



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 JACKSON ROAD
RANCHO MURIETA, CALIFORNIA 95683
916-354-3700
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AGENDA

*“Your Independent Local Government Agency Providing
Water, Wastewater, Drainage, Security, and Solid Waste Services”*

REGULAR BOARD MEETING

March 15, 2023

4:00 p.m. Closed Session/Open Session 5:00 p.m.
Rancho Murieta, CA 95683

BOARD MEMBERS

Tim Maybee	President
Martin Pohll	Vice President
Linda Butler	Director
Randy Jenco	Director
Stephen Booth	Director

STAFF

Michael Fritschi	Interim General Manager
Paula O’Keefe	Director of Administration
Andrew Ramos	District General Counsel
Amelia Wilder	District Secretary
Kelly Benitez	Security Supervisor
Travis Bohannon	Interim Director of Operations

RANCHO MURIETA COMMUNITY SERVICES DISTRICT

March 15, 2023

REGULAR BOARD MEETING

Call to Order

Closed Session 4:00 p.m./Open Session 5:00 p.m.

Note that this meeting will be held in-person at the address set forth above, and not via videoconference. In order to comply with the State's COVID-related Guidance for the use of face coverings, it is strongly recommended that all persons, regardless of vaccination status, continue to mask while in indoor public settings and businesses.

All persons present at District meetings will place their cellular devices in silent and/or vibrate mode (no ringing of any kind). During meetings, these devices will be used only for emergency purposes and, if used, the party called/calling will exit the meeting room for conversation. Other electronic and internet enabled devices are to be used in the "silent" mode. Under no circumstances will recording devices or problems associated with them be permitted to interrupt or delay District meetings.

AGENDA

ESTIMATED RUNNING TIME 5:00

1. CALL TO ORDER - Determination of Quorum – Vice President Pohll **(Roll Call)**

2. CONSIDER ADOPTION OF AGENDA **(Motion)**

The Board will discuss items on this agenda, and may take action on those items, including informational items and continued items. No action or discussion will be undertaken on any item not appearing on the agenda, except that (1) directors or staff may briefly respond to statements made or questions posed during public comments on non-agenda items, (2) directors or staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities, (3) a director may request staff to report back to the Board at a subsequent meeting concerning any matter or request staff to place a matter on a future Board meeting agenda, and (4) the Board may add an item to the agenda by a two-thirds vote determining that there is a need to take immediate action and that the need for action came to the District's attention after posting the agenda.

*The running times listed on this agenda are only estimates and may be discussed earlier or later than shown. At the discretion of the Board, an item may be moved on the agenda and or taken out of order. **TIMED ITEMS** as specifically noted, such as Hearings or Formal Presentations of community-wide interest, will not be taken up earlier than listed.*

3. CLOSED SESSION

- A. Conference with legal counsel concerning significant exposure to litigation pursuant to Gov. Code 54956.9(d)(2) and (e)(1) (one case) and potential initiation of litigation pursuant to Gov. Code 54956.9(d)(4) (one case)
- B. Closed session for public employee performance evaluation of Interim General Manager

4. OPEN SESSION/REPORT ACTION FROM CLOSED SESSION

5. CONSENT CALENDAR **(Motion) (Roll Call Vote)** (5 min.) All items in this agenda item will be approved as one motion if they are not excluded from the motion adopting the consent calendar.

- A. Approval of Board Meeting and Committee Meeting Minutes
 - 1. *February 13, 2023 Special Board Meeting Minutes*
 - 2. *February 15, 2023 Regular Board Meeting Minutes*
 - 3. *March 2, 2023 Communications and Technology Committee Meeting Minutes*
 - 4. *March 2, 2023 Security Committee Meeting Minutes*
 - 5. *March 2, 2023 Special Finance Committee Meeting Minutes*
 - 6. *March 7, 2023 Improvements Committee Meeting Minutes*
- B. Approval of Bills Paid Listing February, 2023
- C. Continuation of Repairs to Lake 11 and Continue the Contracting Emergency Declaration
- D. Continuation of Repairs to Rio Oso and Continue the Contracting Emergency Declaration

6. DISCUSS BOAT RAMP AT CALERO (Discussion/Action) (Motion) **(Roll Call Vote)**

7. STAFF REPORTS (Receive and File)

- A. General Manager's Report
- B. Administration/Financial Report
- C. Security Report
- D. Utilities Report

8. REVIEW DISTRICT MEETING DATES/TIMES FOR MARCH/APRIL 2023

- A. Special Communications & Technology – Integrated Water Master Plan – March 18th at 10:00 a.m. at RMCC
- B. Special Board Meeting – Prop 218 - March 27th at 2:00 p.m.
- C. Improvements – April 4, 2023 at 8:00 a.m.
- D. Finance – April 4, 2023 at 10:00 a.m.
- E. Communications – April 6, 2023 at 8:30 a.m.
- F. Security – April 6, 2023 at 10:00 a.m.
- G. Special Board Meeting – Prop 218 – April 18, 2023 at 6:00 p.m. at RMCC
- H. Regular Board Meeting – April 19, 2023 - Open Session at 5:00 p.m.

9. CORRESPONDENCE

- A. Letter from Wendell Coon
- B. Email from Nicole Williams
- C. Email from Paul and Cathy Wallace

10. COMMENTS FROM THE PUBLIC

Members of the public may comment on any item of interest within the subject matter jurisdiction of the District and any item specifically agendaized. Members of the public wishing to address a specific agendaized item are encouraged to offer their public comment during consideration of that

item. With certain exceptions, the Board may not discuss or take action on items that are not on the agenda.

If you wish to address the Board at this time or at the time of an agenda item, as a courtesy, please state your name and address. Speakers presenting individual opinions shall have 3 minutes to speak. Speakers presenting opinions of groups or organizations shall have 5 minutes per group.

11. RECEIVE UPDATE FROM MARTIN POHLL ON THE GENERAL MANAGER TRANSITION AD HOC COMMITTEE (Receive and File)

12. ADOPT ORDINANCE O2023-01 AMENDING DISTRICT CODE CHAPTERS 14, 15, 16, 21 AND 31 REGARDING REFUND REQUESTS AND COLLECTION OF DELINQUENCIES
(Discussion/Action) (Motion) **(Roll Call Vote)**

13. AUTHORIZE GENERAL MANAGER TO EXECUTE TASK ORDER #1 WITH ADKINS ENGINEERING & SURVEYING AND MADDAUS WATER MANAGEMENT, INC FOR PUBLIC OUTREACH IN CONJUNCTION WITH THE INTEGRATED WATER MASTER PLAN IN THE AMOUNT OF \$40,737 (CIP# 23-09-01); AND AMEND FY 2022-23 BUDGET AND APPROPRIATE FUNDS

14. REVIEW YEAR END PROJECTIONS AND PROP 218 PROPOSALS (Discussion/Action)
(Motion) **(Roll Call Vote)**

15. APPROVE BID FOR WASTEWATER PLANT DRYING BED WITH PRODIGY ELECTRIC IN THE AMOUNT OF \$69,626 FOR CIP #23-16-02 (Discussion/Action) (Motion) **(Roll Call Vote)**

16. ADOPT RESOLUTION R2023-06 ACCEPTING RIVERVIEW INFRASTRUCTURE
(Discussion/Action) (Motion) **(Roll Call Vote)**

17. DIRECTOR COMMENTS/SUGGESTIONS

In accordance with Government Code 54954.2(a), directors and staff may make brief announcements or brief reports of their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

18. ADJOURNMENT (Motion)

In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting.

In compliance with federal and state laws concerning disabilities, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is March 10, 2023. Posting locations are: 1) District Office; 2) Rancho Murieta Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.