:	None



President, Board of Directors
Rancho Murieta Community Services
District

Attest:



Secretary, Board of Directors
Rancho Murieta Community
Services District

SCANNED

I hereby certify that the foregoing is the full, true and correct copy of a resolution adopted and passed by the Board of Directors of the Rancho Murieta Community Services District, Sacramento County, California, at a meeting thereof held on the 15th day of June, 1988.

Linda D. Eversole

Linda Eversole, District Secretary
Rancho Murieta Community Services
District

RANCHO MURIETA
COMMUNITY SERVICES DISTRICT
Budget Summary
GENERAL FUND

	<u>Actual</u> 1986-87	<u>Estimate</u> 1987-88	<u>Budget</u> 1987-88	<u>Proposed</u> 1988-89
Revenues:				
Admin Service Charges	\$ 88,380	\$ 93,600	\$ 93,600	\$ 93,600
Plans/Drawings	4,744	3,329	6,000	4,000
Other Charges	148,918	8,231	1,000	3,600
Late Charges	21,405	15,482	-	12,000
Transfer Fee	-	550	-	1,800
Property Taxes	151,555	199,583	215,000	237,800
Interest Income	9,469	20,283	12,500	5,000
Community Fac. Fees	<u>144,790</u>	<u>277,400</u>	<u>240,000</u>	<u>240,000</u>
	<u>\$569,261</u>	<u>\$618,458</u>	<u>\$568,100</u>	<u>\$597,800</u>
Expenditures:				
Salary/Wages	164,010	85,448	81,650	79,719
Employer Costs	57,221	15,763	17,500	14,748
Payroll Taxes	4,770	9,823	3,520	8,547
Workers Comp	192	976	900	900
Election Expense	-	85	1,000	1,000
Travel	4,549	2,483	900	1,200
Meetings	130	727	2,100	900
Recording Secretary	-	1,899	-	3,600
Clerical Services	-	386	-	2,400
Office Supplies	13,328	7,381	6,000	7,200
Office Rent	26,272	28,657	28,700	28,577
Copier Lease	1,556	4,107	3,736	4,000
Mail Equip. Lease	1,717	2,794	2,664	3,000
Printing	2,312	1,928	3,000	3,600
Publications	-	7,784	-	3,500
Postage	3,892	4,510	3,000	5,000
Power	597	1,671	1,800	1,042
Equipment Maint.	-	1,607	-	1,030
Telephones	7,884	10,095	12,000	12,000
Memberships	1,341	776	1,500	1,200
Insurance	18,803	17,389	20,052	22,000
Audit	4,250	4,950	4,950	7,650
Training	3,117	2,381	1,800	2,000
Legal	28,941	20,757	25,000	25,000
Collection	-	1,020	400	1,000
Engineering	17,162	19,147	25,000	30,000
Consulting	5,112	7,662	20,000	10,000
Janitorial/Pest Cont.	1,022	3,146	3,520	1,000
Facility Mgmt/Port Acc.	27,275	58,650	58,650	61,418
Data Processing	94	-	-	1,000
Miscellaneous	<u>20,080</u>	<u>1,711</u>	<u>2,500</u>	<u>1,000</u>
Operating Expenses	<u>415,627</u>	<u>325,713</u>	<u>325,622</u>	<u>345,231</u>
Capital Outlays	<u>97,759</u>	<u>2,943</u>	<u>1,800</u>	<u>11,200</u>
Reserve Increases	<u>144,790</u>	<u>277,400</u>	<u>240,000</u>	<u>240,000</u>
Debt Service	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Overage(Deficit)	<u>(88,915)</u>	<u>12,402</u>	<u>678</u>	<u>1,369</u>
Depreciation	<u>3,430</u>	<u>23,000</u>	<u>4,300</u>	<u>23,000</u>

RANCHO MURIETA
COMMUNITY SERVICES DISTRICT

Budget Summary

SEWER FUND

	<u>Actual</u> <u>1986-87</u>	<u>Estimate</u> <u>1987-88</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>
Revenues:				
Sewer Service Charges	\$134,838	\$170,935	\$175,400	\$199,600
Sewer Inspection Fees	19,350	22,650	20,600	30,000
Sewer Sundries Charges	657	23,200	600	14,400
Other Charges/Reimburse	10,833	19,880	-	-
Sewer Connection Fees	81,498	-	-	-
Sewer Connection Fees/ Interest	<u>25,641</u>	<u>27,659</u>	<u>24,000</u>	<u>28,200</u>
	<u>\$272,817</u>	<u>\$264,324</u>	<u>\$220,600</u>	<u>\$272,200</u>
Expenditures:				
SC Wages	12,114	9,907	14,100	-
Power	7,289	7,956	10,100	-
Repairs	1,942	2,270	1,200	-
Other	2,465	1,650	1,600	-
ST Wages	19,186	33,846	29,700	-
Power	19,679	27,848	19,800	-
Chemicals	9,077	8,829	12,000	-
Other	2,855	5,497	3,700	-
SD Wages	4,206	2,444	14,200	-
Power	268	363	600	-
Chemicals	-	-	200	-
Lab Tests	110	-	200	-
Other	928	722	800	-
SG Wages	948	4,190	2,700	102,364
Wages(sundries)	-	19,500	-	400
Power	-	-	-	42,400
Repairs	-	2,941	-	4,800
Chemicals	-	-	-	10,400
Employer Costs	12,471	13,585	15,830	15,900
Vehicle Expense	2,614	4,106	3,300	4,800
Lab Tests	-	-	-	600
Insurance	9,844	16,448	14,600	16,900
Administration Costs	-	31,200	31,200	22,980
Workers Compensation	181	2,656	4,900	3,908
Other	<u>1,261</u>	<u>6,151</u>	<u>3,000</u>	<u>6,600</u>
Operating Expenses	<u>107,438</u>	<u>202,109</u>	<u>183,730</u>	<u>232,052</u>
Capital Outlays	<u>8,115</u>	<u>64,052</u>	<u>14,000</u>	<u>9,000</u>
Reserve Increases	<u>107,204</u>	<u>27,659</u>	<u>24,000</u>	<u>28,200</u>
Overage(Deficit)	<u>50,060</u>	<u>(29,496)</u>	<u>(1,130)</u>	<u>2,948</u>
Depreciation	<u>77,527</u>	<u>78,000</u>	<u>78,000</u>	<u>305,000</u>

RANCHO MURIETA
COMMUNITY SERVICES DISTRICT

Budget Summary

WATER FUND

	<u>Actual</u> 1986-87	<u>Estimate</u> 1987-88	<u>Budget</u> 1987-88	<u>Proposed</u> 1988-89
Revenues:				
Water Sales	\$184,211	\$240,914	\$210,500	\$301,900
Meter Installation Fee	25,035	28,646	25,600	30,500
Sundries Charges	2,719	6,014	3,600	7,200
Water Availability Chg.	8,510	7,070	8,660	8,000
Other Charges/ reimbursements	16,567	47,243	17,260	17,300
Capital Improvement/ Interest	84,961	21,360	24,000	21,600
	<u>\$322,003</u>	<u>\$351,247</u>	<u>\$289,620</u>	<u>\$386,500</u>
Expenditures:				
SOS Wages	15,174	8,075	14,100	10,800
Power	48,672	59,592	37,700	62,000
Dam Inspection	6,273	7,614	5,000	6,000
Other	18,879	18,200	2,000	3,800
WT Wages	20,509	16,909	35,600	84,700
Power	15,782	11,918	15,800	21,000
Chemicals	10,224	9,071	11,900	13,600
Other	14,073	5,615	7,200	28,800
T&D Wages	22,104	18,786	15,400	-
Power	1,818	2,477	1,900	-
Meters and Valves	18,744	21,802	17,000	22,000
Other	6,933	10,384	6,900	-
WG Wages - RMCC/CIA/ RMA/INSPEC	6,270	33,027	13,500	7,000
Employer Costs	21,417	14,238	20,200	24,900
Vehicle Expense	4,277	6,090	4,000	1,600
Insurance	10,142	13,177	14,600	25,400
Engineering	-	-	-	1,200
Administration Costs	-	31,200	31,200	38,300
Workers Compensation	208	2,861	6,000	7,200
Other	9,991	14,990	5,600	5,000
Operating Expenses	<u>251,490</u>	<u>306,026</u>	<u>265,600</u>	<u>363,300</u>
Capital Outlays	<u>13,768</u>	<u>12,144</u>	<u>14,500</u>	<u>33,400</u>
Reserve Increases	<u>85,012</u>	<u>21,360</u>	<u>24,000</u>	<u>21,600</u>
Overage(Deficit)	<u>(28,267)</u>	<u>11,717</u>	<u>(14,480)</u>	<u>(31,800)</u>
Depreciation	<u>112,514</u>	<u>118,138</u>	<u>114,000</u>	<u>250,000</u>

RANCHO MURIETA
COMMUNITY SERVICES DISTRICT

Budget Summary

SECURITY FUND

	<u>Actual</u> <u>1986-87</u>	<u>Estimate</u> <u>1987-88</u>	<u>Budget</u> <u>1987-88</u>	<u>Proposed</u> <u>1988-89</u>
Revenues:				
Security Charges	\$392,068	\$407,384	\$413,000	\$442,125
Security Finance Charge	14,303	11,298	10,500	11,500
Contributions	217	-	400	-
Security Fines	57	25	200	50
Permit Income	450	634	400	400
Other Income	<u>2,918</u>	<u>4,116</u>	<u>3,000</u>	<u>100</u>
	<u>\$410,013</u>	<u>\$423,457</u>	<u>\$427,500</u>	<u>\$454,175</u>
Expenditures:				
Wages/Salaries	228,756	264,073	239,250	245,000
Gate Labor	-	-	-	16,389
Employer Costs	84,987	55,226	63,550	56,251
Administration Cost	-	31,200	31,200	15,320
Worker's Comp.	1,464	20,161	17,231	24,257
Uniforms	1,162	2,731	2,000	3,000
Supplies	1,996	3,580	1,000	1,000
Vehicle Maintenance	7,441	6,624	8,500	7,000
Gas & Oil	5,470	6,840	4,500	6,000
Licenses	-	-	600	-
Equipment Repairs	1,560	907	2,000	2,000
Gate Building Rent	1,106	-	1,900	-
Telephone	1,018	2,518	1,000	2,000
Power	372	1,303	-	1,200
Insurance	43,652	42,394	49,931	40,000
Training	557	527	600	2,000
Bad Debts	66,513	-	-	-
Miscellaneous	2,010	5,212	800	800
Janitorial	599	827	975	975
Pest Control	-	-	-	225
Registration	391	78	-	100
Utilities	-	-	1,800	-
Operating Expenses	<u>449,054</u>	<u>444,201</u>	<u>426,837</u>	<u>423,517</u>
Capital Outlays	<u>19,534</u>	<u>8,058</u>	<u>8,950</u>	<u>10,400</u>
Overage(Deficit)	<u>(58,575)</u>	<u>(28,802)</u>	<u>(8,287)</u>	<u>20,258</u>
Depreciation	<u>13,761</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>

RANCHO MURIETA
COMMUNITY SERVICES DISTRICT

Budget Summary

C.I.A DITCH

	<u>Proposed</u> <u>1988-89</u>
Revenues:	
Services Charges	\$ <u>19,605</u>
	<u>\$ 19,605</u>
Expenditures:	
Wages	6,125
Repairs	180
Other (Equipment Rental, Supplies)	900
Chemicals	400
Employer Costs	-
Insurance	-
Administration Costs	<u>12,000</u>
Operating Expenses	<u>19,605</u>
Capital Outlays	<u>5,700</u>
Reserve Increases	<u>-</u>
Overage(Deficit)	<u>(5,700)</u>
Depreciation	<u>-</u>

Revenues and Expenses are divided between the following three parties:

Fred and Pat Anderson	32.18%
Fred and Pat Anderson and	
EQ-AG Center	32.42%
Rancho Murieta Community Services District	35.40%

RANCHO MURIETA
COMMUNITY SERVICES DISTRICT

Budget Summary

DRAINAGE

	<u>Proposed</u> <u>1988-89</u>
Revenues:	
Services Charges	<u>\$ 73,560</u>
	<u>\$ 73,560</u>
Expenditures:	
Wages & (Sundries)	11,105
Power	1,450
Repairs	1,200
Other (Tools, Training, Sundries, Supplies, Inspec., Misc.)	4,400
Chemicals	1,000
Employer Costs	12,000
Insurance	15,160
Administration Costs	<u>5,000</u>
Operating Expenses	<u>58,315</u>
Capital Outlays	<u>5,800</u>
Reserve Increases	<u>-</u>
Overage (Deficit)	<u>9,445</u>
Depreciation	<u>-</u>

06/06/88

RANCHO MURIETA COMMUNITY
SERVICES DISTRICT

Calculation of the District's
1988-1989 Appropriation Limit

A.	Amount established at June 8, 1982 election	\$ 960,100
B.	Calculated June 83 - 1983-84 limit	1,069,455
C.	Calculated August 84 - 1984-85 limit	1,413,499
D.	Calculated June 85 - 1985-86 limit	1,781,150
E.	Calculated May 86 - 1986-87 limit	1,878,935
F.	Recalculated June 86 - 1986-87 limit	2,169,441
G.	Calculated June 87 - 1987-88 limit	2,303,946
H.	Recalculated June 87 - 1987-88 limit	2,471,210
I.	Calculated June 88 - 1988-89 limit	2,829,288

Price U.S. CPI 3.93
Population spec dist est 10.16
Ratio of change $1.0393 \times 1.1016 = 1.1449$
Ratio applied to 1987-88 limit
 $2,471,210 \times 1.1449 = 2,829,288$

June 21, 1988

Mr. Jim Stockton
Sacramento County Auditor
Controller's Office
700 H Street, Room 4650
Sacramento, CA 95814

Re: Rancho Murieta Community Services District
1988-89 Budget

Dear Mr. Stockton:

Enclosed is a certified copy of Resolution 88-9 adopting the 1988-89 Budget for RMCSD. This resolution was approved at the regular meeting which was held on June 15, 1988.

If you should need anything further, please let me know.

Very truly yours,

Marion Cravens
Manager/Finance Officer



Rancho Murieta Community Services District

7248 MURIETA DRIVE, SUITE B-8 • P.O. BOX 1050 • RANCHO MURIETA, CA 95683 • (916) 354-2428 985-0481

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

1988-1989 BUDGET HIGHLIGHTS

The 1988-89 budget includes these changes in operations:

- . operation of two water plants (the second phase of construction will be on-line at the start of the fiscal year)
- . operation of the wastewater plant
- . expanded security patrol and dispatch/communications based on gate attendants operating the privacy gate during daylight hours scheduled for the second half of the fiscal year
- . operation and maintenance of the storm drainage and flood control facilities
- . management and operation of the irrigation canal as a partner in the Cosumnes Irrigation Association

REVENUES

An overall revenue increase of 19.8% is anticipated.

User fees for water service include a basic charge (to cover fixed costs) plus a volumetric charge for water consumed. No increase in rates is included, however the special rate for large volume customers has been eliminated. No change is planned for wastewater rates.

A fee schedule is included for drainage and flood control. This schedule is based on a charge of \$3 per month per single family lot in Units 1-4; \$2 per month per townhouse, lodge, or Village lot; and acreage charges for commercial and undeveloped properties.

A modest increase in security fees has been included: \$1 per month for lots with homes in Units 1-4, and \$2 per month for lots without homes within Units 1-4.

The District presently serves 1,064 water and sewer accounts and 1745 residential and commercial security accounts.

A 10% increase in property tax revenues is anticipated as the result of residential and commercial appraised property value growth within the District.

Interest income on the capital facilities account is retained in reserves in accordance with the Government Code. Interest earned on the money market accounts is revenue available for current general District operations. Interest from the

Improvement District funds remain within those funds for which they were established.

Transfer fee income is a new item in this year's budget. A charge of \$25 is collected through escrow at the time of change of title to property to help offset administrative costs.

Community facilities fees are anticipated to be \$240,000 based on new housing and commercial projects.

Administrative costs have been budgeted to Drainage and Cosumnes Irrigation Association for this fiscal year.

EXPENDITURES

An overall increase of 18.1% in expenditures is anticipated.

Personnel

The budget includes the addition of two and one-half security department positions for staffing the privacy gate on Murieta Parkway beginning in January. (Total of 13.5 positions in the Security Department) The water and wastewater department includes the addition of a mechanic/warehouseman, a utility worker, and a temporary employee on an as-needed basis. (Total of 9.5 positions in the Water/Wastewater Department) No changes are anticipated in the Administrative Department. (Total of 3 positions) Contracted services include accounting, legal, engineering, recording secretary, clerical, and programming.

Merit increases were budgeted based on a 5% increase availability, which averages 3% per annum, depending on the timing of the performance review. Salary studies for comparable water and wastewater personnel indicate our salary ranges are low; therefore, the budget is based on an average hourly increase of \$.85 effective July 1 to attract and retain qualified personnel.

Employer costs consist of PERS retirement and medical, dental, and payroll taxes. PERS retirement costs have increased this year from 5.15% to 6.174%. No social security coverage is provided by the District. State unemployment tax is applicable only to the first \$7,000 of salaries or wages.

Other Expenses

Insurance costs include an anticipated increase of 10% overall, although there has been some softening in the marketplace. Power costs are anticipated to increase 20%, and chemicals 10%. We anticipate operating the new water plant while deferred maintenance is undertaken on the old plant. Then the plants will alternate production to meet necessary demands. Some costs savings are anticipated when our laboratory is certified, so routine analyses can be handled locally. Additionally, participation in the SMUD curtailable service program generates some revenues.

Relocation of administrative offices during the forthcoming fiscal year will result in expenditure of capital funds.

CAPITAL OUTLAYS

Estimated capital items for Water:

Weedeaters	\$ 400
Vehicle radios (1)	700
Miscellaneous tools	2,800
Shop shelving	2,300
Replace flights	<u>27,000</u>
Total	\$33,200

Estimated capital items for Wastewater:

Shoring jacks	\$ 500
Vehicle radios (2)	1,000
New truck	4,000
Miscellaneous tools	2,000
Shop shelving	<u>2,000</u>
Total	\$ 9,500

Estimated capital items for Drainage and Flood Control:

Sprayer	\$ 3,500
Trash pump	1,400
Hand tools	300
Weedeaters	<u>400</u>
Total	\$ 5,600

Estimated capital items for Security:

Four pocket recorders	\$ 400
Base station	700
Portable hand-held radio	800
Three vehicle unitrolls	375
Two patrol vehicles	8,000
One shotgun	<u>125</u>
Total	\$10,400

Estimated capital items for Administration:

Laser printer	\$ 2,500
Television camera	1,200
Sound equipment	5,000
Office furnishings (panels, etc.)	<u>2,500</u>
Total	\$11,200