



RANCHO MURIETA COMMUNITY SERVICES DISTRICT SPECIAL BOARD MEETING

April 24, 2018
Call to Order 5:30 p.m.

1. CALL TO ORDER/ROLL CALL

Vice President Morrison Graf called the Special Board Meeting of the Board of Directors of Rancho Murieta Community Services District to order at 5:30 p.m. in the District meeting room, 15160 Jackson Road, Rancho Murieta. Directors present were Morrison Graf, Les Clark, John Merchant, and Gerald Pasek. Also, present were Mark Martin, General Manager; Eric Thompson, Controller; Jeff Werblun, Security Chief; Paul Siebensohn, Director of Field Operations; Suzanne Lindenfeld, District Secretary; and Richard Shanahan, District General Counsel. President Mark Pecotich arrived at 5:35 p.m.

2. ADOPT AGENDA

Motion/Clark to adopt the agenda and move Agenda Item 3 to after Agenda Item 8. Second/Pasek. Ayes: Graf, Clark, Merchant, Pasek. Noes: None. Absent: Pecotich. Abstain: None.

4. CONSENT CALENDAR (taken out of order)

Under Agenda Item 4a3, Director Pasek asked when staff will be presenting the Security Department Assessment report and action plan to the Board. Mark Martin, General Manager, stated the goal is to present it at the June 7, 2018 Security Committee meeting and to the Board at the June 20, 2018 Board meeting.

5. STAFF REPORTS

Under Agenda Item 5a, Director Clark commented on the District's new phone system and suggested notification be sent out to the public regarding the benefits of the new system. Mark Martin, General Manager, stated that he would do that once staff is familiar with the system.

Under Agenda Item 5b, Director Merchant asked about the balance in the District's account at El Dorado Savings. Eric Thompson, Controller, stated that about half of the funds in the account are used each month. Mr. Thompson will be transferring some of those funds to the District's LAIF account.

Director Clark asked about the delinquent accounts. Eric Thompson stated that delinquent accounts are sent to the County (Teeter) annually.

Under Agenda Item 5c, Director Merchant asked what the difference is between citation and admonishment. Chief Werblun stated that admonishments are a verbal advisals and a citation is an actual citation being issued.

Under Agenda Item 5d, Director Clark stated that at the Rancho Murieta Association's (RMA) April Board meeting, it was announced that there would be no chemical or dye treatments in the lakes (reservoirs) this year. Paul Siebensohn, Director of Field Operations, stated that there will not be any dye treatments but there is a slight possibility of a chemical treatment being needed.

6. CORRESPONDENCE

None.

7. CONSIDER CONFERENCE/EDUCATION OPPORTUNITIES

No discussion.

8. REVIEW MAY BOARD/COMMITTEE MEETING DATES/TIMES

No discussion.

3. COMMENTS FROM THE PUBLIC

None.

9. RECEIVE PRESENTATION BY THE SACRAMENTO COUNTY PLANNING DEPARTMENT REGARDING NEW RULES FOR ACCESSORY DWELLING THAT IMPACT THE RANCHO MURIETA AREA

Jessica Brandt from the Sacramento County Planning Department made a brief presentation regarding the new accessory dwelling Unit (ADU) process and the potential impacts of the requirements that will allow accessory dwelling units without a discretionary permit.

Recent proposed legislation, SB 831 (Wieckowski), would eliminate all fees charged by a local agency, school district, special district, and water corporation for ADUs. These one-time fees are currently paid by the developers to local agencies to account for the cost of installing water and sewer connections, impacts on the capacity of the local water systems, as well as impacts on the usage of local parks, fire station services, and other public services that will be used by the new residents. The County will be creating a web page to keep the public up-to-date on the proposed legislation.

Director Clark stated that it would be beneficial if the County would make a presentation to the homeowner associations in the community regarding this matter.

10. DISCUSS RANCHO MURIETA COMMUNITY SERVICES DISTRICT SECURITY DEPARTMENT'S ROLE/RESPONSIBILITY IN ANIMAL CONTROL

Mark Martin, General Manager, gave a brief overview of the District's position on the Security Department continuing animal control calls. On September 29, 2017, the District and Security Department were notified that Cal-OSHA (California Occupational Safety and Health) was opening an investigation into our practice on handling animal calls, specifically dogs, snakes, bats and other animals. After several months of investigation by Cal-OSHA, the District received a letter stating that the District is in violation of not providing proper training, the District did not have proper Injury Illness Prevention Plans (IIPP) in place for animal calls, and/or procedures in place in case an Officer gets injured by an animal.

Effective March 20, 2018, the District suspended all animal control related activities with certain exceptions such as: barking dogs (Rancho Murieta Association (RMA) CC&R violation), aggressive or attacking animals, or animals in the roadway (public safety issues). Security Department staff will assist residents in a limited capacity with trying to contact a found animal's owner, utilizing our pet ID chip scanner, taking down lost animal information, and assisting any potential citizen groups or animal control in locating pet owners by accessing our residential computer database.

Director Clark stated that the community has a group of local volunteers that are willing to assist with stray animals and suggested the District include a section on animal injuries in the IIPP.

President Pecotich stated that the community needs to recognize that Security Department does a lot for the community, not just animal calls.

By consensus, the Board agreed to continue with the decision of the Security Committee to suspend responding to animal calls and to rescind any policies related to animal control.

11. CONSIDER APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 3, AFL-CIO AND RANCHO MURIETA COMMUNITY SERVICES DISTRICT

Mark Martin, General Manager, a summary of the new Memorandum of Understanding (MOU) between the International Union of Operating Engineers, Local 3, and the District, which was ratified on Thursday, April 20, 2018.

Changes to the previous MOU includes: The MOU is for three (3) years, January 1, 2018 thru December 31, 2020; effective January 1, 2018, represented employees will receive a three percent (3%) salary range increase; effective January 1, 2019, all represented employees will receive a three percent (3%) salary range increase; effective January 1, 2020, all represented employees will received a two and three-quarters percent (2¾ %) salary range increase; certification pay for backhoe operator has been deleted; Security Training Officer pay differential may continue past two (2) weeks if needed; employees who receive an associates academic degree by an accredited college or university will receive a one-time lump sum of \$500 only if awarded after the employee has been employed by the District for at least six (6) months; employees who receive a bachelors academic degree by an accredited college or university will receive a one-time lump sum of \$1,000 only if awarded after the employee has been employed by the District for at least six (6) months; longevity pay will be awarded to any employee who is employed with the District for 15 years and to any employee who is employed with the District for 25 years (these awards are for employees that reach those milestones after the date of this MOU); and Patrol Officers uniform allowance will increase from two (2) to three (3) uniforms a year.

Motion/Pasek to Approve the Memorandum of Understanding (MOU) between the International Union of Operating Engineers, Local 3, AFL-CIO and Rancho Murieta Community Services District. Second/Merchant. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None

12. CONSIDER APPROVAL OF ADDITIONAL COSTS FOR CULVERT CROSSING AT WATER TREATMENT PLANT - STREAM ALTERATION PERMIT

Paul Siebensohn, Director of Field Operations, gave a summary of the recommendation to approve the additional costs for the culvert crossing at the water treatment plant - stream alteration permit. The fee sheet available on the Department of Fish and Wildlife's website gave an amount of \$2,109. Apparently, that information was incorrect, per a 2018 fee update. The updated amount for the permit is \$2,170.50, a difference of \$61.50.

Motion/Clark to approve an additional cost for Culvert Crossing at Water Treatment Plant- Stream Alteration Permit payment, in an amount not to exceed \$61.50. Funding to come from Water Capital Improvement Reserves. Second/Pasek. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None

13. CONSIDER APPROVAL OF BID FOR DAM INUNDATION MAPPING AND EMERGENCY ACTION PLAN

Paul Siebensohn gave a summary of the recommendation to approve the bid from Dominichelli & Associates, Inc. for the development of a Dam Inundation Mapping and Emergency Action Plan. California passed a new law requiring that that Dam owners provide flood inundation maps for their dams that have a classification of "high" by January 1, 2019 and that dams with the classification of "significant" by January 1, 2021. A dam with the classification of "low" is not required as there is no expected loss of life or property.

Motion/Graf to approve bid from Dominichelli & Associates, Inc., for development of a Dam Inundation Mapping and Emergency Action Plan, in an amount not to exceed \$65,906.50 which includes a ten percent (10%) contingency. Funding to come from one-fourth (¼) Sewer Replacement Reserves and three-fourths (¾)

from Water Replacement Reserves. Second/Clark. Roll Call Vote: Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None

14. REVIEW PROPOSED BUDGET FOR FISCAL YEAR 2018-2019

Eric Thompson, Controller, gave review of the proposed budget for the 2018-2019 fiscal year. The proposed budget increase changed from 3.90% to 3.85% for an average residential customer and 4.04% to 3.95% for the average Murieta Village customer, due to California Waste Recovery Services lowering their rate increase to the District. The District received a total of four (4) objection letters.

Director Merchant asked staff to provide a history of rate increases.

15. DIRECTOR COMMENTS/SUGGESTIONS

Eric Thompson, Controller, gave a summary of the to-date solar power savings.

Director Merchant stated that there is a CPAC meeting tomorrow night regarding Scott Road.

Director Clark commented on providing notification to the community regarding the change in animal control calls.

President Pecotich stated that the acquisition of the Rancho Murieta Country Club is suspended at this time. The property available for sale has changed over the last few months.

President Pecotich stated he will finish his current term on the Board but will not be seeking re-election in November 2018. Director Merchant thanked President Pecotich for all his efforts while on the Board.

Mark Martin, General Manager, recognized Debby Bradberry for all her efforts regarding the new phone system.

16. ADJOURNMENT

Motion/Clark to adjourn at 8:12 p.m. Second/Merchant. Ayes: Pecotich, Graf, Clark, Merchant, Pasek. Noes: None. Absent: None. Abstain: None.

Respectfully submitted,



Suzanne Lindenfeld
District Secretary