



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

Office - 916-354-3700 * Fax - 916-354-2082

FINANCE COMMITTEE

(Directors John Merchant and Tim Maybee)

Regular Meeting

August 4, 2020 at 10:00 a.m.

This meeting will be held via ZOOM video conference only pursuant to Gov. Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/89379902909>, entering Meeting ID no. 893 7990 2909, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 893 7990 2909. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. Please refer to your telephone service provider for specific instructions. ***PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.***

AGENDA

1. **Call to Order**
2. **Comments from the Public**
3. **Rancho Murieta Golf Course and Rancho Murieta Properties, LLC Security and Drainage Tax Appeal**
4. **Security Fee Discussion**
5. **Annual Tax Roll Placement of Delinquent Utility Accounts**
6. **COVID-19 Financial Impact**
7. **Directors and Staff Comments/Suggestions**
8. **Adjournment**

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in

the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with the Americans with Disabilities Act and Executive Order No. N-29-20, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is July 31, 2020. Posting locations are: 1) District Office; 2) Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

Date: July 28, 2020
To: Finance Committee
From: Michelle Ammond, Interim Controller
Subject: Consider Adoption of Resolution R2020-05 Placing Delinquent Charges/Taxes on the Tax Rolls of Sacramento County for Collection

RECOMMENDED ACTION

Adopt Resolution R2020-05 placing delinquent security and drainage taxes, as direct levies to the Sacramento County 2021 annual secured tax roll.

BACKGROUND

The Board adopts this Resolution annually placing any delinquent utility charges on the Sacramento County (County) tax roll. As the taxes are collected, the County sends the District funds as part of the scheduled tax reimbursements. If the funds are not paid during the tax-year, the County has the option to purchase these charges from the District under the Teeter Plan thereby shifting responsibility for collection to the County. If the County elects to place the debt in the Teeter program, they pay the District the amount placed onto the tax roll. The County will collect added penalties and interest until the debt is paid or the property foreclosed by the County.

Exhibit A, prepared on July 28, 2020, was published as required by regulations in the Daily Recorder. Exhibit A, in its current form, represents \$77,545.27 to be placed on the County tax rolls. An updated Exhibit A will be provided at the August 19, 2020 Board meeting which will reflect the then most current delinquent accounts. The final Exhibit A and data file will be filed with the County on or before August 31, 2020.

RESOLUTION R2020-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUTHORIZING COLLECTION AND REQUESTING INCLUSION OF DELINQUENT RATES, SPECIAL TAXES, CHARGES AND PENALTIES FOR WATER, SEWER, SOLID WASTE, DRAINAGE AND SECURITY SERVICE ON THE TAX ROLL FOR THE FORTHCOMING FISCAL YEAR IN THE SAME MANNER AS THE GENERAL TAXES

WHEREAS, the Government Code authorizes the District to establish rates and charges for water, sewer, drainage and security services, prescribed penalties for nonpayment of those charges, and to have delinquent charges and penalties collected on the County tax roll; and

WHEREAS, the Rancho Murieta Community Services District, pursuant to Rancho Murieta Community Services District Code, Chapters 14, 15, 16, 21, and 31 prescribes rates, special taxes, and charges for water, sewer, solid waste, drainage and security service, provide for penalties for delinquent water, sewer, drainage and security rates, special taxes, and charges with the County tax roll; and

WHEREAS, the notices prescribed by law were duly published and mailed, and the Board of Directors held a Public Hearing on August 19, 2020 to consider all objections and protest, if any, to the reports on the delinquent charges prepared pursuant to law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Rancho Murieta Community Services District hereby;

1. Adopts the written report of delinquent water, sewer, drainage and security rates, special taxes, charges and penalties attached hereto as Exhibit "A" and incorporated herein as of July 28, 2020 and determines that each amount described in said report for each parcel is proper and correct.
2. Request the Sacramento County Board of Supervisors to authorize the Auditor and Tax Collector to perform the functions provided by the Government Code and Rancho Murieta Community Services District Codes; Chapter 14, 15, 16, 21 and 31 respecting the placement of said delinquent charges on the tax roll and collecting said charges with the general taxes, for compensation at a cost not to exceed the amounts set by law.
3. The delinquent charges report, in the form submitted to this meeting and on file with the Board, is hereby approved and adopted. The General Manager of the District, or one or more of his/her designees, is hereby authorized to make changes to the Delinquent Charges Report before it is filed with the Sacramento County Auditor as provided in Section 4 hereof and to make changes in response to payments received from ratepayers.
4. A certified copy of this Resolution together with a list of all delinquent parcels subject to being placed on the tax rolls shall be delivered to the Sacramento County Auditor no later than August 31, 2020 as specified by written consent of the Sacramento County Auditor.

BE IT FURTHER RESOLVED, the Secretary of the Board is hereby directed to transmit a certified copy of this Resolution to the Board of Supervisors, County of Sacramento.

PASSED AND ADOPTED by the Board of Directors of the Rancho Murieta Community Services District at their regular meeting held on this 19th day of August 2020 by the following roll call vote:

- Ayes:**
- Noes:**
- Absent:**
- Abstain:**

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[seal]

Attest:

Tom Hennig, General Manager
Rancho Murieta Community Services District

Exhibit "A"

Rancho Murieta Community Services District

2019-20 Delinquent Amounts for Sacramento County Tax Rolls

Notice of Public Hearing

The Board of Directors of Rancho Murieta Community Services District will hold a public hearing on Wednesday, August 19, 2020, at 5:00 p.m. via ZOOM video conference only pursuant to Governor Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/89412359422>, entering Meeting ID no. 894 1235 9422, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 894 1235 9422. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone, to consider placing the following delinquent accounts on the tax rolls of Sacramento County for collection.

Parcel Number	Account Number	Property Owner	Service Address	Amount
073-0790-007	5002200	RB RIVERVIEW, LLC	RIVERVIEW UNDEVELOPED	\$20,657.58
073-0190-105	5003201	MRK DEVELOPMENT	RESIDENCE MURIETA HILLS EA	\$20,318.59
073-0790-023	5001300	MURIETA LAKESIDE PROPERTIES, LLC	RIVER CANYON ESTATES	\$11,989.04
073-0800-003	5001400	MURIETA LAKESIDE PROPERTIES, LLC	ESTATES LAKE CLEM/CHESBR	\$10,966.48
073-0800-008	5001100	MURIETA HIGHLANDS, LLC	THE TERRACE / HIGHLANDS	\$7,951.96
073-0090-062	5000600	MURIETA LAKESIDE PROPERTIES, LLC	ESTATES AT LAKE CALERO	\$5,597.66
128-0230-045	8902201	BRYAN HOLMES	LOT J	\$63.96
7 Parcels				\$77,545.27

Tom Hennig
General Manager

MEMORANDUM

Date: July 31, 2020
To: Finance Committee
From: Amelia Wilder, District Secretary
Subject: Financial Impacts of COVID-19

As the situation with COVID-19 continues to unfold the District has incurred extra expenses associated with the Pandemic. As of July 31, 2020, the total cost has been \$31,518.57. Since the Governors order forced RMCS D to close to the public and implement working from home whenever possible, we have created a safe workspace (with the purchase of masks, hand sanitizer, PPE, and installation of sneeze guards at the front desk). Also included in the costs was virus testing of employees to ensure that there were no asymptomatic infections for our staff who may have been infected from transmission of the virus from two employees who tested positive.

This represents \$18,409.79 spent on extra equipment, including monitors and Surface Books to allow employees to work remotely and \$13,108.78 in employee time spent on extra projects relating to COVID-19 or time lost due to the virus, which includes employee 27 sick days.

