



RANCHO MURIETA COMMUNITY SERVICES DISTRICT

15160 Jackson Road, Rancho Murieta, CA 95683

Office - 916-354-3700 * Fax - 916-354-2082

IMPROVEMENTS COMMITTEE



(Directors Randy Jenco and Martin Pohl)

Regular Meeting

October 6, 2020 at 8:00 a.m.

This meeting will be held via ZOOM video conference only pursuant to Gov. Newsom Executive Order N-29-20. You can join the conference by (1) logging on to <https://us02web.zoom.us/j/88657600961>, entering Meeting ID no. 886 5760 0961, and using the audio on your computer, or (2) dialing into 1-669-900-9128 and entering the meeting code 886 5760 0961. Those wishing to join with audio only can simply call the telephone number above and enter the code. Participants wishing to join the call anonymously have the option of dialing *67 from their phone. Please refer to your telephone service provider for specific instructions. **PLEASE NOTE – MOBILE DEVICE USERS MAY NEED TO INSTALL AN APP PRIOR TO USE AND MAC AND PC DESKTOP AND LAPTOP USES WILL REQUIRE YOU TO RUN A ZOOM INSTALLER APPLICATION – PLEASE FOLLOW DIRECTIONS AS PROVIDED BY ZOOM. IT IS RECOMMENDED YOU ATTEMPT TO LOGIN AT LEAST 5 MINUTES BEFORE THE START OF THE MEETING.**

AGENDA

1. **Call to Order**
2. **Comments from the Public**
3. **Review Monthly Updates**
 -  Development
 -  District Projects
4. **Laguna Joaquin Update**
5. **New Truck Purchase**
6. **Review Acceptance of Murieta Gardens Detention Basin Bond**
7. **Declare Folding Machine, and Vehicles 211 & 217 Surplus.**
8. **Director and Staff Comments/Suggestions *[no action]***
9. **Adjournment**

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 24 hours prior to a special meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."



In compliance with the Americans with Disabilities Act and Executive Order No. N-29-20, if you are an individual with a disability and you need a disability-related modification or accommodation to participate in this meeting or need assistance to participate in this teleconference meeting, please contact the District Office at 916-354-3700 or awilder@rmcsd.com. Requests must be made as soon as possible.

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is October 2, 2020. Posting locations are: 1) District Office; 2) Post Office; 3) Rancho Murieta Association; 4) Murieta Village Association.

MEMORANDUM

Date: October 1, 2020
To: Improvements Committee
From: Paul Siebensohn, Director of Field Operations
Subject: Monthly Development, Project & other Updates

Items of note:

Board meeting discussion follow up:

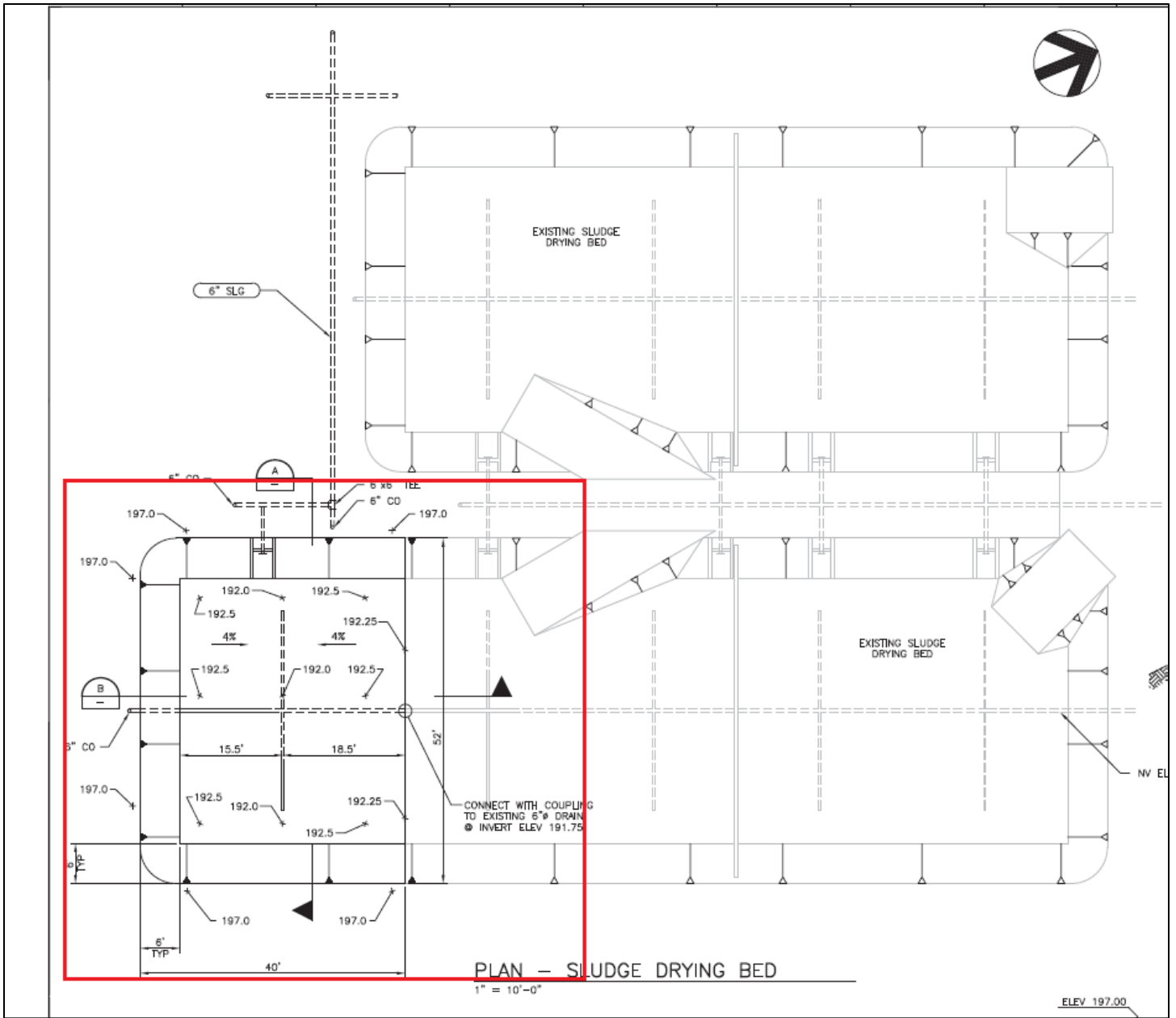
I provided John Sullivan contact information for the Riverview project via email so he could directly discuss any concerns he has with that project.

Water Plant

The water treatment plant has drying beds to dry the solids that are removed from the treatment process. One of the drying beds was not working well so I investigated it further with staff. The issue discovered was that during the water treatment plant project, the expansion of this drying bed was done incorrectly and not caught by staff or the construction management firm hired to oversee items like this.



The engineering plans shows what should have been built, as shown below which I outlined in red below.



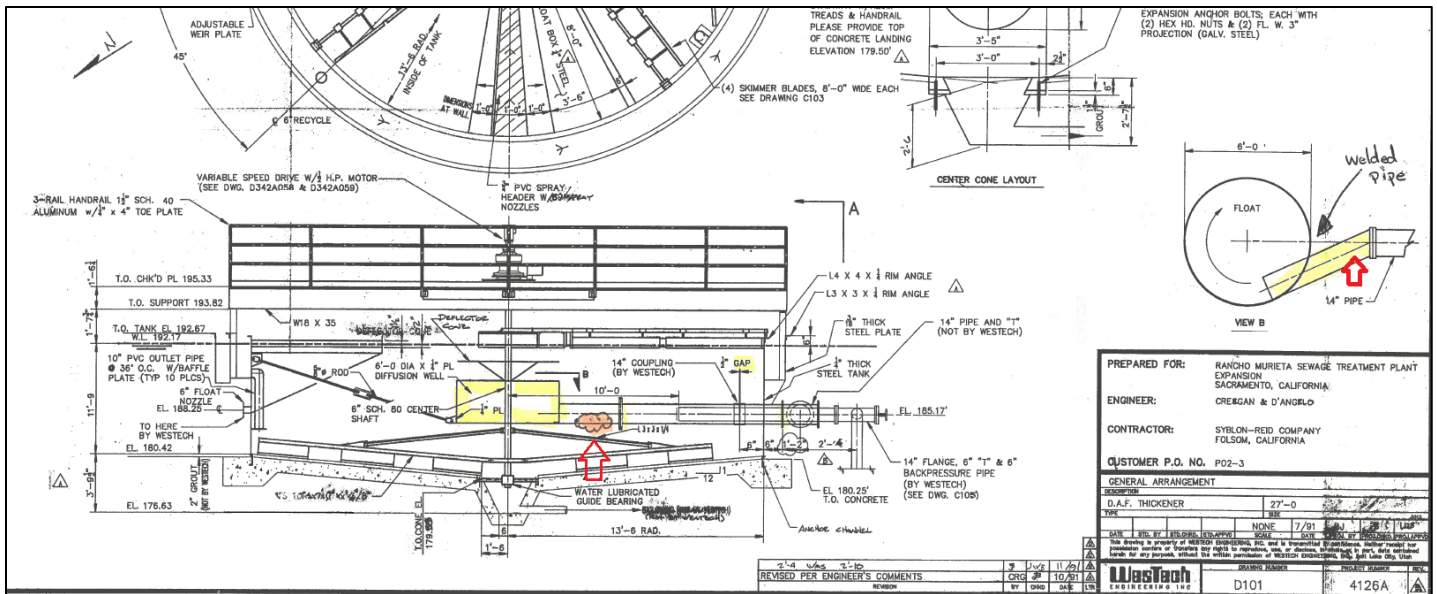
What actually was done is shown below in a construction photo that was discovered.



I had staff uncover what is existing to confirm what is there. What exists are two 4" corrugated landscape drain pipe tied in to the Y connection that is concreted there. I'm having staff work towards reconstructing it to be as engineered so it functions correctly.

Wastewater Reclamation Plant – East DAF

To follow up on the corrosion blowout in the East dissolved air floatation (DAF) tank that we banded in summer, I have been in contact with vendors to begin the process to either fix or replace the tank and its components depending on costs to be received. It has been very slow getting responses from vendors with Evoqua saying they cannot help us, Superior tank looking in to repairing, and the original supplier, and WESTECH, responding that they will get back to me. The main issue existing is the pipe blowout that occurred in the area highlighted in orange, shown on the plan sheet section of the East DAF below.



There is also a lot of existing corrosion on the tie-rods, rake arms, and tank structure that are of great concern. My goal is to have a project put together as soon as possible to conduct maintenance or replacement over this upcoming winter to ensure a smooth operation for the next reclamation season in 2021.

PROJECTS

District Projects:

Water Rights Renewal

The application and fees have been submitted. Nothing has been received back yet on the processing of the renewal application.

Recycled Water and Untreated Water Fee Study

No update. On hold until winter.

Chlorine Gas to Sodium Hypochlorite (bleach) conversion

Piping work is nearly completed, and staff has installed the chemical tank ladders. Electrical panel and wiring for the chemical transfer pump and telemetry and ultrasonic level monitors for tank levels have been installed and routed back to the PLC at the wastewater control room. The next step is to have our SCADA /PLC vendor tie-in the telemetry information for tank level monitoring, create the programming for the control loops for the new chemical pumps to flow-pace chemical feeds to flow and chlorine residual, and build SCADA screens for monitoring and control of the system. Costs incurred to date are \$126,697.11 out of the total project amount of \$266,140, with \$139,442.89 available remaining. Once the project is completed I will then solicit costs to have an engineering firm draw up as-builts for the project.

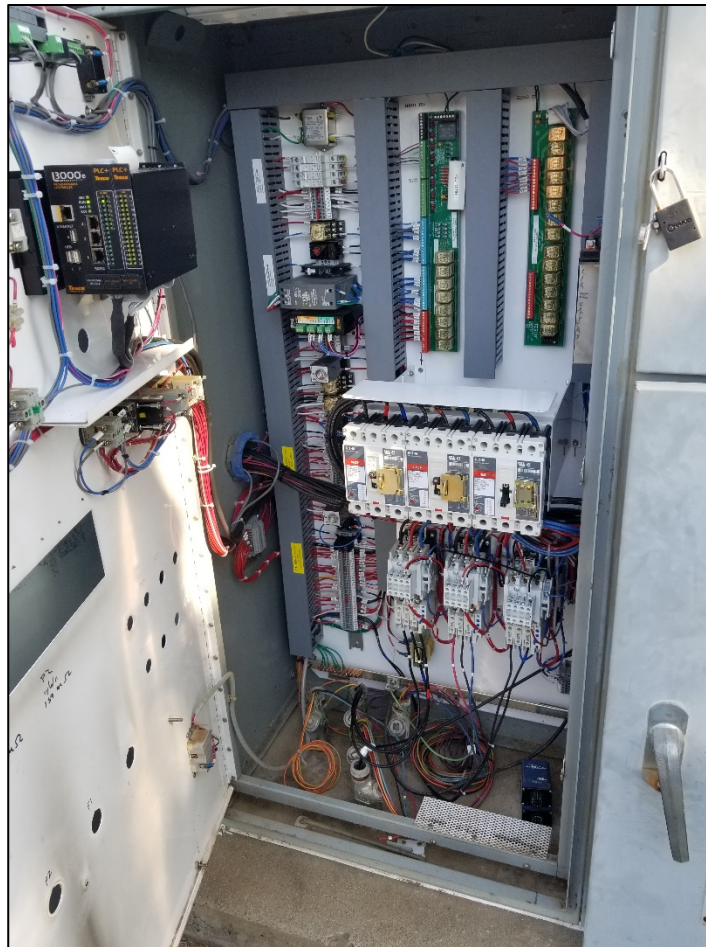


Dam Inundation Mapping and Emergency Action Plans

The required Emergency Action Plans for our Calero, Chesbro, and Michigan Bar 1 dams have been submitted to Sacramento County OES and they have provided a notice of receipt.

6B Sewer Lift Station PLC & Backpan replacement

TESCO has replaced the PLC and backpan components and the site has remained in continual operation without any downtime. The project is nearly complete, pending some minor programming for a compressor and battery charger, and providing of the project as-built manual for the PLC. Photos of new PLC and backpan below.



PROJECTS

Development

The Retreats East and North

No new information has been submitted to the District, however the project reports that they are continuing work on a traffic study, greenhouse gas study, and schedule and notice of preparation. A notice of preparation (NOP) is a brief notice sent by the lead agency to notify the responsible agencies that the lead agency plans to prepare an Environmental Impact Review, commonly referred to as EIR.

Rancho Murieta North – Development Project

No new information has been submitted to the District, however the project reports that they are continuing work on a traffic study, greenhouse gas study, and schedule and notice of preparation. A notice of preparation (NOP) is a brief notice sent by the lead agency to notify the responsible agencies that the lead agency plans to prepare an Environmental Impact Review, commonly referred to as EIR.

The Murieta Gardens (MG) – Highway 16 Off-Site Improvements

No update.

MG - Lot 4&5

The project has requested some water and irrigation services which the District has installed meters for. Minor updates to their recycled water irrigation box are pending the contractor receiving and installing a proper recycled water box per District Recycled Water Standards. The project reports that Lot 4 is substantially

complete with tenant improvements potentially proceeding in October and roofing and stucco work are being completed for the Lot 5 building.

MG - Murieta Marketplace

Discussion between Coastland and our General Manager to approve bonding of some infrastructure and the drainage detention basin as complete are under review.

MG – Legacy Villas & Suites (lot 7)

The project submitted plans for review ahead of submitting an extension and deposit agreement or a deposit for review. We responded with their need to submit the required District forms that are available on our website at <https://www.ranchomurieta.com/forms-documents> and the need for a deposit. The developer provided deposit funding for review and Coastland has provided back comments on the plans. The District anticipates receipt of the Mainline Extension Form and deposit within the next few weeks. At this time the developer is planning to begin the project before the winter weather halts progress.

MG -Lot 10 (PDF Office)

No update.

MG – Lot 11 (Circle K Gas Station/carwash)

Plan comment revisions have been provided back to Coastland Engineering review who reports they should be done next week.

The Murieta Gardens I&II – Infrastructure

No update.

Murieta Business Park

The project requested and paid for water service with District staff installing requested meters.



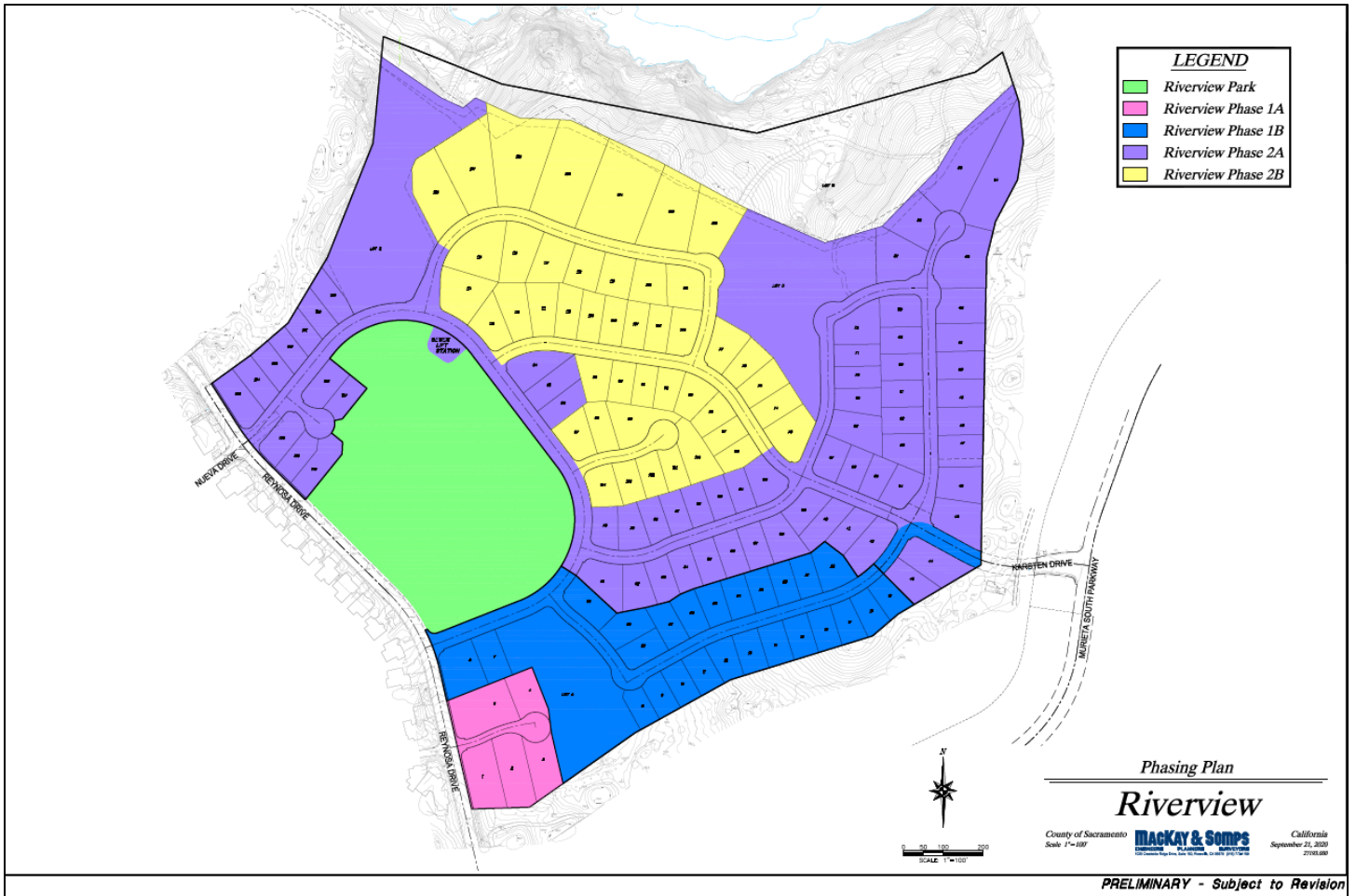
The project owner reports that they will be installing asphalt, landscaping, and completing the exteriors of the building soon and are intent on completing the project by the end of this calendar year.

The Residences of Murieta Hills East

No update. Project has yet to submit an application to the District regarding a formal project.

Riverview

The project has provided a second submittal of the Riverview’s Phase 1A plans, water study, and storm drain study for review on September 22. Coastland is in the processes of review. Preliminary phasing plan is shown below.



Rancho Murieta Airport Improvement Plans

The Airport owner has a project to add two more storage buildings “I” & “J” and requested fire flow information from the District, and then to review plans for this project. To comply and proceed with his request an Extension Agreement was requested and submitted along with a deposit. Staff provided the fire flow information and Coastland Engineering reviewed the plans. Upon Administration review of the Airport’s account it was discovered that the Airport’s water use has exceeded their EDU allocation and that there may be additional sewer connections there that have not been accounted for. A letter has been issued to the Airport owner to inform him that the plans had been reviewed and signatures are pending a review of outstanding fees. Tom has conveyed to the Airport owner that District staff are planning a physical audit of the square footage to confirm the billing system is charging the correct fees for the Airport.

MEMORANDUM

Date: October 1, 2020
To: Improvements Committee
From: Paul Siebensohn, Director of Field Operations
Subject: Laguna Joaquin Basin Update

Midge Fly Treatments:

The District had a contractor apply more of the liquid midge fly control product to near the maximum rate within the minimum legal application time on September 18th, 2020; this was the 7th treatment this season. Below is a photo of the product being applied in Laguna Joaquin.



An 8th midge fly treatment is scheduled for Friday, October 2nd, 2020, with a 9th treatment to follow two weeks after. Recent treatments are taking place at the product's minimum legal reapplication time of two weeks.

With shorter days and cooler weather ahead, it should help the condition of the basin, and the midge fly hatches will naturally subside.

We have also set up light traps provided to us by the Sacramento -Yolo Vector Control District to capture and kill flying insects. So far, they work well. The number of midge flies being captured and killed is less than when we installed them two weeks ago, seemingly showing that the midge fly numbers are diminishing. Below is a photo of midge flies captured/killed by the light traps.



Continuing Solutions:

We have developed a Request for Proposal (RFP) packet to solicit bids from Environmental Consulting Services for Laguna Joaquin to provide solutions and estimates of cost for the various issues surrounding this basin. The RFP sent to several area Environmental Consulting Firms, posted on the CSDA's RFP website, and posted on District's website with proposals due October 7th.

Additionally, the District has taken these other short-term actions:

- Increased the number of midge fly treatments to the basin and re-treated within minimum reapplication time allowed
- Added light traps provided by the Vector Control District to measure the frequency of the hatch
- Ordered bat boxes to attractant to provide a natural predator of flying insects that can eat up to a 1,000 mosquitos or midges per day

Other Ideas:

There have been several suggestions over many years on how to clear up the lake, deal with midge flies, and how to improve the water quality in the lake. All of them have stalled due to the availability of funding. However, *some* of the suggestions put forth to do this are:

- Drain as much existing water out of the basin and refresh the water from the CIA Ditch
- Public Outreach: Request public, Rancho Murieta Country Club, and RMA to not over-fertilize, over-apply pesticides, and create excessive irrigation runoff. Promote solutions to the public.
- Dredging
- Deepen the basin
- Draw down and dry out shallow areas to kill Midge Flies
- Backfill areas to create more park space
- Drain & Excavate
- Remove sport fish and stock only with mosquito fish. They eat midge flies, and there would be less worry for fish kills
- More treatments for midge flies
- Add Aquashade (dye) to block sunlight to limit algae production
- Facilitate guidelines for the MS4 permit by allowing the basin to operate in a more natural state, allowing vegetation catches at basin inlets to catch, filter, and allow nutrient uptake of pollutants.

Laguna Joaquin Operations from Cosumnes Irrigation Association ditch:

There is currently no water from the Cosumnes River going into Laguna Joaquin via the CIA ditch, due to the riparian needs of local ranchers and the Equestrian Center. The water level as of this memo is approximately 6.24 inches down from the top of the spillway. The water in the basin has stagnated all summer as it no outflow, and it has not rained in a long time. If water is available, the CIA water may become available to improve the water quality

MEMORANDUM

Date: September 30, 2020
To: Improvements Committee
From: Paul Siebensohn, Director of Field Operations
Subject: Approve Purchase of Field Operations Truck

RECOMMENDED ACTION

Approve the proposal from Future Ford of Sacramento for the purchase of a F-150 truck, in an amount not to exceed \$27,287.75. Funding is to come from Water Capital Replacement Reserves.

BACKGROUND

A request for proposal sheet with general specifications was distributed to four area dealerships, for a new 2020 F-150 work truck with a tool box. Three responded with inquiries but only two provided bids. The low bidder for a 2020 F-150 truck was Future Ford, bids attached. The truck being replaced would be District vehicle #211, a 1997 F-150 with 94,783 miles and countless run hours on it. It had a 9 year depreciation term in the Water fund in our accounting. Increased maintenance needs with repeated mechanical issues make it an ideal time to declare it surplus.

This vehicle was not listed on the Capital Replacements Project list for this fiscal year. Water Capital replacement reserves are at \$1,840,571.

REQUEST FOR PROPOSAL TO SUPPLY VEHICLE

to Rancho Murieta Community Services District

(Return a complete quote by October 1, 2020 by 11am to be considered)

YEAR - 2020

New Ford F-150 4x2 V-6

White exterior

Trailer hitch

Automatic Transmission

Air Conditioning

Electric Windows and Door Locks

Floor Mats

California Emissions

Standard Equipment package

Stock: 56409

Vin: 1FTMF1CB9LKF40362

\$30,721.00

Delta - Innerside Toolbox, Steel, white, 58 1/2"
mounted on driver's side

\$760.90

Government Discount Code "QU286"

-\$6500.00

Dealer Set-up Cost

\$0

California Sales Tax (% 7.75)

\$1936.10

Licensing & Registration

\$369.75

TOTAL DIRECT PURCHASE PRICE

\$27,287.75

Price Quoted: 09/22/2020

Dealer: FUTURE FORD OF SACRAMENTO

By: 

Print Name: KEVIN ROSS

Contact Phone: 916-591-9136

Quotation Good Through: 12/31/2020

(Must be minimum of 45 days to allow processing)

Contact Paul Siebensohn at psiebensohn@rmcsd.com at (916) 354-3700

REQUEST FOR PROPOSAL TO SUPPLY VEHICLE

to Rancho Murieta Community Services District

(Return a complete quote by October 1, 2020 by 11am to be considered)

YEAR - 2020

New Ford F-150 4x2
White exterior
Trailer hitch
Automatic Transmission
Air Conditioning
Electric Windows and Door Locks
Floor Mats
California Emissions
Standard Equipment package

Delta - Innerside Toolbox, Steel, white, 58 1/2”
mounted on driver’s side (\$455): total truck \$31926

Government Discount Code “QU286” <\$6500>
Dealer Set-up Cost (doc fee, tire fee) \$93.75

California Sales Tax (% 7.75) \$1977.10

Licensing exempt

Registration exempt

TOTAL DIRECT PURCHASE PRICE \$27496.85

Price Quoted: 09 / 17 / 2020 Dealer: Folsom Lake Ford

By: _____

Print Name: Mark Higdon

Contact Phone: 916-351-4279

Quotation Good Through: / /
(Must be minimum of 45 days to allow processing)

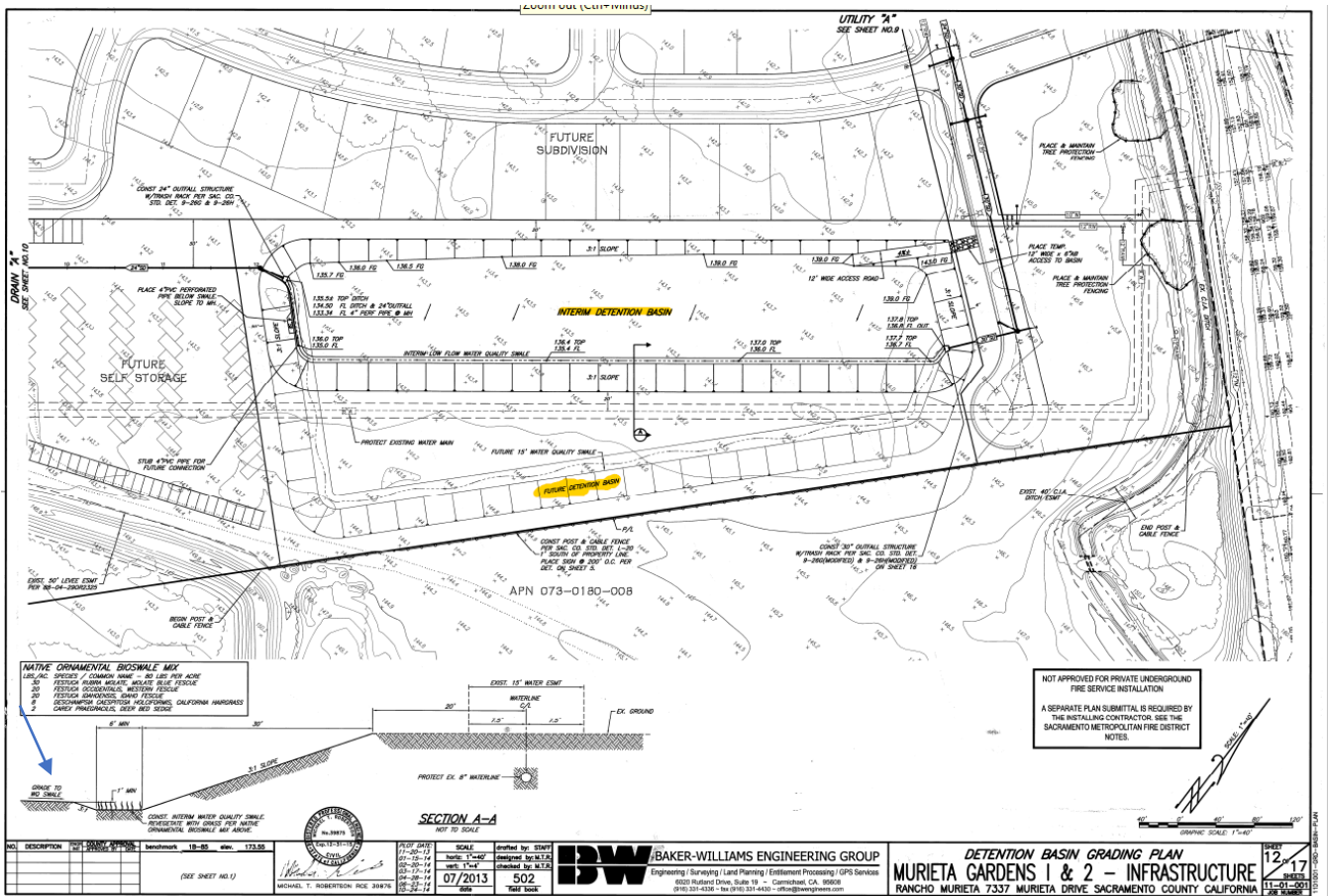
Contact Paul Siebensohn at psiebensohn@rmcsd.com at (916) 354-3700

MEMORANDUM

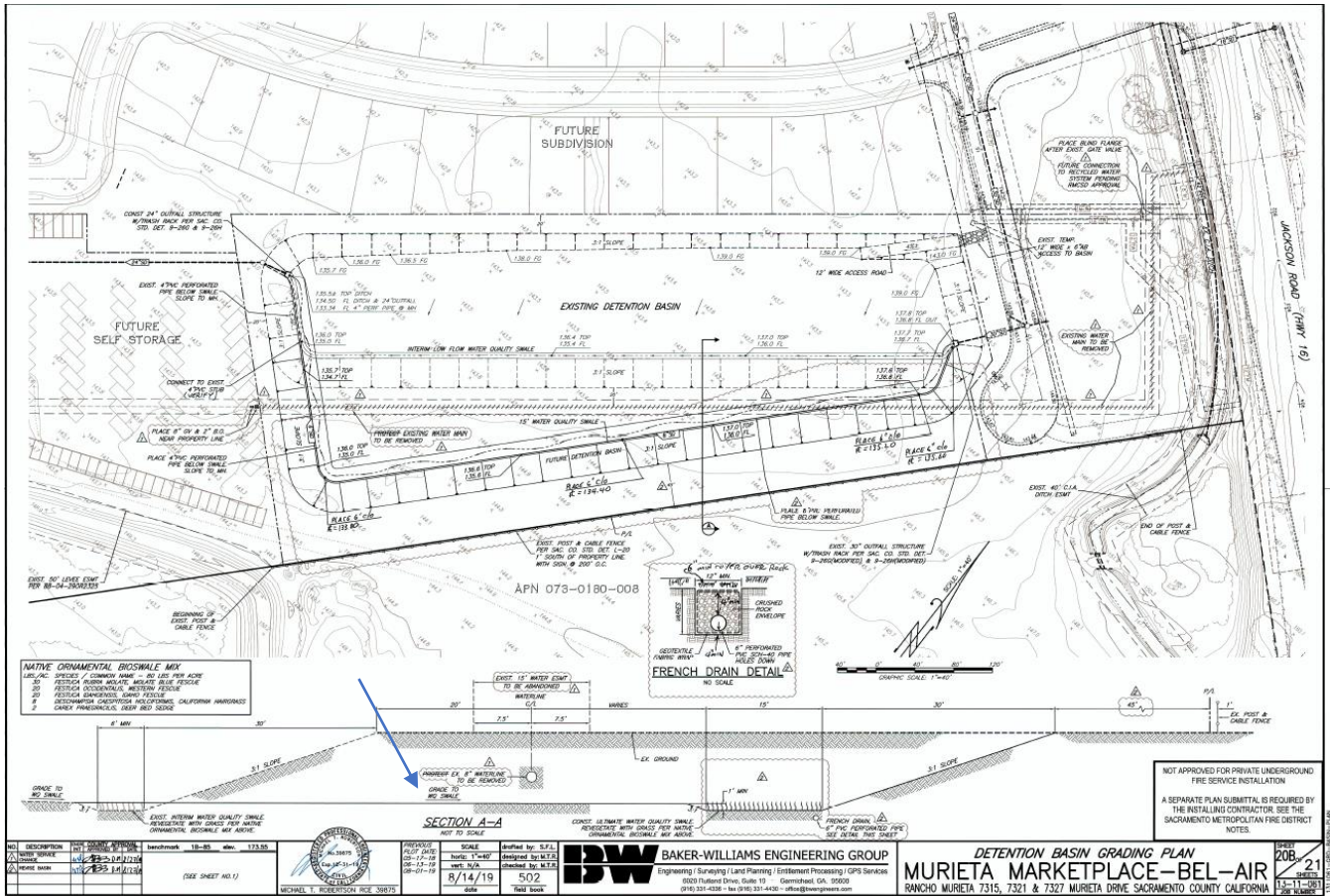
Date: 10/2/2020
 To: Improvements Committee
 From: Improvements Committee staff / Coastland Engineering
 Subject: Review acceptance of Murieta Gardens Detention Basin bond

DISCUSSION:

The Murieta Gardens (MG) development originally proposed their development's drainage to run through an interim drainage basin of a smaller size until the rest of the project was developed and then a larger, final sized detention basin would be built. This was approved by the District in June of 2014, shown on the plan sheet below.

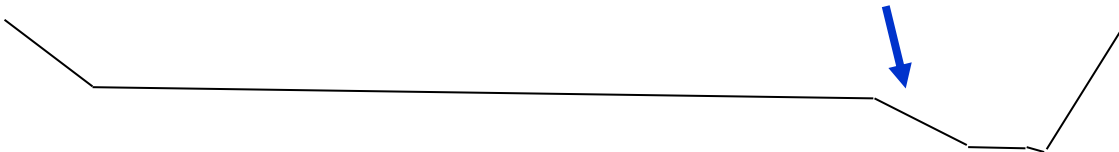


Note what the slope of the basin should look like according to the plan sheet above, showing a consistent slope. As the MG project progressed, the developer subdivided the MG project into multiple sub-projects and put the drainage basin on the MG – Marketplace plans approved in September 2017. In August 2019, the project proposed that the “future detention basin” size be smaller than originally proposed to accommodate parking for the County park site. Coastland and Sacramento County reviewed and approved the downsized future detention basin in September 2019. New plan sheet of the basin shown below.

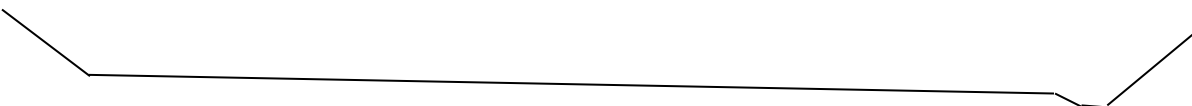


The project worked to expand the Existing Detention Basin to Future Detention Basin size. In doing this work the contractor created a step down from the existing basin and did not finish the grading per plan and was noted by Coastland’s construction inspection.

Its current horizontal view looks something like this which has a “step”:



Its horizontal view should look like this, with a gradual grade:



When this project was seeking acceptance by the District to allow the Bel Air to open, Coastland noted this issue on their punch list as an item that needed to be corrected before acceptance, among other items. However due to pressure to allow the Bel Air to open the District accepted the Marketplace Plans with some items being left outstanding to be resolved, including the detention basin. In addition, the contractor/developer has requested that the District allow the Detention Basin to be used as a temporary sedimentation basin for the ongoing construction for the remaining undeveloped lots in Murieta Marketplace. This means that maintenance of the Detention Basin would remain the responsibility of Murieta Marketplace during the duration of construction as it would also function as a temporary sedimentation basin.

The solution agreed to by all parties prior to acceptance of Bel Air/Murieta Marketplace was to do a bond to cover the maintenance and repair of the basin. This would protect the District for the ongoing use of the pond as a temporary sedimentation basin and for the cost of needed repairs to match the approved plans. As part of the bond requirements, Coastland issued the project a letter to the developer on September 8, 2020. (attached) The letter summarizes all items discussed at project acceptance with Cosumnes River Land, LLC and is meant to be included with the Bond to keep track of the outstanding items to be resolved. The developer has not countersigned the letter, and that should be completed to indicate that the developer and District are in full agreement.

This is being brought to the Improvement Committee for discussion. Once signature has been obtained, District staff recommends that approval of the maintenance bond.



Rancho Murieta Community Services District

15160 Jackson Road • P.O. Box 1050 Rancho Murieta, CA 95683 • 916-354-3700 • Fax 916-354-2082

Visit our website www.rmcsd.com

September 8, 2020

Cosumnes River Land, LLC
14670 Cantova Way #220
P.O. Box 1280
Rancho Murieta, CA 95683
Attn: John Sullivan

Re: Murieta Marketplace Performance Bond – Scope of Work and Acceptance of Work

Mr. Sullivan:

As requested by your bonding company, this letter is intended to define the remaining work that must be performed by Consumnes River Land Company (“CRL”) on the Murieta Marketplace Project (“Project”) prior to District acceptance of the District related improvements. The bond will cover the following items:

1. **Punch List Work** - Complete all outstanding items outlined in the Murieta Marketplace punch list, dated May 14, 2020
2. **Storm Water Detention Pond** - The District will allow the continued use of the storm water detention pond (“detention pond”) in its current partially completed state as component of the Project’s approved Stormwater Pollution Prevention Plan (SWPPP), until such time as construction on upstream lots is completed by CRL and CRL determines that the pond is no longer needed as a SWPPP measure.
3. **Pond Grading** - The detention pond shall be graded to match the approved Murieta Marketplace Improvement plans, in particular the Detention Basin Grading Plan (sheet 20). District recommends that the grading be completed as soon as possible to allow for use of the pond during the 2020-21 rain season and to allow time to for vegetation to grow to meet the state-required coverage for stabilization.
4. **BMPs** - Remove any temporary SWPPP Best Management Practices (BMPs), and hydroseed/stabilize pond such that vegetation growth meets state requirements as a permanent BMP.
5. **Notice of Termination** – CRL shall file a Notice of Termination (NOT) for the project with the State Department of Water Resources or update the current SWPPP to remove the detention pond from Limits of Disturbance.
6. **Warranty** - Provide a 1-year warranty bond from date of District acceptance or NOT acceptance by the State, whichever is later.
7. **Storm Drain Pipes** - All upstream and downstream storm pipes shown on the improvement plans including the 6-inch perforated pipe shall be cleaned and video inspected to District satisfaction.

Please sign below to indicate that you are in agreement with the above criteria. Thank you.

Sincerely,

Dane H. Schilling, PE
Contract District Engineer (Coastland)

John Sullivan
Cosumnes River Land, LLC

CC:

Tom Hennig, General Manager
Paul Siebensohn, Director of Field Operations
Laurie M. Loaiza, PE Coastland

Serving the Community for over 30 years

Board of Directors: Tim Maybee, President • Randy Jenco, Vice-President • John Merchant • Linda Butler
General Manager • Tom Hennig

Public Improvements Faithful Performance Bond

COSUMNES RIVER LAND, LLC., ("PRINCIPAL") and THE OHIO CASUALTY INSURANCE COMPANY, a corporation incorporated under the laws of the State of New Hampshire and licensed by the State of California to execute bonds and undertakings as surety ("SURETY"), are held and firmly bound unto the Rancho Murieta Community Services District ("DISTRICT") in the sum of twenty-five thousand (\$ 25,000.00) dollars, lawful money of the United States, which may be increased or decreased by a rider hereto executed in the manner as this bond, for the payment of which sum PRINCIPAL and SURETY bind themselves, their successors, and assigns, jointly and severally, by this instrument.

PRINCIPAL and/or SURETY will apply this bond for the faithful performance of any and all of the conditions and stipulations set forth in this bond. In the case of any default in the performance of the conditions and stipulations of this undertaking, it is agreed that PRINCIPAL and/or SURETY will apply the bond or any portion thereof, to the satisfaction of any damages, reclamation, assessments, penalties, or deficiencies arising by reason of such default.

BOND CONDITIONS

1. PRINCIPAL will construct the public improvements identified on the DISTRICT-approved improvement plans for PRINCIPAL's development project and filed with the DISTRICT, which are made a part of this bond. DISTRICT has estimated the required amount of the bond shown above.

2. PRINCIPAL's work on the public improvements will be done in accordance with the DISTRICT-approved plans, DISTRICT Code, standards and specifications, any permit or agreement approved by the DISTRICT, and applicable law; and completed on or before July 31, 2021, or as otherwise provided by lawful extensions of time granted by the DISTRICT. Should PRINCIPAL fail to complete all required work with the time allowed, DISTRICT may, at its sole discretion, cause all work to be done and the parties executing the bond will be firmly bound for the payment of all necessary costs therefor.

3. PRINCIPAL will guarantee its work against any defective work, labor, or materials on the public improvements for a period of one (1) year following the acceptance of the completed public improvements by the DISTRICT. Notwithstanding the preceding sentence, PRINCIPAL will guarantee its work against any defective work, labor, or materials on the detention basin constructed as part of the public improvements for a period of one (1) year following the later of (a) Central Valley's Regional Water Quality Control Board's approval of a Notice of Termination for the project's Storm Water Pollution Prevention Plan, or (b) the acceptance of the completed detention basin by the District.

4. This bond is conditioned upon and guarantees due compliance with all applicable laws, including, without limitation, the DISTRICT Code.

5. SURETY, for value received, agrees that no changes, extensions of time, alteration or modification of the public improvements or of the obligation to be performed will in any way affect its

BOND NO.: 38K008305

obligation of this bond, and it waives any notice of any such change, extension of time, alteration or modification of the contract documents or of the obligation to be performed.

Should PRINCIPAL perform its obligation within the time allowed, PRINCIPAL's obligation will be void upon the acceptance of the completed public improvements by the DISTRICT; otherwise this obligation will remain in full force and effect.

SIGNED AND SEALED this 9th day of September, 2020.

(SEAL)

PRINCIPAL COSUMNES RIVER LAND, LLC.
By: [Signature] MANAGER
JOHN M. SULLIVAN

PRINCIPAL's ADDRESS

14670 Cantova Way, #220
Rancho Murieta, CA 95683

(SEAL)

SURETY THE OHIO CASUALTY INSURANCE COMPANY

By: [Signature]
Karen Amin, Attorney-in-Fact

SURETY's ADDRESS

175 Berkeley Street
Boston, MA 02116

Note: Attach power of attorney or other instrument indicating authorization of the persons executing this bond to do so.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of San Joaquin)

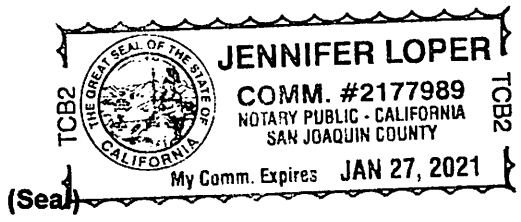
On September 9, 2020 before me, Jennifer Loper, Notary Public
(insert name and title of the officer)

personally appeared Karen Amin
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~
subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in
~~his/her/their~~ authorized capacity(~~ies~~), and that by ~~his/her/their~~ signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Jennifer Loper



(Seal)



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8197947 - 969440

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Daniel M. Connolly, Karen Amin, Jennifer Loper, David Schnapp

all of the city of Lodi state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 8th day of November, 2018.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: [Signature]
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 8th day of November, 2018 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: [Signature]
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 9th day of September, 2020.



By: [Signature]
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

MEMORANDUM

Date: October 2, 2020
To: Board of Directors
From: Improvements Committee Staff
Subject: Consider Adoption of Resolution R2020-07, Surplus District Equipment

RECOMMENDED ACTION

Adopt Resolution R2020-07 declaring two 1997 F-150 vehicles number 217, VIN#7003 and 211, VIN#4571 and a Pitney Bowes folding machine as District surplus equipment.

BACKGROUND

The District purchased these F-150 trucks 23 years ago in 1997. Vehicle #217 currently has approximately 134,148 miles and vehicle #211 has 94,758 miles and both also have countless run hours on them. The trucks were originally purchased from the Water Budget and have already been far beyond their depreciated life of 9 years. Costs to maintain these vehicles are running too high to keep as a valuable assets. District assigned asset tag 518-1 for #217 and 517-1 for #211.

The Pitney Bowes folder and inserter machine were purchased in 2010 and needed continuous repairs and maintenance. In late 2019, the District began using a third party to print and mail the monthly statements.

RESOLUTION R2020-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO MURIETA COMMUNITY SERVICES DISTRICT AUTHORIZING SALE OF DISTRICT SURPLUS EQUIPMENT

WHEREAS, in the past, the Rancho Murieta Community Services District has purchased equipment to be used in the provision of water, sewer, drainage, solid waste, and security services to the community of Rancho Murieta; and

WHEREAS, the equipment listed below has become obsolete and its useful life has been consumed:

<u>No.</u>	<u>Description</u>
1	1997 F-150 (vehicle #211) Vin#7003
2	1997 F-150 (vehicle #217) VIN#4571
3	Pitney Bowes Folding Machine

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Rancho Murieta Community Services District declares this equipment surplus to the needs of the District and no longer necessary for the District's uses. The Board authorizes the General Manager to sell the equipment for fair value with procedures, terms and conditions that he finds appropriate or, if the General Manager determines that any equipment has no substantial value, to dispose of the equipment.

PASSED AND ADOPTED this 21st day of October 2020 by the following roll call vote:

Ayes:
Noes:
Absent:
Abstain

Timothy E. Maybee, President of the Board
Rancho Murieta Community Services District

[SEAL]

Attest:

Amelia Wilder, District Secretary